

UTAH STATE BOARD OF EDUCATION POLICY
Policy Number: 5004
Policy Name: Student Data User Advisory Group
Date Approved: January 8, 2020

- ~~1. The Utah State Board of Education (the Board) hereby establishes the Student Data User Advisory Group (SDUAG).~~
- ~~2. The purposes of the SDUAG is to provide feedback and suggestions on the practicality of actions proposed by student data policy and governance advisory groups that affect Utah LEAs.~~
- ~~3. In support of its purposes, the SDUAG may:~~
 - ~~a. provide valuable insights by representing stakeholder groups in advising the Board on:~~
 - ~~i. the impact of student data privacy policies;~~
 - ~~ii. business rules in the implementation of student privacy policies;~~
 - ~~and~~
 - ~~iii. implementation of student data privacy policies; and~~
 - ~~b. perform other specific tasks as may be identified by the Board.~~
- ~~4. The SDPAG may meet monthly or quarterly.~~
- ~~5. During a scheduled meeting the SDUAG may:~~
 - ~~a. discuss feedback received from community stakeholders; and~~
 - ~~b. make written recommendations and provide feedback to the Board on issues of importance for student data privacy that merit consideration by the Board.~~
- ~~6. SDUAG meetings are not subject to the Open and Public Meetings Act.~~
- ~~7. The Chief Privacy Officer shall:~~
 - ~~a. provide clerical support to facilitate meeting logistics, prepare meeting agendas and minutes, and assist with required written communication to the Board;~~

- ~~b. send a copy of each SDUAG agenda to the Board at least three days before the SDUAG meeting; and~~
 - ~~c. prepare a one-two page summary of each SDUAG meeting and send the summary with SDUPAG recommendations to the Student Data Policy Advisory Group by e-mail.~~
- ~~8. The SDUAG shall conduct committee business under Roberts Rules of Order.~~
- ~~9. The SDUAG shall be composed of the following members:~~
 - ~~a. the Chief Privacy Officer;~~
 - ~~b. local level student data users; and~~
 - ~~c. 3-5 LEA officials who work with data privacy.~~
- ~~10. SDUAG members shall be appointed for four-year terms. Committee member terms of service shall be staggered so that approximately half of the members are appointed every two years.~~
- ~~11. SDUAG meetings shall be facilitated by the Chief Privacy Officer. The Chief Privacy Officer shall:~~
 - ~~a. coordinate meeting logistics with SDUAG members;~~
 - ~~b. preside at SDUAG meetings;~~
 - ~~c. report to Board leadership and committee chairs as requested; and~~
 - ~~d. invite other stakeholders and additional USBE staff to participate in SDUAG meetings as needed.~~
- ~~12. This policy is subject to Board Policy 1004 — Advisory Groups.~~