

Minutes of the Altamont Town Council Meeting  
April 11, 2024

Present:

Clyde Watkins  
Scott Allen  
Glen Jessen  
Russell Sorensen Arrived 7:42 p.m.  
Craig Kettle, Town Employee  
Amanda (Mandy) Gardner, Town Clerk  
Josh Phillips Fire Chief

Public:

Sommer Arnold was not intendance

Clyde Watkins called the meeting to order at 7:03 p.m.

Minutes Approved (7:04 p.m.)

*A Motion was made by Glen Jessen to approve the minutes of as written. Motion seconded by Scott Allen. Motion carried unanimously.*

Upper Community Recreation District (7:05 p.m.)

Park Agreement

Mayor Watkins informed the council that Upper Community Recreation District (UCRD) has not been in contact with the Town in regards to an agreement. It is on the agenda, for the council to have a discussion. Mandy researched the agreement the town had with URCD, the agreement was for general maintenance, that did not include ball fields. Watering and mowing were the only two items specifically mentioned for maintenance. URCD came to the town and asked the town to water and mow the lawn.

Glen informed the council, that on URCD agenda for their meeting tonight, they were taking a bid from Shelby Thayne for park maintenance. The Council discussed different maintenance options including splitting the work, the town concluded that UCRD should take over all maintenance including scheduling, or leave it the way it has been. Because the town owns the park the town would like to have an agreement stating what a minimal standard of maintenance is. The agreement needs to be written in way that covers the towns wished without being too general or too strict.

Fire Department (7:30 p.m.)

Chief Phillips updated the council on fire equipment, in the last month there has been several trucks, that have had equipment break. Some of the fixes were easy fixes, so not as easy. 157 lost the spool, on 155 part-of the hose came off, put new fitting and 155 hose is fixed. 153 lost the gear shifter, the fire department was able to temporarily fix it, it is currently drivable, but the fix will not last. While looking at a more permanent fix, 153 will only be used on locally. 156 a cotter key was sheared, which is an easy fix. The bed on both 155 and 157 need replacing, for 155 Chief Phillips would like to get a 400-gallon tank, cost estimate is between twenty-three and twenty-seven

thousand. This update would then give the truck another fifteen to twenty years of use. Chief Phillips would like a smaller tank for 157, 250-gallons. Cost estimate for 157 is twenty-two thousand. 153 has almost reached its end, Chief Phillips is researching grant options to help replace the truck.

Russell Sorensen entered the meeting 7:42 p.m.

Mayor Watkins told Chief Phillips to get number together then the council decide how to proceed, replacing the beds on two trucks could result in less funding for a new truck.

Chief Phillips also reported that the bearing had gone out on 155s pump. Five to seven thousand to replace it. With that repair needed, Chief Phillips advises replacing the bed to save money in the long run. If one of the trucks goes down completely, the county does have one the town could barrow to get by.

Chief Phillips left the meeting 7:46p.m.

#### Fraud Risk Assessment (7:46 p.m.)

Mandy Gardner reviewed the assessment with the council members. Mandy explained that this a yearly evaluation, for the council to review current procedures, and to evaluate if there needs to be any change. The results are then uploaded on a state website. Mayor Watkins explained that the purpose of the evaluation is not to get 200 out of 200 points, the purpose is for the council to know where to town stands. All necessary documents were signed for the Fraud Risk Assessment. The form with totals will be uploaded to the State Auditors web site.

#### Budget (8:08 p.m.)

Mayor Watkins advised the council that it is time to start working on the budget, and to be thinking of any project that need to be included in the upcoming budget.

#### Duchesne County School District Meeting (8:11 p.m.)

Glen reported on the Duchesne County School District's meeting concerning the new elementary. The purposed location for the new school would be over the secondary water line, the school board talked about moving the secondary water. There is also a culinary water line, the school board was under the impression that, that water line only feed the homes on the road (4200 N), so the school district could plug up that line. The school board also discussed the BIA right-away, the only thing the school would put over the right-way is grass. The school board talked about annexing the high school into the town.

The Council discussed the option of moving the secondary water line. Currently the secondary water is piped, there is a possibility, in the future, that someone will to take there water out of the pipe system, and get water through a ditch. If the water line is moved, the option to run water down the ditch still needs to be available. If the secondary water is moved, the council would like it moved to the north end of the School Districts property.

The town is willing to exchange the current road (4200 N) for a new road, ideally on the east side of the property where they own part 15675 W. Jeannie and James Helms own the other half of that road. The road conditions of 15675 W from Main Street to the new school will also need to be discussed with the school district. Will there be an increase in traffic on that road? If yes, can the current road support the increase of traffic? The Council discussed having an engineer look at the road, Glen will talk with CIVCO and find out what it would take to have them look at the road and find out cost estimates. The council would also like storm water addressed with this project.

Municipal Wastewater Planning Program Annual Report (8:39 p.m.)

The yearly Municipal Wastewater Planning Program Annual Report is due, the report is submitted to the EPA. Included in the report is the current state of the sewer system, is it working, does anything need replacing. What is your five-year plan for the system. Where there any backup in system.

*Glen Jessen made a motion to adopt the Municipal Wastewater Planning Program Annual Report. Russell Sorensen second the motion. Motion carried unanimously.*

Utilities (8:42 p.m.)

Mandy reported that the secondary water billing has been mailed, and some payments have come in. Craig reported that water turns start April 22, 2024, by May 1<sup>st</sup> there should be enough water in the pond to pressure it up.

Training (8:49 p.m.)

The Council reviewed Open and Public Meeting training video from the Utah office of the State Auditor Local Government Division.

The next council meeting, May 9, 2024 at 7:00 p.m.

*A Motion was made by Glen Jessen to end the meeting at 9:02 p.m. Motion seconded by Russell Sorensen. Motion carried unanimously.*

Read and approved this 9<sup>th</sup> day of May, 2024.  
Minutes of the meeting prepared by Amanda Gardner Town Clerk