

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, APRIL 09, 2024 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting:	Mayor Matt Packard
Elected Officials in Attendance:	Craig Jensen
	Logan Millsap
	Jake Smith
	Mike Snelson
	Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Community Development Director Josh Yost, Director of Administrative Services Patrick Monney, Economic Development/City Planner Carla Wiese, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, Public Safety Director Lance Haight, and Director of Engineering and Internal Services Scott Sensenbaugher.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:32 p.m. and asked for a motion to adjourn this meeting at 6:30 p.m.

Motion: Councilmember Jensen moved to adjourn the meeting at 6:30 p.m. **Councilmember Snelson seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0**

COUNCIL BUSINESS

1. Calendar

- Apr 16 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 17-19 ULCT Mid-Year Conference - St. George
- Apr 26 - Arbor Day

Mayor Packard confirmed the three new council members are attending the ULCT Conference. Recorder Crane clarified Arbor Day is on the calendar because it is required for the Tree City USA designation.

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) P.A.R. Board Update - Cl. Snelson/Cl. Wright

Councilmember Snelson updated the council on changes to the membership of the PAR Board. Councilmember Wright listed the details and dates for the Art Ball and Salon as well as the Children's Art Festival. Councilmember Millsap asked if the board will continue to have 17 members. Councilmember Snelson said the board will mull it over.

b) Parks and Recreation

Director Child started her presentation by updating the council on PAR projects including replacing asphalt with concrete in phases on cart paths; the new tennis courts; repaving the road at Jolley's, and the new whiffle ball fields at the Alan Curtis Complex. Councilmember Jensen asked about the sod cutting. Director Child received a compliment from the high school softball coach that the city fields are better than the high school fields. The new Civic Center Gazebo will be ready by Art City Days. The new park and sculpture in the west fields will have a grand opening on May 22. Mayor Packard said it is quite a hit and the residents are so thrilled. Director Child continued by reporting that the contractors for the bike park promised that it would be completed by July 1, 2024. Councilmember Jensen asked about the maintenance of the ballpark east of the armory. Director Child said it is owned by the Nebo School District and she has asked our contractor to maintain it. Councilmember Millsap said that the field is ground zero for invasive goat head weeds. Mayor Packard suggested a podcast on these updates.

c) Art Museum

Director Child turned the time over to Director Larsen because the PAR fund projects overlap the two departments. They continued presenting back and forth for the next few minutes. Director Larsen reviewed the PAR balance from June 2023 and the FY24 budgeted projects with a future estimated \$1.137M available for appropriation in FY25.

She explained community non-profit grants and city projects and how they are selected. Community non-profit grants are by application which are emailed to the PAR Qualifying Committee who assess applications. After that, applications are presented to the PAR Board along with their rankings to discuss each application, determine the dollar amount, and finalize the recommended applications to receive grants. She added that the PAR Board is very thoughtful about their recommendations and discusses each application at length.

She moved on to the PAR Board and City Council suggestions/ideas that are evaluated according to the 5-Year and 10-Year Department Plans and Master Plans. She passed out a flyer listing the recommended projects for this year and detailed several of them. One of the proposals for the Art Museum is additional hours for the current part-time performing arts coordinator. Mayor Packard suggested being careful about continual revenue commitments and said hiring should be kept within the budget. Director Larsen answered that current funding for so few hours is in the operating budget and the additional hours were a suggestion from the board. Director Child added the board also requested additional hours for the event coordinator to focus on increasing sponsorships. Administrator Fitzgerald stated he and Director Riddle are wrestling with the concept of all PAR projects including future operational expenses like continuing maintenance or replacement and that will very quickly eat up the ability to add additional projects. Mayor Packard suggested further discussion. Councilmember Snelson said the PAR Board has discussed the upkeep of projects including a clock at the golf course.

Director Child explained the next phase of the park at Dry Creek including piping the irrigation canal, landscaping, and possibly a connecting trail to Kelvin Grove and therefore Spanish Fork. Councilmember Smith asked about plans to augment the pond in that area where kids like to fish. Director Child said she would look into it and the vision is to make this a fun trail with a pavilion, benches, an interactive public art piece, and playgrounds along the trail. Councilmember Snelson said this park has been an ugly mess for that neighborhood for years because the developer went bankrupt. The neighbors are organized and excited to make this happen. Councilmember Wright asked about matching grants from the approved trail funding at the state legislature. Director Child said the staff is working on finding matching grants.

She moved on to describe an area at the CRC with proposals for new pickleball courts, a restroom, and a ninja course. Mayor Packard asked about phase two of the Clyde Center. Director Child explained the expansion area is northeast of the CRC. She detailed a funding ask to complete a path around the perimeter of Memorial Park. Councilmember Jensen asked about parking at Memorial Park and Director Stapley confirmed that the Public Works Department is working on painting parking lines there as well. Director Child explained the project would be ADA-compliant. Councilmember Wright confirmed the sidewalk width will be six feet. Councilmember Smith asked about the Al Curtis Memorial. Director Child explained its location and a possible flag pole. Councilmember Millsap requested the sidewalks not be tacked to the curb. Director Child said irrigation and tree roots are an issue but the designers really want to have meandering sidewalks.

Councilmember Millsap asked why the World Folkfest is included on the list of PAR projects. Councilmember Snelson explained a request for \$18,000 to fund the director's trips. Councilmember Wright clarified that their travel, lighting, and speaker/sound system replacement budget has expanded over the years and is not sustainable. Also, they never submitted documentation of previous funds and how they were used to Recreation Superintendent Silvey who reached out twice. Councilmember Smith asked if the World Folkfest is dead. Councilmember Millsap said the Folkfest is its own show and Councilmember Snelson said in the past they have threatened to move to Orem. Councilmember Millsap clarified that the World Folkfest is included on the list of possible PAR projects because they applied for PAR funds. Director Child said the application is contingent on including past funding documentation with the application. Mayor Packard said the World Folkfest is not the only entity that did not submit funding documentation with their application for PAR Funds.

Director Larsen explained the details of all the events to celebrate 100 years of the Spring Salon and expressed her opinion that the legacy of the high school students starting the Springville Art Museum is why Springville is known as *Art City*. The events include the premiere of a high-quality documentary film, the opening/award ceremony, and a community party/art queen reunion. There were a record 1500 entries that were juried yesterday for the 2024 Spring Salon. She explained her goals for the museum since she was hired last year, continuing Dr. Rita Wright's emphasis:

1. Make the museum more relevant to residents.
2. Market more aggressively—increase brand awareness.
3. Increase public art so Springville is truly an *Art City*, not just a city with an art museum.

Attorney Penrod asked Director Larsen to explain the funding for all these projects. Director Larsen said the museum met their fundraising goal by raising \$100,000 for these projects and events celebrating the 100th Spring Salon. Mayor Packard asked about celebrating Springville's birthday. Administrator Fitzgerald said George Weight has more information. Director Child explained this year is the anniversary of the horses losing their hobbles—inspiring the name of the first settlement, Hobble Creek. Director Larsen said a call for proposals is out for a cut metal fence mural incorporating the story of the hobbles that will hopefully be installed along the proposed river walk in the fall. Councilmember Smith praised the proposal. Councilmember Wright asked about the date of incorporation. Director Yost explained the settlement, incorporation, and the arrival of different families are all celebrated.

d) Legal

Attorney Penrod started his training on land use by quoting state code to define the general plan as *a comprehensive, long-range plan for present and future needs as well as growth and development of land*. Planner Wiese listed what the state requires in a general plan including land/water use, moderate-income housing, transportation, and an adopted land use map. Attorney Penrod showed all the development plans based on the general plan, the master plans and the adopted community plans.

He moved on to explain that a more comprehensive general plan may include planning for the public services, public safety, rehabilitation, redevelopment, conservation/historic preservation, economic development, recommendations for implementing the plan, the environment and any other element elected officials choose to include.

He said public infrastructure recommendations in the general plan are the only recommendations that are binding. Any other recommendations in a general plan are just advisory until accepted by ordinance. He summarized that a general plan is not binding but advises master plans, which are also not necessarily binding until accepted by ordinance. He explained the process of a development application. Director Yost explained a pending ordinance can determine the design, form, and aesthetics of a building without affecting land use and is an opportunity to meet the interests of both the developer and the city. Attorney Penrod explained it is key for the city to follow master plans adopted by the City Council. Councilmember Wright asked for the definition of a complete development application. Attorney Penrod said a complete application has a finished detailed site plan and fee payment. The council commended Attorney Penrod on his presentation.

Councilmember Wright asked about signs at the junior high crosswalk. Director Stapley said City Engineer Wilson is working with the school and the seminary. Administrator Fitzgerald added he alerted Nebo School District Superintendent Nelson and the school administration about the safety plans that are in motion. Councilmember Jensen asked for updates on Google Fiber coming to his neighborhood. Director Stapley asked for addresses to be reported to him and he will contact Google Fiber. Director Monney said they are doing a great job sealing up the streets. Administrator Fitzgerald said because Google Fiber is almost finished, the city will catch up on street maintenance this summer.

ADJOURNMENT

Motion: Councilmember Jensen moved to adjourn the meeting at 6:28 p.m. **Councilmember Smith seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0.**

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the work/study meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, April 09, 2024.

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, April 09, 2024.

DATE APPROVED: May 07, 2024

Jennifer Grigg
Deputy Recorder

