



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

**Wednesday, May 8, 2024**

Adele C. Young Intermediate School, 830 Law  
Dr, Brigham City, UT 84302

“Always consider the effects  
on our students.”

**A. Retiree Reception - 6:00 p.m.**

**B. Retiring Employee Recognitions - 6:30 p.m.**

Mark Taylor, Executive Director of Human Resources and Title IX

**C. Administrative - 7:00 p.m.**

**1. Call to Order**

Wade Hyde, Board President

**2. Reverence**

Bryan Smith, Board Member

**3. Flag Salute/Pledge of Allegiance**

Alyssa Lyman, Student Board Member

**4. Recognitions**

Julie Taylor, Board Member

a. BEHS Theater Department - 5A Region Theater Champs

**D. Approval of Agenda - 7:15 p.m.**

**E. Certificated Employee and Volunteer Recognitions - 7:30 p.m.**

1. Outstanding District Administrator- Mark Taylor

Outstanding Elementary Administrator - Melissa Morris (Western Schools)

Outstanding Secondary Administrator - Taylor Jackson (Bear River High School)

Outstanding Related Services - Kelli Rose (Bear River Middle School)

Outstanding Related Services - Bradi Holder (Three Mile Creek)

Outstanding Elementary Teacher - Kristen Riley (Mckinley)

Outstanding Elementary Teacher - Nicole Jensen (Lake View)

Outstanding Secondary Teacher - Patrick Parker (Box Elder High School)

Outstanding Secondary Teacher - Joelle Beard (Bear River High School)

Outstanding Volunteer - Carol Yates (Discovery)

Outstanding Volunteer - Carolyn Michaelis (Garland)

**F. Public Comment - 7:20 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

**G. Action Items - 7:50 p.m.**

**1. Approval of School Schedules**

Steve Carlsen, Superintendent

**2. Approval of PBS (HB58) Plans**

Megan Bushnell, Equity & Student Services Director

**3. Public Hearing on Indian Education Formula Grant**

Megan Bushnell, Equity & Student Services Director

**4. Approval of School Land Trust Plans**

Keith Mecham & Heidi Jo West, Assistant Superintendents of Curriculum

**5. Approval of TSSA Plans**

Heidi Jo West, Asst Superintendent of Elementary Teaching & Learning and Keith Mecham, Asst Superintendent of Secondary Teaching & Learning

**6. Approval of Amendment to School Fees for Robotics Club**

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning

**7. Approval of 2024-2025 Board Meeting Calendar**

Steve Carlsen, Superintendent

**H. Information Items - 8:20 p.m.**

**1. ACT Data**

Jeremy Young, Assessment Director

**2. Sunrise Report**

Jerry Jackman, Principal at Sunrise High

**3. 2024-2025 District Calendar - Changes in Elementary Parent/Teacher Conference Dates**

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

**4. Kindergarten Registration Updates**

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

**5. Monthly Financial Report**

David Roberts, Business Administrator

**6. Board Committee Reports**

**a. Student Board Member Report**

**I. Policy Review - 8:55 p.m.**

**1. Policy to Delete**

a. Policy 3130 Certificated: Redress of Grievances (Referral to Policy 3043 Redress of Grievances)

**2. First Reading**

a. Policy 3040 Employment: Experience on Salary Schedule

**J. Board Discussion Items - 9:00 p.m.**

**1. Board Article Reading**

Catherine Allen, SpEd Director

**K. Consent Items - 9:10 p.m.**

**1. Minutes**

**2. Claims**

**3. Personnel**

**4. 150 Plus Mile Travel Request**

**5. Out of State Travel Request**

**L. Suggestions for Future Board Meetings - 9:15 p.m.**

**M. Upcoming Events**

**1. BEHS Graduation - Tuesday, May 28, 2024 at 6:00 at Dee Events Center**

**2. BRHS Graduation - Wednesday, May 29, 2024 at 8:00 at BRHS Field**

**3. Sunrise Graduation - Thursday, June 13, 2024 at 6:00 at BEHS Auditorium**

**N. Board Handbook**

**O. Adjournment - 9:20 p.m.**

The next meeting of the Board of Education will be held on Wednesday, June 12, 2024, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.