

BEAR RIVER CITY PLANNING COMMISSION MEETING MEETING MINUTES

Thursday, March 21, 2024

Present:	Travis Hendrickson	Planning Commission Chairman
	Danielle Taylor	Commission Member
	David Ormond	Commission Member
	Sue Rees	Commission Member
	Shanda Reney	Planning Commission Secretary
	Gil Miller	Zoning Administrator

1. Meeting Called to Order

- Welcome
- Opening Ceremony
- Roll Call

The Planning Commission met at its regularly scheduled meeting at the City Office. Chairman Hendrickson called the meeting to order at 7:00 pm.

Opening Ceremony was given by Commission Member Taylor

2. Action on minutes- February 15, 2024

Commission Member Ormond moved to approve the minutes from February 15, 2024.

Commission member Rees seconded the motion. Commission Member Rees, aye; Commission Member Taylor, aye; Commission Member Ormond, aye; **Vote was unanimous.**

3. Planning and Zoning Report- Gil Miller

Gil Miller gave the Zoning report- Three building permits have been submitted for review.

4. Public Hearing- Amendments to the Subdivision Ordinance

Commission Member Taylor moved to leave the Public Meeting and enter into a Public Hearing.

Commission member Ormond seconded the motion. Commission Member Rees, aye; Commission Member Taylor, aye; Commission Member Ormond, aye; **Vote was unanimous.**

Gil Miller expressed that the state code required changes to create the Subdivision Land Use Authority to review proposed subdivision. It is made up of the Mayor, member from the Planning Commission, City Council member and another member of the community. All fees are to be paid prior to holding a meeting.

Commission member Taylor asked if subdivisions not allowed on city sewer, would a perc test be required.

Gil- If a subdivision falls within the service they can connect to city sewer, if a home is within 300ft of the sewer they are required to connect.

Carol Andreasen- Do we want "That the driveway need to be extended to the city road" left in the changes?

Commission Member Rees moved to close the Public Hearing and enter back into the Public meeting.

Commission member Ormond seconded the motion. Commission Member Rees, aye; Commission Member Taylor, aye; Commission Member Ormond, aye; **Vote was unanimous.**

5. Action on Public Hearing- Amendments to the Subdivision Ordinance

Planning Commission discussed the removal of the sentence in section 8B.3.4.4.9.3 that reads; Driveways shall have asphalt extended to asphalt of Public Street.....

Commission Member Rees moved to recommend approval to the City Council subject to the above mentioned sentence in section 8B.3.4.4.9.3 is removed. **Commission member Taylor seconded** the motion. Commission Member Hendrickson, aye; Commission Member Taylor, aye; Commission Member, Ormond, aye; **Vote was unanimous.**

6. Future Considerations- Aprils meeting will be moved to April 25th

7. Assignments for next meeting

Commission member discussed how junk complaints are handled; no anonymous complaints can be given. Possible idea of putting a section in the monthly newsletter touching on topics or reminders of city code or what the Planning Commission is working on. Commission member Rees will get with the City Office about this.

8. Adjournment

Commission member Rees moved to adjourn at 7:57 pm. **Commission member Ormond seconded** the motion. Commission member Rees, aye; Commission member Taylor, aye; Commission Member Ormond, aye; **Vote was unanimous.**

Shanda Renee

Minutes approved: April 25, 2024