



## CITY COUNCIL AGENDA

**Thursday, June 26, 2014**

NOTICE IS HEREBY GIVEN that the Herriman City Council shall assemble for a meeting in the City Council Chambers, located at 13011 South Pioneer Street (6000 West), Herriman, Utah.

**5:00 PM - WORK MEETING:** *(Front Conference Room)*

**COUNCIL BUSINESS**

1. Review of this evening's agenda
2. Administrative Reports
  - a. Discussion of the Parks Master Plan – Bryn McCarty, Planning Supervisor
  - b. Update of the Transportation Master Plan – Blake Thomas, City Engineer
  - c. Update of the Storm Drain Master Plan – Blake Thomas, City Engineer
  - d. Discussion pertaining to deer deprivation – Gordon Haight, Interim City Manager
3. Other Updates

**7:00 PM - GENERAL MEETING:**

**1. CALL TO ORDER**

- A. Invocation and Pledge
- B. Approval of the Minutes
- C. Mayor's Comments
- D. Council Recognitions

**June 5, 2014 & June 12, 2014**

2. **PUBLIC COMMENT:** *Audience members may bring any item to the Mayor and Council's attention. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.*

**3. REPORTS, PRESENTATIONS AND APPOINTMENTS**

- A. Proclamation supporting the Local First Utah's Independents Week – Gordon Haight, Interim City Manager
- B. Consideration of **Resolution No. 14.20** to reappoint Wayne Hill as a member of the Planning Commission – Bryn McCarty, Planning Supervisor

**4. PUBLIC HEARING AGENDA**

- A. Public Hearing for consideration of **Ordinance No. 14-29** to authorize a and appropriate a monetary contribution to the Butterfield Scholarship in the amount of \$1,000 – Gordon Haight, Interim City Manager

**5. DISCUSSION AND ACTION ITEMS**

- A. Discussion and consideration of **Resolution No. 14.21** To approve an amendment to the Herriman City 2013-2014 fiscal year budget – Shauna DeKorver, Finance Department Representative

- B. Discussion and Consideration of **Ordinance No. 14-30** to authorize a text change to the PUD Ordinance to only allow single family attached and detached dwellings in the Planned Unit Development – Bryn McCarty, Planning Supervisor
- C. Discussion and consideration of **Resolution No. 14.19** to (A) finance the cost of water system improvements, including the construction of a water tank, water distribution lines and a pump station (the “improvements”) together with all other miscellaneous work necessary to complete the improvements in a proper and workmanlike manner; (B) pay a portion of the cost of said improvements by assessments to be levied against properties benefited by such improvements; (C) provide notice on intention to designate an assessment area, to authorize such improvements, and to fix a time and place for protests against such improvements or the designation of said assessment area; to declare the City’s official intention to reimburse itself for expenditures paid by it prior to the issuance of tax-exempt bonds; and related matters – Justun Edwards, Water Director
- D. Discussion and consideration of **Resolution No. 14.22** to approve an amendment to the Herriman City Policy and Procedures Manual in respect to annual vacation accrual for Managers and Directors as well as the forfeiture and payout of accrued Vacation and Paid Time Off – Tami Moody, Interim Assistant City Manager/PIO

## 6. MAYOR AND COUNCIL COMMENTS

## 7. CALENDAR

### A. Meetings

- ~~July 3 – City Council Work Meeting 5:00 p.m.; Planning Commission 7:00 p.m. - Canceled~~
- July 10 – City Council Work Meeting 5:00 p.m.; City Council Meeting 7:00 p.m.
- July 17 – City Council Work Meeting 5:00 p.m.; Planning Commission 6:00 p.m.

### B. Events

- July 4 – Independence Day, City Offices Closed
- July 10-21 – Summer Theatre Production, Rosecrest Pavilion Butterfield Park 7:00 p.m.
- July 24 – Pioneer Day, City Offices Closed

## 8. ADJOURNMENT

## 9. RECOMMENCE TO WORK MEETING (IF NEEDED)

## 10. CLOSED SESSION

- A. The Herriman City Council may convene in a closed session to discuss the pending or reasonably imminent litigation, and to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. To request assistance, contact Herriman City at (801) 446-5323. Please Provide at least 48 hours advance notice of the meeting

### CITIZEN COMMENT POLICY AND PROCEDURE

During each regular Council meeting there will be a citizen comment time. The purpose of this time is to allow citizen’s access to the Council. Citizens requesting to address the Council will be asked to complete a written comment form and present it to Jackie Nostrum, City Recorder. In general, the chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

### Certificate of Posting

I, Jackie Nostrum, the duly appointed, qualified, and acting City Recorder of Herriman City, Utah, do hereby certify that the above and foregoing is a full, true and correct copy of the agenda; it was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body. The agenda was also posted at the principal office of the public body. Also posted on the Utah State Public Notice Website <http://www.utah.gov/pmn/index.html> and on Herriman City’s website at [www.herriman.org](http://www.herriman.org)

Posted and Dated this 19<sup>th</sup> day of June 2014

Jackie Nostrum  
City Recorder

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## CITY COUNCIL MINUTES

**Thursday, June 5, 2014**  
**Awaiting Formal Approval**

The following are the minutes of the City Council Meeting of the Herriman City Council. The meeting was held on **Thursday, June 5, 2014 at 6:00 p.m.** in the Herriman City Community Center, 13011 South Pioneer Street (6000 West), Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the Community Center, on the City's website, and delivered to members of the Council, media, and interested citizens.

**Attendance:**

Mayor Carmen Freeman

**Council Members Present:**

Mike Day, Matt Robinson, Craig B. Tischner and Coralee Wessman-Moser

**Staff Present:**

Gordon M. Haight II, Interim City Manager  
Tami Moody, Interim Assistant City Manager/PIO  
Jackie Nostrom, City Recorder  
Alan Rae, Finance Director  
Shauna DeKorver, Finance Department Representative  
Cheeryl Jeppson, Human Resource Director  
Blake Thomas, City Engineer  
Wade Sharp, Parks Manager  
Justun Edwards, Water Director  
Danie Bills, Events Coordinator  
Dwayne Anjewierden, Chief of Police

**6:00 PM – GENERAL MEETING:**

1. **6:04:39 PM CALL TO ORDER**

Mayor Freeman called the meeting to order and welcomed everyone in attendance. He noted that Councilmember Matt Robinson and Councilmember Coralee Wessman-Moser had prior commitments and would be in attendance later during the Council meeting.

2. **6:04:59 PM PUBLIC COMMENT:**

There was no public comment offered.

3. **6:05:11 PM (Continue to June 12, 2014 meeting) Discussion and consideration of Ordinance No. 14-25 to adopt a final budget; making appropriations for the support of Herriman for the fiscal year beginning July 1, 2014, and ending June 30, 2015; and to determine the rate of tax and levying taxes upon all real and personal property within Herriman, UT – Shauna DeKorver, Finance Department**

Finance Department Representative Shauna DeKorver educated the Council that this item appeared on the agenda for noticing reasons. She requested a motion to continue the final budget approval until the next City Council Meeting. She asked if there were any questions. Councilmember Mike Day questioned the insufficient revenue projections for the general fund and impact fees. Representative DeKorver responded that she would calculate the

discrepancy and report back to the Council. Mayor Freeman extended his gratitude to Representative DeKorver for her efforts in compiling the budget information for approval.

COUNCILMEMBER DAY MOVED TO CONTINUE **ORDINANCE NO. 14-25** TO ADOPT A FINAL BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF HERRIMAN FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, AND ENDING JUNE 30, 2015; AND TO DETERMINE THE RATE OF TAX AND LEVYING TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN HERRIMAN, UT. COUNCILMEMBER TISCHNER SECONDED THE MOTION, AND THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Absent
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Absent
Mayor Carmen Freeman	Aye

The motion passed unanimously with Councilmember Robinson and Councilmember Moser being absent.

4. [6:07:42 PM](#) ADJOURN TO WORK MEETING

COUNCILMEMBER DAY MOVED TO ADJOURN THE CITY COUNCIL MEETING. COUNCILMEMBER TISCHNER SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

**6:10 PM - WORK MEETING:** (*Front Conference Room*)

1. [6:11:10 PM](#) COUNCIL BUSINESS

A. [6:11:17 PM](#) **Report on current planning projects** – Bryn McCarty, Planning Supervisor  
Interim City Manager Gordon Haight updated the Council on the proposed ordinance to accommodate monopolies. Councilmember Day questioned if monopole restrictions could be placed at the discretion of the Council. Interim Manager Haight explained the process that would require an applicant to receive approval from the City Council; however, there are exceptions that won't be approved by the City, and those would include property owned by the school district or the county. He offered the recommendation of the Planning Commission and staff to approve the proposed ordinance. Councilmember Day shared his support of the statement that the role of the commission is not to change ordinances; they only approve permitted uses.

Interim City Manager Haight informed the Council of the recent negotiations with Terrameer Subdivision developer to install a fence and plant trees in order to provide a buffer between the homes and street. Mayor Carmen Freeman asked if the installation was included as part of the original approval. Interim City Manager Haight informed the Council that the developer had been approached about the negative image that had been portrayed at the entrance of Herriman City, and he agreed to help alleviate those concerns. Mayor Freeman asked if the homes were rentals. Councilmember Day confirmed. Interim City Manager Haight explained that the development was originally presented to be owner-occupied and noted that the Code, Covenants, and Restrictions (CC&R's) are written by the developer, and are enforced by the Homeowner's Association (HOA). He added that there is no City Ordinance that states a resident cannot rent their home.

Councilmember Day expressed his frustration that developments should be forthcoming about their intentions during the application process. Interim City Manager Haight reminded the Council that the Planning Commission originally denied the application for the development. Councilmember Day questioned if a business license had been secured to comply with business regulations. Interim City Manager Haight responded that the developer currently possesses a business license, but noted that he would have to check to

make certain if it would include leasing homes. Councilmember Day asked if the City would have any legal recourse. Councilmember Tischner agreed. City Attorney John Brems commented that the developer could be required to be properly licensed, and charge the associated business license fee annually. He indicated that he would have to review the CC&R's to look to see if the HOA could alter the agreement. Councilmember Day clarified that the City would not be able to enforce restrictions in the development in order to protect the City. This was confirmed. Mayor Freeman declared that a frank and honest discussion should be pursued with the developer. Interim City Manager Haight notated that he would schedule a meeting.

Interim City Manager Haight enlightened the Council of the "Good Landlord Program" incentive to help the City work with landlords to alleviate any concerns that may arise, and acknowledged the cost justification to incorporate the program would not be in favor of the City. City Attorney Brems expressed his support of the program. Interim City Manager examined the issues the Code Enforcement Officer has struggled to address. Councilmember Day questioned the cost justification to the City. Interim City Manager Haight explained minimal costs the City incurs are because the majority of the cost burden is captured by the Unified Police Department (UPD). Councilmember Day questioned the enforcement. Police Chief Dwayne Anjewierden explained the tools utilized to adhere to the incentive program. Councilmember Day added that conducting background checks on potential tenants would be a wise business decision. Councilmember Tischner agreed. Planning Supervisor Bryn McCarty informed the Council that program information would be provided to the Council. Mayor Freeman suggested looking into a policy to legally protect the City from leasing property. City Attorney Brems expressed his concern of preventing rentals, and noted that the restrictions would fall under the direction of the development's CC&R's. Supervisor McCarty offered an example, and reminded the Council that the CC&R's are enforced by the HOA. Interim City Manager indicated that the restrictions can be changed by the association or residents of the subdivision. Chief Anjewierden offered the suggestion to have the landlord grant permission to the City to allow being part of the solution in order to make requisite evictions. Councilmember Day agreed.

[6:28:59 PM](#) *Councilmember Matt Robinson arrived*

Interim City Manager Gordon Haight oriented the Council of the Granite Vista subdivision location and explained the critical need of the development to install water infrastructure as well as address a second access point for the development. He explained that the requested access point property is owned by the City, and added a few details of what the proposal entailed. Councilmember Day asked about the density of developable land. Supervisor McCarty responded that the proposal included two units per acre. Interim City Manager Haight explored the possibility of public concerns that would need to be addressed, and expressed his desire to have the Council updated on this project. Supervisor McCarty interjected that the development would require an amendment to the General Plan. Councilmember Day requested the information be provided to HOA Representative John Seers for dissemination. Mayor Freeman questioned the acreage of the development. Interim City Manager Haight responded that in totality the project would cover 400 acres with 150 acres being dedicated to open space, and emphasized that the developer had committed to the trail installation throughout the open space. City Attorney Brems asked about the privately owned access. Interim City Manager Haight confirmed that access agreements would have to be obtained.

Interim City Manager Gordon Haight informed the Council of a potential development on the Miller property as he oriented the Council of the location of the property. He disclosed an access problem that suggested utilizing the condemnation process. Councilmember Robinson educated the Council that negotiations with the property owners have not

advanced due to inflated market value requests. Councilmember Day questioned how often eminent domain had been used. Interim City Manager Haight responded that the procedure had been conducted once, and outlined the condemnation process. He informed the Council that the developer would purchase the property and dedicate the right of way to the City. Councilmember Tischner asked about the obligation if the developer rescinds his commitment. Interim City Manager Haight suggested that funds be presented prior to the commencement of the process. He suggested that neighborhood meetings be scheduled to educate the residents of the proposal. Councilmember Robinson agreed that the meetings be scheduled prior to submittal in order to gain public support of the project.

Interim City Manager Gordon Haight oriented the Council of Lookout Ridge Subdivision, and observed the City owned parcel abutting the development. He explained a potential property exchange with the developer to accommodate a request for a private road. City Attorney Brems disclosed the requirement to surplus property. Interim City Manager Haight agreed. Councilmember Day asked if neighborhood meetings have been conducted. Interim City Manager Haight indicated that the meetings have not been scheduled. Councilmember Day questioned the private road request. Councilmember Robinson indicated that from a policy perspective the private road is not appropriate because the HOA could ultimately deed the road over to the City due to the financial burden of maintenance. Councilmember Day expressed his anxiety to allow private roads in developments. Interim City Manager Haight offered a worst case scenario if the maintenance of this specific road ceased. He requested to have neighborhood meetings for residents to address their concerns with the Council. Councilmember Day offered his apprehension of the roads being built with public funds that would be deemed private.

Councilmember Robinson questioned the possibility of not allowing private roads within the City. Interim City Manager Haight answered that an ordinance could be adopted to address private roads. Councilmember Day asked why the developer requested a private road. Interim City Manager Haight explained the request was due to the drastic elevation increase would make the road construction difficult to adhere to current street standards. Mayor Freeman asked if the Police Department would have access. Chief Anjewierden verified. Interim City Manager Haight explained to the Council that the 25' private road would not accommodate parking on the street to meet the requirement for a fire lane. City Attorney Brems observed the large lots that would urge property owners to park closer to the homes.

Interim City Manager Haight quickly briefed the Council of the Rosehill Subdivision that would be presented to the Planning Commission later this evening.

**B. [6:52:52 PM](#) Discussion regarding the Legacy Ranch landscaping – Gordon Haight, Interim City Manager**

Interim City Manager Gordon Haight informed the Council that the City is paying for the water and maintenance of the open space for Legacy Ranch as well as Rocky Mountain Power. He oriented the Council to the location of the open space, and noted that the financial burden to the City would cost approximately \$15,000 this year. Councilmember Day questioned the maintenance justification for the City. Interim City Manager responded that the property abuts the entrance to Herriman City, and the thought process behind the decision was to maintain the inviting look to the City. Councilmember Day clarified that one parcel was owned by Rocky Mountain Power. This was confirmed. Councilmember Robinson questioned the HOA's ability to cease service of an open space, and asked if the property could be acquired by the City. Interim City Manager Haight responded that the City could approach the association to discuss property acquisition. Councilmember Tischner suggested placing a lien on the association. Interim City Manager Haight acknowledged the alternative approach, and recommended to first inquire about the potential to obtain the parcel.

6:56:56 PM *Councilmember Coralee Wessman-Moser arrived*

Interim City Manager Haight informed the Council that the budget would have to increase annually approximately \$25,000 to maintain the property, and added that at the discretion of the Council a strongly worded letter could be sent. Councilmember Robinson expressed his sorrow that they have abandoned the open space. Interim City Manager Haight explained the connection of the sprinkler system in the area and explained that the system could be altered to maintain minimal amounts of the open space, and have code enforcement address the nuisance. City Attorney Brems recited the code for weeds that indicated the owner would be required to mow biannually. Councilmember Day expressed his support to maintain a portion of the open space, and suggested to require Rocky Mountain Power to maintain the rest. Interim City Manager Haight offered a brief synopsis of the recent history of the open space. Councilmember Robinson asked about an alternative approach. Interim City Manager Haight indicated that the parcel had become important to the City, and hesitantly offered alternative suggestions. He recommended that a solution be sought upon City Manager Brett Wood's return.

Interim City Manager Haight updated the Council that the ordinance to restrict fireworks in certain areas of the City would be presented to the Council later this month, and requested direction from the Council whether or not to maintain the same map from the previous year. Council consensus was to present the same map.

**C. 7:07:42 PM Discussion of the Herriman City Budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 – Gordon Haight, Interim City Manager**

Finance Department Representative Shauna DeKorver briefed the Council of four updates to the tentative budget. She offered a background that the Council had not been informed of their eligibility in the Utah Retirement System and suggested that the back contributions could be deposited into a 401K, deposited into a pension fund, or with the consent of the Council, the contributions could be waived. She explained that the statute of limitation was three years, and dependant on the Council, could increase the budget by \$55,000. Mayor Freeman recommended that the Council sign a release statement regardless of the decision. City Attorney Brems educated the Council that they could entertain a salary increase. Councilmember Robinson expressed his desire to have a policy in place for future members of the Council. Councilmember Day agreed, and added that the policy should not be assumed. Representative DeKorver explained the second update to the budget would be to accommodate the Parks Department request to increase the budget in the amount of \$12,000. Parks Manager Wade Sharp clarified that it would be to cover additional employee hours, fertilization, and mowing.

Interim City Manager Gordon Haight suggested the third update to the budget would be to install buoys in the secondary water pond. He explained the perception issue of safety with the two drowning incidents that have occurred the last few years. Councilmember Day expressed his concern that the installation of safety features may not save lives. Mayor Freeman shared his feeling that the devices may entice recreationalists to swim further than they are physically able. Councilmember Tischner suggested making life jackets mandatory. Interim City Manager Haight expressed his concern of the responsibility that making something mandatory would create, and suggested further investigation be conducted and brought to the Council for approval. Councilmember Tischner indicated that installing buoys would not solve the problem. Councilmember Day interjected that the installation would let residents know that safety is important to the City. Councilmember Robinson asked if resident complaints had been received. Interim City Manager Haight responded no. Councilmember Robinson suggested that solutions should be sought after citizens have expressed their concerns.

Councilmember Tischner asked if the City would be legally liable in soliciting expert advice. City Attorney Brems responded that an argument could be presented that if a problem is identified the City made reasonable attempt to address the concern. Councilmember Moser indicated that she would be in favor of soliciting an expert; however, was concerned about potential hazards that could create. She asked if the identified problem was too expensive to repair, if the City would be liable. City Attorney Brems responded that there are standards for projects at the time of installation. Interim City Manager recommended not putting the item in the budget and the City would use consulting funds to request a study, and would come back to the Council at a future date if a suitable suggestion is offered. Interim City Manager Haight offered a brief synopsis of the last update to the budget to cover the scholarship donation.

Human Resource Director Cheeryl Jeppson reviewed the morale builders funding costs. She observed the cost incurred for events that had been held in the past. Director Jeppson offered several suggestions of different types of activities the City could host including movies or a banquet at the aquarium. Councilmember Robinson expressed his support of the alternatives. He also suggested providing complementary tickets for events for former elected officials and their families. Events Coordinator Danie Bills interjected that a majority of past elected officials volunteer and attend the events on an annual basis.

Director Jeppson continued with the Lagoon day benefit and examined the majority of employees that attend the event. Councilmember Tischner asked why the invitation had not been extended to the members of Salt Lake Council Special Service District that supply the City's sanitation services. Councilmember Moser explained that the members of the Salt Lake County Special Service District only spends one day a week in Herriman City; whereas, the police and fire departments have a crew designated to spend the majority of their time within City limits.

Director Jeppson observed the financial burden to the City would be less than one-percent impact on the budget. Councilmember Robinson reported that he would support the recommended changes. Director Jeppson offered an explanation of the computer purchasing benefit offered to employees. She reviewed the history of the policy, and noted that a few employees utilize the benefit. Councilmember Robinson asked if anyone had ever defaulted on the financing. Representative DeKorver responded no. Mayor Freeman asked about any tax consequences. Finance Director Alan Rae confirmed that there would not be any penalties. Councilmember Tischner asked for clarification of the process. Representative DeKorver explained that the computer would be purchased through the Information Technologies Department. Councilmember Moser asked if sales tax had been assessed on those purchases. Representative DeKorver indicated that the sales tax had not been collected. The Council determined that with the legal obligations that this benefit be removed. Councilmember Robinson requested that the change in the benefit be communicated appropriately. Interim City Manager Haight confirmed. Director Jeppson briefly reviewed the benefits that don't have an initial cost to the budget. She explained that the cost would be in production.

Director Jeppson explained the continuing education benefit and examined the recently implemented changes. Councilmember Robinson indicated that he is a strong advocate of tuition reimbursement. Finance Director Alan Rae explained that this benefit would be considered taxable if the education sought would change the individual's career path. Councilmember Robinson recommended that the benefit would need to include the tax benefit. City Attorney Brems explained that the beneficiary would receive a 1099 form. Chief Anjewierden added that the tax responsibility would be placed on the recipient. Interim City Manager Haight expressed his uneasiness that the benefit would exclude a

group of employees. Councilmember Moser suggested looking into offered degrees that could coincide with positions.

Director Jeppson explained the wellness programs and the associated benefits. Councilmember Robinson expressed his support of the incentives. Parks Manager Wade Sharp offered a short anecdote of the exercise activities the Parks Department had conducted, and noted the reduction of injury claim submittals. Operations Director Monte Johnson informed the Council that the benefit is approved by each supervisor, and that the benefit had not been utilized on a daily basis. Councilmember Moser indicated that she liked that the benefit was left to the discretion of the supervisors.

Mayor Freeman asked about the birthday luncheon. Director Jeppson explained that the benefit would be to allow the entire department to have lunch. Mayor Freeman suggested that the benefit should only be provided for the person who is celebrating their birthday. Councilmember Moser added that the expectation is that the department manager could take their employee out to lunch. Director Johnson observed other situations the benefit could be utilized for including Christmas and Administrative Professional's Day. Mayor Freeman extended his appreciation for the explanation of the benefit. Director Jeppson continued with the recreation center benefit. Councilmember Robinson recommended that the benefit be extended to members of the Council for their service to the community. Councilmember Moser suggested keeping the money budgeted and research recommended changes. Interim City Manager Haight indicated that a thorough in-house comprehensive alternative will be researched. Councilmember Robinson reiterated that the Council is not looking to reduce benefits.

Interim City Manager Haight addressed the fleet concern and asked if the Council had any specific questions. Councilmember Moser explained that she would like to have further understanding of the purchasing and replacement practices to be able to communicate appropriately to the public, and asked specifically about justification of the new vehicle for the cemetery. Finance Representative DeKorver informed the Council that the purchase would accommodate an additional full-time employee. Councilmember Day asked about the purchase of extended cab trucks. Director Johnson explained the multiple reasons for purchasing extended cab trucks, and noted that the City purchases the best vehicle suited for the job. He acknowledged the higher resell value, storage capacity, and enough room to accommodate a full crew. Councilmember Day asked about the ratio of passenger vehicles to employees. Director Johnson explained that his crews have two vehicles to cover the seven employees including the manager vehicle. Councilmember Tischner asked about the price difference between an extended cab and a crew cab truck. Director Johnson responded that the cost would be less than one thousand dollars. He offered a spec sheet to the Council that covered the retail cost of the vehicle and compared it to the government discount the City would receive to purchase the same vehicle. Director Johnson examined the cost of maintenance associated with the downtime that occurs when vehicles break down. Finance Director Rae offered a short anecdote that demonstrated the cost burden with maintaining older vehicles comparatively to the cost of the newer vehicles. Councilmember Moser clarified the recommended replacements and new purchases for the City. This was confirmed. Interim City Manager Haight reminded the Council that this item could be articulated.

Councilmember Day suggested having a written policy available for the Council to disseminate as necessary. Director Johnson cautioned the Council not to have government pricing be made public. Interim City Manager Haight suggested publishing the base truck price and what the additional package would include to address concerns on the website, and confirmed that the Council would receive a policy. He asked the Council if there were any other concerns.

Mayor Freeman expressed his desire for the Council to have a unified vote on the budget. He offered a brief summary of the issues the Council had addressed. He recognized employees that continue to go beyond their call of duty and wanted to have a mechanism in place to thank those individuals. Councilmember Robinson indicated that he would like to provide appropriate compensation for employees, and requested the alteration be conducted this year. Councilmember Moser indicated that additional overtime for events had been addressed and added into the budget, and shared her concern to not press people into service so they cannot take vacations. She expressed her concern of payouts, and committed to looking into compensation adjustments as deemed necessary. Councilmember Day expressed that he would like to have an honest compensation package for each employee. Councilmember Tischner commented that he would be open to changes after the study had been conducted.

Councilmember Tischner observed the budget item for Christmas Decorations for \$15,000, and asked if the budget would be utilized for new decorations or for repairs. He offered a suggestion that the budget item be reduced. Events Coordinator Bills offered her opinion that the budget item could be reduced to \$5,000 to cover the needed repairs. He requested clarification of the Emergency Management budget item, and requested the removal of the item until rendered justification. Councilmember Moser added that an update of what projects have been completed the last couple of years would be beneficial to the Council. Finance Department Representative DeKorver confirmed. Chief Anjewierden explained that drills for volunteers are funded through that line item. Interim City Manager Haight indicated that an itemized list would be provided to the Council.

Councilmember Tischner questioned the City's responsibility to fund the Unified Police Department cell phones. Chief Anjewierden responded that the allocation of funds enabled direct contact between City Officials and Officers, and acknowledged minimal advantage to the officers. Mayor Freeman asked how many other jurisdictions are funding cell phones for the Officers. Chief Anjewierden responded that Taylorsville is allocating funds. He reviewed the policy and noted that some officers use their phone for personal use and covered the reimbursements to the City dependent upon usage. Councilmember Tischner questioned the possibility of the financial burden to be shifted to the Salt Lake Valley Law Enforcement Service Area (SLVLESA). Chief Anjewierden identified the individuals that receive the benefit from SLVLESA, and added that the phone benefit that Herriman City pays for is to accommodate Patrol Officers that are located within City limits. He explained that the goal is to have a phone in each patrol unit. Councilmember Tischner asked if the end goal would eliminate the paging system. Chief Anjewierden offered the theory of having each officer equipped with a smart phone for utilization and ultimately get rid of the paging system. He added that the elimination of the paging system is a part of their five-year plan. Councilmember Tischner suggested that saving could be supplemented to pay for cell phones. Interim City Manager Haight clarified the option to pay UPD directly, and highlighted the benefit to the City to maintain the contract. Councilmember Tischner expressed his concern that the UPD or SLVLESA should not rely on City funds to extend their budget. Councilmember Robinson questioned the benefit that the UPD would receive for the phones, and communicated that the benefit for the City allows direct communication with the Officers. Councilmember Moser asked how many officers receive the benefit. Chief Anjewierden responded 12 officers. Councilmember Robinson expressed his support on the minimal impact to the budget to accommodate City Officials the option to directly contact Officers in case of an emergency situation. Mayor Freeman asked how often the benefit is utilized. Chief Anjewierden indicated that he spoke to Officers recently and some Officer indicated that they rely completely on the provided phone, and noted that others don't use the phone at all. He relayed the feeling that this service is more for the City Officials than the Officers. Councilmember Tischner expressed his concern of the public

perception of the Officers. Councilmember Robinson communicated his frustration of individuals being disrespectful to the Officers that ensure safety for residents. Councilmember Tischner agreed. Councilmember Robinson indicated that the principle of suggestion that the UPD should be self sufficient for the communities that they are serving. He reiterated the minimal impact benefit is essential in an emergency situation. Councilmember Moser informed Chief Anjewierden that the plan is not a requirement of the City, and any Officer wishing to abandon their plan can do so as they see fit. Chief Anjewierden indicated that some Officers would be removed from the policy and placed on the UPD policy. Mayor Freeman suggested the budget item be included in the budget and address the board at a later date. Councilmember Tischner requested clarification of the budget line item for emergency overtime. Chief Anjewierden explained the purpose of the budget item in case of an emergency. Councilmember Moser expressed the urgency the funding could have in case of an event, and recommended having the cushion available for emergency preparedness.

**D. [9:22:13 PM](#) Discussion pertaining to health insurance renewal – Cheeryl Jeppson, Human Resource Director**

Human Resource Director Cheeryl Jeppson presented the options available for renewal or recommended changes for health insurance. She noted the cost increase to maintain the current health plan, and proposed the higher deductible plan (\$2,000/\$4,000) that would save a significant amount of money. Councilmember Moser suggested going with the recommended arrangement. Director Jeppson explained that the plan would allow employees to maintain their current doctors, and indicated that the cost burden would only affect minimal individuals due to only four-percent of employees that paid out their full deductible for the last couple of years. The Council agreed. Mayor Freeman clarified that the \$3,000 HSA contribution would still be available to the employees. This was verified.

Director Jeppson reviewed the Dental insurance quote from PEHP, and noted the contracted increase for dental insurance. Recommendation would be to change carriers to Dental Select, and observed the vision plan is currently with this provider. Councilmember Moser confirmed the dental provider change, and asked if the employees would be comfortable with the alteration. Director Jeppson responded that she didn't anticipate too many concerns with changing dental providers. Councilmember Moser expressed her discontent with Dental Select, and suggested to maintain the contract with PEHP due to the cost savings incurred with the health insurance premium. Mayor Freeman observed the dollar value increase. The Council consensus was to maintain the plan with PEHP. Director Jeppson explained that vision quotes would have no impact to the City, and added that the short term disability plan notated a decrease in premium. Mayor Freeman thanked Director Jeppson for the report.

**2. MAYOR AND COUNCIL COMMENTS**

There were no comments offered.

**3. [9:32:13 PM](#) ADJOURNMENT**

COUNCILMEMBER TISCHNER MOVED TO ADJOURN THE CITY COUNCIL WORK MEETING. COUNCILMEMBER MOSER SECONDED THE MOTION, AND ALL VOTED AYE.

**4. [9:32:37 PM](#) CLOSED SESSION**

**A. The Herriman City Council may convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.**

CRAIG TISCHNER MOVED TO ADJOURN THE CITY COUNCIL MEETING AND CONVENE IN A CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, AS PROVIDED BY UTAH CODE

ANNOTATED §52-4-205. COUNCILMEMBER MOSER SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye
The motion passed unanimously.	

*This document constitutes the official minutes for the  
Herriman City Council Meeting held on Thursday, May 22, 2014*

*I, Jackie Nostrom, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Herriman City, of Salt Lake County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Thursday, May 22, 2014.*

  
\_\_\_\_\_  
Jackie Nostrom, City Recorder



## Changes to 6/30/15 Tentative Budget

General Fund	Increases	Decreases	
10-47-340 - Contracted HR Services	\$60,000		for compensation study
10-44-300 - Nongovernmental contributions	\$500		for 4-H Jr. livestock
10-60-054 - School Zone Expenses	\$40,000		signage/crosswalks for Blackridge Elm
10-67-001 - Events - Salary/Wages	\$6,749		increased hours for current employee-adds 5 hours/week
10-67-002 - Events - Payroll Burden	\$19,949		increase in benefits for employee
10-67-033 - Equipment Purchase	\$3,000		purchase of tools, flags, drapes, etc.
10-68-132 - Youth Council	\$1,000		not shown in original budget
10-68-135 - Healthy Herriman	\$3,000		not shown in original budget
10-55-015 - Travel/Accommodations	\$1,200		travel adjustment for laserfiche training
10-55-466 - C/O - Equipment		-\$49,700	removed security camera equipment
10-90-200 - Transfer to Capital Proj	\$825,000		to cover \$500,000 slurry seal & \$750,000 for 5600 West
10-39-120 - Use of Fund Balance	\$658,379		to cover revenue shortage due to transfer to capital projects. At 5/31/14 fund balance is 14%. This would reduce the fund balance by approximately 6%.
<b>Water Fund</b>			
51-37-100 - Water Sales		-\$71,252	revenue reduced to balance budget
51-81-001 - Salaries & Wages		-\$48,422	reduced maintenance wages for budgeted secondary wages
51-81-002 - Payroll Burden		-\$25,180	reduced maintenance burden for budgeted secondary burden
<b>Capital Projects</b>			
40-36-103 - Corridor Preservation Revenue	\$250,000		revenue: appropriation of \$250,000 from Corridor Preservation Funds
40-36-050 - Tranfer from General Fund	\$825,000		revenue: from General Fund to cover capital projects
40-47-361 - Traffic signals	\$160,000		carried over from 6/30/14 to cover signal at 6000 W & 13400 S
40-47-521 - Crack seal/Chip seal/Slurry Seal	\$500,000		carried over from 6/30/14
40-47-534 - 5600 West	\$750,000		to complete 5600 West from Herriman Prkwy to Main Street
40-47-541 - 13200 South	\$250,000		to complete 5600 West from Herriman Prkwy to Main Street
40-47-554 - Engineering - Midas Annexation	\$115,000		carried over from 6/30/14 to cover geotechnical/surveying
40-47-572 - 7530 West Improvements	\$300,000		carried over from 6/30/14 for improvements
40-47-572 - 7530 West Improvements	-\$20,000		revenue received as "free in lieu of" towards 7530 West Improvements

**Notes:**

1. SLR - We will sign a contract in January of 2015 for the SLR road in the amount of \$1,500,000. The general fund and road impact fee revenue projections do not appear sufficient to cover the cost of this project. Other funding options will likely need to be considered.
2. Blackridge - Staff recommends that the remaining areas needing landscaping at Blackridge (to the South) be finished as additional parking. This project is NOT included in the 6/30/15 budget. The City is currently working on a design to expand the parking area. Once the design is complete, City staff will be presenting this option to the City Council for a budget amendment.
3. Additional funding opportunities from Corridor Preservation funds, etc. will handle budget amendments.
4. The City is currently working on a \$17,000,000 Special Assessment Area for new water infrastructure.

## Morale Builders Discussion

06/05/2014

1. Lagoon Day (2014-2015 budget impact of \$20,000, for employees, City Council, Planning Commission, UFA, UPD, and Crossing Guards, and family members).

2011 attendance, 79% of employees

2012 attendance, 86% of employees

2013 attendance, 80% of employees

2. Annual Awards Dinner (2014 – 2015 budget impact of \$10,975, for employees and significant other, City Council, Planning Commission, UFA, UPD, and Crossing Guards).

2012 attendance, 65% of employees

2013 attendance, 64% of employees

2014 attendance, 66% of employees

### Suggested alternatives (See attached information)

\*Buy out the Megaplex Theater for a new release, and give each employee vouchers for popcorn and a drink. Announce the Years of Service Awards at the Theater, and provide a PPP of employees instead of previews, prior to the movie. (Weekend price for 161 – 281 seats is \$250 plus \$2,880, total \$3,130 for the Theater, and include Mary Poppins catered concessions (\$5.50 for popcorn and bottled soda or water, total \$1,540), OR Candy Man catered concessions (\$9.25 for popcorn, bottled soda or water, and theater candy, total \$2,599.25). Total with Theater and Mary Poppins, 281 seats, is \$4,670  
Total with Theater for Candy Man, 281 seats, is \$5,729.25.

\* Meet at The Loveland Living Planet Aquarium for Awards Party. The Aquarium offers \$2 off general admission for groups of 20 or more. Regular tickets cost \$15.95 for adults, with the discount it is \$13.95 for admission. IMAX Theater and a banquet room is an additional amount. Admission only for 161 to 281 is \$2,245.95 to \$3,919.95. Banquet Room rental is \$2,200 and comes with 200 free tickets. Food must be catered by the Aquarium.

\*Allow Departments to have the Awards Dinner for their own departments and honor the UPD and UFA separately.

\*Monthly or quarterly recognition at a Luncheon or Quarterly Staff Meeting. Give a monthly award and implement Peer to Peer Recognition and recognize staff based on specific results and behaviors, and share recognition stories. Tie recognition to Herriman values and goals. See the Psychology of Recognition below from Forbes on Recognition:

## The Psychology of Recognition

In Maslow's hierarchy of needs, two of the most valuable psychological needs we have as human beings are the need to be appreciated and the need to "belong." These needs are met through peer-to-peer thanks and recognition. Look at the hierarchy below: you can see the compensation and benefits support a fundamental need, but recognition and career advancement support our higher-level psychological needs.

<http://www.forbes.com/sites/joshbersin/2012/06/13/new-research-unlocks-the-secret-of-employee-recognition/>

3. Clothing & Boot Allowance (34 Field Employees X \$420 and 8 Field Employees X \$380, budget impact, \$17,320, see attached 2014 – 2015 Annual Clothing Allowances).
4. Free Family Tickets for Events when employee volunteers or works for a Herriman Event.
5. Gift Cards for Birthdays (100 employees X \$20, budget impact of \$2,000).
6. Birthday Luncheons (80 employees annually X \$75, budget impact of \$6,000).
7. Gift Cards for Thanksgiving (2013 total of 160 X \$15, included employees, CC, PC, UFA, UPD, budget impact of \$2,400).
8. Gift Cards for Christmas (2013 total of 100 X \$50, included employees, CC, PC, budget impact of \$5,000).
9. Flowers or Gift Cards (\$40 each, approximately two per month, budget impact, \$960).
10. Mayor Money (\$10 value for going above and beyond the call of duty, budget impact of \$4,000). See attached policy.
11. Computer Purchasing Policy (14 employees currently have contracts. Contract is \$1,800 for 18 months, NO budget impact because it is paid completely back by employees. A \$75 finance fee is assessed to the employee if the purchase is over \$1,200, if under \$1,200 a \$50 finance fee is assessed). See attached Computer Purchase Plan.
12. Continuing Education (80% up to \$4,000, 10 employees X \$4,000, budget impact of \$40,000). Reimbursements for the 2013 – 2014 budget year were given to: 1 manager, 1 Technician I, 1 Technician II, and 1 Technician III/Lead, 1 City Manager, \$14,868 Year to Date Actual. See statement below from Salary.com on Tuition Reimbursement:

“One of the most important and generous benefits a company can offer is tuition reimbursement, a contractual arrangement between employer and employee that outlines specific terms under which the employer may pay for the employee's continuing education. Today, tuition reimbursement benefits are also called tuition

assistance, and vary greatly from company to company... Most companies say reimbursable coursework has to be 'work-related,' but definitions of 'work-related' vary. For example, some companies pay only for classes related to the job an employee is doing now, while others pay for classes that develop professional skills such as management that help employees grow into new positions. Companies that are truly concerned with career development will pay for future-oriented education."

<http://www.salary.com/tuition-reimbursement/>

13. Safety Coins (estimate \$1,000 in Safety Committee). Given for Safety on the Job.

Proactive Safety measures currently in Herriman:

- Safety Coins
- Random drug and alcohol testing for CDL drivers
- Post-accident drug and alcohol testing
- Unannounced inspections
- Safety section on the Employee Performance Evaluations
- Safety Committee Meetings
- Incident Review for near misses, Workers Compensation Claims, and accidents
- Safety Cone required when a vehicle is parked, requires walk-around inspection
- PPE (Personal Protective Equipment)
- Annual and incidental training
- Employees are rewarded for a year without a chargeable incident with the Safety Day

14. Safety Day Off (35 total days earned in 2014). No budget impact, rather a productivity impact. See statement below from OSHA on Safety and Health Programs:

"Businesses spend \$170 billion a year on costs associated with occupational injuries and illnesses -- expenditures that come straight out of company profits. But workplaces that establish safety and health management systems can reduce their injury and illness costs by 20 to 40 percent. In today's business environment, these costs can be the difference between operating in the black and running in the red. Safe workplaces provide the consistency and reliability needed to build a community and grow a business. Workplaces with active safety and health leadership have fewer injuries, are often rated "better places to work," and have more satisfied, more productive employees. These employees return to work more quickly after an injury or illness and produce higher-quality products and services."

<https://www.osha.gov/Publications/safety-health-addvalue.html>

15. Wellness Day Off (12 days earned in 2013). No budget impact, rather a productivity impact.
16. Exercise Release Time (1/2 hour off per day to exercise) 37 employees have signed and are approved for Exercise Release Time, 35% Office Staff, 65% Field Staff. No budget impact, rather a productivity impact. This program began in 2008. Please see the Benefits that were researched and attached to the program below:

**BENEFITS:** According to the Utah state sponsored program, "A Healthier You", almost 50% of Utah adults get insufficient physical activity. About 17% of Utah adults report no leisure time physical activity. Most research reports a return of \$3 - \$8 for every \$1 spent for wellness programs. A recent BYU study stated there was a \$16 return for every \$1 spent.

Regular exercise promotes weight control, stronger muscles, stronger bones, less stress, improved mood, fewer colds, more brainpower reported by *WebMD; Dr. John M. Goldenring*. Exercise may also reduce the risk of breast cancer and colon cancer, as well as benefit those who suffer from depression.

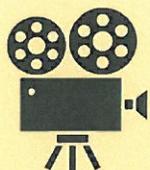
17. Rec. Center Membership (\$100 X 40 employees including PC, budget impact of \$4,000) Please see statement below from *Workforce.com* on Employer Data Quantifies the Value of Wellness Programs:

"We also found that people who were physically active more than twice a week had costs \$500 to \$600 less than those who were not physically active. You have to do sophisticated analysis to understand all the reasons for that. But the patterns are there."

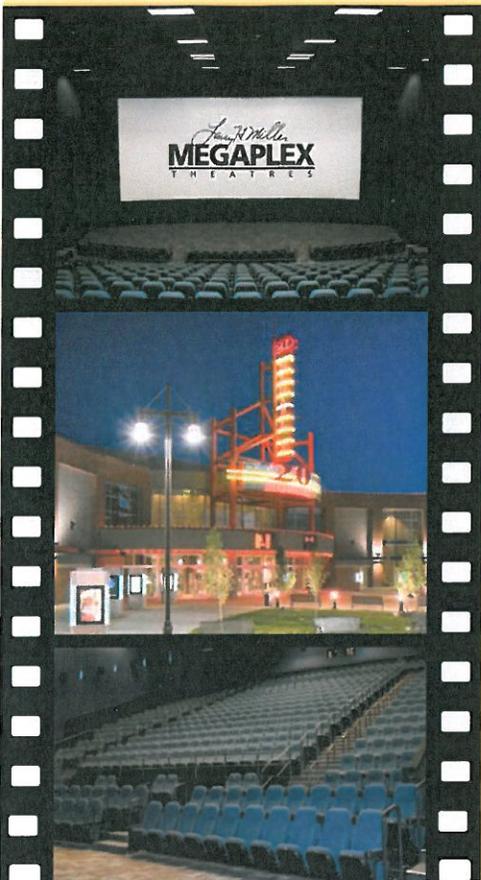
A review of 56 published studies of work-site health promotion programs by the Washington-based [Partnership for Prevention](#) found they produced an average savings-to-cost ratio of \$5.81 to \$1. The programs also reduced annual health costs by an average of 26 percent, reduced absenteeism by 27 percent, and reduced workers compensation and disability claim costs by 32 percent."

What you find is a very comprehensive holistic approach to health and productivity management will usually be cost neutral in year one," says Shelly Wolff, national leader for health and productivity at Watson Wyatt Worldwide in Stamford, Connecticut. "Year two is when you start seeing return on investment, and by the time you get to three years, things really start kicking in and you really do see ROI," she says, adding that longer-term studies have found the gains continue for at least seven years.

<http://www.workforce.com/articles/employer-data-quantifies-the-value-of-wellness-programs>



# MOVIE SCREENINGS



Enjoy the best that Hollywood has to offer with a theatre filled with your clients, employees and special guests. Megaplex Theatres offers a variety of sizes and presentation capabilities in our state of the art auditoriums.

## PRIVATE SCREENING RATES

Size	Seats	Auditorium #'s	Projector	Matinee	Evening
Small	161	7 & 14	Digital	\$1,248	\$1,650
Small	237	1, 2, 4, *5, *6, 19	Digital	\$1,837	\$2,429
Small	243	15, 16, 17, 20	Digital	\$1,883	\$2,491
Small	255	3 & 18	Digital	\$1,976	\$2,614
Medium	281	8*	3D FILMS ONLY	\$2,178	\$2,880
Medium	335	9 & 12	Digital	\$2,596	\$3,434
Large	583	10	Digital	\$4,518	\$5,976
Large	553	IMAX Theatre	IMAX	\$5,668	\$7,051
Large	535	IMAX Theatre 3D	IMAX 3D	\$6,554	\$7,891

### Private Screening Includes:

- Advanced auditorium reservations with venue coordination
- Map of auditorium with organized entry tickets (Seat & Row #'s)
- Option to take off any pre-show advertising on the screen
- Option to remove trailers for additional time for announcements
- Event Representative on-site for management of your screening

### What if I only have 50 people coming?

We offer coordination services for group seating in public and early morning showings. Often group tickets can be combined with a private party held in our banquet rooms for pre-movie announcements.

### Opening Weekend Requirements:

To secure a prime show time after 4:00 PM on opening weekend we require a minimum purchase of catering or concession gift cards (see below).

- 161-281 seats: **\$250** + Private Screening Rate
- 335 seats: **\$350** + Private Screening Rate
- 533-583 seats: **\$500** + Private Screening Rate

Private Screenings can be booked based on availability. Rates are based on the actual number of seats in the auditorium, not the number of seats used. Private Screening Rates includes a \$1.00 per ticket special event fee.

\*3D Capable - additional charges for 3D, DBOX & IMAX movies

## ENHANCE YOUR EXPERIENCE!

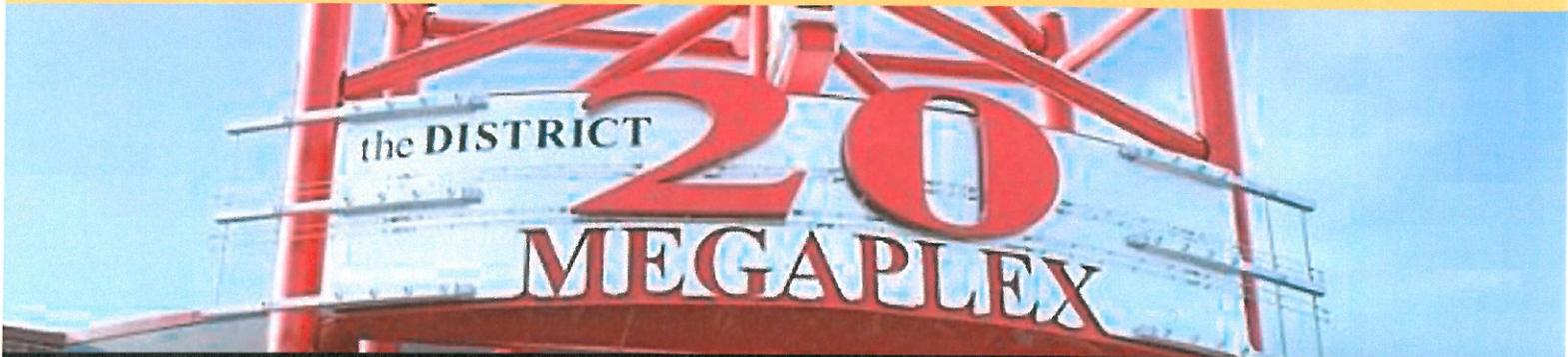
Add a short presentation for a warm welcome prior to your private screening. Select a silver or gold package and make the most of a captive audience.

**SILVER** .....\$125  
 Microphone, Check-In Table, Branded Directional Signs  
 Add Logo & Music - \$225 total

**GOLD** .....\$125  
 Microphone, Check-In Table, Branded Directional Signs,  
 Computer or DVD Presentation (15 min) - \$275 plus tax



# CONCESSIONS PACKAGES



## What's a movie without POPCORN?

### Catered Concessions

You show up to greet your guests and we'll do the rest! All catered concessions are setup outside of your private auditorium with an attendant. Your guests will be able to make their selections as they enter.

**Mary Poppins.....\$5.50**

Megaplex Fresh Boxed Popcorn  
Bottled 22oz Sodas and Dasani Water

**Candy Man.....\$9.25**

Megaplex Fresh Boxed Popcorn  
Bottled 22oz Sodas and Dasani Water  
Assortment of Theatre Sized Candy

**Cotton Candy .....\$3.50**

**Minute Maid Frozen Lemonade.....\$3.50**

**Individually Wrapped Jumbo Cookies.....\$2.25**

**Large Tub of Popcorn.....\$6.75**

*Anything you love at the concessions stand, we can cater!  
All caterings are subject to a 20% Service Fee & Sales Tax*

### Can't decide?

Try our Megaplex Theatre Gift Cards. They can be loaded in any amount so that your guests may choose from our many concessions and food court items.



### Suggested Amounts:

- \$3.75 - Theatre Candy
- \$10.00 - Lunch or Dinner
- \$15.25 - Mega Deal
- \$20.00 - Family Treats





# CATERING OPTIONS

Megaplex Theatres is pleased to offer you a list of our preferred caterers. They can provide everything from an easy Drop and Dine to Full Catering Services. From a continental breakfast or casual lunch to a delicious steak dinner, we can easily find a caterer to please your budget and your palate. Contact your Events Manager for full menus and to collaborate on your selections.

## CASUAL DROP and DINE SERVICES



Pricing Ranges from \$7 to \$12

## FULL SERVICE CATERING



Pricing Ranges from \$10 to \$40

## SPECIALTY OPTIONS

*Upon Request Only*



## ICE CREAM



# BLOCKBUSTER

## MOVIES 2014 - 2015



### 2014

<b>May 2</b>	The Amazing Spiderman 2 {2D/3D & IMAX}
<b>May 16</b>	Godzilla & Million Dollar Arm
<b>May 23</b>	X-Men: Days of Future Past
<b>May 30</b>	Maleficent {2D & 3D}
<b>June 6</b>	Edge of Tomorrow {2D & 3D} & The Fault in Our Stars
<b>June 13</b>	How to Train Your Dragon 2 {2D/3D & IMAX}
<b>June 27</b>	Transformers: Age of Extinction {2D & IMAX}
<b>July 11</b>	Dawn of the Planet of the Apes
<b>July 18</b>	Jupiter Ascending {2D/3D & IMAX}
<b>June 18</b>	Planes 2: Fire and Rescue {2D/3D}
<b>August 1</b>	Guardians of the Galaxy {2D/3D & IMAX}
<b>August 8</b>	Teenage Mutant Ninja Turtles
<b>September 19</b>	The Maze Runner
<b>November 7</b>	Disney's Big Hero 6
<b>November 7</b>	Interstellar {2D & IMAX}
<b>November 21</b>	Hunger Games: Mockingjay Part 1
<b>December 12</b>	Exodus: Gods and Kings
<b>December 12</b>	Paddington
<b>December 17</b>	The Hobbit: There and Back Again {2D/3D & IMAX}
<b>December 19</b>	Annie & Night at the Museum 3
<b>December 25</b>	Into the Woods & Unbroken

### 2015

<b>December</b>	Star Wars: Episode VII	<b>November</b>	James Bond 24
<b>June</b>	Fantastic Four	<b>August</b>	The Bourne Identity 5
<b>May</b>	The Avengers: Age of Ultron	<b>Christmas</b>	Mission Impossible V
<b>June</b>	Jurassic World	<b>March</b>	Cinderella
<b>July</b>	Terminator: Genesis	<b>February</b>	Fifty Shades of Grey
<b>July</b>	Despicable Me: Minions	<b>October</b>	The Jungle Book



**Mindy Anna Kleman**  
Event Manager  
mkleman@megaplextheatres.com  
801.304.4052



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### Loveland Living Planet Aquarium

Imagine your wedding or corporate event among the vibrant marine life, including colorful tropical fish, stingrays, sharks, penguins and river otters, and the tropical rain forest gallery at the new Loveland Living Planet Aquarium. The new Loveland Living Planet Aquarium is a premiere attraction and event venue for the Intermountain West to enjoy.

The 136,000 square-foot aquarium includes banquet facilities for as many as 450 seated wedding and corporate event guests, as well as gallery space for formal and informal catered events.

12033 S Lone Peak Parkway  
Draper UT 84020

**For event and catering information, contact:**

Megan Rhoads  
[801.784.0667](tel:801.784.0667)  
[utahsales@lancercatering.com](mailto:utahsales@lancercatering.com)

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## Herriman Annual Clothing Allowance 2014-15

*Annual Clothing for Events, Facilities, Parks, Streets, and Water Department (\$420 per year - \$160 in the Spring, and \$260 in the Fall). New hires are allowed an additional \$120.\**

1- Boots	\$100.00	2- Coats per Dept.	\$180.00
4- Shirts	\$120.00	3- Coveralls per Dept	\$270.00
6- Pants	\$200.00	40- Hats per Dept	\$600.00
Per employee	\$420.00	Additional per Department	\$1050.00

*Or equivalent in tactical shirts, hoodies, pants, or regular shirts.*

*Annual Clothing for Building, Engineering, and IT Department (\$380.00 per year - \$140 in the Spring and \$240 in the Fall). New hires are allowed an additional \$120.\**

1- Boots	\$100.00	2- Coats per Dept.	\$180.00
4- Shirts	\$120.00	3- Coveralls per Dept	\$270.00
4- Pants	\$160.00	40- Hats per Dept	\$600.00
Per employee	\$380.00	Additional per Department	\$1050.00

*Or equivalent in tactical shirts, hoodies, pants, or regular shirts*

*\*New Hires - Are allowed \$120.00 more the first year for extra shirts and pants.*

8 shirts per year, 4 spring, 4 fall

6 pants per year, 4 spring, 4 fall

1 pair of boots in fall

1 coat in fall

3/4/2014

## INCENTIVE REWARD POLICY

---

### 1. GENERAL POLICY

- A. It is the policy of Herriman City to give Incentive Rewards to employees for extraordinary efforts of work performed above and beyond the call of regular work duties and responsibilities.
- B. The Incentive Rewards are in-office currency. Currently the Incentive Rewards are called Mayor Money.

### 2. VALUE OF INCENTIVE REWARDS

- A. Mayor Money has no monetary value outside of the Herriman City offices.
- B. Mayor Money has the value of \$10 in the Herriman City Offices and can be redeemed for items in the HR Office for the value of \$10, i.e., movie tickets, duffle bags, Herriman clothing, or gift cards to any number of restaurants, sportsman stores, or home repair stores, etc.

### 3. ELIGIBILITY FOR INCENTIVE REWARDS

- A. The following employees and contracted service members are eligible for Incentive Rewards.
  - 1. Full-time employees
  - 2. Part-time employees
  - 3. Seasonal employees
  - 4. Temporary employees
  - 5. Interns
  - 6. Planning Commission
  - 7. UPD
  - 8. UFA
  - 9. Volunteers
  - 10. Animal Control
  - 11. Directors (to be approved by City Manager)

### 4. NOMINATION OF EMPLOYEES FOR INCENTIVE REWARDS

- A. Any employee can nominate another employee for Mayor Money by giving their Manager or Director the following information:
    - 1. Name of employee being nominated
    - 2. Reason for nomination indicating what kind of extraordinary effort was accomplished
    - 3. Who nominated the employee for the Incentive Reward
    - 4. How many Incentive Rewards employee is to receive with a limit of two (2)
  - B. City Manager, Department Managers, Department Directors have the discretion to make the determination if the Incentive Reward is warranted based on information provided by employee who made the nomination.
- Updated January 2014



## **Computer Purchase Plan for Employees of Herriman City** **Program Guidelines**

**PURPOSE:** The purpose of this program is to provide an additional benefit to eligible employees of Herriman City to purchase a computer system. The program will increase exposure and experience with current technologies to individuals and their families and increase capacity for the performance of duty and responsibility in many, if not all, work related assignments.

**ELIGIBILITY:** Full-time employees who have at least six months of service with the City and Council

### **LOAN:**

#### Terms and Conditions:

- Interest-free loan.
- A one-time service fee will be assessed to all participants. Purchase amounts of \$1,200 or less will be assessed \$50. Purchase amounts in excess of \$1,200 will be assessed \$75.
- Term of the loan not to exceed 24 months.
- \$1,800 maximum loan amount (including sales tax) per computer purchase request.
- Upon repayment of the loan, the eligible employee may reapply.
- The City IT Department will establish and maintain minimum specifications for equipment purchased under this program. The equipment purchased will be from vendors selected by the City. Exceptions will not be made; please do not request such exceptions.
- Purchases will be made in the name of the employee and the equipment will be owned, operated, and maintained by the employee.

#### Repayment of Loan:

- ONLY through payroll deduction. Note: deductions are taken over 26-pay periods per year with a maximum repayment schedule of 2 years or over the duration of appointment if less than 2 years.
- If employee leaves his or her employment of the City within the loan period, full payment of the remaining balance is due prior to his/her resignation/termination. Arrangements for repayment may be arranged with finance.

### **PROCEDURE:**

- Contact the Human Resource office for required Computer Eligibility Form and to receive the Computer Loan Agreement and procedural guidelines.
- Contact Director of IT for purchasing assistance (optional).
- IT Department will order computer and notify employee when computer is available.
- Upon receipt of the completed Computer Eligibility Form, Computer Loan Agreement and the invoice the Director of Finance will approve delivery of the product, issue the reimbursement check and initiate loan repayment.

**Herriman City is not responsible for computer maintenance, supplies or insurance**



## **COMPUTER ELIGIBILITY FORM**

### **HUMAN RESOURCES:**

I hereby authorize that \_\_\_\_\_ is a full-time employee and has been for at least 6 months or more. This employee is eligible for a \_\_\_\_\_ month  bi-weekly payment schedule.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Human Resource Representative

### **FINANCE OFFICE:**

The term of the loan is as follows:

Bi-weekly payment amount: \$ \_\_\_\_\_

Begin date: \_\_\_\_\_ End date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Director of Financial Services



## COMPUTER LOAN AGREEMENT FOR HERRIMAN CITY

\_\_\_\_\_ (the "Employee") has purchased, or will purchase, a computer and certain accessories as described in the attached invoice (the "Computer"). Employee has borrowed from Herriman City on an interest-free basis the amount of \$\_\_\_\_\_ (not to exceed \$1,800.00) (the "Debt") to apply toward the purchase price of the Computer.

Employee agrees to repay the full amount of \$\_\_\_\_\_ upon the following terms and conditions:

1. Payroll deduction: Herriman City is authorized to deduct equal installments of \$\_\_\_\_\_ from each paycheck for the next \_\_\_\_\_ pay periods (not exceed 52 pay periods) until the loan is repaid in full.
2. The Employee agrees to pay a one-time service fee that will be assessed to all participants. Purchase amounts of \$1,200 or less will be assessed \$50. Purchase amounts in excess of \$1,200 will be assessed \$75.
3. Term of the loan not to exceed 24 months.
4. Employee represents that the expenses covered were solely for the use of the Employee and/or immediate family members.
5. Employee agrees to maintain ownership of the computer and to be responsible for maintenance, repairs and insurance.
6. In the event that (i) the Employee leaves, resigns or is terminated or (ii) breaches any provision of this Agreement, the remaining unpaid balance of the loan will be due and payable in full. The Mayor/City Manager must approve exceptions.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

Dated: \_\_\_\_\_

\_\_\_\_\_  
Director of Financial Services

entitlement to Medicare benefits, or when a child ceases to be eligible for coverage as a dependent under the terms of the plan, subject to current state and federal law.

4. STATE AND FEDERAL UNEMPLOYMENT. All employees whether regular, part time, or temporary are covered by the benefits of State and Federal Unemployment.



5. CONTINUING EDUCATION. Employees are encouraged to obtain continuing education through attendance at job-related seminars or continuing education. Requests for attendance must be approved in advance by the employee's supervisor.

A. Required by Herriman. When Herriman requires an employee to attend any education or training course, conference, seminar, or certification course, Herriman will provide the necessary time off with pay and will reimburse the employee for all associated costs including tuition or registration fees, authorized travel, meals, and lodging.

B. Encouraged by Herriman. Employees are encouraged to further their education and pursue a bachelor's or master's degree that will enhance their job performance with Herriman. Subject to an approved budget line item(s) and employment for at least one year and upon advance approval of the employee's supervisor, and City Manager and upon successful completion of relevant training courses, employees shall be reimbursed for 80% of unreimbursed tuition (*i.e.*, G.I. Bill or Pell Grants) not to exceed \$4,000 per fiscal year upon presentation of proper receipts. Proof of successful completion will include one of the following:

(1) A certificate indicating successful course completion from an accredited university.

(2) A grade point average of 2.4 or higher on a 4.0 (A, B, C, D) scale.

(3) A grade pass on a pass/fail grading system.

C. Employees who are reimbursed for tuition must continue to work for Herriman after their education is complete based on the amount of reimbursement paid and the years of credit they receive on a one-for-one basis. For example, for one year of college credit obtained by an employee for which reimbursement has been paid pursuant to continuing education program, one year of employment is required. If the employee leaves employment during the required employment period, an amount of reimbursement will be calculated, and the employee will be required to pay Herriman such amount.

D. An exception to the repayment requirement may be granted by the City Manager.

6. RETIREMENT SYSTEM. Additional details are available from Human Resources.



## HERRIMAN CITY EXERCISE RELEASE TIME PROGRAM

**INTENT:** Exercise activities can be a significant factor in preventing disease and improving overall health. Some studies document that increased energy generated by regular exercise increases employee productivity. Research also shows that employees who exercise regularly have fewer sick days (5 a year), but also return to work much sooner.

**PURPOSE:** The Exercise Release Time Program is to encourage physical activity at a convenient time for the city and the employee. Both Salt Lake County and Murray City have release time programs. BYU, Davis County, Murray City, Provo City, Salt Lake County, Summit County, Utah County, Price City, among many others, have received state awards for their wellness programs.

**BENEFITS:** According to the Utah state sponsored program, "A Healthier You", almost 50% of Utah adults get insufficient physical activity. About 17% of Utah adults report no leisure time physical activity. Most research reports a return of \$3 - \$8 for every \$1 spent for wellness programs. A recent BYU study stated there was a \$16 return for every \$1 spent.

Regular exercise promotes weight control, stronger muscles, stronger bones, less stress, improved mood, fewer colds, more brainpower reported by *WebMD; Dr. John M. Goldenring*. Exercise may also reduce the risk of breast cancer and colon cancer, as well as benefit those who suffer from depression.

**PROPOSAL:** With the written approval of the Department Director and Manager, employees who wish to exercise during the work day may be granted thirty (30) minutes per day as "Exercise Release Time." See attachment #1 -**Employee Request for Release Time**.

- The time for this activity shall be determined by agreement between the employee and his/her immediate supervisor with concurrence from the Department Director so as not to interfere with normal work requirements.
- Managers are encouraged, where possible, to schedule working hours such that any employee who wishes to participate in an exercise program may do so.
- Exercise Release Time Program is available to regular full-time employees after new-hire probationary period (six months) is over.
- If it is discovered that an employee is violating the intent of this program and not engaged in the activities agreed upon in the **Employee Request for Exercise Release Time Form**, they will be disciplined according to the following schedule. First offense: probation from exercise program for three (3) months. Second offense: probation from exercise program for six (6) months. Third offense: employee is not allowed to participate in exercise release time program any longer.

Successful health promotion programs include a mix of opportunities provided to the individuals participating. They also create a supportive culture and environment to encourage improvement in health and wellness behaviors.



**HERRIMAN CITY  
EMPLOYEE REQUEST FOR EXERCISE RELEASE TIME**

NAME: \_\_\_\_\_

In accordance with Herriman City's Exercise Release Time Program, I request permission to participate in the following exercise program:

Exercise Activity/ies: \_\_\_\_\_

Location/s: \_\_\_\_\_

**Proposed Time Schedule**

	Monday	Tuesday	Wednesday	Thursday	Friday
Times:					

The release time cannot be accumulated and is forfeited for that day if not used. All terms of the Herriman City Exercise Release Time will be followed.

<b>Employee Signature</b>	<b>Date</b>
<b>Manager Signature</b>	<b>Date</b>
<b>Department Director Signature</b>	<b>Date</b>

- This program is available to regular full-time employees after completion of the new-hire probationary period.
- Approval is an endorsement of program intent and does not warrant or guarantee freedom from accident or injury.
- Herriman City recommends that all participants consult with their doctor before beginning an exercise program.
- The privilege can be suspended or revoked if a violation is discovered, or if circumstances during a work day prevent participation.



## CITY COUNCIL AGENDA

**Thursday, June 12, 2014**  
**Amended Tuesday, June 10, 2014 @ 8:00 AM**  
**Awaiting Formal Approval**

The following are the minutes of the City Council Meeting of the Herriman City Council. The meeting was held on **Thursday, June 12, 2014 at 5:00 p.m.** in the Herriman City Community Center Council Chambers, 13011 South Pioneer Street (6000 West), Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the Community Center, on the City's website, and delivered to members of the Council, media, and interested citizens.

<b><u>Attendance:</u></b>	Mayor Carmen Freeman
<b><u>Council Members Present:</u></b>	Mike Day, Craig B. Tischner and Coralee Wessman-Moser
<b><u>Staff Present:</u></b>	Gordon M. Haight II, Interim City Manager Tami Moody, Interim Assistant City Manager/PIO Jackie Nostrom, City Recorder John Brems, City Attorney Shauna DeKorver, Finance Department Representative Blake Thomas, City Engineer Wade Sharp, Parks Manager Justun Edwards, Water Director Danie Bills, Events Coordinator Dwayne Anjewierden, Chief of Police Cathryn Nelson, Building Official
<b><u>Excused:</u></b>	Councilmember Matt Robinson

### **5:00 PM - WORK MEETING:** *(Front Conference Room)*

#### **5:06:33 PM** COUNCIL BUSINESS

Mayor Freeman called the meeting to order.

- 1. Review of this evening's agenda**
- 2. Administrative Reports**

A. **5:06:33 PM** Discussion regarding the Special Assessment Area – Justun Edwards, Water Director

Water Director Justun Edwards presented a cost breakdown of the infrastructure components that the Special Assessment Area would fund. He indicated that the project would have a bid opening on June 17<sup>th</sup> for construction. Director Edwards oriented the Council of the service area the new culinary and secondary water pump stations would accommodate, and added that the capacity of the tanks could ultimately extend the designated coverage area. He offered an explanation for some property owner's that would

not be charged the assessments, and commented that as development progresses that property owners could have the levy reimbursed. Director Edwards disclosed that the intent resolution would be presented to the Council at the next meeting for consideration.

5:14:28 PM *Councilmember Mike Day arrived*

Mayor Freeman questioned the privately owned properties role in the assessment area. Director Edwards responded that those properties would help fund the project, and reiterated that they could potentially be reimbursed as development emerges. Mayor Freeman asked for clarification that the Special Assessment Area would fund the entire project. Interim City Manager Gordon Haight explained the process of the assessments and that the annual charges would not fund the complete obligation. City Attorney John Brems added that liens would be placed on properties that would cover the entire project.

**B. 5:16:50 PM Discussion pertaining to the Water Revenue Bond Anticipation Notes – Justun Edwards, Water Director**

Water Director Justun Edwards indicated that the closing of the revenue bond anticipation notes will be held on July 8<sup>th</sup> in order for construction to commence. He explained the anticipation of the Special Assessment Area will cover the debt obligation for the bond anticipation notes, and observed the time frame commitment. City Attorney John Brems outlined the risk involved to the City in the event that the assessment area will not be approved. Councilmember Moser asked if preliminary discussions had been conducted with property owners. Interim City Manager Haight disclosed the property owners that had been approached. Water Director Edwards interjected that historically protests have not been witnessed. Councilmember Tischner questioned the final approval and acceptance time period. Finance Department Representative Shauna DeKorver responded that it would be a six to eight month timeframe.

Water Director Edwards addressed the email concern regarding the Rosecrest Village PUD utilities. He offered an explanation that the developer had requested to alter the approved subdivision layout after the installation of the infrastructure. He oriented the Council of the layout of the water and sewer lines in respect to the recent request, and observed the existing infrastructure location in a common area abutting homes that is part of a Home Owner's Association (HOA). Director Edwards indicated that generally homes would have a meter in the park strip in front of the home, and acknowledged the exception. He indicated that the HOA had been required to maintain the water system past the main master meter, and offered a worst case scenario of a water leak ensued. The equipment would have to be driven across private property to facilitate repairs. Mayor Freeman expressed his concern of the City being liable for property damage. Director Edwards relayed that an insurance policy proposal was communicated to the developer, and noted the response from the developer indicated that the suggestion would not be in their best interest. They countered an alternative proposal suggesting that a small drain line could be installed that would make an instigated leak visible.

Director Edwards informed the Council of the initial request of the City would be to relocate the lines. Councilmember Moser requested confirmation of the developer's commitment that was rendered in a Planning Commission meeting. City Engineer Blake Thomas expressed his opinion that an arrangement had been established. Councilmember Moser offered a recommendation that a new water line be installed and decommission the old line. Interim City Manager Haight explained the additional work required to install water laterals to the rear of each home. Councilmember Day suggested that the developer present a proposal for approval. Engineer Thomas disclosed that their original proposal would be sufficient. Councilmember Moser expressed her concern that with the approval of the alternative plan the Sewer District wouldn't accept responsibility for the line, and that burden would be placed on the HOA. Interim City Manager Haight indicated that the Sewer

District would not abandon the service. Engineer Thomas added that a five year agreement is in place for the district to maintain the line. Councilmember Moser questioned the possibility that the agreement could revert. Interim City Manager Haight indicated that the option would be addressed.

Mayor Freeman suggested that construction cease until an appropriate solution is presented. Interim City Manager Haight confirmed. Councilmember Moser expressed her concern not to inconvenience the affected residents. Councilmember Day questioned the length of the insurance policy recommendation, and who would be the named beneficiary. Councilmember Moser responded that legal advice should be sought prior to acceptance of an insurance policy. City Attorney John Brems offered the idea that a special assessment be placed to secure infinite coverage. Interim City Manager Haight reiterated that the City would not be held liable in the event of a leak, and that it would be the responsibility of the HOA. Councilmember Day expressed his concern that the HOA could default to the City. Councilmember Moser observed the master meter would prevent the City from ever being liable, and the residents, in essence, would have to take legal action against their HOA in a worst case scenario. Interim City Manager entertained the option that the City could help repair the water lines, and expressed his concern of potential damage to private property. He acknowledged the best solution would be to relocate the water line. City Attorney Brems added that the plan should be altered or the developer should be responsible to help alleviate concerns. Councilmember Moser agreed and suggested to revert to the original plan. Interim City Manager Haight indicated that the developer would be disappointed. Council consensus determined to cease construction until a solution had been sought and approved.

**C. [5:53:46 PM](#) Capital Project Update – Blake Thomas, City Engineer**

City Engineer Blake Thomas offered a quick update of projects in the Engineering Department. He indicated that the 7530 West Roadway will accept bids for construction until June 25<sup>th</sup>. Councilmember Tischner asked about the anticipated time frame. Engineer Thomas explained that the project would be funded in the next fiscal budget year, and the paving would be conducted prior to October. He offered an explanation of the gate relocation plans. Mayor Freeman relayed some concern of potential extensions of the project. Councilmember Coralee Wessman-Moser clarified that the installation of the gate is to relocate an existing one. Engineer Thomas confirmed and communicated the property owner's request is to have the gate functional and that they did not want to be financially responsible for the relocation. Councilmember Tischner asked about the elevation concerns at the location. Engineer Thomas responded that the design had been conducted, and noted what the City would install. He offered a brief explanation that the owner paid a fee to the City in lieu of installing the infrastructure.

Engineer Thomas commented that the Butterfield Park ADA ramps had been installed except for the handrails. He observed the design phase for the Rose Creek Trails contract, and noted the three phases the project entailed. Engineer Thomas informed the Council of upcoming road closures for construction. Mayor Freeman requested that notices be disseminated throughout the affected neighborhoods informing residents of the anticipated closures. Engineer Thomas confirmed that notifications would be required as part of the elaborate traffic control plan.

Engineer Thomas observed the Master Plan updates for transportation and storm drains. He disclosed that Utah Department of Transportation had requested to receive the Ordinance for South Jordan prior to the installation of the Mountain View Corridor Noise Ordinance Sign. Engineer Thomas asked if there any questions. There were none.

~~D. Discussion of proposed amendments for sections 1-6 of the Policy and Procedures Manual—Cheeryl Jeppson, Human Resource Director~~

**E. [6:04:35 PM](#) Economic Development update and International Conference of Shopping Centers – Gordon Haight, Interim City Manager**

Interim City Manager Gordon Haight offered a synopsis of the International Conference of Shopping Centers (ICSC) to split the Council Members to allow half to attend the conference in San Diego, CA and the rest attend the convention in Las Vegas, NV. Councilmember Moser suggested that the Mayor attend both conferences.

Interim City Manager Haight relayed a suggestion that had been received to conduct a “Plane Ticket Presentation” that would aggressively solicit Economic Development. Councilmember Tischner recommended following up with local contacts to solicit business as an alternative to attending the annual conferences. He asked if there had been any progressions for the car dealership. Interim City Manager Haight responded that they are in negotiations, but didn’t have any specific details to relay to the Council. Councilmember Mike Day asked about the United Parcel Service request. Interim City Manager Haight confirmed that discussions have been pursued.

**F. [6:00:55 PM](#) Discussion regarding neighborhood meetings – Tami Moody, Interim Assistant City Manager/PIO**

Interim Assistant City Manager/PIO Tami Moody requested opinions from the Council of any concerns or comments regarding the first neighborhood meeting. She informed the Council that the next meeting would be scheduled for the first part of August if any changes are warranted. Chief of Police Dwayne Anjewierden explained an idea to limit where attendees could enter the event. Mayor Freeman suggested that signage be posted to remind residents of the meeting. Chief Anjewierden acknowledged the suggestion, and added that it would be addressed. Councilmember Day expressed his appreciation of having the principal of the elementary schools in attendance. Councilmember Moser explained why the invitation was extended to him, and added that she liked to have the educational advisors available for discussions. Mayor Freeman recommended that the invitation be extended to Providence Hall advisors as well. Councilmember Moser confirmed.

**G. [6:10:58 PM](#) Discussion pertaining to the Butterfield Scholarship contribution – Shauna DeKorver, Finance Department**

Finance Department Representative Shauna DeKorver informed the Council that this item would be presented to the Council at the June 26<sup>th</sup> meeting to approve an additional \$1,000 scholarship contribution. Interim City Manager Gordon Haight explained that the City is currently in the required noticing period for the donation.

**3. Other Updates**

Interim City Manager informed the Council that a discussion pertaining to the abundance of deer would be conducted on June 26<sup>th</sup>.

**ADJOURNMENT**

COUNCILMEMBER TISCHNER MOVED TO ADJOURN THE CITY COUNCIL WORK MEETING AT 6:11 PM. COUNCILMEMBER DAY SECONDED THE MOTION, AND ALL VOTED AYE.

**4. [6:12:30 PM](#) CLOSED SESSION:**

**A. The Herriman City Council may convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205**

CRAIG TISCHNER MOVED TO ADJOURN THE CITY COUNCIL MEETING AND CONVENE IN A CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, AS PROVIDED BY UTAH CODE ANNOTATED §52-4-205. COUNCILMEMBER DAY SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Absent
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously with Councilmember Robinson being absent.

## 7:00 PM - GENERAL MEETING:

### 1. 7:07:05 PM CALL TO ORDER

Mayor Freeman called the meeting to order, and welcomed everyone in attendance. He excused Councilmember Matt Robinson from the meeting.

#### A. 7:07:45 PM Invocation and Pledge

Former Mayor Lynn Crane offered the invocation. Scout Troop #1516 led the audience in the Pledge of Allegiance.

#### B. 7:20:47 PM Approval of the Minutes

May 15, 2014 & May 22, 2014

COUNCILMEMBER MOSER MOVED TO APPROVE THE MINUTES OF MAY 15, 2014 AND MAY 22, 2014 AS WRITTEN. COUNCILMEMBER TISCHNER SECONDED THE MOTION, AND ALL VOTED AYE.

#### C. 7:11:13 PM Mayor's Comments

Mayor Freeman asked former Mayor Lynn Crane to present the Resolution from the Jordan School District Board of Education that had been recently approved. Mr. Crane presented the Council with a copy of the Resolution as he recited its contents. Mayor Freeman asked if a presentation would be conducted in each jurisdiction. Mr. Crane confirmed. Councilmember Day asked if an elected official had been actively involved advocating the split within the school district. Mr. Crane offered a brief history of the proposal to conduct a feasibility study, and added that a decision would be rendered about whether the proposal would appear on the ballot in November. He explained that the district works collaboratively with the City Council in order to provide the youth with quality public education. Mayor Freeman extended his appreciation to former Mayor Lynn Crane for his presentation.

#### D. 7:21:05 PM Council Recognitions

Mayor Freeman extended condolences to the family of Riverton City Councilmember Roy Tingey. He also expressed his appreciation for everyone's involvement of the breakfast and cemetery over Memorial Day weekend.

### 2. 7:21:54 PM PUBLIC COMMENT:

Betsy Goodwin, 13592 Rose Hill Drive, Riverton, addressed the concern of the newly approved City Rules and Regulations for the Cemetery, and informed the Council that her son had been buried in the Herriman City Cemetery. She referred to an article that was published in the *South Valley Journal* that indicated that interested parties offer their input regarding the regulations. Ms. Goodwin indicated that she provided a letter outlining her concerns.

Ms. Goodwin informed the Council that she visited the Cemetery on the morning of June 3<sup>rd</sup> and explained her distress to find that flowers in the entire cemetery had been disposed. She disclosed that she visited the City Offices to inquire about the policy that had not been followed. During a conversation with a City Employee the question was continually asked why my family was upset, and what we wanted. Ms. Goodwin requested from the Council of their motivation behind the newly implemented regulations, and asked that signs be placed at the entrances to educate families as to when decor will be removed from the gravesites, and to have a collection bin placed near the Sexton's shed to accommodate retrieval of decorations by family members. She expressed the mourning of individuals due to hand-made items that had been discarded from graves, and advised that her concerns to be

addressed. Mayor Freeman extended his appreciation to Ms. Betsy Goodwin for her comments.

Chris Jones, 5721 West Cuchara, voiced his opinion of similar concerns that Ms. Goodwin provided. He extended his appreciation to the Council for their service. Councilmember Moser asked if items have been removed from loved ones gravesites as well. Mr. Jones confirmed. Councilmember Moser indicated that there is an awareness of personal items being removed, and inquiries to the Parks Department Staff notated that City employees have not been removing items. She acknowledged that items come up missing, and acknowledged that these concerns will continually be addressed. Councilmember Moser expressed her compassion that no one wants to cause harm, and assured the audience that staff had tried to delineate between live and silk flowers prior to removal.

Jinette Blood, 5516 Varena Street, indicated that she was following up from a Planning Commission meeting that recommended having the property on 5600 West zoned commercially. Planning Supervisor Bryn McCarty responded that the applicant withdrew their application so the project will not move forward; however, the property is zoned commercial.

Rob Ninow -12462 South Luzerne Court, expressed his appreciation about the 5600 West withdrawal of the application. He suggested the property would be prime commercial property abutting two major roadways. Mr. Ninow enlightened the Council that the majority of the residents that surround the area would prefer economic development. Mayor Freeman applauded the residents for their engagement in the community by speaking at the meetings. He congratulated the Goodwin Family on their upcoming wedding.

### 3. PUBLIC HEARING AGENDA

#### A. [7:33:22 PM](#) Public Hearing to consider a Resolution amending the fiscal year 2013-2014 Herriman City Budget – Alan Rae, Finance Director

Finance Department Representative Shauna DeKorver informed the Council that the public hearing is to allow the public to comment on the amendment to the fiscal year 2013-2014 Herriman City budget. She was pleased to report that the projected expenses were budgeted well, and the remaining expenditures and revenues will be monitored for the next two weeks for the approval on June 26<sup>th</sup>. Mayor Freeman asked when the Council would have a report of the fiscal budget year. Representative DeKorver responded that it would be provided in the middle of July.

[7:41:56 PM](#) Mayor Freeman opened public hearing.

No public comment was offered.

[7:42:07 PM](#) Mayor Freeman closed the public hearing.

### 4. DISCUSSION AND ACTION ITEMS

#### A. [7:42:39 PM](#) (Continued from June 5, 2014) Discussion and consideration of Ordinance No. 14-25 to adopt a final budget; making appropriations for the support of Herriman City for the fiscal year beginning July 1, 2014, and ending June 30, 2015; and determining the rate of tax and levying taxes upon all real and personal property within Herriman City, Utah – Alan Rae, Finance Director

Finance Department Representative Shauna DeKorver offered a brief overview of the minor changes to the tentative budget. Councilmember Moser asked about the pending recommendation for the Emergency Preparedness budget line item. Chief Anjewierden explained that the budget had been requested for the purchase of trailers, facilitating drills, and emergency response kits. He added that a percentage of the money is collected through

a grant from the state. Councilmember Moser suggested allocating funds equal to the received grant. Councilmember Tischner questioned the cost to conduct drills. Chief Anjewierden responded that the cost varies dependent on the exercise. Councilmember Tischner recommended presenting a budget amendment to the Council for consideration. Chief Anjewierden updated the Council of the cost estimates for each item described, and requested \$5,000 to be allocated in the budget would be helpful. He reported that grants have ranged from \$3,000 to \$18,000 depending on what the state has available. Councilmember Moser expressed her support of the allocation, and noted the emergency response kits need to be updated. Councilmember Tischner agreed, and requested to have Council approve the allocation of funds prior to the purchase of trailers.

Representative DeKorver continued with the reduction of the Christmas decoration fund, as requested. She informed the Council about the increase of retirement contributions for elected officials as discussed at the previous meeting. Interim City Manager Haight indicated that the liability insurance premium would require an additional \$3,600 to cover the cost. Mayor Freeman asked about the capital project allocations. Interim City Manager Haight responded that the line item is for road maintenance throughout the City.

COUNCILMEMBER DAY MOVED TO APPROVE ORDINANCE NO. 14-25 TO ADOPT A FINAL BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF HERRIMAN CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, AND ENDING JUNE 30, 2015; AND TO DETERMINE THE RATE OF TAX AND LEVYING TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN HERRIMAN, UT, ALSO THE PROPERTY TAX REVENUE YIELD \$477,382. THEREFORE THE CERTIFIED TAX RATE SHALL BE THE CERTIFIED TAX SET AT .000384 AS DETERMINED BY THE SALT LAKE COUNTY AUDITOR, AND SUBJECT TO THE \$5,000 TO BE ALLOCATED TO THE EMERGENCY PREPAREDNESS FUND AND AN ADDITIONAL \$3,600 FOR INSURANCE COSTS. COUNCILMEMBER MOSER SECONDED THE MOTION, AND THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Absent
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously with Councilmember Robinson being excused.

**B. [7:56:46 PM](#) (Continued from December 12, 2013) Discussion and consideration of Ordinance No. 14-26 (Previously Numbered Ordinance No. 13-35), amending the Herriman City Code Section 10-20-9 regarding the preservation of open space – Bryn McCarty, Planning Supervisor**

Planning Supervisor Bryn McCarty informed the Council that this Ordinance would clarify the definition of “Open Space”. She offered an explanation that in a Planned Unit Development park strips cannot be part of the open space requirement and in order for the development to count their required detention basins as open space only if recreational amenities are provided. Councilmember Moser asked for verbiage inclusion to state Planning Commission would have the authority to interpret and approve what is constituted as recreational amenities. Supervisor McCarty confirmed. Councilmember Day asked if the 50% allocation requirement had always been in place. Supervisor McCarty verified, and relayed the Planning Commission recommendation of this Ordinance. She observed the Hillside requirement stipulation would have to be addressed on a case by case scenario.

[8:02:59 PM](#) Mayor Freeman asked the audience to offer public comment.

Resident David Watts, 14461 South Windom Road expressed his support of removing park strip out of the open space requirements.

COUNCILMEMBER DAY MOVED TO APPROVE **ORDINANCE NO. 14-26** (PREVIOUSLY NUMBERED ORDINANCE NO. 13-35), AMENDING THE HERRIMAN CITY CODE SECTION 10-20-9 REGARDING THE PRESERVATION OF OPEN SPACE AND ADDING STIPULATION UNDER 10-29 TO INCLUDE VERBIAGE AUTHORIZING THE PLANNING COMMISSION TO INTERPRET THE INCLUSIONS OF RECREATIONAL AMENITIES. COUNCILMEMBER TISCHNER SECONDED THE MOTION, AND THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Absent
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously with councilmember Robinson being absent.

- C. **8:04:44 PM Discussion regarding the 2025 General Plan amendments to add recently annexed property and make other alterations** – Bryn McCarty, Planning Supervisor  
Planning Supervisor Bryn McCarty presented the update of the General Plan, and noted that the Ordinance will be presented to the Council in July for formal adoption. She observed the recent annexation to the City that will be included in the amendments. Supervisor McCarty oriented the Council of the property on the corner of 5600 West and Herriman Parkway, and noted that the Planning Commission recommended that the property be zoned residential. Interim City Manager Haight educated the Council that the zoned use may not be the best use of the area, and requested feedback from the Council. He informed the Council that the property possessed contaminated material and would require comprehensive overhaul to remove the soil and bring in clean materials.

Supervisor McCarty observed the Planning Commission recommendation to remove trail connections, and notated that they should be required. Mayor Freeman asked for comparison of density percentage changes. Supervisor McCarty offered a brief synopsis of the changes.

**8:15:53 PM** Mayor Freeman opened public comment.

**Rob Ninow** -12462 South Luzerne Court, requested clarification of the residential lots that had been proposed. Supervisor McCarty indicated that they would be quarter acre lots. Mr. Ninow observed the good solution after the 5600 West road had been completed. Mayor Freeman commented that a lot of good discussions with the Planning Commission have been conducted as the City will move forward with the vision of resident requests.

**8:19:00 PM** Mayor Freeman closed public comment.

- D. **8:19:10 PM Discussion and consideration of Ordinance No. 14-27 to ban the use of fireworks and any open flame fires within certain areas of Herriman City** – Gordon Haight, Interim City Manager  
Interim City Manager Gordon Height offered the map to orient the Council and indicated that the map is identical to the one that was presented last year. He disclosed that the map would be posted at each firework station. Councilmember Day questioned the citations for repeat offenders. Chief Anjewierden offered a brief summary of the protocol for fire safety. Mayor Freeman asked if the Ordinance could be more restrictive. Councilmember Tischner responded that the map can be altered at the discretion of the Council. Council consensus determined to increase the distance on the map indicating 200 feet from any undeveloped or agricultural property, and to notate on the map that other limitations apply as directed below.

COUNCILMEMBER MOSER MOVED TO APPROVE **ORDINANCE NO. 14-27** TO BAN THE USE OF FIREWORKS AND ANY OPEN FLAME FIRES WITHIN CERTAIN AREAS OF HERRIMAN CITY AND UPDATE MAP TO INDICATE 200 FEET PLUS ADDITIONAL RECOMMENDATIONS AS NOTED. COUNCILMEMBER DAY SECONDED THE MOTION, AND THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Absent
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously with Councilmember Matt Robinson being excused.

Councilmember Day requested to have the map and ordinance available through social media.

- E. **8:28:56 PM Discussion and consideration of Ordinance No. 14-28 to amend the Herriman City Cemetery Rules and Regulations** – Gordon Haight, Interim City Manager  
Interim City Manager Gordon Haight updated the Council of the amendment to the City Cemetery Rules and Regulations that pertained to the cost of infant burials. He observed the current Ordinance indicated that all infant burials were free of charge, and requested that resident infant burials are free; whereas non-resident infant burials would have a cost set at \$750.

Councilmember Moser extended her appreciation to Ms. Goodwin for her comments, and observed the safety concern related to gravesite decorations. She noted that staff would be reminded to not remove any items, and would request that staff look into placement of notification signs as well as a retrieval bin for family members. She offered a short anecdote of a temporary gravesite marker that had been removed, and how the City and family worked collaboratively to resolve the issue. She extended her condolences to those families who have lost a loved one. Mayor Freeman thanked Ms. Goodwin for her remarks to the Council, and noted the sensitivity related to the solace had been sought for families.

Councilmember Day relayed the perception about raised headstone in the Ordinance. Interim City Manager Haight indicated that all areas in the cemetery are dedicated to allow raised headstones, and that the Ordinance allows for a designated area to not have raised headstones. Councilmember Moser suggested communicating the intent of the Ordinance more appropriately through the City website for clarity.

COUNCILMEMBER MOSER MOVED TO APPROVE **ORDINANCE NO. 14-28** TO AMEND THE HERRIMAN CITY CEMETERY RULES AND REGULATIONS. COUNCILMEMBER DAY SECONDED THE MOTION, AND THE VOTE IS RECORDED AS FOLLOWS:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	absent
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

- F. **8:37:03 PM Report regarding request for investigation** – John Brems, City Attorney

City Attorney John Brems updated the Council of the requested investigation from November 19, 2013, and reported that a formal investigation had been conducted and appropriate action had been implemented.

5. 8:39:16 PM **MAYOR AND COUNCIL COMMENTS**

Councilmember Moser extended her appreciation to Water Director Justun Edwards and Water Supervisor Luke Sieverts for offering her a tour of the water system and answering questions she posed.

Mayor Freeman reported that he attended the Healthy Community meeting with Salt Lake County. He explained that he had been asked to communicate a quarterly newsletter to benefit the community and announce the "Clear Air Challenge". Mayor Freeman extended his gratitude to those involved with the Pedal Palooza, and explained how fun the event was. He indicated that he attended the open house to provide public awareness for domestic violence.

Mayor Freeman thanked everyone for their support of the neighborhood meeting. He reported that he attended Leadership Day at Butterfield Canyon Elementary. Sixth grade students taught the "7 Habits of Highly Effective People". He noted that those who taught the sessions offered instruction on leadership qualities. Mayor Freeman expressed his appreciation to everyone involved with the successful Herriman rodeo, and the upcoming Fort Herriman Days. He informed the audience that he had to opportunity to attend the Special Olympics at Herriman High School, and expressed his enjoyment of the event. Mayor Freeman offered an update of City Manager Brett Wood, and extended his appreciation to Interim City Manager Gordon Haight and Interim Assistant Manager Tami Moody for their efforts in his absence.

6. **CALENDAR**

A. **Meetings**

- June 19 – City Council Work Meeting 5:00 p.m.; Planning Commission 6:00 p.m.
- June 26 – City Council Work Meeting 5:00 p.m.; City Council Meeting 7:00 p.m.

B. **Events**

- June 13 & 14 – UJRA Jr. Rodeo, W&M Butterfield Park 5:00 p.m.; Saturday 9:00 a.m.
- June 15 - Father's Day
- June 20 & 21 – Fort Herriman Days

7. 8:44:10 PM **ADJOURNMENT**

COUNCILMEMBER MOSER MOVED TO ADJOURN THE CITY COUNCIL MEETING. COUNCILMEMBER DAY SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

8. **RECOMMENCE TO WORK MEETING (IF NEEDED)**

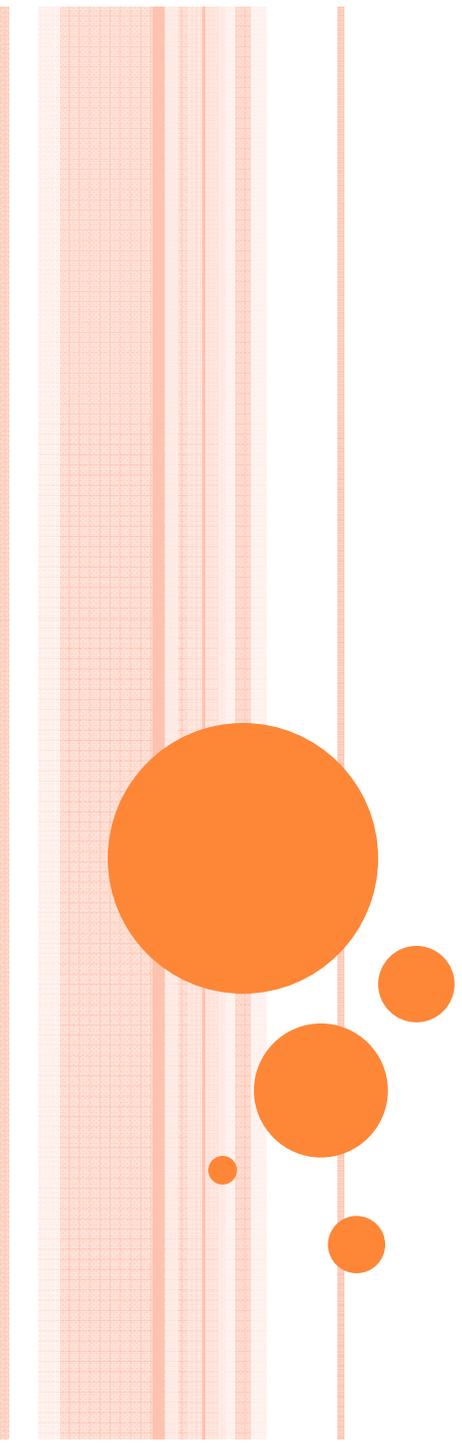
9. **SOCIAL GATHERING:** (No Action will be taken on any items)

- A. Social gathering will be at Wendy's 5600 West 13400 South, Herriman, UT

*This document constitutes the official minutes for the  
Herriman City Council Meeting held on Thursday, June 12, 2014*

*I, Jackie Nostrom, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Herriman City, of Salt Lake County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Thursday, June 12, 2014.*

  
\_\_\_\_\_  
Jackie Nostrom, City Recorder



# **EAST HERRIMAN SAA/BAN DISCUSSION**

**June 12, 2014**

**Herriman City Municipal Water Department**

# INFRASTRUCTURE

## Culinary

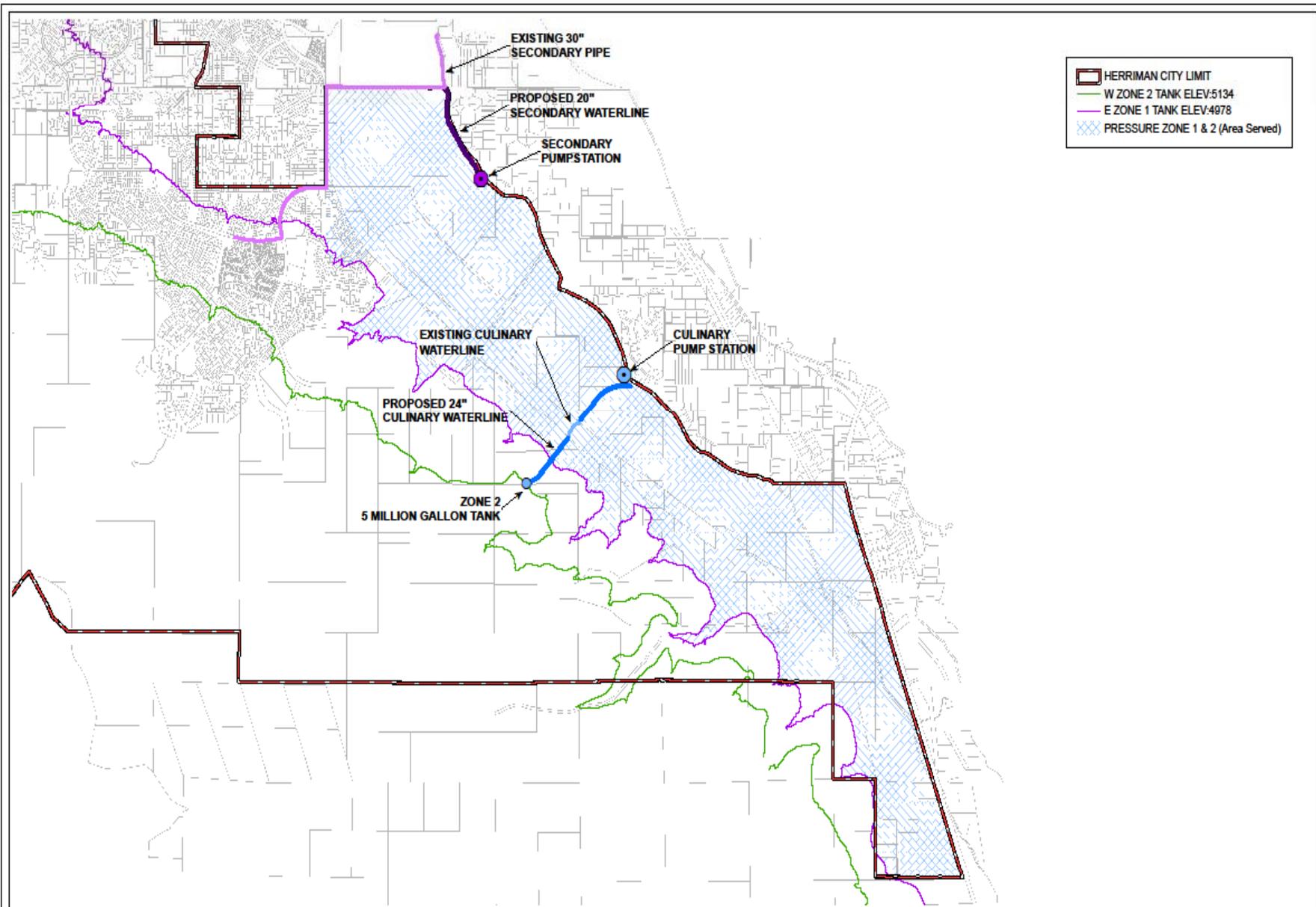
- Pump Station-\$4.9 Mill
- 5 Million Tank-\$4.2 Mill
- 24" Water Line-\$2.15 Mill

## Secondary

- Pump Station-\$4.9 Mill
- 20" Water Line-\$530 K
- Project Bid Opening June 17th

**Total of \$16,680,000.00**

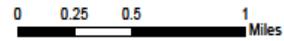


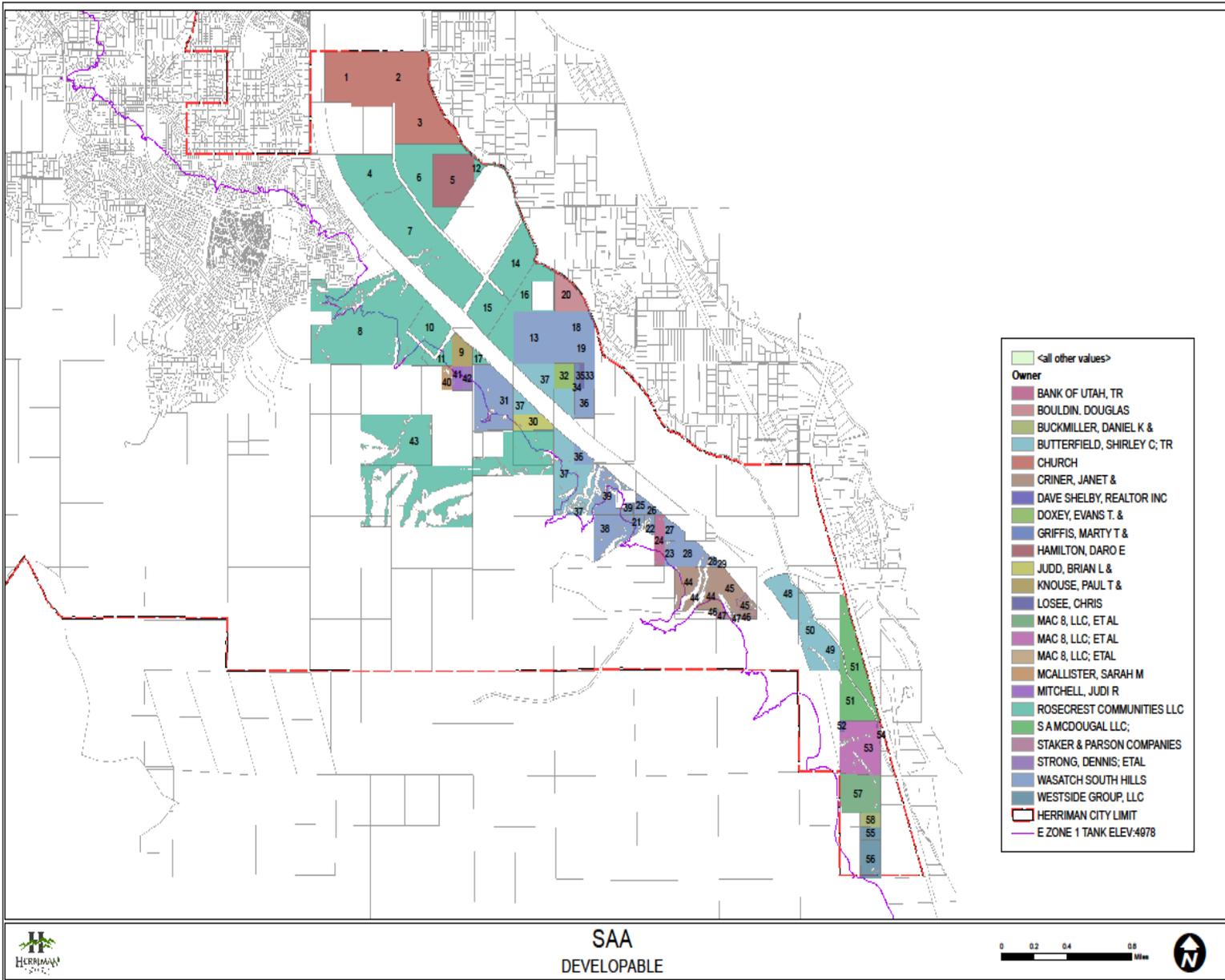


-  HERRIMAN CITY LIMIT
-  W ZONE 2 TANK ELEV:5134
-  E ZONE 1 TANK ELEV:4978
-  PRESSURE ZONE 1 & 2 (Area Served)



**EAST HERRIMAN  
SAA INFRASTRUCTURE**





Path: C:\GIS\MapArea\Water\_C\egp01\662420\dwg\pub\662420\_01.dwg; Owner: spm; Date: 11/16/2014



# FUNDING:

## SAA

- ❖ Fund Total Project
- ❖ Intent Resolution June 26<sup>th</sup> Council Meeting
  - ❖ Repaid By Property Assessments
- ❖ Impact Fees Are Also Eligible For Reimbursement Of Upsize
- ❖ Zions Bank Currently Has A Buyer

## Bond Anticipation Note

- ❖ Secondary infrastructure only
  - ❖ July 8<sup>th</sup> Closing
- ❖ Repayment is Included in SAA
  - ❖ 2 Yr Term 1.02% Base Interest Rate
  - ❖ 1.59% All Inclusive Cost
  - ❖ Total Cost W/ Interest \$5.6 Million

# ROSECREST VILLAGE UTILITY CONCERNS



## ENGINEERING DEPARTMENT UPDATE

June 12, 2014

### Capital Projects

- 7530 West Roadway:
  - Construction plans are out for bid (Bid closes June 25<sup>th</sup>)
  - All signatures have been obtained
  - Working with High County to finalize gate relocation plans
  
- W&M Butterfield Park ADA Ramps:
  - Project is 98% Complete
  - Only remaining item is to install handrails
  
- Rose Creek Trails
  - Consultant is under contract to complete designs
  - Phase 1 (North of 13400 South) will be out to bid by July 1<sup>st</sup>
  - Phase 2 (South of 13400 South/East of 6400 West) will be out to bid by July 15<sup>th</sup>
  - Phase 3 (Trail to the Cove Pond) will be out to bid by August 1<sup>st</sup>
  
- 6400 West Waterlines & Roadway (SLR)
  - Consultant is under contract to complete survey of the area
  
- 5600 West
  - Road will be open to traffic by August 1, 2014
  - Upcoming closures
    - Salerno will be closed for approximately 2 weeks beginning June 16<sup>th</sup> to pave the intersection
    - Westbound Main Street will be closed for approximately 14 days in mid-July for storm drain tie-ins

### Other Projects

1. Transportation Master Plan and Storm Drain Master Plan Updates
  - Working through the IFFP and IFA
  
2. Mountain View Corridor Noise Ordinance Sign Coordination with UDOT

# RESOLUTION

JORDAN SCHOOL DISTRICT BOARD OF EDUCATION



**RESOLUTION: Jordan School District Opposes the South Jordan City Proposal to Create a Separate School District Within the Boundaries of South Jordan City.**

**WHEREAS**, the South Jordan City Council is considering adding a question concerning a possible split from the Jordan School District to the November, 2014 ballot; and

**WHEREAS**, the Jordan School Board unanimously agrees that such a split will be damaging to the educational quality for students and employees throughout the District; and

**WHEREAS**, increasing student achievement for every student demographic group should be the primary goal of public education institutions; and

**WHEREAS**, opportunities for broad student educational experiences would be limited for South Jordan students by a much smaller secondary school population; and

**WHEREAS**, many South Jordan elementary students would lose access to dual immersion programs currently sponsored by Jordan School District; and

**WHEREAS**, a possible South Jordan School District would effectively duplicate all administrative services now paid by the taxpayers of Jordan District, thereby increasing the amount of all taxpayer dollars necessary to support two districts; and

**WHEREAS**, said split could affect the seniority and benefits of current employees; and

**WHEREAS**, mandated special education programs would necessarily look different and offer fewer opportunities for optimum physical and cognitive development among this student population; and

**WHEREAS**, Jordan District school employees in South Jordan are concerned about limited job mobility or advancement opportunities should the said split take place; and

**WHEREAS**, a separate South Jordan school district might create unintended consequences which could be avoided if the Jordan School District and the South Jordan City Council work together to find solutions to individual problems; and

**WHEREAS**, a South Jordan split from Jordan School District would be very divisive for the southwest valley; and

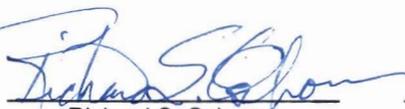
**WHEREAS**, residents of Jordan School District living outside the South Jordan City boundaries would have no voice in a possible split; and

**WHEREAS**, the Jordan Board of Education believes a separate South Jordan District is not in the best interests of students, parents, and taxpayers; and

**WHEREAS**, the Jordan School Board desires and looks forward to working with South Jordan City to continue to increase student achievement for all students in Jordan School District;

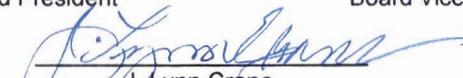
**THEREFORE, LET IT BE RESOLVED** that the Jordan School District Board of Education unanimously opposes the City of South Jordan proposal to create its own school district and wishes to express our continued desire to give all students within the current boundaries of Jordan School District an exceptional education worthy of a world-class community.

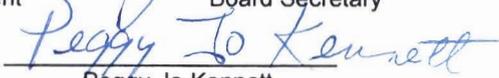
Adopted by the Jordan School District Board of Education this tenth day of June, 2014.

  
Richard S. Osborn  
Board President

  
Susan K. Pulsipher  
Board Vice President

  
Janice L. Voorhies  
Board Secretary

  
J. Lynn Crane  
Board Member

  
Peggy Jo Kennett  
Board Member



Betsy Goodwin  
13592 Rose Hill Dr.  
Riverton, UT 84096  
June 12, 2014

Mayor Carmen Freeman  
Herriman City Council  
13011 S. Pioneer St.  
Herriman, UT 84096

Dear Mayor Freeman and Members of the Herriman City Council,

On February 13, 2014, an article appeared in the South Valley Journal regarding decorations at the Herriman City Cemetery. In the last paragraph, Councilwoman Wessman-Moser was quoted as saying, "As we update guidelines for the cemetery, our goal as a council will be to ensure the cemetery is a peaceful and beautiful place for loved ones to visit. We hope our residents and families who visit the cemetery will provide suggestions to help us reach this result." On February 21, I sent a letter to the Councilwoman, responding to her invitation. A copy of this letter is provided to the clerk for each of you. I never received any acknowledgment that this letter was received.

In May, the newly adopted cemetery regulations were posted on Herriman City's Facebook page. My husband and I modified our son's headstone to ensure compliance with the new rules. On Tuesday, June 3, we visited the cemetery and were distressed to find that every flower in the entire cemetery, including silk arrangements in permanent vases, had been removed and disposed of, as well as most all other decorations from gravesites.

On Wednesday, June 4, my husband and I visited the city offices to ask why the new policy was not followed. In the course of a five minute conversation we were told twice by the city employee that she did not want to call us a liar but that that was not what she was told took place. We asked if she had visited the cemetery today. We asked about the passage of the new regulations and inquired what citizen input there was. She stated there was no input. When I told her I had written a letter to Councilwoman Wessman-Moser, she said, "Oh, she did mention there was one comment, but that it was an insignificant representation of Herriman's more than 30,000 residents." She then asked us twice why we were upset and what we wanted. Here is our request.

1. Please provide your motivation for the new regulations. Is it to assist in maintenance and lawn mowing or is it to have no decorations at the cemetery?
2. Explain why silk flowers were removed from permanent vases, against the new policy.
3. In the future, place large signs at each exit stating, "All decorations will be removed on June 3."
4. Place a bin near the sexton's shed in which ALL decorations removed from graves that are not live flowers are placed for retrieval by family members.
5. Address how families who have either been unable to afford, or have not yet had time, to have a headstone placed can remember their loved one.

Finally, I would like to share why I am upset. Those of us who have lost children and spouses have a bond of understanding and empathy for one another. In the week following the complete clean up the following occurred. A teenager mourned the loss of the hand-made item that was

discarded from their parent's grave, a teacher visited the cemetery on their way to school and upon finding the items removed from their child's grave went into their first period class and cried, and a family who has been financially unable to purchase a headstone and who scrimped to afford a silk bouquet for their son found it gone and disposed of. These actions caused harm to grieving citizens, and it would seem that when a policy is causing harm to the community it intends to serve, it is time for the Council to look at needed revisions.

Thank you for your time,

A handwritten signature in black ink that reads "Betsy Goodwin". The script is cursive and somewhat stylized, with the first letters of "Betsy" and "Goodwin" being capitalized and prominent.

Betsy Goodwin

Betsy Goodwin  
13592 Rose Hill Dr.  
Riverton, UT 84096  
February 21, 2014

Coralee Moser  
c/o Herriman City Offices  
13011 S. Pioneer St.  
Herriman, UT 84096

Dear Mrs. Moser,

In the most recent issue of the South Valley Journal, there was an article regarding possible new regulations regarding the Herriman City Cemetery. In the article you asked that interested parties offer their input. It is for this purpose that I am writing to you. I should preface my remarks by stating that I am not a citizen of Herriman. My family and I have lived for the past twelve years in the Autumn Hills subdivision just south of Smith's and my back fence lies adjacent to 5600 West.

Last year in March my oldest son passed away unexpectedly. As our family met to discuss his final arrangements, we all agreed that although we were residents of Riverton, the Herriman Cemetery felt more like ours. We purchased three plots at that time, gladly paying the higher fees for non-residents. Prior to the loss of our son, I can honestly say that I spent little time in the cemetery; however since last March I can safely say that either I or one of my family members has been a daily visitor there. With this background I hope you will understand my concern about this issue.

The north portion of the cemetery seems to be predominately the resting place for many of the long-term residents of the Herriman area. Names such as Butterfield, Freeman, Bowles and Dansie are commonplace. In the center section the dynamics seem to change. Many of the graves are for children or for young parents. These families, like mine, spend a lot of time visiting the cemetery. I have become friends with many of the families who's loved one lie near my son. It is an interesting club to belong to for sure, but I feel safe in saying that many of us share similar feelings. For us, we no longer have the ability to purchase a birthday present or a Christmas gift, or to send a Valentine. We celebrate the memory of our family member by visiting and leaving a decoration or a small token of remembrance at their grave. Although I certainly understand the need of the city staff to be able to mow and maintain the grass, I do not personally see a problem with decorations either directly adjacent to or on the concrete pad on which the headstones rest. I know that my husband hand trims the grass around our son's headstone so that the city workers do not have to bother getting in too close. The ability we have to celebrate the life of our family member in this way has definitely been a part of the grieving process for my family and I would be upset were this not allowed.

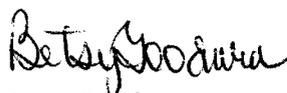
The article in the paper talked about a woman whose husband had passed away. She was concerned that items left by her family had been removed. It would seem to me that the only items that would need to be removed are live flowers that have died or decorations that have blown off the grave where they were placed. I feel saddened that a child could leave an item that was special to them and have someone decide it was inappropriate. I know that in the last year I have not seen anything which I feel is inappropriate or which detracts from the peaceful beauty of the cemetery. I would hope that as this

issue is discussed, the City Council will take into account both the need for a reverent, beautiful cemetery and the needs of the surviving family members to feel connected to their loved ones who lie there.

Finally, I would ask that a discussion be held regarding the excavation equipment that is used to dig graves during the winter months. It has been distressing to see deep tire tracks left over the top of graves by the equipment. In the center section there is at least one headstone that has tipped due to the tire grooves and, in the instance of Michael Beard, his temporary marker and solar light were damaged and a large tire track lies right over his grave. I am not sure how this problem can be resolved although I know that Riverton City lines the pathway to the grave with large sheets of plywood on which the excavator drives. It is certainly an issue that I hope you will discuss.

I appreciate your willingness to consider our input and would be more than happy to discuss any questions you might have.

Sincerely,

A handwritten signature in black ink that reads "Betsy Goodwin". The signature is written in a cursive, flowing style.

Betsy Goodwin

[Kel2bets@aol.com](mailto:Kel2bets@aol.com)

# City Council

June 12, 2014



# Ordinance 14-26

## Preservation of Open Space

- All Planned Unit Developments (PUDs) are required to provide 20% open space.
- The proposed text change:
  - Better defines what counts as open space
  - Allows open space to be provided outside of the development
  - Allows a fee in lieu instead of open space



# What counts as Open Space?

At least twenty percent (20%) of the planned unit development must be preserved as permanent open space or provided for ~~otherwise~~ as required in 10-20-9 (A) and (B). One-half ( $1/2$ ) of the permanent open space required must be maintained in one contiguous parcel. Open space that is unbuildable because of, among other things, slope, wetlands, flood drainage or contamination, may only be counted at fifty percent (50%) of the actual acreage to satisfy applicable open space requirements. Detention basins may only count as open space *if they provide recreational amenities*, including, but not limited to, playgrounds, gazebos, exercise stations, or sports fields i.e. football, soccer, lacrosse. *Park strips do not count as open space.*

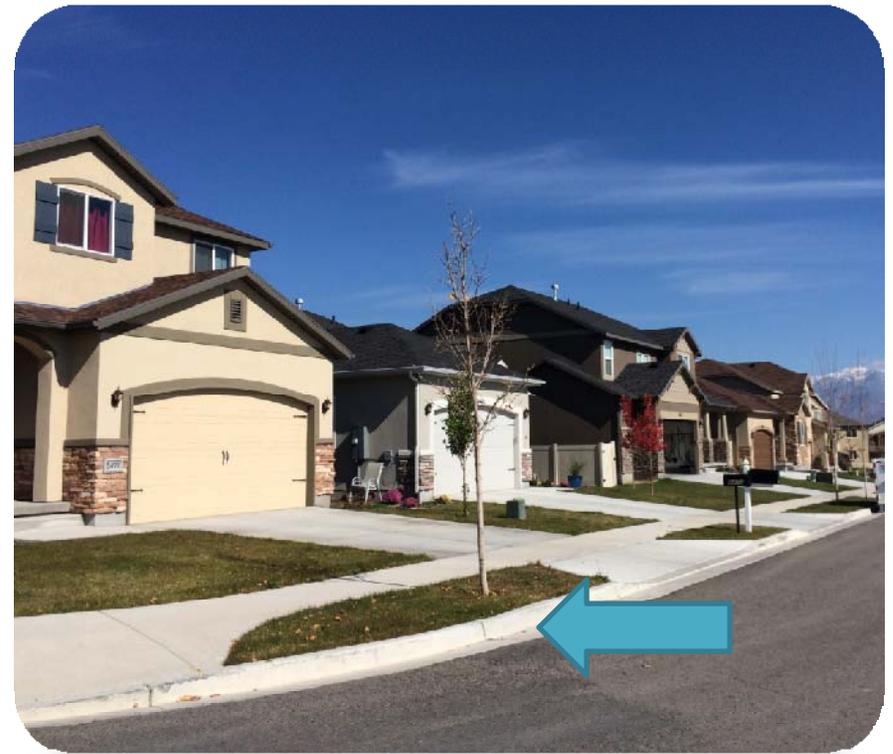
# Detention Basins - NOT Open Space



# Detention Basins - Open Space



# Parks Strips - NOT Open Space



# Trails – Open Space



# Trails – Open Space



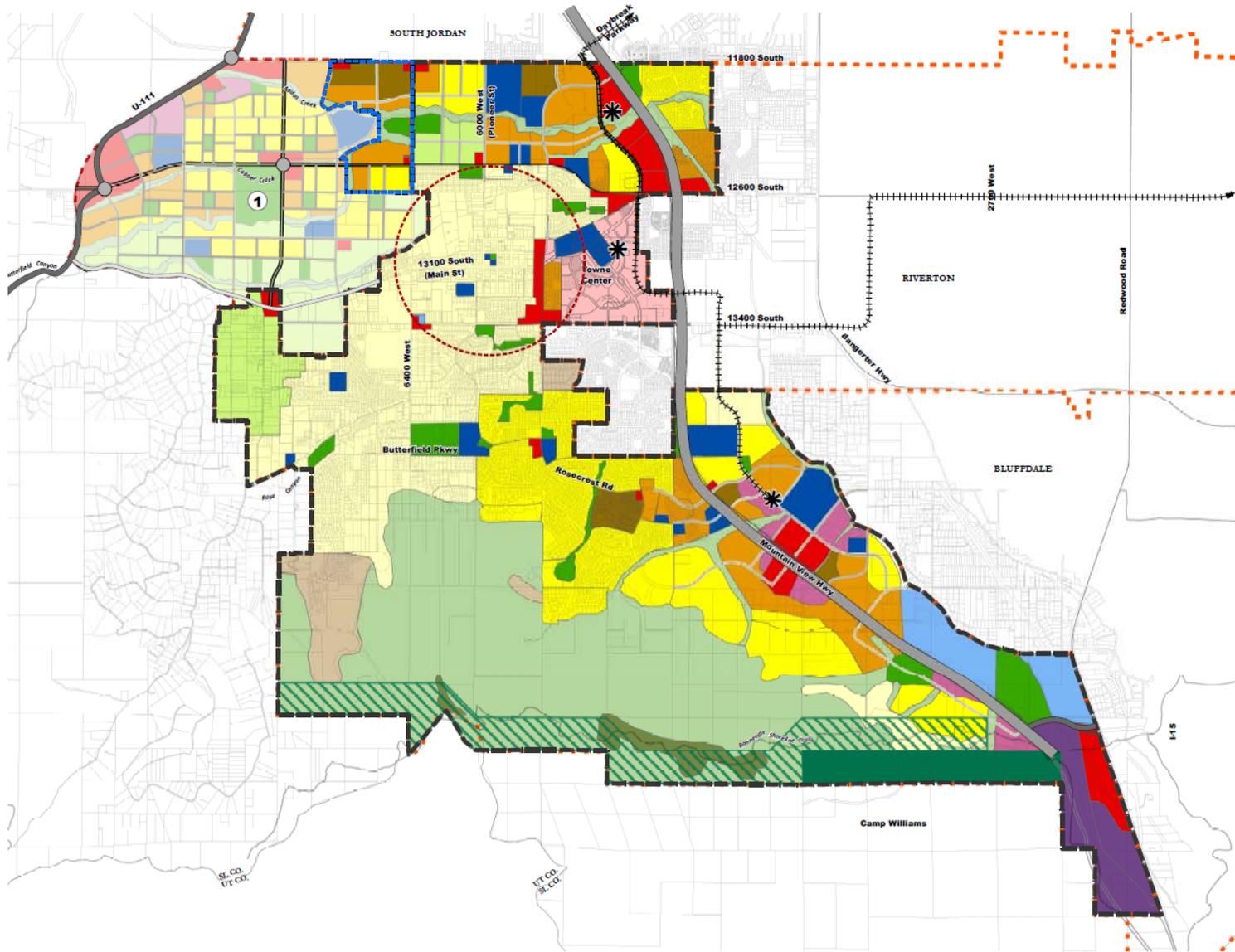
# Off-Site Open Space

- A. Open space may be provided in a location outside of the boundaries of the PUD, if the following requirements are met:
  - a. The off-site open space must be located within Herriman City limits.
  - b. Open space that is unbuildable because of, among other things, slope, wetlands, flood drainage or contamination, may only be counted at fifty percent (50%) of the actual acreage to satisfy applicable open space requirements. Detention basins may only count as open space if they provide recreational amenities.
  - c. The location **and amenities** of all the required open space shall be reviewed and approved by the Planning Commission as part of the PUD process.
  - d. A portion of the open space may be required to remain within the boundaries of the PUD.

# Fee In Lieu of Open Space

- B. A fee in lieu of required open space may be provided if the following requirements are met:
- a. The amount of acreage that is required as open space shall be reviewed and approved by the Planning Commission as part of the PUD process.
  - b. The fee in lieu of shall be determined by an appraised price per acre and the amount shall be approved by the City Council.
  - c. The fee shall be designated as parks funds and shall be used to purchase or improve property for parks in other areas of the City.
  - d. A portion of the open space may be required to remain within the boundaries of the PUD.

# General Plan Amendment



## Future Land Use 2025 Modified

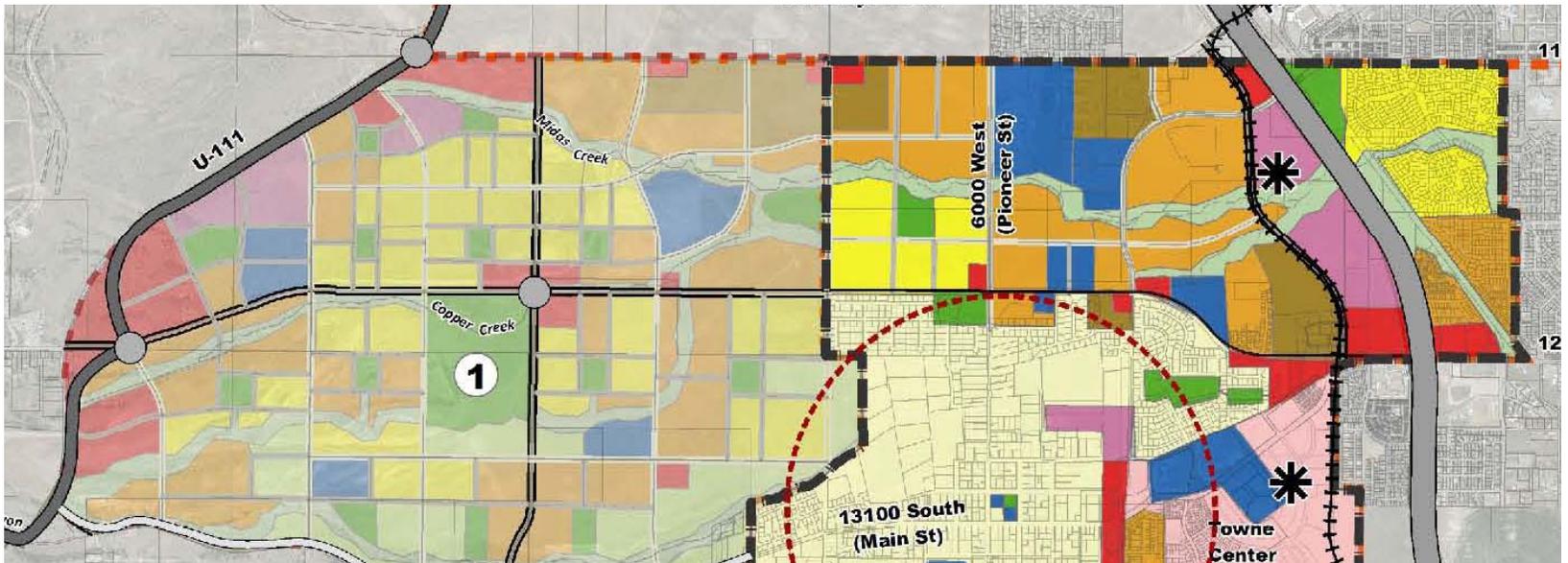
- Hillside/ Rural Residential (0.5 - 1.7 du/acre)
  - Agricultural Residential (1.8 - 3.0 du/acre)
  - Low Density Residential (1.8 - 2.5 du/acre)
  - Single Family Residential (2.6 - 4.5 du/acre)
  - Medium Density Residential (4.6 - 8 du/acre)
  - High Density Residential (8 - 20 du/acre)
  - Mixed Use
  - Mixed Use - Towne Center
  - Commercial
  - Light Industrial Park/ Business Park
  - Public/ Institutional/ Cultural/ Schools
  - Quasi-Public/ Utilities
  - Military Operational
  - Resort/ Recreational
  - Open Space
  - Parks and Recreation
  - 1 Northwest Regional Park
  - Herriman City Boundary
  - SLR Annexation
  - Northwest Annexation Area
  - Municipal Boundaries
  - Military Compatibility Overlay
  - Light Rail
  - \* Transit Station
  - o Roundabout
  - Historic District Conservation Zone
- (final boundary to be determined by special committee)

HERRIMAN  
GENERAL PLAN  
AMENDMENT

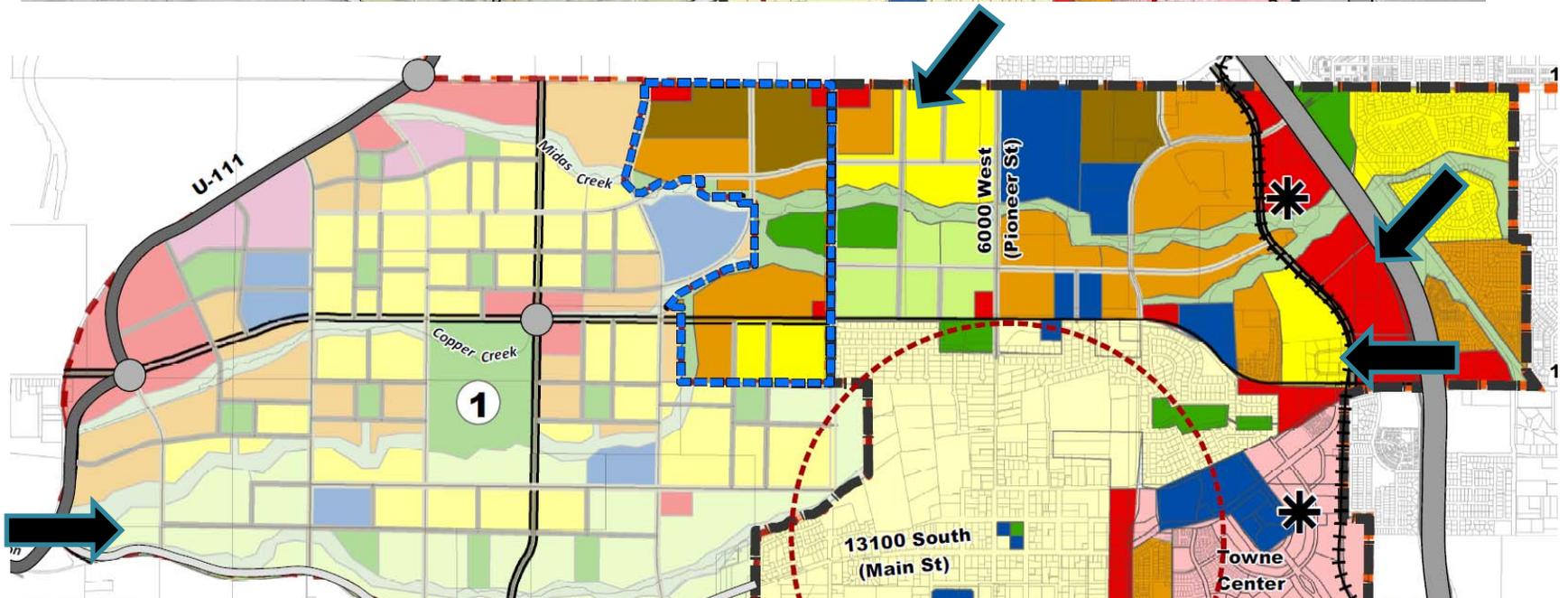
0 0.25 0.5 1 Miles

# General Plan Amendment

Current Plan



Proposed Plan



# Future Land Use

Rural Residential	324	2.3%
Agricultural Residential	436	3.3%
Low Density Residential	2555	19.4%
Single-Family Residential	1987	15.0%
Medium Density Residential	1101	8.3%
High Density Residential	208	1.6%
Mixed-Use	214	1.6%
Mixed-Use (Towne Center)	317	2.4%
Commercial	492	3.7%
Light Industrial/Business Park	334	2.5%
Public	455	3.4%
Quasi-Public	332	2.5%
Parks	433	3.3%
Open Space	3577	27.1%
Resort/Recreational	154	1.2%
Military Operation	317	2.4%
Vacant/Agric.		0.0%
<b>TOTAL</b>	<b>13236</b>	<b>100.0%</b>

- Low Density Residential:

Higher densities are achievable as part of PUDs that include one-half acre lots suitable for agricultural uses, and a range of other lot sizes

- Single Family Residential:

Higher densities are achievable as part of PUDs that include one-half acre lots suitable for agricultural uses, and a range of other lot sizes

- Medium Density Residential

Higher densities are achievable as part of PUDs that include a range of lot sizes, and on property that is in close proximity to major transportation corridors and proposed transit lines.

PUDs in this area should generally not include apartments.

- High Density Residential

**Only density on the low end of the range will be considered, unless the property is directly adjacent to a major transportation corridor or a transit line, and provides amenities such as additional open space or *trail connections*.**

# Camp Williams

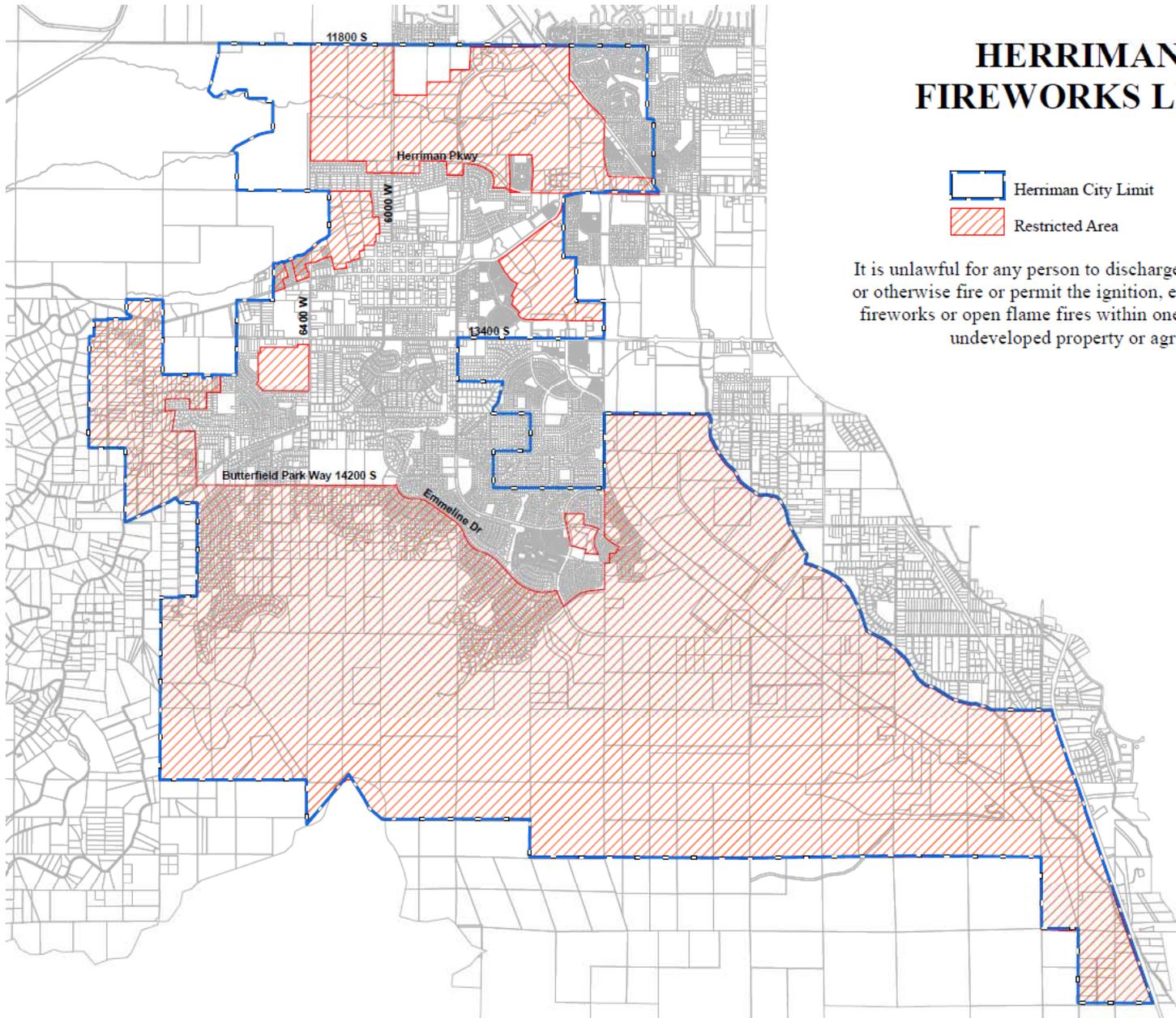
# Fireworks

## HERRIMAN CITY FIREWORKS LIMIT 2014

-  Herriman City Limit
-  Restricted Area



It is unlawful for any person to discharge, ignite, explode, project, or otherwise fire or permit the ignition, expulsion projection of any fireworks or open flame fires within one hundred (100) feet of an undeveloped property or agricultural field.





## **In Support of Local First Utah's Independents Week**

**Whereas**, Independents Week provides a time to celebrate the independence of the members of the community of Herriman and the entrepreneurial spirit represented by our core of local independent businesses; and

**Whereas**, the individual decisions every community member makes today affect the future of Herriman; and

**Whereas**, Herriman's local independent businesses help preserve the uniqueness of the community and give us a sense of place; and

**Whereas**, Herriman's core of independently-owned businesses give back to this community in goods, services, time and talent; and

**Whereas**, the health of Herriman's economy depends on our support of businesses owned by our friends and neighbors; and

**Whereas**, Herriman's independent business owners and employees enrich community members' shopping experiences with their knowledge & passion;

Therefore, as we celebrate Independents Week 2014, we acknowledge that the ability to choose the direction of Herriman lies within each of us.

NOW, THEREFORE, I, Carmen Freeman, Mayor of Herriman, do hereby proclaim the week of June 30-July 6, 2014, as: "Independents Week" and salute our community members and locally owned independent businesses who are integral to the unique flavor of Herriman and honor their efforts to make Herriman the place we want to live and work.

IN WITNESS WHEREOF, I hereunto set my hand and cause the seal of Herriman to be affixed this \_\_\_\_ day of \_\_\_\_\_, 2014.

---

Carmen Freeman, Mayor of Herriman

## Mayor Freeman

---

**From:** Kristen - Local First Utah <kristen@localfirst.org>  
**Sent:** Wednesday, June 11, 2014 4:42 PM  
**To:** Mayor Freeman  
**Subject:** Shop Local in Herriman City

Dear Mayor Freeman,

Thank you for agreeing to sign Local First Utah's Independents Week proclamation in support of locally owned businesses in your community. Katherine, our Community Relations Coordinator may have already sent you our mailing address, but just in case, we'd love to have a signed copy mailed to us at PO Box 576 SLC, UT 84110.

Additionally, I see that Herriman has an active "buy local" campaign, with incentives for residents to shop at the businesses that are within Herriman city limits. It's wonderful to see small communities take on these sort of initiatives, as buying locally, and especially from locally owned businesses makes a dramatic impact on the economic well being of a community.

As a non-profit organization that specializes in educating the public about the benefits of buying locally, I feel that we may have some additional resources that can support the initiatives of the city in this area. Often, it's not a hard sell to explain to people why buying from locally owned businesses is a smart choice, but at times, it's hard to identify which businesses are in fact locally owned. We work with business owners to help them use the iconic Local First Utah logo as a co-brand in their business so shoppers know that they are local! We also have a bevy of research, infographics and social media tool kits that business owners, citizens, and elected officials can use to amplify the "buy local" message.

If you are interested, I would love to work with you and your administration to strengthen the shop local campaign that you are currently engaged in, and to support the locally owned businesses in your community. Please let me know if there may be a time that we can meet together, or if Local First Utah can be of support to you in any other way.

Thanks,

**Kristen Lavelett**  
Executive Director, Local First Utah  
[kristen@localfirst.org](mailto:kristen@localfirst.org)  
801-598-8611

**Imagine this:** If we all shift just 10% of our spending to local businesses, on a yearly basis, \$1.3 billion will stay in our Utah economy! Check out the Utah Study Series at [www.localfirst.org](http://www.localfirst.org) for more info.



May 19, 2014

Dear Mayor Freeman,

As you may be aware, when citizens shop locally, four times more money stays in Utah's economy than when shopping at a national retailer. Local spending strengthens neighborhoods as it creates local jobs and a sense of community. To help encourage and celebrate local businesses in your city, Local First Utah is excited to announce the 2014 "Independents Week" campaign, taking place from June 30-July 6, 2014. As our nation celebrates its independence, communities across the country will also celebrate the vital contributions of locally owned independent businesses.

To show your support and honor to local business owners' remarkable contribution to the places we call home, we ask you to issue the attached proclamation, officially declaring June 30-July 6, 2014 as "Independents Week" in Herriman. Please reply to Katherine Westmoreland at [Katherine@localfirst.org](mailto:Katherine@localfirst.org) or 503-789-2989 regarding your plans so that we may alert the press about your proclamation. Thank you for considering our request.

Sincerely,

Kristen Lavelett  
Executive Director

Katherine Westmoreland  
Community Relations Coordinator

**~ Board of Directors ~**

Betsy Burton, Co-Chair  
David Nimkin, Co-Chair  
Leigh von der Esch  
Keith Anderson  
Stuart Clason  
Bob Farrington  
Jorge Fierro

Jocelyn Kearn  
Marci Milligan  
Sheridan Mordue  
Ali Sabbah  
Blake Spalding  
Lisa Wise  
Lavell Edwards, Honorary Member



**HERRIMAN, UTAH**  
**RESOLUTION NO. 14.20**

**A RESOLUTION RE-APPOINTING WAYNE HILL AS MEMBERS OF THE  
PLANNING COMMISSION**

**WHEREAS**, the Herriman Council (the “*Council*”) met in regular session on June 26, 2014, to consider, among other things, re-appointment a member of the Planning Commission; and

**WHEREAS**, the Council has amended the ordinance creating the Planning Commission; and

**WHEREAS**, the revised ordinance creating a Planning Commission provides that members of the Planning Commission shall be re-appointed by the Mayor with the advice and consent of the Council; and

**WHEREAS**, the Mayor hereby nominates Wayne Hill as a member of the Planning Commission; and

**WHEREAS**, the Council has given advice regarding the re-appointment of such member and hereby consents to such re-appointment; and

**WHEREAS**, after careful consideration, the Council has determined that it is in the best interest of the health, safety and welfare of the citizens of Herriman to consent to such re-appointment.

**NOW, THEREFORE, BE IT RESOLVED** that the Council consents to the re-appointments set forth below and the terms set forth opposite his name, and restating the terms of the remaining Planning Commission member:

<u>NAME</u>	<u>TERM</u>	<u>DATE TERM EXPIRES</u>
1. Wayne Hill	3 years	July 2017

**PASSED AND APPROVED** this 26<sup>th</sup> day of June, 2014.

**HERRIMAN COUNCIL**

By: \_\_\_\_\_  
Carmen Freeman, Chairman

**VOTING:**

Carmen Freeman	Yes ___	Nay ___
Mike Day	Yes ___	Nay ___
Matt Robinson	Yes ___	Nay ___
Craig B. Tischner	Yes ___	Nay ___
Coralee Wessman-Moser	Yes ___	Nay ___

**PRESENTED** to the Mayor of Herriman City for approval this 26<sup>th</sup> day of June, 2014

**APPROVED** this 26<sup>th</sup> day of June, 2014.

---

**Mayor Carmen Freeman**

**ATTEST:**

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Jackie Nostrom  
City Recorder

**DEPOSITED** in the office of the City Recorder this 26<sup>th</sup> day of June, 2014.

**RECORDED** this 26<sup>th</sup> day of June, 2014.

## *Certificate of Passage*

STATE OF UTAH                    )  
  )SS  
COUNTY OF SALT LAKE        )

I, Jackie Nostrom, the duly appointed, qualified and acting City Recorder for Herriman City, State of Utah, certify that the attached

### **RESOLUTION NO. 14.20**

#### **A RESOLUTION RE-APPOINTING WAYNE HILL AS A MEMBER OF THE PLANNING COMMISSION**

was adopted by the Herriman City Council at a meeting duly called and held in Herriman, Utah on the 26<sup>th</sup> day of June 2014 at 7:00pm.

I certify that after its passage I caused the Resolution to be filed in office of the City Recorder.

  
\_\_\_\_\_  
Jackie Nostrom, City Recorder



**HERRIMAN, UTAH**  
**ORDINANCE NO. 14-29**

**AN ORDINANCE APPROVING AND  
APPROPRIATING A MONETARY CONTRIBUTION  
TO THE BUTTERFIELD SCHOLARSHIP IN THE AMOUNT OF \$1,000**

**WHEREAS**, the Herriman City Council (“*Council*”) met in regular meeting on June 12, 2014, to discuss, among other things, approving and appropriating a monetary contribution to the Butterfield Scholarship in the Amount of \$1,000; and

**WHEREAS**, the donation of monetary consideration requires, among other things, a study (as described below); and

**WHEREAS**, on or about June 9, 2014, a study (“*Study*”) was completed by Bonneville Research, setting forth an analysis and demonstrating the purpose for the appropriation (“*Appropriation*”) to the Butterfield Scholarship pursuant to the requirements of Utah Code Ann. § 10-8-2. A copy of the Study is attached to this Ordinance; and

**WHEREAS**, the Study was made available to the public beginning June 9, 2014; and

**WHEREAS**, on June 12, 2014, notice of a public hearing to consider the Appropriation was published in *The Salt Lake Tribune* and *Deseret News* and posted on the Utah Public Notice website; and

**WHEREAS**, on June 26, 2014, the Council held the requisite public hearing to receive public comments concerning the Appropriation; and

**WHEREAS**, all interested persons in attendance at the public hearing were given the opportunity to be heard, and written comments were solicited; and

**WHEREAS**, the Council finds that based on the Study and comments at the public hearing, the Appropriation will be used to offset the infrastructure cost of such establishments and to enhance the safety, health, prosperity, moral well-being, peace, order, comfort, and convenience of the inhabitants of Herriman; and

**WHEREAS**, the Council finds that the Appropriation is necessary and appropriate to accomplish the reasonable goals and objectives of Herriman. Such goals and objectives include, but are not limited to, economic development, job creation, and job preservation; and

**WHEREAS**, the Council finds that the net value received for the monetary contribution is equivalent and includes certain intangible benefits to Herriman, including, but not limited to, prosperity, moral well-being, comfort, and convenience to the inhabitants of Herriman and economic development, job creation, and job preservation in Herriman; and

**WHEREAS**, the Council finds that it has satisfied all of the requirements of Utah Code Ann. § 10-8-2 in order to make Appropriation.

**NOW, THEREFORE, BE IT ORDAINED** by the Council that the Council approves a monetary contribution to the Butterfield Scholarship in the amount of \$1,000.

This Ordinance, assigned Ordinance No. 14-29, shall take effect immediately upon passage and acceptance as required herein.

**PASSED AND APPROVED** this 26<sup>th</sup> day of June, 2014.

**HERRIMAN CITY COUNCIL**

By: \_\_\_\_\_  
**Carmen Freeman, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Jackie Nostrom, City Recorder**

**VOTING:**

Carmen Freeman	Yea _____	Nay _____
Mike Day	Yea _____	Nay _____
Matt Robinson	Yea _____	Nay _____
Craig B. Tischner	Yea _____	Nay _____
Coralee Wessman-Moser	Yea _____	Nay _____



CITY COUNCIL  
Thursday, June 26, 2014

# Item 5

## 4. DISCUSSION AND ACTION ITEMS

- A. Discussion and consideration of **Resolution No. 14.21** To approve an amendment to the Herriman City 2013-2014 fiscal year budget – Shauna DeKorver, Finance Department Representative

NOTES: \_\_\_\_\_

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**HERRIMAN, UTAH**  
**RESOLUTION NO. 14.21**

**A RESOLUTION OF THE HERRIMAN CITY COUNCIL  
APPROVING AN AMENDMENT TO THE 2013-2014  
FISCAL YEAR BUDGET**

**WHEREAS**, the Herriman City Council (“*Council*”) met in regular meeting on June 26, 2014, to consider, among other things, approving an amendment to the 2013-2014 fiscal year budget; and

**WHEREAS**, the Council has determined it necessary to amend the budget to reflect various changes; and

**WHEREAS**, the Council determines that the amendment presented to the Council is necessary and appropriate.

**NOW, THEREFORE, BE IT RESOLVED** by the Council that the budget for the period of July 1, 2013, through June 30, 2014, is hereby amended as set forth on the attached amended budget.

This Resolution, assigned No. 14.21, shall take effect immediately upon passage and acceptance as provided herein.

**PASSED AND APPROVED** by the Council of Herriman, Utah, this 26<sup>th</sup> day of June, 2014.

**HERRIMAN CITY COUNCIL:**

\_\_\_\_\_  
Carmen Freeman, Mayor

**ATTEST:**

\_\_\_\_\_  
**Jackie Nostrom**  
City Recorder

**VOTING:**

Carmen R. Freeman	Yea ___ Nay ___
Mike Day	Yea ___ Nay ___
Matt Robinson	Yea ___ Nay ___
Craig B. Tischner	Yea ___ Nay ___
Coralee Wessman-Moser	Yea ___ Nay ___

**PRESENTED** to the Mayor/City Manager of Herriman City for approval this 26<sup>th</sup> day of  
June 2014

**APPROVED** this 26<sup>th</sup> day of June 2014.

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**Mayor Carmen Freeman**

**ATTEST:**

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Jackie Nostrom  
City Recorder

**DEPOSITED** in the office of the City Recorder this 26<sup>th</sup> day of June 2014.

**RECORDED** this 26<sup>th</sup> day of June 2014.



CITY COUNCIL

Thursday, June 26, 2014

# Item 5

## 5. DISCUSSION AND ACTION ITEMS

- B. Discussion and Consideration of Ordinance No. 14-30 to authorize a text change to the PUD Ordinance to only allow single family attached and detached dwellings in the Planned Unit Development – Bryn McCarty, Planning Supervisor

NOTES: \_\_\_\_\_

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**HERRIMAN, UTAH**  
**ORDINANCE NO. 14-30**

**10Z14- HERRIMAN CITY – TEXT CHANGE TO THE PUD ORDINANCE TO ONLY  
ALLOW SINGLE FAMILY ATTACHED AND DETACHED DWELLINGS IN THE  
PLANNED UNIT DEVELOPMENT**

**WHEREAS**, the City of Herriman, pursuant to state law, may enact a land use ordinance establishing regulations for land use and development; and

**WHEREAS**, pursuant to state law, the Planning Commission shall prepare and recommend to the City Council the proposed land use ordinance amendment; and

**WHEREAS**, pursuant to City of Herriman Land Use Ordinance, the Planning Commission shall hold a public hearing and provide reasonable notice at least 10 days prior to said public hearing to prepare and recommend to the City Council the proposed land use ordinance text changes; and

**WHEREAS**, notice of the Planning Commission public hearing on the land use ordinance text change was published on May 26, 2014, noticing of the June 5, 2014, public hearing at 7:00 p.m.; and

**WHEREAS**, the Planning Commission recommended approval of the land use ordinance text change in the meeting held on June 5, 2014, at 7:00 p.m. in the Community Center; and

**WHEREAS**, pursuant to City of Herriman Ordinance, the City Council must hold a public meeting allowing public input at said public meeting; and

**WHEREAS**, the City Council public meeting on June 26, 2014, was held at 7:00 p.m.;  
and

**WHEREAS**, the City Council finds that it is in the best interest of the citizens of the City of Herriman to adopt the land use ordinance text change as recommended by the Planning Commission;

**NOW THEREFORE**, be it ordained by the Herriman City Council that the following text change be adopted as a change to the land use ordinance of the City: *(the underlined text is the new wording and the strikethrough text is to be deleted)*

10-20-6: ZONING AMENDMENT REQUIRED WHEN: (PUD Ordinance)

A planned unit development which will contain uses not permitted in the zoning district in which it is to be located will require a change of zoning district and shall be accompanied by an application for a zoning amendment, except that any single family detached or single family

attached residential use shall be considered a permitted use in a planned unit development which allows residential uses and shall be governed by design and other requirements of the planned unit development permit. Any apartments will require a change of zoning.

**PASSED AND APPROVED** this 26<sup>th</sup> day of June, 2014.

**HERRIMAN**

**ATTEST:**

\_\_\_\_\_  
**Mayor Carmen Freeman**

\_\_\_\_\_  
**Jackie Nostrom, City Recorder**

**VOTING:**

Carmen Freeman	Yea ____	Nay ____
Mike Day	Yea ____	Nay ____
Matt Robinson	Yea ____	Nay ____
Craig B. Tischner	Yea ____	Nay ____
Coralee Wessman-Moser	Yea ____	Nay ____



CITY COUNCIL

Thursday, June 26, 2014

# Item 5

## 5. DISCUSSION AND ACTION ITEMS

- C. Discussion and consideration of **Resolution No. 14.19** to (A) finance the cost of water system improvements, including the construction of a water tank, water distribution lines and a pump station (the “improvements”) together with all other miscellaneous work necessary to complete the improvements in a proper and workmanlike manner; (B) pay a portion of the cost of said improvements by assessments to be levied against properties benefited by such improvements; (C) provide notice on intention to designate an assessment area, to authorize such improvements, and to fix a time and place for protests against such improvements or the designation of said assessment area; to declare the City’s official intention to reimburse itself for expenditures paid by it prior to the issuance of tax-exempt bonds; and related matters – Justun Edwards, Water Director

NOTES: \_\_\_\_\_

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Herriman, Utah

June 26, 2014

The City Council (the "Council") of Herriman City, Utah (the "City"), met in regular public session at the regular meeting place of the Council in Herriman City, Utah on June 26, 2014, at the hour of 7:00 p.m., with the following members of the Council being present:

Carmen Freeman	Mayor
Mike Day	Councilmember
Matt Robinson	Councilmember
Craig B.Tischner	Councilmember
Coralee Wessman-Moser	Councilmember

Also present:

Jackie Nostrom	City Recorder
John Brems	City Attorney
Alan W. Rae	Finance Director

After the meeting had been duly called to order and after other matters not pertinent to this resolution had been discussed, the City Recorder presented to the City Council a Certificate of Compliance with Open Meeting Law with respect to this June 26, 2014, meeting, a copy of which is attached hereto as Exhibit A.

Thereupon, the following resolution was introduced in written form, discussed in full, and pursuant to motion made by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ adopted by the following vote:

AYE:

NAY:

The resolution was then signed by the Mayor and recorded by the City Recorder in the official records of Herriman City, Utah. The resolution is as follows:

RESOLUTION NO. 14.19

A RESOLUTION TO (A) FINANCE THE COST OF WATER SYSTEM IMPROVEMENTS, INCLUDING THE CONSTRUCTION OF A CULINARY WATER TANK, WATER DISTRIBUTION LINES, AND PUMP STATION, SECONDARY WATER DISTRIBUTION LINES AND PUMP STATION (THE “IMPROVEMENTS”) TOGETHER WITH ALL OTHER MISCELLANEOUS WORK NECESSARY TO COMPLETE THE IMPROVEMENTS IN A PROPER AND WORKMANLIKE MANNER; (B) PAY A PORTION OF THE COST OF SAID IMPROVEMENTS BY ASSESSMENTS TO BE LEVIED AGAINST PROPERTIES BENEFITED BY SUCH IMPROVEMENTS; (C) PROVIDE NOTICE OF INTENTION TO DESIGNATE AN ASSESSMENT AREA, TO AUTHORIZE SUCH IMPROVEMENTS, AND TO FIX A TIME AND PLACE FOR PROTESTS AGAINST SUCH IMPROVEMENTS OR THE DESIGNATION OF SAID ASSESSMENT AREA; TO DECLARE THE CITY’S OFFICIAL INTENTION TO REIMBURSE ITSELF FOR EXPENDITURES PAID BY IT PRIOR TO THE ISSUANCE OF TAX-EXEMPT BONDS; AND RELATED MATTERS.

BE IT RESOLVED by the City Council of Herriman City, Utah (the “Council”), as follows:

Section 1. The Council hereby determines that it will be in the best interest of the City to finance the costs of construction water system improvements, including the construction of a culinary water tank, water distribution lines and pump station, secondary water distribution lines and pump station, together with all other miscellaneous work necessary to complete said improvements in a proper and workmanlike manner (collectively, the “Improvements”) according to plans on file in the office of the City Engineer in Herriman City, Utah, by assessments to be levied against properties benefited by such improvements. The Council hereby determines that, pursuant to the Assessment Area Act, Title 11, Chapter 42, Utah Code Annotated 1953, as amended (the “Act”), it is in the best interest of the City to designate an assessment area as provided herein.

Section 2. The proposed assessment area shall be known as the Herriman City, Utah Assessment Area No. 1 (the “Assessment Area”). A description of the proposed Assessment Area is more particularly described in the Notice of Intention to Designate Assessment Area hereinafter set forth.

Section 3. As required by Section 11-42-205 of the Act, the City has obtained an appraisal of the property proposed to be assessed from an appraiser who is a member of the Appraisal Institute, addressed to the City [or has obtained the most recent taxable value of the unimproved property from the County Assessor] and verifying that the market value of the property to be assessed, after completion of the proposed improvements, is at least three (3) times the amount of the assessment proposed to be levied against the property. See Exhibit C attached hereto.

Section 4. As required by Section 11-42-203 of the Act, all written protests against the proposed Improvements or against the designation of the Assessment Area must be presented and filed in the Office of the City Recorder on or before Thursday, October 23, 2014, at the hour of 5:00 p.m..

Section 5. As required by Section 11-42-204 of the Act, the City Council will hold a public hearing on Thursday, August 14, 2014, at the Herriman City Council office, 13011 South Pioneer Street, Herriman City, Utah, any protests shall be heard and considered by the Council. The owner of a property proposed to be assessed may withdraw his/her protest at any time before the conclusion of the hearing by filing a written withdrawal with the City Council. The City Recorder is hereby directed to give notice of intention to designate the Assessment Area, to make the proposed Improvements and to assess the costs thereof, and of the time within which protests against the proposed Improvements, the proposed assessments, or the designation of the Assessment Area may be filed and the date when such protests will be heard and considered. The notice shall be given by publishing a Notice of Intention to Designate Assessment Area in The Salt Lake Tribune, a newspaper of general circulation in the City, said notice to be published four times, once during each week for four consecutive weeks, the last publication to be not less than five (5) nor more than twenty (20) days prior to the time fixed in the notice as the last day for the filing of protests. In addition, the City Recorder shall mail a copy of such notice by United States Mail, postage prepaid, to each owner of land to be assessed within the proposed Assessment Area at the last known address of such owner, using for such purpose the names and addresses of said owners appearing on the last completed real property assessment rolls of Salt Lake County, and, in addition, a copy of such notice shall be mailed, postage prepaid, addressed to "Owner" at the street number of each piece of improved property to be affected by the assessment, said notices to be so mailed not later than ten (10) days after the first publication of the Notice of Intention to Designate Assessment Area. If a street number has not been so assigned, then the post office box, rural route number, or any other mailing address of the improved property shall be used for the mailing of the Notice. Said Notice shall be in substantially the following form:

## NOTICE OF INTENTION TO DESIGNATE ASSESSMENT AREA

PUBLIC NOTICE IS HEREBY GIVEN that on Thursday, June 26, 2014, the City Council (the "Council") of Herriman City, Utah (the "City"), adopted a resolution declaring its intention to designate an assessment area to be known as the Herriman City, Utah Assessment Area No. 1 (the "Assessment Area"). It is the proposal of the Council to provide Improvements herein described to property within the proposed Assessment Area, to finance a portion of the cost of the proposed Improvements within the Assessment Area and to levy assessments as provided in Title 11, Chapter 42, Utah Code Annotated 1953, as amended, (the "Act") on the properties lying within the Assessment Area for the benefit of which such assessments are to be expended to pay for such Improvements.

### DESCRIPTION OF ASSESSMENT AREA

The proposed Assessment Area shall include the properties as generally described on the map attached hereto as Attachment A and listed in the chart below.

### PROPOSED IMPROVEMENTS AND LOCATION

The proposed Improvements consist of the construction of a culinary water tank, water distribution lines and pump station, secondary water distribution lines and pump station, together with all other miscellaneous work necessary to complete said improvements in a proper and workmanlike manner (collectively, the "Improvements"). The Improvements are generally located as shown on the attached map.

### PROPOSED ASSESSMENTS, ESTIMATED COST OF IMPROVEMENTS, AND METHOD OF ASSESSMENT

Pursuant to the Act, the Council has determined to levy assessments to pay of the cost of the Improvements (the "Assessments").

The total cost of the Improvements including overhead costs is estimated to be \$19,529,000. none of which will be paid by the City such that the estimated \$19,529,000 will be paid by the Assessments to be levied against the properties that are directly or indirectly benefited by such Improvements, which benefits need not actually increase the fair market value of the properties to be assessed.

In lieu of utilizing a guaranty fund, the City proposes to create a special reserve fund to secure payment of the Bonds. The reserve fund will be initially funded with proceeds of the Bonds in an amount equal to approximately ten percent (10%) of the principal amount of Bonds issued. The City anticipates applying any moneys remaining in the reserve fund to the final payment on the Bonds that, in turn, would offset the final assessment payments to be made by the owners of property benefited by such Improvements, all of which will be further described in the assessment ordinance to be adopted by the City.

All properties will be assessed an Assessment as follows:

	<b>Parcel ID</b>	<b>Owner</b>	<b>Developable Acreage*</b>	<b>Estimated Assessment</b>
1	33061000444002	CHURCH	44.21	\$ 591,742.10
2	33064000230000	CHURCH	63.61	\$ 851,519.12
3	33064000240000	CHURCH	42.01	\$ 562,344.67
4	33071260010000	ROSECREST COMMUNITIES LLC	41.88	\$ 560,559.38
5	33072000100000	HAMILTON, DARO E	37.28	\$ 499,050.61
6	33072010010000	ROSECREST COMMUNITIES LLC	51.06	\$ 683,446.94
7	33072510010000	ROSECREST COMMUNITIES LLC	104.89	\$ 1,404,153.02
8	33073260030000	ROSECREST COMMUNITIES LLC	154.34	\$ 2,066,014.57
9	33074000160000	KNOUSE, PAUL T &	10.20	\$ 136,594.93
10	33074510010000	ROSECREST COMMUNITIES LLC	23.39	\$ 313,054.54
11	33074760010000	ROSECREST COMMUNITIES LLC	7.85	\$ 105,055.19
12	33081510030000	ROSECREST COMMUNITIES LLC	4.81	\$ 64,428.76
13	33083000100000	WASATCH SOUTH HILLS	40.33	\$ 539,869.07
14	33083010010000	ROSECREST COMMUNITIES LLC	35.34	\$ 473,042.30
15	33083010020000	ROSECREST COMMUNITIES LLC	23.93	\$ 320,355.49
16	33083510020000	ROSECREST COMMUNITIES LLC	35.66	\$ 477,412.68
17	33083520010000	ROSECREST COMMUNITIES LLC	2.72	\$ 36,400.97
18	33084000230000	WASATCH SOUTH HILLS	20.65	\$ 276,393.57
19	33084000274001	WASATCH SOUTH HILLS	18.82	\$ 251,884.03
20	33084010104001	BOULDIN, DOUGLAS	17.08	\$ 228,691.31
21	33163000300000	WASATCH SOUTH HILLS	2.68	\$ 35,902.89
22	33163000310000	WASATCH SOUTH HILLS	2.73	\$ 36,564.08
23	33163000320000	WASATCH SOUTH HILLS	4.63	\$ 61,994.49
24	33163000330000	BANK OF UTAH, TR	9.86	\$ 132,011.93
25	33163000360000	WASATCH SOUTH HILLS	3.93	\$ 52,553.10
26	33163000370000	WASATCH SOUTH HILLS	2.61	\$ 34,889.75
27	33163000380000	WASATCH SOUTH HILLS	3.94	\$ 52,710.13
28	33163000390000	WASATCH SOUTH HILLS	17.85	\$ 238,990.45
29	33164000180000	WASATCH SOUTH HILLS	0.68	\$ 9,122.68
30	33171000220000	JUDD, BRIAN L &	11.20	\$ 149,872.90
31	33171000240000	WASATCH SOUTH HILLS	43.64	\$ 584,170.07
32	33172000010000	DOXEY, EVANS T. &	9.96	\$ 133,387.95
33	33172000110000	WASATCH SOUTH HILLS	4.99	\$ 66,788.76
34	33172000120000	GRIFFIS, MARTY T &	2.49	\$ 33,372.54
35	33172000130000	LOSEE, CHRIS	2.49	\$ 33,381.31
36	33172000220000	WASATCH SOUTH HILLS	16.78	\$ 224,628.23
37	33174000070000	BUTTERFIELD, SHIRLEY C; TR	73.22	\$ 980,160.40
38	33174000120000	WASATCH SOUTH HILLS	23.06	\$ 308,682.88

39	33174000140000	WASATCH SOUTH HILLS	18.62	\$	249,286.64
40	33182000020000	MCALLISTER, SARAH M	4.33	\$	58,012.33
41	33182000140000	MITCHELL, JUDI R	4.71	\$	63,009.20
42	33182000150000	STRONG, DENNIS; ETAL	4.75	\$	63,617.72
43	33184000060000	ROSECREST COMMUNITIES LLC	160.78	\$	2,152,288.45
44	33211000200000	CRINER, JANET &	25.57	\$	342,284.17
45	33212000120000	CRINER, JANET &	20.28	\$	271,448.15
46	33212000130000	STAKER & PARSON COMPANIES	3.13	\$	41,885.80
47	33212000140000	STAKER & PARSON COMPANIES	2.16	\$	28,963.77
48	33212000150000	BUTTERFIELD, SHIRLEY C; TR	16.94	\$	226,823.43
49	33221000230000	BUTTERFIELD, SHIRLEY C; TR	15.62	\$	209,059.21
50	33221000250000	BUTTERFIELD, SHIRLEY C; TR	18.52	\$	247,865.17
51	33221000300000	S A MCDUGAL LLC;	51.85	\$	694,019.69
52	33223000050000	DAVE SHELBY, REALTOR INC	1.03	\$	13,829.32
53	33223000060000	MAC 8, LLC; ET AL	38.89	\$	520,538.38
54	33224000180000	MAC 8, LLC; ETAL	0.26	\$	3,461.79
55	33271000140000	WESTSIDE GROUP, LLC	5.02	\$	67,171.95
56	33271000170000	WESTSIDE GROUP, LLC	14.80	\$	198,147.49
57	33271000180000	MAC 8, LLC, ET AL	29.46	\$	394,353.97
58	33271000200000	BUCKMILLER, DANIEL K &	5.36	\$	71,735.55

\*Source: GIS mapping based on acreage that is developable. For more information contact the City Engineer.

The proposed Assessments will be equal and uniform based on benefits received. The City Engineer's office has prepared a "Certificate of Project Engineer" that, among other things, identifies the costs of the proposed Improvements. Said Certificate is on file in the office of the City Engineer who will make such information available to all interested parties.

### LEVY OF ASSESSMENTS

The Council proposes to levy the Assessments as provided in the Act on all parcels and lots of real property located within the Assessment Area No. 1 as described herein. The purpose of the Assessments is to pay a portion of the costs of the proposed Improvements. The method of assessment will be by developable acre as described above. The Assessments may be paid by property owners in twenty (20) annual principal installments with interest on the unpaid balance at a rate or rates fixed by the Council, or the whole or any part of an Assessment may be paid without interest within twenty-five (25) days after the ordinance levying the assessment becomes effective.

A map of the proposed Assessment Area and a more detailed description of the proposed Improvements and other related information are on file in the office of the City Engineer who will make such information available to all interested persons.

If an assessed property is subdivided into smaller parcels after the City has adopted an assessment ordinance levying the assessments in the Assessment Area, as a

condition to the City approving said subdivision the City shall amend the assessment ordinance to allocate the original assessment to the smaller parcels based upon developable acres; provided, however, the owner of said property must either (i) prepay that portion of the original assessment attributable (to the first available call date of related bonds) to said property based upon an area allocation approved in writing by the City or (ii) provide a written consent and waiver to the City, in which said owner consents to the City allocating an assessment to said property based upon an area allocation and waives any right to contest said assessment. No change in assessment shall be recognized for property not legally subdivided with City approval.

#### PURPOSE, TIME, PLACE AND LOCATION OF PUBLIC HEARING

The City shall hold a public hearing on Thursday, August 14, 2014, at 7:00 p.m., at the Herriman City offices located at 13011 South Pioneer Street, Herriman, Utah. The purpose of the hearing is to provide information regarding the creation of the Assessment Area No. 1 and to allow for public comment. All members of the public are invited to attend and participate.

#### FINAL TIME FOR FILING PROTESTS

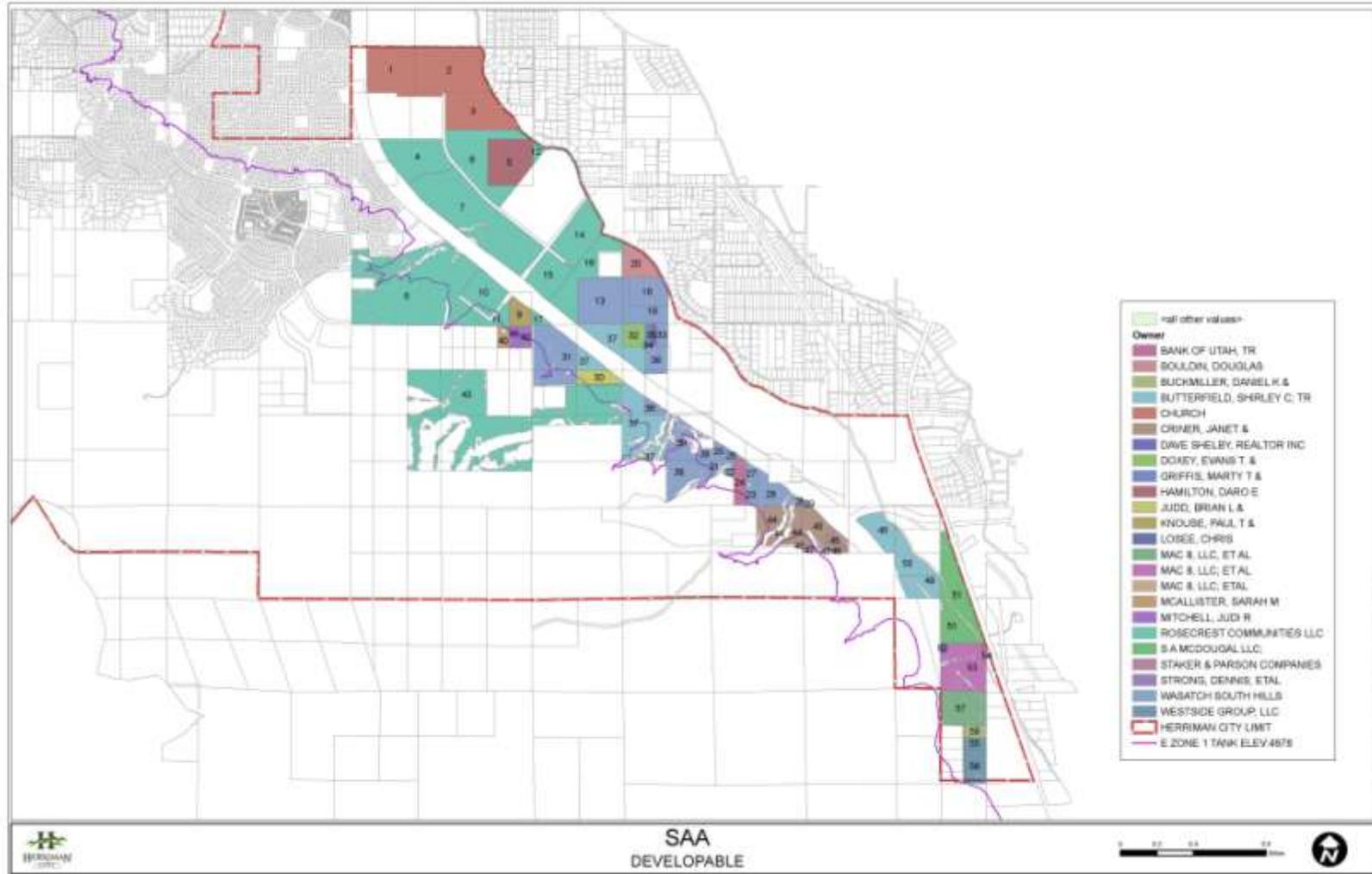
Any person who is the owner of record of property to be included within the Assessment Area shall have the right to file in writing a protest against the designation of the Assessment Area or to make any other objections relating thereto within sixty (60) days of the public hearing. Protests shall describe or otherwise identify the property owner of record by the person or persons making the protest. Protests shall be filed in writing and signed by the person or persons making the protest, with the City Recorder of Herriman City, Utah, either in person during regular business hours Monday through Friday, or by mail on or before 5:00 p.m. on Thursday October 23, 2014, at the offices of the City Recorder located at 13011 South Pioneer Street, Herriman City, Utah 84096. Thereafter, at 7:00 p.m. on Thursday, October 23, 2014, the Council will meet to consider the proposed Assessment Area, the proposed assessments, and the proposed Improvements. After such consideration and determination, the Council shall adopt a resolution either abandoning the Assessment Area or designating the Assessment Area either as described in this Notice of Intention to Designate Assessment Area or with deletions and changes made as authorized by the Act; but the Council shall abandon the designation of the Assessment Area if the necessary number of protests as provided herein have been filed on or before the time specified in this Notice of Intention to Designate Assessment Area for the filing of protests after eliminating from such filed protests: (a) protests relating to property or relating to a type of Improvement that has been deleted from the Assessment Area, and (b) protests that have been withdrawn in writing prior to the conclusion of the hearing. The necessary number of protests shall mean the following: Protests representing at least one-half of the developable acreage of all properties to be assessed where an assessment is proposed to be made according to developable acreage.

ADOPTED BY THE CITY COUNCIL OF HERRIMAN CITY, UTAH

By: \_\_\_\_\_  
Jackie Nostrom, City Recorder

# ATTACHMENT A

## MAP OF PROPOSED ASSESSMENT AREA



Section 6. The City Engineer has prepared a “Certificate of Project Engineer,” attached hereto as Exhibit B that, among other things, identifies the costs of the proposed Improvements. The findings and determinations set forth in this resolution are based, in part, upon said Certificate of Project Engineer.

Section 7. The Council reasonably expects, and hereby confirms its prior expressions of intent, to reimburse the City from proceeds of tax-exempt bonds for the cost of the proposed Improvements paid by the City.

Section 8. This declaration is intended to be a declaration of official intent under Treasury Regulation § 1.103-18(1).

Section 9. The maximum principal amount of debt expected to be issued for reimbursement purposes is \$19,529,000.

Section 10. This declaration of official intent is consistent with the City’s budgetary and financial circumstances. No funds from sources other than the tax-exempt bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City or by any member of the same controlled group pursuant to their budget or financial policies with respect to the expenditures to be reimbursed.

After the conduct of other business not pertinent to the above, the meeting was, on motion duly made and seconded, adjourned.

PASSED AND APPROVED by the City Council of the City, this June 26, 2014.

(SEAL)

By: \_\_\_\_\_  
Carmen Freeman, Mayor

ATTEST:

By: \_\_\_\_\_  
Jackie Nostrom, City Recorder

STATE OF UTAH                    )  
  : ss.  
COUNTY OF SALT LAKE    )

I, Jackie Nostrom, the duly appointed, qualified, and acting City Recorder of Herriman City, Utah, do hereby certify that the above and foregoing is a full, true, and correct copy of the record of proceedings had by the City Council of Herriman City, Utah, at its meeting held on Thursday, June 26, 2014, insofar as the same relates to or concerns Herriman City, Utah Assessment Area No. 1 as the same appears of record in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of Herriman City, Utah, this June 26, 2014.

(SEAL)

By: \_\_\_\_\_  
  Jackie Nostrom, City Recorder

STATE OF UTAH )  
 : ss.  
COUNTY OF SALT LAKE )

AFFIDAVIT OF MAILING  
NOTICE OF INTENTION

I, Jackie Nostrom, the duly chosen, qualified, and acting City Recorder of Herriman City, Utah, do hereby certify that the attached Notice of Intention to Designate Assessment Area was approved and adopted in the proceedings of the City Council on June 26, 2014.

I further certify that on \_\_\_\_\_, 2014 (a date not later than ten (10) days after the first publication of the Notice of Intention to Designate Assessment Area), I mailed a true copy of the Notice of Intention to Designate Assessment Area to designate Herriman City, Utah Assessment Area No. 1 by United States Mail, postage prepaid to each owner of land to be assessed within the proposed Assessment Area at the last known address of such owner, using for such purpose the names and addresses appearing on the last completed real property assessment rolls of Salt Lake County. In addition, I mailed a copy of such notice, postage prepaid, addressed to "Owner" at the street number of each piece of improved property affected by the assessment.

I further certify that a certified copy of said Notice of Intention to Designate Assessment Area was on file in my office for inspection by any interested parties.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of Herriman City, Utah this June 26, 2014.

(SEAL)

By: \_\_\_\_\_  
Jackie Nostrom, City Recorder

PROOF OF PUBLICATION

EXHIBIT A

CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

I, Jackie Nostrom, the undersigned City Recorder of Herriman City, Utah (the "City"), do hereby certify, according to the records of the City in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4-202, Utah Code Annotated, 1953, as amended, I gave not less than twenty-four (24) hours public notice of the agenda, date, time, and place of the June 26, 2014, public meeting held by the City as follows:

(i) By causing a Notice in the form attached hereto as Schedule 1, to be posted at the City's principal offices on June\_\_\_\_, 2014, at least twenty-four (24) hours prior to the convening of the meeting, said Notice having continuously remained so posted and available for public inspection until the completion of the meeting; and

(ii) By causing a copy of such Notice, in the form attached hereto as Schedule 1, to be delivered to The Salt Lake Tribune on June \_\_\_\_, 2014, at least twenty-four (24) hours prior to the convening of the meeting; and

(iii) On the Utah Public Notice Website (<http://pmn.utah.gov>).

In addition, the Notice of 2014 Annual Meeting Schedule for the City Council (attached hereto as Schedule 2) was given specifying the date, time, and place of the regular meetings of the City Council to be held during the year, by causing said Notice to be posted on \_\_\_\_\_, 20\_\_, at the principal office of the City Council and by causing a copy of said Notice to be provided to at least one newspaper of general circulation within the City on \_\_\_\_\_, 20\_\_.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature this June 26, 2014.

(SEAL)

By: \_\_\_\_\_  
City Recorder

SCHEDULE 1  
NOTICE OF MEETING

SCHEDULE 2

NOTICE OF 2014 ANNUAL MEETING SCHEDULE

EXHIBIT B

CERTIFICATE OF PROJECT ENGINEER

EXHIBIT C  
APPRAISAL



CITY COUNCIL

Thursday, June 26, 2014

# Item 5

## 5. DISCUSSION AND ACTION ITEMS

- D. Discussion and consideration of **Resolution No. 14.22** to approve an amendment to the Herriman City Policy and Procedures Manual in respect to annual vacation accrual for Managers and Directors as well as the forfeiture and payout of accrued Vacation and Paid Time Off – Tami Moody, Interim Assistant City Manager/PIO

NOTES: \_\_\_\_\_

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**HERRIMAN, UTAH**  
**RESOLUTION NO. 14.22**

**A RESOLUTION APPROVING AN AMENDMENT TO THE HERRIMAN CITY  
POLICY AND PROCEDURE MANUAL WITH RESPECT TO ANNUAL  
VACATION ACCRUALS FOR MANAGERS AND DIRECTORS AS WELL AS  
FORFEITURE AND PAYOUT OF VACATION AND PAID TIME OFF**

**WHEREAS**, the Herriman City Council (“*Council*”) met in regular session on June 26, 2014, to consider, among other things, approving an amendment to the Herriman City Policy and Procedure Manual with respect to annual vacation for Managers and Directors as well as forfeiture and payout of vacation and paid time off; and

**WHEREAS**, various amendments to the Herriman City Policy and Procedures Manual have been presented to and reviewed by the Council, copies of the amendments are attached hereto; and

**WHEREAS**, the Council desires to adopt the attached amendments.

**NOW, THEREFORE, BE IT RESOLVED** that the attached amendments be approved and inserted in the appropriate places in the Herriman City Policy and procedures Manual and the same be communicated to all Herriman employees.

**THIS RESOLUTION**, assigned No. 14.22, shall take effect immediately upon passage and acceptance as provided herein.

**PASSED AND APPROVED** this 26<sup>th</sup> day of June 2014.

**HERRIMAN**

By: \_\_\_\_\_  
**Carmen Freeman, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Jackie Nostrom, City Recorder**

**VOTING:**

Carmen Freeman	Yea	___	Nay	___
Mike Day	Yea	___	Nay	___
Matt Robinson	Yea	___	Nay	___
Craig B. Tischner	Yea	___	Nay	___
Coralee Wessman-Moser	Yea	___	Nay	___