



WEST HAVEN CITY SPECIAL COUNCIL BUDGET WORK SESSION MINUTES

April 23, 2024 2:30 P.M.
City Community Room
4150 South 3900 West, West Haven, UT 84401

Present:	Rob Vanderwood	Mayor
	Nina Morse	Councilmember
	Kim Dixon	Councilmember
	Carrie Call	Councilmember
	Ryan Swapp	Councilmember
	Ryan Saunders	Councilmember
Staff Present:	Emily Green	City Recorder
	Shawn Warnke	City Manager

1. **MEETING BROUGHT TO ORDER:**

Mayor Vanderwood brought the Meeting to order at 2:31 P.M. and welcomed those in attendance.

2. **BUDGET DISCUSSION**

Council will discuss the current 2023-2024 budget and proposed 2024-2025 tentative budget including but not limited to revenues, expenses, and capital projects within the General Fund, Capital Project Fund, Cemetery Fund, and Storm Water Fund.

Shawn Warnke went over revenues and expenses as a whole.

Shawn Warnke went over the propose budget changes to bring employees up to market value and have COLA included in this budget year. He proposed revisiting the step and grade for each employee in the next fiscal year.

Councilmember Morse said that the employee participation has been great and suggested them not being included on the committee from this point forward.

Councilmember Swapp agreed.

Shawn Warnke went over the enterprise fund for storm water. He suggested a new analysis on the fee for storm water. He went over the cost allocated for West Haven Special Service District. He also went over recreation fees and the possibility of doing a waiver for families that may need it to participate in these programs.

Mayor Vanderwood suggested meeting with surrounding cities to see if they would contribute to the programs as well.

Shawn Warnke went over adding a flex spend plan to the health insurance. He presented the data gathered from tech net from surrounding cities and how much their employees were paying for insurance premiums. He went over legal fees and adding a firm for the Community Development to help in planning. He went over adding sidewalk signs for the new elementary school crossing.

City Council thought it best to order the signs now and add it to this year's budget.

Shawn Warnke went over upcoming road projects.

3. **EXECUTIVE SESSION**-The Council will enter into a closed meeting for the purpose of a strategy session to discuss the purchase, exchange, or lease of real property; to be held in accordance with the provisions of Utah Code 52-4-205

Councilmember Morse moved to table. **Councilmember Swapp** seconded the motion. Councilmember Dixon, aye; Councilmember Saunders, aye; Councilmember Morse, aye; Councilmember Call, aye; Councilmember Swapp, aye; **Vote**

was unanimous.

4. **ADJOURNMENT**

Councilmember Swapp moved to adjourn at 5:01 PM. **Councilmember Morse seconded** the motion. Councilmember Dixon, aye; Councilmember Morse, aye; Councilmember Saunders, aye; Councilmember Call, aye; Councilmember Swapp, aye; **Vote was unanimous.**

Emily Green
City Recorder

Date Approved: 5/15/24