



WEST HAVEN CITY COUNCIL MEETING MINUTES

May 01, 2024 6:00 PM
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

PRESENT

Mayor - Rob Vanderwood
Councilmember - Carrie Call
Councilmember - Ryan Saunders
Councilmember - Nina Morse
Councilmember - Kim Dixon
Councilmember - Ryan Swapp

EXCUSED

None

5:00 Council Workshop – In City Council Chambers

NO ACTION CAN OR WILL BE TAKEN ON ANY CITY COUNCIL MEETING AGENDA ITEMS DISCUSSED DURING
PRE-COUNCIL WORKSHOP - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION OF AGENDA ITEMS.

MEETING TO ORDER: **MAYOR VANDERWOOD**

REPORTS AND DISCUSSION AS FOLLOWS:

1. **DISCUSSION-COUNCIL UPDATES**

There were no council updates at this time.

2. **DISCUSSION-HEALTH INSURANCE FOR ELECTED OFFICIALS**

Shawn Warnke went over the proposed language to add to our personnel policy to allow health insurance for elected officials.

Councilmember Saunders expressed concern about that being a benefit that may keep elected officials in office. He said he is a fan of term limits.

Councilmember Dixon said she felt it looks bad because we are not offering benefits to our part time employees.

Mayor Vanderwood said that often elected officials do not get compensated for all that they do and this could allow for that.

Councilmember Morse said that term limits can be addressed by the people who elect them and that currently full time employees are getting benefits that part time employees do not.

Councilmember Call said she is not a fan because being an elected official is about serving the community.

Amy Hugie asked that they do a vote on whether to draft the resolution to change the policy next meeting.

City Council agreed with that.

3. **DISCUSSION-4300 S ROADWAY IMPROVEMENT PROJECT**

Edward Mignone said that 4300 S is slated to have sidewalk but when staff reviewed it they found the road was in disrepair as well and should be addressed. He said that this project is not impact fee eligible but class c funds could be used.

Councilmember Saunders said that it seems like a good idea.

Councilmember Call said she is in favor of the whole project.

Councilmember Morse agreed.

Councilmember Dixon agreed.

4. **BUDGET DISCUSSION-COUNCIL WILL DISCUSS THE CURRENT 2023-2024 BUDGET AND PROPOSED 2024-2025 TENTATIVE BUDGET INCLUDING BUT NOT LIMITED TO REVENUES, EXPENSES, AND CAPITAL PROJECTS WITHIN THE GENERAL FUND, CAPITAL PROJECT FUND, CEMETERY FUND, AND STORM WATER FUND.**

Councilmember Saunders asked if we are still waiting on some information before getting the numbers for the current year amendments.

Shawn Warnke confirmed we are waiting on some numbers.

City Council agreed that June 13, 2024, at 4:00 PM would be the best time to hold the public hearings for the final 2024-2025 budget and 2023-2024 amendments because they cancelled the meeting for June 19, 2024, due to the holiday and West Haven Days.

5. **DISCUSSION-AGENDA ITEMS ON 6:00 PM REGULAR COUNCIL MEETING**

6:00 PM REGULAR CITY COUNCIL MEETING

1. **MEETING CALLED TO ORDER-MAYOR VANDERWOOD**

*The council met at their regularly scheduled meeting held in the council chambers.
Mayor Vanderwood called the meeting to order at 6:01 pm. and welcomed those in attendance.*

2. **OPENING CEREMONIES**

A. **PLEDGE OF ALLEGIANCE-COUNCILMEMBER MORSE**

B. **PRAYER/MOMENT OF SILENCE-COUNCILMEMBER SWAPP**

3. **PUBLIC PRESENTATION:** Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that **IS NOT ON THE AGENDA** No action can or will be taken on any issue(s) presented.

There was no one at this time.

4. **UPCOMING EVENTS**

Arbor Day-May 4, 2024-8:00 AM

Touch A Truck-May 6, 2024

West Haven Days-June 17-22, 2024

Art Festival-September 21, 2024

Review Possible Grant Projects-May 15, 2024

Mayor Vanderwood said there will be a ribbon cutting ceremony for Prevedel Park on May 17, 2024, at 6:00 PM.

5. **COUNCIL UPDATES**

Mayor Vanderwood said Dumpster Days went really well. He said that the training for the Utah League of Cities and Towns also went well. He said that the June 19, 2024, meeting will be cancelled.

*****AGENDA ACTION ITEMS*****

6. **ACTION ON CONSENT AGENDA**

A. **CITY COUNCIL MINUTES-MEETING HELD-APRIL 3, 2024**

B. **CKC OPERATIONS LLC-\$55,397.10-INV.#3993**

C. **THURGOOD EXCAVATING-\$504,467.28-INV#2402-01**

Councilmember Call corrected that Nicole Young is one of the volunteers thanked on the council updates for helping with the Easter Egg hunt on the April 3, 2024, minutes.

Carrie Call made a motion to approve. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

7. **ACTION ON PLANNING COMMISSION MEETING RECOMMENDATION(S)**

A. **ACTION ON ORDINANCE 10-2024-REZONE FROM MIXED USE/MEDIUM/LOW DENSITY RESIDENTIAL TO C-3-1584 W 2100 S (PARCEL #150690082)**

Carrie Call made a motion to adopt ordinance 10-2024. **Ryan Saunders** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

B. **ACTION ON RESOLUTION 13-2024-AMENDMENT TO MODERATE INCOME HOUSING**

Alika Murphy said that this resolution is to meet the states requirements for reporting on moderate income housing.

Ryan Saunders made a motion to adopt resolution 13-2024. **Kim Dixon** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

8. **PUBLIC HEARING-FOR THE PURPOSE OF RECEIVING PUBLIC INPUT ON AN ORDINANCE WAIVING AN IMPACT FEE FOR ACCESSORY DWELLING UNITS**

Ryan Swapp made a motion Enter into Public Hearing. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood invited the public up for comment.

No one came up at this time.

Nina Morse made a motion Leave Public Hearing. **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

9. **ACTION ON PUBLIC HEARING-ACTION ON ORDINANCE 11-2024-AN ORDINANCE WAIVING AN IMPACT FEE FOR ACCESSORY DWELLING UNITS**

Nina Morse made a motion to adopt ordinance 11-2024. **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

10. **PUBLIC HEARING-FOR THE PURPOSE OF RECEIVING PUBLIC INPUT ON AN ORDINANCE AMENDING THE CURRENT IMPACT FEE ORDINANCES TO ALLOW AN EXEMPTION FOR MODERATE INCOME HOUSING**

Ryan Saunders made a motion Enter into Public Hearing. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood invited the public up for comment.

No one came up at this time.

Nina Morse made a motion Leave Public Hearing. **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

11. **ACTION ON PUBLIC HEARING-ACTION ON ORDINANCE 12-2024-AN ORDINANCE AMENDING THE CURRENT IMPACT FEE ORDINANCES TO ALLOW AN EXEMPTION FOR MODERATE INCOME HOUSING**

Councilmember Swapp asked if there are multiple units and only one meets the requirement how that is dealt with.

Amy Hugie said they would be reviewed and given a percentage.

Councilmember Call asked how we are keeping track.

Shawn Warnke said that we could do a full blown moderate income housing plan in the future.

Councilmember Swapp said he would like it to be owner occupied for 5 years.

Shawn Warnke expressed concern because it's important for non-profits to be able to rent it out.

Amy Hugie said that they would have to be designated initially.

Councilmember Swapp asked if the value doubles in the next couple of years how that is dealt with.

Amy Hugie said we would have an addendum that would require the owner to pay off the impact fee.

Shawn Warnke said the addendum would be recorded with the property.

Councilmember Swapp said he does not like that approach.

Mayor Vanderwood said he doesn't know another way to monitor.

Councilmember Morse agreed.

Ryan Saunders made a motion to adopt ordinance 12-2024. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

12. **PUBLIC HEARING-FOR THE PURPOSE OF RECEIVING PUBLIC INPUT ON ADOPTING THE TENTATIVE 2024-2025 BUDGET**

Nina Morse made a motion Enter into Public Hearing. **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood invited the public up for comment.

No one came up at this time.

Ryan Swapp made a motion Leave Public Hearing. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

13. **ACTION ON PUBLIC HEARING-ACTION ON RESOLUTION 14-2024-TO ADOPT THE TENTATIVE 2024-2025 BUDGET**

Councilmember Call asked what is included in the council projects.

Shawn Warnke said that a new survey for residents is included.

Councilmember Call asked if the rentals for the community center is included.

Shawn Warnke said that he would add that.

Councilmember Call said the Arts Council budget was \$18,000 last year because of a \$12,000 grant and suggested changing that to be \$6,000.

Shawn Warnke agreed to modify that.

Councilmember Morse asked why the football budget is less than this year's budget.

Shawn Warnke said because the actual is closer to the proposed budget amount for next year.

Councilmember Morse said that the Jr. High will no longer be offering football and that could bring more participants to our program.

Shawn Warnke asked how much she would recommend.

Councilmember Morse suggested \$40,000.

Councilmember Saunders asked what the amount for the riverbank restoration should be.

Shawn Warnke said he thinks it will be \$30,000 but needs to double check.

Councilmember Swapp asked about the janitor wages and what is included in that.

Emily Green said it is for cleaning city hall, public works, and the bathrooms in the parks.

Councilmember Swapp said that we will be getting three new bathrooms soon and suggested modifying that budget item to compensate.

Councilmember Call said a resident expressed concern about older computers not being able to run Windows 11 and the need to upgrade some computers to compensate.

Shawn Warnke said he would check with our IT to verify.

Mayor Vanderwood expressed some concerns for the playground equipment at R. Kenneth Baldwin Country Park.

Councilmember Call said it was discussed last year but they opted to leave it out because of the upgrades to the park.

Councilmember Call asked why 10-5145 has a larger amount in it than last year.

Shawn Warnke said that the cell phone services were moved over to that budget item because it is for all departments.

Nina Morse made a motion to adopt resolution 14-2024 with the public hearing being held on June 13, 2024 at 4:00 PM, and the changes as noted by the city manager. **Ryan Saunders** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
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NAYS:

RECUSED:

14. **ACTION ON RESOLUTION 09-2024-LKL ROAD REIMBURSEMENT AGREEMENT**

Kim Dixon made a motion to adopt resolution 09-2024. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
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NAYS:

RECUSED:

15. **ACTION ON RESOLUTION 15-2024-INTERLOCAL AGREEMENT BETWEEN WEST HAVEN CITY AND KAYSVILLE CITY, SYRACUSE CITY, AND FARMINGTON CITY FOR BUILDING INSPECTIONS**

Councilmember Saunders asked why we did not look at any cities in Weber County.

Amy Hugie said that Weber County was looking to charge and other cities in the county were not looking at doing an interlocal yet.

Carrie Call made a motion to adopt resolution 15-2024. **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

16. **ACTION ON RESOLUTION 16-2024-AGREEMENT REGARDING THE OPERATION OF THE CONCESSION STAND**

Councilmember Morse said the expenditures outweigh the revenues in previous budget cycles and she is in favor of this.

Shawn Warnke asked that we modify the contract language to say the beverage would be approved by the city.

Amy Hugie said that we needed to add language to allow the city manager to adjust as necessary for insurance.

Ryan Saunders made a motion to adopt resolution 16-2024 with adjustments to the language to be more generic on the beverage provider and adjustments to the language to allow the city manager to adjust the language if necessary regarding the insurance. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

17. **ADVICE & CONSENT OF: ONE (1) WEST HAVEN SPECIAL SERVICE DISTRICT BOARD MEMBER APPOINTMENT SUBMITTED BY MAYOR VANDERWOOD TO FILL ONE, REMAINDER OF A 4-YEAR TERM POSITION AVAILABLE DUE THE VACANT TERM LEFT BY CURTIS NIELSEN. THE TERM WILL BE FROM MAY 1, 2024 THRU DECEMBER 31, 2025**

Mayor Vanderwood presented Brent Warren.

Carrie Call made a motion to give advice and consent to appoint Brent Warren . **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

18. **ADVICE & CONSENT OF: TWO (2) BEAUTIFICATION COMMITTEE MEMBER APPOINTMENTS-SUBMITTED BY MAYOR VANDERWOOD TO FILL TWO, 3-YEAR TERM POSITIONS. THE NEW TERMS WILL BE FROM MAY 1, 2024 THRU DECEMBER 23, 2026**

Mayor Vanderwood presented Mike Formica and Mary Ann Petrilena.

Ryan Swapp made a motion to give advice and consent for Mike Formica and Mary Ann Petrilena. **Ryan Saunders** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
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NAYS: RECUSED:

19. **BID AWARD-R. KENNETH BALDWIN COUNTRY PARK BLEACHERS**

Councilmember Call said she is in favor doing the concrete pad.

Councilmember Saunders agreed.

Councilmember Morse agreed.

Councilmember Dixon agreed.

Ryan Swapp made a motion to award the bid to Bowmen Construction with line item one bleacher site preparation of \$17,000 and two install bleachers for \$36,000 and the additional option of concrete pad and concrete anchors at \$22,000 totaling \$75,000. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

20. **ADJOURNMENT**

Carrie Call made a motion to adjourn at 7:40 PM. **Ryan Saunders** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Emily Green
City Recorder

Date Approve: 5/15/24