



**NOTICE OF A REGULAR
CITY COUNCIL MEETING**

May 8, 2024, at 6:00 PM

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, May 8, 2024, at 6:00 PM or as soon thereafter as possible, following the RDA meeting, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

- 1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**
- 2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**
 - 2.1. Drinking Water Week Proclamation, 2024-05**

Proclamation declaring May 5 to May 11, 2024, as Vineyard City Drinking Water Week
- 3. WORK SESSION**
 - 3.1. Forms of Government**

City Attorney Jayme Blakesly will lead a discussion about forms of government
 - 3.2. City Hall Building**

Morgan Brim and Janet Quan with Nelson Partners will present a spatial analysis conducted by Nelson Partners of a new city hall building located in Vineyard Downtown.
- 4. PUBLIC COMMENTS**

“Public Comments” is defined as time set aside for citizens to express their views for items not on the agenda. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*
- 5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**
- 6. STAFF, COMMISSION, AND COMMITTEE REPORTS**

7. CONSENT ITEMS

7.1. Approval of the April 24, 2024, City Council Meeting Minutes

7.2. Approval of an Interlocal agreement with Vineyard City, Salem City, Orem City, and Lindon City, allowing each city to conduct inspections in the other cities. (Resolution 2024-12)

7.3. Withdrawal by Owner of Application for Assessment under the Farmland Assessment Act for the 11 acre parcel (formerly the Robins Property) (Resolution 2024-13)

8. APPOINTMENTS

8.1. Treasurer

With the advice and consent of the City Council, Mayor Fullmer will appoint Zackary Adams as the new Treasurer.

9. BUSINESS ITEMS

9.1. PUBLIC HEARING – Transfer from Enterprise Funds to Internal Services Fund

City Manager Eric Ellis will present recommendations to transfer enterprise funds to an internal service fund to pay for services such as facilities, fleet, and information systems. The City Council will hear public comment regarding these recommended transfers. No action will be taken.

9.2. Discussion and Action - Proposed Tentative Fiscal Year 2024-2025 Budget

Finance Director Kristie Bayles will present the Tentative Fiscal Year 2024-2025 Budget. The mayor and City Council will act to adopt (or deny) the proposed tentative budget and set a public hearing for May 22, 2024.

9.3. Discussion and Action - Alpine School District Redistricting Interlocal Agreement (Resolution 2024-14)

School redistricting conversations are taking place and after the joint special session on 5/7/2024, a proposal to split Alpine School District into two or more smaller districts is being discussed. The mayor will lead a discussion about school redistricting as a result of those conversations. Vineyard City Council may vote to allow the Mayor to enter into an interlocal agreement specific to school redistricting with certain municipalities.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- a discussion of the character, professional competence, or physical or mental health of an individual
- b strategy sessions to discuss collective bargaining
- c strategy sessions to discuss pending or reasonably imminent litigation
- d strategy sessions to discuss the purchase, exchange, or lease of real property,

- including any form of a water right or water shares
- e strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- f discussion regarding deployment of security personnel, devices, or systems
- g the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#)

11. ADJOURNMENT

The next meeting is on May 22nd 2024.

This meeting may be held in a way that will allow a council member to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 3385-5183.

I, the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON:

May 7th 2024

CERTIFIED (NOTICED) BY:

/s/ Tony Lara

TONY LARA, DEPUTY CITY RECORDER



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 8, 2024

Agenda Item: Drinking Water Week Proclamation, 2024-05

Department: Public Works

Presenter: Naseem Ghandor

Background/Discussion:

Water is essential to Vineyard, Utah, supporting health, safety, and the economy. Our tap water ensures public health and fire safety and enhances our quality of life. Access to safe drinking water is pivotal for societal success, and the City of Vineyard Water Division has played a crucial role in delivering high-quality water services.

The City Council is encouraged to adopt the attached proclamation, marking May 5 to May 11, 2024, as "Drinking Water Week" in the City of Vineyard. This proclamation highlights our duty to protect water sources, conserve water, and support those dedicated to meeting our city's water needs.

By proclaiming "Drinking Water Week," Vineyard reaffirms its commitment to safeguarding water resources for future generations.

Fiscal Impact:

None

Recommendation:

Staff recommends that the City Council approve the proclamation to declare May 5 to May 11, 2024, as Drinking Water Week in the City of Vineyard.

Sample Motion:

"I move to adopt the proclamation May 5 to May 11, 2024, as Drinking Water Week in the City of Vineyard."

Attachments:

1. 2024 Water Week Proclamation



PROCLAMATION 2024-05

DRINKING WATER WEEK

WHEREAS, water is one of Vineyard, Utah’s most valuable natural resources, a basic and essential element of life; **and**

WHEREAS, the health, comfort, safety, and economic vitality of the Vineyard community and its citizens depend on a readily available supply of safe, high-quality potable water, our tap water delivers public health and fire protection, and it supports our economy and quality of life for our residents; **and**

WHEREAS, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – is greatly influenced by its access to safe drinking water; **and**

WHEREAS, many dedicated men and women have made, and continue to make significant contributions to the development, operation, and daily maintenance of our public water systems including the City of Vineyard Water Division, which has received high marks for customer satisfaction and greatly benefits all members of the community; **and**

WHEREAS, we are all charged with being stewards of the water infrastructure upon which future generations will depend on to receive clean drinking water, and it is important to remember the value of our water resources; **and**

WHEREAS, the City of Vineyard encourages each citizen to help join in the efforts to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by understanding our region’s surface water, groundwater, and alternative water sources.

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of the City of Vineyard, do hereby proclaim the week of May 5 to May 11, 2024, as “DRINKING WATER WEEK” and urge all citizens help to protect our water sources from trash and polluted runoff, practice water conservation, encourage the use of reclaimed water, where possible, and support the efforts of the individuals who are dedicated to ensuring our city’s growing water needs will be met in the safest, most efficient, and expeditious manner.

Mayor Julie Fullmer

ATTEST:

City Recorder, Pamula Spencer



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 8, 2024

Agenda Item: City Hall Building

Department: Community Development

Presenter: Morgan Brim, Eric Ellis, Janet Quan

Background/Discussion:

The City contracted with Nelson Partners last year to conduct a spatial analysis for a proposed city hall building in the Vineyard Downtown District of the Utah City Project Area. The city received interest from two entities to co-locate with city offices; Mountain Lands Association of Governments (MAG) and a business start-up entity providing services to new companies. MAG serves as the Metropolitan Planning Organization for Utah, Summit, and Wasatch Counties, providing regional transportation planning, aging, weatherization, and community & economic development services. Nelson Partners met with stakeholders to understand growth projections and spatial needs to accommodate this growth. The concept plan contemplates flex-community space on the first floor with City Offices on the second floor. MAG offices are provided on the third floor, and business start-up services are on the fourth floor. Additionally, shared meeting spaces are provided on the first and fourth floors. The space on the fourth floor has the potential to be utilized for events which could provide a revenue source to help offset operational costs of the facility. This analysis is a first step to providing guidance to the designer of the construction documents, which is anticipated to begin in the next fiscal budget year. During the design of the construction documents, the city will gain an accurate project cost and determine the final building layout.

The property is being donated to the city by Flagborough, the current property owner and developer, with a size of approximately 0.78 acres. The concept design is four stories with a total square footage of 78,282 square feet. A shared parking structure is provided to the north of the building with 164 parking spaces. Design costs are projected at \$2,000,000, which is proposed for next fiscal year's RDA budget. Staff is requesting feedback from the City Council on how to proceed with next steps in the process.

Fiscal Impact:

Construction documents are projected to cost approximately \$2,000,000. This amount is proposed for the RDA budget.

Recommendation:

Staff is requesting feedback from the City Council. No recommendations are provided at this point.

Sample Motion:

Attachments:

None



**MINUTES OF A REGULAR
CITY COUNCIL MEETING**

City Council Chamber
125 South Main Street, Vineyard, Utah
April 24, 2024, at 6:00 PM

Present


- Mayor Julie Fullmer
- Councilmember Sara Cameron
- Councilmember Jacob Holdaway
- Councilmember Amber Rasmussen
- Councilmember Mardi Sifuentes

Absent

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff’s Office, Chief Building Official Cris Johnson, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Environmental Utilities Manager Sullivan Love, Parks and Recreation Director Brian Vawdrey, Special Events Coordinator Anna Nelson, City Recorder Pamela Spencer, and Deputy Recorder Tony Lara


Others Speaking: Residents Sonia McGrath, David Lauret, Nicole Francis, Karen Cornileous, Daria Evans, David Pearce, Kimberly Olsen, and Jim McGill; Paul Kenney with CRSA; Orem Fire Chief Marc Sanderson

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

 Mayor Fullmer opened the meeting at 6:00 PM. Councilmember Sifuentes gave the invocation and led the Pledge of Allegiance.

2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

2.1. Healthy Utah Award Presentation

 City manager Eric Ellis presented the award to the City Council.

2.2. Proclamation 2024-01


55th Annual Municipal Clerks Week

2.3. Proclamation of Arbor Day 2024-02

Resolution to Proclaim April 26, 2024, as Arbor Day in Vineyard City

2.4. Bike Month Proclamation 2024-03

2.5. Building Safety Month Proclamation 2024-04


 Mayor Fullmer presented the proclamations.

46 **3. WORK SESSION**


47 FY25 Budget Discussion

48 Finance Director Kristie Bayles will lead a discussion regarding City Capital Projects and
49 Employee Compensation


50

51  Finance Director Kristie Bayles reviewed the budget process and led a discussion regarding
52 council priorities and City Capital Projects.


53

54  Councilmember Rasmussen asked for more information about the roundabouts. Ms. Bayles
55 gave a brief explanation. Public Works Director Naseem Ghandour explained that roundabouts
56 were useful to help calm and move traffic. He mentioned that the modular roundabouts would
57 save the city money. He also mentioned the locations that staff had looked for the modular
58 roundabouts.

59

60  Councilmember Cameron shared concerns about adding a roundabout to 600 North. Mr.
61 Ghandour explained the process they would go through before installing a roundabout. A
62 discussion ensued.


63

64  Councilmember Cameron asked about the Tucker Row Park overpass design. Mr. Brim
65 explained that the staff was working with the homeowner's association and anticipated it being
66 completed this year. Councilmember Cameron suggested they look at completing the Mill Road
67 pedestrian overpass. A discussion ensued.


68

69  Councilmember Rasmussen asked about the pickleball court. Mr. Vawdrey replied that they
70 were hoping to complete that this year.


71

72  Councilmember Sifuentes asked about the July 1st fireworks show. Mr. Ellis replied that the
73 city would be partnering with Jimmy Rex for the show. There was a discussion about the Capital
74 Projects list and special events.


75

76  Councilmember Rasmussen asked about the public works building extension. Mr. Ghandour
77 explained that it was to add staff office space.


78

79  Councilmember Holdaway mentioned that Walkara Way would not be city funded but it was
80 listed as a priority. Mayor Fullmer noted that there had been a funding request from FFSL. There
81 was a discussion about funding the Walkara way Project.

82


83  Councilmember Holdaway noted that his asks were to evaluate city personnel expenses.
84 Mayor Fullmer felt that these items were reviews of policy and that there would be a review of
85 them as they pertained to the budget but were different from more specific line items.
86 Councilmember Holdaway asked for a more granular breakdown of certain items instead of
87 general categories, breaking it down to certain dollar amounts. Mayor Fullmer reiterated that she
88 felt that those items were policy changes and that there would be deeper discussion about them
89 as staff gathered information and made their reports. A discussion ensued.


90

91  Mr. Ellis reviewed employee compensation.

92


93 **4. PUBLIC COMMENTS**


94
95  Resident Sonia McGrath, living in the LeCheminant subdivision, wanted to share her concerns
96 regarding social media groups, specifically the Vineyard Politico Facebook Group. She felt that
97 private citizens were subject to ridicule or removed from the group if they expressed disagreement.
98 She was concerned that this could lead to members of the public being prevented from engaging in
99 meaningful political discourse. She mentioned that a screen shot from her personal account had
100 been posted on the politico account that included pictures of her children. For the record, her
101 children are off limits. She wanted to raise awareness about what she sees as intimidation.


102
103  Resident David Lauret, living on Holdaway Road, seconded the comment made about
104 involving minors. He expressed concern about the connection between 400 South and Main Street.

105
106  Resident Nicole Francis, living in The Cottonwoods subdivision, asked about the unregulated
107 rentals of houses in her neighborhood. She expressed concern with fire lanes near the homes that
108 were violating the city code.

109
110  Resident Karen Cornelious, living in the Villas subdivision, read and then expressed her
111 concerns with a motion made by former Councilmember Flake at the December 13, 2023, City
112 Council meeting.

113
114  Resident Daria Evans, living in The Villas subdivision, thanked Cache Hancey and Brian
115 Vawdrey for answering her questions at last night's town hall. She expressed appreciation for the
116 planting of native plants on the lake shore. She mentioned a concern about speeding on Vineyard
117 Loop Road and speed limit signs in The Villas. She asked if Fire Forestry and State Lands (FFSL)
118 would need to approve the Vineyard Beach improvement plans. She asked if the public would be
119 able to see the criteria for Title 3 amendments.

120
121  Resident David Pearce, living in the Cascade subdivision, felt that Vineyard, like other cities,
122 had its challenges and that we forget the positives in the city. He felt residents needed to be more
123 positive towards each other.

124
125  Resident Kimberly Olsen, living in Lakefront Development, asked for more notice for town
126 halls. She mentioned that she created council packets and suggested that they all include payment
127 approval reports for all payments over \$5,000, and update on revenue to expenditures. She asked if
128 a maximum fiscal impact could be included for consent items. She reviewed the World Trade
129 Center Utah conference and asked how the funds would be expensed and if there were any plans
130 for future trips. She asked if Councilmember Rasmussen had received information about the
131 Qualtrics contracts and what the purpose was for cell phones being paid for staff.


132
133  Mayor Fullmer responded to the public comments.


- 134
135
 - Holdaway Fields – staff will review the phasing
 - 136 • Rental enforcement – asked Ms. Francis to allow staff to follow up
 - 137 • December 13 meeting concerns – they would speak with legal
 - 138 • Speed and stop signs - speak with Mr. Ghandour to fill out a form for the stop signs
 - 139 • Title 3 - discussion tonight


- 140 • FFSL - Mr. Ellis will explain the process.
141 • Finance questions – work with finance team.
142
143


144 **5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

145  Guidelines for decorum focus on city business.
146


147  Councilmember Holdaway stated that he felt horrible about the posting of kids' pictures on the
148 political group. He stated that he was proud of the Vineyard Politico Facebook group. He said that
149 he has gone on the page to tell people to knock it off.
150


151  Councilmember Rasmussen stated fact correction was that she used voter registry for her mass
152 text. Councilmember Sifuentes wanted to say for the record that she did not agree with
153 Councilmember Holdaway and that he did not tell people to calm down. She felt that he
154 encouraged the discord. For the record call the politico group like it was and change the name.
155 Councilmember Holdaway explained that it was a group of supporters wanting to give feedback on
156 policies. He mentioned that there were certain people he did not allow in the group.
157


158  Councilmember Holdaway addressed concerns with the General Ledger. He felt it would be
159 advantageous to provide a monthly payment approval report. He wanted a public vote to put it on a
160 future agenda. A discussion ensued on how to get things on future agendas.
161

162  **Motion:** COUNCILMEMBER HOLDAWAY MOVED ADD TO A FUTURE AGENDA TO
163 DISCUSS AND VOTE ON THE PAYMENT APPROVAL REPORT ON A MONTHLY BASIS.
164 COUNCILMEMBER CAMERON SECONDED THE MOTION. MAYOR FULLMER,
165 COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED
166 YES. THE MOTION CARRIED UNANIMOUSLY.
167

168 Councilmember Holdaway spoke about the world trade center ambassador approval process.
169

170  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO ADD TO A FUTURE AGENDA
171 A REVIEW OF THE PUBLIC DISCLOSURE OF CONSENT ITEMS AND THE APPROVAL
172 PROCESS. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR
173 FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND
174 SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.
175

176  Councilmember Holdaway stated that with the public private partnership about travel. He
177 asked how the ambassador process worked. Mayor Fullmer asked for clarification. There was a
178 discussion about the membership and the mayor's travel expenses. Mayor Fullmer explained that
179 no taxpayer funds were used for her travel expenses. The discussion continued.
180


181  **Motion:** COUNCILMEMBER SIFUENTES ASKED TO PUT THE WORLD TRADE
182 CENTER UTAH AS AN AGENDA ITEM TO REVIEW THE MEMBERSHIP AND HOW THE
183 CITY BENEFITS, WHAT THE CITY PAYS, AND WHAT OTHER OPTIONS THEY COULD
184 ADJUST THEIR MEMBERSHIP TO IF THEY FELT THAT A DIFFERENT LEVEL WAS
185 APPROPRIATE.
186


187 A discussion ensued. Mr. Blakesley suggested that the motion be kept to membership, city
188 expenditure, budgets and finances.


189
190 **Amended Motion:** TO DISCUSS THIS IN WORK SESSION.

191
192 The discussion continued.

193
194 **Amended Motion:** TO INCLUDE UTAH AEROSPACE. COUNCILMEMBER RASMUSSEN
195 SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON,
196 HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED
197 UNANIMOUSLY.


198
199  Councilmember Holdaway mentioned that he discussed a legislative bill and whether the
200 city's lobbyist was involved. He represents the city and felt that it was a conflict of interest.
201 Councilmember Holdway moved to make a motion Discuss the lobbyist policy.

202
203  Mr. Blakesley clarified that they discussed the Utah laws and conflict of interest.


204
205  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO PUT FORTH A CITY POLICY
206 ON NOTIFICATION ABOUT CONFLICTS OF INTEREST AND THAT THE COUNCIL WAS
207 MADE AWARE OF ADDITIONAL CLIENTS. COUNCILMEMBER RASMUSSEN
208 SECONDED THE MOTION.

209
210 There was a discussion about timing on the agenda items.

211
212 MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND
213 SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

214
215  Councilmember Holdaway stated that he wanted to be proactive on economic development
216 and how many companies were coming to vineyard from the Europe trip. There was a discussion
217 about adding this item to an agenda.


218
219  Councilmember Holdaway met with FFSL and understood that Vineyard Beach was on their
220 property.


221
222  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO HAVE A WORK SESSION
223 WITH FFSL AND WHAT THEY WOULD ALLOW.


224
225 A discussion ensued.


226
227 COUNCILMEMBER CAMERON SECONDED THE MOTION. MAYOR FULLMER,
228 COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED
229 YES. THE MOTION CARRIED UNANIMOUSLY.

230

231  **Motion:** COUNCILMEMBER RASMUSSEN ASKED IF THEY COULD GET A
232 REQUIREMENT FOR SIGNATURES ON CERTIFIED DOCUMENTS TO VERIFY WHO
233 WAS RECEIVING INFORMATION FROM THE CITY AND WHO WAS NOT. ADD IT TO A
234 FUTURE AGENDA. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR
235 FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND
236 SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.


237
238  Councilmember Rasmussen reported on the community garden plots, that she had met with
239 Utah Waterways about a presentation and that Bike month would be in May and invited everyone
240 to participate.

241
242  Councilmember Sifuentes reported that she had attended the Alpine School district's board
243 meeting and summarized the recommendations that had been presented on the potential district
244 split. A discussion ensued. Mayor Fullmer suggested that they hold a work session to discuss the
245 potential split with the school district. The discussion continued.

246
247  Councilmember Cameron thanked the staff for their efforts. She mentioned the Impact
248 Vineyard Awards and asked who chose the recipients. There was a discussion about the awards
249 process.

250
251  There was a discussion about meeting conduct.

252
253  A break was taken at 7:48 PM. The meeting resumed at 7:56 PM.

254
255  Councilmember Holdaway asked to make a clarification and apology for a previous
256 discussion during public comment, regarding a photo posted on social media that included
257 minors.

258
259
260 *Business Item **8.2 Fire Station Purchase Approval** was discussed at this time. Please see 8.2
261 below for the discussion and motion.

262
263

264 6. CONSENT ITEMS


265 6.1. Approval of the April 10, 2024, City Council FY25 Budget Session Minutes

266 6.2. Approval of the April 10, 2024, City Council Meeting Minutes


267 6.3. Planning Services Contract Renewals (Resolution 2024-10)


268 6.4. Franchise Agreement with Dominion Energy (Ordinance 2024-06)


269
270  Mayor Fullmer called for a motion. Councilmember Holdaway asked to remove item 6.3 for
271 discussion.


272
273  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO APPROVE CONSENT ITEMS
274 6.1, 6.2, AND 6.4. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION ROLL
275 CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON,
276 HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED
277 UNANIMOUSLY.

278 **6.3 Planning Services Contract Renewals (Resolution 2024-10)**

279  Mr. Brim gave a brief explanation behind having the preapproved contracts.

280
281  Councilmember Holdaway asked about the project process. Mr. Brim explained that the
282 projects would come to the council for budget approval and that the council sets the priorities for
283 the projects. A discussion ensued.

284
285  **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO ADOPT RESOLUTION 2024-
286 10, APPROVING THE PLANNING SERVICES CONTRACT RENEWALS.
287 COUNCILMEMBER SIFUENTES SECONDED THE MOTION ROLL CALL WENT AS
288 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY,
289 RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

290
291  Councilmember Cameron reported on the Utah League of Cities and Towns (ULCT)
292 Conference in St. George. She felt that it would be wise to take into consideration civil
293 engagement on social media. A resounding message for her was to never trade efficiency for
294 transparency.

295
296

297 **7. APPOINTMENTS**

298 No appointments were made.


299
300


301 **8. BUSINESS ITEMS**


302 **8.1. Discussion and Action - Municipal Code Title 3 Amendments (Ordinance 2024-**
303 **05)**

304 City Attorney Jayme Blakesley will present recommended amendments to the
305 Municipal Code Title 3 Meeting Procedures. The mayor and City Council will act to
306 adopt (or deny) this request by ordinance.


307
308


309  Mr. Blakesley gave a brief overview of the recommended changes. He reviewed the added
310 Section 3.12.020.


311
312  Councilmember Holdaway expressed concern over changes to 3.04.030 (page 4) he felt that
313 the requirement for members of the public to sign up prior to a meeting, if they wished to speak,
314 was setting an unrealistic expectation. Councilmember Sifuentes clarified that this was for public
315 comment. Councilmember Holdaway explained that his concerns came from the fact that the
316 scheduled time for public comment was not always at the same time, and he did not want it to
317 become a time burden for members of the public. Mr. Blakesley suggested that they could revise
318 the wording better reflect the council's intent.


319
320  Councilmember Holdaway shared concerns regarding section C of Section 3.04.030 (page 5),
321 that stated speakers offering duplicate comments may be limited. A discussion ensued.


322


323  Councilmember Holdaway asked for clarification regarding Section 3.04.050 (Page 6) in
324 which reports were asked to be “concise and focused on matters of public interest or council
325 business.” To confirm that the language was not prohibitive of reports that may need to be longer.
326


327  Councilmember Holdaway shared concerns regarding Section 3.04.070 (b)(1) (Page7).
328 Councilmember Holdaway felt this was overly restrictive. Mr. Blakesley clarified the wording in
329 the section, that it pertained to “significant requests.”
330

331  Councilmember Holdaway asked to amend language for Section 3.04.070 (E) (Page 8). He
332 asked it be changed to city recorder, rather than city manager, with regards to making and
333 presenting reports. There was a discussion and clarification that this applies specifically to
334 GRAMA requests.
335


336  Mayor Fullmer asked a question related to section E as it relates to section F. It was decided
337 for clarity and consistency that section E should be amended to direct the City Recorder and not
338 the City Manager to maintain and present reports regarding information requests. Section F would
339 be amended to allow for either the City Recorder or City Manager to prioritize those requests
340 based on needs and availability of resources.
341

342  Councilmember Holdaway asked for clarification that the sections of code discussed would
343 not impact the public’s ability to request information under GRAMA.
344

345  Councilmember Holdaway shared concerns regarding Section 3.04.080 (B) (Page8)
346 specifically the section referring to requests for action or investigation. There was a discussion
347 about the intent of the language. Councilmember Sifuentes felt there was not an issue with the
348 wording. No changes were made.
349

350  Councilmember Holdaway commented on 3.08.020 (E) (Page10) emergency meetings. He
351 was grateful that it would stay consistent with state law.
352

353  Councilmember Rasmussen thanked Mr. Blakesley for all his work on the matter.
354

355  Mayor Fullmer requested that the language of Section 3.12.020 (A) (Page15) be amended for
356 clarity to direct the City Recorder and not the mayor to document communications and submit
357 those to the City Council. Councilmember Holdaway asked if it could be publicly available. Mr.
358 Blakesley clarified that any records kept as already directed by existing code would become public
359 record and are therefore able to be requested publicly. Mr. Blakesley read the proposed
360 amendment to 3.12.020.
361

362  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ADOPT ORDINANCE 2024-5
363 WITH THE DISCUSSED CHANGES ENTERED INTO THE RECORD BY CITY ATTORNEY
364 JAYME BLAKESLEY:

365 3.04.030

366 B. MEMBERS OF THE PUBLIC WISHING TO SPEAK MUST ~~SIGN UP BEFORE THE~~
367 ~~MEETING BEGINS,~~
368 ~~PROVIDING~~PROVIDE THEIR NAME AND THE TOPIC THEY WISH TO DISCUSS.
369

370 3.04.070
371 B. LIMITATIONS ON INFORMATION REQUESTS
372 1. TO ENSURE THE EFFICIENT OPERATION OF CITY SERVICES AND
373 PREVENT UNDUE BURDEN ON STAFF RESOURCES, INDIVIDUAL
374 COUNCILMEMBERS SHALL NOT SUBMIT MORE THAN TWO (2) SIGNIFICANT
375 REQUESTS FOR INFORMATION AT ANY ONE TIME WITHOUT APPROVAL
376 FROM THE CITY COUNCIL ~~OR A DESIGNATED COMMITTEE.~~

377
378 E. ANNUAL REVIEW OF INFORMATION REQUESTS THE ~~CITY~~
379 ~~MANAGER~~CITY RECORDER SHALL COMPILE AN ANNUAL REPORT
380 SUMMARIZING THE NATURE AND SCOPE OF SIGNIFICANT INFORMATION
381 REQUESTS RECEIVED, THE RESOURCES REQUIRED TO FULFILL THESE
382 REQUESTS, AND ANY ISSUES ENCOUNTERED. THIS REPORT WILL BE
383 PRESENTED TO THE CITY COUNCIL FOR REVIEW AND CONSIDERATION IN
384 THE ADJUSTMENT OF THESE LIMITATIONS, IF NECESSARY.

385
386 F. RESPECT FOR CITY RESOURCES TO ENSURE THE AVAILABILITY OF
387 CITY RESOURCES FOR CORE MUNICIPAL PRIORITIES OR SERVICES, THE CITY
388 RECORDER OR CITY MANAGER MAY PRIORITIZE REQUESTS BASED ON
389 URGENCY, LEGAL REQUIREMENTS, AND RESOURCE AVAILABILITY.
390 REQUESTS THAT RELATE TO UPCOMING BUSINESS OF THE CITY COUNCIL
391 OR THAT HAVE STRONG SUPPORT FROM THE COMMUNITY, STAKEHOLDERS,
392 OR KEY DECISION-MAKERS MAY BE GIVEN PRIORITY DUE TO THE BROADER
393 INTEREST OR IMPACT.

394
395 3.12.020 NOTICE OF CITY COUNCIL; DOCUMENTATION AND RECORD
396 KEEPING(ADDED)

397 A. A COPY OF EACH FORMAL OFFICIAL COMMUNICATION MADE BY THE
398 MAYOR SHALL BE DOCUMENTED AND SUBMITTED TO THE CITY RECORDER.
399 THE CITY RECORDER SHALL TRANSMIT A COPY TO MEMBERS OF THE CITY
400 COUNCIL ~~AND THE CITY RECORDER~~
401 NO LATER THAN FIVE (5) BUSINESS DAYS AFTER THE DATE OF
402 COMMUNICATION.


403
404 B. THE CITY RECORDER SHALL BE RESPONSIBLE FOR MAINTAINING
405 THESE RECORDS IN A SECURE AND
406 SYSTEMATIC MANNER ACCORDING TO THE CURRENT CITY RECORDS
407 MANAGEMENT POLICY AND THE
408 REQUIREMENTS OF STATE LAW.


409
410 C. THE RECORDS OF THE MAYOR'S FORMAL OFFICIAL
411 COMMUNICATIONS SHALL BE CONSIDERED PUBLIC
412 RECORDS AND SHALL BE ACCESSIBLE TO THE PUBLIC, SUBJECT TO ANY
413 RESTRICTIONS AS PROVIDED BY
414 LAW.


415
416 COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS
417 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY,
418 RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

419 **8.2. Fire Station Purchase Approval**


420 The Community Development Department is requesting approval to allow the City
421 Manager to enter into a contract with Home Center Construction and Orem City for
422 land purchase and construction of a residential fire station.
423


424  Mayor Fullmer introduced item 8.2 and turned the time over to Community Development
425 Director Morgan Brim.
426


427  Mr. Brim introduced the firehouse (home) plans. He then turned the time over to Paul Kenny
428 with CRSA.
429


430  Mr. Kenny gave an overview of the plans for a firehouse in the Cottonwoods subdivision.
431


432  Mayor Fullmer expressed her excitement about this project. A discussion ensued.
433

434  Fire Chief Marc Sanderson with Orem Fire thanked the council for being flexible with the
435 firehouse. He stated that this would be a quicker way to get a fire station in the city.
436


437  Ms. Francis expressed concern about the testing equipment, lights and sirens, etc. Chief
438 Sanderson replied that they were addressing the parking issues, that lights and sirens would
439 depend on the nature of the call. A discussion ensued.
440


441  Councilmember Sifuentes expressed concerns about average call per day in Vineyard. Fire
442 Chief Sanderson stated the amount can vary but that the average is approximately 1.3 per day.
443 Councilmember Sifuentes asked for clarification about parking and red curbing to give enough
444 room for the fire trucks. Mr. Brim explained the parking plans. Councilmember Sifuentes
445 asked about children in the area and if there was an option to have flashing lights posted to
446 warn the children. Chief Sanderson explained that the lights and sirens as well as the staff
447 maintaining the speed limit when exiting will help alleviate that concern. He further answered
448 questions about the parking and the intent to have the employees park in the off-street parking.
449 There was a discussion about staffing and the timeframe for implementation. Councilmember
450 Sifuentes asked about timelines for the next fire station. Mayor Fullmer felt the questions
451 could be better answered when they were discussing phasing. Chief Sanderson mentioned that
452 the current contracts were being renegotiated to better reflect cost and be more transparent. A
453 discussion ensued.
454


455  Councilmember Sifuentes asked if they talk about the timeline in general. Director Brim
456 reviewed the steps taken and a brief timeline of events that have led to tonight's discussion.
457


458  Councilmember Sifuentes stated that her concerns had been answered and suggested that
459 resident's concerns be addressed.
460


461  Mr. Brim noted that some next steps and planning regarding the land use process and site
462 permits. Those will begin to take place next month.
463


464  Councilmember Holdaway mentioned that he had reached out to Vineyard and Orem
465 residents to get their options on a community firehouse. He asked why they could not invest in
466 a full fire station. Chief Sanderson replied that based on traffic patterns and growth, he would
467 never recommend building a full station at this time in the city's development.
468

469  Councilmember Holdaway, stated for the record, that Chief Sanderson was the
470 professional and not a vineyard resident, therefore it can be assumed that he was both a subject
471 matter expert as well as not feeling political pressure to ask for more or less than what is
472 needed. Chief Sanderson reaffirmed his commitment that the staff of the fire house would be
473 "good neighbors." A discussion about zoning ensued.
474


475  Councilmember Rasmussen felt that the fire house would be an opportunity for the
476 residents to create a children's book to be kept in the city's library.
477


478  Chief Sanderson stated that they would be open to future discussions and would like to
479 make it to any town halls or public meetings regarding the firehouse so they can help address
480 concerns.
481


482  **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO PERMIT THE CITY
483 MANAGER TO ENTER INTO A CONTRACT WITH HOME CENTER CONSTRUCTION
484 AND OREM CITY TO PURCHASE LAND AND CONSTRUCT A RESIDENTIAL FIRE
485 STATION FACILITY NOT TO EXCEED \$1,700,000. COUNCILMEMBER SIFUENTES
486 SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER,
487 COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED
488 YES. THE MOTION CARRIED UNANIMOUSLY.
489

490  Resident Jim McGill, living on Lakeview Drive, offered his support of the fire house and
491 what a wonderful thing this was for the community.
492

493 **8.3. ARCH Grant Policy Manual and Application (Resolution 2024-11)**

494  Special Event Coordinator Anna explained the grant policy manual and application process
495 that the ARCH commission would use to utilize RAP (Recreation, Arts, and Park) tax funds.
496

497  The council expressed its gratitude for all the hard work putting together the manual and
498 application.
499

500  **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO ADOPT RESOLUTION 2024-11
501 AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL
502 CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON,
503 HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED
504 UNANIMOUSLY.
505

506 **9. CLOSED SESSION**

507 No closed session was held.
508
509

510 **10. .ADJOURNMENT**

511 Mayor Fullmer adjourned the meeting at 9:22 PM.

512

513

514 **MINUTES APPROVED ON:** _____

515

516

517 **CERTIFIED CORRECT BY:** Paula D. Spencer
518 **PAMELA SPENCER, CITY RECORDER**



DRAFT



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 8, 2024

Agenda Item: Approval of an Interlocal agreement with Vineyard City, Salem City, Orem City, and Lindon City, allowing each city to conduct inspections in the other cities.
(Resolution 2024-12)

Department: Building

Presenter: Cris Johnson

Background/Discussion:

It is proposed to enter into an interlocal agreement with Salem City, Orem City, and Lindon City to provide the required list of (3) third-party inspection firms that a building permit applicant may engage if the jurisdiction cannot complete an inspection within three business days.

S.B. 185 requires that all jurisdictions have a list consisting of (3) third-party inspection firms. If Vineyard City cannot complete a requested inspection within three business days, then a building permit applicant may engage with either Salem City, Orem City, or Lindon City to schedule that inspection.

It is unlikely that this interlocal agreement will change how things are currently being done in the Building Department, as all four cities in this agreement are able to scheduling next day inspections and have never made an applicant wait three days for an inspection.

S.B. 185

Section 10-6-160

If a city cannot provide a building inspection within three business days after the day on which the city receives the request for the inspection, the building permit applicant may engage a third-party inspection firm from the third-party inspection firm.

Salem City approved to enter into the interlocal agreement on May 1, 2024.

Orem City and Lindon City are planning on presenting the interlocal agreement to their City Council this week.

Fiscal Impact:

Recommendation:

Chief Building Official, Cris Johnson, recommends entering into an interlocal agreement with Salem City, Orem City, and Lindon City to provide them with building inspectors when available and for them to provide us with building inspectors when needed.

Sample Motion:

"I move to adopt resolution 2024-12 as presented"

Attachments:

1. Resolution 2024-12 interlocal agreement
2. MULTIJURISDICTIONAL Building Inspection Services Agreement 2024

RESOLUTION NO. 2024-12

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT.

WHEREAS, pursuant to the Utah Interlocal Cooperation Act, Utah Code Annotated, Section 11-13-1, et seq., 1953 as amended, governmental entities are allowed to enter into agreements for the joint provision of services; and

WHEREAS, Vineyard, Utah having determined that it is in the public interest and welfare of its residents has negotiated a Multi-Jurisdictional Building Inspection Services Agreement with the cities of Orem, Lindon, and Salem.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

1. The Vineyard City Council authorizes the mayor to sign the Multi-Jurisdictional Building Inspection Services Agreement, in the form attached hereto as Exhibit A.
2. This resolution shall take effect upon passing.

Passed and dated this 8th day of May 2024.

Mayor

Attest:

Recorder

MULTI-JURISDICTIONAL BUILDING INSPECTION SERVICES AGREEMENT

THIS AGREEMENT (the “Agreement”) is entered into effective as of the __ day of _____, 20__, by and among SALEM CITY, VINEYARD CITY, OREM CITY, and LINDON CITY (collectively referred to as the “Parties” or individually as a “Party”).

RECITALS

A. Each Party has building inspectors with equipment and personnel trained to provide the inspections typically required to ensure compliance with building permits and building regulations.

B. Each Party desires to cooperate with and assist the others at times to facilitate the timely completion of building inspections.

C. The Parties wish to benefit all Parties and their residents by entering into an Agreement that sets forth procedures by which a Party may perform a building inspection within another Party’s jurisdiction at the request of the Party having jurisdiction.

D. The Parties also intend to be on one another’s “Third-party inspection firm list” as required by Utah Code Ann. Section 15A-1-105.

E. The Parties intend by this Agreement to assist one another whenever possible, while allowing each Party the sole discretion to determine when its personnel and/or equipment cannot be spared, or is available, for assisting other Parties.

F. This Agreement will not supersede nor preclude any other agreements which are made or which will be made by any Party with any other Party.

NOW, THEREFORE, based upon the mutual promises and conditions contained herein, the Parties agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to promote the health, safety, and welfare of the citizens of the Parties by providing for mutual assistance and authorizing all participating Parties to combine and share their collective capabilities and resources at the election of each jurisdiction. This Agreement is intended to be complementary and work in conjunction with any other interlocal or aid agreements between or among Parties to this Agreement. Services provided pursuant to this Agreement shall not be used to substitute for or supplant day-to-day full and continuing building inspections within a Party’s own geographic area of jurisdiction. If providing assistance becomes burdensome, the Building Officials will investigate ways to overcome the burden.

2. **CONSIDERATION.** The consideration for this Agreement consists of the mutual benefits and exchange of promises provided herein, the sufficiency of which is acknowledged by the Parties by execution of this Agreement.

3. SERVICE AREA. The area to be served by this Agreement includes the collective municipal area of SALEM CITY, VINEYARD CITY, OREM CITY, and LINDON CITY service area specifically Multi-Jurisdictional Building Inspection Services identified herein. By signing the Agreement, the governing body of each Party is hereby deemed to have approved the provision of assistance beyond its boundaries, and any assistance provided pursuant to this Agreement shall not require any further approval by the governing body of any Party.

4. RESPONSE. The Parties will each provide their available personnel and equipment to assist any other Party upon request by any other Party, provided that the responding Party shall have personnel and equipment reasonably available for use in its own jurisdiction, in the sole discretion of the responding Party. No Party shall be considered an agent of another Party under this Agreement except pursuant to a separate explicit signed agreement to that effect.

a. Mutual Assistance: Requests for assistance will typically be made from one Party's Building Official to another Party's Building Official when the requesting Party foresees that the requesting Party will be unable to perform one or more building inspections within three business days of a building permit applicant's request.

b. Third-Party Inspection Firm List: The Parties agree to be listed on one another's "third-party inspection firm list" as defined in Utah Code Ann. Section 15A-1-105. If a Party is unable to perform a building inspection within three business days of a building permit applicant's request, and the building permit applicant is therefore entitled to select a third-party inspection firm pursuant to Utah Code Ann. Section 10-6-160(2)(b) or Utah Code Ann. Section 17-36-55(2)(b), and the building permit applicant selects and contacts another Party, the Party contacted by the building permit applicant shall notify the building permit applicant of the contacted Party's availability. At the building permit applicant's request, the contacted party shall schedule the building inspection according to availability.

5. FEES. For each calendar month, each responding Party will provide up to eight hours of building inspections to each requesting Party. A Party with jurisdiction over the building permit application will be considered the requesting Party for a building permit applicant's request. Additional hours will be billed at the rate of \$86.00 per hour, plus mileage. At the discretion of the responding Party, the responding Party may bill the requesting Party within sixty (60) days of the end of the calendar month. Building inspections shall only be provided within the boundaries of the requesting Party and shall not be provided to cover areas outside the boundaries of the requesting Party even if the requesting Party has an agreement to provide service to another party who is not signatory to this Agreement.

6. RIGHT TO DECLINE REQUEST. Responses by a responding Party under this Agreement will be made only when, in the sole discretion of the responding Party, performance will not jeopardize the building inspection services in the jurisdiction of the responding Party.

7. INSURANCE. Each Party is solely responsible for providing workers' compensation and benefits for its own officials, employees, and volunteers who provide services under this Agreement to the extent required by law. Each Party will obtain insurance, become a member of a risk pool, or be self-insured to cover any liability and all costs of defense, including

attorney's fees, arising out of services rendered under this Agreement, including negligent acts or omissions to act and the civil rights violations of any person.

8. GOVERNMENTAL IMMUNITY. The Parties are governmental entities as set forth in the Governmental Immunity Act of Utah, Title 63G, Chapter 7, Utah Code Annotated (the "Immunity Act"). The Parties do not waive any defenses otherwise available under the Immunity Act, nor does any Party waive any limits of liability provided by the Immunity Act which immunity and damage caps are expressly preserved and retained. The Parties retain the same privileges and immunities from liability when responding to a request for assistance outside its jurisdictional area as it possesses in the performance of its duties within its own territorial jurisdiction. All obligations imposed upon the Parties or their employees and volunteers by virtue of the execution of this Agreement are considered within their current scope of employment with each Party.

9. INDEMNIFICATION. Subject to the terms of the Immunity Act, and as provided herein, it is mutually agreed that the Parties are each responsible for their own negligent, reckless, or intentional acts or omissions which are committed by them or their agents, officials or employees. Furthermore, each Party agrees to indemnify, defend, and hold each other harmless from any and all damages or claims for damages occurring to persons or property as a result of the negligent, reckless, or intentional acts or omissions of its own officers, employees, and agents involved in providing services and equipment, or the use of such equipment, under the terms of this Agreement. This duty to indemnify, defend, and hold each other harmless includes costs or expenses in law or equity, including attorney's fees. The terms of this paragraph will survive the termination of this Agreement.

10. EFFECT OF DEATH OR INJURY WHILE WORKING OUTSIDE OF PARTY'S AREA. The death or injury of any Party's employees or volunteers working outside the territorial limits of the governmental entity will be treated in the same manner as if he/she were killed or injured while that department was functioning within its own territorial limits, including for purposes of receiving benefits under the Utah Workers' Compensation Act.

11. NO WAIVER OF LEGAL DUTIES; CREDIT FOR SERVICE PROVIDED. This Agreement does not relieve any Party to this Agreement of an obligation or responsibility imposed upon a Party to this Agreement by law, except that performance of a responding party may be offered in satisfaction of any such obligation or responsibility belonging to the aided Party, to the extent of actual and timely performance thereof by the responding Party.

12. TERM; EXECUTION; AGREEMENT TERMINATION. This Agreement will continue for a period of five (5) consecutive years from the effective date, and the effective date will be considered the date when two or more of the Parties each execute this Agreement and that date shall be entered above in the preamble. Upon its execution by a Party, that Party will become a participant in and subject to the Agreement with all other Parties who have executed the Agreement and circulated their signature pages. The failure of any one Party to execute the Agreement will not invalidate the Agreement as to those Parties who have executed it. Furthermore, each Party reserves the right to terminate its participation under this Agreement for

any reason, in its sole discretion, prior to the expiration date by giving thirty (30) days prior written notice of such termination to each of the other Parties. At the end of the initial five (5) year term, the Parties agree to review this Agreement to determine if it continues to meet their needs and its purpose. If no changes are needed and the Parties do not take any action to rescind or amend this Agreement, it will automatically renew for an additional five (5) year term.

13. ADDITIONAL PARTIES. Approval of the governing bodies of the current Parties to the Agreement is not required for acceptance of any requesting entity to be an additional party to this Agreement. Any county or municipality, which has its own building inspectors may make a formal request, in writing, to become a Party by sending such request to the Building Official of each Party. All Parties' Building Officials must consent, in writing, for additional parties to enter this Agreement. If all Parties' Building Officials consent, the requesting entity may execute a counterpart of this Agreement and send it to the other Parties. Upon such execution, the new Party will be bound by the terms and conditions of this Agreement.

14. LAWS OF UTAH. It is understood and agreed by the Parties that this Agreement will be governed by the laws of the State of Utah, both as to interpretation and performance. The forum for the resolution of any legal disputes that arise under this Agreement will be located in the Third Judicial District, State of Utah

15. SEVERABILITY OF PROVISIONS. If any provision of this Agreement is held invalid or unconstitutional, the remainder shall not be affected thereby.

16. THIRD-PARTIES. This Agreement is not intended and should not be construed to benefit persons or other entities either not named as a Party herein or subsequently added as a Party pursuant to its provisions.

17. TITLES AND CAPTIONS. The titles and captions of this Agreement are for convenience only and in no way define, limit, augment, extend, or describe the scope, content, or intent of any part or parts of this Agreement.

18. NON-ASSIGNABILITY. No Party shall transfer or delegate any of their rights, duties, powers or obligations under this Agreement, without written consent of each of the other Parties.

19. NOTICES. All notices and other communications provided for in this Agreement shall be in writing and will be sufficient for all purposes if: (a) sent by email to the address the Party may designate, or by fax to the fax number the Party may designate, and (concurrently) sent by first class mail to the Party and to the Party's legal office; (b) personally delivered; or (c) sent by certified or registered United States Mail addressed to the Party at the address the party may designate, return receipt requested. Each Party has set forth in their respective execution page, which page shall utilize a form substantially similar to Exhibit "A", their respective contact information, and such contact information will be applicable until modified in writing.

20. EXECUTION. Each Party agrees that each Party must execute this Agreement by signing, acknowledging, and have their respective Attorney approve this Agreement as to

legality and form, through an execution page that utilizes a format substantially similar to the attached Exhibit "A". Upon such execution of the Agreement, each Party will provide all other Parties with an original execution page.

21. ENTIRE AGREEMENT; NO WAIVER. This Agreement represents the entire agreement among the Parties relating to its subject matter. This Agreement alone fully and completely expresses the agreement of the Parties relating to its subject matter. There are no other courses of dealing, understanding, agreements, representations or warranties, written or oral, except as specifically provided for in this Agreement. This Agreement may not be amended or modified, except by a written agreement signed by all Parties. No failure by any Party at any time to give notice of any breach by another Party of, or to require compliance with, any condition or provision of this Agreement will be deemed a waiver of similar or dissimilar provisions or conditions at the same or at any prior or subsequent time.

22. The Parties hereto have executed this Agreement as of the date indicated on each Party's execution page.

[signature pages attached after this page]

**MULTI-JURISDICTIONAL BUILDING INSPECTION
SERVICES AGREEMENT**

EXHIBIT "A"

SALEM CITY

Agreed this ____ day of _____, 2024 for SALEM CITY

By:

KURT L CHRISTENSEN, Mayor

ATTEST:

City Recorder

APPROVED AS TO FORM:

SALEM CITY Attorney

CONTACT INFORMATION FOR SALEM CITY:

Steve Cox
Salem City
Chief Building Official
stevec@salemcity.org
801-423-2770 #225

VINEYARD CITY

Agreed this ____ day of _____, 2024 for VINEYARD CITY

By:

_____, _____ (Title)

ATTEST:

City Recorder

APPROVED AS TO FORM:

VINEYARD CITY Attorney

CONTACT INFORMATION FOR VINEYARD CITY:

Cris Johnson
Vineyard City
Chief Building Official
crisj@vineyardutah.org
801-226-1929

OREM CITY

Agreed this ____ day of _____, 2024 for OREM CITY

By:

_____, _____ (Title)

ATTEST:

City Recorder

APPROVED AS TO FORM:

OREM CITY Attorney

CONTACT INFORMATION FOR OREM CITY:

Paul Ashton
Orem City
Chief Building Official
pkashton@orem.gov
801-229-7235

LINDON CITY

Agreed this ____ day of _____, 2024 for LINDON CITY

By:

_____, _____ (Title)

ATTEST:

City Recorder

APPROVED AS TO FORM:

LINDON CITY Attorney

CONTACT INFORMATION FOR LINDON CITY:

Bryce McConkie
Lindon City
Chief Building Official
bmconkie@lindoncity.org
801-785-7687

RESOLUTION 2024-13

**A RESOLUTION OF THE VINEYARD CITY COUNCIL APPROVING
WITHDRAWAL FROM THE FARMLAND ASSESSMENT ACT AND THE
PAYMENT OF GREENBELT ROLLBACK PROPERTY TAXES**

WHEREAS, the City of Vineyard is the owner of certain property known as Parcel No. 18:015:0109 within the City which has been leased and used for farming purposes for the past five years; and

WHEREAS, the City has determined that it is in the public interest to convert the property into a city park; and

WHEREAS, upon the change in use, the property will no longer be eligible for the Farmland Assessment Act, and the Greenbelt Rollback Estimate of taxes owed has been provided by the County; and

WHEREAS, the County Assessor has provided the city with the attached Withdrawal by Owner of Application for Assessment under the Farmland Assessment Act to formalize the change in Greenbelt status; and

WHEREAS, the Vineyard City Council has reviewed the attached Withdrawal and finds it is in the public interest to submit the Withdrawal to the County Assessor, and approves the payment of the Greenbelt Rollback Estimate;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. Approval. That certain Withdrawal by Owner of Application for Assessment under the Farmland Assessment Act, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved by the City Council of Vineyard City. The City Manager of the City is hereby authorized to execute the Withdrawal for and in behalf of the City.

Section 2. Payment. That certain Greenbelt Rollback Estimate, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved by the City Council of Vineyard City. City staff are hereby directed to take all steps necessary to ensure the payment of the Greenbelt Rollback Estimate for and in behalf of the City.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this 8th day of May 2024.

Mayor

Attest:

Recorder

**WITHDRAWAL BY OWNER OF APPLICATION FOR
ASSESSMENT UNDER THE FARMLAND ASSESSMENT ACT**
(This is not a release of lien or acknowledgment of payment)

Farmland Assessment Act
UCA §59-2-501 to 515

TO COUNTY ASSESSOR AND RECORDER: The owners of the real property described herein hereby request that the application for taxation of the property described herein under the Farmland Assessment Act be withdrawn.

County: Utah

Date: 04/30/2024

OWNER INFORMATION AND ACCOUNT INFORMATION

Names of all current owners
VINEYARD CITY

Mailing address for notice
125 S Main St

Telephone 801-226-1929

City
Vineyard

State UT

Zip 84059

Name(s) originally filed under:
Margaret G Robbins and Grave G Holdaway

Date original application filed:
10/29/1976

Recorder's office entry no. of original application:
35013-1976

PROPERTY INFORMATION

Complete legal description of land (attach additional sheets if necessary)

See Attachment

Property identification numbers (attach additional sheets if necessary)

18:015:0109

Reason for withdrawal: Change in use

CERTIFICATION Read the following and sign below.

We certify: (1) THE FACTS SET FORTH IN THIS WITHDRAWAL ARE TRUE. (2) The undersigned owners are all of the current owners of the real property described herein. (3) This Withdrawal of Application is not an acknowledgment or receipt of payment of the rollback taxes. (4) This Withdrawal of Application is not a release of the lien for rollback taxes. (5) We are fully aware of the five-year rollback tax provision. We understand that the rollback tax is a lien on the property until paid. After this Withdrawal is recorded, we will provide a copy of the recorded Withdrawal to the Utah County Assessor.

OWNERS' SIGNATURES

Owner's signature	Date	County Recorder's Use
Owner's signature	Date	
Owner's signature	Date	

ACKNOWLEDGMENT

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

On the ____ day of _____, 200__, personally appeared before me _____, who duly acknowledged to me that they executed the foregoing Withdrawal.

NOTARY PUBLIC
Residing at: _____

EXHIBIT "A"

COMMENCING AT A POINT LOCATED SOUTH 01 DEG. 18 MIN. 56 SEC. EAST ALONG THE SECTION LINE 6.56 FEET AND EAST 365.71 FEET FROM THE WEST ONE-QUARTER CORNER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN;
 THENCE SOUTH 89 DEG. 35 MIN. 33 SEC. EAST 933.70 FEET;
 THENCE SOUTH 528.66 FEET;
 THENCE WEST 933.68 FEET;
 THENCE NORTH 535.30 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPTING THEREFROM THAT PORTION DEEDED TO VINEYARD TOWN IN THAT CERTAIN DEED RECORDED APRIL 23, 2009 AS ENTRY NUMBER 43748:2009, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED SOUTH 89°38'03" WEST ALONG THE CENTER SECTION LINE 4995.74 FEET AND SOUTH 8.88 FEET MORE OR LESS TO THE NORTHWEST CORNER OF GRANTORS PROPERTY FROM THE FOUND UTAH COUNTY SURVEYOR'S BRASS CAP MONUMENT MARKING THE EAST QUARTER CORNER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN. BASIS OF BEARING BEING SOUTH 89°38 '03" WEST BETWEEN THE EAST QUARTER CORNER AND THE FOUND UTAH COUNTY SURVEYORS BRASS CAP MONUMENT MARKING THE WEST QUARTER CORNER OF SAID SECTION 17. SAID POINT ALSO BEING LOCATED 8.88 FEET RIGHT FROM ENGINEERS CENTERLINE STATION 32+15.45 FROM PROPOSED ROADWAY PLANS (THE HOMESTEADS @ VINEYARD PROJECT NO: AND.011.06 PREPARED BY GILSON ENGINEERING INC); AND RUNNING THENCE SOUTH 89°35'44" EAST 933.70 FEET ALONG THE NORTH LINE OF GRANTORS PROPERTY TO THE EAST LINE OF THE GRANTORS PROPERTY; THENCE SOUTH 0°00'10" EAST 5.09 FEET ALONG THE EAST LINE OF GRANTORS PROPERTY TO A POINT ON THE ARC OF A 1599.20 FOOT NON TANGENT RADIUS CURVE TO THE LEFT (BEARING TO CENTER BEING SOUTH 03°41'01" EAST) THENCE SOUTHWESTERLY ALONG THE ARC OF SAID CURVE TO THE LEFT 39.04 FEET THROUGH A CENTRAL ANGLE OF 01°23'56"(CHORD BEARS SOUTH 85°37'01" WEST 39.04 FEET); THENCE SOUTH 85°02 '35" WEST 189.34 FEET TO A POINT OF CURVATURE OF A 2,052.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE CONTUNUING ALONG THE ARC OF SAID CURVE 164.43 FEET THROUGH A CENTRAL ANGLE OF 04°35'28" (CHORD BEARING AND DISTANCE SOUTH 87°20'19" WEST 164.38 FEET); THENCE SOUTH 89°20'19" WEST 22.52 FEET TO A POINT OF CURVATURE OF A 15.00 FOOT RADIUS CURVE TO THE LEFT: THENCE ALONG THE ARC OF SAID CURVE 23.56 FEET THROUGH A CENTRAL ANGLE OF 90°00'00" (CHORD BEARING AND DISTANCE SOUTH 44°38'03" WEST 21.21 FEET; THENCE SOUTH 0°21'57" EAST 21.94 FEET; THENCE SOUTH 89°38'03" WEST 56.00 FEET; THENCE NORTH 0°21'57" WEST 32.44 FEET TO A POINT OF CURVATURE OF A 15.00 FOOT RADIUS CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE 23.56 FEET THROUGH A CENTRAL ANGLE OF 90°00'01" (CHORD BEARING AND DISTANCE NORTH 45°21'57" WEST 21.21 FEET); THENCE SOUTH 89°38'02" WEST 433.34 FEET TO THE WEST LINE OF GRANTORS PROPERTY: THENCE NORTH 0°00 '34" WEST 31.63 FEET ALONG THE WEST LINE OF GRANTORS PROPERTY TO THE POINT OF BEGINNING.

TAX SERIAL NUMBER 18:015:0109

NOTICE TO VINEYARD CITY UTILITY CUSTOMERS

State law requires that Vineyard City provide an annual disclosure of funds transferred from the utility enterprise funds to other funds. The following paragraph explains the transfers from enterprise funds to other funds in the proposed fiscal year 2024-2025 budget.

It is more cost effective and operationally efficient for certain functions such as facilities, fleet, information systems, and human resources to be administered on a city-wide basis. Transfers from the utility funds receiving the benefit of these services to the Internal Services Fund totaling \$803,655 have been included in the proposed fiscal year 2024-2025 budget.

This table outlines the transfers described above:

Transfer From	Transfer To		% of Total Exp
	Internal Services Fund	Total	
Water	221,009	221,009	7%
Wastewater	190,584	190,584	8%
Stormwater	132,050	132,050	22%
Transportation	260,012	260,012	19%
Total	\$ 803,655	\$ 803,655	11%

A public hearing regarding transfers from the enterprise funds to other funds for the fiscal year beginning July 1, 2024, and ending June 30, 2025, will be held during the Council Meeting on Wednesday, May 22, 2024. The meeting starts at 6:00 p.m. and will be held in the Council Chambers of the Vineyard City Hall, 125 S Main Street, Vineyard, Utah.

Thank you for your support and involvement as a customer of Vineyard City’s utilities.



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 8, 2024

Agenda Item: Discussion and Action - Proposed Tentative Fiscal Year 2024-2025 Budget

Department:

Presenter: Kristie Bayles

Background/Discussion:

Utah Code Section 10-6-111 requires that a tentative budget for the next fiscal year be filed with and tentatively adopted by the governing body of the city on or before the first regularly scheduled meeting of the governing body in May of the current fiscal year.

Utah Code Section 10-6-113 requires that at the meeting at which the tentative budget is adopted, the governing body of the city shall establish the time and place of a public hearing to consider its adoption and shall order that notice of the public hearing to be published at least seven days prior to the hearing. At the May 24, 2023 meeting, the City Council established 6:00 PM on June 14, 2023, at the Council Chambers at Vineyard City Hall as the time and place of the Fiscal Year 2023-2024 Budget public hearing.

Fiscal Impact:

See attached FY25 Tentative Budget

Recommendation:

Sample Motion:

"I move to adopt the Tentative Fiscal Year 2024-2025 Budget"

Attachments:

1. FY25 Tentative Budget

Vineyard City

Fiscal Year 2024-2025 Projected Budget

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:		\$ 3,943,297	\$ 2,622,579
REVENUES:			
PROPERTY TAXES	\$ 3,261,171	\$ 3,417,859	\$ 3,450,000
TRANSPORTATION TAXES	\$ 296,945	305,000	310,000
SALES TAXES	\$ 3,150,801	3,285,246	3,450,000
RAP TAX	\$ 208,953	215,000	220,000
FRANCHISE FEES	\$ 892,696	765,000	800,000
BUSINESS LICENSES AND PERMITS	\$ 15,460	20,000	15,000
BUILDING PERMITS	\$ 265,675	715,000	900,000
FIRE INSPECTION AND PLAN REVIEW FEES	\$ 8,420	15,000	15,000
CLASS C ROAD FUNDS	\$ 515,957	525,000	495,000
GRANT REVENUE	\$ 9,995	142,500	-
DEVELOPMENT FEES	\$ 219,311	260,000	327,300
SANITATION FEES	\$ 559,156	580,000	590,000
INSPECTION FEES	\$ 120,323	445,000	200,000
RECREATION FEES	\$ 162,334	202,000	198,000
FINES AND FORFEITURES	\$ 0	1,000	1,000
CREDIT CARD FEES	\$ 7,026	8,000	5,000
INTEREST EARNINGS	\$ 166,048	150,000	150,000
RENTS	\$ 20,838	35,000	20,000
LIBRARY FEES	\$ 5	-	-
SPONSORSHIPS	\$ 30,550	35,000	35,000
MISCELLANEOUS REVENUE	\$ 27,689	18,596	9,972
USE OF PRIOR YEAR FUND BALANCE	\$ 26,004	1,320,718	915,976
TOTAL REVENUE	\$ 9,965,355	\$ 12,460,919	\$ 12,107,248
TRANSFERS IN:			
TRANSFER FROM RDA FUND	330,138	477,051	422,590
TOTAL TRANSFERS IN	\$ 330,138	\$ 477,051	\$ 422,590
TRANSFER FROM CAPITAL PROJECTS			
TOTAL TRANSFERS IN	\$ 0	\$ 0	\$ 388,323
TOTAL REVENUE & TRANSFERS IN	\$ 10,295,493	\$ 12,937,970	\$ 12,918,161

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
GENERAL FUND EXPENDITURES:			
MAYOR AND COUNCIL	\$ 100,366	\$ 143,987	\$ 127,435
CITY MANAGER	137,192	171,758	219,223
RECORDER	192,536	237,911	206,473
FINANCE	247,385	347,580	349,958
HUMAN RESOURCES	125,254	0	0
COMMUNICATIONS	156,960	381,005	538,324
PLANNING	0	622,893	746,764
BUILDING	386,860	637,218	644,273
POLICE	2,328,474	2,913,984	3,346,998
FIRE	1,654,069	1,511,067	2,250,807
LIBRARY	29,979	62,839	58,947
PUBLIC WORKS	745,006	699,573	165,782
ENGINEERING	152,492	145,013	207,668
SANITATION	493,381	541,942	595,736
PARKS	618,442	866,667	931,096
RECREATION	359,798	432,053	456,650
SPECIAL EVENTS	152,440	177,217	258,196
NON-DEPARTMENTAL	57,076	172,500	139,200
TOTAL DEPT ALLOCATIONS	\$ 7,937,711	\$ 10,065,207	\$ 11,243,528
TRANSFERS OUT:			
TRANSFER TO WASTEWATER FUND		11,055	-
TRANSFER TO STORMWATER FUND		26,661	3,443
TRANSFER TO TRANSPORTATION FUND		929,223	805,000
TRANSFER TO CAPITAL PROJECTS FUND		1,047,000	220,000
TRANSFER TO INTERNAL SERVICE FUND		858,824	646,190
TOTAL TRANSFERS OUT:	\$ -	\$ 2,872,763	\$ 1,674,633
TOTAL EXP. & TRANS.OUT		\$ 12,937,970	\$ 12,918,161
OPERATING SURPLUS(DEFICIT)		\$ 0	\$ 0

GENERAL FUND REVENUES	FY23 Actual	FY24 Budget	Projected FY25 Budget
Property Tax	\$ 3,261,171	\$ 3,417,859	\$ 3,450,000
Sales Tax	\$ 3,150,801	\$ 3,285,246	\$ 3,450,000
Transportation Tax	\$ 296,945	\$ 305,000	\$ 310,000
RAP Tax	\$ 208,953	\$ 215,000	\$ 220,000
Franchise Tax	\$ 892,696	\$ 765,000	\$ 800,000
Total Taxes	\$ 7,810,565	\$ 7,988,105	\$ 8,230,000
	12%	14%	3%
Business Licenses and Permits	\$ 15,460	\$ 20,000	\$ 15,000
Building Permits	\$ 265,675	\$ 715,000	\$ 900,000
Fire Inspection and Plan Review Fees	\$ 8,420	\$ 15,000	\$ 15,000
Total Licenses and Permits	\$ 289,554	\$ 750,000	\$ 930,000
Class B&C Road Funds	\$ 515,957	\$ 525,000	\$ 495,000
Grant Revenue	\$ 9,995	\$ 142,500	\$ -
Total Intergovernmental Revenue	\$ 525,952	\$ 667,500	\$ 495,000
Development Fees	\$ 219,311	\$ 260,000	\$ 327,300
Sanitation Fees	\$ 559,156	\$ 580,000	\$ 590,000
Inspection Fees	\$ 120,323	\$ 445,000	\$ 200,000
Recreation Fees	\$ 162,334	\$ 202,000	\$ 198,000
Fines & Forfeitures	\$ -	\$ 1,000	\$ 1,000
Credit Card Fees	\$ 7,026	\$ 8,000	\$ 5,000
Interest Earnings	\$ 166,048	\$ 150,000	\$ 150,000
Rents	\$ 20,838	\$ 35,000	\$ 20,000
Library Fees	\$ 5	\$ -	\$ -
Donations	\$ 1,000	\$ -	\$ -
Sponsorships	\$ 30,550	\$ 35,000	\$ 35,000
Miscellaneous Revenues	\$ 27,689	\$ 18,596	\$ 9,972
Beg. Fund Appropriation	\$ 26,004	\$ 1,320,718	\$ 915,976
Total Misc Revenue	\$ 1,340,283	\$ 3,055,314	\$ 2,452,248
Transfer From RDA Fund - Tax Admin	\$ 330,138	\$ 477,051	\$ 422,590
Transfer From Capital Projects			\$ 388,323
TOTAL GENERAL FUND REV	\$ 10,296,493	\$ 12,937,970	\$ 12,918,161
TOTAL GENERAL FUND EXPEND	\$ 12,937,970	\$ 12,937,970	\$ 12,918,161
Surplus (Deficit)	\$ (2,641,477)	\$ 0	\$ 0

MAYOR AND MUNICIPAL COUNCIL

MAYOR AND MUNICIPAL COUNCIL				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Mayor & Council						
10	0101	4001	Full Time Regular			-
10	0101	4002	Part Time Regular	86,430	112,708	93,152
10	0101	4008	Compensation Adjustments	-	971	1,457
10	0101	4051	Retirement & Taxes	3,473	7,092	7,126
10	0101	4105	Membership Dues & Subscriptions	-	500	500
10	0101	4108	Meetings	625	4,500	4,500
10	0101	4257	Programs	3,799	9,715	9,500
10	0101	4355	Miscellaneous	801.26	-	1,500
10	0101	4413	Training	4,194	3,000	5,200
10	0101	4414	Travel	1,044	5,500	4,500
Total Mayor & Council				100,366	143,987	127,435

CITY MANAGER

CITY MANAGER				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
					FY 23-24	FY 24-25
City Manager						
10	0201	4001	Full Time Regular	79,153	96,835	127,437
10	0201	4006	Other Compensation	600	960	420
10	0201	4007	Car Allowance	3,600	3,950	3,950
10	0201	4008	Compensation Adjustments	-	1,171	2,284
10	0201	4051	Retirement & Taxes	18,701	23,086	29,107
10	0201	4053	Insurance	15,411	14,456	21,100
10	0201	4105	Membership Dues & Subscriptions	9,445	14,200	12,825
10	0201	4108	Meetings	3,313	3,000	4,500
10	0201	4109	Special Events	2,525	3,000	3,000
10	0201	4355	Miscellaneous	3,314.69	-	3,500
10	0201	4413	Training	660	5,800	7,300
10	0201	4414	Travel	469	5,300	3,800
Total City Manager				137,192	171,758	219,223

RECORDER

RECORDER				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
					FY 23-24	FY 24-25
			Recorder			
10	0301	4001	Full Time Regular	77,493	139,085	116,596
10	0301	4002	Part Time Regular	32,308	-	-
10	0301	4005	Overtime	199	-	-
10	0301	4006	Other Compensation	520	1,440	600
10	0301	4008	Compensation Adjustments	-	1,696	2,106
10	0301	4051	Retirement & Taxes	26,649	34,528	27,762
10	0301	4053	Insurance	15,445	35,973	30,370
10	0301	4103	Public Notices	800	5,000	5,000
10	0301	4105	Membership Dues & Subscriptions	355	900	850
10	0301	4108	Meetings	-	240	240
10	0301	4110	Postage	-	50	50
10	0301	4151	Equipment	36,954	-	-
10	0301	4301	Contract Services	-	15,000	-
10	0301	4355	Miscellaneous	171	1,000	19,000
10	0301	4413	Training	593	1,000	1,100
10	0301	4414	Travel	1,049	2,000	2,800
Total Recorder				192,536	237,911	206,473

FINANCE

FINANCE				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
					FY 23-24	FY 24-25
			Finance			
10	0401	4001	Full Time Regular	113,193	138,906	141,722
10	0401	4002	Part Time Regular	35,439	53,442	51,915
10	0401	4003	Seasonal Employees	6,518	13,786	13,853
10	0401	4005	Overtime	91		
10	0401	4006	Other Compensation	1,947.01	2,040	588
10	0401	4007	Car Allowance	2,400.00	2,400	2,400
10	0401	4008	Compensation Adjustments	0	2,398	3,351
10	0401	4051	Retirement & Taxes	27,203	39,621	37,401
10	0401	4053	Insurance	12,590	24,832	21,528
10	0401	4105	Membership Dues & Subscriptions	425	830	1,125
10	0401	4108	Meetings	402.5	600	600
10	0401	4301	Contract Services	9275	25,000	31,500
10	0401	4352	Bank Fees	30,354.20	10,000	10,000
10	0401	4353	Merchant Fees		20,000	20,000
10	0401	4355	Miscellaneous	285	2,025	2,125
10	0401	4413	Training	4,469	3,700	3,850
10	0401	4414	Travel	2,794	8,000	8,000
			Total Finance	247,385	347,580	349,958

COMMUNICATIONS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Communications						
10	0601	4001	Full Time Regular	123,300	142,555	220,127
10	0601	4002	Part Time Regular	2,066	26,116	47,491
10	0601	4005	Overtime	180		
10	0601	4006	Other Compensation	1,260	1,680	600
10	0601	4008	Compensation Adjustments	0	2,322	4,440
10	0601	4051	Retirement & Taxes	25,500	45,544	52,060
10	0601	4053	Insurance	510	37,451	52,549
10	0601	4108	Meetings	366	600	600
10	0601	4152	Supplies	0	500	500
10	0601	4151	Equipment	236	730	650
10	0601	4257	Communities that Care	2,950	7,000	31,000
10	0601	4355	Miscellaneous	0	114,707	126,707
10	0601	4413	Training	290	1,200	1,100
10	0601	4414	Travel	305	600	500
Total Communications				156,960	381,005	538,324

PLANNING

PLANNING				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
				FY 22-23	FY 23-24	FY 24-25
			Planning			
10	0701	4001	Full Time Regular	234,314	345,114	353,447
10	0701	4002	Part Time Regular	40,712	65,798	68,769
10	0701	4005	Overtime	3,852		
10	0701	4006	Other Compensation	870	3,000	960
10	0701	4007	Car Allowance	1,286	1,200	1,200
10	0701	4008	Compensation Adjustments	0	3,978	7,436
10	0701	4051	Retirement & Taxes	56,204	89,521	87,816
10	0701	4053	Insurance	36,483	71,024	76,669
10	0701	4105	Membership Dues & Subscriptions	51,054	8,253	8,825
10	0701	4108	Meetings	2,039	8,000	9,000
10	0701	4301	Contract Services	2,658	-	97,000
10	0701	4355	Miscellaneous	7,364	7,300	14,710
10	0701	4413	Training	4,437	10,065	10,959
10	0701	4414	Travel	5,701.87	9,640	9,973
			Total Planning	446,975	622,893	746,764

BUILDING

BUILDING				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
			Building			
10	0801	4001	Full Time Regular	287,583	388,346	411,335
10	0801	4003	Seasonal Employee	6,086	10,712	10,834
10	0801	4006	Other Compensation	180	3,120	960
10	0801	4007	Car Allowance	400	2,400	2,400
10	0801	4008	Compensation Adjustments	0	4,822	7,557
10	0801	4051	Retirement & Taxes	60,448	94,736	95,880
10	0801	4053	Insurance	4,191	74,903	57,436
10	0801	4105	Membership Dues & Subscriptions	1,004	2,760	2,760
10	0801	4108	Meetings	492	2,720	2,160
10	0801	4151	Equipment	0	2,000	3,500
10	0801	4152	Supplies	4,832	6,000	4,000
10	0801	4154	Uniforms	424	900	900
10	0801	4301	Contract Services	900	20,000	20,000
10	0801	4355	Miscellaneous	1,099	4,000	4,000
10	0801	4413	Training	2,042	9,800	10,550
10	0801	4414	Travel	2,189	10,000	10,000
			Total Building	386,860	637,218	644,273

POLICE

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
			Police			
10	0901	4001	Full Time Regular	-	16,068	-
10	0901	4002	Part Time Regular	35,452	43,510	51,877
10	0901	4008	Compensation Adjustments	-	650	-
10	0901	4051	Retirement & Taxes	1,376	7,159	3,969
10	0901	4053	Insurance	-	2,874	-
10	0901	4151	Equipment	-	2,850	2,850
10	0901	4154	Uniforms	-	3,000	3,000
10	0901	4301	Contract Services	2,291,436	2,836,872	3,284,303
10	0901	4355	Miscellaneous	210	1,000	1,000
			Total Police	2,328,474	2,913,984	3,346,998

FIRE SERVICES

FIRE SERVICES				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
			Fire Services			
10	1001	4301	Contract Services	1,654,069	1,511,067	2,250,807
			Total Fire Services	1,654,069	1,511,067	2,250,807

LIBRARY

LIBRARY				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
					FY 23-24	FY 24-25
			Library			
10	1101	4002	Part Time Regular	6,829	28,248	22,389
10	1101	4008	Compensation Adjustments		296	394
10	1101	4051	Retirement & Taxes	99	2,161	2,443
10	1101	4105	Membership Dues & Subscriptions		95	130
10	1101	4108	Meetings		220	220
10	1101	4151	Equipment		1,825	1,825
10	1101	4152	Supplies	4,855	1,850	1,850
10	1101	4257	Programs	18,197	1,100	1,100
10	1101	4301	Contract Services		4,500	5,700
10	1101	4355	Miscellaneous		22,000	22,000
10	1101	4413	Training		225	525
10	1101	4414	Travel		320	370
			Total Library	29,979	62,839	58,947

PUBLIC WORKS

PUBLIC WORKS				ADOPTED	PROJECTED	
FUND	ORG	ACCT	DESCRIPTION	BUDGET	BUDGET	
				FY 22-23	FY 23-24	
					FY 24-25	
Public Works Administration						
10	1201	4001	Full Time Regular	165,890.32	39,050	49,782
10	1201	4002	Part Time Regular	527.34	-	-
10	1201	4005	Overtime	0	5,857	7,467
10	1201	4006	Other Compensation	1,950.00	1,920	120
10	1201	4007	Car Allowance	900	3,600	3,600
10	1201	4008	Compensation Adjustments	-	472	892
10	1201	4051	Retirement & Taxes	32,494.70	9,309	11,370
10	1201	4053	Insurance	10,348.61	8,261	8,440
10	1201	4101	Maintenance	11,923.64	-	-
10	1201	4105	Membership Dues & Subscriptions	14,748.63	14,900	18,520
10	1201	4108	Meetings	3,365.43	840	2,500
10	1201	4151	Equipment	11,102.53	20,200	12,100
10	1201	4152	Supplies	4,390.55	400	1,600
10	1201	4154	Uniforms	2,425.61	4,100	2,800
10	1201	4160	Salt	29,928.57	-	-
10	1201	4205	Electric Charges	23,827.29	27,825	33,390
10	1201	4301	Contract Services	399,849.86	79,500	-
10	1201	4303	Software Maintenance	-	1,500	2,000
10	1201	4355	Miscellaneous	5,682.07	-	-
10	1201	4359	Signs	5,834.07	-	-
10	1201	4365	Trees	17,000.00	-	-
10	1201	4407	Certification and Testing	422	7,000	7,000
10	1201	4413	Training	1,534.92	7,200	4,200
10	1201	4414	Travel	859.77	-	-
			Total Public Works Administration	745,006	231,934	165,782
Public Works Grounds Maintenance						
10	1202	4001	Full Time Regular		44,708	61,426
10	1202	4002	Part Time Regular		7,176	19,653
10	1202	4005	Overtime		6,706	9,214
10	1202	4006	Other Compensation		2,280	180
10	1202	4008	Compensation Adjustments		616	1,218
10	1202	4051	Retirement & Taxes		11,207	15,533
10	1202	4053	Insurance		18,586	25,320
10	1202	4101	Maintenance		20,000	10,000
10	1202	4103	Public Notices		250	250
10	1202	4105	Memberships		500	1,400
10	1202	4108	Meetings		500	-
10	1202	4151	Equipment		34,840	4,520
10	1202	4152	Supplies		19,535	27,500
10	1202	4154	Uniforms		1,285	1,250
10	1202	4301	Contract Services		262,850	276,950
10	1202	4365	Trees		26,500	25,000
10	1202	4407	Certification and Testing		4,500	2,300
10	1202	4413	Training		3,000	3,300
10	1202	4414	Travel		2,600	5,400
			Total Public Works Grounds Maintenance	-	467,639	490,414
			Public Works Administration	745,006	231,934	165,782
			Public Works Grounds Maintenance	-	467,639	490,414
			Total Public Works	745,006	699,573	656,196

ENGINEERING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
Engineering						
10	1301	4001	Full Time Regular	99,494	62,225	83,747
10	1301	4006	Other Compensation	990	1,320	120
10	1301	4007	Car Allowance	3,600	3,600	3,600
10	1301	4008	Compensation Adjustments	-	752	1,501
10	1301	4051	Retirement & Taxes	22,630	14,834	19,128
10	1301	4053	Insurance	12,422	18,586	15,825
10	1301	4105	Membership Dues & Subscriptions	2,062	4,795	6,345
10	1301	4108	Meetings	269	500	500
10	1301	4151	Equipment	761	1,500	8,102
10	1301	4154	Uniforms	358	-	-
10	1301	4301	Contract Services	5,232	31,250	61,250
10	1301	4407	Certification and Testing	378	1,400	2,300
10	1301	4413	Training	1,799	1,450	1,050
10	1301	4414	Travel	2,497	2,800	4,200
Total Engineering				152,492	145,013	207,668

SANITATION

SANITATION				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
					FY 23-24	FY 24-25
			Sanitation			
10	1401	4301	Contract Services	492,165.68	541,942	595,736
	1401	4808	Bad Debt Expense	1,215.10		
			Total Sanitation	493,381	541,942	595,736

PARKS

PARKS				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET	BUDGET
					FY 23-24	FY 24-25
Parks						
10	1501	4001	Full Time Regular	237,558	256,210	269,789
10	1501	4002	Part Time Regular	4,738	6,160	6,378
10	1501	4003	Seasonal Employee	28,494	77,126	47,275
10	1501	4005	Overtime	2,574	8,000	8,000
10	1501	4006	Other Compensation	3,747	4,560	2,700
10	1501	4008	Compensation Adjustments	0	3,971	4,934
10	1501	4051	Retirement & Taxes	53,783	67,452	65,724
10	1501	4053	Insurance	42,740	57,558	61,326
10	1501	4101	Maintenance	56,171	94,800	133,000
10	1501	4105	Membership Dues & Subscriptions	725	500	2,750
10	1501	4108	Meetings	97	780	720
10	1501	4151	Equipment	1,174	55,000	41,000
10	1501	4152	Supplies	11,723	17,000	24,000
10	1501	4154	Uniforms	703	1,600	1,600
10	1501	4201	Water Charges	145,489	-	-
10	1501	4205	Electric Charges	8,312	15,000	15,000
10	1501	4208	Miscellaneous Facilities Charges	3,100	4,000	4,000
10	1501	4301	Contract Services	7,907	176,950	200,000
10	1501	4355	Miscellaneous	7,774	8,000	31,500
10	1501	4413	Training	1,255	7,000	6,400
10	1501	4414	Travel	377	5,000	5,000
Total Parks				618,442	866,667	931,096

RECREATION

RECREATION				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Recreation						
10	1601	4001	Full Time Regular	171,414.98	149,732	144,663
10	1601	4002	Part Time Regular	3,292.43	37,651	38,224
10	1601	4003	Seasonal Employee	18,200.26	32,136	53,820
10	1601	4005	Overtime	2,495.18	3,000	5,000
10	1601	4006	Other Compensation	732.86	1,080	1,080
10	1601	4008	Compensation Adjustments	-	2,542	3,190
10	1601	4051	Retirement & Taxes	38,830.40	41,035	40,082
10	1601	4053	Insurance	27,952.44	35,247	31,850
10	1601	4105	Membership Dues & Subscriptions	330	475	1,220
10	1601	4108	Meetings	151.19	360	360
10	1601	4151	Equipment			2,500
10	1601	4154	Uniforms	100.26	300	350
10	1601	4257	Programs	84,889.65	116,125	117,512
10	1601	4355	Miscellaneous	9,281.51	6,500	11,000
10	1601	4413	Training	1,924.32	2,870	3,350
10	1601	4414	Travel	203	3,000	2,450
Total Recreation				359,798	432,053	456,650

SPECIAL EVENTS

SPECIAL EVENTS				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Special Events						
10	1701	4001	Full Time Regular	62,450.98	62,837	87,737
10	1701	4005	Overtime	1,817.84	-	1,500
10	1701	4006	Other Compensation	591.58	720	420
10	1701	4008	Compensation Adjustments	-	760	1,572
10	1701	4051	Retirement & Taxes	13,054.41	14,980	20,039
10	1701	4053	Insurance	262.05	9,600	14,875
10	1701	4105	Membership Dues & Subscriptions	848.5	2,300	2,350
10	1701	4108	Meetings	-	120	180
10	1701	4109	Special Events	69,679.19	78,800	124,072
10	1701	4151	Equipment	1,837.07	4,500	3,000
10	1701	4301	Contract Services	-	1,200	
10	1701	4304	Marketing	1,668.76	1,200	1,200
10	1701	4413	Training	-	200	600
10	1701	4414	Travel	230.08	-	650
Total Special Events				152,440	177,217	258,196

NON-DEPARTMENTAL

NON-DEPARTMENTAL				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Non-Departmental						
10	1801	4110	Postage	-	2,000	2,000
10	1801	4152	Supplies	12,216.12	17,500	18,500
10	1801	4154	Uniforms	1,136.82	7,500	7,500
10	1801	4301	Contract Services	3,686.25	115,500	112,000
10	1801	4355	Miscellaneous	21,586.43	-	-
10	1801	4356	Community Garden	6,793.05	-	1,200
10	1801	4410	Employee Appreciation	11,657.77	-	-
10	1801	4855	General Fee Waivers	-	30,000	30,000
10	1801	6049	Transfer to Capital Projects	523,952.62	1,047,000	220,000
10	1801	6052	Transfer to Wastewater Fund	-	11,055	-
10	1801	6053	Transfer to Stormwater Fund	-	26,661	3,443
10	1801	6054	Transfer to Transportation Fund	689,594.99	929,223	805,000
10	1801	6061	Transfer to Internal Service Fund	433,001.00	858,824	646,190
Total Non-Departmental				1,703,625	3,045,263	1,845,833

IMPACT FEES

FUND 23

				ADOPTED	PROJECTED	
				BUDGET	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					1,401,973	1,326,973
Revenue						
23	2301	3754	Public Safety Impact Fees			
23	2302	3754	Roadway Facilities Impact Fees	195,718	400,000	460,000
23	2303	3754	Park Facilities Impact Fees			-
23	2304	3754	Storm & Ground Water Facilities Impact Fees	10,784	30,000	34,500
23	2302	3501	Roadway Interest	27,654	12,000	13,800
			Use of Prior Year Fund Balance		75,000	70,500
Total Revenue				234,156	517,000	578,800
Public Safety Facilities						
23	2301	4301	Contract Services		25,000	25,000
23	2301	4651	Capital Expense			
TOTAL Public Safety Facilities				-	25,000	25,000
Roadway Facilities						
23	2302	4301	Contract Services	53,938	171,100	25,000
23	2302	4651	Capital Expense	31,373	130,000	130,000
23	2302		Appropriation To Fund Balance		110,900	318,800
TOTAL Roadway Facilities				85,312	412,000	473,800
Park Facilities						
23	2303	4301	Contract Services		25,000	25,000
23	2303	4651	Capital Expense			
TOTAL Park Facilities				-	25,000	25,000

IMPACT FEES

FUND 23

				ADOPTED	PROJECTED	
				BUDGET	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	FY 23-24	FY 24-25
Storm & Ground Water Facilities						
23	2304	4301	Contract Services		40,000	40,000
23	2304	4651	Capital Expense	10,784	15,000	15,000
23	2304		Appropriation To Fund Balance			
TOTAL Storm & Ground Water Facilities				10,784	55,000	55,000
Public Safety Facilities				-	25,000	25,000
Roadway Facilities				85,312	412,000	473,800
Park Facilities				-	25,000	25,000
Storm & Ground Water Facilities				10,784	55,000	55,000
Total Impact Fees Fund				96,096	517,000	578,800
Surplus (Deficit)				138,061	-	-

REDEVELOPMENT AGENCY

FUND 25

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					25,639,824	15,678,385
Revenue						
25	2501	3001	Property Tax Increment	7,923,319	10,449,218	9,600,000
25	2501	3001	RDA Admin	330,138	373,974	422,590
25	2501	3501	Interest Income	1,805,905	1,000,000	1,000,000
25	2501	3704	Bond Proceeds	-		
25	2501	3205	Grant Revenue	-	11,300,000	11,300,000
Beginning Fund Balance Appropriation					9,961,439	10,730,791
Total Revenue				10,059,362	33,084,631	33,053,381
RDA						
25	2501	4103	Public Notices		2,000	2,000
25	2501	4301	Contract Services	369,201	437,750	365,250
0	2501	4414	Travel	12,109	-	-
25	2501	4457	TIFF Payments	2,167,758	3,799,641	4,152,324
25	2501	4651	Capital Expense	18,820,158	21,529,664	21,158,514
25	2501	4802	Principal on Debt	4,059,427	4,232,188	4,411,192
25	2501	4803	Interest on Debt	2,818,775	2,646,516	2,466,511
25	2501	6010	Transfer To General Fund (Admin)	330,138	373,974	422,590
25	2501	6061	Transfer To Internal Service Fund	56,420	62,898	75,000
Total RDA				28,633,987	33,084,631	33,053,381
Surplus (Deficit)				(18,574,625)	-	-

CAPITAL PROJECTS

FUND 49

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					4,122,221	2,484,721
Revenue						
49	4901	5010	Transfer From General Fund	523,952.62	1,047,000	220,000
			Beginning Fund Balance Appropriation		2,563,000	2,484,721
			Total Revenue	523,953	3,610,000	2,704,721
Capital Projects						
49	4901	4301	Contract Services			-
49	4901	4651	Capital Expense	281,063	2,684,500	2,316,398
49	4901		Transfer to General Fund			388,323
			Appropriation to Fund Balance			
			TOTAL Capital Projects	281,063	2,684,500	2,704,721
			Surplus (Deficit)	242,889	925,500	-

**WATER
FUND 51**

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	BUDGET FY 24-25
BEGINNING FUND BALANCE:					\$ 2,249,026	\$ 2,199,582
Revenue						
51	5101	3602	Utility Service Sales	2,288,371	3,400,000	3,200,000
51	5101	3754	Impact Fees	50,191	150,000	130,000
51	5101	3205	Grant Revenue	1,702,174	-	-
51	5101	3803	Connection Fees	23,300	110,000	55,000
51	5101	3825	Late Fees	19,038	15,000	15,000
51	5101	3704	Bond Proceeds	-	13,500,000	-
			Beginning Fund Balance Appropriation	-	49,444	1,208,670
			Total Revenue	4,083,074	17,224,444	4,608,670
Water Distribution						
51	5101	4001	Full Time Regular	366,892	440,973	485,547
51	5101	4002	Part Time Regular	6,329	4,784	4,999
51	5101	4003	Seasonal Employee	3,568	2,757	14,103
51	5101	4005	Overtime	2,364	12,410	-
51	5101	4006	Other Compensation	1,890	2,880	3,228
51	5101	4007	Car Allowance	4,100	4,200	-
51	5101	4008	Compensation Adjustments	0	5,432	8,810
51	5101	4051	Retirement & Taxes	84,132	107,717	114,472
51	5101	4053	Insurance	57,154	106,737	117,822
51	5101	4101	Maintenance	45,010	85,000	108,500
51	5101	4105	Membership Dues & Subscriptions	1,181	2,500	2,300
51	5101	4108	Meetings	260	720	680
51	5101	4151	Equipment	1,368	24,800	26,500
51	5101	4152	Supplies	13,102	35,000	40,000
51	5101	4154	Uniforms	365	1,800	2,400
51	5101	4157	Meters	149,095	150,000	150,000
51	5101	4205	Electric Charges	9,290	25,000	200,000
51	5101	4301	Contract Services	1,344,098	1,365,000	1,559,000
51	5101	4306	Public Engagement	-	-	20,800
51	5101	4355	Miscellaneous	85	-	-
51	5101	4407	Certification and Testing	3,455	7,500	8,500
51	5101	4413	Training	695	2,400	3,500
51	5101	4414	Travel	676	3,000	4,500
51	5101	4651	Capital Expense	-	13,675,000	695,000
51	5101	4802	Principal on Debt	-	350,000	207,000
51	5101	4803	Interest on Debt	-	350,000	610,000
51	5101	4808	Bad Debt Expense	14,449	-	-
51	5101		Appropriation of Impact Fees to Fund Balance	-	200,000	-
51	5101	6061	Transfer to Internal Service Fund	237,841	258,834	221,009
			Total Water Distribution	2,347,399	17,224,444	4,608,670
			Surplus (Deficit)	1,735,675	0	0

**WASTEWATER
FUND 52**

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	BUDGET
				FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					841,186	452,241
Revenue						
52	5201	3602	Utility Service Sales	1,679,575	2,130,000	2,982,000
52	5201	3754	Impact Fees	110,004	175,000	245,000
52	5201	3851	Misc Revenue			
52	5201	3704	Bond Proceeds	-	1,500,000	
52	5201	5010	Transfer From General Fund	-	-	-
Beginning Fund Balance Appropriation				116,091		283,632
Total Revenue				1,905,670	3,805,000	3,510,632
Wastewater Collection						
52	5201	4001	Full Time Regular	229,258	235,098	261,860
52	5201	4002	Part Time Regular	2,110	-	-
52	5201	4003	Seasonal Employee	455	919	2,000
52	5201	4005	Overtime	985	5,368	5,368
52	5201	4006	Other Compensation	550	2,880	1,686
52	5201	4008	Compensation Adjustments	0	2,863	4,709
52	5201	4051	Retirement & Taxes	50,334	57,202	61,066
52	5201	4053	Insurance	35,941	55,504	59,300
52	5201	4101	Maintenance	34,351	155,500	223,000
52	5201	4105	Membership Dues & Subscriptions	949	2,000	4,000
52	5201	4108	Meetings	0	480	480
52	5201	4151	Equipment	10,982	33,200	40,400
52	5201	4152	Supplies	2,860	6,000	73,500
52	5201	4154	Uniforms	456	4,100	1,500
52	5201	4205	Electric Charges	17,353	20,360	27,000
52	5201	4301	Contract Services	908,832	805,750	1,345,000
52	5201	4306	Public Engagement	-	-	800
52	5201	4407	Certification and testing	631	7,500	7,500
52	5201	4413	Training	0	2,400	3,000
52	5201	4414	Travel	0	2,000	3,000
52	5201	4651	Capital Expense	-	1,500,000	994,880
52	5201	4802	Principal on Debt		100,000	100,000
52	5201	4803	Interest on Debt		100,000	100,000
52	5201	4808	Bad Debt Expense	2,687		
52	5201		Appropriation of Impact Fees to Fund Balance		175,000	-
52	5201	6061	Transfer to Internal Service Fund	125,050.00	141,930	190,584
Total Wastewater Collection				1,423,784	3,416,055	3,510,632
Surplus (Deficit)				481,886	388,945	(0)

STORMWATER

FUND 53

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	
					BUDGET	
					FY 24-25	
BEGINNING FUND BALANCE:					340,654	365,654
Revenue						
53	5301	3602	Utility Service Sales	328,333.77	350,000	270,000
53	5301	5010	Transfer From General Fund	-	26,661	3,443
			Beginning Fund Balance Appropriation	49,220	25,000	318,255
Total Revenue				377,554	401,661	591,698
Stormwater Administration & Permitting						
53	5301	4001	Full Time Regular	79,105.91	171,038	270,502
53	5301	4003	Seasonal Employee	225.84	919	2,000
53	5301	4005	Overtime	198.05	5,500	
53	5301	4006	Other Compensation		-	1,068
53	5301	4008	Compensation Adjustments		2,084	4,785
53	5301	4051	Retirement & Taxes	17,279.71	41,475	61,958
53	5301	4053	Insurance	6,457.70	36,774	51,505
53	5301	4101	Maintenance	957.92	15,000	19,800
53	5301	4103	Public Notices	-	200	200
53	5301	4105	Membership Dues & Subscriptions	962.88	1,050	900
53	5301	4108	Meetings	-	180	180
53	5301	4152	Supplies	1,140.63	2,900	3,000
53	5301	4154	Uniforms	-	450	600
53	5301	4301	Contract Services	6,490.00	27,500	30,000
53	5301	4303	Software Maintenance	1,200.00	1,500	2,000
53	5301	4306	Public Engagement	461.53	1,350	2,650
53	5301	4407	Certification and Testing	1,750.00	3,200	3,950
53	5301	4413	Training	85	600	600
53	5301	4414	Travel	1,339.02	-	-
53	5301	4651	Capital Expense		-	-
53	5301	4808	Bad Debt Expense	369.99	-	-
53	5301	6061	Transfer to Internal Service Fund	59,605.00	89,942	132,050
Total Stormwater Admin & Permitting				177,629	401,661	591,698
Stormwater Maintenance						
53	5302	4101	Maintenance	55	-	-
Total Stormwater Maintenance				55	-	-
Stormwater Admin & Permitting				177,629	401,661	591,698
Stormwater Maintenance				55	-	-
Total Stormwater				177,684	401,661	591,698
Surplus (Deficit)				199,870	-	(0)

TRANSPORTATION

FUND 54

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	
				FY 22-23	FY 23-24	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					668,386	952,622
Revenue						
54	5401	3401	Road Cut Fee	16		
54	5401	3757	Utility Transportation Fee			
54	5401	5010	Transfer From General Fund	689,595	930,009	805,000
Beginning Fund Balance Appropriation				284,236	284,236	623,926
Total Revenue				973,847	1,214,245	1,428,926
Transportation						
54	5401	4001	Full Time Regular	179,291	148,073	250,305
54	5401	4002	Part Time Regular	0	4,784	8,103
54	5401	4005	Overtime	574	25,445	25,445
54	5401	4006	Other Compensation	1,600	2,880	1,110
54	5401	4008	Compensation Adjustments	0	1,845	4,489
54	5401	4051	Retirement & Taxes	37,611	36,086	58,036
54	5401	4053	Insurance	9,412	32,749	55,960
54	5401	4101	Maintenance	4,376	35,000	51,500
54	5401	4105	Membership Dues & Subscriptions	-	5,500	5,000
54	5401	4108	Meetings	-	180	240
54	5401	4151	Equipment	86,736	22,900	65,900
54	5401	4152	Supplies	1,466	45,000	47,500
54	5401	4154	Uniforms	406	950	1,700
54	5401	4301	Contract Services	272,118	633,500	582,925
54	5401	4355	Miscellaneous	-	-	5,000
54	5401	4413	Training	-	3,400	2,900
54	5401	4414	Travel	-	1,950	2,800
54	5401	4651	Capital Expense		-	-
54	5401	4808	Bad Debt Expense	1,888	-	-
54	5401	6061	Transfer to Internal Service Fund	123,253	214,002	260,012
TOTAL Transportation				718,732	1,214,245	1,428,926
Surplus (Deficit)				255,115	0	0

INTERNAL SERVICE

FUND 61

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	BUDGET
				FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					331,991	321,071
Revenue						
61	6101	3807	Sale of Vehicles	-	73,000	-
61	6101	5010	Transfer From General Fund	433,001	858,824	646,190
61	6101	5051	Transfer From Water Fund	237,841	256,688	221,009
61	6101	5052	Transfer From Wastewater Fund	125,050	141,930	190,584
61	6101	5053	Transfer From Storm Water Fund	59,605	89,942	132,050
61	6101	5054	Transfer from Transportation Fund	123,253	213,216	260,012
61	6101	5025	Transfer from RDA Fund	56,420	62,898	75,000
			Beginning Fund Balance Appropriation	60,000	141,000	-
Total Revenue				1,095,170	1,837,498	1,524,845
Internal Service Administration						
61	6101	4001	Full Time Regular	19,008	9,748	10,088
61	6101	4008	Compensation Adjustments	0	120	183
61	6101	4051	Retirement & Taxes	3,857	2,497	2,446
61	6101	4053	Insurance	89	1,532	1,560
61	6101		Wellness	-	-	18,000
61	6101	4301	Contract Services	120,889	151,500	162,000
Total Internal Service Administration				143,843	165,397	194,517
Facilities						
61	6102	4001	Full Time Regular	20,596	44,708	61,426
61	6102	4002	Part Time Regular	8,074	7,176	19,653
61	6102	4006	Other Compensation	0	1,320	180
61	6102	4008	Compensation Adjustments	0	616	1,218
61	6102	4051	Retirement & Taxes	4,030	11,207	15,533
61	6102	4053	Insurance	2,891	18,586	25,320
61	6102	4101	Maintenance	7,244	46,500	27,000
61	6102	4105	Memberships Dues & Subscriptions	1,447	-	-
61	6102	4107	Lease Payments	67,943	74,222	76,448
61	6102	4152	Supplies	11,604	12,400	15,900
61	6102	4204	Natural Gas Charges	9,877	13,000	13,500
61	6102	4205	Electric Charges	11,939	16,000	17,600
61	6102	4206	Telephone & Internet	18,638	26,000	24,000
61	6102	4208	Misc Facilities Charges	5,020	4,000	4,000
61	6102	4210	Cellular Phone Bills	17,195	14,500	14,500
61	6102	4301	Contract Services	54,514	66,430	86,526
61	6102	4355	Miscellaneous	0	2,000	-
Total Facilities				241,010	358,664	402,805

INTERNAL SERVICE

FUND 61

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	
				FY 22-23	FY 23-24	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	
				FY 24-25	BUDGET	
					FY 24-25	
Fleet Management						
61	6103	4101	Maintenance	14,006	27,590	21,250
61	6103	4107	Lease Payments	15,593	190,898	291,681
61	6103	4151	Equipment	2,516	4,500	10,000
61	6103	4301	Contract Services	121	12,361	16,195
61	6103	4751	Vehicle Replacement	209	325,000	-
61	6103	4759	Vehicle Repairs	7,906	15,000	15,000
61	6103	4760	Vehicle Fuel	50,597	67,400	82,900
Total Fleet Management				90,948	642,749	437,026
Information Systems						
61	6104	4108	Meetings			
61	6104	4151	Equipment	3,210	5,000	5,250
61	6104	4301	Contract Services	64,525	90,330	96,544
61	6104	4303	Software Maintenance	67,961	153,100	111,030
61	6104	4551	Computer Replacement	27,981	35,500	37,500
Total Information Systems				163,677	283,930	250,324
Human Resources						
61	6105	4001	Full Time Regular	68,394	109,541	110,826
61	6105	4006	Other Compensation	500	1,920	600
61	6105	4008	Compensation Adjustments	-	1,325	1,991
61	6105	4051	Retirement & Taxes	16,148	26,115	25,676
61	6105	4053	Insurance	17,157	25,167	34,590
61	6105	4105	Membership Dues & Subscriptions	125	750	750
61	6105	4108	Meetings	-	120	240
61	6105	4152	Supplies	-	100	200
61	6105	4355	Miscellaneous	22,510	47,000	42,000
61	6105	4410	Employee Appreciation	-	13,750	14,000
61	6105	4413	Training	249	7,450	7,300
61	6105	4414	Travel	171	3,600	2,000
Total Human Resources				125,254	236,837	240,173

INTERNAL SERVICE**FUND 61**

				ADOPTED	PROJECTED	
				ACTUAL	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
			Internal Service Administration	143,843	165,397	194,517
			Facilities	241,012	356,664	402,805
			Fleet Management	90,948	642,749	437,026
			Information Systems	163,677	283,930	250,324
			Human Resources	-	236,837	240,173
			Total Internal Services	639,480	1,685,578	1,524,845
			Surplus (Deficit)	455,690	151,920	0

RESOLUTION NO. 2024-14

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH OTHER ENTITIES CURRENTLY WITHIN THE BOUNDARIES OF THE ALPINE SCHOOL DISTRICT FOR THE CREATION OF A NEW SCHOOL DISTRICT

WHEREAS, pursuant to the Utah Interlocal Cooperation Act, Utah Code Annotated, Section 11-13-1, et seq., 1953 as amended, governmental entities are allowed to enter into agreements for the joint provision of services; and

WHEREAS, Alpine School District (the "District") is currently considering splitting the District and creating one or more new school districts; and

WHEREAS, a feasibility study was conducted by MGT Education; and

WHEREAS, Vineyard City desires to cooperate with other entities currently within the boundaries of the District to obtain voter approval for the creation of a new school district; and

WHEREAS, on May 7th, 2024, the Cities of Orem, Lindon, Pleasant Grove, and Vineyard held a duly noticed special session to ascertain the facts regarding this matter, which facts and comments are found in the meeting record; and,

WHEREAS, after considering the facts and comments presented to the City Council, the Council finds: (i) that Vineyard City should enter into an interlocal agreement with other entities in the Alpine School District for the creation of a new school district; and ii) such action furthers the health, safety and welfare of the citizens of Vineyard.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

1. The Vineyard City Council authorizes the mayor to sign the agreement titled _____, in the form attached hereto as Exhibit A.
2. This resolution shall take effect upon passing.

Passed and dated this 8th day of May 2024.

Mayor

Attest:

Recorder

DRAFT