

**Ordinance #2024-04. An Ordinance Amending Title 3. Business and License Regulations.; Adding Chapter 7.00. Temporary Business Licenses/Permits.**

**Dated \_\_\_\_\_ 2024**

WHEREAS, the Planning Commission held a public hearing on \_\_\_\_\_ 2024, regarding a proposed amendment **amending Title 3. Business and License Regulations.; adding Chapter 7.00. Temporary Business Licenses/Permits.**

WHEREAS, Fairfield Town has deemed it in the best interest of Fairfield Town to amend the Fairfield Town Code: and

Whereas, the Fairfield Town Council has reviewed the proposed amendment to the Fairfield Town Code:

NOW THEREFORE, be it ordained by the Town Council of Fairfield Town, in the State of Utah, that certain sections of Title 3.7. of the Town Code be amended as follows:

**Title 3. Business and License Regulations.**

**Chapter 7**

**Temporary Business License Regulations.**

Section 3.7.30.	License and Permit Required..
Section 3.7.40.	License Fee.
Section 3.7.50.	Site Plan Required.
Section 3.7.60.	Time Limit.
Section 3.7.70.	Number of Temporary Businesses Per Site.
Section 3.7.80.	Signs.
Section 3.7.90.	Revocation of License.

**3.7.30. License And Permit Required.**

A. It is unlawful to conduct a temporary business without first having obtained a Temporary Business License.

1. A temporary business license may be issued to a temporary business meeting all of the following requirements:
  - a. The conduct of the requested use will not have any detrimental effects on adjacent properties and will be in general harmony with surrounding uses.
  - b. The requested use will not create excessive traffic hazards on adjacent streets. Sufficient off-street parking shall be provided which shall be designed to meet all Town parking regulations. A site plan showing where

the sale of goods will take place, points of ingress and egress to the site, and parking available for the temporary business shall be provided.

- c. The applicant has obtained, or shall obtain, all necessary Town permits associated with the placement and operation of the use, i.e., Health Department approvals for sales of food items, electrical permit for electrical hookups, fire department clearance for fireworks stands, etc.
- d. The applicant shall provide, at its own expense, for the restoration of the site of said use to its original condition, including such clean up, washing and replacement of facilities as may be necessary.
- e. Prior to the granting of any license, the applicant must pay the license fee.
- f. Any person or business which engages in business prior to obtaining a business license from the Town shall pay an administrative fee of \$50.00 prior to the issuance of a license, which shall be in addition to the regular fee for the license.

#### **3.7.40. License Fee/ Permit.**

[See Fairfield Town Fee Schedule for Temporary Business Licenses Fees/Permits..](#)

#### **Section 3.7.50. Site Plan Required.**

Any site proposed for use for a temporary business must be on property with curb and gutter with adequate traffic ingress and egress. A site plan shall be submitted showing where the sales shall be conducted on the site along with the location of at least four off-street parking spaces specifically designated for use by the temporary business. Such spaces may not be designated for or required by ordinance for any permanent, on-site business and the temporary business may not occupy such parking. In no event shall the temporary business be located in any way as to obstruct the clear vision of traffic ingress or egress from the site.

#### **Section 3.7.60. Time Limit.**

A temporary license shall be issued for a maximum of 120 days and shall be limited to one per business, corporation, individual, group of individuals or family per year.

#### **Section 3.7.70. Number Of Temporary Businesses Per Site.**

Only one temporary business at a time shall be allowed on any given site, unless it can be shown that adequate ingress, egress and parking would be available for additional temporary businesses.

#### **Section 3.7.80. Signs.**

One sign shall be allowed on the sales booth, table, stand or other sales structure for any licensed temporary business. No movable signs, banners, or off-premise signs shall be allowed.

**Section 3.7.90. Revocation Of License.**

Permits and licenses issued pursuant to this chapter may be revoked by the Director of Licensing after notice and hearing, or any of the following causes:

1. Fraud, misrepresentation or a false statement contained in the application for the license.
2. Fraud, misrepresentation or a false statement made in the course of operating the business for which the licenses has been granted.
3. Any violation of this chapter.
4. Conviction of any crime or misdemeanor involving moral turpitude.
5. Conducting the temporary business in an unlawful manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.

Effective Date: This Ordinance shall become effective immediately upon passage and adoption.

Passed and Adopted this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_.

FAIRFIELD TOWN

\_\_\_\_\_  
Mayor  
Hollie McKinney

RL Panek	yes _____	no _____
Tyler Thomas	yes _____	no _____
Michael Weber	yes _____	no _____
Richard Cameron	yes _____	no _____

ATTEST:

\_\_\_\_\_  
Town Recorder/Clerk  
Stephanie Shelley

FAIRFIELD TOWN

STATE OF UTAH       )  
                                  ) ss.  
COUNTY OF UTAH    )

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

**Ordinance #2024-05. An Ordinance Amending Title 3. Business and License Regulations.; Adding Chapter 7.00. Temporary Business Licenses/Permits.**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town Utah this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_,  
Stephanie Shelley  
Fairfield Town Recorder/Clerk

(SEAL)

AFFIDAVIT OF POSTING

STATE OF UTAH       )  
                                  )  
COUNTY OF UTAH    )

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that I posted in three (3) public places the following summary of the ordinance which was passed by the Fairfield Town Council on the \_\_\_\_ day of \_\_\_\_\_ 2024 and herein referred to as

SUMMARY.

**An Ordinance Amending Title 3. Business and License Regulations.; Adding Chapter 7.00. Temporary Business Licenses/Permits.**

The three places are as follows:

1. Fairfield Town Hall
2. Fairfield Town Website
3. Utah State Public Notice Website

\_\_\_\_\_  
Stephanie Shelley  
Fairfield Town Recorder/Clerk

Date of Posting \_\_\_\_ day of \_\_\_\_\_ 2024

**Resolution #2024-08. A Resolution Approving the Consolidated Fairfield Town Fee Schedule.**

Dated \_\_\_\_\_ 2024

**WHEREAS** The Fairfield Town Council finds it necessary to review and amend the Fairfield Town Fee Schedule; and

**WHEREAS** the Fairfield Town Council has reviewed the proposed changes; and

**NOW THEREFORE** be it ordained by the Town Council of Fairfield Town, in the State of Utah, that the Fairfield Town Fee Schedule be amended by adding and revising certain fees as found in the attached Fairfield Town Fee Schedule.

Effective Date: This Ordinance shall become effective immediately upon passage and adoption.

Passed and Adopted this \_\_\_\_ day of \_\_\_\_\_, 2024.

FAIRFIELD TOWN

\_\_\_\_\_  
Hollie McKinney, Mayor

RL Panek	yes_____no_____
Tyler Thomas	yes_____no_____
Michael Weber	yes_____no_____
Richard Cameron	yes_____no_____

ATTEST:

\_\_\_\_\_  
Stephanie Shelley, Town Recorder/Clerk

FAIRFIELD TOWN

STATE OF UTAH       )  
                                  ) ss.  
COUNTY OF UTAH    )

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the \_\_\_\_ day of \_\_\_\_\_, 2024.

Resolution #012024-5. A Resolution Providing for the Compensation of Elected and Statutory Officials.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town Utah this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_,  
Stephanie Shelley  
Fairfield Town Recorder/Clerk

(SEAL)

**Resolution #2024-09. A Resolution Amending The Fairfield Town Budget For Fiscal Year 2023-2024.**

**WHEREAS**, the Town Council has previously established the budget for the Town of Fairfield for the fiscal year beginning July 1, 2023, and ending June 30, 2024; and

**WHEREAS**, at the time of its adoption, the budget properly reflected expected revenues and appropriations; and

**WHEREAS**, the Town will exceed its present budget and the Fairfield Town Council desires to amend the 2023-2024 fiscal year budget in accordance with UCA 10-6-125, 10-6-126, and 10-5-116;

**NOW THEREFORE** be it ordained by the Town Council of Fairfield Town, in the State of Utah, that the Fairfield Town Budget for the Fiscal Year 2023-2024 be amended as follows:

An amended budget of the Town of Fairfield for Fiscal Year 2023 - 2024 is hereby approved and adopted as set forth in the attached Budget Adjustment Itemization (Attachment "A").

Effective Date: This Resolution shall become effective immediately upon adoption.

Passed and Adopted this \_\_\_\_ day of \_\_\_\_, 2024.

FAIRFIELD TOWN

\_\_\_\_\_  
Hollie McKinney, Mayor

RL Panek	yes_____no_____
Tyler Thomas	yes_____no_____
Michael Weber	yes_____no_____
Richard Cameron	yes_____no_____

ATTEST:

\_\_\_\_\_  
Stephanie Shelley, Town Recorder/Clerk

FAIRFIELD TOWN



STATE OF UTAH       )  
  ) ss.  
COUNTY OF UTAH    )

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the \_\_\_\_ day of \_\_\_\_\_, 2024.

Resolution #2024-09. A Resolution Amending The Fairfield Town Budget for the fiscal Year 2023-2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town Utah this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_,  
Stephanie Shelley  
Fairfield Town Recorder/Clerk

(SEAL)

**Resolution #2024-10. A Resolution Adopting The Fairfield Town Budget For Fiscal Year 2024-2025.**

**Dated** \_\_\_\_\_ **2024**

**WHEREAS**, the Town Council desires to adopt the budget for the Town of Fairfield for the Fiscal year beginning July 1, 2024, and ending June 30, 2025; and

**WHEREAS** the Fairfield Town Council has reviewed the proposed budget; and

**WHEREAS**, at the time of its adoption, the budget properly reflects expected revenues and appropriations;

**NOW THEREFORE**, be it ordained by the Town Council of Fairfield Town, in the State of Utah, that the Fairfield Town Budget for the Fiscal Year 2024-2025 be adopted as follows:

The final budget for Fiscal Year 2024 - 2025 is hereby approved and adopted as set forth in the attached Budget Adjustment Itemization (Attachment "A").

Effective Date: This Resolution shall become effective immediately upon adoption.

Passed and Adopted this \_\_\_\_ day of \_\_\_\_\_, 2024.

FAIRFIELD TOWN

\_\_\_\_\_  
Hollie McKinney, Mayor

RL Panek	yes_____no_____
Tyler Thomas	yes_____no_____
Michael Weber	yes_____no_____
Richard Cameron	yes_____no_____

ATTEST:

\_\_\_\_\_  
Stephanie Shelley, Town Recorder/Clerk

FAIRFIELD TOWN

STATE OF UTAH     )  
                                  ) ss.  
COUNTY OF UTAH   )

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the \_\_\_\_ day of \_\_\_\_\_, 2024.

Resolution #2024-10. A Resolution Adopting the Fairfield Town Budget for the Fiscal Year 2024-2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town Utah this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Stephanie Shelley  
Fairfield Town Recorder/Clerk

(SEAL)

**Resolution #2024-11. A Resolution Adopting The American Public Works Association Standard Specifications (APWA).**

Dated \_\_\_\_ 2024

WHEREAS the Town Council, recognizes the need for uniform construction practices among counties, cities, towns and other public agencies; and

WHEREAS, The APWA provides those standard building practices for public works; and

WHEREAS the Town Council has reviewed the APWA Standard Specifications;

NOW, THEREFORE, BE IT RESOLVED by Fairfield Town, Utah, that they adopt the APWA Standards as written and updated. Standards to be found in [American Public Works Association - Serving Professionals in Public ...](#)

Effective Date: This Resolution shall become effective immediately upon passage and adoption.

Passed and Adopted this \_\_\_\_ day of \_\_\_\_, 2024.

FAIRFIELD TOWN

\_\_\_\_\_  
Hollie McKinney, Mayor

RL Panek	yes_____no_____
Tyler Thomas	yes_____no_____
Michael Weber	yes_____no_____
Richard Cameron	yes_____no_____

ATTEST:

\_\_\_\_\_  
Stephanie Shelley, Town Recorder/Clerk

FAIRFIELD TOWN

STATE OF UTAH     )  
                                  ) ss.  
COUNTY OF UTAH    )

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the \_\_\_\_ day of \_\_\_\_\_, 2024.

Resolution #2024-11. A Resolution Adopting The American Public Works Association Standard Specifications (AWPA).

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town Utah this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_,  
Stephanie Shelley Fairfield Town Recorder/Clerk

(SEAL)