

**Interlaken Town Council Regular Meeting Minutes**  
**Monday, 15 April 2024, 6:30 PM – 8:43 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJOdGVsUE1ldz09>

**1. Call to Order** - Mayor Harrigan called the meeting to order 6:30 pm

**2. Roll Call**

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Erin Merryweather, Council Member

Jill Jacobson, Council Member

Timm Dixon, Council Member, arrived later

**3. Presentations:** None

**4. Public Comment:**

Tasha Lingos, 311 Interlaken Drive – People are using a bike trail that runs close to the pumphouse. Are we doing anything about weed mitigation in that area – thistle and rabbit grass? She can help while she is here.

Greg – maybe we can hire Brother B to remove it.

**5. Consent Agenda:** None

**6. Approval of Agenda or Changes**

**Motion:** Council Member O’Nan moved to approve the agenda.

**Second:** Council Member Merryweather seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**7. Approval of 3/05/2024 Council Regular Meeting Minutes**

**Motion:** Council Member Jacobson moved to approve the 3/05/24 town council minutes as presented.

**Second:** Council Member O’Nan seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**8. St. Moritz Road Debris Discussion**

Greg – there has been complaints about a driveway on St. Moritz. The town sent a notice and Greg has reached out by phone to the owner. We are still pursuing a solution. We’ve given a timeframe to resolve it.

**9. Spring Chipper Day**

Sue – there are people up by her that are already collecting. Bart – do we have a place to put a trailer to have the lot owners bring it there. Sue was concerned that if we don’t pick it up, lot owners won’t use the service. We’ll use the same process. Start of pickup May 28, no more piles after June 1.

## 10. Financial Matters – Current Revenue & Expense Reporting

Road repair – do we do repairs this FY or next? Greg – let's get a bid and see where we are. June would be good. Town Administrator Smith presented reports for QTR 01 – 03 for the current fiscal year 2024. See the attached reports.

## 11. FY2025 Draft Budget – Review and Discussion

The council reviewed and discussed the attached FY2025 draft budget. Further discussion will take place at the next council meeting. See the attached draft budget.

## 12. FY2024 Water Billing Status

Smith presented a table showing current billing status:

| <b>Interlaken Town FY 2024 Water Billing</b> |                          |                       |                            |
|----------------------------------------------|--------------------------|-----------------------|----------------------------|
| <b>Breakdown of Payments</b>                 | <b>4/14/24 Collected</b> | <b>Total Invoiced</b> | <b>Balance Outstanding</b> |
| Base Usage + Paper Fees                      | \$ 158,949.00            | \$ 173,659.00         | \$ 14,710.00               |
| Adjustments to Above                         | \$ (243.00)              | \$ 38.18              | \$ 281.18                  |
| Net Base Usage Fees                          | \$ 158,706.00            | \$ 173,697.18         | \$ 14,991.18               |
| Late Fees                                    | \$ 50.00                 | \$ 625.00             | \$ 575.00                  |
| New Owner Trf Fees                           | \$ 300.00                | \$ 300.00             | \$ -                       |
| Overage Fees Billed                          | \$ 9,513.99              | \$ 9,742.15           | \$ 228.16                  |
| Overage Fees Forgiven                        | \$ (2,048.14)            | \$ (2,304.92)         | \$ (256.78)                |
| Adjusted Overage Fees                        | \$ 7,465.85              | \$ 7,437.23           | \$ (28.62)                 |
| <b>TOTAL Payments</b>                        | <b>\$ 166,521.85</b>     | <b>\$ 182,059.41</b>  | <b>\$ 15,537.56</b>        |

## 13. DEQ Notice – Drinking Water Source Protection Plan Update

The town has been notified that it needs to update its water source protection to note the presence of salt piles within the boundaries of the Source Protection Zone 2. See the attached email and maps showing the location of the salt pile and the source protection zones.

## 14. Sensus Analytics - FlexNet Water System Update

The town is well along its long-term goal of completing installation of the FlexNet system. There are currently 134 meters active on the system, with 14 remaining to be upgraded and added to the FlexNet system. Smith demonstrated software he developed to track the customer base and provide a online link to the Sensus Analytics system.

## 15. Municipal Code Revisions - Review and Discussion

The council is still reviewing the code.

## 16. Building Permit Update and Planning Commission Status

### a. Active Building Permit Reporting – Diana Duer reported

- Lot 65 – Parkinson Remodel – passed final inspection
- Lot 117 – Broadstone New Construction, slowly moving along. They are still staging material and parking in the right of way.
- Lot 62 – Merryweather Remodel – framing and roofing progressing
- Lot 206 – Becker – not seeing progress

- Lot 173 – Lehmann Demo-New Construction - still progressing
- Lot 209 – Crawshaw - 4 way and drywall complete
- Lot 57 – Hadden Demo-New Construction - footings, foundations, rough plumbing inspections
- Lot 219 – Seear garage project not yet started

b. Pickleball Court Approval – discussion

PC does not recommend approval. See the attached document. Greg – references the Park City code that noted that if no noise mitigation is in effect, a 600’ setback is required. Sue – her concern is setting precedence for future courts.

Patrick - He’s reviewed the PC summation and is familiar with the town’s land use code.

Sue – he likes that Patrick has taken everything into consideration. It seems like he’s trying to alleviate concerns of neighbors – time limits, no lighting, gated facility, personal use, no commercial use.

Greg – the PC setback requirement is 600 feet. I think Patrick would do a good job and his location is favorable. But other locations are problematic and could create a noise problem. He’s concerned that if one person does it, everyone does.

Sue – can’t we make it a conditional use. Greg – who would police it if someone uses it outside hours. Greg is not a hard no, but wants to look closely at it. Once we say yes, we must allow it throughout town. Greg – you can’t call a sheriff about a pickleball complaint. It’s a nightmare to police. What if someone buys the property from Patrick.

Erin – she would like to see what other rules we’d have to put in place. From her location, she could hear most sounds throughout town.

Jill – concurs with Greg – how do we enforce it. She used to work for PC and did sound violation enforcement and it was a difficult task. It makes for more complaints in the neighborhood.

Timm – agrees, he has enforcement experience especially if you don’t have a dedicated enforcement officer. His concern is that if we allow one person to have a court, we have to allow others. Would this continue to grow in the area? He can hear sounds from the middle of the bowl. He would probably lean toward no for now.

Bart – could you do a sound test to get a sense of what you’re dealing with?

Greg – he’s familiar with how sound carries in town and is concerned. He thinks it would be problematic for the town and is concerned about possible litigation.

Patrick wonders how many lots could support a 30’ by 60’ pickleball court. He doesn’t think that there are many lots that could do that.

Diana – if we open it up to large, paved areas, you could put a half court basketball court or other sports courts. She looked at as if it meets our current code with regard to the General plan. She is also concerned about litigation.

Greg – this is not a structure so it could be built next to the property and is not subject to setback rules. He appreciates that Patrick is doing this the right way.

Bart is concerned about the lack of code governing other projects like a large asphalt pad painted green, AstroTurf, or other like projects.

Greg – doesn't want to say yes or no right now. He would like to table the request, speak to our attorney regarding the subject. Does anyone want to move forward on this this evening?

Timm agrees that we should run it by our attorney.

Patrick was thankful for the council's consideration.

Greg – we will table the discussion and meet with our attorney.

See the attached documents with comments from Patrick and the planning commission.

c. New Non-Permitted Building Agreement – discussion and approval

Smith presented an agreement for council approval that is used for non-permitted building projects in town. This agreement provides guidance on trash containment and traffic issues originating from projects that don't require a building permit. See the attached document.

**Motion:** Council Member Jacobson moved to approve the building agreement for non-permitted projects.

**Second:** Council Member O'Nan seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

Next meeting – Smith will present an ordinance that references all these agreements.

d. Planning Commission – land use code review

The PC did review land use documents. They want to consider giving permits an expiration date. Provide restrictions on cantilevered buildings with respect to setbacks, driveways and steep slopes issues and effects on neighboring buildings. May want to require better renderings, protection of trees and vegetation, mitigation of surface modification, for example large asphalt or concrete pads. Some things are vague that need to be clarified and need to be more specific, providing a clearer set of standards. Is there anything the council is concerned about that they would like to see?

Jill – can we have our own code that incorporates the fire department and Wasatch County code regarding driveways and others?

Diana – since we are not a planned community we are a bit different and could get some information from these other entities. When you submit a plan that creates drainage into your neighbor's property or blocks their view, it should be mitigated. She's concerned about a cantilevered structure infringing on the 30-foot setback. Maybe if Broadstone had submitted a 3D drawing it would be easier to look it. Should we add code to resurface shear walls – do we require a vegetative requirement?

Greg – supportive of their approach.

Diana - On the Wasatch County website they have a more extensive list of required documents that is easier to navigate through.

Timm – TO is letting go of their city contracts.

Greg – very smart and forward thinking – thank you Diana.

**17. Other Business** None

**18. Council Comments** None

**19. Adjournment**

Council member O’Nan moved to adjourn the meeting. Council member Merryweather seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:43 pm. The next regular town council meeting is scheduled for Tuesday May 7th, 2024, at 6:30pm via Zoom.