

Park City School District
April 9, 2024
Regular Session 4:00 pm

Members Present:

Wendy Crossland, Meredith Reed, Nick Hill, and Anne Peters

Staff Present:

Dr. Gildea, Randall Upton, and Lorie Pearce

Call to Order/Pledge of Allegiance

Vice President Crossland called the meeting to order at 4:00 pm. Member Peters led the pledge of allegiance.

Member Peters made a motion to amend the agenda to include Policy 3012 Non-Discrimination and Policy 10001 Bullying, Cyberbullying, Abusive Conduct, Harassment, Hazing and Discrimination for posting. Member Reed seconded the motion. Motion passed unanimously.

Member Peters made a motion to accept the Consent Agenda as presented. Member Reed seconded the motion. Motion passed unanimously.

Consent Agenda

Regular Session Minutes March 19, 2024

Closed Session Minutes of March 19, 2024

Travel Requests

PCHS Land Trust Revisions

FY25 Land Trust and TSSA Plans

Contract

Personnel Information

March, 2024 Check Register

Board Revenue and Expenditures March, 2024

Licensed Hires

Name	Location	Position	FTE
Ramon Lagos	PPES	DLI Spanish	1.0
Nina Silitch	TSES	DLI French	1.0
Rita Zimmerman	PCLC	School Psychologist	1.0

Classified Hires

Name	Location	Position	FTE
Leigh Cataudo	TMJH	Check and Connect Mentor	.4875
Julie Smith	DO	HR Generalist payroll asst.	1.0
John McKone	TRANS	Sub Bus Driver	NA
Sierra Welsh	TSES	Instructional Assistant	.7375
Kelly Lewis	PPES	After School Coordinator	.70

Monthly Reports

Employee Group

PCEA- Shannon Hase recognized all classified employees for their help, and the positive impact that they make. Thanked Human Resources for ongoing meetings.

PCCEA-Jen Bramson -All is good with PCCEA. They have been working with a few employees on issues. Glad that this is not a negotiation year.

Student on the Board Report Zach Smith-Wish Week concluded last week and the student body raised twice their goal for a total of \$11,645.00. They raised money on behalf of 10-year-old Chloe to go to Texas to visit family. They will be celebrating Teacher Appreciation Week providing gift bags to teachers as a thank you and also a wall of notes thanking teachers for all that they do. Prom will be held May 18 at Black Rock, and the theme is Casino Night.

Chief Teaching and Learning Officer Stacey Briggs presented the K-3 Literacy Instructional Material. PCSD Strategic Pillars and Goals

- Academic Success 90% of Students Proficient in Reading by the end of 3rd grade
- Excellent Personnel LETRS, Wilson
- Communication Convened Stakeholder Committee
- Community Alliances-PC Reads

Desired Outcomes

Best Practice in Reading Instruction

Our Teachers and PCSD have a deep background with Reading Training

LETRS training, Wilson Training and our partnership with PC Reads assist us.

Reading Improvement for all Students

Reading Improvement for all Students

The Science of Reading includes both decoding and language comprehension.

Our Tier 1 Instruction with an expert classroom teacher must coordinate with our MTSS Reading Interventions and be monitored and adjusted often to ensure progress for every student

High Quality Results from Core Instruction

Core Instruction in Literacy opens the world to students by developing their critical thinking skills.

Learning in Social Studies and Science is also embedded in rigorous Literacy Instruction.

The Science of Reading includes both decoding and language comprehension.

Conditions for Success

Targeted Reading Instruction

- We want to align materials to the 2023 ELA Standards. Current materials were adopted in 2023.
- We want all students, on-track, accelerated or currently behind, to move forward in a way that we can explicitly monitor.
- We want screening and monitoring to be done often, and the interventions to match the students' needs at whatever level they are.
- We want a system that can be used by teachers and paras.
- We want a Tier 3 system that allows for more personalized instruction.

Chief Operations Officer Mike Tanner presented his monthly report to the Board.

Construction continues on time and on budget. FY25 Capital Outlay Projects is complete and some hard to obtain items have been ordered.

Human Resources, Child Nutrition and Transportation departments are all running smoothly.

Mike has met with Summit County Sheriff and Park City Police Chief regarding implementation of HB84. Security Meeting was held today.

Superintendent Report -Dr. Gildea read her monthly letter as her report.

In light of the recent OCR report, Park City School District is committed to more than just meeting the

requirements of the Resolution Agreement. Beyond administrative tasks, we are focused on fostering a culture that is welcoming to all students, emphasizing the core values of our community and continuously improving culture, climate, and connection.

As Superintendent, I apologize for any instance where our district fell short of providing a nurturing and safe environment. Every student deserves to achieve their full potential in a supportive setting, and we are taking steps to continue working towards our aspirational vision and mission as a school system by *Inspiring and Supporting all students equitably to achieve their academic and social potential*.

Education is pivotal in addressing the issues highlighted by the report, specifically around discrimination and harassment. We encourage families to discuss these issues with their children, fostering a culture of kindness and understanding. To support this, we are preparing and sharing resources to help navigate these complex topics in ways that provide specific actions that all will take to “Interrupt. Ask. Educate. And Echo” support for one another when we hear something that is counter to our core values as a community.

There is an emotional impact of the report. Our commitment extends beyond compliance; we aim to improve our school’s atmosphere, making it welcoming for all. This includes implementing disciplinary actions, restorative practices, and focusing on restorative justice. This approach seeks to repair harm, rebuild relationships, and address the root causes of behavior through education and accountability.

Safety—both physical and emotional—is paramount. We stand with our educators and staff in creating a safe and caring environment for all students. Our students have shown a willingness to lead solutions-oriented work, reflecting our community’s resilience and commitment to improvement. As Superintendent, with the support of our dedicated staff and community, I am and we are committed to ensuring every child is safe, supported, and free from discrimination.

Together, we can create significant, positive change, affirming our commitment to every student's well-being and success.

Board Member Hill asked how we are going to communicate to our community of our progress in working on the OCR complaint. Dr. Gildea explained that there are policy updates, incident reviews and making sure families know of the steps taken. Updates will also be posted on the website, district newsletter and monthly updates to the Board. Improving record keeping is also a priority of the district. Consistent reports for all schools.

Discussion

Facility Update-Mike Tanner provided a brief overview of the district facilities. All construction projects are moving forward and are on schedule and budget. Additional construction information is posted on the district website. Phase 3 of soil mitigation will begin on Monday. Any soil remaining after spring break will be moved when school is dismissed.

Supplemental Curriculum for Newcomers Program

Dr. Carolyn Synan and Dr. Best presented the Newcomers Supplemental Curriculum and answered any questions the Board may have. A newcomer is defined as a new student in the US for less than 12 months. The committee selected Ready Set Go for K-5 and English 3D for 6-12. Zoom meetings in both English and Spanish will be held on April 25, at 10:00 am and 5:00 pm. Flyers will be sent out to parents. Title III money will be used to support this curriculum.

Budget Development Overview and Update

Business Administrator, Randy Upton provided a draft budget overview. Operations and capital requests were presented. Member Reed asked for clarification of what the Dean of Students is versus a Vice Principal. Dr. Gildea explained that a Dean’s position may actually be on track to become a Vice Principal.

Randy stated that the District is required to have a budget published by June 1. A draft budget will come

back to the Board at the May meeting.

Policies for Posting

Policy 1001 Code of Conduct

Policy 3000 Shared Decision Making

Policy 3012 Non-Discrimination

Policy 10001 Bullying, Cyberbullying, Abusive Conduct, Harassment, Hazing and Discrimination

Policy 10010 Student Enrollment

Member Peters made a motion to post the policies as presented. Member Reed seconded the motion. Motion passed unanimously.

Policies for Adoption

The following policies have been posted for the required 20 days and are now before the Board of adoption.

Policy 1009 Privacy Policy Statement

Policy 7070 Paid Parental Leave

Policy 10002 Student Conduct and Participation Policy for School Teams and Clubs

Member Peters made a motion to adopt Policy 1009 Privacy Policy Statement. Member Reed seconded the motion. Motion passed unanimously.

Member Peters made a motion to adopt Policy 7070 Parental Leave. Member Reed seconded the motion. Motion passed unanimously.

Member Peters made a motion to adopt Policy 10002 Student Conduct and Participation Policy for School Teams and Clubs. Member Reed seconded the motion.

Comments: Member Reed asked the question about the appeal process and if this policy would be retroactive. Caleb Fine confirmed that there is currently not an appeal process.

Member Peters is asking for clarification about the appeal process and how parents and students are informed of this policy.

Member Crossland has several questions and is asking if this policy could be posted again to make sure everything has been captured within the policy. Member Crossland is also concerned about some of the language in the policy and is asking to have it reviewed for accuracy by a juvenile criminal justice personnel. Member Hill asked if we need to be clearer of what is minor versus severe. Dr. Gildea stated that these are linked directly to Policy 10010 Safe Schools.

Member Peters withdraws her motion. Member Reed seconds the motion. Policy is sent back to legal counsel for review.

There were no public comments.

Adjourn

Member Peters made a motion to adjourn to May 14, 2024, at 4:00 pm. Member Reed seconded the motion. Motion passed unanimously.

Meeting adjourned at 5:37 pm

Wendy Crossland, Board Vice President