



Herriman City Fire Service Area Agenda

Wednesday, May 08, 2024

NOTICE IS HEREBY GIVEN that the Herriman City Council shall assemble for a meeting in the City Council Chambers, located at
5355 WEST HERRIMAN MAIN STREET, HERRIMAN, UTAH

1. Call to Order - 7:00 p.m. (or as soon as possible thereafter)

2. Approval of Minutes

2.1. Motion for review and outline of the finalization process to approve the minutes of May 8, 2024

3. Discussion and Action Items

3.1. Discussion and consideration of a Resolution of the Herriman City Fire Service Area to adopt the biennial tentative budget for the fiscal years beginning July 1, 2024, and ending June 30, 2026, and schedule a public hearing on June 12, 2024 –
Kyle Maurer, Finance Director

4. Adjournment

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Herriman City at (801) 446-5323 or info@herriman.org and provide at least 48 hours advance notice of the meeting.

ELECTRONIC PARTICIPATION: Members may participate electronically via telephone, Skype, or other electronic means during this meeting.

I, Wendy Thorpe, certify the foregoing agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body, at the principal office of the public body, on the Utah State Public Notice website www.utah.gov/pmn/index.html and on Herriman City's website at www.herriman.org

Posted and Dated this [enter posted date]

Wendy Thorpe
Deputy City Recorder



STAFF REPORT

DATE: April 28, 2024

TO: The Herriman City Fire Service Area Board

FROM: Kyle Maurer, Director of Finance and Administrative Services

SUBJECT: Discussion and consideration of a Resolution of the Herriman City Fire Service Area to adopt the biennial tentative budget for the fiscal years beginning July 1, 2024, and ending June 30, 2026, and schedule a public hearing on June 12, 2024.

RECOMMENDATION:

Staff recommends approval of the Resolution.

ISSUE BEFORE COUNCIL:

Should the Board adopt the tentative budget as presented?

BACKGROUND/SUMMARY:

As part of the fiscal years 2025 and 2026 budget approval process, staff will be presenting a tentative budget for the Herriman City Fire Service Area. Staff will update the Board on revenue estimates and provide a brief overview of the expenditures, highlights, and budgetary changes.

DISCUSSION:

The tentative budget provides a starting point to discuss the fiscal years 2025 and 2026 operating budgets before final approval.

ALTERNATIVES:

The Board may choose not to accept the tentative budget as presented and provide staff further direction.

FISCAL IMPACT:

Fiscal impacts are outlined in the attached budgets.

ATTACHMENTS:

Tentative Budget
Resolution

Herriman City Fire Service Area

FUND DESCRIPTION

The Herriman City Fire Service Area (HCFSA) was created on January 1, 2022, with its first tax rate levied for calendar year 2022. Similar to the Herriman City Safety Enforcement Area, the HCFSA is a taxing district created as a funding mechanism to provide fire protection services to the City. The Fire Service Area contracts with Unified Fire Authority (UFA) to provide fire services to the City. The HCFSA Board is comprised of City of Herriman Councilmembers.

Budget - Herriman City Fire Service Area (HCFSA)								
Revenues								
	FY2023	FY2024	FY2025	FY2025 CM		FY2026	FY2026 CM	
	Actuals	Estimated Actuals	Department Requested	Recommended Budget	FY2025 % Change	Department Requested	Recommended Budget	FY2026 % Change
Taxes	8,542,916	8,432,000	7,756,500	7,756,500	-8%	7,927,430	7,927,430	2%
Miscellaneous	175,979	97,900	274,480	274,480	180%	354,480	354,480	29%
Total Revenues	8,718,895	8,529,900	8,030,980	8,030,980	-6%	8,281,910	8,281,910	3%
Expenditures								
	FY2023	FY2024	FY2025	FY2025 CM		FY2026	FY2026 CM	
	Actuals	Estimated Actuals	Department Requested	Recommended Budget	FY2025 % Change	Department Requested	Recommended Budget	FY2026 % Change
Contract Services	5,403,728	5,449,000	5,543,780	5,543,780	2%	5,875,810	5,875,810	6%
Operating	8,306	40,000	40,200	40,200	1%	40,200	40,200	0%
Capital Outlay	13,074	-	-	-	0%	5,492,280	5,492,280	0%
Debt Service	-	447,000	447,000	447,000	0%	447,000	447,000	0%
Transfers Out	1,843,168	-	-	-	0%	-	-	0%
Total Expenditures	7,268,276	5,936,000	6,030,980	6,030,980	2%	11,855,290	11,855,290	97%
Revenue Over (Under)								
Expenditures	1,450,619	2,593,900	2,000,000	2,000,000		(3,573,380)	(3,573,380)	

Fund Balance Available (Unrestricted)				
	FY2023 (Actual)	FY2024 (Budget)	FY2025 (Budget)	FY2026 (Budget)
Beginning Balance	\$ 1,869,788	\$ 3,320,407	\$ 5,914,307	\$ 7,914,307
Addition (Use of)	1,450,619	2,593,900	2,000,000	(3,573,380)
Ending Balance	\$ 3,320,407	\$ 5,914,307	\$ 7,914,307	\$ 4,340,927
Over/(Under) Recommended Fund Balance (2 Months)	\$ 1,967,307	\$ 4,542,007	\$ 6,406,507	\$ 2,750,127

Significant Budgetary Changes

- The HCFSA will begin participating in three project areas beginning in fiscal year 2025, which will result in an overall decrease in tax revenue.
- HCFSA's contract with UFA is anticipated to increase 5.15% for fiscal year 2025. A 6% increase was budgeted for fiscal year 2026.
- Reconstruction of Station 103 is budgeted in FY2026 (\$5.5 million) (split with Fire Impact Fee Fund).

HERRIMAN CITY FIRE SERVICE AREA

RESOLUTION NO. _____

**A RESOLUTION OF THE HERRIMAN CITY FIRE SERVICE AREA
ADOPTING THE TENTATIVE BIENNIAL BUDGET FOR THE FISCAL YEARS BEGINNING JULY 1, 2024, AND
ENDING JUNE 30, 2026, AND REQUEST TO SCHEDULE A PUBLIC HEARING ON JUNE 12, 2024, FOR
FORMAL ADOPTION ON JUNE 12, 2024**

WHEREAS, the Herriman City Fire Service Area (“HCFSA”) met in regular session on May 8, 2024, to consider, among other things, acknowledging receipt of a biennial budget and tentatively adopting the budget pursuant to the requirements of Utah Code Ann §17B-1-607 for the fiscal years beginning July 1, 2024, and ending June 30, 2026, and request to schedule a Public Hearing on June 12, 2024, for formal adoption on June 12, 2024; and

WHEREAS, Utah Code Ann. §17B-1-607 requires the Budget Officer to submit to the governing body a tentative budget; and

WHEREAS, the Budget Officer hereby submits to the governing body a tentative budget that meets the requirements of state law; and

WHEREAS, the Utah Code Ann. §17B-1-607 requires that “the board of trustees shall review, consider, and tentatively adopt the tentative budget in any regular meeting or special meeting called for that purpose...”; and

WHEREAS, the Board desires to adopt the tentative budget to the extent required by Utah Code Ann. §17B-1-607.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that the tentative biennial budget presented to the Board is adopted to the extent required by Utah Code Ann. §17B-1-607, and schedule the Public Hearing on June 12, 2024, for formal adoption June 12, 2024.

This Resolution shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED by the Board of Trustees of the HCFSA this 8th day of May, 2024.

HERRIMAN CITY FIRE SERVICE AREA

By: _____
Chairman

District Clerk