

WALLSBURG TOWN COUNCIL MEETING AGENDA

April 4, 2024 - 7 pm

MINUTES

1. Call to Order 7:03PM

- a. Pledge of Allegiance – Completed
- b. Prayer – Scott Larsen
- c. Roll Call – Scott Larsen, Celeni Richins, Terri Eisel, Mary Piscitelli, Alisha O’Driscoll, Doyle Gardner, Darla Gardner, Tammy Graham (left early 7:30pm), Doyle Graham (left early 7:30pm), Lucille O’Driscoll (left early 8pm), Steve Jaques, Mike Johnston (left early 7:15pm)

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the April 4, 2024 Town Council Meeting
- b. Minutes of the March 7, 2024 Town Council Meeting

As noted, items stand approved

3. Approve Budget

- a. March Budget and check register
- b. March Budget and check register questions

Questions: Celeni Richins asked Mary Piscitelli if there is a contract in place for the cemetery snow removal? Mary Piscitelli replied she has not seen a contract, but it is the same pricing as last year. Scott Larsen asked who does the snow removal, Celeni Richins replied Tyler Graham Construction.

Motion: Terri Eisel moves to approve budget and check register for March 2024

Second: Scott Larsen

Vote: Unanimous

4. Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

None heard

5. Agenda Items:

a. Lot Of Record Determination Letter – Action Item

- i. Wallsburg Town Planning Commission has reviewed a request from Dale and Carrie Mecham to make some parcel boundary adjustments to existing Lots of Record and hereby recommends to the Wallsburg Town Council that revised Lot of Record certification letters confirming adjusted boundaries be issued.

Scott Larsen commented that he may not understand, as traditionally lots of record cannot be changed. Celeni Richins explained that these lots are getting bigger, not smaller, so they qualify for boundary adjustments. They met with the planning commission last week to make some boundary line adjustments. Celeni Richins called for questions. Scott Larsen restated that Lots of Record cannot change at all and remain a lot of record. Alisha O’Driscoll commented that the Planning Commission verified with the county that lots of record can get bigger but cannot get smaller. Mike Johnston with Summit Engineering (on behalf of Dale and Carrie Mecham) explained that the Mecham’s have 3 Lots of Record and 1 ag Lot (not a Lot of Record). They took 4 parcels and changed them into 3, as well as cleaned up some boundary lines to meet and agree with existing fence lines with some quit claim deeds to the Town and to some neighbors. Celeni Richins asked if the surveys and deeds will be recorded with the County. Mike Johnston replied that all of the deeds, surveys, and revised letters will be recorded with Wasatch County. Mike Johnston explained that Lots of Record can get bigger, but not smaller per state and county code and verified that frontage is expanding. Terri Eisel commented that the building having to be within 200’ of the road should be added to parcel ending in 9166. Alisha O’Driscoll will add that to the conditions of the letter. Doyle Gardner asked what the current frontage is, replied 99 feet. Doyle Gardner explained that the Wallsburg Irrigation Company will not issue water to lots that were not a building lot prior to 2005, and is glad that was clarified. Doyle Graham asked what the slope of the lot is. Mike Johnston explained that the front of the lot is 25% or so, but it gets steep fast. He agreed that the letter issued will confirm the must build within 200 feet of the road. Town Council and Alisha O’Driscoll discussed the verbiage to add the condition to the letter: “building must be within 200 feet of the property line along the Main Canyon Road right of way.” Alisha O’Driscoll will get letters drafted, signed by Mayor, and sent to Mike Johnston for recording.

- ii. Vote to accept Planning Commission recommendation and issue revised Lot of Record certification letters or continue for further discussion.

Motion: Terri Eisel moves to accept the Planning Commission's recommendation to issue revised lot of record certificates for the three lots. Second: Scott Larsen Vote: Unanimous

b. Lawnmower Repair and Replacement – Information and Discussion Only

- i. Discuss status of repairing and replacing the Wallsburg Town lawnmower.

Scott Larsen: Rick Sabey ordered the replacement engine last week. Needed to purchase new belts, new engine did not include belts. Expects to have it running by tomorrow or Saturday. He was concerned that the Town may want to get a bigger mower since it is being used so much. Celeni Richins asked if the repaired mower is going to be the Cemetery Town Hall mower or where it will be used. Scott Larsen says he does not know, that needs to be discussed.

Terri Eisel: Gordy was able to get another mower just like the one we borrowed last year, but with an added grass catcher. Was used one summer by a college kid trying to do a landscaping business, but he is headed back to college. Willing to let it go for \$3000. Celeni Richins said it's a go, Mary Piscitelli agreed. Terri Eisel is concerned about her budget because it paid for part of the repair of the old mower. Celeni Richins suggested that the repaired mower be split 80% Cemetery 20% Town Hall. Scott Larsen commented either that or split the cost of the new one. Mary Piscitelli asked if a lawnmower would fall into the Capital Improvements budget. Celeni Richins said yes. But that is usually used for large costs like replacing the Town Hall roof (\$42,000) etc. Mary Piscitelli asked if there is money left in the capital improvements budget. Scott Larsen and Celeni Richins said yes but it should be saved for emergencies and rainy day fund. Will be discussed at the budget review, talk about down when scheduling work meeting.

c. Water System Improvement Project Update – Information and Discussion Only

- i. Discuss status of Water System improvement project.

Troy Thompson is not in attendance. Alisha O'Driscoll commented that the bid was awarded to BD Bush Excavation and documents were sent to Sunrise Engineering to confirm. Will continue to next meeting.

d. Fiber Internet Grant Project Update – Information and Discussion Only

- i. Discuss status of grant project for Fiber Internet project.

Scott Larsen: Met with Utah Broadband, they are excited to get a grant to fund for putting fiber into the whole valley. The goal is every house, but some remote homes will have to stay wireless. UBB was sold to Boston Omaha Broadband, met with CEO who is in Phoenix and the guy that's over the fiber installation. They are excited for the grant. UBB wants to get the grant so they can afford to put it in. Already in negotiation with UDOT to reduce the cost, they will trade fiber access in Midway for Wallsburg access instead of paying Century Link. Carl Buchanan doesn't work at the school district anymore, that is who put the fiber in originally. They are working to find out who owns that so they can buy it from the school district. To get it clear to the water tank they had to put in power poles, need to track down who owns those too. Met with Bitstream, they are more of a consultant. He said he came to Town Board 6 months or so ago and said he had mayor's full approval. Celeni Richins said he had called her asking to get into the Town Hall. They discussed back and forth about the Bitstream representative. He said broadband companies want to get the project to raise the price and they can consult to make that not happen. They've submitted proposals for the grant to build the infrastructure also. He was trying to get access to the towers and the fiber room and pushing for information on the contact information and access points, etc. Utah Broadband has already figured out a lot of the information needed. Scott Larsen also applied for a \$2500 grant to do more speed tests. They came back saying we don't need to do more speed tests because Wallsburg is underserved. Scott Larsen will find out who has the final say in whether we need more speed tests or not. The bitstream representative said he had talked with multiple people who were not satisfied with UBB service. Scott Larsen, Celeni Richins, Terri Eisel agreed that they don't believe that is the case, as it is really good in Wallsburg and much better than what we had access to prior.

6. Department Reports

- a. To discuss continued agenda items, assignments

- i. Buildings (Scott Larsen) Scott Larsen had nothing to add. Terri Eisel commented frustration with the election event that was held. The building was not left as it was found, he spent a lot of time setting up but not putting things back how they go. Celeni Richins commented that she let him know that next time he rents the building he has permission to

access it during his rental window only, cannot come set up ahead of time. The tables, chairs, microphones, etc. were not put back how they were. A Utah state flag was donated, but that doesn't make up for not leaving the building how it was found. Scott Larsen commented that he stayed as long as he could, but had to leave before they were done. He said he came over around 4pm to see if he can set up the PA system, would like to know where the Town speakers are. They are at the park. At 4pm, he was waiting to get in the building and came in to start setting up. All discussed concerns with how he accessed the building the week prior, he must have come in and propped the door open while the homeschoolers were there renting the building. Scott Larsen noted that he paid \$120 instead of \$100, as a \$20 tip to Scott.

ii. Roads (Scott Larsen) Talked to Troy Ostler today he is on vacation. They are almost done with the environmental study. Things are looking good for the park trail, bids in May. Engineering on the roads project is progressing, bids should be ready to go out on that project in October.

iii. Cemetery (Mary Piscitelli) Have some questions for the work meeting, need to decide headstone sizes and update the ordinance so they don't size out the plot size. Multiple people have questioned that. Would like a few minutes at the work meeting to discuss. Will have the information packet prepared for review. Doyle Gardner has been a great resource on sizing and headstones. Doyle Gardner: I've been involved in monuments for the last 26 years. There are a lot of pioneer stones in our cemetery, some are broken, some are on the ground, etc. Celeni Richins asked if he has repaired any lately, he said he has not. But there are many that are very close to breaking and need to be repaired. There is a program that he wants to make sure all veterans monuments are taken care of. There are protocols to taking care of and cleaning those veteran monuments. Mary Piscitelli asked how many there are, Doyle Gardner responded not more than half a dozen or so. They need to be cleaned and raised up and have flags. He will have some more information at the next meeting. The government states that we don't need permission from the family to repair and clean veteran memorials. He would like to clean and repair more than just the veteran monuments, to include pioneer monuments. He asked if the council has money set aside. Mary Piscitelli asked if there are grants available. Neither Doyle Gardner nor Mary Piscitelli have looked into them yet, but will. If families of veterans are still local, they can get ahold of Doyle Gardner to help coordinate. Mary Piscitelli commented that she would like to be involved as well. Doyle Gardner wants people to be aware and possibly adopt a marker. It takes 20 minutes once a year to clean and take care of them. The cleaners they have work for a year. Celeni Richins asked about the cleaning and products needed. Doyle Gardner said sand, gravel, crowbars, cleaning products, plastic bases, possibly cement if needed. He is just getting started and will have more information as it comes. Just wanted to let the people know. Celeni Richins asked if they still place the bronze markers, Doyle Gardner replied that they do- the easiest way to do it is online. Going through the paperwork takes months. It will only work if it is an unmarked grave, they won't do it if there is a private marker placed. They used to allow both, but not anymore. Celeni Richins commented that it's good for him to know all of the information about the veteran monuments. Will coordinate with Mary Piscitelli to update veterans display board and cleaning the veterans memorials. Discussed details and information on bronze plaques. Scott Larsen asked him to take before and after pictures, Doyle Gardner commented that he always does. He is excited to help clean the illegible ones.

iv. Park (Terri Eisel) The arena. After the storms pass, will see that it gets worked- it has to be done a certain point in time and a certain depth to not be ruined. Will continue to do it as she can, not making promises. Would like to keep the gate open and give everyone the benefit of the doubt to start off and see how it goes. Do a PSA on Facebook to tell people in the community, if we see four-wheelers, dirt bikes, etc in the arena it will be locked. Celeni Richins suggested latching the gate closed, but not locking it. Terri Eisel agreed. If someone wants to volunteer to keep the arena worked, she is open to that, but not able to pay them to do it. Scott Larsen asked where the tractor is that was used last year. Terri Eisel explained that it is back at Ericksons, was just borrowed to Justin or Amanda Carlile only for last year- no one else could use it. Celeni Richins asked if they are open to having Justin and Amanda Carlile do it again this year, Terri Eisel commented that she is not. There are plenty of people willing to help and the budget can't afford to pay someone. Terri Eisel commented that she wants to see it be used by the community and not play into the dramatics. Several families have worked really hard to improve it to be safe for the horses. Justin and Amanda put in a lot of time and effort, but the budget doesn't have the money to pay them to do it. Celeni Richins asked if it needed to be watered too. Terri Eisel said yes, as needed. Not a need or want for a full time arena maintenance crew, can't afford it.

Mary Piscitelli asked about when the restrooms are open for renting the park. She had someone ask who wanted to rent it on may 15th and asked about bathrooms. Terri Eisel said that she will turn it back on when the danger of freezing is past.

Terri Eisel said that she will turn the water on for that rental in May. The park will be closed to rentals during the park trail construction. Mary Piscitelli commented that bids won't go out until May. Terri Eisel will coordinate with Amanda Wardle on the schedule so that it is not rented during the construction.

Terri Eisel: The park will not be paying for aeration or anything like that on the lawn this year. They will spray for thistles, depending on the trail project- but if they are going to dig up the grass and everything doing the project, there is not point in the aeration or anything like that this year. Confirmed it was aerated last year.

Terri Eisel: Applied for a small community grant through Kubota. Applied last year, did not get it. Will try again this year, due end of next week. Would like to get arena lights put in if they get that. That is something we keep hearing about but the arena just doesn't have the money. A contractor will have to be involved because of the permitting and putting in power. Will talk with Troy Ostler about further opportunities to fix Spring Creek, at least the bridges, etc. Scott Larsen commented that it's not just the Wallsburg Valley that uses the arena, the county uses it too. Terri Eisel will include that it getting used will be added.

Terri Eisel: There is signage included in the park trail package so additional signs for no motorized vehicles can be ordered. Scott Larsen asked Mary Piscitelli if the Cemetery is still being locked/unlocked. Mary Piscitelli said no, not anymore. Asked about the garbage cans and if they are the Towns. Celeni Richins thinks they are, but will check into that.

v. Water (Troy Thompson) Excused

vi. Mayor (Celeni Richins) 24th of July meeting review. Make sure everyone was on the same page or if anyone had questions. Mary Piscitelli commented that in hindsight, we've tied the Town's hands with not being able to use that as a Town fundraiser. Celeni Richins commented that we discussed that we will look at it every year and discuss it after the 24th every year. Reevaluate how it worked, how it didn't work, what to do differently next year. Want to include the percentage of funds in that discussion, make sure everyone is on the same page. Terri Eisel commented that once we decide how much money goes to who- the Town needs to stay out of what the Church does with it and the Church needs to stay out of what the Town does with it, because we are crossing lines that shouldn't be crossed. Mary Piscitelli commented that the Town needs to also make sure they are getting reimbursed. Terri Eisel commented that she meant that if the Town wants to fix the bathrooms with their money, they should be able to, etc. The Church/State line is hard not to cross in this little Town- but it needs to be. No matter how you dice it, we all helped each other earn it. But there needs to be hard line once its decided. Celeni Richins said that the Round Valley Ward has called their 24th committee members, the other two Wards haven't yet. Hopefully they will soon, Alisha would like to get started. The quilt is well on its way. Alisha O'Driscoll wants to do a shirt design contest this year, would like to get that going sooner than later. Designs for a week or two, then voting, etc. Mary Piscitelli commented that the shirt design should be one color/simple design and that the Town Council should have final say on which design is used. Council members discussed details and expressed excitement at the contest, a lot of creative people in the valley, get them ordered a lot earlier, presales, etc.

Terri Eisel asked about the 4th of July breakfast. We have not heard back from the riding club yet. That needs to happen soon, to figure out who will be doing that since it is already April.

vii. Clerk (Alisha O'Driscoll) Nothing additional to add.

b. Call for Agenda items for April Town Council Work Meeting (Expected April 18, 2024)

Budget review with Pelorus, either down there or have him come up here. Alisha O'Driscoll will coordinate with Kyle (Pelorus). Celeni Richins commented for council to come with questions, will be helpful. Cemetery Ordinance discussion for a few minutes before budget review.

c. Call for Agenda items for May Town Council Meeting (Expected May 2, 2024)

Doyle Gardner cemetery repair/cleaning services. Water Project Update, Fiber Internet Update, Lawnmower Update.

7. Items Continued To Future Monthly Town Council Meetings

8. Adjourn

Motion: Scott Larsen moves to adjourn

Second: Terri Eisel

Vote: Unanimous

Time: 8:33 pm