



CITY COUNCIL MINUTES

Thursday, June 26, 2014

Approved July 10, 2014

The following are the minutes of the City Council Meeting of the Herriman City Council. The meeting was held on **Thursday, June 26, 2014 at 5:00 p.m.** in the Herriman City Community Center Council Chambers, 13011 South Pioneer Street (6000 West), Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the Community Center, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding:

Mayor Carmen Freeman

Council Members Present:

Mike Day, Matt Robinson, Craig B. Tischner and Coralee Wessman-Moser

Staff Present:

Brett Wood, City Manager
Gordon M. Haight II, Interim City Manager
Tami Moody, Interim Assistant City Manager/PIO
Jackie Nostrom, City Recorder
John Brems, City Attorney
Shauna DeKorver, Senior Accountant
Blake Thomas, City Engineer
Justun Edwards, Water Director
Clint Smith, Unified Fire Authority Chief

5:00 PM - WORK MEETING: *(Front Conference Room)*

5:08:39 PM COUNCIL BUSINESS

Mayor Carmen Freeman called the meeting to order.

1. Review of this evening's agenda

2. Administrative Reports

- a. **5:08:39 PM Discussion of the Parks Master Plan** – Bryn McCarty, Planning Supervisor

Planning Supervisor Bryn McCarty offered a brief overview of the Parks Master Plan update. She relayed the Planning Commission approval of the plan, and explained that the facility and impact fee plans were being compiled. Supervisor McCarty explained the City's high level of service for parks and trails, and presented a map indicating the existing and proposed parks and open space throughout Herriman City. Councilmember Mike Day suggested a map be presented comparing the parks of the neighboring communities. Supervisor McCarty responded that maps would be available in the General Plan.

Supervisor McCarty reviewed the informal internet survey results for the Parks Master Plan, and noted the desire for trail connectivity. Councilmember Matt Robinson asked about the

availability of the survey for the public. Supervisor McCarty answered that the survey was advertised on Facebook and the City's website. Mayor Carmen Freeman asked if a financial analysis had been incorporated as we consider the cost of the proposed parks. Councilmember Day added that maintenance of the parks and open space are costly. Supervisor McCarty confirmed, and observed that preservation of open space would be invaluable. Councilmember Robinson concurred that preservation of open space currently could decrease the cost to purchase and install parks in the future as the price of land will continue to increase. Interim City Manager Gordon Haight communicated that open space is required in every proposed development. Supervisor McCarty interjected that the open space ordinance would allow for a fee to be paid in lieu of the park requirement. She noted that those associated fees would be utilized for park upkeep.

Supervisor McCarty observed one change to the Parks Master Plan at the direction of the Planning Commission would be to indicate that the detention pond abutting Rosecrest Road and Sunbloom Lane would ultimately become an improved park. Councilmember Day questioned what the cost would be for the installation of a park. City Manager Brett Wood responded that the cost is approximately \$120,000-\$180,000 per acre. Interim City Manager Haight noted that the estimated cost of this particular park would be \$700,000. Councilmember Coralee Wessman-Moser asked about parking. City Manager Wood explained that off street parking would not be accommodated at this location.

b. [5:22:27 PM](#) **Update of the Transportation Master Plan** – Blake Thomas, City Engineer

City Engineer Blake Thomas reported that the last update to the Transportation Master Plan had been in 2009, and now the plan should be revised to accommodate the recent annexed property. He offered an explanation of the open house that was held in December 2013 and noted the comments that had been received were incorporated. Engineer Thomas analysed the plan components including existing conditions, projection of future needs, development of the plan and recommendations, funding, and capital and impact fee analysis.

Councilmember Robinson questioned the roadway width measurement. Engineer Thomas responded that the measurement would be from the back of sidewalk to the back of sidewalk. He reviewed the pedestrian facility analysis. Councilmember Moser observed the error that the analysis indicated that Mountain View Corridor does not have sidewalk. Engineer Thomas thanked her for the observation and noted it would be adjusted. Mayor Freeman asked about hiking and horse trails that run simultaneously. Engineer Thomas noted that those trails are considered to be the same trail.

Engineer Thomas presented a map of the “crash hot spots” and noted the correlation of accidents with road construction. Councilmember Day questioned the future installation of the improvements on 11800. Interim City Manager Haight responded that improvements would be installed as properties are developed. Engineer Thomas continued with the bike lane plans and noted that the class 2 lanes utilize the shoulder of the road whereas class 3 lanes have a designated bike lane on the road.

Councilmember Moser indicated that the intersection of 13400 South and 6400 West during peak drive times would warrant a traffic signal. Engineer Thomas responded that a traffic and warrant study would be conducted. He presented the phases of the Capital Facilities Plan and the associated costs of each, and noted the plan would be presented to the Council in August for consideration. Councilmember Day questioned how the City's transportation impact fee compared to other jurisdictions. Engineer Thomas answered that the fees are parallel. Interim City Manager Haight disclosed that the Transportation Master Plan could be altered as needed. Engineer Thomas interjected that the phases include the right of way costs. Mayor Freeman indicated that impact fees should be used to pay for the installation.

Councilmember Day responded that in theory the impact fees would cover the costs; however, it doesn't always happen. Interim City Manager Haight offered a brief summary of large development improvements compared to smaller developments.

c. [5:39:45 PM](#) **Update of the Storm Drain Master Plan** – Blake Thomas, City Engineer

City Engineer Blake Thomas reported that the recent annexation required an update to the Storm Drain Master Plan. He presented a map of the overall area, and noted the projects that would be initiated as part of the plan including: to install a berm to protect new development, install pipes, and to divert Copper Creek to Midas Creek. Engineer Thomas explained that a study would have to be conducted in order to divert the creek. Councilmember Day asked if the alteration would affect home owner insurance policies. Engineer Thomas responded that it would affect future development to determine where homes could be built.

Engineer Thomas informed the Council of an ordinance violation for clear view at 13366 South Pioneer Street. He presented another concern regarding the ADA ramp noncompliance. Mayor Freeman agreed that the intersection is dangerous. Engineer Thomas reported that Code Enforcement was sent to investigate. Planning Supervisor McCarty expressed the urgency to acquire a larger right-of-way at the location. Mayor Freeman commented that the violation is due to the tree, and it should be removed. City Manager Wood informed the Council that this intersection is part of the older part of Herriman City. Interim City Manager confirmed that the item would be presented to the Council for consideration.

3. [5:50:39 PM](#) Other Updates

Water Director Justun Edwards requested that the Council continue the intent resolution for the Special Assessment Area to allow time for an appraisal process. Mayor Freeman raised concerns about meeting the time frame. Director Edwards responded that the intent resolution would come to the Council for consideration in August. Councilmember Day suggested meeting in July for consideration of the intent resolution. Justun Edwards responded that the option to schedule the intent resolution in July could be entertained.

[5:55:32 PM](#) City Manager Brett Wood offered a brief update of the budget for Emergency Management. He presented a handout indicating the grants received by the City. He reported that trailers are an important asset to emergency management, and offered a synopsis of the dedicated staff and residents that are utilized for emergencies. He extended his appreciation to Councilmember Moser for her effort in driving emergency preparedness. City Manager Wood relayed his vision to strengthen supplies and have funds readily available for medical supplies as needed. He proposed to purchase a trailer to build a "Comfort Station" that could be utilized not only for emergencies, but for daily use events, neighborhood meetings, events, and for evacuation drills. Councilmember Day questioned where the trailer would be stored. City Manager Wood responded that staff would creatively find storage. Mayor Freeman asked if the proposal would be to carry funds to the next fiscal budget year. City Manager Wood responded that the proposal would be to purchase the trailer with the budgeted funds now. He informed the Council that employees have the skill set to build the station for thousands less than purchasing one. Councilmember Moser expressed her support to purchase the trailer. The Council agreed.

City Manager Brett Wood indicated that the Incident Command Center would need privacy and expressed his desire to purchase a trailer for privacy in the future. He explained that the radio operators are dedicated and need a facility where they can operate the ham radios effectively. He expressed his appreciation to the Council for their support, and extended his

gratitude to Interim City Manager Gordon Haight and Interim Assistant City Manager Tami Moody for their efforts during his absence.

4. [6:10:42 PM](#) CLOSED SESSION

- a. **The Herriman City Council may convene in a closed session to discuss the pending or reasonably imminent litigation, and to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205.**

COUNCILMEMBER CRAIG B. TISCHNER MOVED TO ADJOURN THE WORK SESSION TO CONVENE IN A CLOSED SESSION TO DISCUSS THE PENDING OR REASONABLY IMMINENT LITIGATION, AND TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, AS PROVIDED BY UTAH CODE ANNOTATED §52-4-205. COUNCILMEMBER DAY SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

7:00 PM - GENERAL MEETING:

1. [7:00:52 PM](#) CALL TO ORDER

Mayor Freeman called the meeting to order, and welcomed everyone in attendance.

A. [7:01:31 PM](#) Invocation and Pledge

City Engineer Blake Thomas offered the invocation. Unified Fire Authority Chief Clint Smith led the audience in the Pledge of Allegiance.

B. [7:02:44 PM](#) Approval of the Minutes

June 5, 2014 & June 12, 2014

COUNCILMEMBER MOSER MOVED TO APPROVE THE MINUTES OF JUNE 5, 2014 AND JUNE 12, 2014 AS WRITTEN. COUNCILMEMBER DAY SECONDED THE MOTION, AND ALL VOTED AYE.

C. [7:03:19 PM](#) Mayor's Comments

Mayor Freeman announced the resignation of Planning Commissioner Alternate Tony DiConza and extended his appreciation for services rendered on the Planning Commission and as the Chair of the Economic Development Committee, and wished him well on his future endeavours.

D. [7:03:54 PM](#) Council Recognitions

Councilmember Robinson recognized City Manager Brett Wood for his service and desire to serve the City.

Councilmember Moser extended her appreciation for staff to make Fort Herriman Days so successful. She noted the monumental task to accommodate the additional crowd. Mayor Freeman added that he received a number of comments that the public enjoyed the carnival host and desired they return next year. He expressed the phenomenal outcome of the festivities, and expressed his appreciation to the volunteers and their contribution. He also commented that Fort Herriman Days is an activity which helps the community come together.

2. [7:06:00 PM](#) PUBLIC COMMENT:

Scout [Jared Gerhart](#), 5467 West Venetia Street, asked if there were any issues in the City that would be in need of volunteers. Mayor Freeman responded that being at City Council meetings is a service to the community, and to continue to participate in scout troop activities. Councilmember Day asked Mr. Gerhart of any service project he had been involved with. Mr. Gerhart responded that his scout troop had made blanket for Primary Children's Hospital, and had done volunteer yard work. Councilmember Day noted that volunteer groups are needed to pick up garbage throughout the City. Councilmember Moser suggested weeding at the community garden. Mr. Gerhart informed the Council that he would relay those suggestions to his scout leader.

3. REPORTS, PRESENTATIONS AND APPOINTMENTS

A. [7:09:51 PM](#) Proclamation supporting the Local First Utah's Independents Week – Gordon Haight, Interim City Manager

Interim City Manager Gordon Haight offered a brief history of the shop local program and noted that his proclamation is to support the Local First Utah's Independents Week that will be held June 30, 2014 – July 5, 2014. Mayor Freeman added that each community is encouraged to shop locally.

COUNCILMEMBER DAY MOVED TO APPROVE THE PROCLAMATION TO SUPPORT THE LOCAL FIRST UTAH'S INDEPENDENTS WEEK. COUNCILMEMBER ROBINSON SECONDED THE MOTION, AND ALL VOTE AYE. THE MOTION CARRIED UNANIMOUSLY.

B. [7:11:37 PM](#) Consideration of Resolution No. 14.20 to reappoint Wayne Hill as a member of the Planning Commission – Bryn McCarty, Planning Supervisor

Planning Supervisor Bryn McCarty informed the Council that Commissioner Wayne Hill was asked to extend his appointment, and he agreed.

COUNCILMEMBER ROBINSON MOVED TO APPROVE RESOLUTION NO. 14.20 TO REAPPOINT WAYNE HILL AS A MEMBER OF THE PLANNING COMMISSION. COUNCILMEMBER MOSER SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

4. PUBLIC HEARING AGENDA

A. [7:12:32 PM](#) Public Hearing for consideration of Ordinance No. 14-29 to authorize a and appropriate a monetary contribution to the Butterfield Scholarship in the amount of \$1,000 – Gordon Haight, Interim City Manager

Interim City Manager Gordon Haight informed the Council that this item is to extend an extra \$1,000 in the Butterfield Scholarship budget. Councilmember Moser asked if the allowance would be available in the future in case of a tie. Interim City Manager Haight responded that the option could be considered. Mayor Freeman reported that the scholarships were awarded at Fort Herriman Days to individuals that were extremely deserving and appreciative.

[7:14:26 PM](#) Mayor Freeman opened the public hearing.

No comments were offered.

COUNCILMEMBER ROBINSON MOVED TO CLOSE THE PUBLIC HEARING. COUNCILMEMBER DAY SECONDED THE MOTION, AND ALL VOTED AYE.

COUNCILMEMBER MOSER MOVED TO APPROVE **ORDINANCE NO. 14-29** TO APPROVE AND APPROPRIATE A MONETARY CONTRIBUTION TO THE BUTTERFIELD SCHOLARSHIP IN THE AMOUNT OF \$1,000. COUNCILMEMBER TISCHNER SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

5. DISCUSSION AND ACTION ITEMS

- A. **7:15:14 PM** Discussion and consideration of **Resolution No. 14.21** To approve an amendment to the Herriman City 2013-2014 fiscal year budget – Shauna DeKorver, Senior Accountant

Senior Accountant Shauna DeKorver presented the final amended budget for the fiscal year 2013-2014. She noted the anticipation of \$430,000 additional revenue on top of the budgeted amount, and explained that the expenditures are estimated high to make certain there is enough to cover any charges. Accountant DeKorver reported the approximate 17%-18% fund balance, and requested approval. Mayor Freeman asked if the actual figures would be available in July. This was confirmed. Councilmember Robinson requested that the final budget be distributed to the Council.

COUNCILMEMBER ROBINSON MOVED TO APPROVE **RESOLUTION NO. 14.21** TO APPROVE AN AMENDMENT TO THE HERRIMAN CITY 2013-2014 FISCAL YEAR BUDGET. COUNCILMEMBER MOSER SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

- B. **7:18:18 PM** Discussion and Consideration of **Ordinance No. 14-30** to authorize a text change to the PUD Ordinance to only allow single family attached and detached dwellings in the Planned Unit Development – Bryn McCarty, Planning Supervisor

Planning Supervisor Bryn McCarty informed the Council that the text change is to change the Planned Unit Development (PUD) average density to only allow single family housing. She noted that the PUD would contain uses not permitted in the zoning district in which it is to be located and would require a change that shall be accompanied by an application.

COUNCILMEMBER TISCHNER MOVED TO APPROVE **ORDINANCE NO. 14-30** TO AUTHORIZE A TEXT CHANGE TO THE PUD ORDINANCE TO ONLY ALLOW SINGLE FAMILY ATTACHED AND DETACHED DWELLINGS IN THE PLANNED UNIT DEVELOPMENT. COUNCILMEMBER DAY SECONDED THE MOTION.

The vote is recorded as follows:
Councilmember Mike Day Aye
Councilmember Matt Robinson Aye
Councilmember Craig B. Tischner Aye
Councilmember Coralee Wessman-Moser Aye
Mayor Carmen Freeman Aye
The motion passed unanimously.

- C. [7:19:56 PM](#) Discussion and consideration of Resolution No. 14.19 to (A) finance the cost of water system improvements, including the construction of a water tank, water distribution lines and a pump station (the “improvements”) together with all other miscellaneous work necessary to complete the improvements in a proper and workmanlike manner; (B) pay a portion of the cost of said improvements by assessments to be levied against properties benefited by such improvements; (C) provide notice on intention to designate an assessment area, to authorize such improvements, and to fix a time and place for protests against such improvements or the designation of said assessment area; to declare the City’s official intention to reimburse itself for expenditures paid by it prior to the issuance of tax-exempt bonds; and related matters – Justun Edwards, Water Director

COUNCILMEMBER DAY MOVED TO CONTINUE RESOLUTION NO. 14.19 TO (A) FINANCE THE COST OF WATER SYSTEM IMPROVEMENTS, INCLUDING THE CONSTRUCTION OF A CULINARY WATER TANK, WATER DISTRIBUTION LINES, AND PUMP STATION, SECONDARY WATER DISTRIBUTION LINES AND PUMP STATION (THE “IMPROVEMENTS”) TOGETHER WITH ALL OTHER MISCELLANEOUS WORK NECESSARY TO COMPLETE THE IMPROVEMENTS IN A PROPER AND WORKMANLIKE MANNER; (B) PAY A PORTION OF THE COST OF SAID IMPROVEMENTS BY ASSESSMENTS TO BE LEVIED AGAINST PROPERTIES BENEFITED BY SUCH IMPROVEMENTS; (C) PROVIDE NOTICE OF INTENTION TO DESIGNATE AN ASSESSMENT AREA, TO AUTHORIZE SUCH IMPROVEMENTS, AND TO FIX A TIME AND PLACE FOR PROTESTS AGAINST SUCH IMPROVEMENTS OR THE DESIGNATION OF SAID ASSESSMENT AREA; TO DECLARE THE CITY’S OFFICIAL INTENTION TO REIMBURSE ITSELF FOR EXPENDITURES PAID BY IT PRIOR TO THE ISSUANCE OF TAX-EXEMPT BONDS; AND RELATED MATTERS. COUNCILMEMBER MOSER SECONDED THE MOTION.

The vote is recorded as follows:
Councilmember Mike Day Aye
Councilmember Matt Robinson Aye
Councilmember Craig B. Tischner Aye
Councilmember Coralee Wessman-Moser Aye
Mayor Carmen Freeman Aye
The motion passed unanimously.

- D. [7:21:10 PM](#) Discussion and consideration of Resolution No. 14.22 to approve an amendment to the Herriman City Policy and Procedures Manual in respect to annual vacation accrual for Managers and Directors as well as the forfeiture and payout of accrued Vacation and Paid Time Off – Tami Moody, Interim Assistant City Manager/PIO
Interim Assistant City Manager Tami Moody informed the Council that the requested amendment is in regards to the annual one week of vacation for managers and directors and the forfeiture of vacation and Personal Time Off (PTO) if not used. Mayor Freeman informed

the audience that the amendments were reviewed at the last City Council work meeting in detail. Councilmember Moser requested the final version for review. The amendments are as follows:

2. Annual Vacation

A. Except as provided by Contract, each full-time employee shall receive annual vacation leave (“vacation”) at the following rate:

(5) Managers and Directors shall accrue one (1) additional week (forty (40) hours) of annual vacation at a rate of 1.54 hours per pay period.

B. Each part-time employee who is normally scheduled to work twenty (20) or more hours per week shall accrue annual vacation in proportion to the number of hours actually worked by the part-time employee in a week (not to exceed accrual for more than 40 hours worked per week). Part-time employees who are normally scheduled to work less than twenty (20) hours per week shall not accrue vacation.

d. It is the policy of Herriman that employees use or lose their annual vacation. Notwithstanding, an employee may accrue and carry forward from calendar year to calendar year a maximum of eighty (80) hours. Any accrued annual vacation in excess of eighty (80) hours shall be forfeited on ~~January first (1st) of the year following the calendar year (Jan. 1 to Dec. 31) in which the leave was accrued.~~ ~~An employee may request payout of not more than 50% of their accrued vacation from the current calendar year. Such request may only be made once during each calendar year between December 1 and December 31 of such calendar year. Upon such request, Herriman shall pay such compensation (at current pay rates) in exchange for such accrued vacation time, and such employee’s accrued vacation shall be adjusted accordingly.~~ December 31 at 11:59:59 p.m. of each year.

4. Personal Time Off

C. Accrual. Not more than one hundred sixty (160) hours of PTO time for full-time employees and eighty (80) hours of PTO time for part-time employees may accrue. Any PTO time that exceeds ~~such amounts, as of~~ eighty (80) hours shall be forfeited on December 31 at 11:59:59 p.m. of each year ~~shall be paid in monetary compensation.~~

COUNCILMEMBER MOSER MOVED TO APPROVE **RESOLUTION NO. 14.22** TO APPROVE AN AMENDMENT TO THE HERRIMAN CITY POLICY AND PROCEDURES MANUAL IN RESPECT TO ANNUAL VACATION ACCRUAL FOR MANAGERS AND DIRECTORS AS WELL AS THE FORFEITURE AND PAYOUT OF ACCRUED VACATION AND PAID TIME OFF WITH THE IDENTIFIED CHANGES:

2. ANNUAL VACATION

A. EXCEPT AS PROVIDED BY CONTRACT, EACH FULL-TIME EMPLOYEE SHALL RECEIVE ANNUAL VACATION LEAVE (“VACATION”) AT THE FOLLOWING RATE:

(5) MANAGERS AND DIRECTORS SHALL ACCRUE ONE (1) ADDITIONAL WEEK (FORTY (40) HOURS) OF ANNUAL VACATION AT A RATE OF 1.54 HOURS PER PAY PERIOD.

B. EACH PART-TIME EMPLOYEE WHO IS NORMALLY SCHEDULED TO WORK TWENTY (20) OR MORE HOURS PER WEEK SHALL ACCRUE ANNUAL VACATION IN PROPORTION TO THE NUMBER OF HOURS ACTUALLY WORKED BY THE PART-TIME EMPLOYEE IN A WEEK (NOT TO EXCEED ACCRUAL FOR MORE THAN 40 HOURS WORKED PER

WEEK). PART-TIME EMPLOYEES WHO ARE NORMALLY SCHEDULED TO WORK LESS THAN TWENTY (20) HOURS PER WEEK SHALL NOT ACCRUE VACATION.

d. IT IS THE POLICY OF HERRIMAN THAT EMPLOYEES USE OR LOSE THEIR ANNUAL VACATION. NOTWITHSTANDING, AN EMPLOYEE MAY ACCRUE AND CARRY FORWARD FROM CALENDAR YEAR TO CALENDAR YEAR A MAXIMUM OF EIGHTY (80) HOURS. ANY ACCRUED ANNUAL VACATION IN EXCESS OF EIGHTY (80) HOURS SHALL BE FORFEITED ON ~~JANUARY FIRST (1ST) OF THE YEAR FOLLOWING THE CALENDAR YEAR (JAN. 1 TO DEC. 31) IN WHICH THE LEAVE WAS ACCRUED. AN EMPLOYEE MAY REQUEST PAYOUT OF NOT MORE THAN 50% OF THEIR ACCRUED VACATION FROM THE CURRENT CALENDAR YEAR. SUCH REQUEST MAY ONLY BE MADE ONCE DURING EACH CALENDAR YEAR BETWEEN DECEMBER 1 AND DECEMBER 31 OF SUCH CALENDAR YEAR. UPON SUCH REQUEST, HERRIMAN SHALL PAY SUCH COMPENSATION (AT CURRENT PAY RATES) IN EXCHANGE FOR SUCH ACCRUED VACATION TIME, AND SUCH EMPLOYEE'S ACCRUED VACATION SHALL BE ADJUSTED ACCORDINGLY. DECEMBER 31 AT 11:59:59 P.M. OF EACH YEAR.~~

4. PERSONAL TIME OFF

C. ACCRUAL. NOT MORE THAN ONE HUNDRED SIXTY (160) HOURS OF PTO TIME FOR FULL-TIME EMPLOYEES AND EIGHTY (80) HOURS OF PTO TIME FOR PART-TIME EMPLOYEES MAY ACCRUE. ANY PTO TIME THAT EXCEEDS SUCH AMOUNTS, ~~AS OF EIGHTY (80) HOURS SHALL BE FORFEITED ON DECEMBER 31 AT 11:59:59 P.M. OF EACH YEAR SHALL BE PAID IN MONETARY COMPENSATION.~~

COUNCILMEMBER DAY SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

Councilmember Moser confirmed that the policy would allow employees to maintain four weeks of vacation and PTO from year to year. Councilmember Robinson requested that the employees be made aware that the benefit review will continue. Mayor Freeman suggested that employees receive direction to use personal leave. City Manager Wood expressed his appreciation to the Council for their open dialogue. He explained some uneasiness with employees had surfaced, and assured Council that everyone would get back to the vision Herriman has continually sought. Mayor Freeman thanked City Manager Wood for his comments.

6. [7:29:04 PM](#) MAYOR AND COUNCIL COMMENTS

Councilmember Tischner stated that with the vacancy in the Planning Commission he would like to suggest incorporating a policy that could facilitate annual or bi-annual interviews instead of only when there is an opportunity available. Councilmember Robinson agreed, and encouraged the discussion to resume in a future work meeting. Planning Supervisor McCarty responded that she would bring the item to Council for consideration. Mayor Freeman suggested the discussion could be included in a joint Planning Commission and City Council meeting.

Councilmember Robinson reported that a small group of residents discussed the Miller Crossing project, and noted that the developer suggested having a neighborhood meeting to solicit support and receive concerns prior to the Planning Commission meeting to be able to share initial thoughts and refine those thoughts prior to application submittal. Councilmember Robinson relayed the developer's point of view of being sensitive to and would like to follow good process in working with Herriman City and its residents. He indicated that the developer had been showing "good character" in requesting to work with the residents.

Councilmember Robinson extended condolences to the family of Riverton City Councilmember Roy Tingey, and suggested a memorial for his service contribution in the valley. Mayor Freeman noted that the suggestion has been part of an ongoing discussion.

Mayor Freeman reported that he attended a Unified Police Department meeting to review the budget and relayed concerns of the City. He noted that coverage needed to be increased, and added that further discussions would take place once City Manager Wood is able to return to his full capacity at the City.

Mayor Freeman indicated that a discussion with the Wasatch Front Regional Council reported that the trax line would indeed move forward and further discussion ensued about transportation funding. Senator Osmond attended to express his support. He recommended open houses be held in order for the public to be aware of road maintenance need in order to prevent escalated prices to repair deteriorated roads.

Councilmember Moser reported that Beehive Homes had a ribbon cutting on Wednesday, June 25, 2014. She highly suggested residents to visit the facility as she noted of the impressive tour of the facility she received, and recommended anyone that would be willing to volunteer or entertain at the facility to contact the facility.

Mayor Freeman expressed his frustration in regards to the potential Jordan School District split. He reported that a meeting will be held with the Mayors and the School Board to discuss the extreme repercussions if the split occurs. He indicated that it is imperative to be proactive. Councilmember Robinson agreed, and offered his support to Mayor Freeman. He added that it would be an ill-advised path for Jordan School District.

7. CALENDAR

A. Meetings

- ~~July 3~~—City Council Work Meeting 5:00 p.m.; Planning Commission 7:00 p.m. - Cancelled
- July 10 – City Council Work Meeting 5:00 p.m.; City Council Meeting 7:00 p.m.
- July 17 – City Council Work Meeting 5:00 p.m.; Planning Commission 6:00 p.m.

B. Events

- July 4 – Independence Day, City Offices Closed
- July 10-21 – Summer Theatre Production, Rosecrest Pavilion Butterfield Park 7:00 p.m.
- July 24 – Pioneer Day, City Offices Closed

8. [7:43:30 PM](#) ADJOURNMENT

COUNCILMEMBER ROBINSON MOVED TO ADJOURN THE CITY COUNCIL MEETING AND RECOMMENCE TO A WORK MEETING. COUNCILMEMBER MOSER SECONDED THE MOTION, AND ALL VOTED AYE.

9. RECOMMENCE TO WORK MEETING (IF NEEDED)

D. [7:50:07 PM](#) Discussion pertaining to deer deprivation – Gordon Haight, Interim City Manager

Interim City Manager Gordon Haight offered a suggestion to the Council to address the aggressive deer within City limits. He noted the program would only target the herd that stays in the city year round, and was recommended by the Division of Wildlife Resources (DWR). Interim City Manager Haight explained that the cost to relocate the deer is expensive with a survival rate of less than 20%. Councilmember Day asked about the low survival rate. Interim City Manager Haight responded that domesticated deer won't adapt well in a wild habitat. He recommended implementing a deer deprivation program, and noted it had been well received in other communities. He recited an anecdote from Highland City, and noted that the participation of the program is limited. He reviewed portions of the certification requirements, and how easy it is to be removed from the "Urban Bow Hunting Specialist" program. Mayor Freemans asked for clarification on the deer deprivation program. Interim City Manager Haight stated that the deer would be hunted on City property unless they receive written permission from property owners.

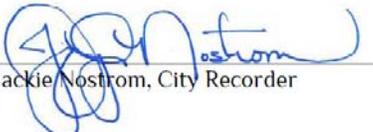
Interim City Manager Haight disclosed that the City had received complaints about the deer, and requested that the Council give direction whether the issue should be addressed. Councilmember Moser suggested having a cost comparison between the deprivation program and to relocate the herd. Interim City Manager Haight responded that the DWR would not charge for the implementation of the program, and observed the cost to conduct the study. Mayor Freeman suggested having an open house to request dialogue from residents. Councilmember Tischner indicated that the deer habitat has always been in Herriman, and a part of why residents moved to the area. Councilmember Moser observed the increase of the deer population subsequent to the fire. Interim City Manager summarized the Council's wish to review exploratory costs. Councilmember Moser confirmed, and suggested that those be presented to the community for feedback. Mayor Freeman recommended that the DWR be available at the open house to help educate the public of the program. Council agreed.

10. [8:14:16 PM](#) ADJOURNMENT

COUNCILMEMBER TISCHNER MOVED TO ADJOURN THE CITY COUNCIL WORK MEETING. COUNCILMEMBER MOSER SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

*This document constitutes the official minutes for the
Herriman City Council Meeting held on Thursday, June 26, 2014*

I, Jackie Nostrom, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Herriman City, of Salt Lake County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Thursday, June 26, 2014.


Jackie Nostrom, City Recorder

Parks Master Plan



June 26, 2014

Process

- Planning Commission held a public hearing and recommended approval- June 5, 2014
- Currently working on IFFP and IFA with Zion's
- Will bring all 3 items to the City Council for approval at the same time
 - Just in case changes need to be made!



Level of Service

- Herriman City has a high level of service for Parks and Trails.
 - Currently need over 70 acres in community parks to meet our standard
- The City has chosen to increase the national standard on some amenities.
 - Baseball/softball fields, soccer/football fields
- In the next 10 years, need an additional 275 acres of parks

Table 7: Current Levels of Service for Local, Neighborhood, and Community Parks and All Parks Combined.

PARK LAND NEEDS ANALYSIS - 2014 LOCAL PARKS					
			CURRENT	ACRES	TOTAL
		EXISTING	PARK ACRES PER	NEEDED TO	ACRES
YEAR	POPULATION*	ACRES	1000 POPULATION	MAINTAIN 8/1000	NEEDED
2014	30,148	20.10	0.67	15.07	-5.03
2025	55,607	20.10	0.36	27.80	7.70

Source: Herriman City Impact Fee Facilities Plan, 2011.

PARK LAND NEEDS ANALYSIS - 2014 NEIGHBORHOOD PARKS					
			CURRENT	ACRES	TOTAL
		EXISTING	PARK ACRES PER	NEEDED TO	ACRES
YEAR	POPULATION*	ACRES	1000 POPULATION	MAINTAIN 8/1000	NEEDED
2014	30,148	74.75	2.48	75.37	0.62
2025	55,607	74.75	1.34	139.02	64.27

Source: Herriman City Impact Fee Facilities Plan, 2011.

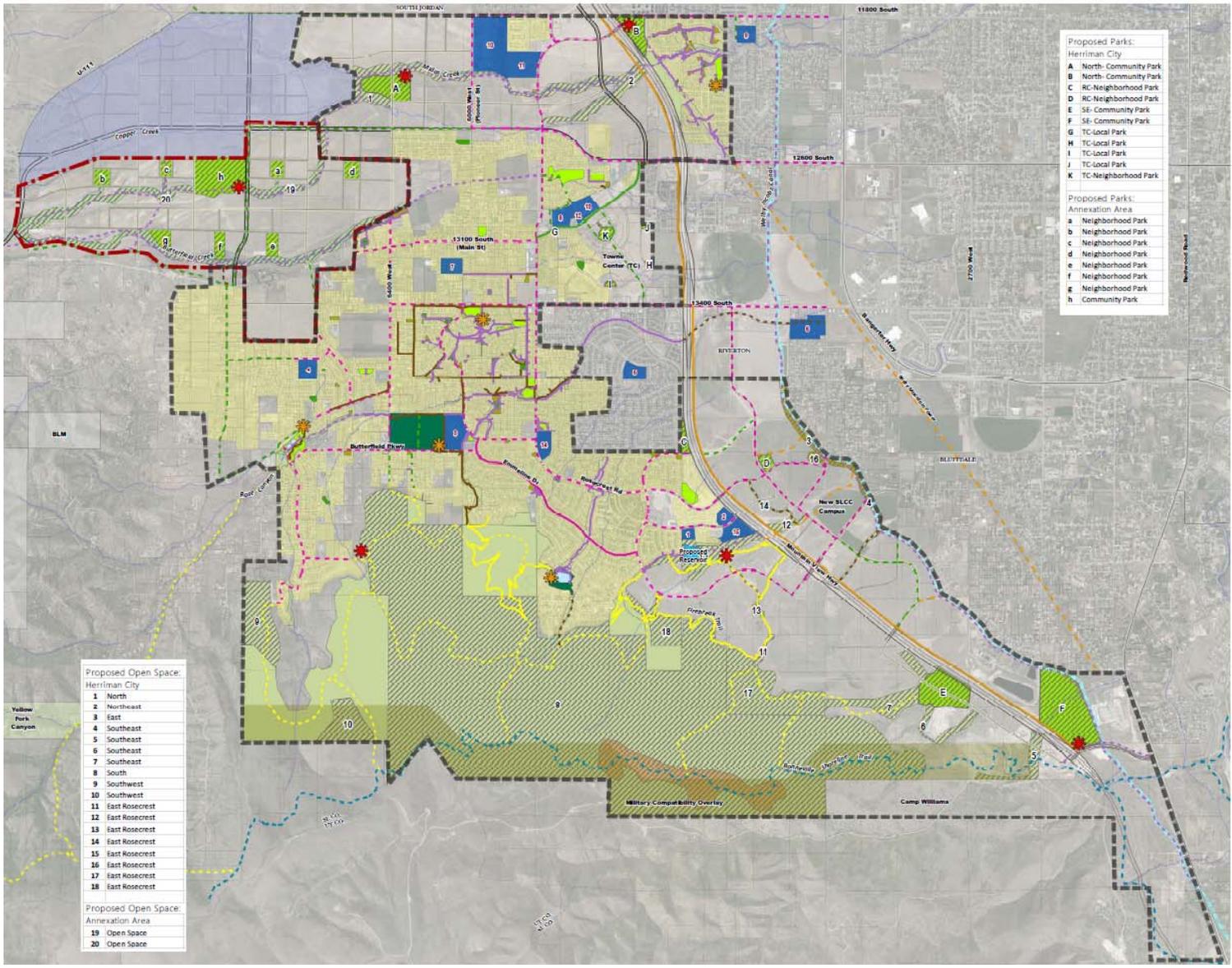
PARK LAND NEEDS ANALYSIS - 2014 COMMUNITY PARKS					
			CURRENT	ACRES	TOTAL
		EXISTING	PARK ACRES PER	NEEDED TO	ACRES
YEAR	POPULATION*	ACRES	1000 POPULATION	MAINTAIN 8/1000	NEEDED
2014	30,148	73.71	2.44	150.74	77.03
2025	55,607	73.71	1.33	278.04	204.33

Source: Herriman City Impact Fee Facilities Plan, 2011.

PARK LAND NEEDS ANALYSIS - 2014 ALL PARKS					
			CURRENT	ACRES	TOTAL
		EXISTING	PARK ACRES PER	NEEDED TO	ACRES
YEAR	POPULATION*	ACRES	1000 POPULATION	MAINTAIN 8/1000	NEEDED
2014	30,148	168.56	5.59	241.18	72.62
2025	55,607	168.56	3.03	444.86	276.30

Source: Herriman City Impact Fee Facilities Plan, 2011.

Type of Facility	Service area	Recommended standard
Local Park	¼ mile radius	0.5 acres per 1,000 people
Neighborhood Park	½ mile radius	2.5 acres per 1,000 people
Community Park	1 mile radius	5 acres per 1,000 people
All Parks Combined		8 acres per 1,000 people



MAP 3 Proposed Parks & Open Space

- Herriman City Boundary
 - 2025 Annexation Area
 - Future Annexation Area
- #### Parks
- Existing Community Park
 - Existing Neighborhood Park
 - Existing Local Park
 - Proposed Parks
 - Proposed Resort Recreational
- #### Open Space
- Existing Open Space (Maintained)
 - Existing Open Space (Natural)
 - Proposed Open Space (Maintained)
 - Proposed Open Space (Natural)
- #### Trails
- Existing Paved Trail
 - Existing Unpaved Trail
 - Existing Primitive Trail
 - Existing Separated, Shared Use Bike Path
 - Existing On-Street, Striped Bike Lane
 - Existing On-Street, Signed Bike Route
 - Proposed Paved Trail
 - Proposed Unpaved Trail
 - Proposed Primitive Trail
 - Proposed Separated, Shared Use Bike Path
 - Proposed On-Street, Striped Bike Lane
 - Proposed On-Street, Signed Bike Route
 - Proposed Bonneville Shoreline Trail
 - Existing Trailhead
 - Future Trailhead
 - Existing Residential
 - Schools & Public Facilities
- | | |
|---------------------------------------|-------------------------------------|
| 1. Providence Hall Elementary | 9. Midas Creek Elementary |
| 2. Providence Hall Junior High School | 10. Herriman High School |
| 3. Fort Herriman Middle School | 11. Copper Mountain Middle School |
| 4. Butterfield Canyon Elementary | 12. Herriman Library |
| 5. Foothills Elementary | 13. J.L. Sorenson Recreation Center |
| 6. South Hills Middle School | 14. Stratbridge Elementary |
| 7. Herriman Elementary | 15. Providence High School |
| 8. Silver Crest Elementary | |

- Proposed Open Space:**
- Herriman City
- 1 North
 - 2 Northeast
 - 3 East
 - 4 Southeast
 - 5 Southeast
 - 6 Southeast
 - 7 Southeast
 - 8 South
 - 9 Southwest
 - 10 Southwest
 - 11 East Rosecrest
 - 12 East Rosecrest
 - 13 East Rosecrest
 - 14 East Rosecrest
 - 15 East Rosecrest
 - 16 East Rosecrest
 - 17 East Rosecrest
 - 18 East Rosecrest
- Proposed Open Space:**
- Annexation Area
- 19 Open Space
 - 20 Open Space

Herriman City Parks, Recreation, Open Space & Trails Master Plan

0 0.5 1 Miles June 2014



Informal Internet Survey Results Summary

Parks

- 27 % of households use Herriman City parks, open spaces and trails; public lands and churches follow.
- The 5 most-used parks are W&M Butterfield, Rosecrest Splash Pad, Rosecrest Park, The Cove at Herriman Springs, and Emmeline Park.
- They are used most because they are close to home (35%), have playground equipment (23%), and have trees and atmosphere (9%).
- 73% use parks more than 10 times a year.
- Most needed park improvements are: Trees (18%), restrooms (11%), and measured walking paths (11%).
- Most needed park types are: Neighborhood Parks (62%), Trailhead parks (55%), Specialty parks, like dog parks, skate parks, etc. (45%), and large open spaces (42%).
- 35% desire parks with sports fields.



Informal Internet Survey Results Summary

Programs and Activities

- Activities residents participate in: Swimming (10%), Bicycling/cycling (8%), Soccer (7%), Hiking/Trails (6%), Running/Jogging (6%), Sports (6%).
- Activities residents would like to participate in: Swimming (10%), Biking (6%), Dance (5%), Fishing (5%), Aerobics (4%).

Trails

- 77% use trails; 40% monthly, 30% weekly, 11% daily.
- If the system were more complete, 76% would use them more.
- Trails are used for walking/jogging (55%), bicycling – recreational (31%), ATV (7%).
- Trail improvements needed: Linking neighborhoods (16%), More trailheads (13%), Connecting gaps (12%), increasing miles (10%).

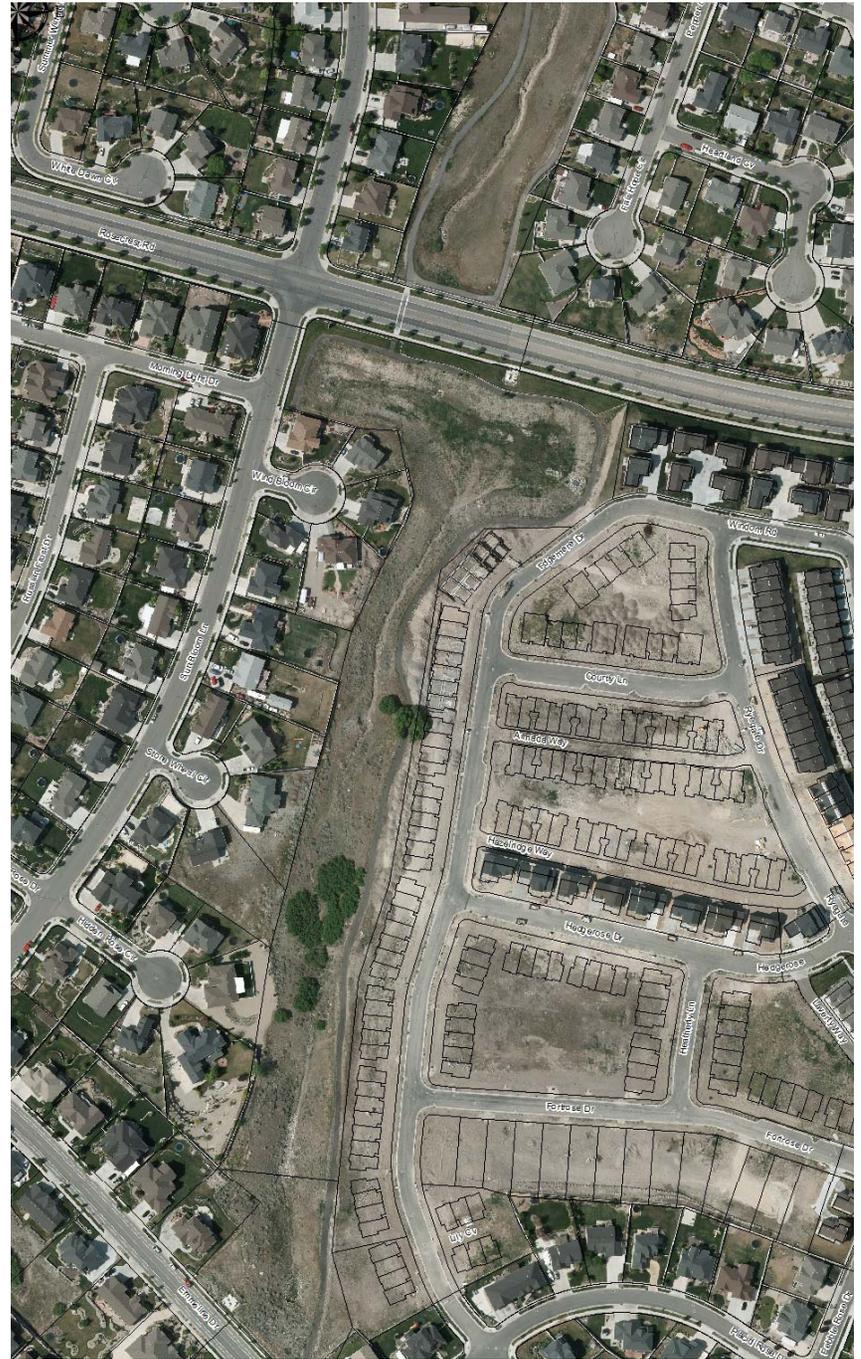
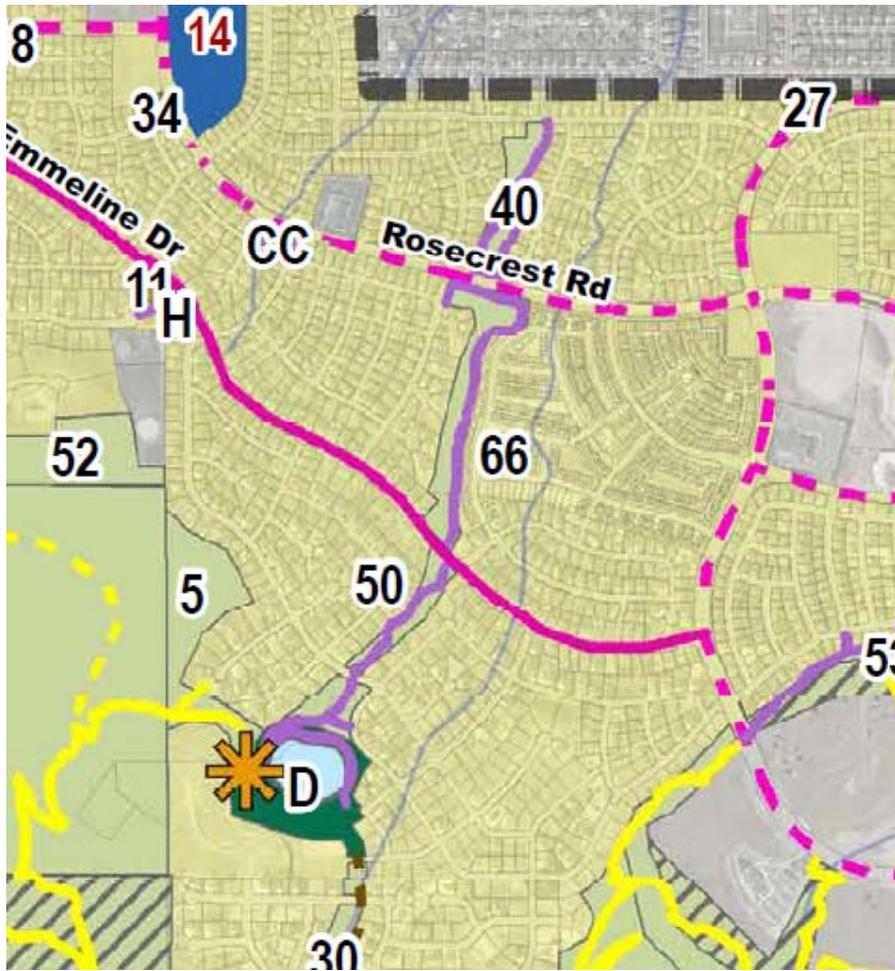


Long term maintenance

- 62% of survey respondents would support an increase in the monthly Park fee.



Residents never say “We have too many parks and trails.”



TRANSPORTATION MASTER PLAN UPDATE

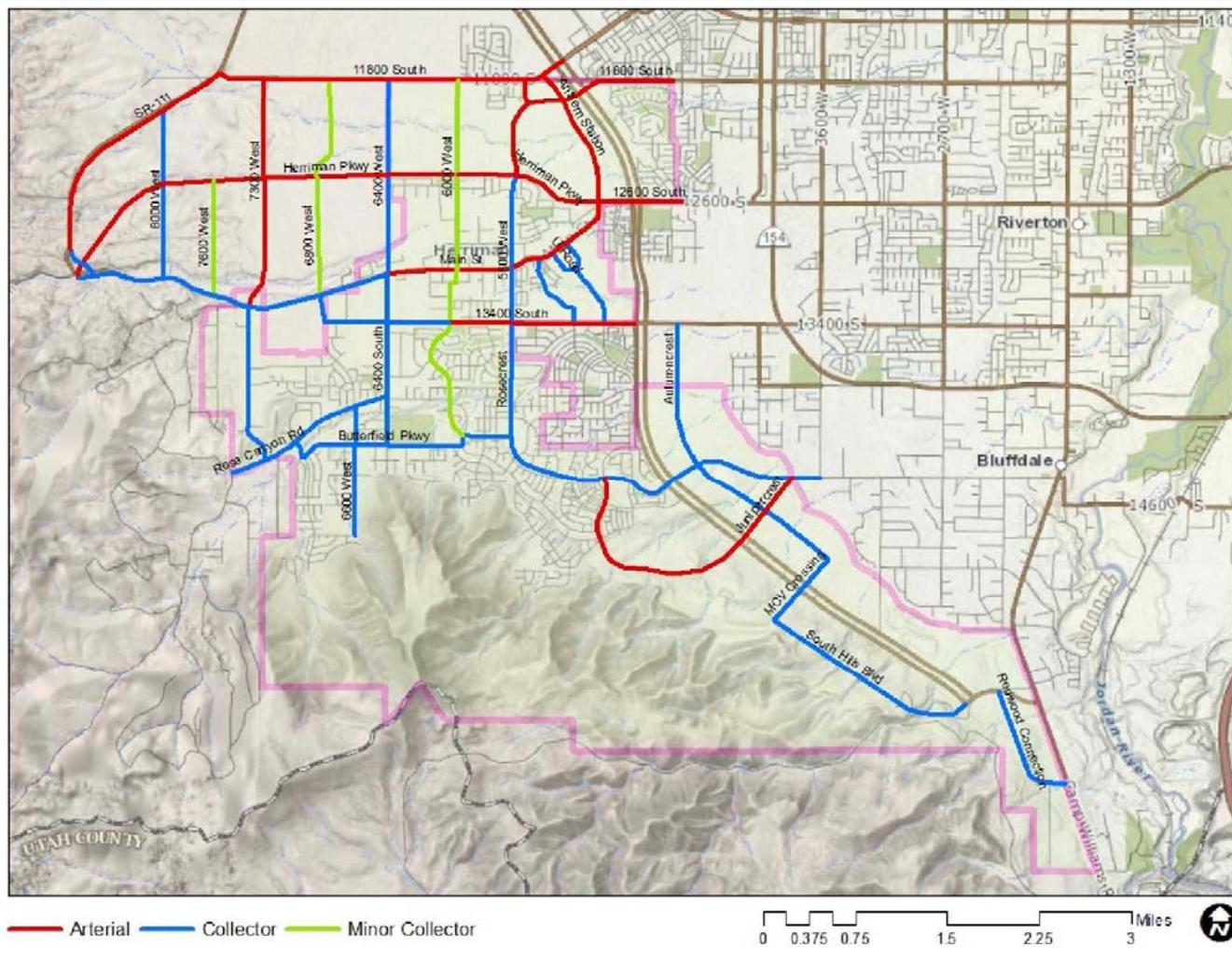
CITY COUNCIL - JUNE 26, 2014

OVERVIEW

- Update to master plan due to annexation and development
 - SLR annexation
 - Last adopted TMP was in 2009
 - Open House was held December 4, 2013

- Plan components
 - Analysis of existing conditions
 - Projection of future needs
 - Development of the plan and recommendations
 - Funding & capital facilities plan

TRANSPORTATION MASTER PLAN



ROAD TYPES	ROW WIDTH	SP (M)
Arterial	106'	4
Collector	80'	35
Minor Collector	68'	25
Local	60'	20
Minor Local	53'	<

TRANSPORTATION MASTER PLAN EXISTING CONDITIONS

- Traffic Counts

- Pedestrian Facilities

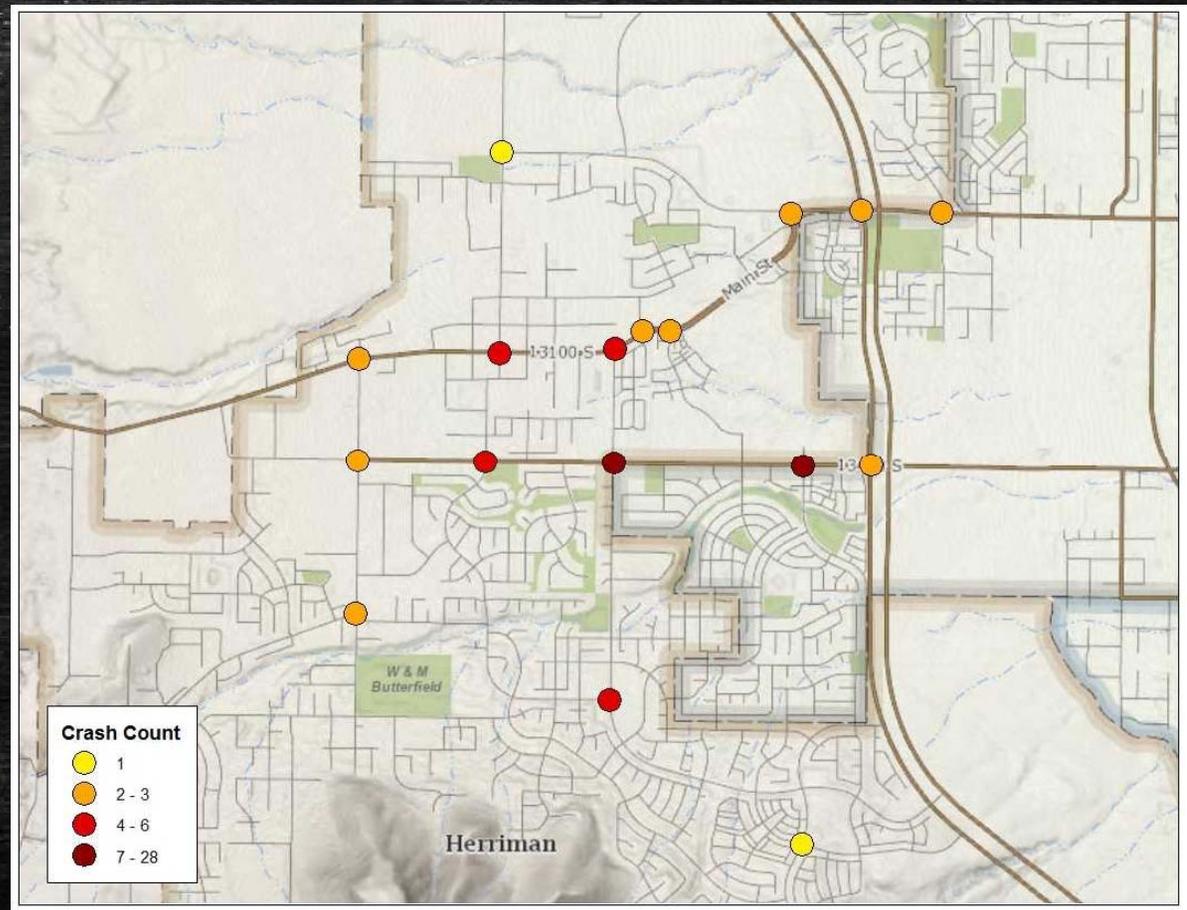
- 26.3 miles of class 1 paths

- Bike Lanes

- 19.53 miles of class 2 bike lanes
- 7.13 miles of class 3 bike routes

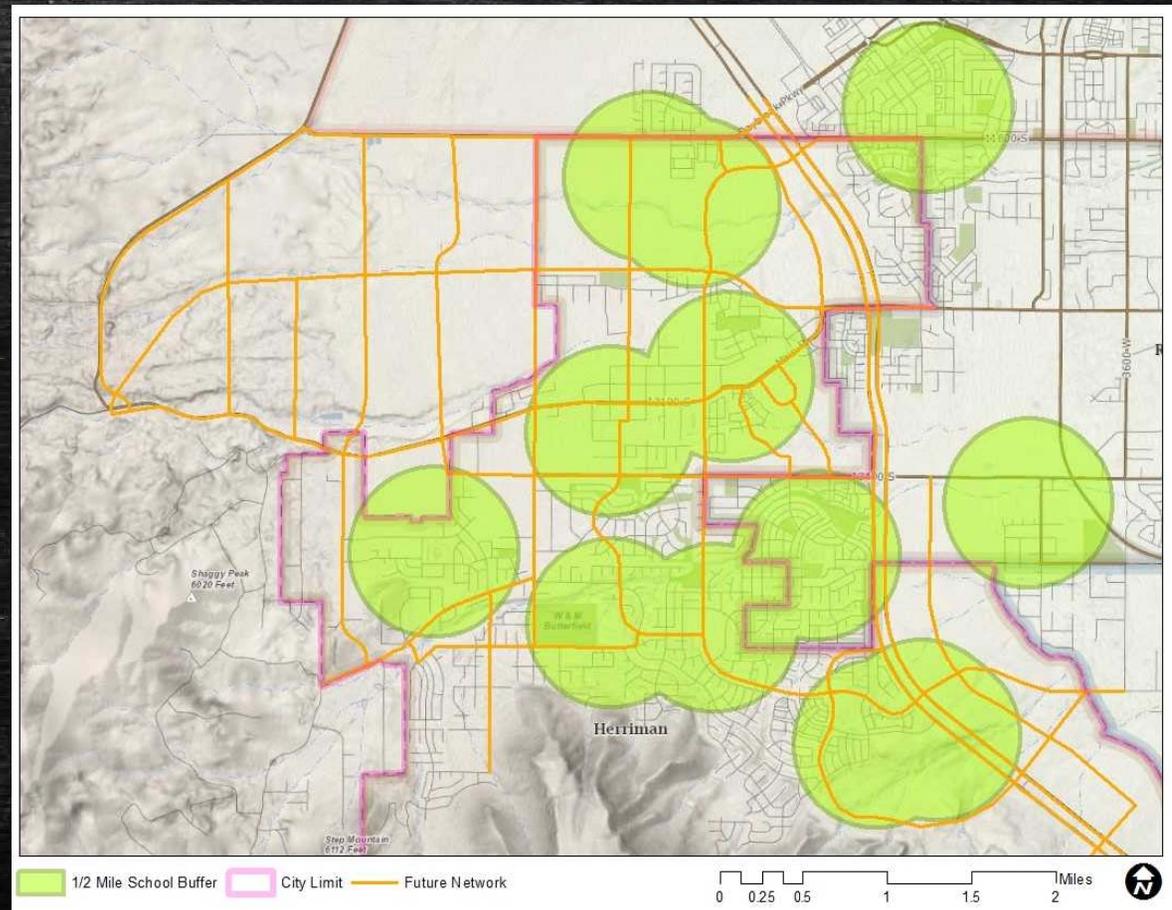
- Crash Hot Spots

- Construction related issues



TRANSPORTATION MASTER PLAN FUTURE CONDITIONS

- Traffic Counts
 - High count projections on western roads
- Potential Signal Locations
- Walk/bike priority zones



STORM DRAIN MASTER PLAN UPDATE

CITY COUNCIL - JUNE 26, 2014

STORM DRAIN MASTER PLAN

- Update is a result of the SLR annexation

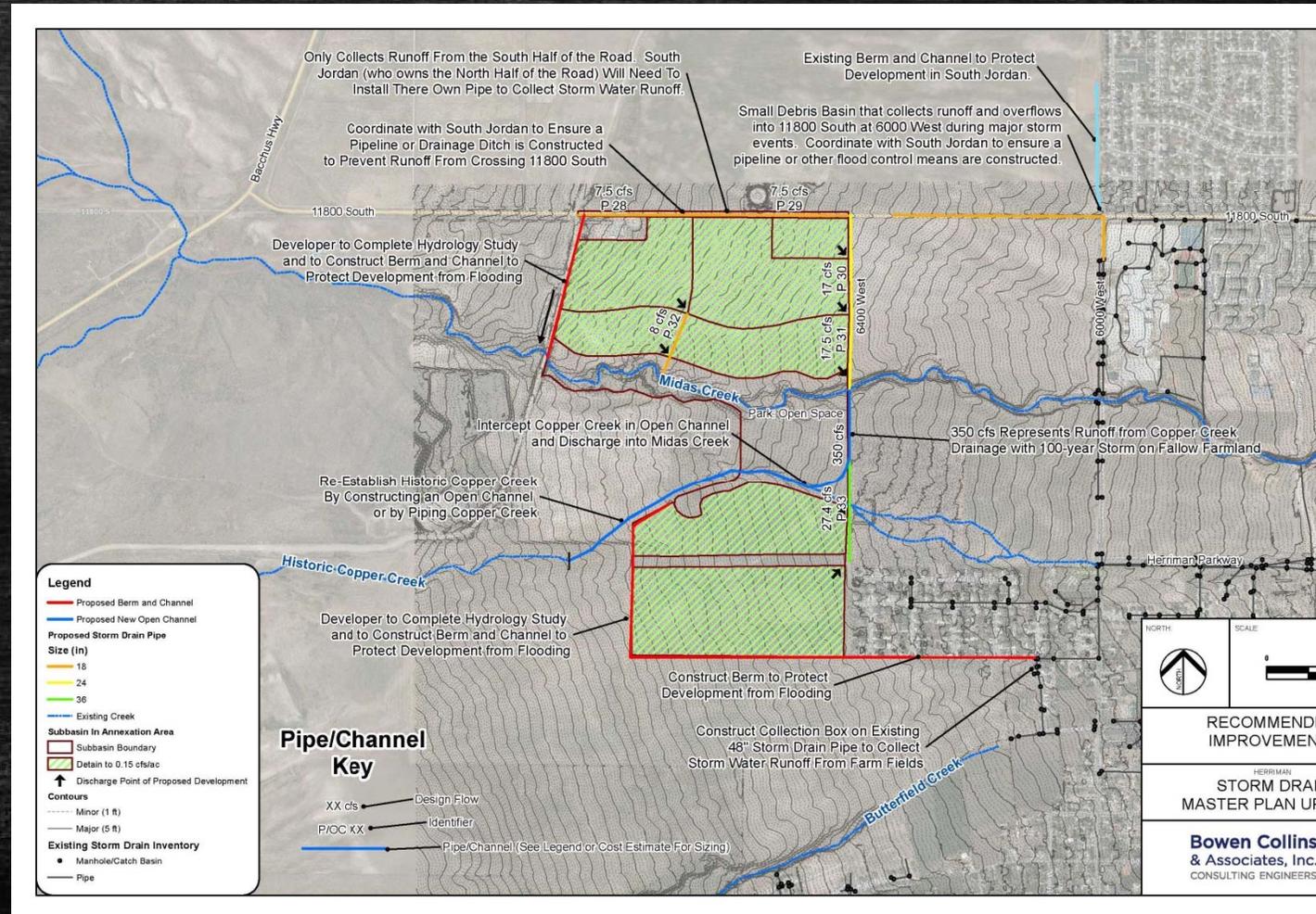
- Last update was in 2012

- Projects

- Berm to protect new development
 - Install pipe in 11800 So
 - Install pipe in 6400 W
 - Divert Copper Creek to Midas Creek upstream of 6400 W

- Other Recommendations

- LOMR for both Midas Creek and Copper Creek
 - Armor Midas Creek



SIGHT DISTANCE ISSUE
13366 SOUTH PIONEER ST.

CITY COUNCIL - JUNE 26, 2014

OVERVIEW

- Sight distance
 - Ordinance violation
- Other concerns
 - Right-of-way
 - ADA compliance with ramp



SIGHT DISTANCE ISSUE 13366 SOUTH PIONEER STREET





Totals for 2008-2012 SHSP Grants

2008 - \$6,102.00

2009 - \$3,849.00

2010 - \$6,181.00 + \$986

2011 - \$5,394.00

2012 - \$ 2,149.00

Total - \$24,661.00



Comfort Station

Trailer quotes to build In-House

7x16 Special order with the extra height	6,300.00
parts cost	26,900.00
ADA compliant	<u>5,000.00</u>
total	38,200.00
8.5x20 Special order with the extra height	6,899.00
parts cost	26,900.00
ADA compliant	<u>5,000.00</u>
total	38,799.00
8.5x24 Special order with the extra height	9,800.00
parts cost	26,900.00
ADA compliant	<u>5,000.00</u>
total	41,700.00





JAG MOBILE SOLUTIONS INC.
0770 STATE ROAD 120
P.O. BOX 100
HOWE INDIANA 46746

Toll Free: 800-815-2557
Phone: 260-562-1045
Mobile: 260-585-4309
Fax: 260-562-2478

www.jagmobilesolutions.com

JAG Contact: Brynn Colin
Quote: x

CUSTOMER: Heriman City
ADDRESS: _____
CITY/STATE: Heriman, UT CELL1: _____
PHONE: 801-254-7667 CELL2: _____
CONTACT: Kenna CELL: _____
TERMS: 50% Deposit to Build, Net Due Upon Completion

QUOTE #: 14062502BC
QUOTE DATE: 6/25/14
FAX: _____
EMAIL2: _____
EMAIL: kparamore@heriman.org
VIN#: _____
Approx weight: 7,000#

FINANCING INFO (WAC)	
Quantity:	1
Price Ea:	\$51,170
Total:	\$51,170
Deposit:	\$25,585
Down payment:	\$2,455
58 Mo Payments:	\$1,011
Freight / mile:	\$2.10

MODEL: R18'x8' 3-Station
UNIT TYPE: Restroom Trailer w/ADA VERSA

Unit must be pumped prior to transport and may not be moved loaded.
Options in yellow have been selected. Other options should be strongly considered. Unit can be picked up in Howe, IN or shipped 3rd party. (** Denotes Additional 20A Plug(s) Required)

Standard Features		
CHASSIS		
1	18' H/D Undercoated Frame w/Site Glass	STD
1	2-5/16" Hitch	STD
1	8,000# Torsion Axle w/ Elec Brakes, EZ Lube	STD
4	16" Radial Tires (F) & 8 Hole Steel Wheels	STD
2	Stabilizing Rear Jacks, 5,000#	STD
1	Apprx 400 Gallon Lined Steel Waste Tank	STD
1	Single entry step	STD
1	H/D Front Jack	STD

HVAC		
1	Vent Fan Package, 1 Per Side, Standard Elixir	STD
1	13,500btu A/C, Ducted, NO Heat Strip	STD

ELECTRICAL/LIGHTING		
1	7 Pin Plug, Break Away Protection	STD
1	Converter w/ Charge Protection - 60 amp	STD
1	Full Size Deep Cell Battery, Group 24	STD
1	DOT Safety & LED Marker Light Package	STD
1	LED Interior Lighting Pkg	STD
1	Exterior Light & Occupied @ Each Door - LED	STD
1	25' Twist Lock H/D Power Cord With Adapter	STD

PLUMBING		
2	Stainless Round Sinks, Solid Surface Top-Umber Granite	STD
2	Foot Flush Stools, White, China - 510ps	STD
3	Chrome Metered Faucets Chicago Longneck	STD
1	ADA Flushing Toilet, Sink & Faucet	STD
1	Waterless Urinal	STD
1	Inlet Pressure Regulator, Brass, 40-50 psi	STD
1	City Water Fill, 3/4" Garden Hose Connection	STD
1	Urinal, Waterless, White - Sloan WES4000	STD
1	Water Lines Inside Trailer, Weather Protected	STD
3	Floor Drains, Chrome	STD

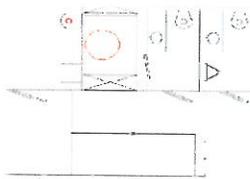
INTERIOR FEATURES		
3	Entry Doors, White Interior	STD
1	White H/D Trim and Beige Pebbled Walls	STD
1	Smooth Fiberglass Ceiling Surface	STD
1	Woodgrain flooring, Seamless	STD
1	White Cabinets and door interiors	STD
1	Interior Storage Closet	STD
3	Mirrors, Framed Safety Backed	STD

Unit has 3 entrances. Each standard area has a flushing toilet, solid surface sink top, stainless sink with running water, vent fan, and LED lighting. Additionally men's stall has waterless urinal. ADA has compliant sink and toilet. 725 Gallons Waste

QTY	Description	Price	Extended
0	Cottage Interior Package	\$1,500	\$0
0		\$0	\$0
0		\$0	\$0
0		\$0	\$0
0		\$0	\$0
0		\$0	\$0
Total:		\$0	\$0

NOTES/OPTIONS			
Quantity	Options	Price	Extended
1	200 Gallon Fresh Tank with Pumps (Floorplan 2)	\$1,250	\$1,250
0	Pump to pull water from outside source	\$400	\$0
0	Sony AM/FM/CD Player with Aux Input	\$500	\$0
0	Heat strip for 13,500 BTU A/C - Upgrade**	\$300	\$0
0	Outlets and cords for Future Forced Air Heat** 750w	\$500	\$0
0	Forced Air Heaters 1500w/5200BTU hardware**	\$1,290	\$0
0	Waste Tank Insulation and 110 tank heaters	\$1,520	\$0
1	Dakota winterization package 0 Degrees **	\$2,550	\$2,550
0	Vinyl Trailer Skirts	\$1,000	\$0
0	2.5 Gallon Water Heater**	\$775	\$0
0	65w Solar w/2 Group 31 Batteries for DC items	\$1,525	\$0
0	Spare Tire on Steel Rim, Mounted Front	\$550	\$0
0	Spare Tire on Aluminum Rim, Mounted Front	\$700	\$0
1	Aluminum Rims Per Trailer	\$600	\$600
0	White Flushing Urinal, Sloan (1)	\$200	\$0
0	H/D Vinyl Flooring I.L.O. Rubber Coin	-\$300	\$0
0	Baby Changing Station, Vertical, Surf Mt.	\$600	\$0
0	Hands Free Faucets, SF-2350	\$1,200	\$0
0	Levered faucets - Brushed Nickel	-\$100	\$0
0	Sanitary Napkin Disposal, Stainless (2)	\$90	\$0
1	Toilet Paper Dispensers (Double Roll) (3)	\$195	\$195
1	Paper Towel Dispensers, Stainless (3)	\$165	\$165
0	Soap Dispensers, Stainless (3)	\$150	\$0
0	Custom Exterior Colors	\$1,850	\$0
1	Door signs (1) Men's (1) Women's (1) ADA	\$150	\$150
0	Second Air Conditioner	\$1,900	\$0
0	ADA Ramp and Rails	\$1,800	\$0
0	See Additional Notes / Options Below		\$0
Options Total			\$4,910

To choose an option above place appropriate number in quantity



Floorplan



Interior ADA



Exterior

Date: _____
Approved: _____
PO Number: _____

Change Order Attached

Delivery miles

Price: \$46,260
Options Total: \$4,910
Unit Total: \$51,170
Option Notes Charges: \$0
FOB Howe Indiana: \$51,170
Freight: \$0
Total: \$51,170

QUOTE VALID FOR 15 DAYS





VERSA

SERIES RESTROOM TRAILER

Exceeding Expectations



Versa Series restroom trailers from JAG Mobile Solutions are sure to be the most versatile mobile restroom in your fleet. From backyard weddings to corporate events to jobsites, the Versa Series is your simple solution.



VERSA

S E R I E S R E S T R O O M T R A I L E R



Standard individual stalls featuring 6-panel doors, levered handles and tasteful interior design differentiates the JAG Mobile Solutions Versa Series from the competition by offering class and style without breaking the bank.

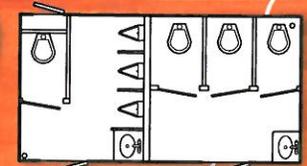
By adding some tasteful basic interior decorations the Versa Series can be staged for weddings and other high-end events. Guests will be treated to an experience similar to that of an upscale hotel or restaurant. By leaving the unit more basic, guests will be grateful to have the privacy and obvious quality while the operating company will be grateful for the durability and serviceability.

Versa Series Features

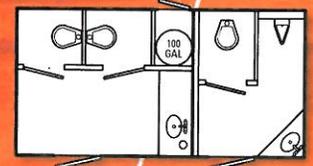
- Seamless Textured Kemlite Walls
- Woodgrain or tile patterned H/D vinyl flooring
- Waterproof White Trim
- Solid Surface Sink Tops
- Stainless Sinks
- Metered Faucets
- 6 Panel Levered Handled Stall Doors

JAG Chassis Features & Trailer Function

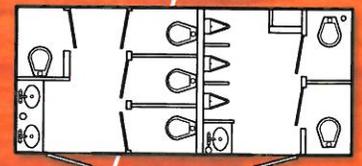
- Heavy Duty I-Beam & Tube Chassis
- Exclusive Surround Tube Manufacturing
- Integral Waste Tanks
- Exclusive "Easy Glide" Step Assemblies
- 25,000# 2-5/16" Trailer Hitches
- H/D Tongue Jack
- Temporary Back Up Battery Power
- 5 Year Undercoating
- "Lock and Store" Electrical Cords



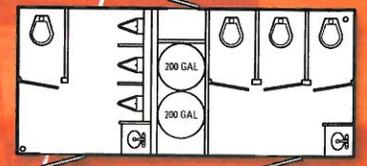
15'
500 GAL



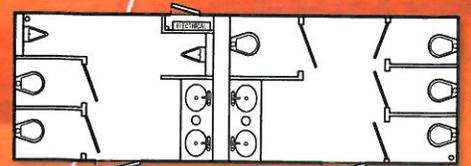
15'
500 GAL



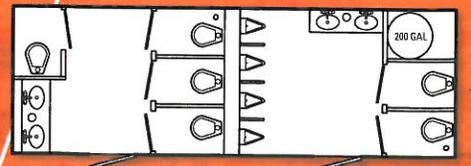
18'
600 GAL



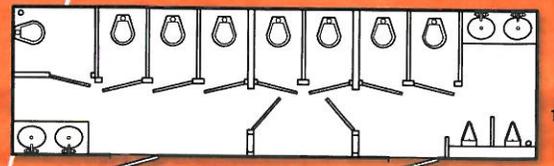
18'
600 GAL



24'
1000 GAL



24'
1000 GAL



28'
Flex
1150 GAL

For more floorplans or to custom build a floorplan, contact your JAG representative.

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Specifications subject to change without notice.

Exceeding Expectations



JAG Mobile Solutions, Inc.

Toll Free 800-815-2557

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ADA Compliant

[Overview](#)

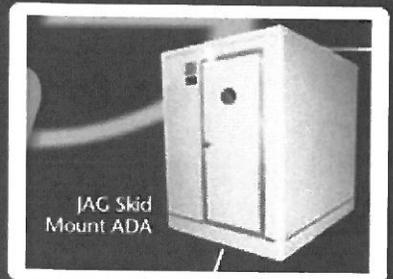
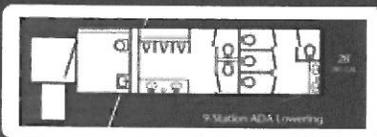
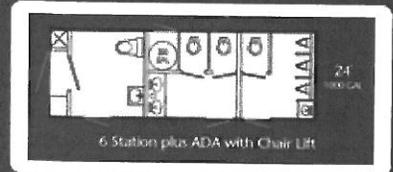
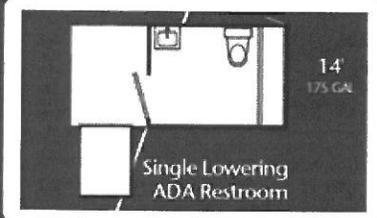
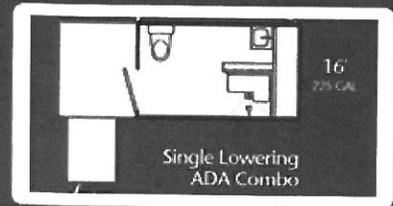
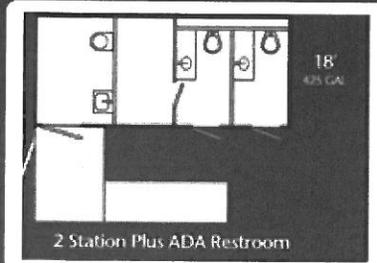
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Photo Gallery
(click to enlarge)



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A COMPANY INC - SLC

PORTABLE RESTROOMS

P.O. BOX 410004

SALT LAKE CITY, UT 84141-0004

Ph: 801-264-1200

Fax: 801-264-1264

Billing Address	Cust # HERRIMANCI
HERRIMAN CITY 13011 S. PIONEER STREET HERRIMAN, UT 84096	

Service Address	Site # 38766
PURCHASE OF RESTROOM TRAILER QUOTE HERRIMAN, UT	

PROPOSAL

Site TPID	Sched Date	Day	Time	Clerk	Sales	Route	P.O.#	Terns	Order #.	Type
	Jun 25, 14	Wed		TP	LARRY			SEE BELO	587973	S6

SL Tax Rate: 6.850

SALE OF EXECUTIVE MINI 4 RESTROOM TRAILER

> Purchase price @ \$55,000.00

> Freight @ \$6,000.00

* 2 month build time from placement of order

** 50% due on placement of order

***50% or balance due before delivery

I Agree to Terms and Conditions

Customer Signature: _____ Print Name: _____ Driver: _____ Date: _____

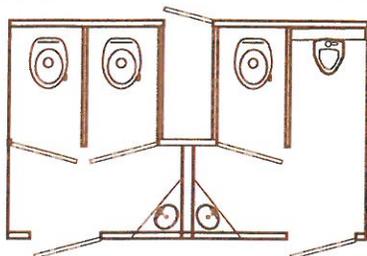
Quoted Price does Not include tax. Please inform us of Tax exempt status. (your tax exempt form is required on file at A Company)
Restrooms must be ordered with any one or more items presented on proposal. Single source billing is an additional charge.
Prices based on minimum order quantity. Proposal expires 30 Days from scheduled date above. Delivery/Pickup/Damage waiver charges are additional unless otherwise noted herein.

587973 01



The Mini Ex 4

**PORTABLE
RESTROOMS**



4 Station — 2 men's 2 unisex

The Mini Ex 4

Trailers are well equipped with Formica counter tops, stainless steel sinks, running water, flushing toilets, motion controlled vent fan, and florescent lighting. The men's side contains a waterless urinal and one stall. The lady's side has two stalls. A/C, 2.5 gallon hot water heater and winterized package.



- 12' x 7' — Overall Length Including Tongue 16'
- Width 8'5" Steps Extended 9'3"
- Height Top Of A/C 11'
- Electrical Plug Ends Two 20 amp/120 V
- Winterized Package
- 1500 Uses On The Waste Tank And 320 Uses Fresh Water Tank
- Water Supply Can Be Used From A Standard Garden Hose w/in 50'

FRESH & WASTE WATER TANKS MUST BE COMPLETELY EMPTY BEFORE TOWING



Take your event to the next level!

Let us customize your restroom to match the vision and theme of your event.



"A" Company provides Restroom Trailers for any event.

Weddings and Receptions • Anniversaries • Car Races • Family Reunions • Concerts • Carnivals • Corporate Events • Parks • Golf Outings • Sporting Events • Remodeling Graduation Parties • Horse Shows • Dog Shows • Boating • Church Functions • School Events • Fundraiser • Commercial Construction • Movie & TV shoot locations • & more!

"A" Company is proud to be your locally owned and family operated portable sanitation provider for over 40 years. We specialize in both construction and special events with patented high capacity restrooms and professional service. We carry every imaginable portable sanitation product from restrooms to waste tanks to high end restroom trailers. Our goal at "A" Company is to provide the best restrooms at a fair price backed by legendary customer support. We are green certified and committed to sustainability practices.

Please visit our website to see our product offerings or place an order.



OrangeRestrooms.com (800) 456-1200

Arizona • Idaho • Nevada • Utah

Text Change 10Z14

- 10-20-6: ZONING AMENDMENT REQUIRED WHEN: (PUD Ordinance)
- A planned unit development which will contain uses not permitted in the zoning district in which it is to be located will require a change of zoning district and shall be accompanied by an application for a zoning amendment, except that any single family detached or single family attached residential use shall be considered a permitted use in a planned unit development which allows residential uses and shall be governed by design and other requirements of the planned unit development permit. Any apartments will require a change of zoning.

SECTION X: TERMINATION OF EMPLOYMENT

1. TYPES OF TERMINATION. Any involuntary termination or termination of any employee who is allowed to resign, in lieu of an involuntary termination, should be reviewed with legal counsel before termination is pursued or a resignation is accepted to ensure the employee's "due process" property rights are not violated.
 - A. Retirement. Voluntary termination at the end of an employee's career.
 - B. Voluntary Resignation. When an employee wishes to leave Herriman, they will complete a Notice of Voluntary Resignation Form and present it to Human Resources.
 - C. Resignation, in Lieu of an Involuntary Termination, Agreement. The City Manager may conclude that an employee should be involuntarily terminated for no reason (for probationary employees and "at-will" employees) department directors) or for cause. If Involuntary Termination proceedings have begun, but have not been completed and an employee suggests that they would like to voluntarily resign, the City Manager may agree to a Resignation In Lieu Of An Involuntary Termination Agreement.
 - D. Involuntary Termination. The City Manager may conclude that an employee should be involuntarily terminated for no reason (for probationary employees and "at-will" employees) or for cause.
 - E. Reductions in Force/Layoffs. Whenever it is necessary to reduce the number of employees in Herriman because of lack of work or lack of funds, Herriman may attempt to minimize layoffs by readjustment of personnel through reassignment of duties in other work areas.
 - F. Medical. The American's with Disabilities Act (ADA) prohibits illegal discrimination by an employer against an "otherwise qualified individual with a disability." Consequently, an employee should not be terminated for medical reasons without prior consultation with legal counsel.
 - G. Death. If an employee of Herriman dies, their estate receives all pay due and any earned and payable benefits (such as payment for compensation time, vacation, and/or PTO, if applicable) as of the date of death.
2. REQUIRED NOTICE PRIOR TO TERMINATION.

- A. All employees, including “at-will” employees, must notify Herriman at least two (2) weeks before retiring or voluntarily resigning to be eligible to receive pay for unused, accrued vacation (if applicable).
- B. Herriman does not have a requirement to give any prior notice to an employee before terminating their employment with Herriman.
- C. Unused, accrued vacation, PTO (to the extent applicable), and compensatory time will be paid upon terminations of employment involving Reductions in Force/Layoffs, Medical Reasons, and Deaths.

3. TERMINATION PROCEDURES.

- A. A Notice of Voluntary Resignation Form, signed by the employee, and a supervisor or department director may be utilized in Voluntary Resignations.
- B. Involuntary Terminations/Separations for Cause require Herriman to provide their terminating employees with written notification of due process. “At-Will” Involuntary Terminations (for probationary employees and department directors) do not require Herriman to provide their terminating employees with written notification of due process.
- C. A Resignation in Lieu of an Involuntary Termination Agreement, signed by the employee and the City Manager may be utilized in negotiated terminations. A Resignation In Lieu of an Involuntary Termination Agreement does not require Herriman to provide their terminating employees with written notification of due process.
- D. The following steps should be taken for Voluntary Retirements:
 - (1) Employees who desire retirement should notify Herriman three (3) months in advance.
 - (2) Herriman should communicate the status of each employee’s retirement benefits. Upon request for retirement benefits, Herriman should notify the administrator of the retirement program and the appropriate state and federal regulatory agencies.
 - (3) Herriman should carefully explain to the employee what the options are (such as COBRA and Retirement Plan Options).
 - (4) Herriman should give the employee ample time to review the retirement plan.

- (a) Statement that separation from employment is based on reduction in force/layoff.
- (b) Anticipated date of layoff.
- (c) Any options regarding employee placement in another position.

F. Outstanding Pay.

- (1) Arrange for distribution of any paychecks which may be due the employee, including pay for any hours worked but not paid; pay for unused, accrued vacation, or PTO, and compensatory time (to the extent applicable).
- (2) Under Utah State law, the required timing of the final payment at termination is:
 - (a) A Voluntary Resignation. Within one (1) workday of effective resignation date.
 - (b) An Involuntary Termination/Separation for Cause. Within one (1) workday of last day worked, less the value, as determined by Herriman, for Herriman's equipment or property assigned to such employee and not returned.

G. The terminating employee will return any supplies or equipment, which are the property of Herriman, to Herriman at termination.

H. All terminating employees should complete an Exit Interview Form with Human Resources. The Exit Interview Form should be signed by the employee and Human Resources.

4. COBRA. Any employee, who is eligible for benefits, that is separated from Herriman is entitled to certain continuation of insurance coverage pursuant to the Consolidated Omnibus Budget Reconciliation Act of 1985 ("COBRA"), as modified by the American Recovery and Reinvestment Act of 2009 ("ARRA"), as stated in Herriman's COBRA Notification.

A. COBRA, as modified by the ARRA, requires Herriman to offer a continuation of group insurance coverage to individuals who fall under one (1) of the following "qualifying events":

- (1) Termination of employment (other than for gross misconduct), for a maximum continuation period of eighteen (18) months.

SECTION XIX: LEAVES OF ABSENCE

1. ABSENT WITHOUT LEAVE.

- A. Any unauthorized absence of an employee from duty shall be grounds for disciplinary action.
- B. Any employee who is absent for three (3) or more consecutive work days without authorized leave or without a doctor's note shall be deemed to have voluntarily resigned their position and employment without notice. Where extenuating circumstances are found to have existed; however, such absence may be covered by the City Manager by subsequent grant of leave with or without pay as the circumstances dictate.

2. ANNUAL VACATION.

- A. Except as provided by Contract, each full-time employee shall receive annual vacation leave ("vacation") at the following rate:
 - (1) For five years or less of service, eighty (80) hours of annual vacation shall accrue at the rate of 3.08 hours per pay period.
 - (2) For more than five (5) years of service, but less than ten (10) years of service, one hundred twenty (120) hours of annual vacation shall accrue at the rate of 4.62 hours per pay period.
 - (3) For ten (10) years or more of service, but less than fifteen (15) years of service, one hundred sixty (160) hours of annual vacation at a rate of 6.15 hours per pay period.
 - (4) For fifteen (15) years or more of service, additional vacation shall accrue at the rate of 7.69 hours per pay period, to a maximum not to exceed two hundred (200) hours of annual vacation.
 - (5) Managers and Directors shall accrue one (1) additional week (forty (40) hours) of annual vacation at a rate of 1.54 hours per pay period. (revised 6/26/14)
- B. Each part-time employee who is normally scheduled to work twenty (20) or more hours per week shall accrue annual vacation in proportion to the number of hours actually worked by the part-time employee in a week (not to exceed accrual for more than 40 hours worked per week). Part-time employees who are normally scheduled to work less than twenty (20) hours per week shall not accrue vacation.

- C. Persons hired on an emergency, temporary, or contract basis shall not accrue annual vacation.
- D. It is the policy of Herriman that employees use or lose their annual vacation. Notwithstanding, an employee may accrue and carry forward from calendar year to calendar year a maximum of eighty (80) hours. Any accrued annual vacation in excess of eighty (80) hours shall be forfeited on December 31 at 11:59:59pm of each year. (revised 6/26/14)
- E. A holiday which falls during an employee's annual vacation shall be counted as a paid holiday and not as annual vacation.
- F. An employee who is separated from employment shall be compensated for all accrued annual vacation.
- G. All annual vacation requests should be submitted a reasonable time in advance of the desired time off to the employee's supervisor. If an excessive (being the number of requests if granted that would render the department or organization ineffective) amount of employees request annual vacation for the same time period, annual vacation shall be granted in order of application (first-come-first-served) at the discretion of the employee's supervisor.
- H. Official annual vacation records will be maintained and kept current by the financial department.
- I. Vacation usage will be reported by the employee's supervisor's using approved forms.
- J. Exempt employees are required to account for annual vacation in full-day increments.

3. HOLIDAY LEAVE.

- A. Holidays which apply to full-time and part-time employees, provided that such day is a regular work day for the part-time employee or scheduled time to work for the part-time employee, are:

(1)	New Year's Day	January 1st
(2)	Martin Luther King, Jr. Day	3rd Monday in January
(3)	President's Birthday	3rd Monday in February
(4)	Memorial Day	Last Monday in May

(5)	Independence Day	July 4th
(6)	Pioneer Day	July 24th
(7)	Labor Day	1st Monday in September
(8)	Thanksgiving Day	4th Thursday in November
(9)	Day after Thanksgiving	4th Friday in November
(10)	Veteran's Day	November 11
(11)	Christmas Day	December 25 th
(12)	Day after Christmas	(depending on the day of week and upon approval of the City Manager)

B. If any of the above holidays fall on Saturday, then the preceding Friday shall be the holiday. If any of the above holidays fall on Sunday, then the following Monday is the holiday.

4. PERSONAL TIME OFF.

A. Purpose. Personal time off (PTO) is to be used at the discretion of the employee for all personal leaves of absence.

B. Eligibility. PTO shall be available to all full-time employees, part-time employees, and probationary employees who are regularly scheduled to work forty (40) hours per week at a rate of 3.08 hours per pay period (80 hours per year). Employees who are regularly scheduled to work thirty (30) hours per week or more, but less than forty (40) hours per week, shall accrue PTO at a rate of 2.31 hours per pay period (26 pay periods per year). Employees who are regularly scheduled to work twenty (20) hours or more per week, but less than thirty (30) hours per week, shall accrue PTO at a rate of 1.54 hours per pay period (26 pay periods per year). Part-time employees who are normally scheduled to work less than twenty (20) hours per week and temporary employees are not eligible for PTO. PTO will not be granted to employees during their first ninety (90) calendar days of employment, except for emergency circumstances.

C. Accrual. Not more than one hundred sixty (160) hours of PTO time for full-time employees and eighty (80) hours of PTO time for part-time employees may accrue. Any PTO time that exceeds eighty (80) hours shall be forfeited on December 31 at 11:59:59 p.m. of each year. (revised 6/26/14)

D. Use of PTO.

SECTION X: TERMINATION OF EMPLOYMENT

1. TYPES OF TERMINATION. Any involuntary termination or termination of any employee who is allowed to resign, in lieu of an involuntary termination, should be reviewed with legal counsel before termination is pursued or a resignation is accepted to ensure the employee's "due process" property rights are not violated.
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~~(4)~~

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- (a) Statement that separation from employment is based on reduction in force/layoff.
- (b) Anticipated date of layoff.
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 - (3) For ten (10) years or more of service, but less than fifteen (15) years of service, one hundred sixty (160) hours of annual vacation at a rate of 6.15 hours per pay period.
 - (4) For fifteen (15) years or more of service, additional vacation shall accrue at the rate of 7.69 hours per pay period, to a maximum not to exceed two hundred (200) hours of annual vacation.

(5) For Managers and Directors (in addition to the applicable provision above) forty (40) hours of additional annual vacation shall accrue at the rate of 1.54 hours per pay day.

- B. Each part-time employee who is normally scheduled to work twenty (20) or more hours per week shall accrue annual vacation in proportion to the number of hours actually worked by the part-time employee in a week (not to exceed accrual for more than 40 hours worked per week). Part-time employees who are normally scheduled to work less than twenty (20) hours per week shall not accrue vacation.

- C. Accrual. Not more than one hundred sixty (160) hours of PTO time for full-time employees and eighty (80) hours of PTO time for part-time employees may accrue. Any PTO time that exceeds ~~such amounts, as of eighty (80) hours shall be forfeited on~~ December 31 ~~at 11:59 p.m.~~ of each year ~~shall be paid in monetary compensation.~~
- D. Use of PTO.
 - (1) In order to qualify for PTO use, an employee must notify the employee's supervisor no later than one (1) hour after normal starting time on each day of absence unless the circumstances surrounding the absence make such notification impracticable. The employee's supervisor should also be kept advised of the employee's progress and expected date of return to duty.
 - (2) Any absence beyond accrued PTO will result in the employee's being carried on vacation status until all accrued vacation has expired, then be carried in a leave-without-pay status.
 - (3) Exempt employees are required to account for PTO in full-day increments.

5. MATERNITY LEAVE.

- A. An employee who becomes pregnant , or whose legal or common law spouse becomes pregnant, may continue working, prior to the birth of the child, until such time as the employee can no longer satisfactorily perform the essential functions of their duties. The employee may be granted vacation, PTO, and/or leave without pay for this period of absence. Regulations governing vacation, PTO, and leave without pay will apply.
- B. During a maternity leave period in excess of thirty (30) calendar days, an employee's annual vacation, PTO, and/or time toward their performance evaluation, if applicable, shall not accrue.
- C. Herriman may fill vacancies created by maternity leave with temporary or provisional appointments. At the expiration of the maternity leave, the employee shall return to the same position, where feasible, or to a similar position. Failure of the employee to return to work at the expiration of maternity leave shall be considered a voluntary resignation of their position and employment without notice.

- 6. MILITARY LEAVE. An employee shall be granted leave with compensation for the difference in salary for active duty, for service in the National Guard or in the Armed Forces reserves.