

**STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING
April 11, 2024**

Minutes for the Annabella Town Council Meeting held Thursday, April 11, 2024 beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| <ol style="list-style-type: none"> 1. ROLL CALL 2. OPENING REMARKS 3. PLEDGE OF ALLEGIANCE 4. PARKER VERCIMAK,
SECONDARY WATER METER
PROJECT UPDATE 5. MICKLANE FARMER,
ORDINANCE REVIEW &
UPDATE 6. TYLER TIMMONS, SIX COUNTY
ASSOCIATION OF
GOVERNMENTS 7. APPROVAL OF MINUTES | <ol style="list-style-type: none"> 8. APPROVAL OF WARRANT
REGISTER 9. APPROVED-
NICOTINE/TOBACCO FREE
POLICY 10. TABLED-PURCHASE OF
PLAYGROUND
EQUIPMENT/BENCHES 11. HIRING OF ADDITIONAL
MAINTENANCE PERSONNEL 12. WATER RESTRICTIONS 12. DEPARTMENT BUSINESS 13. ADJOURN |
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TOWN COUNCIL 6:00 p.m.

Public in attendance:

Eric Nielson

Parker Vercimak

Kendall Welch (via Zoom)

Tyler Timmons

Micklane Farmer

Perry Ray

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson. Councilmember Jill Anderson was excused. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.
2. OPENING REMARKS. Councilmember Nielson offered a prayer.
3. PLEDGE OF ALLEGIANCE. Councilmember Morgan led the group in the Pledge of Allegiance.
4. PARKER VERCIMAK, SECONDARY METER PROJECT UPDATE. Parker Vercimak reported that the secondary meter project was nearing completion, with

only minor cleanups and a pressure test remaining. The contractor had been cooperative in resolving any issues. An overrun adjustment resulted in a modest cost excess of around \$16,000, primarily due to additional boxes installed for deeper-than-expected meters. A partial payment had been issued to the contractor, with retainage being held pending completion of the final punch list. The project's budget is anticipated to have a surplus of approximately \$128,000. Parker commended the town for pioneering the project, showing others in the valley the benefits of completion. Parker also noted that the irrigation is scheduled to be available for use on Monday, April 15th. Councilmember Nielson asked if the water could be available to residents over the weekend. Scott Thomsen noted that, due to pressure testing, the system would not be available for residents until Monday.

5. MICKLANE FARMER, ORDINANCE REVIEW & UPDATE. Micklane Farmer discussed the need to update the Town's subdivision ordinance by the year's end. Mike Hanson, contracted by the state, would assist with this mandate at no cost to the town. The discussion shifted to the importance of establishing construction specifications and standard drawings for transparency with developers. Two options were presented: either adopt the national APWA (American Public Works Association) standards and modify them for the town's specific needs or generate independent standards. The adoption of standards was to align with changes in state statutes, particularly those relating to review cycles and transparency in improvement planning processes.

Kendall, also part of Jones & DeMille, joined the conversation virtually, clarifying two relevant bills (Senate Bill 174 and the cleanup House Bill 476).

6. TYLER TIMMONS, SIX COUNTY ASSOCIATION OF GOVERNMENTS. Timmons reported that he has been working with Tina and has applied for a \$50,000 grant from T-Mobile for park equipment on behalf of Annabella Town. He also reminded the Town of the upcoming Regional Growth Summit, where all Town Council members are encouraged to attend.

7. APPROVAL OF MINUTES. Minutes from the March Town Council meeting were presented for approval. **Councilmember Johns made a motion to approve the minutes as presented. Councilmember Nielson seconded the motion and the motion carried. (Summary: Yes=3) Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson voted in favor.**

8. APPROVAL OF WARRANT REGISTER. The Town Council reviewed the warrant register. Councilmember Nielson asked if fertilizer had been purchased yet. Scott Thomsen replied that it had not and he had some price comparisons on fertilizer for the Council to review. **Councilmember Nielson made a motion to accept the warrant register as presented. The motion was seconded by Councilmember Morgan and carried. (Summary: Yes=3) Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson voted in favor.**

9. **APPROVED-NICOTINE/TOBACCO FREE POLICY.** An updated Nicotine and Tobacco-Free Policy, which now included e-cigarettes, was proposed to supersede the previous policy from 2016. The adoption was to address both tobacco and newer forms of nicotine products. **Councilmember Nielson made a motion to approve the updated Nicotine/Tobacco Free policy as presented. Councilmember Nielson seconded the motion and the motion carried. (Summary: Yes=3) Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson voted in favor.** Councilmember Nielson asked Tina Mitchell to check if an alcohol policy template is available.

Note: Tina was told by the Central Utah Public Health Department that alcohol policies are typically not needed because state laws cover what is needed.

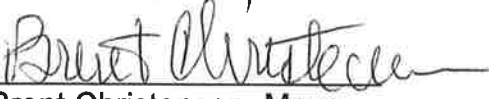
10. **TABLED-PURCHASE OF PLAYGROUND EQUIPMENT/BENCHES.** Due to the absence of Councilmember Anderson, the Council opted to table the discussion regarding the purchase of additional playground equipment and benches until the next meeting.

11. **HIRING OF ADDITIONAL MAINTENANCE PERSONNEL.** The Town Council discussed whether to hire additional maintenance personnel or adjust current tasks among existing staff, with a particular focus on the responsibilities and work hours of Eric Nielsen, current part time maintenance help. Mayor Christensen suggested increasing Eric's hourly wage to \$20 per hour and his workweek to 40 hours, with the possibility of four 10-hour days. Eric noted that he is comfortable increasing his hours to 40 hours a week and including the lawnmowing/weed eating responsibilities to his current ones. Scott Thomsen noted that there may be times that he needs Eric's help on the mountain and is unsure the time commitment that may take. Councilmember Nielson noted that by increasing Eric's hours, he would need to commit to completing the lawnmowing and weed eating responsibilities. Councilmember Nielson asked if the increase in Eric's hours is just for the mowing season, or indefinitely. Mayor Christensen suggested that they try it for one month and readdress it next month. It was noted that no benefits would be offered with the hourly increase.

Councilmember Nielson made a motion to raise Eric's pay to \$20 an hour for a 40-hour work week, with the possibility of doing four 10-hour days and ensuring lawns get mowed, with no benefits at this time. Councilmember Johns seconded the motion and the motion carried. (Summary: Yes=3) Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson voted in favor

12. **WATER RESTRICTIONS.** The Council engaged in a thorough discussion about water restrictions. It was determined that there would be no immediate restrictions, other than no daytime watering (between 10 a.m.-6 p.m.). The restrictions will be reassessed next month. Emphasis was placed on water-smart usage. Councilmember Johns discussed the potential impact the spring box project will have. The project is slated to begin later in the summer.

13. ADJOURN. At 7:24 p.m. Councilmember Morgan made a motion to adjourn the meeting. Councilmember Johns seconded the motion and the motion carried unanimously. (Summary: Yes=3). Councilmembers Kelvin Johns, Stephanie Morgan and Chris Nielson voted to adjourn the meeting.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk