



Utah Homelessness Network Steering Committee

Wednesday, April 24, 2024

Hybrid: Virtual and In person

Olene Walker Building, Room 200 as the anchor location

1:30pm – 3:30pm

Zoom Meeting ID: <https://utah-gov.zoom.us/j/89822361317>

PNW Meeting Link: [Link](#)

Audio Link: [Link](#)

Agenda [Link](#)

Meeting Minutes

**Attendees:** Stefanie Jones, Paula Ingram, Ryan Steinbeigle, Scott Phillips, Kena Mathews, Jen Campbell, Kim Dieter, Carol Hollowell, Laura Andelin, Joseph Jensen, Peggy Green, Heather Hogue, Tarra McFadden

**Excused/Absent:** Luke Wojciorochowski, Mack McDonald, Clinton Painter, Ed Hansen, Nancy Griggs

**Support Staff:** Shalie Ripley, Administrative Assistant  
Tricia Davis, Office of Homeless Services Director  
Meredith Vernick, Program Manager

| Agenda Item   | Discussion                              | Recommendations/Actions |
|---------------|---|-------------------------|
| Agenda Item 1 | 1. Welcome and Introductions            | Heather Hogue           |
| Agenda Item 2 | 2. Roll call<br><br>Quorum was present. | Shalie Ripley           |

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| <p>Agenda Item 3</p> | <p>3. Steering Committee Business</p> <ul style="list-style-type: none"> <li>a. Approval of Minutes <a href="#">Linked</a></li> <li>b. Discussion of meeting frequency</li> </ul> <p>Heather Hogue purposed meeting monthly with the exception of July. The Office of Homeless Services will work with the Chairs of the committee to schedule these meetings.</p>  | <p>Heather Hogue</p> <p>Ryan Steinbeigle made a motion to approve the minutes. Laura Andelin seconded the motion. Motion passed unanimously.</p>  |
| <p>Agenda Item 4</p> | <p>4. Office of Homeless Services</p> <p>Tricia shared her appreciation to all those that helped coordinate the new funding process.</p> <ul style="list-style-type: none"> <li>a. State Homelessness Funding Grant Recommendations</li> </ul> <p>Meredith gave an RFG recap reviewing slides 1-11 from her presentation linked <a href="#">here</a>.</p> <ul style="list-style-type: none"> <li>i. Balance of State</li> </ul> <p>Peggy Green gave a recap of the Balance of state funding linked <a href="#">here</a> on slide 12. She also referenced a breakdown of each LHC’s funding recommendations linked <a href="#">here</a>.</p> <p>Heather Hogue conducted the voting of each LHC’s funding recommendations as follows.</p> <p>Bear River</p> | <p>Tricia Davis</p> <p>Meredith Vernick</p> <p>Peggy Green</p> <p>Heather Hogue</p> <p>Scott Phillips made a motion to adopt the funding recommendations for the Bear River LHC. Ryan Steinbeigle seconded the motion. Stefanie Jones recused herself from the vote. The motion passed unanimously.</p> |

Carbon

Jennifer Campbell made a motion to approve the funding recommendations for the Carbon County LHC. Kena Matthews seconded the motion. Paula Ingram recused herself from the vote. The motion passed unanimously.

Davis

Ryan Steinbeigle made a motion to approve the funding recommendations for the Davis County LHC. Stefanie Jones seconded the motion. The motion passed unanimously.

Grand

Scott Philips made a motion to approve the funding recommendations for the Grand County LHC. Jennifer Campbell seconded the motion. The motion passed unanimously.

Iron

Ryan Steinbeigle made a motion to approve the funding recommendations for the Iron County LHC. Heather Hogue seconded the motion. The motion passed unanimously.

San Juan

Jennifer Campbell made a motion to approve the funding recommendations for the San Juan County LHC. Laura Andelin seconded the motion. The motion passed unanimously.

Six

Kim Dieter made a motion to approve the funding recommendations for the Six County LHC. Kena Matthews seconded the motion. The motion passed unanimously.

Tooele

Heather Hogue made a motion to approve the funding recommendations for the Tooele County LHC. Stefanie Jones seconded the motion. Carol Hollowell recused herself from the vote. The motion passed unanimously.

Uintah

Jennifer Campbell made a motion to approve the funding recommendations for the Uintah County LHC. Scott Phillips seconded the motion. Kim Dieter recused herself from the vote. The motion passed unanimously.

Washington

Kena Matthews made a motion to approve the funding recommendations for the Washington County LHC. Jen Campbell seconded the motion. Carol Hollowell recused herself from the vote. The motion passed unanimously.

Weber

Ryan Steinbeigle made a motion to approve the funding recommendations for the Weber County LHC. Stefanie Jones seconded the motion. The motion passed unanimously.

ii. Mountainland

Heather Hogue gave a recap of the Mountainland funding linked [here](#) on slide 13. She also referenced a breakdown of the LHC's funding recommendations linked [here](#).

Heather Hogue

Heather Hogue conducted the voting of the Mountainland LHC's funding recommendations as follows.

Mountainland

Joseph Jensen made a motion to approve the funding recommendations for the Mountainland LHC. Stefanie Jones seconded the motion. Kena Matthews recused herself from the vote. The motion passed unanimously.

iii. Salt Lake County

Tarra McFadden

Tarra McFadden gave a recap of the Salt Lake County funding linked [here](#) on slide 14. She also referenced a breakdown of the LHC's funding recommendations linked [here](#).

Heather Hogue conducted the voting of the Salt Lake County LHC's funding recommendations as follows.

Salt Lake County

Jennifer Campbell made a motion to approve the funding recommendations for the Salt Lake County LHC. Kena Mathews seconded the motion. The motion passed unanimously.

b. H.B. 298 Review

Tricia gave a review of House Bill 298 and how it will affect the Utah Homeless Network. There is a summary linked [here](#). She emphasized using Peggy Green's staff from the Office of Homeless Services in a meaningful way to help support local LHC's as they work to meet the new requirements of this bill.

Tricia Davis

i. Discussion

A discussion ensued about the new higher data requirements listed in the new bill. There were some concerns about the burden that puts on LHC's and providers. There were some members who expressed their appreciation for the support from the Office of Homeless Services thus far. OHS has committed to continue to help and support LHC's where possible. The OHS data team is also going to be focusing on data integration to try and reduce the multiple reporting systems required to use. Realizing the costs of this data, and advocating to fill the needs it may create were determined important things to note moving forward with the new Utah Homeless Services Board.

Heather Hogue

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|-------------|--|---|
|             | <p>c. Policy and Procedures</p> <p>Heather gave an updated about the committee undertaking a revision of their policies and procedures for this meeting to be in compliance with some of the requirements of H.B.298. It will take time. She is anticipating having them complete in June.</p> | Heather Hogue   |
| Adjournment |  | Heather Hogue asked for a motion to adjourn. Scott Phillips made a motion to adjourn. Heather Hogue Seconded the motion. Motion passed unanimously. |

\*Needs approval

‡ Has corresponding document

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