

UTAH STATE BOARD OF EDUCATION POLICY	
Policy Number:	5005
Policy Name:	Student Data Governance Advisory Group
Date Approved:	January 8, 2020

- ~~1. The Utah State Board of Education (the Board) hereby establishes the Student Data Governance Advisory Group (SDGAG).~~
- ~~2. The purposes of the SDGAG is to perform duties related to state and local student data protection, including:
 
  - ~~a. overseeing data collection and usage by board program offices; and~~
  - ~~b. preparing and maintaining the board's student data governance plan under the direction of the student data policy advisory group.~~~~
- ~~3. In support of its purposes, the SDGAG may:
 
  - ~~a. provide valuable insights by representing stakeholder groups in advising the Board on:
 
    - ~~i. the impact of student data privacy policies;~~
    - ~~ii. business rules in the implementation of student privacy policies;~~
    - ~~and~~
    - ~~iii. implementation of student data privacy policies; and~~~~
  - ~~b. perform other specific tasks as may be identified by the Board.~~~~
- ~~4. The SDGAG may meet monthly or quarterly.~~
- ~~5. During a scheduled meeting the SDGAG may:
 
  - ~~a. review the published agenda for the Board's meeting, identify student data privacy issues, and provide feedback to the Board on those items;~~
  - ~~b. discuss feedback received from community stakeholders on Board agenda items;~~
  - ~~c. make written recommendations and provide feedback to:
 
    - ~~i. Board committee chairs on matters coming before the Board's committee; and~~~~~~

- ~~ii. Board leadership on matters scheduled to come before the full Board; and~~
  - ~~iii. make written recommendations to Board leadership on other issues of importance for student data privacy that merit consideration by the Board.~~
- ~~6. SDGAG meetings are not subject to the Open and Public Meetings Act.~~
- ~~7. The Chief Privacy Officer shall:~~
  - ~~a. provide clerical support to facilitate meeting logistics, prepare meeting agendas and minutes, and assist with required written communication to the Board;~~
  - ~~b. send a copy of each SDGAG agenda to the Board at least three days before the SDGAG meeting; and~~
  - ~~c. prepare a one-two page summary of each SDGAG meeting and send the summary with SDGAG recommendations to the Board by e-mail.~~
- ~~8. The SDGAG shall be composed of the following members:~~
  - ~~a. the Chief Privacy Officer;~~
  - ~~b. the Data and Statistics Coordinator;~~
  - ~~c. USBE attorneys;~~
  - ~~d. USBE IT employees; and~~
  - ~~e. other Board employees.~~
- ~~9. SDGAG members shall be appointed for four-year terms. Committee member terms of service shall be staggered so that approximately half of the members are appointed every two years.~~
- ~~10. SDGAG meetings shall be facilitated by the Chief Privacy Officer. The Chief Privacy Officer shall:~~
  - ~~a. coordinate meeting logistics with SDGAG members;~~
  - ~~b. preside at SDGAG meetings;~~
  - ~~c. report to Board leadership and committee chairs as requested; and~~
  - ~~d. invite other stakeholders and additional USBE staff to participate in SDGAG meetings as needed.~~
- ~~11. This policy is subject to Policy 1004—Advisory Groups.~~