

**SAN JUAN HEALTH SERVICE DISTRICT REGULAR BOARD MEETING
SAN JUAN HEALTH CONFERENCE ROOM MONTICELLO, UT
MARCH 21, 2024 6:00 PM**

Present: Chair, Allen Barry; Board Members: Doug Christensen, Casey Veach, Steve Simpson, Stephen Williams and Paul Sonderegger; Staff: Clayton Holt, CEO; Farley Crofts, CFO; Ashley Reynolds, CNO; Jimmy Johnson, COO; Skyler Crofts, Deputy Recorder, and others as listed on guest list.

TOPIC	DISCUSSION	CONCLUSION	ACTION
Board Meeting Called to Order:	Allen called the regular meeting to order at 6:03 p.m.	Virtual: Clayton Holt Absent: N/A	
Board Minutes Approval: February 15, 2024	February 15, 2024 board minutes were reviewed.	Minutes will stand as written	
Public Comment:	N/A		
Celebrations:	Allen Barry shared that the organization had a big win in obtaining funding for a replacement hospital – there were a lot of people involved, and a lot of support for the organization behind the scenes Ashley Reynolds shared that we had a chemo graduation today – there was a big turnout from the staff as this patient had had touchpoints with so many departments across the organization		

	<ul style="list-style-type: none"> - We are also planning to work with the CIB to obtain the additional \$5M in funding that will be needed for the project <p>Architecture Services</p> <ul style="list-style-type: none"> - An RFP has been submitted to get bids for architect services - The bids are due back on April 2nd - All bids are submitted through the State Procurement Office - Allen Barry & Doug Christensen will plan on being on site to help with the initial review on April 2nd 	<ul style="list-style-type: none"> - The application for this funding was submitted today - The CIB requires that specific elements of the project be identified for direct reimbursement on the project – as a result we are seeking funding for imaging equipment, and architecture & engineering costs - We will present to the CIB on April 4th - The Board will need to be involved in establishing a bond through the LBA, if we are able to obtain additional funding from the CIB <ul style="list-style-type: none"> - The Board will continue to be involved with the design process at a high level – we would bring in staff that work in each area to bring more detailed input - The Board will need to accept or ratify the agreement that is reached with the selected architect 	
--	---	---	--

	<p>Timeline</p> <ul style="list-style-type: none"> - After an architect has been selected, we will move toward full design by fall of this year - It is anticipated that a general contractor will be engaged by late fall or winter of this year - We would like to do the mass excavation work this fall, so that we don't have to lose any potential construction time next spring - The plan is to start construction as early as possible next spring - We believe the construction process will take approximately 18 months, with completion in fall of 2026 <p>Existing Facility</p> <ul style="list-style-type: none"> - Most of the existing hospital building will eventually be demolished - The new addition, the surgery suite space, will be salvaged 	<ul style="list-style-type: none"> - We are also considering some outbuildings work this fall – this would include an addition to our existing metal storage building, as well as a structure that will house plant operations for the new facility - Depending on how the design process goes, it is possible that we would try to get some infrastructure in place this fall also 	
--	---	---	--

<p>2. Hospital Property Transfer</p> <p>3. Open Board Position</p>	<p>and redesigned into a retail pharmacy</p> <ul style="list-style-type: none"> - The new facility will need to be occupied before any work on the existing facility can be done – this project could start in 2027 <p>Main Campus Property</p> <ul style="list-style-type: none"> - This property is under the County, and we have a long-term lease on the property - The lease is set to expire in 2029 - Clayton is working with Commissioner Adams to get the property transferred from the County to the Service District <p>Andria Wilson</p> <ul style="list-style-type: none"> - She has officially resigned her position on the Board - Her position is an at large position - The County will need to advertise for this position - Board members are welcome to encourage people to apply when the advertisement is made 		
<p>Financial/Statistical: 1. CFO Report</p>	<p>Financials:</p>		

	<p>Bank Balances:</p> <ul style="list-style-type: none"> - We have experienced a decrease in our available cash balance compared to the previous month 	<ul style="list-style-type: none"> - The decrease is due in large part to an event that occurred on about Feb 21st – A cyber-attack happened on group linked to Change Healthcare, Optum Healthcare, and United Healthcare - Change Healthcare acts as a clearinghouse for all of our claims that are submitted, and the associated payments - The attack effectively shut down our ability to send out claims – we are still able to record revenues, but are not able to collect on the associated claims - We felt that it was prudent to wait to see what solutions could be put in place to fix the breach – and to see what would be required to get us back to normal operations - During this waiting period, Cerner started pushing another clearinghouse – Cerner was wanting users to start using a company called TriZetto - Cerner was willing to provide support to get the system switched over to TriZetto - We decided to make the switch – This does not cost us anything additional to make the switch – 	
--	---	---	--

	<p>Graphs</p> <ul style="list-style-type: none"> - As a follow-up to last month's meeting, the graphs have been updated to show 5 years of data - Seeing a broader range of data emphasizes the trends we have in the organization <p>Other:</p> <p>Authorized Signers</p> <ul style="list-style-type: none"> - With Kimberly DeGraw leaving the organization, we need to remove her as an authorized 	<p>There will be a lot of work to get everything converted over to utilize the new clearinghouse</p> <ul style="list-style-type: none"> - This has significantly slowed down our collections, but we anticipate being able to get all claims submitted when the system is up and running - We will still keep our connections to Change Healthcare, which creates a redundancy in the system – this can be very helpful if something were ever to happen with TriZetto <ul style="list-style-type: none"> - We are seeing the impact of changes from the industry transition from inpatient to outpatient procedures <ul style="list-style-type: none"> - Zions Bank is now requiring that this change be authorized by the Board Chair, so this form will be 	
--	--	---	--

	<p>signer and put Teresa Brooks on as her replacement</p> <p>SVC Pharmacy</p> <ul style="list-style-type: none"> - We do not have a replacement for Jordan yet, but there are 2 candidates that seem promising - In the interim, we do have a locum pharmacist to provide coverage 	provided to Allen to review and sign	
2. Capital Equipment Budget Update	N/A		
3. Expenditure Review and Approval	N/A		
<p>Goals:</p> <p>1. Review Goals and Progress</p>	Will be reviewed in April		
<p>Administrative Report:</p> <p>1. Staffing Update</p> <p>2. CEO/CNO Report</p>	<p>Provided in the Board Packet</p> <p>CNO:</p> <p>COVID/Infection Control Update:</p> <ul style="list-style-type: none"> - No Flu or COVID hospitalizations, and only 1 RSV hospitalization for the month of February 		

	<p>Clinical Trends:</p> <ul style="list-style-type: none">- 47 admissions for February – included 6 OB patients, and 8 same-day surgeries- 131 ER visits in February – 8% of cases were classified as emergent- 3 transfers from the hospital, and 4 from the ER- 2 Tele-Crisis patients this month – both were transferred out <p>Clinical Projects:</p> <p>Tele-Oncology</p> <ul style="list-style-type: none">- We found out that we will be getting Dr Reese back – this is exciting because he was the Dr we started the program with and he did an excellent job with patients <p>Tele-Cardiology</p> <ul style="list-style-type: none">- Looking to add a mid-level provider to help with follow-up appointments – this move would allow for more patients or additional procedures to be done on in-person days <p>GYN Surgeon</p> <ul style="list-style-type: none">- Waiting for IHC to sign the contract so this program can begin		
--	--	--	--

		N/A	
Policy Review & Approval 1. New Policies 2. Existing Policies		Motion made to approve the new, revised, unchanged, and retiring policies as listed in the Board Packet.	Motion: Paul S Second: Casey V Motion Unanimous
Closed Session: 1. Personnel – Character, Professional Competence, or Physical or Mental Health of an Individual 2. Strategy Session to the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of property under consideration or prevent the public body from completing the transaction on the best terms possible		Motion to go into closed session at 7:12 p.m. Casey Veach – Aye Stephen Williams – Aye Doug Christensen – Aye Steve Simpson – Aye Paul Sonderegger – Aye Motion made to go out of closed session at 7:25 p.m.	Motion: Paul S Second: Steph W Motion Unanimous Motion: Casey V Second: Paul S Motion Unanimous
Other Business 1. Next Meeting Date 2. Medical Staff Meeting	April 18, 2024 in Blanding April 11, 2024		
Adjournment:		Meeting adjourned at 7:25 p.m.	Motion: Steve S Second: Doug C Motion Unanimous

--	--	--	--

Allen Barry, Chairman



Date

4/18/24