

**UTAH PROFESSIONAL ENGINEERS AND  
PROFESSIONAL LAND SURVEYORS  
LICENSING BOARD**

**Electronic Meeting**

**March 20, 2024 | 9:00 a.m.**

**CONVENED:** 9:01 A.M.

**ADJOURNED:** 9:58 A.M.

**Bureau Manager:**  
**Board Secretary:**

Stephen Duncombe  
Nicole Herrera

**Board Members Present:**

Jeffery Miller, Chair  
Arthur LeBaron  
Chris Kobayashi  
Lisa Zundel  
James Pitkin

**Board Members not Present:**

Jeff Whitney  
Stephen Connor

**DOPL Staff Present:**

Mark Steinagel, Division Director  
Ashley Beyer, Outreach Manager  
Lisa Lynn, Compliance  
Bobby Main, Investigation's Manager  
Allyson Pettley, Bureau Manager  
Bernice Palama, Compliance  
Lauren Beheshti  
Patrick Fitzgibbon, Outreach

**ADMINISTRATIVE BUSINESS:**

Approval of Minutes

TIME: 4:15

The minutes dated January 17, 2024 were reviewed. Mr. LeBaron would like an amendment to the minutes. Mr. LeBaron made a motion to approve the amended minutes. Mr. Kobayashi seconded the motion. The motion passed unanimously.

Investigations Report

TIME: 6:00

Mr. Main provided an investigation's update. Items noted with no action taken.

Compliance Reports  
TIME: 7:40

Miss Lynn provided an update on compliance. Items noted with no action taken.

Outreach Report  
TIME: 9:16

Mrs. Beyer provided the board with an outreach update. The board created an online course that was sent to the schools. No one has taken the course. The cost to keep it running is \$2500. Mrs. Beyer would like to know from the board if they should continue the subscription, or cancel it. The board discussed it, they want to continue the subscription. Ashley will contact the schools to see if they want to use the course. Mr. LeBaron mentioned that NCEES is providing Honor Cords to graduates who have passed the FE exam, and suggested letting the schools know. Items noted with no action taken.

Education and Enforcement Fund  
TIME: 22:09

Mr. Duncombe provided the Board with an updated report on the fund and current licensee numbers. Item noted with no action taken.

#### **TOPICS FOR DISCUSSION:**

USPE FUNDING REQUEST  
TIME: 23:13

#### **DECISIONS AND RECOMMENDATIONS**

USPE has submitted a funding request for a conference in May. The amount is \$5650.00. Eric Anderson was able to go through the application and answer all of the board's questions. Mr. LeBaron made a motion to approve the funding request. Ms. Zundel seconded the motion. The motion passed unanimously.

UK MUTUAL RECONGNITION  
AGREEMENT  
TIME: 28:40

Gregor Catto and Sean Kagen with the Foreign, Commonwealth & Development Office. As well as Joshua Twitty with NCEES are here to discuss the Mutual Recognition Agreement. (MRA) The UK and NCEES are working together to help Professional Engineers and Professional Land Surveyors be able to obtain licensure between the 2 jurisdictions.

INCREASED PENALTIES  
TIME: 41:30

The board discussed the option of increasing the penalties, per last meeting. At this time they are comfortable with no change at this time.

## WESTERN ZONE ELECTION

### CANDIDATES

TIME: 46:00

The board discussed the 2 candidates for President-Elect. The board agrees that both candidates would do a great job. Mr. LeBaron and Mr. Kobayashi will decide at the Western Zone Meeting in May.

Next Board Meeting:

May 15, 2024 9:00 a.m.

**ADJOURN:**

Adjourned at 9:58 A.M.

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

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05/15/2024

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Date Approved

Jeffery Miller  
Jeffery Miller (May 15, 2024 11:13 MDT)

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Chairperson, Utah Professional Engineers and Professional Land Surveyors Board

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05/15/2024

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Date Approved

Stephen Duncombe

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Bureau Manager, Division of Occupational and Professional Licensing

