



# Herriman City Safety Enforcement Area Agenda

**Wednesday, May 08, 2024**

NOTICE IS HEREBY GIVEN that the Herriman City Council shall assemble for a meeting in the City Council Chambers, located at 5355 WEST HERRIMAN MAIN STREET, HERRIMAN, UTAH

**1. Call to Order - 7:00 p.m. (or as soon as possible thereafter)**

**2. Approval of Minutes**

2.1. Motion for review and outline of the finalization process to approve the minutes of May 8, 2024

**3. Discussion and Action Items**

3.1. Discussion and consideration of a Resolution of the Herriman City Safety Enforcement Area to adopt the biennial tentative budget for the fiscal years beginning July 1, 2024, and ending June 30, 2026, and schedule a public hearing on June 12, 2024 – Kyle Maurer, Finance Director

**4. Adjournment**

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Herriman City at (801) 446-5323 or [info@herriman.org](mailto:info@herriman.org) and provide at least 48 hours advance notice of the meeting.

ELECTRONIC PARTICIPATION: Members may participate electronically via telephone, Skype, or other electronic means during this meeting.

I, Wendy Thorpe, certify the foregoing agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body, at the principal office of the public body, on the Utah State Public Notice website [www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html) and on Herriman City's website at [www.herriman.org](http://www.herriman.org)

Posted and Dated this [enter posted date]

Wendy Thorpe  
Deputy City Recorder



## STAFF REPORT

**DATE:** April 28, 2024

**TO:** The Herriman City Safety Enforcement Area Board

**FROM:** Kyle Maurer, Director of Finance and Administrative Services

**SUBJECT:** Discussion and consideration of a Resolution of the Herriman City Safety Enforcement Area to adopt the biennial tentative budget for the fiscal years beginning July 1, 2024, and ending June 30, 2026, and schedule a public hearing on June 12, 2024.

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**RECOMMENDATION:**

Staff recommends approval of the Resolution.

**ISSUE BEFORE COUNCIL:**

Should the Board adopt the tentative budget as presented?

**BACKGROUND/SUMMARY:**

As part of the fiscal years 2025 and 2026 budget approval process, staff will be presenting a tentative budget for the Herriman City Safety Enforcement Area. Staff will update the Board on revenue estimates and provide a brief overview of the expenditures, highlights, and budgetary changes.

**DISCUSSION:**

The tentative budget provides a starting point to discuss the fiscal years 2025 and 2026 operating budgets before final approval.

**ALTERNATIVES:**

The Board may choose not to accept the tentative budget as presented and provide further direction to staff.

**FISCAL IMPACT:**

Fiscal impacts are outlined in the attached budget.

**ATTACHMENTS:**

Tentative Budget  
Resolution

# Herriman City Safety Enforcement Area

## FUND DESCRIPTION

The Herriman City Safety Enforcement Area (HCSEA) was created on January 1, 2018. The HCSEA is a taxing district that was established by the City to collect property taxes to provide law enforcement services to Herriman City—In other words, the HCSEA contracts with the City of Herriman for policing services. The HCSEA is accounted for as a blended component unit—Although a legally separate entity, because of its close relationship to the City it is accounted for with the City's finances. The HCSEA Board is comprised of City of Herriman Councilmembers.

| Budget - Herriman City Safety Enforcement Area (HCSEA) |                    |                                |                                   |                                    |                    |                                   |                                    |                    |
|--------------------------------------------------------|--------------------|--------------------------------|-----------------------------------|------------------------------------|--------------------|-----------------------------------|------------------------------------|--------------------|
| <b>Revenues</b>                                        |                    |                                |                                   |                                    |                    |                                   |                                    |                    |
|                                                        | FY2023<br>Actuals  | FY2024<br>Estimated<br>Actuals | FY2025<br>Department<br>Requested | FY2025 CM<br>Recommended<br>Budget | FY2025 %<br>Change | FY2026<br>Department<br>Requested | FY2026 CM<br>Recommended<br>Budget | FY2026 %<br>Change |
| Taxes                                                  | 8,082,337          | 9,670,940                      | 9,963,890                         | 9,963,890                          | 3%                 | 10,269,970                        | 10,269,970                         | 3%                 |
| Miscellaneous                                          | 58,069             | 18,880                         | 46,880                            | 46,880                             | 148%               | 86,010                            | 86,010                             | 83%                |
| <b>Total Revenues</b>                                  | <b>8,140,406</b>   | <b>9,689,820</b>               | <b>10,010,770</b>                 | <b>10,010,770</b>                  | <b>3%</b>          | <b>10,355,980</b>                 | <b>10,355,980</b>                  | <b>3%</b>          |
| <b>Expenditures</b>                                    |                    |                                |                                   |                                    |                    |                                   |                                    |                    |
|                                                        | FY2023<br>Actuals  | FY2024<br>Estimated<br>Actuals | FY2025<br>Department<br>Requested | FY2025 CM<br>Recommended<br>Budget | FY2025 %<br>Change | FY2026<br>Department<br>Requested | FY2026 CM<br>Recommended<br>Budget | FY2026 %<br>Change |
| Public Notices                                         | -                  | -                              | 1,000                             | 1,000                              | 0%                 | 1,000                             | 1,000                              | 0%                 |
| Transfer to Public Safety Fund                         | 9,303,000          | 8,711,400                      | 9,031,350                         | 9,031,350                          | 4%                 | 9,376,560                         | 9,376,560                          | 4%                 |
| <b>Total Expenditures</b>                              | <b>9,303,000</b>   | <b>8,711,400</b>               | <b>9,032,350</b>                  | <b>9,032,350</b>                   | <b>4%</b>          | <b>9,377,560</b>                  | <b>9,377,560</b>                   | <b>4%</b>          |
| <b>Revenue Over (Under)</b>                            |                    |                                |                                   |                                    |                    |                                   |                                    |                    |
| <b>Expenditures</b>                                    | <b>(1,162,594)</b> | <b>978,420</b>                 | <b>978,420</b>                    | <b>978,420</b>                     |                    | <b>978,420</b>                    | <b>978,420</b>                     |                    |

| Fund Balance Available (Unrestricted)                      |                       |                       |                       |                       |
|------------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                                                            | FY2023 (Actual)       | FY2024 (Budget)*      | FY2025 (Budget)       | FY2026 (Budget)       |
| Beginning Balance                                          | \$ 1,355,992          | \$ 193,397            | \$ 193,397            | \$ 193,397            |
| Addition (Use of)                                          | (1,162,595)           | 978,420               | 978,420               | 978,420               |
| Restricted Fund Balance:                                   | -                     | (978,420)             | (978,420)             | (978,420)             |
| <b>Ending Balance</b>                                      | <b>\$ 193,397</b>     | <b>\$ 193,397</b>     | <b>\$ 193,397</b>     | <b>\$ 193,397</b>     |
| <b>Over/(Under) Recommended Fund Balance (2 Months)</b>    | <b>\$ (1,240,789)</b> | <b>\$ (1,409,492)</b> | <b>\$ (1,413,240)</b> | <b>\$ (1,585,410)</b> |
| <b>*Restricted Balance (FY2024 Property Tax Increase):</b> |                       |                       |                       |                       |
| -Vehicle Fleet Replacement (8.7%)                          |                       | \$ 697,720            |                       |                       |
| -Mental Health Specialist (1.1%)                           |                       | 88,220                |                       |                       |
| -Officers Required to Meet Demand (2.4%)                   |                       | 192,480               |                       |                       |
|                                                            |                       | <b>\$ 978,420</b>     |                       |                       |

### Significant Budgetary Changes

- Property tax revenue is budgeted to increase 3%. The actual amount will not be known until June 2024 and 2025 when tax rates are finalized by Salt Lake County.

**HERRIMAN CITY SAFETY ENFORCEMENT AREA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE HERRIMAN CITY SAFETY ENFORCEMENT AREA  
ADOPTING THE TENTATIVE BIENNIAL BUDGET FOR THE FISCAL YEARS BEGINNING JULY 1, 2024, AND  
ENDING JUNE 30, 2026, AND REQUEST TO SCHEDULE A PUBLIC HEARING ON JUNE 12, 2024, FOR  
FORMAL ADOPTION ON JUNE 12, 2024**

**WHEREAS**, the Herriman City Safety Enforcement Area ("HCSEA") met in regular session on May 8, 2024, to consider, among other things, acknowledging receipt of a biennial budget and tentatively adopting the budget pursuant to the requirements of Utah Code Ann §17B-1-607 for the fiscal years beginning July 1, 2024, and ending June 30, 2026, and request to schedule a Public Hearing on May 22, 2024, for formal adoption on June 12, 2024; and

**WHEREAS**, Utah Code Ann. §17B-1-607 requires the Budget Officer to submit to the governing body a tentative budget; and

**WHEREAS**, the Budget Officer hereby submits to the governing body a tentative budget that meets the requirements of state law; and

**WHEREAS**, the Utah Code Ann. §17B-1-607 requires that "the board of trustees shall review, consider, and tentatively adopt the tentative budget in any regular meeting or special meeting called for that purpose..."; and

**WHEREAS**, the Board desires to adopt the tentative budget to the extent required by Utah Code Ann. §17B-1-607.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees that the tentative biennial budget presented to the Board is adopted to the extent required by Utah Code Ann. §17B-1-607, and schedule the Public Hearing on June 12, 2024, for formal adoption June 12, 2024.

This Resolution shall take effect immediately upon passage and acceptance as provided herein.

**PASSED AND APPROVED** by the Board of Trustees of the HCSEA this 8th day of May, 2024.

**HERRIMAN CITY SAFETY ENFORCEMENT AREA**

By: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
District Clerk