Duchesne County Library System

Regular Board Meeting
Apr. 17, 2024 @ 4:30 PM: Duchesne Branch

The mission of Duchesne County Library System is to enrich our residents' knowledge and inspire their growth. Through these efforts the library envisions our residents empowered to strengthen each other and unite their communities.

Conducting: Chair Jessica Shaw. The meeting began at 4:34 p.m.

Welcome / Roll call: Chair Jessica Shaw, Vice Chair Deb Evans, Jesse Walker, Secretary Amy Snow, Jenny Adams, Kathryn Crapo, Director Daniel Mauchley. Absent Commissioner Irene Hansen.

March 2024 minutes approval. There was a motion by Deb Evans with a 2nd by Jenny Adams to approve the minutes as written. The voting with unanimous in favor of approval.

Board Training: "The Library: The Worth of Non-Essential Services". The training was postponed until the May board meeting.

2023 Financial Update. Final totals of revenues were received from the county since the last meeting. The financial update is better than previously reported, with normal operations not outspending the revenues/grants received. Nearly $60,000 was available to be applied to the cost of furniture, furnishings, and equipment of the new Roosevelt Branch.

$22,000 Wi-Fi Infrastructure Grant Awarded. The grant has been awarded by the Utah Education Network. The grant reimburses purchases once the hardware has been purchased. The purpose is to improve the patron Wi-Fi infrastructure at the Roosevelt and Duchesne branches. Specifically, this will include new exterior hotspots at both branches, and at the Duchesne Branch: a new battery backup, a hotspot in the History Center, and updated switches. The Roosevelt infrastructure will be installed promptly and the Duchesne infrastructure will be installed after substantial completion of the remodel.

Duchesne Branch Remodel Update. The Duchesne branch will close in three days because the gas must be turned off. The books and shelves will be moved out on the 29th by BHI. The employees will move out the rest of the things this week. The employees will be relocated to other county offices. Events and book loans will take place at the Centennial Events Center on Thursdays. The completion date is still undetermined. Tentatively the library could be moved back in by December 2024.

New Library Card Design. The board reviewed the stock library card design options provided by our current library card company. The board asked the director to come back with the cost of using our own design at the next board meeting.

Public comment. No public comment.

Review of March Statistics/Budget/Consent Agenda. The board reviewed the statistics, budget, and consent agenda. There was a Hoopla record last month at 506 uses. There was a OverDrive record at 724 checkouts on Duchesne-purchased items. Tabiona's outreach had good numbers last month. A short discussion was had about the possibility of the hotspot program ending due to the funding ending.

Questions. No Questions.

Next meeting – Tues. May 21, 2024 – Roosevelt Branch 4:30 p.m.

Tour of Duchesne Branch Remodel Site. The board took a tour of the library building and was able to see the construction progress.

Meeting adjourned at 5:06 p.m.

THESE MINUTES ARE PENDING AND WILL BE APPROVED AT THE NEXT REGULAR MEETING.

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Amy Snow, Secretary