



# ROOSEVELT

## CITY | UT

May 07, 2024

Notice is hereby given that the Roosevelt City Council will hold their regularly scheduled meeting on Tuesday May 07, 2024, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah. The meeting shall begin promptly at 05:00 PM.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. OPENING CEREMONY**

*Prayer and Pledge of Allegiance*

**4. APPROVAL OF PREVIOUS MINUTES**

**4.A. APRIL 16, 2024, SUNSHINE BELLON**

Roosevelt City Council Minutes

Roosevelt Municipal Building Authority Minutes

Attachments

1. [04.16.24 CC Minutes.pdf](#)

2. [04.16.04 MBA Minutes.pdf](#)

**5. PUBLIC COMMENT PERIOD**

*Three (3) minute time limit per speaker. If you would like to make a comment, but are unable to attend the meeting, please consider emailing your comment to [citycouncil@rooseveltcity.com](mailto:citycouncil@rooseveltcity.com).*

**6. COUNCIL APPOINTMENTS**

*To make an appointment to appear before the Roosevelt City Council, please visit [rooseveltcity.com/council](http://rooseveltcity.com/council) or contact the City Recorder.*

**7. COMMITTEE APPOINTMENTS**

**8. PUBLIC HEARING(S)**

**9. ACTION ITEMS**

**9.A. SECONDARY SYSTEM PHASE III CONSTRUCTION CONTRACT AWARD, KIRBY WOLFINJER**

In June 2023 Roosevelt City was awarded a \$2,000,000 grant through the secondary metering program ran by the Utah Division of Water Resources. The project is to expand the secondary water system into areas of the City already developed, so that the impact to the culinary system during summer months can be lessened, and to conserve water. The project was designed, advertised, and bid with two bids being submitted. JCI is the low bid, and the submitted bid met all the requirements in the bidding documents. JDE recommends the award of the contract to JCI.

**9.B. ROOSEVELT CITY - 2025 STREETS RECONSTRUCTION AND TRANSITE REPLACEMENT, KIRBY WOLFINJER**

Roosevelt City has funding for the replacement and installation of 18" water line on Page Bench along with transite water line replacement in the amount of \$2,951,400 from DDW. A total of \$2,841,400 is in a loan with 100% principal forgiveness and \$110,000 in local contribution. The

funding allocated for transite replacement would best be used in conjunction with the available budget for the 2025 street reconstruction project. The planned 2025 street reconstruction has a preliminary budget of \$1,605,800 which includes cement treatment for the proposed roads. There are two attached probable costs showing the transite replacement cost and the street reconstruction cost. Additionally, there is an attached exhibit that shows what is proposed to be completed.

#### **9.C. MAIN STREET FLOWER CARE AWARDING BID, DUSTIN GLINES**

Roosevelt City solicited proposals/bids for flower care for the 2024 season. The bids received were from Kathie and Adriorn Walker, Stacie Bertoch, and the Thomsen House of Hope. City Staff recommend awarding the bid to the Thomsen House of Hope. For 3,000 per month from May 1st to Oct 25th, 2024. This bid they will water the flowers daily. We need a final approval from Mayor and council.

Attachments

1. [Walker Bid.pdf](#)
2. [Bertoch Bid.pdf](#)
3. [Thomsen Bid.pdf](#)

#### **9.D. AIRPORT OVERLAY ZONING DISTRICT APPROVAL, DREW ESCHLER**

HB 206 has mandated we adopt an airport area or zone to protect airports in accordance with the FAA regulations for airspace. Duchesne county has employed JUB to come up with this draft and has asked Roosevelt to consider adopting this ordinance as well.

#### **9.E. STRATA/ UTAH COMMUNICATIONS AUTHORITY (UCA) CONTRACT MODIFICATIONS , DREW ESCHLER**

Roosevelt city has an existing contract for a site on "R" hill that strata is currently leasing for a tower site. UCA has approached Roosevelt city about a site on the "R" hill for a radio tower site to upgrade 911 communications. After review, they want to use the strata tower that is located on the leased site from Roosevelt to strata. In order to do this, strata wanted to review the existing contract with Roosevelt city and modify the co location section. Where this is a non profit government organization and would be a direct benefit to our first responders, Strata did not want to charge UCA and in turn be billed by Roosevelt City per the existing contract. In addition Strata wanted to exchange the leased site they currently have for a parcel that they own just adjacent to this location. similar in size.

#### **9.F. NATURE PARK ENTRANCE GATE BID AWARD, RYAN CLAYBURN**

Attachments

1. [Estimate\\_1089\\_from\\_Earls\\_Fence\\_Company.pdf](#)

#### **9.G. PRESENTATION OF RECREATION RANKING SURVEY RESULTS , SUNSHINE BELLON**

Presentation of summary and analysis of responses to the recreation survey that was published on April1, 2024, and was open until May 6, 2024.

### **10. EXPENDITURE APPROVAL & FINANCIAL REVIEW**

### **11. CAPITAL PROJECT UPDATES**

### **12. CITY MANAGER REPORT**

### **13. COMMITTEE REPORTS**

### **14. ITEMS FOR FUTURE DISCUSSION**

**15. CLOSED SESSION**

As for the purposes listed in Utah Code 52-4-205

15.A. PROPERTY ACQUISITION (CLOSED), JOSHUA BAKE

**16. ADJOURN**

*Further information can be obtained by contacting Sunshine Bellon at (435) 823-0519 In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Sunshine Bellon at 255 South State Street, Roosevelt, Utah, 84066, at least three days prior to the hearing to be attended.*



# ROOSEVELT CITY | UT

April 16, 2024

## ROOSEVELT CITY COUNCIL MINUTES

### CALL TO ORDER

Councilman Don Busenbark, serving as Mayor Pro Tem called the meeting to order at 5:30 p.m.

### ROLL CALL

Members Present:

Audrey Goodrich, \*Cody Aland, Don Busenbark, \*David Baird

\*Participated Electronically

Members Absent:

Dustin White, J.R. Bird

### OPENING CEREMONY

*Prayer and Pledge of Allegiance*

Resident and US Military Veteran, Hal Huff led the Pledge of Allegiance.

Councilwoman Audrey Goodrich provided the opening prayer.

### APPROVAL OF PREVIOUS MINUTES

MARCH 19, 2024, MINUTES, SUNSHINE BELLON

Agenda Attachments

1. [03.19.24 City Council Minutes- Draft.pdf](#)

Motion to approve submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes: Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos: 0

### PUBLIC COMMENT PERIOD

*Three (3) minute time limit per speaker. If you would like to make a comment, but are unable to attend the meeting, please consider emailing your comment to [citycouncil@rooseveltcity.com](mailto:citycouncil@rooseveltcity.com).*

**Shyanne Morris:**

Came to ask for exemption for building a privacy fence that they have been told is not compliant with the fire code. Mrs. Morris stated that she believes that the neighbor's driveway is not blocked, which is the reason that she was told the fence would not be in compliance. Mrs. Morris was directed to meet with Planning and Zoning Division Manager, Drew Eschler.

**Jenni Thompson**

Addressed the Council regarding the importance of everyone playing by the same rules (ordinances) and stated that allowing some people to break the rules is a violation of everyone's 14th amendment rights. Ms. Thompson stated that she was served with stalking papers and claimed that this was the result of actions by a Roosevelt City Police officer, who she believed violated her Constitutional rights. Ms.

Thompson then recommended that all city officials and staff be required to receive training on the US Constitution, and recommended "Patriot Academy."

## COUNCIL APPOINTMENTS

*To make an appointment to appear before the Roosevelt City Council, please visit [rooseveltcity.com/council](http://rooseveltcity.com/council) or contact the City Recorder.*

No Council Appointments were scheduled for this meeting.

\*an error in drafting the agenda did list a public hearing item, but it was not supposed to be scheduled for this meeting.

## COMMITTEE APPOINTMENTS

No Committee Appointments were recommended during this meeting.

## PUBLIC HEARING(S)

### PROPOSED AMENDMENTS TO TITLES 1, 2, 3, 5, 8, 10, & 12 OF THE ROOSEVELT MUNICIPAL CODE. . DREW ESCHLER

A public hearing to receive comments regarding proposed changes to the Roosevelt Municipal Code.

- Make the language more plain/ understandable.
- Bring the code into compliance with Utah State Code, as well as City Ordinances that have been passed since 2019.
- Address oversights/ remove code that is no longer applicable.
- Make sure the code meets the needs of the citizens.

Prior to entering the Public Hearing, Planning and Zoning Division Manager, Drew Eschler, and Mike Hansen of Rural Community Consultants, who the City has contracted with to conduct the code update, presented an overview of the project and key proposed revisions. Mr. Eschler reminded the Council that all the titles being considered had previously been brought before the Council for their revision (except recent updates to Title 12 to include rules for the Nature Park), and that tonight's purpose was to receive comments on the proposed changes from the public.

Mr. Hansen requested that the Council review R10.12.075 and consider how the City can best keep roads clear for winter maintenance and still accommodate on-street parking. The Council was then directed to choose point #1 or #2 in the draft code documents to be included in the final version.

The Council also acknowledged that there had been a lot of discussion among the public regarding rules at the golf course and whether individuals should be allowed to walk along the golf course, and if walkers needed to pay for entry. Councilman Baird recommended that discussions surrounding golf course rules were a hot topic, and as such should have their own public hearing. Councilman Baird also stated that he would like to hear from the Recreation Department Head, Aaron Brown, regarding his thoughts or concerns, and any potential liability issues.

A motion to enter a public hearing to receive comments on the proposed amendments to Titles 1, 2, 3, 5, 8, 10, & 12 of the Roosevelt Municipal Code was submitted by Audrey Goodrich.

Seconded by David Baird

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

## PUBLIC HEARING COMMENTS:

### Trudy Duncan

Mrs. Duncan stated that she had been walking on the golf course for years and has never had issues, near misses etc., and doesn't think it's reasonable to prohibit walkers. She also said that she called other courses, and they allow walkers/runners and didn't have issues.

### Roger Hullinger

Mr. Hullinger stated that he lives next to hole 14, agrees with Mrs. Duncan, walkers aren't a problem. The golf course is a beautiful place and I would like non-golfers to still be able to use it.

**Garrett Grant**

Mr. Grant lives off hole 7 on the golf course and has held a season pass for years and feels like people walking on the course (both alone and with dogs) does pose a problem and stated he is against it being used as a walking path.

**Jenni Thompson**

Ms. Thompson stated that she would like to see the golf course left for just golf, not dogs, walking etc., and thought the City should prioritize keeping the golf course nice.

Additionally, Ms. Thompson stated that she would like to see sidewalks used for pedestrians, citing cars frequently being parked on sidewalks (which is a problem for pedestrians, and damage to the concrete from vehicles). Ms. Thompson also brought up her concerns regarding unrestrained dogs at the parks, and the need for a noise ordinance.

A motion to return to a regular session was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

Following the comments from the public, Mr. Eschler recommended that the Council approve the proposed revisions to Titles 1, 2, 3, 5, & 8, but wait to approve titles 10 & 12. Mr. Eschler also recommended that the Council consider reviewing the code annually to ensure it still meets the needs of the City and residents.

Councilman Busenbark asked Mr. Hansen to explain R1.04.080 "Repeal Shall Not Revive Any Ordinances" and it was determined that the clause was unnecessary, confusing, and needed to be deleted.

A motion to approve the amendments to Titles 1, 2, 3, 5, & 8, of the Roosevelt Municipal Code, and to fix the language in R1.04.080 was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

**FISCAL YEAR 2024 BUDGET REOPEN AND AMENDMENT , RHONDA GOODRICH**

A public hearing to receive comments regarding reopening and amending Roosevelt City's Fiscal Year 2024 budget.

Roosevelt City Finance Director, Rhonda Goodrich, presented a revised Fiscal Year 2024 budget for the Council's review and approval.

Mrs. Goodrich summarized the revisions as follows:

- Increase revenues by about 800,000
- Lawsuits and new City Attorney Contract require an increased budget.
- Public works had funds that had already been utilized, but bills were not provided in a timely manner, so the money for those bills had to be moved into this budget.

A motion to enter a public hearing to receive comments on the proposed revisions to the Fiscal Year 2024 budget was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

**PUBLIC HEARING COMMENTS:**

**Jenni Thompson**

I would like to see more money go to the PD. The primary objective of government is to protect

us. I would rather see money go to the police over recreation.

A motion to return to regular session was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

A motion to approve the amended Fiscal Year 2024 Budget was submitted by David Baird. Seconded by Audrey Goodrich.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### PROPOSED REVISIONS TO THE CONSOLIDATED FEE SCHEDULE, AARON BROWN

The recreation department is recommending a discount of 10% be applied to field use/rental fees for travel teams who prepay at the beginning of each season.

A motion to enter a public hearing to receive comments on the proposed fee schedule amendments was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### **PUBLIC HEARING COMMENTS:**

**Rhonda Goodrich (as a citizen)**

Mrs. Goodrich stated that since a 3.2 million dollar debt to cover a new sports complex was just taken on by the City, now may not be the time to consider a discount when increased fees may end up being necessary.

A motion to return to regular session was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

Councilwoman Goodrich commented that the City may not be losing money if they approve the discount because there will be fewer missed/canceled field reservation days.

A motion to approve the proposed amendments to the consolidated fee schedule was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### **ACTION ITEMS**

#### BART AND ANNETTE MILLER BOND ALTERNATIVE REQUEST , DREW ESCHLER

Roosevelt City requires a performance bond to be posted in the amount of 110% of the overall cost of the development's infrastructure. The probable cost for the Summerhills development is \$444,500.00, plus 10% for a total of \$488,950.00. The developer would like an alternative option to a cash bond, and is requesting to post property as collateral, which is allowable with Council approval as per R16.09.030 in Roosevelt Municipal Code.

Agenda Attachments

1. [Miller Letter.pdf](#)

Planning and Zoning Division Manager, Drew Eschler, introduced Bart and Annette Miller as the developers of the Summerhills Development. Mr. Eschler stated that he had reviewed the information the Millers had provided about their property holdings and thinks that there is enough interest that it would cover the bond amount requirements.

The Millers explained that they were not offering all the presented properties as collateral, but provided the information so the City could have a choice.

A motion to approve a bond alternative for the Summerhills Development, with the expectation that the City Attorney will finalize what assets will be used as the collateral was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### DISCUSSION OF PLANS, DIRECTION, AND TIMELINE FOR PICKLEBALL COURTS , APR COMMITTEE

Arts, Parks, and Recreation Committee members will be addressing the Council regarding the plans, budget, and timeline for constructing dedicated pickleball courts.

Agenda Attachments

1. [APR Pickleball Council Memo 4.19.24.pdf](#)

Jeremy Libberton of the Roosevelt Arts, Parks, and Recreation Committee shared a presentation regarding the proposed construction plan and costs for resurfacing the basketball courts at Central Park into pickleball courts. Following his presentation, the Council discussed how best to move forward with the project, since it would be displacing the basketball courts, and there was no clear plan for where or when new ones would be constructed.

A motion to approve the resurfacing of the basketball courts at Central Park to turn them into pickleball courts, with the understanding that basketball courts would be reconstructed elsewhere, was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### GUN RANGE ENVIRONMENTAL ASSESSMENT BY JONES AND DEMILLE , JEFF BAKER

To proceed with receiving the Wildlife and Sportfish Restoration Grant, Roosevelt City needs to start preparing the Environmental Analysis and working through the process. Our engineers have touched bases with the Department of Natural Resources on it and have put together a scope of work for Council Approval.

Agenda Attachments

1. [Gun Range Memo.pdf](#)

Jeff Baker of Jones and DeMille Engineering addressed the Council regarding the environmental assessment that is required in order to move forward with the Wildlife and Sportfish Restoration Grant. Councilman Baird asked if the assessment was required in order to receive funding and Mr. Baker explained that the funding was not yet guaranteed, but that they wouldn't be asking for the environmental assessment if they weren't preparing to fund the project.

A motion to approve the environmental analysis was submitted by David Baird. Seconded by Audrey Goodrich.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### **EXPENDITURE APPROVAL & FINANCIAL REVIEW**

A motion to approve the presented expenditures was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### **CAPITAL PROJECT UPDATES**

#### **CITY MANAGER REPORT**

#### **COMMITTEE REPORTS**

## ITEMS FOR FUTURE DISCUSSION

### CLOSED SESSION

As for the purposes listed in Utah Code 52-4-205

A motion to enter a closed session to discuss property acquisition was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

A motion to return to regular session was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

A motion to have City staff move forward with property negotiations with Rob McNeal was submitted by Audrey Goodrich. Seconded by David Baird.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark

Nos:0

### ADJOURN

*Further information can be obtained by contacting Sunshine Bellon at (435) 823-0519 In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Sunshine Bellon at 255 South State Street, Roosevelt, Utah, 84066, at least three days prior to the hearing to be attended.*

Following their return to regular session, the Roosevelt City Council adjourned and reconvened as the Roosevelt Municipal Building Authority.



# ROOSEVELT

## CITY | UT

April 16, 2024

### ROOSEVELT MUNICIPAL BUILDING AUTHORITY MINUTES

#### CALL TO ORDER

At approximately 7 p.m. Don Busenbark called this meeting of the Roosevelt Municipal Building Authority to order.

#### ROLL CALL

##### Members Present:

Audrey Goodrich, \*Cody Aland, Don Busenbark, \*David Baird  
\*Participated Electronically

##### Members Absent:

Dustin White, J.R. Bird

#### ACTION ITEMS

##### REAFFIRMING RESOLUTION , RHONDA GOODRICH

A RESOLUTION OF THE GOVERNING BOARD OF THE MUNICIPAL BUILDING AUTHORITY OF ROOSEVELT CITY, UTAH, REAFFIRMING ITS AUTHORIZATION AND APPROVAL OF AN ANNUALLY RENEWABLE LEASE AGREEMENT, BETWEEN THE AUTHORITY AND ROOSEVELT CITY, UTAH; AUTHORIZING THE AUTHORITY'S \$3,220,000 LEASE REVENUE BONDS, SERIES 2024 FOR THE ACQUISITION AND CONSTRUCTION OF A NEW FOUR-PLEX SPORTS COMPLEX, AND RELATED IMPROVEMENTS; REAFFIRMING AUTHORIZATION OF A MASTER RESOLUTION, GROUND LEASE AND THE SECURITY DOCUMENTS AND OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND RELATED MATTERS.

Eric Johnson, who serves as the Bond Attorney for Roosevelt City, joined the council via Zoom and explained that the status of the Roosevelt Municipal Building Authority as a non-profit had lapsed, and as a result, it was necessary to reaffirm their authorization in the form of a resolution.

A motion to approve the Reaffirming Resolution (with the language above) was submitted by Audrey Goodrich. Seconded by Cody Aland.

Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

#### ADJOURN

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A motion to adjourn was submitted by Audrey Goodrich. Seconded by David Baird.  
Ayes:Audrey Goodrich, Cody Aland, David Baird, Don Busenbark  
Nos:0

April 12, 2024

## BID FOR 2024 ROOSEVELT CITY MAIN STREET FLOWER CARE

SUBMITTED BY: KATHIE WALKER & ADRION WALKER  
817 W Lagoon St, Roosevelt, UT 84066  
(435) 823-2926 or (435) 790-8735

TO: Roosevelt City – Josh Blake, Ryan Clayburn, Dustin Glines

### SCOPE OF WORK TO BE PERFORMED:

- Between May 1<sup>st</sup>, 2024 and May 30<sup>th</sup>, 2024 will clean and prepare planters/pots in preparation of Questar Gas completing planned community service project to plant flowers and placing the planters/pots on Main Street.
- Will coordinate with Roosevelt City for the order of any soil and fertilizer – as needed.
- Will water flowers daily between May 2024 plant date and October 25<sup>th</sup>, 2024 (end of contract date).
- Will remove and replace unhealthy plants – as needed – between May 2024 plant date and October 25<sup>th</sup>, 2024 (end of contract date).

### EQUIPMENT AND SUPPLIES TO BE PROVIDED BY ROOSEVELT CITY:

- All necessary equipment and supplies, including but not limited to flowers, soil, fertilizers, and 1,000-gallon water truck for daily watering of approximately 200 planters/pots.

### PROPOSAL:

- Will perform the above “Scope of Work” for the monthly payment amount of \$1,900 payable by the 15<sup>th</sup> of the month following the month of service.
- First monthly payment beginning June 2024 (for services provided in May 2024) and ending November 2024 (for services provided in October 2024).
- If accepted, payment is to be made payable to “Kathie Walker” as an independent contractor.

Thank you for your consideration. If any additional information is needed, or if you prefer to discuss further, please feel free to contact us at either of the phone numbers listed above.

Sincerely,

Kathie Walker & Adrion Walker

April 12, 2024

## LETTER OF INTENT

**SUBMITTED BY: KATHIE WALKER & ADRION WALKER**  
**817 W Lagoon St, Roosevelt, UT 84066**  
**(435) 823-2926 or (435) 790-8735**

**TO: Roosevelt City – Josh Blake, Ryan Clayburn, Dustin Glines**

**EXPERIENCE / PROFESSIONAL QUALIFICATIONS:**

- We are well qualified and experienced with planting and caring for flowers.
- We have always maintained and cared for a large yard and garden during – going back 20+ years.
- Our current Roosevelt City residence located at 817 W Lagoon Street is meticulously cared for with a variety of flowers and plants covering the large city lot.
- Kathie has the gift of having a “green thumb” and is very meticulous about her yard and the projects she takes on. That will no doubt apply to the Roosevelt City flower care if selected.
- Professionally, Kathie works as a Special Education Aid at East Elementary in the Duchesne County School District.
- Professionally, Adrion works as the Branch Manager of the Vernal Zions Bank.
- Kathie has also worked several years as a dedicated independent contractor for Northeastern Counseling taking care of their cleaning/janitorial needs – with assistance from Adrion and other family members. If needed, Brandon Aldridge or Kyle Snow with Northeastern Counseling can provide reference.
- We are very hard-working and dedicated to the commitments we make.
- We care greatly about Roosevelt City and truly appreciate the beautification that the flowers planted on Main Street provide.
- We are safety minded and both have excellent driving records.

We look forward to being considered and appreciate the opportunity to submit this bid. Thank you all for your work!

Sincerely,

Kathie Walker & Adrion Walker

To whom it may concern.

This Letter of Intent is to express my interest in the Roosevelt City flower care. I am currently the groundskeeper / maintenance manager for NeolaCommunity park and cemetery, which I enjoy doing. I've always had a passion for this line of work and feel blessed to do what I love most for an occupation. My job allows for flexible hours which is why I would be grateful for the opportunity to do flower care as well. I spent time last year taking pictures of the beautiful pots on vernal main, and then replicating some in my yards at work and home. It would bring me satisfaction to take part in making Roosevelt's streets look beautiful. I do hold a valid CDL with all endorsements should that be required. Please feel free to contact me with any questions or concerns, I'd be happy to provide references or obtain a business license if needed.

Thank you for your consideration,  
Stacie Bertoch  
435-823-4037  
[sbertoch@stratanet.com](mailto:sbertoch@stratanet.com)

The following is my proposal:

May 1- May 31  
\$19.00/per pot, which includes: Cleaning of pots, placement of new potting soil, planting of flowers and daily watering.

June 1- October 25  
\$0.50/per pot, which includes: daily watering, monthly fertilizing or as needed. Pot replacement if needed, general maintenance and care of flowers.

October 25-28 (or as instructed)  
\$6.00/per pot removal, which includes flower removal, disposal of flowers, and pot cleaned out.

200 pot minimum.



## UB Faith-Based Recovery Foundation

3087 South, 7000 West

PO Box 1657

Roosevelt. UT 84066

This letter is to express our intent,

The Thompsen House of Hope and the men who will reside here would like to submit a bid of \$3000 to care for the flowers of Roosevelt city. This bid is to water and care for the flowers, the transportation, water, fertilizer, fuel will be expected to be covered by Roosevelt City. If you have any more questions please contact,

Leo Thorsen

[Thorsen801@gmail.com](mailto:Thorsen801@gmail.com)

Cell # 385-414-1059

Earls Fence Company  
PO Box 774  
Fort Duchesne, UT 84026 US  
+1 4357223170  
jason@earlsfence.com

## Estimate

**ADDRESS**

Roosevelt City

ESTIMATE #	DATE	
1089	04/25/2024	

**P.O. NUMBER**

Nature Park

DESCRIPTION	QTY	RATE	AMOUNT
PROVIDE AND INSTALL CANTILEVER GATE	1	4,000.00	4,000.00
GATE AUTOMATION	1	15,650.00	15,650.00

Quote for favorable digging conditions. Earl's Fence Co. reserves the right to add REASONABLE charges for rocky digging conditions and any excessive hand digging due to utility lines. Earls Fence Co. is not responsible for any sprinkler damage. Additional winter rates may occur. If credit card is used a processing fee will be applied. Earl's Fence Co. is not responsible for property lines.

SUBTOTAL	19,650.00
TAX	0.00
<b>TOTAL</b>	<b>\$19,650.00</b>

Accepted By

Accepted Date

Quote good for 7 days.  
Acceptance of this estimate  
requires signature and 50%  
deposit.