
Board Members Present

Mr. Brandon Hatch, Chair
Mayor Joy Petro, Vice-Chair
Dr. Gary Alexander, MD
Commissioner Lorene Kamalu
Dr. Colleen Taylor, DDS

Dr. Ryan Stewart, MD
Mr. Troy Wood
Mr. Rich Swanson
Mr. Brian Hatch
Mr. Neal Geddes, Attorney

Davis County Health Department Staff Present

Austin Andrews, PM/QI Coordinator
David Spence, Deputy Department Director, Health
Rachelle Blackham, Deputy Department Director, Seniors
Diana Reich, Division Director, Administration
Sabrina Harman, Division Director, Family Health
Michelle Bell, WIC Clinic Supervisor
Bailey House, Emergency Response Coord.

Jay Clark, Division Director, Environmental Health
Sarah Willardson, Division Director, CD/EPI
Ivy Melton-Sales, Division Director, Community Health
Priscilla Williams, Accountant
KC Shafer, Lead I/M Specialist
Sheryl Knight, Case Manager
Trevor Warner, Communications Manager

Welcome/Call to Order (0:00:30)

(Brandon Hatch)

The meeting of the Davis County Board of Health was held Tuesday, February 13, 2024 at the Davis County Health Department, Board Room, 22 South State Street, Clearfield, Utah. The meeting was called to order at 7:33 a.m. by the Board of Health Chair, Mr. Brandon Hatch.

Minutes (Action) (0:01:10)

(Brandon Hatch)

The minutes from the November 14, 2023 meeting were presented to the members and reviewed.
Mr. Brandon Hatch presented a motion to approve said minutes. Mayor Joy Petro motioned for the minutes to be approved. Mr. Troy Wood seconded the motion. All were in favor. The vote was unanimous.

Employee Distinction Award Recognition (Information) (0:01:55)

(Brian Hatch)

Mr. Brian Hatch presented the three staff members recognized for peer-nominated Employee Distinction Awards: Michelle Bell, Priscilla Williams, and KC Shafer. Additionally, the winner of the directors pick, Employee Distinction Award was presented, Sheryl Knight. Mr. Brandon Hatch congratulated each of the recipients on their awards and thanked them for their dedication and hard work.

Public Hearing Report - Wastewater (Action) (0:10:47)

(Jay Clark)

Jay Clark presented the Findings of Fact and Conclusion of Law from the Public Hearing on updating the Wastewater Regulation, then he reviewed and summarized all the proposed regulation changes. All findings are available in the published Public Hearing Report.
Mr. Brandon Hatch presented a motion to approve the Findings of Fact. Dr. Gary Alexander motioned for the Findings of Fact to be approved. Mayor Joy Petro seconded the motion. All were in favor. The vote was unanimous. Mr. Brandon Hatch presented a motion to approve the Conclusions of Law. Mr. Troy Wood motioned for the Conclusions of Law to be approved. Dr. Gary Alexander seconded the motion. All were in favor. The vote was unanimous.



Project Public Health Ready (Information) (0:15:42)

(Ivy Melton-Sales)

Ivy Melton-Sales presented on Davis County Health Department's (DCHD) application and recognition from Project Public Health Ready (PPHR). Highlights from the application include: [1] DCHD is the only public health department in the state of Utah to receive a re-recognition. [2] We are one of 500 public health departments (across the nation) who are awarded the recognition. [3] DCHD was recognized as a model application for other departments to follow.

Mayor Joy Petro asked how DCHD works with other local preparedness entities, such as Community Emergency Response Team (CERT). Ivy Melton-Sales responded by explaining that DCHD meets with each city emergency manager on a monthly basis, additionally DCHD collaborates with other preparedness entities as needed. Mr. Brandon Hatch asked her if the PPHR application was related to the Jurisdictional Risk Assessment (JRA) that was conducted earlier this year, she responded with yes, it was a part of the application.

Division Annual Reports (Information) (0:26:52)

(Division Directors)

The directors from the; Senior Services, Community Health, Family Health, and Environmental Health divisions presented their annual reports for 2023. Each presentation included program data and highlights. Each annual report is available on DCHD's Reports and Assessments web page. It was noted in the meeting that the Communicable Disease/ Epidemiology division's annual report is reliant on external data sources and will be presented during the Board of Health meeting in May 2024.

Mr. Brandon Hatch asked if the Family Health (Maternal Child Health Bureau) programs have seen a lot of Postpartum depression in their clients. Sabrina Harman responded by explaining, yes they see quite a bit of postpartum depression and that the clients they see have many other contributing factors to the high rates of depression. She expressed the positive partnership with Davis Behavioral Health and their personal contact for client referrals to the maternal support groups.

Mr. Rich Swanson asked how the Environmental Health Division stays informed on with external partners activities such as Hill Air Force Base (HAFB) and the Army Corps of Engineers in conducting environmental site assessments. Jay Clark explained that DCHD works with external partners as needed, and specifically DCHD has representation with the HAFB committed working on the plume. Mr. Brian Hatch added that there is room to explore increasing partnerships.

Budget Update (Information)(1:00:00)

(Diana Reich)

Diana Reich presented information on the 2023 annual budget and the soft close (February 9, 2024). Once DCHD receives its property tax allotment and contract funds from the state, the budget will be in a good place. The budget report was handed out to the Board members. Mr. Brandon Hatch asked how strong the DCHD fund balance is and if it is gaining interest. Diana Reich responded that the fund balance is in a good place and



is the allowed 25% of our budget. Additionally, there was a funds transfer to the DCHD capital budget so the fund balance did not exceed the allowed 25%. Both capital and fund balance are gaining interest.

UALBOH Report (Information)(1:02:37)

(Brandon Hatch)

Mr. Brandon Hatch attended two UALBOH meetings, both centered around the upcoming conference. If any Board member is interested in attending the UALBOH conference at Thanksgiving Point in April 2024, they will notify Mr. Brian Hatch and/or Austin Andrews to complete their registration. Mr. Brandon Hatch will be on the agenda for the conference.

Mr. Brian Hatch added that there is an opportunity for Board members to attend NALBOH in Nashville, Tennessee. If any Board member is interested in attending the NALBOH conference, they will notify Mr. Brian Hatch and/or Austin Andrews to complete their registration.

Director's Report (Information)(1:07:24)

(Brian Hatch)

Mr. Brian Hatch stated that Legislative sessions are halfway over. Several bills that UALHD is monitoring are; ever changing tobacco products (SB61), changes to the Student Health and Risk Prevention (SHARP) survey (HB182), Raw milk investigation and regulation, three I/M bills, and cold plunge pool regulations. For a comprehensive list of all items monitored during the legislative session by public health, please refer to the Utah Association of Local Health Departments webpage.

Chair's Report (Information)(1:26:32)

(Brandon Hatch)

Mr. Brandon Hatch had no items to report.

Commissioner's Report (Information)(1:28:26)

(Brandon Hatch)

No commissioner report was provided. Commissioner Kamalu was excused from this meeting and we will look forward to her report next meeting.

Meeting Adjourned(1:28:26)

(Brandon Hatch)

Mr. Brandon Hatch made a motion to adjourn the meeting. Mr. Troy Wood seconded the motion. The meeting ended at 9:01 a.m.