



ADOPTED LOCAL BUILDING AUTHORITY MINUTES
CITY COUNCIL MEETING
February 20, 2024
80 South Main Street
Spanish Fork, UT 84660

Councilmembers Present

Mike Mendenhall, Mayor
Jesse Cardon, Councilmember
Kevin Oyler, Councilmember

Stacy Beck, Councilmember
Shane Marshall, Councilmember left at 8 pm

Councilmembers Absent:

Landon Tooke, Councilmember

Staff Members Present:

Jordan Hales, Finance Director
Tara Silver, City Recorder
Dale Robinson, Parks and Recreation Director
Dave Anderson, Community Development Director
Scott Aylett, Library Director
Seth Perrins, City Manager
Bryan Perry, IS Director

Eddie Hales, Fire & EMS Chief
Vaughn Pickell, City Attorney
Matt Johnson, Police Chief
Chris Thompson, Public Works Director
Nick Porter, Public Information Officer
Tyler Jacobson, Assistant City Manager

Staff Members Absent:

Councilman Cardon ▾ made a **Motion** to **Adjourn to the Local Building Authority**
Councilman Oyler ▾ **Seconded** the motion and it **Passed** at 9:38 pm

Kevin Oyler	Yes
Jesse Cardon	Yes

Stacy Beck	Yes
Landon Tooke	Absent
Shane Marshall	Absent

LOCAL BUILDING AUTHORITY

LBA CONSENT:

A. Minutes Spanish Fork LBA Meeting 10-03-2023

Trustee Cardon ▾ Moved to Approve ▾ **Minutes Spanish Fork LBA Meeting 10-03-2023**

Trustee Oyler ▾ Seconded and the motion Passed all in favor at 9:29 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Absent
Shane Marshall	Absent

LBA PUBLIC HEARING:

A. Resolution Approving the LBA Fiscal Year 2024 Budget Revision 2

Jordan Hales explained the dual role of the Local Building Authority, involving both building structures and leasing them back to the city. The lease payments then contribute to repaying the debt used for constructing the buildings.

He provided an update on the Library Hall construction budget, noting a decrease of \$132,000, bringing it close to \$21 million. Another building, the Spanish Fork Community Network building near the Spanish Fork High School, was under construction with a budget exceeding 12 million. The budget for this project was being increased by \$400,000, sourced from interest earnings. Jordan clarified that if the full \$400,000 wasn't required, it will come from the interest earned on the debt issued nearly two years ago.

Councilmember Oyler stated that this gave the impression that Library Hall was not complete and wanted to know why there were funds still budgeted for it.

Jordan Hales mentioned that there was still a warranty in place and punch list items. He explained it was a common practice to not settle the final invoice until all aspects were perfected, ensuring that every detail was completed to satisfaction. This meticulous approach

accounts for the ongoing process at the stadium and other related areas. He also stated that the SFCN building would be completed in the next couple of months.

Mayor Mendenhall acknowledged the financial strategy in place, expressing confidence in having a camera at the SFCN building. He found it noteworthy that the \$12 million debt was adequately covered, and any construction cost overruns could be managed by earning interest.

Trustee Cardon ▾ made a **Motion** to go into a Public Hearing

Trustee Oyler ▾ **Seconded** the motion and it **Passed** all in favor at 9:42 pm

Public Comments:

There were none

Trustee Beck ▾ made a **Motion** to go out of a Public Hearing

Trustee Oyler ▾ **Seconded** the motion and it **Passed** all in favor at roll call vote 9:43 pm

Trustee Cardon ▾ Moved to Approve ▾ **Resolution Approving the LBA Fiscal Year 2024 Budget Revision 2**

Trustee Beck ▾ Seconded and the motion Passed all in favor at 9:43 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Absent
Shane Marshall	Absent

RECONVENE BACK TO CITY COUNCIL MEETING

Trustee Cardon ▾ made a **Motion** to **Reconvene Back to City Council Meeting**

Trustee Oyler ▾ **Seconded** the motion and it **Passed** at 9:44 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Absent
Shane Marshall	Absent

Councilman Cardon ▾ made a **Motion** to **Adjourn**

Councilwoman Beck ▾ **Seconded** the motion and it **Passed** at 9:44 pm with a roll call vote.

Kevin Oyler	Yes
Jesse Cardon	Yes
Stacy Beck	Yes
Landon Tooke	Absent
Shane Marshall	Absent

Attest: February 20, 2024

I, Tara Silver, City Recorder of Spanish Fork City, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on February 20, 2024. This document constitutes the official minutes of the City Council meeting.

Tara Silver

TARA SILVER, CITY RECORDER