



NIBLEY CITY COUNCIL MEETING AGENDA

Thursday, May 2, 2024 – 6:30 p.m.

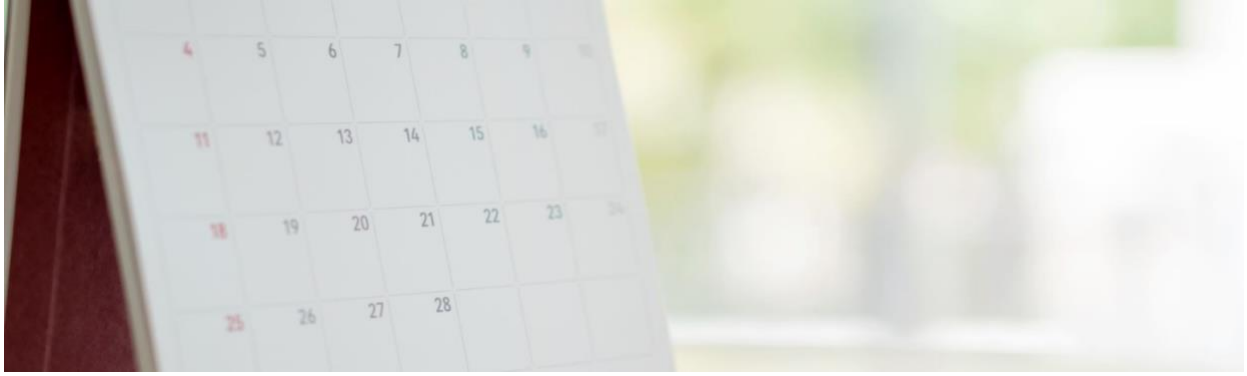
In accordance with Utah Code Annotated 52-4-207 and Nibley City Resolution 12-04, this meeting may be conducted electronically. The anchor location for the meeting will be Nibley City Hall, 455 West 3200 South, Nibley, Utah. The public may also participate in the meeting via the Zoom meeting link provided at www.nibleycity.com. Public comment should be submitted to cheryl@nibleycity.com by 6:30 p.m. and will be read into the public record.

1. Opening Ceremonies (Councilmember Laursen)
2. Call to Order and Roll Call (Chair)
3. Approval of the April 11, 2024, Meeting Minutes and the Current Agenda (Chair)
4. Public Comment Period¹ (Chair)
5. Planning Commission Report
6. **Workshop** – Nibley Marketplace, a Commercial Development at approximately 1501 W 2600 S
7. **Discussion & Consideration:** Resolution 24-08—Amending the Nibley City Consolidated Fee Schedule (Green Waste, Community Room Reservation Fees, Sewer/Water Modeling Fees, Miscellaneous Land Use Fees, Water/Sewer Penalties, and Miscellaneous Recreation Fees) (Second Reading)
8. **Discussion & Consideration:** Resolution 24-05—Accepting an Update of the Nibley City Wastewater Management Plan for Nibley City (Second Reading)
9. **Discussion & Consideration:** Ordinance 24-05—Amending 11.02.040 Parking Regulations—Including Adjustments to Limited Winter Parking and Parking-At-Curb Regulations (Second Reading)
10. **Workshop:** Resolution 24-10--Amending the Budget for the Various Funds of Nibley City for the Fiscal Year 2023-24, and Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal year 2024-25 and Adjusting Certain Fees and Payments for Services
11. Council and Staff Report
Adjourn

Nibley City's next scheduled Council meeting will be on Thursday, May 23, 2024.

¹ Public input is welcomed at all City Council Meetings. 15 minutes have been allotted to receive verbal public comment. Verbal comments shall be limited to 3 minutes per person. A sign-up sheet is available at the entrance to the Council Chambers starting 15 minutes prior to each council meeting and at the rostrum for the duration of the public comment period. Commenters shall identify themselves by name and address on the comment form and verbally for inclusion in the record. Comment will be taken in the order shown on the sign-up sheet. Written comment will also be accepted and entered into the record for the meeting if received prior to the conclusion of the meeting. Comments determined by the presiding officer to be in violation of Council meeting rules shall be ruled out of order.

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4-30-24 Council Meeting Change Summary
(changes made to the agenda item report since 4-26-24)

- #10--Amy Johnson, Nibley City Treasurer made additions to the Agenda Item Report

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Agenda Item #6

Description	Workshop – Nibley Marketplace, a Commercial Development at approximately 1501 W 2600 S
Presenter	Levi Roberts, City Planner
Recommendation	Discuss concept plan and provide feedback
Reviewed By	Mayor, City Manager, City Planner, City Engineer, Planning Commission

Background:

On April 25, the Planning Commission reviewed and approved a Concept Plan for Nibley Marketplace, a proposed commercial development located near the intersection of 2600 S & Highway 89/91. The following background information was given to the Planning Commission for their review of the concept plan. At this stage, the City Council is not required to approve the plans, but the applicant has requested this workshop to solicit input from the Council. The purpose of this workshop is for the City Council to review and provide any pertinent feedback to the applicant, in preparation for further developing plans for the site.

Bill Gaskill has submitted a concept plan application for Nibley Marketplace, a proposed commercial development, consisting of a grocery store and several other commercial uses. The property is currently zoned Commercial (C). The applicant has indicated that this development

NCC 19.14.050(A)(1)(b) provides the following guidance regarding the review of proposed concept plans as part of the required process for the review of commercial, institutional and industrial development:

Concept Presentation: Following determination of compliance at the preapplication conference, all proposals for development, redevelopment or additions to buildings greater than 10,000 sq ft shall be required to present and receive approval of a concept plan from the planning commission.

At this time, the planning commission may give preliminary input on the development concept. This input shall be based on the concept's compliance with the Nibley City general plan and all applicable state and local ordinances.

Staff held a pre-application conference with the applicant prior to this application, at which time initial feedback was provided.

Development Description

Use Classifications: Grocery store, Office, Restaurant, Gasoline Service Station, Car Wash, Other Commercial Uses (TBD)

Total square footage: approximately 110,000 sq. ft.

Building Heights: varied

Amenities: Pavilion, pickleball courts, playground, covered patio

Access: driveway access from existing 2600 S street and Heritage Drive extension to be built in conjunction with this development.

Space Requirements

NCC 19.22.010 includes minimum setback requirements, including for buildings within commercial zones. The applicant has not indicated setback dimensions on this concept plan. Ensuring compliance with setbacks will require further review at Final Site Plan approval.

Parking Requirements

NCC 19.24.160(B) provides minimum parking requirements for various uses. Using the following assumptions, it appears that there is adequate parking provided in the development to meet NCC 19.24.160. However, these will need to be verified with more detail during site plan approval.

- 80% of overall grocery and anchor square footage as floor space.
- 70% of fast food and coffee as floor space.
- 175 sq ft/employee for Office.
- All pads are retail stores catering to the public

The general lay-out and provision of parking facilities appears to be adequate to meet minimum requirements. However, this requires further review at Final Site Plan approval to ensure compliance with parking requirements.

Landscaping Requirements

NCC 19.24.170(C) includes landscaping requirements for commercial developments. At this concept plan stage, the applicant has not provided detailed plans for landscaping. This will be evaluated at Final Site Plan Review.

Architectural Design

The applicant has not provided renderings of the proposed buildings at this stage, but each Commercial building shall be built to the standards in Nibley City Design Standards for Commercial and Institutional Uses to be verified at Final Site Plan Review.

Transportation and Access

NCC 21.12.050 requires all streets to conform to the Transportation Master Plan (TMP). The TMP includes improvements and dedication of 2600 S, Heritage Parkway arterial roadways and a 2500 S connection to Heritage Parkway connecting to the east.

- Heritage Parkway: The applicant proposes the dedication and improvement of a 99' wide Heritage Parkway extension through the site. The alignment of Heritage Parkway slightly differs from the alignment shown on the TMP, but Staff has determined that the proposed alignment sufficiently complies with this master-planned roadway. Furthermore, the City Engineer analyzed appropriate site distances for the intersection of 2600 S & Heritage Pkwy and other points of access.
- 2600 South: 2600 South has been dedicated previously. The applicant will be required to provide appropriate curb, gutter, sidewalk and park strip improvements in accordance with the TMP and Nibley City Code.
- 2500 South: Although the applicant has indicated a driveway connection at approximately 2500 South, south of 'Office M,' Staff recommends that this be dedicated and improved as a 60' wide public roadway, stubbing to the property to the east of the site.

To meet connectivity standards of NCC 21.12.060, a pedestrian ROW may be required (north/south and east/west) with a minimum 8' wide sidewalk as the blocks are greater than 660'. The provision of pedestrian connectivity through the site will be further evaluated at Final Site Plan Review and may require an approved development agreement for any variation from such standards.

NCC 21.12.060 specifies that in developments that contain arterial or collector roadways, developer must provide traffic calming features, as described in Nibley City's

Transportation Master Plan, at each entrance/exit of the development along the arterial or collector road. Each traffic calming feature shall be designed to meet projected traffic levels and speeds. Traffic calming features must be approved by the City Engineer. At this stage, details on traffic calming have not been provided, but will be verified at Final Site Plan.

According to the adopted Trails Master Plan, there are no proposed trails that affect the site. While there is a roadside trail indicated along 2600 South, based upon previously reviewed plans of this roadway, this 10' wide trail will be required on the south side of the road, which is outside of the bounds of this development.

Per NCC 19.14.060, all roadways and intersections within the development shall maintain a LOS C. A TIS may be required at a later stage to ensure this will be adhered to.

Approved Conditions

1. Concept Plan approval is subject to further review at Final Site Plan and Conditional Use Permit approval, as applicable.
2. Minimum provided landscaping shall comply with NCC 19.24.170(C).
3. Minimum provided parking shall comply with NCC 19.24.160.
4. Each Commercial building shall be built to the standards in Nibley City Design Standards for Commercial and Institutional Uses.
5. The applicant shall be required to provide a local roadway connection at 2500 S, south of 'Office M,' connecting Heritage Parkway to the property to the east, dedicating a 60' wide improved right-of-way, in accordance with the Transportation Master Plan.

Approved Findings

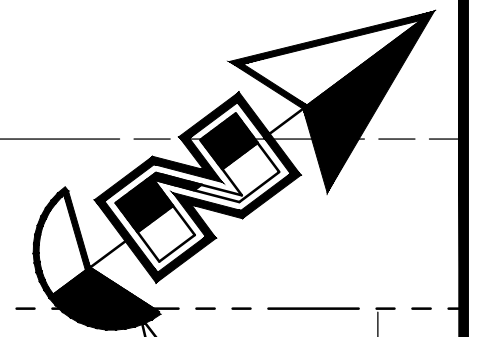
1. Although further information is needed regarding future use of each site, the proposed uses indicated on the concept plan are allowed conditional uses in the approved commercial zones.
2. There is not sufficient detail on the concept plan application to determine compliance with space requirements of NCC 19.22.010. Compliance with this provision is subject to further review at Final Site Plan Review.
3. Based upon reasonable assumptions regarding floor area and number of employees, the application complies with parking requirements of NCC 19.24.160(B), subject to further review at Final Site Plan Review.
4. There is insufficient detail in the concept plan to determine compliance with landscaping requirements of NCC 19.24.170(C). This may be evaluated further at Final Site Plan Review.
5. The alignment and right-of-way widths of Heritage Parkway and 2600 South are sufficiently compliant with the Transportation Master Plan. A local road

connection at 2500 South is necessary to comply with the Transportation Master Plan.

6. There is insufficient detail in the Concept Plan to determine compliance with the Nibley City Design Standards for Commercial and Institutional Uses.

US Highway 89

Scale: 1" = 60'

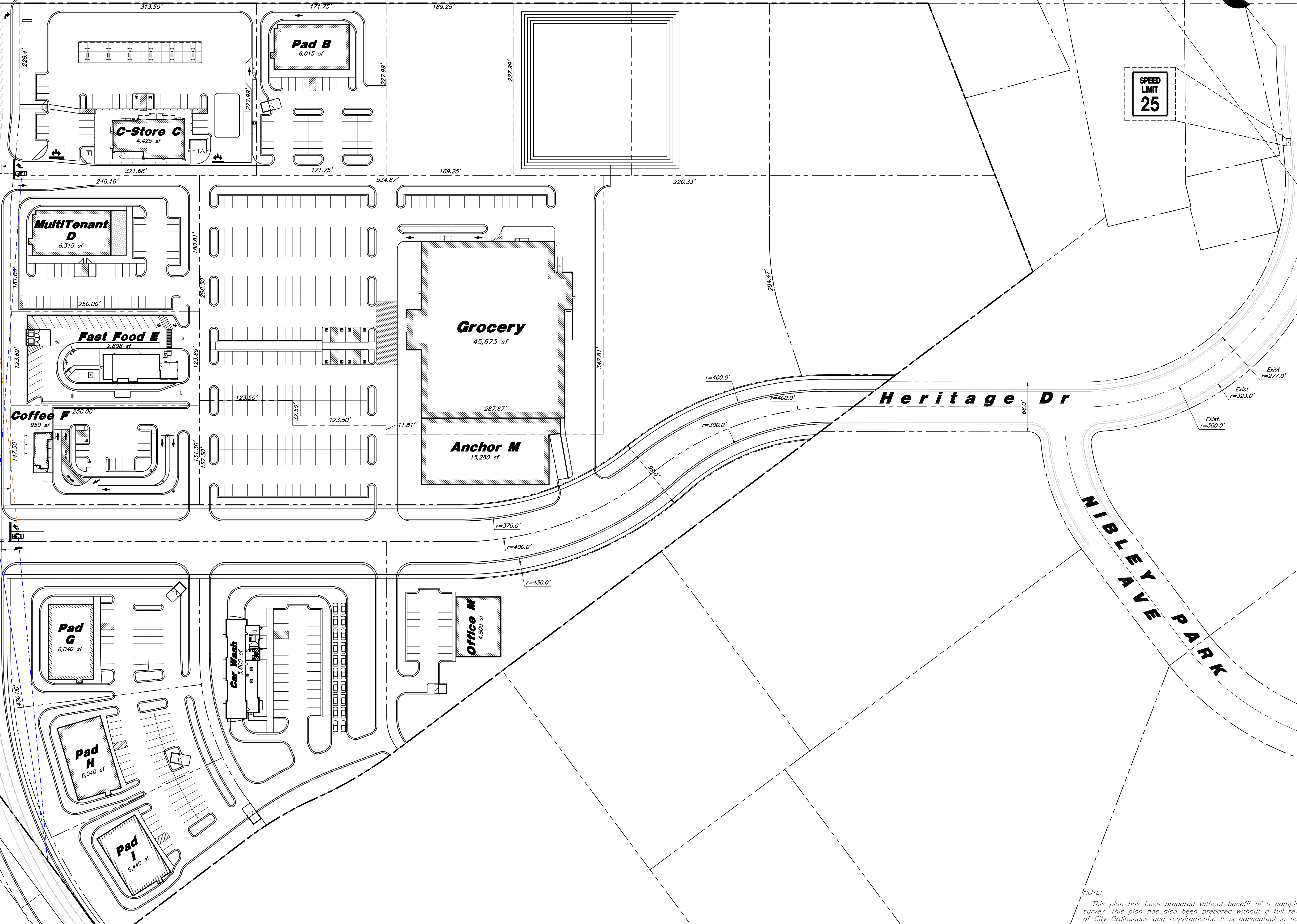


**SPEED
LIMIT
25**

2600 South Street

Heritage Dr

NIBLEY AVE PARK



Designed by: SY
 Drafted by: SR
 Client Name:
 Bill Gaskill

21-144 CSP-H



Conceptual Site Plan
Nibley Utah
 US Highway 89 & 2600 South Street
 Nibley, Utah

8 Feb, 2024

SHEET NO.
H

NOTE:
 This plan has been prepared without benefit of a complete survey. This plan has also been prepared without a full review of City Ordinances and requirements. It is conceptual in nature and no guarantee of its accuracy or compliance with City codes is implied.

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Agenda Item #7

Description	Discussion & Consideration: Resolution 24-08— Amending the Nibley City Consolidated Fee Schedule (Green Waste, Community Room Reservation Fees, Sewer/Water Modeling Fees, Miscellaneous Land Use Fees, Water/Sewer Penalties, and Miscellaneous Recreation Fees) (Second Reading)
Presenter	Justin Maughan, City Manager
Planning Commission Recommendation	N/A
Staff Recommendation	Approval of Resolution 24-08 – Add note to Adjusting various fees on the Consolidated Fee Schedule
Reviewed By	City Manager & Other Department Heads

Background

Additional Background 5-2-2024

At the Council's request, a spreadsheet showing the current expenses paid to Waste Management and the current income collected from Nibley residents has been added to the Teams location. In addition, that spreadsheet shows other possible rates for the Council's consideration. Councilmembers are invited to download that spreadsheet and consider other alternatives to the ones in the spreadsheet.

Development Fees; Right-of-Way Permit

Staff recommends amending the Consolidated Fee Schedule to cover the cost to the City to manage larger and more complex projects that occur within the City Right-of-Way.

Currently the fee for a Right-of-Way (ROW) Permit is \$150.00 and covers the cost to administer, review, inspect, and manage work that occurs within the City's ROW. A typical ROW permit consists of installing a new driveway, short sections of underground communications lines, and other related items. On occasion however, proposed work is of such large scale or complexity that the current fee will not cover staff's time, effort, management etc. There may be a case where the City will need to employ additional services, oversight, or personnel to oversee exceptionally large or complex projects.

Staff recommends consideration of an additional amendment to the Consolidated Fee Schedule.

Development Fees; Right-of-Way Permit- add an asterisk to the fee amount (\$150.00*) and the following footnote:

***In addition to the permit fee, additional charges to cover the reasonable cost of any engineering review, inspection, oversight, site restoration, utility marking, or other expenses may be charged to the applicant as determined by the City Engineer or Public Works Director.**

Previous Background From 4-11-24

Curb-Side Green Waste

The original trash-hauling contract between the Cache Waste Consortium (CWC) and Waste Management (WM) did not include curb-side green waste collection. WM continued (roughly) the same service at the same cost that was previously provided by Logan City to finish the 2023 season. In late March 2024 (barely in time to start the 2024 season) CWC and WM adopted a contract addendum for green waste service for municipalities that choose to use it. The monthly fee under this contract is \$10.50 per month, charged twelve times throughout the year with service from April 1 to October 31. This is substantially more expensive than the \$4.00 per month fee charged by Logan City for Logan residents, down from \$5.00 per month in 2023. Please note that the WM fee for an extra trash bin is \$8.25 per month, with year-round service. The \$10.50 fee is only guaranteed by WM for the 2024 season. Negotiation for this added green waste service was limited, and the only alternative offered by WM was to subsidize the green waste fee by increasing the cost of the second trash can. For reasons that the council may be interested in hearing during the council meeting, the CWC did not approve of that alternative.

Given the late date to reach a CWC-WM green waste agreement and given our current practice of passing WM costs to residents, city staff and the mayor notified Nibley green waste customers of the new \$10.50 monthly cost increase starting 1 April 2024. This fee has not been adopted by the City Council and is open to discussion as part of Resolution 24-08.

Two principles that are at odds while considering green waste fees are incentivizing residents to “do the right thing” on a long-term basis versus charging the actual fee to residents who receive a particular service. At Nibley City’s request, Logan City provided information about purposed tipping fees for green waste and trash and a new fee for individual drop-offs at the Logan’s green waste site. If the council is interested, we can discuss those yet-to-be-adopted fees.

Community Room Large/Small Gathering fee

We currently have 4 different established rental rates for the Community Center. They are based on the gathering size, along with resident or non-resident status.

Staff have noticed over the last few months that very few people pay for the large gathering fee. It is hard for our City to enforce the correct fee, as we don't attend the event to verify the size of the gathering.

From the 15 months between January 1, 2023, through March 31, 2024, we have collected \$12,275.00 from Community Center Rentals on Sportsites, with an additional \$4,419.00 collected in our office for a handful of in-person rentals and cleaning charges. About 66% of that is from Resident Small Gathering Events, 18% of that is for Resident Large Gatherings, and 16% is for Non-Resident Small Gatherings. 0% of those events were for Non-Resident Large Gatherings.

Staff is proposing a merged Small Gathering and Large Gathering fee, because we can't enforce or ensure that the right fee is being charged and collected for the Community Center Rental.

We are proposing that the new Community Center Rental Fee for residents be \$150 per rental period, with the new non-residential fee being \$300 per rental period. It is estimated that with the merged fee, we will collect only slightly more funds, with most of the new revenue being assumed by those who are non-residents.

After comparing rental space and the quality of the rental space that other cities offer, this seems to be fair pricing.

Community Room Date Change Fee

Staff are also proposing a \$10.00 Community Room Reservation Date Change Fee. There have been several building renters who habitually change their rental dates, this ties up reservation dates unnecessarily for others looking to reserve the room and reduces revenue.

Sewer Modeling Fee Residential

This is a fee that would be charged to Developers as part of the development process. The fee is to cover the cost of a consultant to update the sewer model the City uses to plan for capital projects and anticipate problem areas that may arise out of new development. The fee is charged as a \$750 base rate, with an additional per lot fee of \$35.

Sewer Modeling Fee Non-Residential

This is a fee that would be charged to Developers as part of the development process. The fee is to cover the cost of a consultant to update the sewer model the City uses to plan for capital projects and anticipate problem areas that may arise out of new development. The fee is charged as a \$850 base rate, with an additional per lot fee of \$35.

Water Modeling Fee Residential

This is a fee that would be charged to Developers as part of the development process. The fee is to cover the cost of a consultant to update the water model the City uses to

plan for capital projects and anticipate problem areas that may arise out of new development. The fee is charged as a \$450 base rate, with an additional per lot fee of \$35.

Water Modeling Fee Non-Residential

This is a fee that would be charged to Developers as part of the development process. The fee is to cover the cost of a consultant to update the water model the City uses to plan for capital projects and anticipate problem areas that may arise out of new development. The fee is charged as a \$850 base rate, with an additional per lot fee of \$35.

Subdivision Violation

Last time the Consolidated Fee Schedule was majorly overhauled, there were a few miscellaneous fees that were left off. This is just assigning a fee to an existing violation, which is incurred for an individual that violates Chapter 21: Subdivision Regulations.

Land Use Violation

Last time the Consolidated Fee Schedule was majorly overhauled, there were a few miscellaneous fees that were left off. This is just assigning a fee to an existing violation, which is incurred for an individual that violates Chapter 19: Zoning Regulations.

Land Use Appeal Application

Last time the Consolidated Fee Schedule was majorly overhauled, there were a few miscellaneous fees that were left off. This is just assigning a fee to an application for a Land Use Appeal, which is required anytime an applicant wishes to appeal a land use decision.

Penalty for blocking or diverting water

Last time the Consolidated Fee Schedule was majorly overhauled, there were a few miscellaneous fees that were left off. This is just assigning a fee to an existing violation.

Penalty for restroom or sewer facility violation

Last time the Consolidated Fee Schedule was majorly overhauled, there were a few miscellaneous fees that were left off. This is just assigning a fee to an existing violation.

Recreation – Small Goal Placement:

This fee is for City staff to place small goals for leagues or citizens who wish to rent Nibley City fields, and want small soccer goals placed at the field. It also clarifies that the fee applies to 1-4 pair of goals placed on a field for field rental, (this fee is only charged if goals are not already in place for our recreation league play).

Recreation - League Per Player Fee:

Staff proposes eliminating a per player fee for outside organizations using our athletic fields and courts, since the per team per two-month time frame, and other specific field rental fees are more accurate we propose eliminating a per player fee for outside organizations using our athletic fields and courts.

RESOLUTION 24-08

**A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE
(GREEN WASTE, COMMUNITY ROOM RESERVATIONS FEES, SEWER/WATER MODELING
FEES, MISCELLANEOUS LAND USE FEES, WATER/SEWER PENALTIES,
AND MISCELLANEOUS RECREATION FEES)**

WHEREAS, State Law and the City Code empower the Nibley City Council to set rates and charge fees for services provided by Nibley City;

WHEREAS, Nibley City has historically set rates and fees for services through various resolutions from time to time as needed;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE NIBLEY CITY COUNCIL THAT:

1. The Consolidated Fee Schedule attached hereto as Exhibit A and the rates, fees, and charges set forth therein are hereby enacted and adopted.
2. This Resolution does not repeal, abrogate, annul, or impair in any way the existing resolutions or ordinances of the City except to modify the rates, fees, and charges reflected in the Consolidated Fee Schedule. All rates, fees, or charges not listed in the Consolidated Fee Schedule which are contained in or promulgated pursuant to any current resolution or ordinance shall remain in full force and effect, unless and until duly modified. All resolutions or ordinances which set forth rates, fees, or charges which are contained in the Consolidated Fee Schedule are hereby superseded by the Consolidated Fee Schedule.
3. This Resolution shall take effect April 11, 2024.

Adopted by the Nibley City Council this _____ Day of _____, 2024.

Larry Jacobsen, Mayor

ATTEST:

Cheryl Bodily, City Recorder

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Utility Service Fees

Item	Rate
Water	
Base Rate	
1" Water Service	\$ 15.50
2" Water Service	\$ 35.00
3" Water Service	\$ 65.00
4" Water Service	\$ 90.00
5" Water Service	\$ 95.00
6" Water Service	\$ 105.00
Rate per 1,000 gallons	
0-5,000 Gallons	Included in base rate
5,001 - 40,000	\$ 1.05
40,001 - 65,000	\$ 1.10
65,001 - 100,000	\$ 1.15
100,001 +	\$ 1.35
Multifamily Base Rate	
Multifamily Base Rate per Unit billed to owner	\$ 15.50
Townhouse Usage Rate per 1000 gallons billed to HOA	
0-5000 Gallons	Included in base rate
5001-40000 Gallons	\$ 1.05
40,001-65,000 Gallons	\$ 1.10
65,001-100,000 Gallons	\$ 1.15
100,001+	\$ 1.35
Miscellaneous Water	
Water Reconnect/Disconnect Fee	\$ 50.00
Extra Territorial Rate	2 x base & usage
Backflow Test Submission	\$ 16.00
Sewer	
Residential Rate	\$ 55.00
Commercial #1 (0 - 7,000 Gal)	\$ 55.00
Commercial #2 (7,001 - 15,000 Gal)	\$ 110.00
Commercial #3 (15,001 - 25,000 Gal)	\$ 165.00
Commercial #4 (25,001 - 50,000 Gal)	\$ 220.00
Commercial #5 (50,000 Gal & Up)	Manual Calculation
Pretreatment	Pass through from Logan City
Stormwater	
Residential	\$ 8.00
Commercial	(Sq. ft. of impervious surface/3,000) x Residential Rate
Utility Billing Penalties	
Late Fee	\$ 5.00
Late Fee Penalty (Calculated from past due balance)	0.0175
Nonsufficient Funds Fee	\$ 30.00
Door Hanger Fee	\$ 25.00

Business Licenses & Fees

Item	Rate
Home Business License Application Fee	\$ 30.00
Home Occupation Business License Annual Fee (Jan-Dec)	\$ 30.00
Home Business License 1/2 Year (July - Dec)	\$ 15.00
Commercial & Industrial Business License Initial Fee (Jan-Dec)	\$ 250.00
Commercial & Industrial Business License Initial Fee (July-Dec)	\$ 125.00
Commercial & Industrial Business License Renewal Fee (Jan-Dec)	\$ 150.00
Temporary Vendor/Solicitors Business License (6 Months)	\$ 30.00
Class B Retail License (Jan-Dec)	\$ 250.00
Late Fee after February 1	10% or \$10.00, whichever is greater
Fire Marshall Inspection Fee	\$ 45.00
Business License Appeal Request Application	\$ 750.00
Temporary Alcohol License	\$ 150.00
Deposit for Temporary Alcohol License	\$ 500.00

Dog Licenses & Permits

Item	Rate
Dog Registration Annually - Spayed/Neutered	\$ 25.00
Dog Registration Annually - Unaltered	\$ 35.00
New Dog Registration Sept-Feb - Spayed/Neutered	\$ 12.50
New Dog Registration Sept-Feb - Unaltered	\$ 17.50
Dog Registration Early Bird Discount	\$ -10.00 if paid before March 1st
Kennel License - Yearly Renewal	\$ 30.00
Kennel License Application Fee	\$ 30.00
Lost Tag	\$ 5.00

Animal Control Fine Schedule*

Item	Rate
Control of Rabies and Rabid Animals (NCC 9.02.100)	\$ 150.00
Licensing Requirements (NCC 9.02.050)	\$ 150.00
Animal Waste (NCC 9.02.160)	\$ 150.00
Prohibited Acts and Conditions (NCC 9.02.130)	\$ 150.00
Dogs At Large (NCC 9.02.120)	\$ 150.00
Animals At Large (NCC 9.02.110)	\$ 150.00
Vicious/Dangerous Animals (NCC 9.02.080)	\$ 500.00
Animals Attacking- (NCC 9.02.150)	\$ 500.00
Cruelty to Animals Prohibited (NCC 9.02.060)	\$ 500.00
Wild Animals (NCC 9.02.070)	\$ 160.00
Interference with Impounding Prohibited (NCC 9.02.140)(D)	\$ 160.00
Animal Land Use Regulations (NCC 19.34)	\$ 150.00 per animal
Impound 1st Offence	\$30 first day +\$18 per day thereafter
Impound 2nd Offence	\$45 first day +\$18 per day thereafter
Impound 3rd Offence	\$60 first day + \$18 per day thereafter
Quarantine Boarding Dog/Cat	\$ 350.00 Per Animal
Court-ordered Hold and Quarantines in Excess of 10 Days	\$ 35.00 Per Day
Dog Euthanasia & Disposal	\$ 35.00-50.00 Depending on Weight
Cat Euthanasia & Disposal	\$ 40.00

*Fees may be subject to civil enforcement by the City and shall not limit or preclude charges filed and payable to the court of jurisdiction, which is currently Hyrum City Court.

Solid Waste Charges				
Residential Single Family		Add'l Container	New Fee	Add'l Container
Refuse, 64 gallon, weekly collection	\$15.00	\$8.25		
Refuse, 94 gallon, weekly collection	\$15.99	\$8.25		
Recyclables, 96 gallon, every other week collection	\$5.00	\$3.00		
Green Waste	\$5.00	\$5.00	\$10.50	\$10.50
Residential Ancillary Services/Charges:				
Container Exchange - Swap old container with new	\$45.00			
Container Delivery - New starts and additional containers	\$25.00			
Removal Charge	\$25.00			
Contamination Charge	\$5.00			
Overage Charge	\$5.00			
Resume Charge	\$25.00			
Container Replacement - if damaged caused by customer	\$75.00			

Commercial	1st Container	Add'l Container			
Refuse, 96 gallon, weekly collection	\$15.99	\$8.25			
2-yard, per collection	\$56.25	\$56.25			
4-yard, per collection	\$112.58	\$112.58			
6-yard, per collection	\$168.87	\$168.87			
8-yard, per collection	\$225.16	\$225.16			
Commercial Container Matrix	Frequency-Trash				
Container Size	1x	2x	3x	4x	5x
2YD	\$56.29	\$112.58	\$168.87	\$225.16	\$281.45
3YD	\$84.44	\$168.88	\$253.32	\$337.76	\$422.20
4YD	\$112.58	\$225.16	\$337.74	\$450.32	\$562.90
6YD	\$168.87	\$337.74	\$506.61	\$675.48	\$844.35
8YD	\$225.16	\$450.32	\$675.48	\$900.64	\$1,125.80
Commercial Ancillary Services/Charges:					
Contamination Charge	\$75.00				
Overage Charge	\$75.00				
Relocate Charge	\$100.00				
Removal Charge	\$100.00				
Reactivation Fee	\$25.00				
Lock charge - per lock per month	\$22.00				
Resume Service Fee	\$60.00				

Roll-Off Services	
Roll-Off Haul Fee (Does not Include Disposal)	\$335.00
MSW Disposal charge per ton (4 ton min)	Facility tip fee
Green Waste Disposal Charge per ton (4 ton min)	Facility tip fee
RCY Disposal Charge Per Ton	Facility tip fee
Roll-Off Ancillary Service/Charges:	
Minimum haul (Inactive for more than 30 days)	\$335.00
Relocation	\$335.00
Delivery Fee	\$335.00
Trip Charge (not ready, overloaded, location blocked, etc.)	\$335.00

*Resident cart pick up not available

Charges for Development Services

Planning Review Fees

Item	Rate
Preliminary Plat Fee	\$700 + \$30 per lot
Final Plat Fee	\$1700 + \$60 per lot
Public Works Inspection Fee for Development/Subdivision	.0075 x Bond Summary
Public Works Inspection Fee for Commercial Development	.0075 x Bond Summary
After Hours Inspection Fee upon availability and approval of Public Works Director	\$200/hr with 4 hr minimum
Development Agreement Not Associated with Another Application	\$ 200.00
Minor Subdivision Fee	\$700 + \$60 per lot
Commercial Site Plan Review Fee	\$100/1000 Sq. Ft., maximum \$2500
Accessory Building Zoning Clearance Application	\$ 30.00
Subdivision Amendment Application	\$200 + \$10/affected lot
RPUD Overlay Zone Application	\$ 500.00
Misc. Planning & Development Application	\$ 50.00
Conditional Use Permit (No Business License)	\$ 50.00
Right-Of-Way Permit	\$ 150.00
Rezone, Code Change, or Master Plan Change Application	\$ 500.00
PUE Vacation	\$ 200.00
Water Modeling Fee--paid at Preliminary Plat Application	-\$450 Base Fee + \$35/Unit
Water Modeling Fee-Residential	\$450 Base Fee + \$35/Unit
Water Modeling Fee-Non-Residential	\$850 Base Fee + \$35/Building
Sewer Modeling Fee	-\$450 Base Fee + \$35/Unit
Sewer Modeling Fee- Residential	\$750 Base Fee + \$35/Unit
Sewer Modeling Fee-Non-Residential	\$850 Base Fee + \$35/Building
Parcel Boundary or Lot Line Adjustment	\$ 200.00
Public Notice Fee	\$ 150.00
Annexation Petition Application	\$ 400.00
Variance Request Application	\$ 1,000.00
Administrative Citation Appeal Application	\$ 150.00
Stormwater Development Inspection Fee	\$750.00 per acre of development
Asphalt Preservation	\$0.284 per Sq Foot
Sunrise Retention Basin	\$ 2,600.00
Hansen/Zilles Retention Basin	\$ 2,600.00
Land Use Appeal Application	\$ 750.00

Building Permits & Impact Fees

Impact Fees	
Item	Rate
Sewer Impact Fee 1" Service	\$ 1,425.00
Sewer Impact Fee 2" Service	\$ 4,629.00
Sewer Impact Fee 3" Service	\$ 8,685.00
Sewer Impact Fee 4" Service	\$ 14,478.00
Sewer Impact Fee Multifamily Unit/Per-Door Charge and ADU	\$ 1,189.00
Logan Wastewater Treatment Impact Fee for 1" Water Meter (Ord. 20-15)	\$ 2,433.00
Logan Wastewater Treatment Impact Fee for 2" Water Meter	\$ 7,786.00
Logan Wastewater Treatment Impact Fee for 4" Water Meter	\$ 24,327.00
Logan Wastewater Treatment Impact Fee Multifamily Unit/ADU Per-Door Charge	\$ 2,433.00
Water Impact Fee 1" Service	\$ 3,363.00
Water Impact Fee 2" Service	\$ 10,733.00
Water Impact Fee 3" Service	\$ 20,137.00
Water Impact Fee 4" Service	\$ 33,568.00
Water Impact Fee Multifamily Unit/Per-Door Charge and ADU	\$ 2,757.00
Park Impact Fee per Single Family Home/ADU	\$ 9,003.00
Park Impact Fee per Multifamily Unit	\$ 6,613.00
Transportation Impact Fee Single Family Home	\$ 887.00 per unit
Transportation Impact Fee Multifamily	\$ 688.00 per unit
Transportation Impact Fee Mobile Home	\$ 470.00 per unit
Transportation Impact Fee Shopping Center	\$ 2342.00 per 1000 Sq Ft.
Transportation Impact Fee Office	\$ 1522.00 per 1000 Sq Ft.
Transportation Impact Fee Light Industrial	\$ 466.00 per 1000 Sq Ft.
Transportation Impact Fee Warehouse	\$ 164.00 per 1000 Sq Ft.
Transportation Impact Fee Institutional	\$ 1426.00 per 1000 Sq Ft.
Transportation Impact Fee Hotel	\$ 786.00 per 1000 Sq Ft.
Transportation Impact Fee Food/Fast Food	\$ 11,257.00 per 1000 Sq Ft.
Transportation Impact Fee Gas Station/ Conv	\$ 46,015.00 per 1000 Sq Ft.
State Collected 1% Fee	1% of Building Permit Fees
Building Permit Fees	
Building Permit	Based on a formula below or latest State adopted IRC manual building permit fees. Valuation is according to building inspector's review.
Total Valuation	
\$1-\$500	\$24.00
\$501 - \$2,000	\$24 for the first \$500 plus \$3 for each additional \$1000, or fraction thereof, to and including \$2000.
\$2,001 - \$40,000	\$69 for the first \$2,000 plus \$11 for each additional \$1000, or fraction thereof, to and including \$40,000.
\$40,001 - \$100,000	\$487 for the first \$40,000 plus \$9 for each additional \$1,000, or fraction thereof, to and including \$100,000.
\$100,001 - \$500,000	\$1,027 for the first \$100,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$500,000.
\$500,001 - \$1,000,000	\$3,827 for the first \$500,000, plus \$5 for each additional \$1,000, or fraction thereof, up to and including \$1,000,000.
\$1,000,001 - \$5,000,000	\$6,327 for the first \$1,000,000 plus \$3 for each additional \$1,000, or fraction thereof, up to and including \$5,000,000.
\$5,000,001 and over	\$18,327 for the first \$5,000,000 plus \$1 for each additional \$1,000, or fraction thereof
Plan Review Fee	0.1% of valuation of the improvement. Additional fees for inspections outside of normal business hours may be charged according to IRC fee schedule.
Water Meter 1"	\$ 700.00
Water Meter 2"	\$ 2,200.00
Water Meter 4"	\$ 4,000.00
Water Meter 2" - Multi-Family	\$ 2200.00/# of units
Water Meter Lid	\$ 85.00
Water Meter Ring or Collar	\$ 85.00
Water Meter Adjustment (Raise or Lower)	\$ 150.00
4" Water Strainer	\$ 700.00
Stormwater Inspection Fee Residential	\$150 Per Year
Stormwater Inspection Fee Commercial	\$1500/acre with minimum of \$500
Development Fees	
Water Connection Fee	\$ 550.00
Sewer Connection Fee 4"	\$ 500.00
Sewer Connection Fee 6"	\$ 750.00
Sewer Connection Fee 8" and larger	\$ 1,250.00
Sewer Connection Fee Multi-Family	\$ 300.00 per unit
Right-Of-Way Permit	\$ 150.00
Right-Of-Way Underground Utility and Facility Management and Inspection Fee	\$0.45 per lineal foot
Narrow Trench Encroachment Permit Fee	\$0.45 per lineal foot
Road Cut Fee	\$ 3,000.00 (1/2 is refundable after 1 year warranty)
Miscellaneous Items	
Online Credit Card Convenience Fee	3.2% of Total Invoice
In-Person Credit Card Convenience Fee	3.0% of Total Invoice
Reinspection Fee	\$ 50.00
After Hours Inspection Fee upon availability and approval of Building Inspector	\$200.00 Per Hour, 4 hour minimum

Recreation

Facility Rentals

	Rate
Community Room Small Gathering – Resident – Fewer than 50 people	\$ 125.00
Community Room Small Gathering – Non-resident – Fewer than 50 people	\$ 200.00
Community Room Small Gathering – Deposit	\$ 300.00
Community Room Large Gathering – Resident – Greater than 50 people	\$ 250.00
Community Room Large Gathering – Non-resident – Greater than 50 people	\$ 400.00
Community Room Large Gathering – Deposit	\$ 300.00
Community Room Gathering- Resident	\$ 150.00
Community Room Gathering- Non-Resident	\$ 300.00
Community Room Gathering- Deposit	\$ 300.00
Community Room Date Change Fee	\$ 10.00
Community Room Business, Club, & Public Meetings	Free, With City Manager Approval
Community Room Business, Club, & Public Meetings Deposit	\$ 300.00
Community Room Building Repair/Maintenance	\$ 30/HR + Repair Costs
Park Pavilion Rental (Heritage, Anhder, Virgil Gibbons, Elk Horn)	\$ 35.00
Park Pavilion Rental (Elk Horn with Kitchen)	\$ 50.00
Park Pavilion Rental Kitchen Cleaning/Damage Deposit (Elk Horn)	\$ 25.00
Heritage North Enclosed Pavilion (Heated) Rental	\$ 50.00
Heritage North Enclosed Pavilion (Unheated) Rental	\$ 35.00
Heritage North Enclosed (Heated) Park Pavilion DEPOSIT	\$ 25.00
Single Use Athletic Field Rental (Per Field, Per Game/Practice)	\$ 35.00
Athletic Field Rental (Per Team, Per Period) Period 1 April-May, Period 2 June-August, and Period 3 September-October	\$ 50.00
Placement of 1 to 4 Pairs of Small Goals	\$ 40.00
Placement of 1 Pair of Large Goals	\$ 60.00
Anhder Park Field Lights (Per Day)	\$ 20.00
Recreation league field use per player/season for NON-Nibley City Recreation programs	\$ 3.00
Field Preparation - Baseball/Softball (includes base setting, dragging, and lining the field)	\$ 25.00
Field Preparation - Athletic Field	\$ 45.00
Personal Training 1-5 participants/mo. Field/facility use (SMALL GROUP)	\$ 35.00
Personal Training 1-5 participants/3 mo. Field/facility use (SMALL GROUP)	\$ 50.00
Athletic field rental per camp/clinic/day up to 6-50 participants (MEDIUM GROUP) (may require pavilion rental)	\$ 50.00
Tournament fee/DAY and or (LARGE GROUP) CAMP/CLINIC/DAY per athletic field use includes: 1 Baseball or Softball field, or 2 grass athletic fields, 1 baseball/softball field prep & pavilion rental if applicable, additional bathroom cleaning/day, and additional garbage removal @ athletic field (typically 51 participants or more)	\$ 225.00
Tournament athletic field layout and lining (painted) on grass/per field (soccer, lacrosse, football, etc)	\$ 50.00
Tournament/Event Cleaning Deposit (applies to Medium and Large Groups)	\$ 300.00
Baseball portable mound placement/occurrence (dirt mound building for tournaments is NOT available)	\$ 35.00
Concessions permit/day (includes access to available onsite electrical outlets, however, a breaker reset for overloaded circuits incurs a \$25 fee per occurrence) Event/League organizers are required to have a copy of food handlers permits onsite throughout the duration of the event	\$ 20.00
Amphitheatre rental/day (includes access to electricity)	\$ 45.00
Pickleball court rental/day (includes both courts @ Anhder Park)	\$ 45.00
Tennis court rental/day (also lined for 4 Pickleball courts @ Anhder Park portable nets NOT provided)	\$ 45.00
Per day fee for use of city streets, and/or park space for a fun run/walk, includes pavilion rental. Fee also applies to parades. Route layout provided by the organizer, must be approved 14 days prior to the event.	\$ 75.00

Per hour, per person of paint marking of a fun run/walk or other fitness event (painting arrows and or start & finish line, with washable paint, does NOT include directional traffic cones, road closed, detours, or other signage). Organizer pays estimate prior to event, billed the difference if actual cost more than estimate	\$	35.00
Traffic Control set up per hour per person. Cones, baracades, road closed/detour for an event (ie fun run/walk fitness events, parades or similar) Organizer pays estimate prior to event, billed the difference if actual cost more than estimate	\$	75.00
Ticketed event (including entrance fees and suggested donations for participation or entrance)	\$	200.00
General Notes regarding Parks and Recreation facility rentals/use/and fees		
Tournament/Event Cleaning Deposit		
Deposits are refundable if the facility/field is left clean and without damages. Deposits, if not refunded, are intended to cover the cost of additional cleaning or minor damage beyond normal use if such is needed. If the cost of cleaning or damage repairs resulting from use of any facility exceeds the deposit, the City reserves the right to charge the user for any additional costs incurred.		
Inclement Weather & Refund Policy		
The event/league organizer assumes the risk of cancelation due to inclement weather, If event/league organizer requests re-scheduling due to inclement weather it is based on facility availability and will be at the discretion of Nibley City only if alternate dates are available. Facility fees are non-refundable unless a refund has been requested in writing 14 days prior to the event.		
Movies:		
Use of any city property to show a movie requires proof of movie licensing, at least 7 days prior to the event. If the event organizer requires an entrance fee including a suggested donation, a ticketed event fee applies. Nibley City audio/visual equipment and movie screen are NOT available to rent. Nibley City reserves the right to prohibit an outdoor movie if the proposed event is held within 30 days of a scheduled Nibley City outdoor movie in the park.		
Fun Runs and outdoor fitness events:		
A pavilion rental is required (included in fee), if the start or finish line is in Nibley, traffic safety provided by the Cache County Sheriff or equivalent is NOT included in the fee, The organizer may be required to provide additional porta-potties based on estimated #'s. Nibley City reserves the right to prohibit a fun run/walk or other fitness event if it is held with-in 45 days of a scheduled Nibley City outdoor fun run/walk or similar Nibley City outdoor fitness event.		
Field and street marking restrictions:		
All athletic field, event space, and or street marking must be performed by Nibley City employees unless otherwise approved in writing by the Parks or Recreation Departments,; otherwise renter assumes costs for damages and or cleaning. Failure to comply may also result in becoming ineligible to rent facilities.		
Ticketed events		
All ticketed events must be pre-approved by the Nibley City Special Events Committee at least 30 days prior to the event. Event insurance is required for these events and the event may require a business license. Nibley City does NOT provide any access control in the form of fencing, gates, cones, or barriers, other than permeant structures (i.e.. fences) already available at facility.		
Cache County School District, Thomas Edison Charter School, and Utah State University Use		
Nibley City reserves the right to waive fees and or requirements except insurance requirement, for facility use by Thomas Edison Charter School and Cache County School District schools, and associated organizations including a school PTA. based on shared use interlocal agreements. Nibley City also reserves the right to waive fees for Utah State University Use.		
Baseball		
Classic T-Ball	\$	40.00
Rookie	\$	40.00
Minors	\$	70.00
Majors	\$	75.00
Pony	\$	85.00
Early Bird Discount	\$	(10.00)
Softball		
Ponytail (6-8)	\$	40.00
Fast Pitch (10 & Under)	\$	45.00
Fast Pitch (12 & Under)	\$	50.00
Fast Pitch (14 & Under)	\$	50.00
Co-Ed Softball	\$	55.00
Early Bird Discount	\$	(10.00)
Super Start		
T-Ball (3-4) Fee	\$	40.00
Soccer (3-4) Fee	\$	40.00

Reversible Soccer Jersey	\$	7.00
Early Bird Discount	\$	(10.00)
Flag Football		
1st & 2nd Grade League	\$	45.00
3rd & 4th Grade League	\$	45.00
5th & 6th Grade League	\$	55.00
7th & 8th Grade League	\$	55.00
Early Bird Discount	\$	(10.00)
Soccer Spring & Fall		
Pre-K Outdoor Soccer	\$	40.00
Kindergarten League	\$	40.00
1st & 2nd Grade League	\$	40.00
3rd & 4th Grade League	\$	55.00
5th & 6th Grade League	\$	55.00
7th & 8th Grade League	\$	55.00
9th-12th Grade League	\$	55.00
Early Bird Discount	\$	(10.00)
Kickball		
7th - 12th Grade League	\$	55.00
Early Bird Discount	\$	(10.00)
Ultimate Frisbee		
Younger League 7 to 10 years old	\$	45.00
Middle League 11 to 12 years old	\$	45.00
Older League 13 to 15+ years old	\$	45.00
Early Bird Discount	\$	(10.00)
Other Youth Programs		
Pickleball		
Pickleball Lessons	\$	40.00
Early Bird Discount	\$	(10.00)
Cross-Country		
Cross Country Youth	\$	40.00
Early Bird Discount	\$	(10.00)
Nerf Tag		
Nerf Tag	\$	60.00
Early Bird Discount	\$	(10.00)
Cancellation fees for all youth recreation programs		
A registration refund for cancellation is available only if the cancellation request is prior to the coach meeting/jersey order. All cancellation requests are subject to the proposed 20% (of the total registration cost) fee.		20%
Other NEW Youth sports, programs, camps, and or classes		
The initial fee will be established at the discretion of the Recreation Director based on an evaluation of actual and estimated costs, fees for similar programs, known and projected program interest, and considerations of community benefit. Program offerings that continue beyond a trial phase, will utilize actual costs compared to registration fees to determine appropriate registration fees moving forward.		
Equipment Rental		
Disc Golf Set, Spikeball, Kubb, Can Jan, Corn Hole, and or other similar (Per Set up to a 3 day rental).	\$	5.00
Equipment Deposit/Set	\$	20.00
Nibley Fit		
Day Pass	\$	3.00
Monthly Pass	\$	20.00
Quarterly Pass	\$	50.00
Staff has discretion to adjust pass prices for promotional events		
Heritage Days		

Approved Public service/Non-Profit Booth Fee (including schools). Fee Waiver requires no sale of products or services, and interactive activity.	\$	-
Standard Booth Fee	\$	35.00
Standard Booth Fee WITH ELECTRICITY	\$	45.00
Food Booth Fee	\$	45.00
Food Booth Fee WITH ELECTRICITY	\$	55.00
Heritage Days tournaments/contests/limited seating shows/experiences		Based upon actual cost
Mayor's Dinner (individual)		Based upon actual cost
Mayor's Dinner (Family)		Based upon actual cost
Special Event Permit Application: For commercial, for profit, pay to participate events occurring entirely in Nibley City, or using a Nibley City owned facility including parks, buildings, and streets	\$	30.00

Miscellaneous Penalty Fees	
Item	Rate
Class B Misdemeanor (NCC 1.08.010)	\$ 1,000.00
Class C Misdemeanor (NCC 1.08.010)	\$ 750.00
Class B Misdemeanor for a Corporation (NCC 1.08.010)	\$ 5,000.00
Class C Misdemeanor for a Corporation (NCC 1.08.010)	\$ 1,000.00
Arborist License and Insurance (NCC 3.06.160)	\$ 25.00
Penalty for tree noncompliance (NCC 3.06.180)	\$ 500.00
Misuse of Recycle Bin (NCC 7.06.060)	\$ 50.00
Minors' Truancy (NCC 9.04.030)	\$ 500.00
Parking Infractions (NCC 11.02.040)	\$ 25.00
Hunting on Public Property (NCC 13.08.050)	\$ 500.00
Franchise Application Fee (NCC 13.10.070)	\$ 500.00
Sanitary Sewer not Connected (NCC 15.04.040)	\$50.00 per day
Stormwater Infraction (NCC 15.10.080)(A)	\$750.00 or less
Stormwater Criminal Penalties, First Offense (NCC 15.10.080)(B)	\$750.00 or less per day
Stormwater Criminal Penalties, Second Offense (NCC 15.10.080)(C)	\$1000.00 or less per day
Electronic Sign Permit (NCC 19.24.150(L))	\$ 250.00
Disorderly Conduct Fine for Council Members (NCC 1.10.040)(G)(4)	\$ 200.00
Failure to Obtain Permit (NCC 13.06).	2 x normal permitting fee per day
Code Enforcement Appeal Application (NCC 1.08.040) (B)(4)	\$ 750.00
Disturbing The Peace (NCC 9.06.040) 2nd Offense	\$ 500.00
Noise Regulations (NCC 7.16)	100.00/day
Business License Required; Penalty (NCC 5.02.030)	\$ 500.00
Solicitor License Required; Penalty (NCC 5.08.020)	\$ 500.00
Unauthorized Meter Penalty (NCC 15.02.070) and (NCC 15.02.180)(D)	\$ 750.00
Exterior Lighting Penalty (NCC 19.24.140)	\$ 100.00
Minors' Curfew (NCC 9.04.020)	\$500.00 per day
Subdivision Violation (NCC 21.02.020)	\$ 500.00
Land Use Violation (NCC 19.02.110)	\$ 500.00

*Fees may be subject to civil enforcement by the City and shall not limit or preclude charges filed and payable to the court of jurisdiction, which is currently Hyrum City Court.

Nuisance Penalty Fees

Nuisance	1st Offense	2nd Offense	3rd Offense
Befouling Water	\$ 125.00	\$ 250.00	\$ 500.00
Privies, Cesspools	\$ 125.00	\$ 250.00	\$ 500.00
Garbage Containers	\$ 75.00	\$ 150.00	\$ 300.00
Garbage Accumulation	\$ 75.00	\$ 150.00	\$ 300.00
Storage of Personal Property in Public View	\$ 25.00	\$ 50.00	\$ 100.00
Parked Vehicles in Front Yard	\$25.00/vehicle	\$50.00/ vehicle	\$100.00/vehicle
Inoperable Vehicles & Machinery	\$25.00/vehicle	\$50.00/vehicle	\$100.00/vehicle
Manure Accumulation	\$ 125.00	\$ 250.00	\$ 500.00
Slaughterhouses, Feed Yards	\$ 125.00	\$ 250.00	\$ 500.00
Discharging Offensive Water or Liquid Waste	\$ 125.00	\$ 250.00	\$ 500.00
Collecting Grease, Offensive Matter	\$ 125.00	\$ 250.00	\$ 500.00
Flies and Mosquitoes	\$ 75.00	\$ 150.00	\$ 300.00
Public Drinking Vessels	\$ 125.00	\$ 250.00	\$ 500.00
Ablutions Near Drinking Fountain	\$ 125.00	\$ 250.00	\$ 500.00
Boarding House or Factory, Sanitary Condition	\$ 125.00	\$ 250.00	\$ 500.00
Cleaning Privy Vaults	\$ 125.00	\$ 250.00	\$ 500.00
Stagnant Water, Offensive Substances	\$ 75.00	\$ 150.00	\$ 300.00
Obstructing Public Ways, Watercourses, Parks	\$ 75.00	\$ 150.00	\$ 300.00
Dead or Diseased Trees	\$ 75.00	\$ 150.00	\$ 300.00
Unmaintained Structures	\$ 75.00	\$ 150.00	\$ 300.00
Improper Buildings and Structures	\$ 75.00	\$ 150.00	\$ 300.00
Blocking or Diverting Water	\$ 75.00	\$ 150.00	\$ 300.00
Restroom or Sewer Facility Violation	\$ 125.00	\$ 250.00	\$ 500.00

Miscellaneous Nibley City Fees

Item	Rate
Copy	\$ 0.15
Postage Fee	\$ 1.00
Certified Copies	\$ 5.00
CD/DVD/Flash Drive	\$ 15.00
Notary - Residents Only	FREE
CC Payment Over the Phone (Waive one time if they sign up for auto pay)☐	\$ 4.00
GRAMA Request	Actual Cost
Accounts Receivable Late Fee Penalty	0.015%/month

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***EXPENSES: CURRENT PAYMENTS TO WM**

CANS	RATE	# RESIDENTS	COST/MO
FIRST 96 GAL CAN	\$ 15.99	1631	\$ 26,079.69
1 EXTRA 96-GAL CAN	\$ 8.25	112	\$ 924.00
2 EXTRA 96-GAL CANS	\$ 16.50	3	\$ 49.50
3 EXTRA 96-GAL CANS	\$ 24.75	1	\$ 24.75
1 EXTRA 64 GAL CAN	\$ 7.26	4	\$ 29.04
FIRST 64 GAL CAN	\$ 15.00	581	\$ 8,715.00
GREEN WASTE CAN	\$ 10.50	864	\$ 9,072.00
RECYCLE CAN	\$ 5.00	2216	\$ 11,080.00
			\$ 55,973.98

***CURRENT INCOME FROM SERVICES**

***NET TO OR FROM**

CANS	RATE	# RESIDENT	INCOME/MO
FIRST 96 GAL CAN	\$ 15.99	1631	\$ 26,079.69
1 EXTRA 96-GAL CAN	\$ 8.25	112	\$ 924.00
2 EXTRA 96-GAL CANS	\$ 16.50	3	\$ 49.50
3 EXTRA 96-GAL CANS	\$ 24.75	1	\$ 24.75
1 EXTRA 64 GAL CAN	\$ 7.26	4	\$ 29.04
FIRST 64 GAL CAN	\$ 15.00	581	\$ 8,715.00
GREEN WASTE CAN	\$ 5.00	864	\$ 4,320.00
RECYCLE CAN	\$ 5.00	2216	\$ 11,080.00
			\$ 51,221.98

NET/MO
\$ (4,752.00)

***INCOME: MATCH WM GREEN WASTE CHARGES**

***NET TO OR FROM**

CANS	RATE	# RESIDENT	INCOME/MO
FIRST 96 GAL CAN	\$ 15.99	1631	\$ 26,079.69
1 EXTRA 96-GAL CAN	\$ 8.25	112	\$ 924.00
2 EXTRA 96-GAL CANS	\$ 16.50	3	\$ 49.50
3 EXTRA 96-GAL CANS	\$ 24.75	1	\$ 24.75
1 EXTRA 64 GAL CAN	\$ 7.26	4	\$ 29.04
FIRST 64 GAL CAN	\$ 15.00	581	\$ 8,715.00
GREEN WASTE CAN	\$ 10.50	864	\$ 9,072.00
RECYCLE CAN	\$ 5.00	2216	\$ 11,080.00
			\$ 55,973.98

NET/MO
\$ -

***INCOME: INCREASE ADDITIONAL CANS TO GREEN WASTE CHARGE**

***NET TO OR FROM**

CANS	RATE	# RESIDENT	INCOME/MO
FIRST 96 GAL CAN	\$ 15.99	1631	\$ 26,079.69
1 EXTRA 96-GAL CAN	\$ 10.50	112	\$ 1,176.00
2 EXTRA 96-GAL CANS	\$ 21.00	3	\$ 63.00
3 EXTRA 96-GAL CANS	\$ 31.50	1	\$ 31.50
1 EXTRA 64 GAL CAN	\$ 7.26	4	\$ 29.04
FIRST 64 GAL CAN	\$ 15.00	581	\$ 8,715.00
GREEN WASTE CAN	\$ 10.50	864	\$ 9,072.00
RECYCLE CAN	\$ 5.00	2216	\$ 11,080.00
			\$ 56,246.23

NET/MO
\$ 272.25

***INCOME: INCR ADDL CANS EQUAL TO GREEN WASTE. NET ZERO**

***NET TO OR FROM**

CANS	RATE	# RESIDENT	INCOME/MO
FIRST 96 GAL CAN	\$ 15.99	1631	\$ 26,079.69
1 EXTRA 96-GAL CAN	\$ 10.22	112	\$ 1,144.64
2 EXTRA 96-GAL CANS	\$ 20.44	3	\$ 61.32
3 EXTRA 96-GAL CANS	\$ 30.66	1	\$ 30.66
1 EXTRA 64 GAL CAN	\$ 7.26	4	\$ 29.04
FIRST 64 GAL CAN	\$ 15.00	581	\$ 8,715.00
GREEN WASTE CAN	\$ 10.22	864	\$ 8,830.08
RECYCLE CAN	\$ 5.00	2216	\$ 11,080.00

NET/MO

\$ 55,970.43

\$ (3.55)

***INCOME: INCR ADDL CANS TO KEEP GREEN WASTE AT LOGAN RATE. NET ZERO**

***NET TO OR FROM**

CANS	RATE	# RESIDENT	INCOME/MO
FIRST 96 GAL CAN	\$ 15.99	1631	\$ 26,079.69
1 EXTRA 96-GAL CAN	\$ 47.52	112	\$ 5,322.24
2 EXTRA 96-GAL CANS	\$ 95.04	3	\$ 285.12
3 EXTRA 96-GAL CANS	\$ 142.56	1	\$ 142.56
1 EXTRA 64 GAL CAN	\$ 7.26	4	\$ 29.04
FIRST 64 GAL CAN	\$ 15.00	581	\$ 8,715.00
GREEN WASTE CAN	\$ 5.00	864	\$ 4,320.00
RECYCLE CAN	\$ 5.00	2216	\$ 11,080.00
			\$ 55,973.65

NET/MO

\$ (0.33)

M GENERAL FUND
NET/YR

\$ (57,024.00)

M GENERAL FUND
NET/YR

\$ -

M GENERAL FUND
NET/YR

\$ 3,267.00

M GENERAL FUND
NET/YR

\$ (42.60)

GENERAL FUND

NET/YR

\$ (3.96)

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Agenda Item #8

Description	Discussion & Consideration: Resolution 24-05 Accepting an Update of the Nibley City Wastewater Management Plan (Second Reading)
Presenter	Jared Pratt, Water and Wastewater Division Manager
Planning Commission Recommendation	NA
Staff Recommendation	Move to approve Resolution 24-05, Accepting an Update of the Nibley City Wastewater Management Plan
Reviewed By	City Manager, Public Works Director, Water and Wastewater Division Manger

Background

A tracked changes version is not available as requested, but changes to the document are listed below:

1. PW Director- Name
2. Sewer Division Manager- Name
3. City Engineer- Name
4. Mapping of system- City Engineer verses JUB
5. Cleaning system every 4 years now versus 3 years.
6. CCTV Every 8 years versus 9 years.

Background From 4-11-24

The Nibley City Wastewater Management Plan was created in 2018. The plan outlines routine maintenance and best management practices in operating the wastewater collection system. Nibley City staff's goal is to follow all industry standards, as well as recommendations from the Utah Local Governments Trust (insurance company). Staff will present the plan to Council and the public and answer any questions that may arise.

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RESOLUTION 24-05

A RESOLUTION ACCEPTING AN UPDATE TO THE WASTEWATER MANAGEMENT PLAN,

WHEREAS, The State of Utah, Municipal Wastewater Management Program requires municipalities to create and maintain a management plan; and

WHEREAS, Nibley City desires to manage the wastewater collection system to the highest industry standards; and

WHEREAS, Nibley City desires to prevent any wastewater from backing up into homes, or overflowing into the environment; and

WHEREAS, Nibley City desires to be fiscally responsible in maintaining the wastewater system.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE NIBLEY CITY COUNCIL THAT:

1. The attached Wastewater Management Plan shall be accepted and used as the guiding document for managing the wastewater system in Nibley.

Adopted by the Nibley City Council this _____ Day of _____, 2024.

Larry Jacobsen, Mayor

ATTEST:

Cheryl Bodily, City Recorder

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Sanitary Sewer Management Plan (SSMP)

Updated April 2024

Table of Contents

1. Introduction
2. Definitions
3. General SSO Requirements
4. SSO Reporting Requirements
5. Sewer Use Ordinance
6. SSMP – General Information
7. Operations and Maintenance Program
8. Sewer Overflow Response Plan
9. Sewer Design Standards
10. Grease, Oil and Sand Management Program
11. System Evaluation and Capacity Assurance Plan (SECAP)
12. SSMP Monitoring and Measurement Plan
13. Sanitary Sewer System Mapping
14. Basement Backup Program

Appendix A

1. SSO Notification Form
2. Sewer Defect Report Form
3. Lift Station Inspection Form
4. Sewer Backed Up? Here's what to do

1. Introduction

Nibley City was incorporated in 1935 as a public entity under Utah State Code and provides sewage collection within its municipal boundaries. This Sewer System Management Plan (SSMP) has been established to plan and schedule proper management operation and maintenance of all parts of the sewer collection system, in order to reduce and prevent sanitary sewer overflows (SSOs) as well as minimize impacts of any SSOs that do occur. City management recognizes its responsibility to operate the sewer system in an environmentally and fiscally responsible manner. As such, this plan will cover aspects of the collection system program necessary to provide such an operation. This plan may refer to other programs or ordinances and by reference may incorporate these programs into this plan.

2. Definitions

The following definitions will be used in conjunction with those found in Utah Administrative Code R317. The following terms have the meaning as set forth in this document:

- A. "BMP" means "best management practice".
- B. "CCTV" means "closed circuit television".
- C. "CIP" means a "Capital Improvement Plan".
- D. "DWQ" means "the Utah Division of Water Quality".
- E. "FOG" means "fats, oils and grease". This is also referred to as a Grease Oil and Sand Program (GOSI).
- F. "I/I" means "infiltration and inflow".
- G. "Permittee" means a federal or state agency, municipality, county, district, and other political subdivision of the state that owns or operates a sewer collection system or who is in direct responsible charge for operation and maintenance of the sewer collection system. When two separate federal or state agencies, municipalities, counties, districts, and other political subdivisions of the state are interconnected, each shall be considered a separate Permittee.
- H. "SECAP" means "System Evaluation and Capacity Assurance Plan".
- I. "Sewer Collection System" means a system for the collection and conveyance of wastewaters or sewage from domestic, industrial and commercial sources. The Sewer Collection System does not include sewer laterals under the ownership and control of an owner of real property, private sewer systems owned and operated by an owner of real property, and systems that collect and convey stormwater exclusively.

- J. "SORP" means "Sewer Overflow Response Plan"
- K. "SSMP" means "Sewer System Management Plan".
- L. "SSO" means "sanitary sewer overflow", the escape of wastewater or pollutants from, or beyond the intended or designed containment of a sewer collection system.
- M. "Class 1 SSO" (Significant SSO) means a SSO or backup that is not caused by a private lateral obstruction or problem which:
 - i. affects five or more private structures;
 - ii. affects one or more public, commercial or industrial structure(s);
 - iii. may result in a public health risk to the general public;
 - iv. has a spill volume exceeding 5,000 gallons, excluding SSOs in single private structures; or
 - v. discharges to Waters of the State of Utah.
- N. "Class 2 SSO" (Non-Significant SSO) means an SSO or backup not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.
- O. "USMP" means the "Utah Sewer Management Program".

3. General SSO Requirements

The following general requirements for SSOs are stipulated in R317--801-4 and are included here as general information.

- A. The permittee shall take all feasible steps to eliminate SSOs to include:
 - i. Properly managing, operating, and maintaining all parts of the sewer collection system;
 - ii. training system operators;
 - iii. allocating adequate resources for the operation, maintenance, and repair of its sewer collection system, by establishing a proper rate structure, accounting mechanisms, and auditing procedures to ensure an adequate measure of revenues and expenditures in accordance with generally acceptable accounting practices; and,
 - iv. providing adequate capacity to convey base flows and peak flows, including flows related to normal wet weather events. Capacity shall meet or exceed the design criteria of R317-.
- B. SSOs shall be reported in accordance with the requirements below.
- C. When an SSO occurs, the permittee shall take all feasible steps to:
 - i. control, contain, or limit the volume of untreated or partially treated wastewater discharged;
 - ii. terminate the discharge;

- iii. recover as much of the wastewater discharged as possible for proper disposal, including any wash down water; and,
- iv. mitigate the impacts of the SSO.

4. SSO Reporting Requirements

R317--801-4 stipulates when and how SSOs are reported. The reporting requirements in effect as of April 23, 2012, are:

- A. SSO REPORTING. SSOs shall be reported as follows:
 - i. A Class 1 SSO shall be reported orally within 24 hrs and with a written report submitted to the DWQ within five calendar days. Class 1 SSOs shall be included in the annual USMP report.
 - ii. Class 2 SSOs shall be reported on an annual basis in the USMP annual report.
- B. ANNUAL REPORT. A permittee shall submit to DWQ a USMP annual operating report covering information for the previous calendar year by April 15 of the following year.

5. Sewer Use Ordinance

The Nibley City Council has adopted a sewer use ordinance, which contains the following items as stipulated by Utah State Code R317-:

- A. Prohibition on unauthorized discharges;
- B. Requirement that sewers be constructed and maintained in accordance with R317-;
- C. Ensures access or easements for maintenance, inspections and repairs;
- D. Has the ability to limit debris which obstruct or inhibit the flow in sewers such as foreign objects or grease and oil;
- E. Requires compliance with pretreatment program;
- F. Allows for the inspection of industrial users; and
- G. Provides for enforcement of for ordinance or rules violations.

6. SSMP – General Information

This plan is intended to be a guiding document and not a regulatory requirement. As such, failure to strictly comply with documentation requirements is, in and of itself, not a failure of the program's effectiveness.

Documentation failures are intended to be identified during system self -audits and will be addressed as training opportunities. Significant system failures will be followed up

with corrective action plans. This corrective action process will be implemented by all individuals involved in the SSMP program. Not all Nibley City employees will be involved in the collection system operations, so not all will receive program training. Finally, although not a part of this SSMP program, Nibley is an active participant in the Blue Stakes of Utah utility notification system. This system, regulated under title 54-8A of the Utah State Code, stipulates notification of all underground utility operators when excavation takes place. The intent of this regulation is to minimize damage to underground facilities. Nibley City has a responsibility to mark their underground sewer facilities when notified an excavation is going to take place. Participation in the Blue Stakes program further enhances the protection of the collection system and reduces SSOs.

The responsible representatives, position and phone number for Nibley City with regard to this SSMP are:

Public Works Director - Stephen Eliason, (435) 890-0082

This individual is responsible for overall management of the sanitary sewer collection system. Responsibilities include working with governance to assure sufficient budget is allocated to implement the SSMP, maintenance of the SSMP documentation, development of a capital improvement program, design standards and general supervision of all staff.

Sewer Division Manager - Jared Pratt, (435) 760--4728

This individual is responsible for daily SSMP implementation. This includes maintenance activities, compliance with SORP requirements, and monitoring as well as measurement reporting requirements.

City Engineer -Tom Dickinson, (435) 757-9848

This individual is responsible for the development and maintenance of collection system mapping as well as maintenance of the SECAP program.

7. Operations and Maintenance Program

Nibley City has established this sanitary sewer system operations and maintenance program to ensure proper system operations, to minimize any basement backups or SSOs, and to provide for replacement, refurbishment, or repair of damaged or

deteriorated piping systems. The combined maintenance program should ensure protection of the environment and public health at a reasonable cost for the end users. To this end, the following areas are described and included in this maintenance program:

- A. System Mapping
- B. System Cleaning
- C. System CCTV Inspection
- D. Pump Station/Pressure Lines Inspection
- E. Force Mainline Inspection
- F. Manhole Inspection
- G. Defect Reporting
- H. Damage Identification
- I. Damage Response

A. System Mapping

An up-to-date map is essential for effective system operations. Nibley City has assigned the mapping responsibility to the City Engineer who will prepare and maintain current mapping for the entire sanitary sewer system. Mapping is maintained on a graphical information system (GIS). Mapping is available at the following location:

Nibley City Office
455 West 3200 South
Nibley Utah 84339

Should any employee identify an error in the mapping, they should document the error on a defect report and give it to the engineer.

B. System Cleaning

Nibley City has established a goal to clean the entire system every four years. This frequency significantly reduces the number of basement backups, controls grease problems and flushes any bellies in the system. In addition, Nibley City has a listing of identified “hot spots”, which are maintained at a higher frequency.

Nibley City has identified 3 “hot spots”:

- i. 1200 West 3150 South
- ii. 450 West 3650 South
- iii. 3090 South HWY165 (In front of Maverik)

Cleaning records are maintained at the Nibley City Public Works Office. When contractors are employed to inspect the sanitary sewer system, they will be required to submit records for their work. Should the cleaning process identify a serious defect, the problem should be reported on a Defect Report Form. The Sewer Division Manger should be given the defect reports for further action. The defect report should be specific as to problem location and type. A copy of the Defect Report Form is included in Appendix A. A summary of cleaning activities shall be prepared annually by the Sewer Division Manger, and reviewed by the Public Works Director.

C. System CCTV Inspection

Closed Circuit TV inspections of the sanitary sewer system are used to:

- i. Assess pipe condition
- ii. Identify problems
- iii. Possible future failures
- iv. Sources of I&I.

CCTV will also be employed when the system's operation or capacity is questioned or when a Class 1 or Class 2 SSO occurs. Any defects identified during the CCTV process should be reported on a Defect Report Form and the form should be given to the Sewer Division Manager for possible repairs. Generally, Nibley has established a goal to inspect the entire system every 8 years. Records of the inspection will be kept by the City. These records and other documentation of CCTV activities will be maintained at Nibley City Public Works Office. The Sewer Division Manager will prepare an annual summary of CCTV completed for each calendar year.

D. Pump Station

Staff visually inspects each pump station weekly for correct operations. Operators inspecting the pump stations will complete the sewer maintenance inspection log through the Water Sewer Division Manager. Should a problem be encountered, that cannot be corrected during the inspection, the Defect will be reported to the Sewer Division Manager. If the defect has the potential to cause a sanitary sewer overflow, immediate action should be taken to ensure no overflow occurs. In addition to visual inspections, the Hansen and Scott Farm pump stations are monitored remotely via a Supervisory Control and Data Acquisition (SCADA) system. This system monitors operations 24 hours a day 7 days a week and will alarm operators if it senses problems with the pump station. In addition to regular inspections, the wet wells of lift stations shall be cleaned a minimum of every

two months.

E. Pressure Force Main Line Inspection

The alignment of pressure force main lines are inspected annually. During the inspection of the pressure sewer alignment, operators should be looking for unusual puddles. If a potential leak is identified, a Defect Report should be completed and given to the Sewer Division Manager for further action. An evaluation will be made to determine if there is an actual leak and appropriate action taken. In addition, air relief valves and associated vaults shall be inspected to ensure they are functioning properly.

F. Manhole Inspection

Nibley City schedules annual inspections of the sanitary sewer manholes (M/H) in the system. The M/H inspection involves the identification of foreign objects, surcharging and any identifiable I&I issues that may be present. When a potential defect or I&I is identified, the manhole should be flagged. Flagged manholes should be checked and evaluated by the Sewer Division Manager within three days to determine further action. If, during the inspection process, it appears that a problem is imminent, the Public Works Director should be immediately informed of the problem. A cleaning crew should be dispatched immediately to ensure correct system operations. All inspection records should be retained for documentation of work performed.

G. Defect Reporting

Defect Reports generated through any of the above-mentioned inspection programs will be prioritized for correction by the Sewer Division Manager and Public Works Director. Any defects which have the potential for catastrophic failure and thus create a Class 1 or Class 2 SSO should be evaluated immediately and discussed with the Public Works Director for repair. Repair methods may include:

- i. Spot Excavation Repairs
- ii. Spot Band Repairs
- iii. Segment Excavation Replacements
- iv. Segment Lining
- v. Manhole Rehabilitation

When a defect is not flagged for immediate repair, it should be considered for placement on the "hot spot" list. This will allow for vigilant maintenance to avoid failure and a subsequent SSO. Defect reports should be used in the budget process to determine what financial allocation should be made in the next budget year. The Sewer

Division Manager should include outstanding defects in the annual report.

8. Damage Identification

The identification of system damage which may result in an SSO or basement backup is important to prevent harm to the environment, public health or economy. Identification of damage may be from either internal activities or external activities.

Internal activities which may result in the identification of damage and generation of a Defect Report include the following:

1. Collections Maintenance Activities
2. CCTV Inspection Activities
3. Manhole Inspection Activities

External activities which identify damages include:

1. Contractor Notification of Damage
2. Directional Drilling Notification of Damage
3. Public Damage Complaints

All three of these notifications generally require immediate response. Staff should respond and evaluate the seriousness of the damage and the effect on the environment. Damages which include a release to the environment should be handled in accordance with the SORP. Damages which cause a basement backup should trigger the Basement Backup program. Damages which remain in the trench should be deminimus and do not require more action than the repair of the damage.

Whatever the cause of collection system damage, the response should be expeditious to prevent environmental or economic harm. Staff should consider all damages an emergency until it is shown by inspection to be a lower priority.

9. Damage Response

When damage occurs in the collection system, the following actions help define the path staff should take. These action plans are not inclusive of all options available but are indicative of the types of response that may be taken.

1. Stable Damage

Inspection activities may show system damage which has been there for an extended period of time. Such damage may not require immediate

action but may be postponed for a period of time. When stable damage is identified, a defect report should be prepared. An example of stable damage could be a crack in a pipeline or a severely misaligned lateral connection where infiltration is occurring.

2. Unstable Damage

Unstable damage is damage which has a high likelihood that failure will occur in the near future. Such damage may be a broken pipe with exposed soil or a line which has complete crown corrosion. In these cases, action should be taken as soon as the necessary resources are available. When such unstable damage is identified, if possible, consideration should be given to trench-less repairs which may be able to be completed quicker than standard excavation. Immediately after identification the Public Works Director should be contacted to review and take care of budget considerations.

3. Immediate Damage

When a contractor or others damage a collection line such that the line is no longer capable of functioning as a sewer, this immediate damage must be handled expeditiously. Such damage allows untreated waste water to pool in the excavation site, spill into the environment or possibly backup into a basement. Under such conditions priority should be given to immediate repair. Since excavation damage may be the result of either contractor negligence or failure of Nibley City to adequately protect the line by appropriately following the Damages to Underground Utilities Statute 54-8A, priority should be given to effecting a repair and not to determining the eventual responsible party.

As can be determined from the above action plans, priority should always be preventing SSOs and attendant environmental damage, to prevent basement backups and financial impacts, and to prevent public health issues.

8. Sewer Overflow Response Plan

In the event that an SSO is reported in the Nibley City Sewer System, the following procedures shall be followed.

- A. Response Activities
- B. General Notification

- C. Agency Notification and Reporting Requirements
- D. Public Notification
- E. Overflow Clean Up
- F. Corrective Action

A. Response Activities

There are specific steps that should be followed once a notification is received that an SSO may be occurring. The following table outlines actions that will be taken when Nibley City receives notice that a possible SSO has or is occurring.

Basement Backup	<ul style="list-style-type: none"> ● Notify responsible position ● Make determination of whether the problem is in the main or the lateral ● Remove blockage if in main ● Provide residence with policy
SSO to Environment	<ul style="list-style-type: none"> ● Notify responsible position ● Remove blockage ● Notify appropriate regulatory authorities based on class of overflow ● Initiate cleanup ● Determine long term corrective action if need

B. General Notification

When a Class 1 SSO occurs specific notification requirements are needed. In such cases the following Notification procedure should be followed and documented. Failure to comply with notification requirements is a violation of R317-.

C. Agency Notification and Reporting Requirements

Both the State of Utah Division of Water Quality and the local health department should be immediately notified when an overflow is occurring. Others that should be notified are affected property owners and the Utah Division of Emergency Response and Remediation (if hazardous materials are involved). The initial notification must be given within 24 hours. However, attempts should be made to notify the agencies as soon as possible so they can observe the

extent of the issue while the problem is happening. A notification form is provided in Appendix A.

Whenever sanitary sewage leaves the confines of the piping system, immediate action is necessary to prevent environmental, public health or financial damage from occurring. In addition, quick action is normally needed to mitigate damage which may have already occurred. For the purpose of this section, the following are part of the emergency action plan.

1. Basement backups
2. Sanitary sewer overflows
3. Sanitary sewer breaks which remain in the trench
4. Sewer lateral backups

Class 1 SSOs, caused by Items 1 & 2 (Basement backups and SSOs) above should be reported. Class 2 SSOs caused by items 1 & 2 above should be documented and reported in the annual SSMP report and included in the Municipal Wastewater Planning Program submitted to the State.

Item 3 (breaks in trench) may be reported if, in the opinion of the responsible staff member, there is potential for a public health issue. An example of where a public health issue may be present is when an excavator breaks both a sewer and a water line in the same trench. In such cases, the local health department representatives should be contacted, and the situation explained. If the health representative requests further action on the part of Nibley City, staff should try and comply. If, in the opinion of the responsible staff member, the health department request is unreasonable, the Public Works Director should be immediately notified. Care should always be taken to err on the side of protecting public health over financial considerations.

Staff member responding to an SSO caused by item 4 (lateral backup) above, should follow the Basement Backup Program procedures, established by Nibley City. Lateral backups, while the responsibility of the property owner, should also be treated as serious problems.

After an SSO has taken place and the cleanup has been completed, a written report of the event should be submitted to the State DEQ within five days, unless waived. This report should be specific and should be inclusive of all

work completed. If possible the report should also include a description of follow up actions such as modeling or problem corrections that have or will take place.

D. Public Notification

When an SSO occurs and the extent of the overflow is significant and the damage cannot be contained, the public shall be notified through proper communication channels. Normally the local health department will coordinate such notification. Should Nibley City need to provide notification it could include utilizing the Cloud Speaker system, press releases to local news agencies, publication in an area paper, and leaflets delivered to homeowners or citizens in the area of the SSO. Notification should be sufficient to ensure that the public health is protected. When and if Federal laws are passed concerning notification requirements, these legal requirements are incorporated by reference in this document. In general, notification requirements should increase as the extent of the overflow increases.

E. Overflow Cleanup

When an overflow happens, care should be taken to clean up the environment to the extent feasible based on technology, good science and financial capabilities. The responsible staff member, in conjunction with the State DEQ, the local health department and the owner of real property, should direct activities in such a manner that they are all satisfied with the overall outcomes. If, during the cleaning process, the responsible staff member believes the State or the County is requesting excessive actions, the Public Works Director should be contacted.

F. Corrective Action

All SSOs should be followed up with an analysis as to cause and possible corrective actions. An SSO which is the result of grease or root plug may be placed on the preventative maintenance list for more frequent cleaning. Serious or repetitive plugging problems may require reconstruction of the sewer lines. An overflow resulting from inadequate capacity should be followed by additional system modeling and either flow reduction or capacity increase. If a significant or unusual weather condition caused flooding which was incorrectly introduced to the sanitary sewer system, the corrective action may include working with other agencies to try and rectify the cross connection from the storm sewer to the sanitary sewer or from home drainage systems and sump

pumps to the sanitary sewer. Finally, should a problem be such that it is not anticipated to reoccur, no further action may be needed.

9. Sewer Design Standards

Incorporated by reference in this section are the sanitary sewer design standards for Nibley City. These design standards are intended to be used in conjunction with Utah Administrative Code R317-. Where a conflict exists between these two standards, the Administrative Code shall prevail.

10. Grease, Oil and Sand Management Program

Nibley City waste water is treated by Logan City. Per the current treatment agreement with Logan City, industrial and commercial users are required to allow random, unannounced on-site inspections of pre-treatment facilities, conducted by Logan City staff. Nibley informs Logan City once every month of any new industries, businesses and other commercial entities that could discharge materials subject to pre-treatment standards. All commercial and industrial entities that could discharge materials subject to pre-treatment permits from Logan City, shall obtain such permit from the Logan City Environmental Division before Nibley will issue building permits and licenses to do business in Nibley. The Pre-Treatment program is not administered by the Wastewater Division, but is administered by the Logan City Environmental Department. More information concerning the program can be found by clicking on the following link([Pre-Treatment](#)) or on their website at:

<http://www.loganutah.org/Environmental/Waste%20Waste%20Treatment/>

11. System Evaluation and Capacity Assurance Plan (SECAP)

Nibley City believes that one of the keys to preventing sanitary sewer overflows is to evaluate system capacity and to monitor flows throughout the system in order to ensure that capacities are not exceeded. Should a collection sub-system exceed the capacity of the pipes, the system will be immediately re-evaluated and corrective action taken. The following elements are all part of Nibley City SECAP program.

- A. Initial Capacity Modeling and Master Planning
- B. Flow Monitoring
- C. Surcharge Flow Analysis
- D. Re-evaluation Modeling and Analysis
- E. Capacity Increase Evaluation and Implementation

- F. System Improvement Prioritization
- G. Capital Improvement Plan

A. Initial Capacity Evaluation

Nibley City performed an analysis and modeling of each critical subsystem contained within its collection system in 2015. Subsystems are segregated based on the branching of the collection system. Trunk lines and collector lines are evaluated until the system reaches a point where less than 400 residential dwelling unit equivalents (RE) are upstream of that point in the system. The 400 RE point was chosen based on the minimum slope requirements of the State of Utah. An 8-inch pipe constructed on minimum slope will carry the flow from 400 RE based on 3.2 persons per dwelling unit, 75 gpcd and a peaking factor of 4. The RE equivalent is based typical Utah information and assumes the peaking factor will account for a reasonable amount of inflow and infiltration. If an area is known to have, or flow metering identifies, a significant amount of inflow and infiltration, additional evaluation will be needed. In these areas the capacity of an 8-inch pipe system may be significantly reduced below 400 RE.

B. Flow Monitoring

Flows are continuously monitored at the Hansen Lift Station, which is the end of the Nibley City Collection System. Flow monitoring at this location will play a key role in identifying the scale of I&I issue. This can be accomplished by observing and periodically comparing the current nighttime flows to historical nighttime flows. An increase in the night time flow from the historical flows indicates that more I&I is occurring. Through inspection and maintenance of the system, Nibley City will work to maintain and reduce if possible the current levels of nighttime flow, limiting, to the extent possible, I&I, maximizing the capacity of existing system pipes, and minimizing the power costs to pump waste water.

Monitoring system locations other than the Hansen Lift Station, will require Nibley City to rent the equipment and/or contract with an outside entity to conduct the flow monitoring.

C. Surcharge or SSO Condition

Evaluation of a surcharge or SSO may result in multiple conclusions, some of which may require further action. Possible conclusions and their further action are listed below. This list is not inclusive nor does it require the specific action detailed. These are given as possible examples and will be used by the Public Works

Director to determine correct future action.

i. Flow Reduction Evaluation

Should excessive flows be identified during the surcharge analysis, the solution may be to proceed with an inflow and infiltration study with the ultimate goal of reducing flows. These flow reductions may be achieved by reconstruction of specific areas, internal spot repairs, removing illegal storm water or sump pump connections from homes or storm water systems, and system grouting. Tools used in flow reduction may include extensive in line camera inspection, dye testing, and increased inspection or flow monitoring.

ii. Foreign Objects or Obstructions

There are multiple foreign objects which may be found in sewers. These may include objects knocked into sewers during construction, objects illegally placed in sewer manholes, roots, grease and soaps, bellies in piping systems, etc. Each of these problems should be found during the investigation of a surcharge condition or SSO and a plan developed to ensure the problem does not reoccur. Types of action may include increased cleaning frequency, spot repairs, greater pretreatment activity, lining of pipes, and other corrective actions which resolve the problem.

iii. Allowable Surcharging

Some piping systems may be able to accept surcharges without creating problems. Such systems may be deep and surcharging occurs below the level of basements or manhole rims, or they may be in areas where there are no connections. In such cases the resolution of the observed surcharge may just be additional monitoring.

D. Revised System Modeling

Where piping system problems cannot be resolved in a less expensive way, the system may be further modeled to determine upgrade needs. Modeling should include known flow information and future projections. Since the system has been shown to have problems, further modeling should be more conservative in flow projections. Revised modeling should follow the guides given next.

E. Re-evaluation Modeling and Analysis

Nibley City sewer system modeling will be conducted by the City Engineer.

Modeling will be comprehensive and include all potential flow sources. While the current area zoning and land use planning should be used in the model development, care should be taken to discuss possible changes with appropriate officials. Where possible zoning changes appear likely, the model should be re-run with the revised zoning alternatives. Once a resolution has been selected, the resulting project should be placed on the capital improvement plan (CIP).

F. Capacity Increase Evaluation and Implementation

When the system requires additional capacity, the project will be engineered for expansion by qualified staff or engineering consultants. Project design should be based on acceptable engineering standards and should comply with State of Utah regulations found in R317-. Easements should be obtained, where needed and the design should include an analysis of other utilities in the vicinity. Design review should be done by the applicable regulatory agency, as appropriate. A design report should be prepared for each project. Where appropriate, the subsystem modeling may be substituted for the design report.

Finalized projects should be placed on the CIP.

G. System Improvement Prioritization

The priority for improvement should follow the following general guidelines:

i. High Priority Projects

When there is significant potential for sanitary sewer overflows, or frequent basement backups, the improvement should be considered a high priority and any available budget should be allocated to the project.

ii. Medium Priority Projects

Where the problem is infrequent and the possibility exists that it may not repeat in the near future, the priority for correction is medium. Medium priority projects may be delayed until appropriate budget is available or the priority is adjusted to high priority. Should an SSO or basement backup repeat in the same area, the priority should be immediately revised.

iii. Low Priority Projects

If the observed problem is infrequent, there is possibility that it may not repeat in the near future and the possibility that increased flow in the subsystem is

low, the correct priority is low. Low priority projects will be placed in the budget process and evaluated against other needs. These projects will eventually be completed, but the work is not prioritized above plant and equipment needs.

H. Capital Improvement Plan

The CIP is part of Nibley City's budgeting process to ensure sufficient revenue to address identified weaknesses in the sanitary sewer system. Items which have been identified as needing a structural fix are placed on the CIP list and the cost for each estimated. Sources of funding should be identified for all high priority projects so that SSOs or other failures do not re-occur. Forecasts of available funding for medium and low priority projects should be made to facilitate future revenue needs.

12. SSMP Monitoring and Measurement Plan

The purpose of a SSMP Monitoring and Measurement Plan is to provide appropriate monitoring and measurement of the effectiveness of the SSMP in its entirety.

Nibley City intends to maintain appropriate records of operations and maintenance of the sanitary sewer system to validate compliance with this SSMP. However, failure to meet standards set by State DWQ or other regulatory agencies during an inspection does not constitute a violation of the SSMP. Rather, deficiencies identified during inspections should be viewed as an opportunity for improvement.

Operations records that should be maintained include the following:

1. Cleaning
2. CCTV inspection
3. Manhole inspection
4. "Hot spot" maintenance
5. Spot repairs
6. Major repairs
7. System capacity information
8. SSO or basement backup records
9. Notification of agencies
10. Capital Improvement Plan

Records will be maintained by the Sewer Division Manager in a central location. Records may be maintained either on an electronic record or as a paper record. The extent of the record should be sufficient to demonstrate the activity recorded was completed appropriately.

Periodically, but not less than annually, Nibley City should assess and audit the effectiveness of the elements of this SSMP. All elements should be reviewed for effectiveness as well as all records should be reviewed for completeness. An internal audit report should be prepared preferably annually but no less than once every five years which comments on the following:

1. Success of the operations and maintenance program
2. Success of other SSMP elements
3. Adequacy of the SECAP evaluations
4. Discussion of SSOs and the effectiveness of the response to the event including corrective action
5. Review of Defect reports and adequacy of response to eliminate such defects
6. Opportunities for improvement in the SSMP or in SSO response and remediation

The annual audit report need not be extensive or long. It should, however be sufficient to document compliance with the standards set in the SSMP. The audit reports should be maintained in accordance with the Nibley City's records retention schedule.

When a plan deficiency is identified through an audit, inspection or plan review, and the deficiency requires an SSMP update, the plan may be updated at the discretion of the Sewer Division Manager. SSMP updates should be recorded in a revision index maintained by the Sewer Division Manager.

At least annually in the internal audit and more frequently as needed, Nibley City will evaluate SSO trends based on frequency, location and volume. Trend evaluation will be empirical unless a large number occur sufficient to make a statistical analysis viable. If a trend is identified, a corrective action may be appropriate.

Nibley City will reach out to the public about the development, implementation and performance of the SSMP. This communication may be accomplished by any of the following methods:

1. Public hearings
2. Public meetings
3. Newsletters
4. Direct mailing
5. Leaflets
6. Other effective methods

Nibley City will accept comments, either written or verbal and will review such comments for applicability. Public interest may be difficult to generate, but should be sought, nonetheless.

13. Sanitary Sewer System Mapping

Mapping is done in a Geographical Information System (GIS) and is maintained by Nibley City. Upon completion of a subdivision by a developer, or a project by the City, the Public Works Director will incorporate the infrastructure constructed into the GIS.

14. Basement Backup Program

Basement backups are a serious impact on a home or business owner. As such, all reasonable efforts should be taken to prevent such backups from occurring. Sewer system backups are the result of several system problems. Such problems include any one or a combination of the following:

1. Laterals serving real properties are owned by the property owner and lateral maintenance is their responsibility. Roots, low points, structural failure, and grease are primary problems lateral owners face.
2. Backups caused by main line plugs are usually caused by roots, grease, low points, foreign objects and contractor negligence.
3. Piping system structural damage may cause basement backups. Such structural problems include age or deterioration damage, installation damage, excavation damage and trench-less technology damage.
4. Excess flow problems may surcharge a piping system and cause backups into homes. Excess flows usually occur when major storm waters inflow into sanitary sewers. Sanitary sewers are not designed for such flow. In addition, some homeowners may illegally connect foundation drains and

sump pumps to the sanitary sewer system.

Basement Backup Response

When Nibley City is notified about a basement backup, staff will log the complaint in the City work order system, and dispatch a crew to investigate immediately. All backup complaints shall be investigated by staff. Upstream and downstream manholes will be inspected to determine if the backup is occurring in the mainline. Then, if possible, the City inspect the mainline via CCTV. If the investigation determines that the case of the backup is only in the lateral, staff will inform the property owner of their findings. However, per City policy, personnel are not allowed to advise individuals or entities on cleanup or repair of their facilities. The individual should seek out restoration service companies on their own.

When it is determined that the basement backup is the result of a mainline problem, Nibley City will follow the policy approved by its governing authority, which is that personnel are prohibited from giving advice concerning the problem. Personnel can give a copy of Nibley's document entitled "Sewer backed Up? Here's What to Do" included in Appendix A. Nibley City does not accept liability nor does it waive its governmental immunity. If the owner feels that they need to make a claim against the City, they may file their claim at City Hall.

Backup Prevention Design Standard

Nibley City promotes system designs which minimize backups and ensure proper operations. To this end Nibley City has a design standard for all system construction. In addition, Nibley City complies with state design standards contained in R317-.

16. Policy on the Installation of Back Flow Valves

Reference Regulatory Documents:

The following regulations are referenced in the establishment of this policy:

- Utah Code Title 15A-2-103(c). This code section adopts the International Plumbing Code.
- The International Plumbing Code, section 715 Sewage Backflow.

Nibley City Policy:

- The State of Utah has adopted the International Plumbing Code(IPC) as its plumbing building standard;
- Nibley City use the IPC as their statute for plumbing construction and installation;
- And the IPC requires the installation of a sewage backwater valve “where the overflow rim of the lowest plumbing fixtures are below the next upstream manhole in the public sewer.”

Therefore, for new construction, Nibley City requires the installation of backwater valves as stipulated by the IPC already propagated for all new construction.

Appendix A

1. SSO Notification Form
2. Sewer Defect Report Form
3. Lift Station Inspection Form
4. Sewer Backed Up? Here's what to do



SSO Notification Form

Location of SSO: _____ Date: _____

Agency	Phone Number	Contact Made Yes/No	Time	Remarks
Utah DWQ	801-536-4300 or 801-231-1769			
Bear River Health Dept.	435-792-6500			
Utah DERR	801-536-4123			
Local Police Department	435-753-7555			
Local Fire Agency	435-755-1670			
US EPA Region VIII	Consult with DWQ			

Other Contacts:

Contact Made With	Phone Number	Contact Made Yes/No	Time	Remarks

Sewer Division Manager Date



Sewer Backed Up? Here's what to do:

If a Backup Occurs:

First take action to protect people and valuable property. Call Nibley City at 752-0431 and as a service we will check the main sewer line. Any blockages found in the main lines will be promptly cleared. If the main line is not blocked, we recommend that you call a plumbing or sewer contractor to check your lateral line. Maintenance and repair of the lateral serving the home is the owners responsibility. Regardless of the location of the blockage, clean up of the home should be done as soon as possible to minimize damage and possible negative health effects. There are qualified local businesses that specialize in this type of clean up.

Backup Prevention:

Taking notice of what is flushed down toilets and sinks can prevent most backups. **DO NOT** flush the following materials (or similar items) down toilets/drains. These items can plug the main and cause damage to you and other property owners connected to the sewer.

- Large quantities of toilet paper
- Paper towels
- Feminine napkins (plastic applicators)
- Disposable diapers
- Clothing - socks, underwear, etc....
- Plastic, metal, wood etc....
- Large quantities of cereals or grains (they can swell with water)
- Live seeds, beans and peas (they may sprout)
- Grease, fats or oils
- Sand
- Fibrous materials (cotton balls, q-tips, baby wipes, hair rags, cigarette butts, etc....)
- Sponges, scouring pads or shop rags.

Insurance:

Many homeowners' policies exclude sewer backups but, this coverage often can be added. You should contact your insurance agent for details.



Sanitary Sewer Management Plan (SSMP)

Updated April 2024

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Appendix A

1. SSO Notification Form
2. Sewer Defect Report Form
3. Lift Station Inspection Form
4. Sewer Backed Up? Here's what to do

1. Introduction

Nibley City was incorporated in 1935, as a public entity, under Utah State Code, and provides sewage collection within its municipal boundaries. This Sewer System Management Plan (SSMP), has been established to plan and schedule proper management operation and maintenance of all parts of the sewer collection system, in order to reduce and prevent sanitary sewer overflows (SSOs), as well as minimize impacts of any SSOs that do occur. City management recognizes the responsibility it has to operate the sewer system in an environmentally and fiscally responsible manner. As such, this plan will cover aspects of the collection system program necessary to provide such an operation. This plan may refer to other programs or ordinances and by reference may incorporate these programs into this plan.

2. Definitions

The following definitions are to be used in conjunction with those found in Utah Administrative Code R317. The following terms have the meaning as set forth in this document:

- A. "BMP" means "best management practice".
- B. "CCTV" means "closed circuit television".
- C. "CIP" means a "Capital Improvement Plan".
- D. "DWQ" means "the Utah Division of Water Quality".
- E. "FOG" means "fats, oils and grease". This is also referred to as a Grease Oil and Sand Program (GOSI).
- F. "I/I" means "infiltration and inflow".
- G. "Permittee" means a federal or state agency, municipality, county, district, and other political subdivision of the state that owns or operates a sewer collection system or who is in direct responsible charge for operation and maintenance of the sewer collection system. When two separate federal or state agencies, municipalities, counties, districts, and other political subdivisions of the state are interconnected, each shall be considered a separate Permittee.
- H. "SECAP" means "System Evaluation and Capacity Assurance Plan".
- I. "Sewer Collection System" means a system for the collection and conveyance of wastewaters or sewage from domestic, industrial and commercial sources. The Sewer Collection System does not include sewer laterals under the ownership and control of an owner of real property, private sewer systems owned and operated by an owner of real property, and systems that collect and convey stormwater exclusively.

- J. "SORP" means "Sewer Overflow Response Plan"
- K. "SSMP" means "Sewer System Management Plan".
- L. "SSO" means "sanitary sewer overflow", the escape of wastewater or pollutants from, or beyond the intended or designed containment of a sewer collection system.
- M. "Class 1 SSO" (Significant SSO) means a SSO or backup that is not caused by a private lateral obstruction or problem which:
 - i. affects five or more private structures;
 - ii. affects one or more public, commercial or industrial structure(s);
 - iii. may result in a public health risk to the general public;
 - iv. has a spill volume exceeding 5,000 gallons, excluding SSOs in single private structures; or
 - v. discharges to Waters of the State of Utah.
- N. "Class 2 SSO" (Non-Significant SSO) means an SSO or backup not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.
- O. "USMP" means the "Utah Sewer Management Program".

3. General SSO Requirements

The following general requirements for SSOs are stipulated in R317--801-4 and are included here as general information.

- A. The permittee shall take all feasible steps to eliminate SSOs to include:
 - i. Properly managing, operating, and maintaining all parts of the sewer collection system;
 - ii. training system operators;
 - iii. allocating adequate resources for the operation, maintenance, and repair of its sewer collection system, by establishing a proper rate structure, accounting mechanisms, and auditing procedures to ensure an adequate measure of revenues and expenditures in accordance with generally acceptable accounting practices; and,
 - iv. providing adequate capacity to convey base flows and peak flows, including flows related to normal wet weather events. Capacity shall meet or exceed the design criteria of R317-.
- B. SSOs shall be reported in accordance with the requirements below.
- C. When an SSO occurs, the permittee shall take all feasible steps to:
 - i. control, contain, or limit the volume of untreated or partially treated wastewater discharged;
 - ii. terminate the discharge;

- iii. recover as much of the wastewater discharged as possible for proper disposal, including any wash down water; and,
- iv. mitigate the impacts of the SSO.

4. SSO Reporting Requirements

R317--801-4 stipulates when and how SSOs are reported. The reporting requirements in effect as of April 23, 2012, are:

- A. SSO REPORTING. SSOs shall be reported as follows:
 - i. A Class 1 SSO shall be reported orally within 24 hrs and with a written report submitted to the DWQ within five calendar days. Class 1 SSOs shall be included in the annual USMP report.
 - ii. Class 2 SSOs shall be reported on an annual basis in the USMP annual report.
- B. ANNUAL REPORT. A permittee shall submit to DWQ a USMP annual operating report covering information for the previous calendar year by April 15 of the following year.

5. Sewer Use Ordinance

The Nibley City Council has adopted a sewer use ordinance, which contains the following items as stipulated by Utah State Code R317-:

- A. Prohibition on unauthorized discharges;
- B. Requirement that sewers be constructed and maintained in accordance with R317-;
- C. Ensures access or easements for maintenance, inspections and repairs;
- D. Has the ability to limit debris which obstruct or inhibit the flow in sewers such as foreign objects or grease and oil;
- E. Requires compliance with pretreatment program;
- F. Allows for the inspection of industrial users; and
- G. Provides for enforcement of for ordinance or rules violations.

6. SSMP – General Information

This plan is intended to be a guiding document and not a regulatory requirement. As such, failure to strictly comply with documentation requirements is, in and of itself, not a failure of the program's effectiveness.

Documentation failures are intended to be identified during system self -audits and will be addressed as training opportunities. Significant system failures will be followed up

with corrective action plans. This corrective action process will be implemented by all individuals involved in the SSMP program. Not all Nibley City employees will be involved in the collection system operations, so not all will receive program training. Finally, although not a part of this SSMP program, Nibley is an active participant in the Blue Stakes of Utah utility notification system. This system, regulated under title 54-8A of the Utah State Code, stipulates notification of all underground utility operators when excavation takes place. The intent of this regulation is to minimize damage to underground facilities. Nibley City has a responsibility to mark their underground sewer facilities when notified an excavation is going to take place. Participation in the Blue Stakes program further enhances the protection of the collection system and reduces SSOs.

The responsible representatives, position and phone number for Nibley City with regard to this SSMP are:

Public Works Director - Stephen Eliason, (435) 890-0082

This individual is responsible for overall management of the sanitary sewer collection system. Responsibilities include working with governance to assure sufficient budget is allocated to implement the SSMP, maintenance of the SSMP documentation, development of a capital improvement program, design standards and general supervision of all staff.

Sewer Division Manager - Jared Pratt, (435) 760--4728

This individual is responsible for daily SSMP implementation. This includes maintenance activities, compliance with SORP requirements, and monitoring as well as measurement reporting requirements.

City Engineer -Tom Dickinson, (435) 757-9848

This individual is responsible for the development and maintenance of collection system mapping as well as maintenance of the SECAP program.

7. Operations and Maintenance Program

Nibley City has established this sanitary sewer system operations and maintenance program to ensure proper system operations, to minimize any basement backups or SSOs, and to provide for replacement, refurbishment, or repair of damaged or

deteriorated piping systems. The combined maintenance program should ensure protection of the environment and public health at a reasonable cost for the end users. To this end, the following areas are described and included in this maintenance program:

- A. System Mapping
- B. System Cleaning
- C. System CCTV Inspection
- D. Pump Station/Pressure Lines Inspection
- E. Force Mainline Inspection
- F. Manhole Inspection
- G. Defect Reporting
- H. Damage Identification
- I. Damage Response

A. System Mapping

An up-to-date map is essential for effective system operations. Nibley City has assigned the mapping responsibility to the City Engineer who will prepare and maintain current mapping for the entire sanitary sewer system. Mapping is maintained on a graphical information system (GIS). Mapping is available at the following location:

Nibley City Office
455 West 3200 South
Nibley Utah 84339

Should any employee identify an error in the mapping, they should document the error on a defect report and give it to the engineer.

B. System Cleaning

Nibley City has established a goal to clean the entire system every four years. This frequency significantly reduces the number of basement backups, controls grease problems and flushes any bellies in the system. In addition, Nibley City has a listing of identified “hot spots”, which are maintained at a higher frequency.

Nibley City has identified 3 “hot spots”:

- i. 1200 West 3150 South
- ii. 450 West 3650 South
- iii. 3090 South HWY165 (In front of Maverik)

Cleaning records are maintained at the Nibley City Public Works Office. When contractors are employed to inspect the sanitary sewer system, they will be required to submit records for their work. Should the cleaning process identify a serious defect, the problem should be reported on a Defect Report Form. The Sewer Division Manger should be given the defect reports for further action. The defect report should be specific as to problem location and type. A copy of the Defect Report Form is included in Appendix A. A summary of cleaning activities shall be prepared annually by the Sewer Division Manger, and reviewed by the Public Works Director.

C. System CCTV Inspection

Closed Circuit TV inspections of the sanitary sewer system are used to:

- i. Assess pipe condition
- ii. Identify problems
- iii. Possible future failures
- iv. Sources of I&I.

CCTV will also be employed when the system's operation or capacity is questioned or when a Class 1 or Class 2 SSO occurs. Any defects identified during the CCTV process should be reported on a Defect Report Form and the form should be given to the Sewer Division Manager for possible repairs. Generally, Nibley has established a goal to inspect the entire system every 8 years. Records of the inspection will be kept by the City. These records and other documentation of CCTV activities will be maintained at Nibley City Public Works Office. The Sewer Division Manager will prepare an annual summary of CCTV completed for each calendar year.

D. Pump Station

Staff visually inspects each pump station weekly for correct operations. Operators inspecting the pump stations will complete the sewer maintenance inspection log through the Water Sewer Division Manager. Should a problem be encountered, that cannot be corrected during the inspection, the Defect will be reported to the Sewer Division Manager. If the defect has the potential to cause a sanitary sewer overflow, immediate action should be taken to ensure no overflow occurs. In addition to visual inspections, the Hansen and Scott Farm pump stations are monitored remotely via a Supervisory Control and Data Acquisition (SCADA) system. This system monitors operations 24 hours a day 7 days a week and will alarm operators if it senses problems with the pump station. In addition to regular inspections, the wet wells of lift stations shall be cleaned a minimum of every

two months.

E. Pressure Force Main Line Inspection

The alignment of pressure force main lines are inspected annually. During the inspection of the pressure sewer alignment, operators should be looking for unusual puddles. If a potential leak is identified, a Defect Report should be completed and given to the Sewer Division Manager for further action. An evaluation will be made to determine if there is an actual leak and appropriate action taken. In addition, air relief valves and associated vaults shall be inspected to ensure they are functioning properly.

F. Manhole Inspection

Nibley City schedules annual inspections of the sanitary sewer manholes (M/H) in the system. The M/H inspection involves the identification of foreign objects, surcharging and any identifiable I&I issues that may be present. When a potential defect or I&I is identified, the manhole should be flagged. Flagged manholes should be checked and evaluated by the Sewer Division Manager within three days to determine further action. If, during the inspection process, it appears that a problem is imminent, the Public Works Director should be immediately informed of the problem. A cleaning crew should be dispatched immediately to ensure correct system operations. All inspection records should be retained for documentation of work performed.

G. Defect Reporting

Defect Reports generated through any of the above-mentioned inspection programs will be prioritized for correction by the Sewer Division Manager and Public Works Director. Any defects which have the potential for catastrophic failure and thus create a Class 1 or Class 2 SSO should be evaluated immediately and discussed with the Public Works Director for repair. Repair methods may include:

- i. Spot Excavation Repairs
- ii. Spot Band Repairs
- iii. Segment Excavation Replacements
- iv. Segment Lining
- v. Manhole Rehabilitation

When a defect is not flagged for immediate repair, it should be considered for placement on the "hot spot" list. This will allow for vigilant maintenance to avoid failure and a subsequent SSO. Defect reports should be used in the budget process to determine what financial allocation should be made in the next budget year. The Sewer

Division Manager should include outstanding defects in the annual report.

8. Damage Identification

The identification of system damage which may result in an SSO or basement backup is important to prevent harm to the environment, public health or economy. Identification of damage may be from either internal activities or external activities.

Internal activities which may result in the identification of damage and generation of a Defect Report include the following:

1. Collections Maintenance Activities
2. CCTV Inspection Activities
3. Manhole Inspection Activities

External activities which identify damages include:

1. Contractor Notification of Damage
2. Directional Drilling Notification of Damage
3. Public Damage Complaints

All three of these notifications generally require immediate response. Staff should respond and evaluate the seriousness of the damage and the effect on the environment. Damages which include a release to the environment should be handled in accordance with the SORP. Damages which cause a basement backup should trigger the Basement Backup program. Damages which remain in the trench should be deminimus and do not require more action than the repair of the damage.

Whatever the cause of collection system damage, the response should be expeditious to prevent environmental or economic harm. Staff should consider all damages an emergency until it is shown by inspection to be a lower priority.

9. Damage Response

When damage occurs in the collection system, the following actions help define the path staff should take. These action plans are not inclusive of all options available but are indicative of the types of response that may be taken.

1. Stable Damage

Inspection activities may show system damage which has been there for an extended period of time. Such damage may not require immediate

action but may be postponed for a period of time. When stable damage is identified, a defect report should be prepared. An example of stable damage could be a crack in a pipeline or a severely misaligned lateral connection where infiltration is occurring.

2. Unstable Damage

Unstable damage is damage which has a high likelihood that failure will occur in the near future. Such damage may be a broken pipe with exposed soil or a line which has complete crown corrosion. In these cases, action should be taken as soon as the necessary resources are available. When such unstable damage is identified, if possible, consideration should be given to trench-less repairs which may be able to be completed quicker than standard excavation. Immediately after identification the Public Works Director should be contacted to review and take care of budget considerations.

3. Immediate Damage

When a contractor or others damage a collection line such that the line is no longer capable of functioning as a sewer, this immediate damage must be handled expeditiously. Such damage allows untreated waste water to pool in the excavation site, spill into the environment or possibly backup into a basement. Under such conditions priority should be given to immediate repair. Since excavation damage may be the result of either contractor negligence or failure of Nibley City to adequately protect the line by appropriately following the Damages to Underground Utilities Statute 54-8A, priority should be given to effecting a repair and not to determining the eventual responsible party.

As can be determined from the above action plans, priority should always be preventing SSOs and attendant environmental damage, to prevent basement backups and financial impacts, and to prevent public health issues.

8. Sewer Overflow Response Plan

In the event that an SSO is reported in the Nibley City Sewer System, the following procedures shall be followed.

- A. Response Activities
- B. General Notification

- C. Agency Notification and Reporting Requirements
- D. Public Notification
- E. Overflow Clean Up
- F. Corrective Action

A. Response Activities

There are specific steps that should be followed once a notification is received that an SSO may be occurring. The following table outlines actions that will be taken when Nibley City receives notice that a possible SSO has or is occurring.

Basement Backup	<ul style="list-style-type: none"> ● Notify responsible position ● Make determination of whether the problem is in the main or the lateral ● Remove blockage if in main ● Provide residence with policy
SSO to Environment	<ul style="list-style-type: none"> ● Notify responsible position ● Remove blockage ● Notify appropriate regulatory authorities based on class of overflow ● Initiate cleanup ● Determine long term corrective action if need

B. General Notification

When a Class 1 SSO occurs specific notification requirements are needed. In such cases the following Notification procedure should be followed and documented. Failure to comply with notification requirements is a violation of R317-.

C. Agency Notification and Reporting Requirements

Both the State of Utah Division of Water Quality and the local health department should be immediately notified when an overflow is occurring. Others that should be notified are affected property owners and the Utah Division of Emergency Response and Remediation (if hazardous materials are involved). The initial notification must be given within 24 hours. However, attempts should be made to notify the agencies as soon as possible so they can observe the

extent of the issue while the problem is happening. A notification form is provided in Appendix A.

Whenever sanitary sewage leaves the confines of the piping system, immediate action is necessary to prevent environmental, public health or financial damage from occurring. In addition, quick action is normally needed to mitigate damage which may have already occurred. For the purpose of this section, the following are part of the emergency action plan.

1. Basement backups
2. Sanitary sewer overflows
3. Sanitary sewer breaks which remain in the trench
4. Sewer lateral backups

Class 1 SSOs, caused by Items 1 & 2 (Basement backups and SSOs) above should be reported. Class 2 SSOs caused by items 1 & 2 above should be documented and reported in the annual SSMP report and included in the Municipal Wastewater Planning Program submitted to the State.

Item 3 (breaks in trench) may be reported if, in the opinion of the responsible staff member, there is potential for a public health issue. An example of where a public health issue may be present is when an excavator breaks both a sewer and a water line in the same trench. In such cases, the local health department representatives should be contacted, and the situation explained. If the health representative requests further action on the part of Nibley City, staff should try and comply. If, in the opinion of the responsible staff member, the health department request is unreasonable, the Public Works Director should be immediately notified. Care should always be taken to err on the side of protecting public health over financial considerations.

Staff member responding to an SSO caused by item 4 (lateral backup) above, should follow the Basement Backup Program procedures, established by Nibley City. Lateral backups, while the responsibility of the property owner, should also be treated as serious problems.

After an SSO has taken place and the cleanup has been completed, a written report of the event should be submitted to the State DEQ within five days, unless waived. This report should be specific and should be inclusive of all

work completed. If possible the report should also include a description of follow up actions such as modeling or problem corrections that have or will take place.

D. Public Notification

When an SSO occurs and the extent of the overflow is significant and the damage cannot be contained, the public shall be notified through proper communication channels. Normally the local health department will coordinate such notification. Should Nibley City need to provide notification it could include utilizing the Cloud Speaker system, press releases to local news agencies, publication in an area paper, and leaflets delivered to homeowners or citizens in the area of the SSO. Notification should be sufficient to ensure that the public health is protected. When and if Federal laws are passed concerning notification requirements, these legal requirements are incorporated by reference in this document. In general, notification requirements should increase as the extent of the overflow increases.

E. Overflow Cleanup

When an overflow happens, care should be taken to clean up the environment to the extent feasible based on technology, good science and financial capabilities. The responsible staff member, in conjunction with the State DEQ, the local health department and the owner of real property, should direct activities in such a manner that they are all satisfied with the overall outcomes. If, during the cleaning process, the responsible staff member believes the State or the County is requesting excessive actions, the Public Works Director should be contacted.

F. Corrective Action

All SSOs should be followed up with an analysis as to cause and possible corrective actions. An SSO which is the result of grease or root plug may be placed on the preventative maintenance list for more frequent cleaning. Serious or repetitive plugging problems may require reconstruction of the sewer lines. An overflow resulting from inadequate capacity should be followed by additional system modeling and either flow reduction or capacity increase. If a significant or unusual weather condition caused flooding which was incorrectly introduced to the sanitary sewer system, the corrective action may include working with other agencies to try and rectify the cross connection from the storm sewer to the sanitary sewer or from home drainage systems and sump

pumps to the sanitary sewer. Finally, should a problem be such that it is not anticipated to reoccur, no further action may be needed.

9. Sewer Design Standards

Incorporated by reference in this section are the sanitary sewer design standards for Nibley City. These design standards are intended to be used in conjunction with Utah Administrative Code R317-. Where a conflict exists between these two standards, the Administrative Code shall prevail.

10. Grease, Oil and Sand Management Program

Nibley City waste water is treated by Logan City. Per the current treatment agreement with Logan City, industrial and commercial users are required to allow random, unannounced on-site inspections of pre-treatment facilities, conducted by Logan City staff. Nibley informs Logan City once every month of any new industries, businesses and other commercial entities that could discharge materials subject to pre-treatment standards. All commercial and industrial entities that could discharge materials subject to pre-treatment permits from Logan City, shall obtain such permit from the Logan City Environmental Division before Nibley will issue building permits and licenses to do business in Nibley. The Pre-Treatment program is not administered by the Wastewater Division, but is administered by the Logan City Environmental Department. More information concerning the program can be found by clicking on the following link(Pre-Treatment) or on their website at:

<http://www.loganutah.org/Environmental/Waste%20Waste%20Treatment/>

11. System Evaluation and Capacity Assurance Plan (SECAP)

Nibley City believes that one of the keys to preventing sanitary sewer overflows is to evaluate system capacity and to monitor flows throughout the system in order to ensure that capacities are not exceeded. Should a collection sub-system exceed the capacity of the pipes, the system will be immediately re-evaluated and corrective action taken. The following elements are all part of Nibley City SECAP program.

- A. Initial Capacity Modeling and Master Planning
- B. Flow Monitoring
- C. Surcharge Flow Analysis
- D. Re-evaluation Modeling and Analysis
- E. Capacity Increase Evaluation and Implementation

- F. System Improvement Prioritization
- G. Capital Improvement Plan

A. Initial Capacity Evaluation

Nibley City performed an analysis and modeling of each critical subsystem contained within its collection system in 2015. Subsystems are segregated based on the branching of the collection system. Trunk lines and collector lines are evaluated until the system reaches a point where less than 400 residential dwelling unit equivalents (RE) are upstream of that point in the system. The 400 RE point was chosen based on the minimum slope requirements of the State of Utah. An 8-inch pipe constructed on minimum slope will carry the flow from 400 RE based on 3.2 persons per dwelling unit, 75 gpcd and a peaking factor of 4. The RE equivalent is based typical Utah information and assumes the peaking factor will account for a reasonable amount of inflow and infiltration. If an area is known to have, or flow metering identifies, a significant amount of inflow and infiltration, additional evaluation will be needed. In these areas the capacity of an 8-inch pipe system may be significantly reduced below 400 RE.

B. Flow Monitoring

Flows are continuously monitored at the Hansen Lift Station, which is the end of the Nibley City Collection System. Flow monitoring at this location will play a key role in identifying the scale of I&I issue. This can be accomplished by observing and periodically comparing the current nighttime flows to historical nighttime flows. An increase in the night time flow from the historical flows indicates that more I&I is occurring. Through inspection and maintenance of the system, Nibley City will work to maintain and reduce if possible the current levels of nighttime flow, limiting, to the extent possible, I&I, maximizing the capacity of existing system pipes, and minimizing the power costs to pump waste water.

Monitoring system locations other than the Hansen Lift Station, will require Nibley City to rent the equipment and/or contract with an outside entity to conduct the flow monitoring.

C. Surcharge or SSO Condition

Evaluation of a surcharge or SSO may result in multiple conclusions, some of which may require further action. Possible conclusions and their further action are listed below. This list is not inclusive nor does it require the specific action detailed. These are given as possible examples and will be used by the Public Works

Director to determine correct future action.

i. Flow Reduction Evaluation

Should excessive flows be identified during the surcharge analysis, the solution may be to proceed with an inflow and infiltration study with the ultimate goal of reducing flows. These flow reductions may be achieved by reconstruction of specific areas, internal spot repairs, removing illegal storm water or sump pump connections from homes or storm water systems, and system grouting. Tools used in flow reduction may include extensive in line camera inspection, dye testing, and increased inspection or flow monitoring.

ii. Foreign Objects or Obstructions

There are multiple foreign objects which may be found in sewers. These may include objects knocked into sewers during construction, objects illegally placed in sewer manholes, roots, grease and soaps, bellies in piping systems, etc. Each of these problems should be found during the investigation of a surcharge condition or SSO and a plan developed to ensure the problem does not reoccur. Types of action may include increased cleaning frequency, spot repairs, greater pretreatment activity, lining of pipes, and other corrective actions which resolve the problem.

iii. Allowable Surcharging

Some piping systems may be able to accept surcharges without creating problems. Such systems may be deep and surcharging occurs below the level of basements or manhole rims, or they may be in areas where there are no connections. In such cases the resolution of the observed surcharge may just be additional monitoring.

D. Revised System Modeling

Where piping system problems cannot be resolved in a less expensive way, the system may be further modeled to determine upgrade needs. Modeling should include known flow information and future projections. Since the system has been shown to have problems, further modeling should be more conservative in flow projections. Revised modeling should follow the guides given next.

E. Re-evaluation Modeling and Analysis

Nibley City sewer system modeling will be conducted by the City Engineer.

Modeling will be comprehensive and include all potential flow sources. While the current area zoning and land use planning should be used in the model development, care should be taken to discuss possible changes with appropriate officials. Where possible zoning changes appear likely, the model should be re-run with the revised zoning alternatives. Once a resolution has been selected, the resulting project should be placed on the capital improvement plan (CIP).

F. Capacity Increase Evaluation and Implementation

When the system requires additional capacity, the project will be engineered for expansion by qualified staff or engineering consultants. Project design should be based on acceptable engineering standards and should comply with State of Utah regulations found in R317-. Easements should be obtained, where needed and the design should include an analysis of other utilities in the vicinity. Design review should be done by the applicable regulatory agency, as appropriate. A design report should be prepared for each project. Where appropriate, the subsystem modeling may be substituted for the design report.

Finalized projects should be placed on the CIP.

G. System Improvement Prioritization

The priority for improvement should follow the following general guidelines:

i. High Priority Projects

When there is significant potential for sanitary sewer overflows, or frequent basement backups, the improvement should be considered a high priority and any available budget should be allocated to the project.

ii. Medium Priority Projects

Where the problem is infrequent and the possibility exists that it may not repeat in the near future, the priority for correction is medium. Medium priority projects may be delayed until appropriate budget is available or the priority is adjusted to high priority. Should an SSO or basement backup repeat in the same area, the priority should be immediately revised.

iii. Low Priority Projects

If the observed problem is infrequent, there is possibility that it may not repeat in the near future and the possibility that increased flow in the subsystem is

low, the correct priority is low. Low priority projects will be placed in the budget process and evaluated against other needs. These projects will eventually be completed, but the work is not prioritized above plant and equipment needs.

H. Capital Improvement Plan

The CIP is part of Nibley City's budgeting process to ensure sufficient revenue to address identified weaknesses in the sanitary sewer system. Items which have been identified as needing a structural fix are placed on the CIP list and the cost for each estimated. Sources of funding should be identified for all high priority projects so that SSOs or other failures do not re-occur. Forecasts of available funding for medium and low priority projects should be made to facilitate future revenue needs.

12. SSMP Monitoring and Measurement Plan

The purpose of a SSMP Monitoring and Measurement Plan is to provide appropriate monitoring and measurement of the effectiveness of the SSMP in its entirety.

Nibley City intends to maintain appropriate records of operations and maintenance of the sanitary sewer system to validate compliance with this SSMP. However, failure to meet standards set by State DWQ or other regulatory agencies during an inspection does not constitute a violation of the SSMP. Rather, deficiencies identified during inspections should be viewed as an opportunity for improvement.

Operations records that should be maintained include the following:

1. Cleaning
2. CCTV inspection
3. Manhole inspection
4. "Hot spot" maintenance
5. Spot repairs
6. Major repairs
7. System capacity information
8. SSO or basement backup records
9. Notification of agencies
10. Capital Improvement Plan

Records will be maintained by the Sewer Division Manager in a central location. Records may be maintained either on an electronic record or as a paper record. The extent of the record should be sufficient to demonstrate the activity recorded was completed appropriately.

Periodically, but not less than annually, Nibley City should assess and audit the effectiveness of the elements of this SSMP. All elements should be reviewed for effectiveness as well as all records should be reviewed for completeness. An internal audit report should be prepared preferably annually but no less than once every five years which comments on the following:

1. Success of the operations and maintenance program
2. Success of other SSMP elements
3. Adequacy of the SECAP evaluations
4. Discussion of SSOs and the effectiveness of the response to the event including corrective action
5. Review of Defect reports and adequacy of response to eliminate such defects
6. Opportunities for improvement in the SSMP or in SSO response and remediation

The annual audit report need not be extensive or long. It should, however be sufficient to document compliance with the standards set in the SSMP. The audit reports should be maintained in accordance with the Nibley City's records retention schedule.

When a plan deficiency is identified through an audit, inspection or plan review, and the deficiency requires an SSMP update, the plan may be updated at the discretion of the Sewer Division Manager. SSMP updates should be recorded in a revision index maintained by the Sewer Division Manager.

At least annually in the internal audit and more frequently as needed, Nibley City will evaluate SSO trends based on frequency, location and volume. Trend evaluation will be empirical unless a large number occur sufficient to make a statistical analysis viable. If a trend is identified, a corrective action may be appropriate.

Nibley City will reach out to the public about the development, implementation and performance of the SSMP. This communication may be accomplished by any of the following methods:

1. Public hearings
2. Public meetings
3. Newsletters
4. Direct mailing
5. Leaflets
6. Other effective methods

Nibley City will accept comments, either written or verbal and will review such comments for applicability. Public interest may be difficult to generate, but should be sought, nonetheless.

13. Sanitary Sewer System Mapping

Mapping is done in a Geographical Information System (GIS) and is maintained by Nibley City. Upon completion of a subdivision by a developer, or a project by the City, the Public Works Director will incorporate the infrastructure constructed into the GIS.

14. Basement Backup Program

Basement backups are a serious impact on a home or business owner. As such, all reasonable efforts should be taken to prevent such backups from occurring. Sewer system backups are the result of several system problems. Such problems include any one or a combination of the following:

1. Laterals serving real properties are owned by the property owner and lateral maintenance is their responsibility. Roots, low points, structural failure, and grease are primary problems lateral owners face.
2. Backups caused by main line plugs are usually caused by roots, grease, low points, foreign objects and contractor negligence.
3. Piping system structural damage may cause basement backups. Such structural problems include age or deterioration damage, installation damage, excavation damage and trench-less technology damage.
4. Excess flow problems may surcharge a piping system and cause backups into homes. Excess flows usually occur when major storm waters inflow into sanitary sewers. Sanitary sewers are not designed for such flow. In addition, some homeowners may illegally connect foundation drains and

sump pumps to the sanitary sewer system.

Basement Backup Response

When Nibley City is notified about a basement backup, staff will log the complaint in the City work order system, and dispatch a crew to investigate immediately. All backup complaints shall be investigated by staff. Upstream and downstream manholes will be inspected to determine if the backup is occurring in the mainline. Then, if possible, the City inspect the mainline via CCTV. If the investigation determines that the case of the backup is only in the lateral, staff will inform the property owner of their findings. However, per City policy, personnel are not allowed to advise individuals or entities on cleanup or repair of their facilities. The individual should seek out restoration service companies on their own.

When it is determined that the basement backup is the result of a mainline problem, Nibley City will follow the policy approved by its governing authority, which is that personnel are prohibited from giving advice concerning the problem. Personnel can give a copy of Nibley's document entitled "Sewer backed Up? Here's What to Do" included in Appendix A. Nibley City does not accept liability nor does it waive its governmental immunity. If the owner feels that they need to make a claim against the City, they may file their claim at City Hall.

Backup Prevention Design Standard

Nibley City promotes system designs which minimize backups and ensure proper operations. To this end Nibley City has a design standard for all system construction. In addition, Nibley City complies with state design standards contained in R317-.

16. Policy on the Installation of Back Flow Valves

Reference Regulatory Documents:

The following regulations are referenced in the establishment of this policy:

- Utah Code Title 15A-2-103(c). This code section adopts the International Plumbing Code.
- The International Plumbing Code, section 715 Sewage Backflow.

Nibley City Policy:

- The State of Utah has adopted the International Plumbing Code(IPC) as its plumbing building standard;
- Nibley City use the IPC as their statute for plumbing construction and installation;
- And the IPC requires the installation of a sewage backwater valve “where the overflow rim of the lowest plumbing fixtures are below the next upstream manhole in the public sewer.”

Therefore, for new construction, Nibley City requires the installation of backwater valves as stipulated by the IPC already propagated for all new construction.

Appendix A

1. SSO Notification Form
2. Sewer Defect Report Form
3. Lift Station Inspection Form
4. Sewer Backed Up? Here's what to do



Sewer Backed Up? Here's what to do:

If a Backup Occurs:

First take action to protect people and valuable property. Call Nibley City at 752-0431 and as a service we will check the main sewer line. Any blockages found in the main lines will be promptly cleared. If the main line is not blocked, we recommend that you call a plumbing or sewer contractor to check your lateral line. Maintenance and repair of the lateral serving the home is the owners responsibility. Regardless of the location of the blockage, clean up of the home should be done as soon as possible to minimize damage and possible negative health effects. There are qualified local businesses that specialize in this type of clean up.

Backup Prevention:

Taking notice of what is flushed down toilets and sinks can prevent most backups. **DO NOT** flush the following materials (or similar items) down toilets/drains. These items can plug the main and cause damage to you and other property owners connected to the sewer.

- Large quantities of toilet paper
- Paper towels
- Feminine napkins (plastic applicators)
- Disposable diapers
- Clothing - socks, underwear, etc....
- Plastic, metal, wood etc....
- Large quantities of cereals or grains (they can swell with water)
- Live seeds, beans and peas (they may sprout)
- Grease, fats or oils
- Sand
- Fibrous materials (cotton balls, q-tips, baby wipes, hair rags, cigarette butts, etc....)
- Sponges, scouring pads or shop rags.

Insurance:

Many homeowners' policies exclude sewer backups but, this coverage often can be added. You should contact your insurance agent for details.

Agenda Item #9

Description	Discussion & Consideration: Ordinance 24-05: Amending 11.02.040 Parking Regulations—Including Adjustments to Limited Winter Parking and Parking-At-Curb Regulations (First Reading)
Presenter	Levi Roberts, City Planner
Staff Recommendation	Move to Approve Ordinance 24-05: Amending 11.02.040 Parking Regulations--Including Adjustments to Limited Winter Parking and Parking-At-Curb Regulations
Reviewed By	Mayor, City Manager, City Planner, Public Works

Background

Based upon feedback from the 1st reading, Staff has drafted the following changes:

1. Winter restriction changed to 1 hour later between 1:00 AM – 8:00 AM.
2. Added section indemnifies city from liability for damage to vehicles in violation of this section.
3. Added trailers (in addition to vehicles) for restriction on 48 hour time restriction.

These draft changes are subject to legal review by the City Attorney. Included in the packet are both the original draft changes and those noted above.

Background from 4-11-24

NCC 11.02.040 includes parking regulations, including limiting winter parking, primarily to facilitate safe and effective snow plowing during winter storm events. This past winter, City Staff enforced this parking ordinance, in coordination with Cache County Sheriff Department. This Staff level enforcement was possible due to recent changes in State and City Code, which allow administrative enforcement of the City's Codes. In the process of enforcement and in speaking with snow plow drivers, Staff identified the following issues with the existing ordinance:

1. The 12:00 AM – 6:00 AM restriction leaves out some of the heaviest time for snow plowing. Extending this time by 2 hours until 8:00 AM would ensure that roads are clear when snow plowing is needed most.
2. The exceptions for 30 minutes for deliveries, doctors on house calls and vehicles used in the repair of utilities make the ordinance more difficult to enforce and introduce potential loopholes.

Staff recommends extending the existing time restriction of 12:00 AM – 6:00 AM to 8:00 AM and removing the exceptions noted above. Both changes will make the ordinance more enforceable, while helping ensure roads are prepared for snow plowing during winter storms.

In addition to these changes, Staff recommends adding a phrase to the parking-at-curb section, clarifying that parking is not allowed in park strips or on sidewalks.

ORDINANCE 24-05

AMENDING 11.02.040 PARKING REGULATIONS--INCLUDING ADJUSTMENTS TO LIMITED WINTER PARKING AND PARKING-AT-CURB REGULATIONS

WHEREAS, Nibley City regulates on-street parking within Nibley City boundaries; and

WHEREAS, limited hours on parking during winter months enable safe and efficient snow plowing of Nibley City streets; and

WHEREAS, parking regulations, including restricting parking on sidewalks and park strips are effective at increasing safety of pedestrians and other road users;

NOW, THEREFORE, BE IT ORDAINED BY THE NIBLEY CITY COUNCIL OF NIBLEY, UTAH THAT:

1. The proposed amendments to NCC 11.02.040 be adopted.
2. All ordinances, resolutions, and policies of the City, or parts thereof, inconsistent herewith, are hereby repealed, but only to the extent of such inconsistency. This repealer shall not be construed as reviving any law, order, resolution, or ordinance, or part thereof.
3. Should any provision, clause, or paragraph of this ordinance or the application thereof to any person or circumstance be declared by a court of competent jurisdiction to be invalid, in whole or in part, such invalidity shall not affect the other provisions or applications of this ordinance or the Nibley City Municipal Code to which these amendments apply. The valid part of any provision, clause, or paragraph of this ordinance shall be given independence from the invalid provisions or applications, and to this end the parts, sections, and subsections of this ordinance, together with the regulations contained therein, are hereby declared to be severable.
4. This ordinance shall become effective upon posting as required by law.

PASSED BY THE NIBLEY CITY COUNCIL THIS _____ DAY OF _____, 2024.

Larry Jacobsen, Mayor

ATTEST: _____
Cheryl Bodily, City Recorder

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11.02.040 Parking Regulations

- A. Signs; Erection: The city council may authorize or direct any person employed by the city to erect or install any sign or traffic control device required to enforce the provisions of this chapter.
 - 1. The City Council may, by resolution designate placement of traffic control devices or signs referenced herein to the Public Works Director.
 - 2. It shall be unlawful for any person to park or leave standing on any public road, street, alley, or city property any vehicle, trailer, or other obstruction in violation of a duly installed sign or traffic control device.
- B. Blocking Streets Or Highways: In addition to the parking provisions contained in the Utah traffic code, as adopted by the city, it shall be unlawful for any person to:
 - 1. Remain standing, laying or sitting on any street or highway in such a manner as to obstruct the free passage of vehicular or pedestrian traffic thereon.
 - 2. Willfully remain standing, laying or sitting on any street or highway in such manner for more than one minute after being requested to move by any police officer.
 - 3. Willfully remain on such street or highway in such manner as to obstruct the free passage of any person or vehicle into or out of any property abutting upon the street or highway or any property having access to such street or highway.
- C. Limited Parking:
 - 1. Parking At Curb: No motor vehicle shall be parked with the left side of the vehicle next to the curb, except on one-way streets. It shall be unlawful to stand or park any motor vehicle in a street other than parallel with the curb and with the two (2) right wheels of the vehicle within twelve inches (12") of the regularly established curb line, except on those streets which have been marked for angle parking; then vehicles shall be parked at the angle to the curb indicated by such marks. Parking on a sidewalk or within a park strip area, between the curb and sidewalk, is prohibited.
 - 2. Vehicles For Sale: It shall be unlawful to park any vehicle on any street for the purpose of displaying it for sale, or to park any vehicle from which merchandise is peddled on any business street.
 - 3. Time Limit: Impoundment: It shall be unlawful for any person to park or leave standing on any public road, street, alley or city property any motor vehicle for forty eight (48) or more consecutive hours, and any vehicle so parked or left standing may be impounded or removed by the city's law enforcement agency. For purposes of impoundment and removal, the city's law enforcement agency may impound and remove any motor vehicle which reasonably appears to have remained unmoved for forty eight (48) consecutive hours. The cost of impoundment and removal shall be charged to the owner or any person who claims the impounded motor vehicle.
- D. Limited Winter Parking: It shall be unlawful to park any vehicle, trailer or other obstruction on any street in the city between November 1 of each year and April 1 of

the following year between the hours of twelve o'clock (12:00) midnight and eight o'clock (8:00) A.M. For purposes of this subsection, a street shall be within the confines of the curb and gutter, except in those cases where no curb and gutter exists, a street shall be that area bounded by a line twenty feet (20') from the edge of the pavement or within the right of way lines, whichever is less.

E. School Drop Off or Pick Up Prohibited:

1. It shall be unlawful for any person to park any vehicle or to drop off or pick up children of any age for the purpose of accessing school or educational facilities or property for any reason, in any area designated by signs or other traffic control device as prohibited areas.

F. Penalty: Any person who violates this section shall be guilty of an infraction; and upon conviction, such person shall be subject to a civil penalty as listed on the current approved Consolidated Fee Schedule for each offense.

11.02.040 Parking Regulations

- A. Signs; Erection: The city council may authorize or direct any person employed by the city to erect or install any sign or traffic control device required to enforce the provisions of this chapter.
 - 1. The City Council may, by resolution designate placement of traffic control devices or signs referenced herein to the Public Works Director.
 - 2. It shall be unlawful for any person to park or leave standing on any public road, street, alley, or city property any vehicle, trailer, or other obstruction in violation of a duly installed sign or traffic control device.
- B. Blocking Streets Or Highways: In addition to the parking provisions contained in the Utah traffic code, as adopted by the city, it shall be unlawful for any person to:
 - 1. Remain standing, laying or sitting on any street or highway in such a manner as to obstruct the free passage of vehicular or pedestrian traffic thereon.
 - 2. Willfully remain standing, laying or sitting on any street or highway in such manner for more than one minute after being requested to move by any police officer.
 - 3. Willfully remain on such street or highway in such manner as to obstruct the free passage of any person or vehicle into or out of any property abutting upon the street or highway or any property having access to such street or highway.
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 - 1. Parking At Curb: No motor vehicle shall be parked with the left side of the vehicle next to the curb, except on one-way streets. It shall be unlawful to stand or park any motor vehicle in a street other than parallel with the curb and with the two (2) right wheels of the vehicle within twelve inches (12") of the regularly established curb line, except on those streets which have been marked for angle parking; then vehicles shall be parked at the angle to the curb indicated by such marks. Parking on a sidewalk or within a park strip area, between the curb and sidewalk, is prohibited.
 - 2. Vehicles For Sale: It shall be unlawful to park any vehicle on any street for the purpose of displaying it for sale, or to park any vehicle from which merchandise is peddled on any business street.
 - 3. Time Limit: Impoundment: It shall be unlawful for any person to park or leave standing on any public road, street, alley or city property any trailer or vehicle for forty eight (48) or more consecutive hours, and any trailer or vehicle so parked or left standing may be impounded or removed by the city's law enforcement agency. For purposes of impoundment and removal, the city's law enforcement agency may impound and remove any trailer or vehicle which reasonably appears to have remained unmoved for forty eight (48) consecutive hours. The cost of impoundment and removal shall be charged to the owner or any person who claims the impounded motor vehicle.
- D. Limited Winter Parking: It shall be unlawful to park any vehicle, trailer or other obstruction on any street in the city between November 1 of each year and April 1 of

the following year between the hours of one o'clock (1:00) A.M. and eight o'clock (8:00) A.M. For purposes of this subsection, a street shall be within the confines of the curb and gutter, except in those cases where no curb and gutter exists, a street shall be that area bounded by a line twenty feet (20') from the edge of the pavement or within the right of way lines, whichever is less.

1. The city will not be liable for any damage occurring to any vehicle or equipment parked on any street or right-of-way, during street and right-of-way maintenance. Therefore, the owner of any vehicle parked in violation of this Section shall be liable for any and all loss, damage, or injury of any kind sustained by the owner, the City or any other person as a result of the vehicle being parked in violation of this Section, including without limitation as a result of any plowing or snow cleaning efforts of the City or others, and the owner shall fully indemnify the City against and hold the City harmless from any such loss, damage, or injury.
- E. School Drop Off or Pick Up Prohibited:
1. It shall be unlawful for any person to park any vehicle or to drop off or pick up children of any age for the purpose of accessing school or educational facilities or property for any reason, in any area designated by signs or other traffic control device as prohibited areas.
- F. Penalty: Any person who violates this section shall be guilty of an infraction; and upon conviction, such person shall be subject to a civil penalty as listed on the current approved Consolidated Fee Schedule for each offense.

Agenda Item #10

Description	Workshop: Resolution 24-10--Amending the Budget for the Various Funds of Nibley City for the Fiscal Year 2023-24, and Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal year 2024-25 and Adjusting Certain Fees and Payments for Services
Presenter	Justin Maughan, City Manager
Recommendation	
Reviewed By	Mayor, City Manager, City Treasurer

Background:

Staff have put considerable time and effort into the budget over the past month and a half. This will be a workshop to formally kick off the budgeting process with the Council and introduce some of the changes that are being proposed by staff. Staff would like to present a behind the scenes look into how the numbers that are being proposed have been generated and discuss other key points.

The key points to discuss will be:

- Quick review of current year budget
- Sewer Treatment Expense Increase
- Proposed tax revenue projections, with and without raising taxes
- Sales tax projections
- Proposed growth projections of new homes and townhomes
- Closer look at budgeting for employee benefits
- Cost of Living Adjustments for employees
- Tier Two Retirement Contributions
- Water Department and water rates
- Vehicle and fleet management
- Interest earnings continue to be high; we expect a small reduction this coming fiscal year when interest rates are reduced.
- Regular inflation expected for utilities, vehicle fuel, memberships and dues, education, travel, and training, facilities and maintenance accounts, postage, IT expenses, road salt, as well as credit card processing fees
- Fire protection costs will increase \$.50 per year per citizen, library costs will increase \$1 per year per family membership, Cache County Ambulance Service will increase by 3%, and Communication 911 fees to Logan City have increased.
- Increased funds for house maintenance on rentals, as we expect roof repairs.
- We may install new streetlights in some underserved areas.

- Professional services budget has increased to hire a consultant to assist with grants and Plan updates.

- Possible Grants

CCOG – 1200 West Phase 3,4 and 5-we were awarded \$3.4 M for Phases 3 and 4 and \$1.9M for Phase 5, some of which we have already received.

UORG – Ridgeline Park Bike skills course \$750,000

UORG - Firefly Classroom- \$10,000

LWCF – Ridgeline Park \$1,265,000

Morgan Farm - \$40,000

RAPZ Feasibility Study for Indoor Recreation Space—Nibley City may participate on some level in a countywide feasibility study and these funds would not be included in our finances.

Population RAPZ \$23,000

No Firefly RAPZ this year

UDOT Tech Planning – General Plan \$40,000

Historical Preservation Grant for City documents \$7500

RMP for Childrens Theater \$2500

RAPZ for Childrens Theater \$1500

Utah Arts and Museums \$1250

Safe Routes to School – 3200 South Sidewalk \$110,000

Possible water project funding

- Proposed capital projects-including Ridgeline Park, 1200 West, etc.
- Capital Outlay Equipment and Improvements
- Future Schedule for budget process
- New Mission Statements and Performance Measures have been added to the document to adhere more closely to GFOA standards.

Draft 2024 Budget Message. 26 April 2024.

Dear Nibley Citizens,

Becky and our kids know how much I dislike spending money. They know the agony that I put myself through before we commit family resources to an expense, especially the big ones. While it's always hard for me to spend money, some spending decisions are easier than others. The easier decisions are the things that our family just "has to do", and the harder decisions fall into the "might do" category. Here are some examples of things we simply must do: provide a place to live and food to eat, pay for utilities, maintain and repair vehicles, pay for education, and cover medical expenses. Certainly, the reality of how to pay these bills is often not easy, but the decision of if we should pay them isn't up to debate. On the other hand, the decisions related to the things that we don't absolutely need are harder for me to make. Should we spend money on a vacation? Should we upgrade to a newer vehicle? How often do we treat ourselves by going out to eat? How do we prioritize our discretionary expenses? Better yet, maybe we should just save the money and not spend it at all.

I think it's the same for Nibley City. This balanced budget shows the financial stability of Nibley City and the details of the things that we simply must do. We must provide services that our citizens cannot easily provide for themselves. Those services include safe roads, clean drinking water, treatment of wastewater, trash collection, emergency medical services, fire protection, and law enforcement. We simply must do these things. Thanks to a history of good planning, along with active management and maintenance, we haven't found ourselves in a panic about how to pay for these must-have services. That doesn't mean that it's easy to cover the costs of these services, but we know we simply must do it, and this budget shows how we are prepared to cover these expenses.

What about discretionary items? Does Nibley City have discretionary expenses? I say yes. Parks, open space, trails, and recreational facilities all have a major impact on our community's wellbeing. However, there is no mandate that Nibley City provide these amenities to its citizens. Like a family budget, optionally deciding to take on discretionary expenses can be more difficult than accepting the inevitability of non-discretionary expenses.

One of the most pressing decisions regarding discretionary spending that Nibley City is working on is indoor recreation space. Many citizens have expressed the desire and need for this facility. Winters in Cache Valley can be long and difficult, making such an asset even more important. To better understand the details of building indoor recreation space, Nibley City has hired an expert to perform a feasibility study to determine the demand, costs, and citizens' willingness to pay for such a project. It turns out that it's not only Nibley Citizens who want indoor recreation facilities. For that reason, we have asked other municipalities on the south end of Cache Valley to help us figure this out, and we are participating in another county-wide attempt to answer the indoor recreation question. To some citizens, it might seem that it takes too long to commit to such a project. Like the family budget, we must give this decision the right amount of agony. Because we are making a collective decision to spend taxpayers' money, I believe it takes even more careful consideration than does spending money from the family budget.

The increasing costs of constructing community assets can make the commitment to build them even more difficult. We recently asked for bids to construct the first phase of the 17-acre city park in the Ridgeline Park residential development. The costs of that project are covered by land dedicated by the developer, a grant from the Land and Water Conservation Fund, dedicated impact fees from the development, and money from Nibley's General Fund. We went to bid with a detailed engineering design that predicted Phase 1 expenses at about \$2M. The most competitive bid that came back was for around \$3M. We are working to scale back the construction of Phase 1 of this project to what our budget can afford.

Despite the increased difficulty of deciding whether to commit to discretionary expenses, those decisions are some of the most important to our community. Those decisions define who we are. Parks, trails, recreation facilities, and open space are the things that make us proud to live in Nibley. Survey after survey of Nibley citizens show how important these assets are to our community's sense of wellbeing. Important decisions are worth the extra effort. Because committing to big projects like indoor recreation facilities will likely require a bond and commit future tax dollars, the decision to make this extra commitment requires extra process, including the possibility of a ballot referendum. I am glad that such a decision will be made by a collective of our citizens and only after we have sufficiently agonized over it. Please stay tuned, please be part of the decision-making process, and please let me know what you think.

Thank you,

Larry Jacobsen
435-512-7495
larry@nibleycity.com

NIBLEY CITY CORPORATION
 COMBINED CASH INVESTMENT
 MARCH 31, 2024

COMBINED CASH ACCOUNTS

01-11610	CASH - ST TREASURER- #346	2,010,796.61
01-11630	CASH-BANK OF UTAH	57,601.33
01-11640	XPRESS DEPOSIT ACCOUNT	72,237.32
01-11660	CASH-CACHE VALLEY BANK	15,545,825.46
		17,686,460.72
	TOTAL COMBINED CASH	17,686,460.72
01-11900	CASH ALLOCATED TO OTHER FUNDS	(17,054,509.72)
01-11905	SEWER REPAIR & REPLACE FUND	(631,951.00)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,137,711.64
11	ALLOCATION TO CLASS C ROADS	881,054.38
20	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	497,354.15
21	ALLOCATION TO CRA FUND	4,500.00
22	ALLOCATION TO SPECIAL REVENUE FUND	50.01
24	ALLOCATION TO FIRST RESPONDER FUND	98,629.11
45	ALLOCATION TO CAPITAL PROJECT FUND	4,042,079.84
51	ALLOCATION TO WATER DEPARTMENT	1,157,388.03
52	ALLOCATION TO SEWER DEPARTMENT	1,907,034.69
53	ALLOCATION TO STORMWATER DEPARTMENT	386,324.62
55	ALLOCATION TO WATER IMPACT FEE FUND	957,808.35
56	ALLOCATION TO PARK IMPACT FEE FUND	2,419,584.86
57	ALLOCATION TO SEWER IMPACT FEE FUND	968,257.60
58	ALLOCATION TO STORMWATER FUND	218,622.71
59	ALLOCATION TO STREET IMPACT FEE FUND	378,109.73
		17,054,509.72
	TOTAL ALLOCATIONS TO OTHER FUNDS	17,054,509.72
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(17,054,509.72)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

NIBLEY CITY CORPORATION

BALANCE SHEET

MARCH 31, 2024

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	3,137,711.64	
10-13110	AR GARBAGE CHARGES	65,176.19	
10-13120	AR 911 FEES	242.71	
10-13135	AR HOLDING	(271.50)	
10-13145	UNRECOGNIZED PROP TAX RECEIVE	1,007,039.00	
10-13150	CASH DRAWERS	200.00	
	TOTAL ASSETS		<u>4,210,098.04</u>

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	34,000.00	
10-21315	BUILDING DEPOSITS PAYABLE	197,263.55	
10-21316	ROAD DEPOSIT PAYABLE	13,537.27	
10-21320	IRS TAX CLEARING ACCOUNT	(1,166.55)	
10-22200	PAYROLL PAYABLE	4,377.25	
10-22210	FICA PAYABLE/SS PAYABLE	2,796.43	
10-22220	FEDERAL WITHHOLDING PAYABLE	(6,149.15)	
10-22230	STATE WITHHOLDING PAYABLE	(2,687.71)	
10-24000	DEFERRED PROP TAX RECEIVABLE	1,007,039.00	
10-25100	BENEFITS PAYABLE	(15,027.72)	
	TOTAL LIABILITIES		1,233,982.37

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29200	PRIOR PERIOD ADJUSTMENT	160,381.03	
10-29800	FUND BALANCE - BEGINN OF YEAR	1,399,223.38	
	REVENUE OVER EXPENDITURES - YTD	1,416,511.26	
	BALANCE - CURRENT DATE		<u>2,976,115.67</u>
	TOTAL FUND EQUITY		<u>2,976,115.67</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,210,098.04</u>

NIBLEY CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-110 REAL PROPERTY TAXES	.00	873,537.25	1,007,000.00	133,462.75	86.8
10-31-120 DELINQUENT PROPERTY TAXES	.00	7,925.05	5,000.00	(2,925.05)	158.5
10-31-130 SALES TAX	111,057.06	835,605.38	1,300,000.00	464,394.62	64.3
10-31-140 ELECTRICITY FRANCHISE TAXES	12,993.45	113,209.16	140,000.00	26,790.84	80.9
10-31-141 TELECOM FRANCHISE TAXES	1,442.18	9,961.03	14,000.00	4,038.97	71.2
10-31-142 NATURAL GAS FRANCHISE TAXES	27,361.23	107,253.99	90,000.00	(17,253.99)	119.2
10-31-143 CABLE FRANCHISE TAXES	.00	15,061.25	30,000.00	14,938.75	50.2
10-31-150 VEHICLE TAXES	10,760.39	53,725.91	45,000.00	(8,725.91)	119.4
10-31-160 MASS TRANSIT (PASS THROUGH)	.00	.00	90,000.00	90,000.00	.0
TOTAL TAXES	163,614.31	2,016,279.02	2,721,000.00	704,720.98	74.1
<u>LICENSES AND PERMITS</u>					
10-32-210 BUILDING PERMITS	42,369.00	190,451.24	233,000.00	42,548.76	81.7
10-32-220 BUSINESS LICENSES & FEES	938.50	9,887.00	7,000.00	(2,887.00)	141.2
10-32-225 FIRE INSPECTION FEE	135.00	1,485.00	1,000.00	(485.00)	148.5
10-32-250 DOG LICENSES	2,445.00	14,967.50	12,000.00	(2,967.50)	124.7
10-32-251 KENNEL LICENSES	.00	60.00	.00	(60.00)	.0
10-32-252 RIGHT-OF-WAY PERMITS	.00	.00	3,000.00	3,000.00	.0
TOTAL LICENSES AND PERMITS	45,887.50	216,850.74	256,000.00	39,149.26	84.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-322 GRANT- CHILDREN'S THEATRE	1,000.00	3,600.00	5,250.00	1,650.00	68.6
10-33-323 GRANT- MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
10-33-324 UDOT TECH PLANNING ASST	.00	35,000.00	35,000.00	.00	100.0
10-33-325 WALKABILITY VIRTUAL ACADEMY	.00	10,000.00	10,000.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	1,000.00	48,600.00	55,250.00	6,650.00	88.0
<u>CHARGES FOR SERVICES</u>					
10-34-410 COMM. CENTER DISPATCH	6,896.53	61,177.66	75,000.00	13,822.34	81.6
10-34-420 PLANNING REVIEW & INSPECTION	4,858.13	62,101.45	25,000.00	(37,101.45)	248.4
10-34-422 DEVELOPMENT FEES REIMBURSED	34,577.09	99,820.62	50,000.00	(49,820.62)	199.6
10-34-430 REFUSE COLLECTION CHARGES	53,127.42	477,961.14	700,000.00	222,038.86	68.3
10-34-431 COMMUNITY CENTER RENTAL	1,723.71	11,296.52	10,000.00	(1,296.52)	113.0
10-34-681 VARIANCE AND APPEALS	.00	.00	1,000.00	1,000.00	.0
TOTAL CHARGES FOR SERVICES	101,182.88	712,357.39	861,000.00	148,642.61	82.7

NIBLEY CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-510 COURT FINES	2,046.10	11,966.43	20,000.00	8,033.57	59.8
10-35-515 ADMINISTRATIVE FINES	200.00	900.00	1,000.00	100.00	90.0
TOTAL FINES AND FORFEITURES	2,246.10	12,866.43	21,000.00	8,133.57	61.3
<u>MISCELLANEOUS REVENUE</u>					
10-36-610 INTEREST EARNINGS	85,190.07	653,427.98	100,000.00	(553,427.98)	653.4
10-36-670 SALE OF SURPLUS EQUIPMENT	.00	2,399.10	.00	(2,399.10)	.0
10-36-683 HOUSE RENT	2,700.00	24,300.00	30,000.00	5,700.00	81.0
10-36-684 PENALTIES	973.07	4,010.14	2,000.00	(2,010.14)	200.5
10-36-686 DAMAGE TO CITY PROPERTY REIM.	.00	.00	1,000.00	1,000.00	.0
10-36-690 MISCELLANEOUS REVENUE	36.58	789.57	5,000.00	4,210.43	15.8
10-36-691 LAND LEASES	.00	3,445.00	4,000.00	555.00	86.1
TOTAL MISCELLANEOUS REVENUE	88,899.72	688,371.79	142,000.00	(546,371.79)	484.8
<u>RECREATION</u>					
10-37-440 FIELD RENTAL	50.00	1,150.00	2,000.00	850.00	57.5
10-37-442 YOUTH & ADULT PROGRAMS	14,094.04	76,005.54	72,000.00	(4,005.54)	105.6
10-37-444 NIBLEY FITNESS	187.99	4,161.65	6,000.00	1,838.35	69.4
10-37-445 FITNESS PROGRAMS	.00	2,134.76	3,000.00	865.24	71.2
10-37-446 SPECIAL EVENTS	.00	410.00	500.00	90.00	82.0
10-37-450 REC RENTAL EQUIPMENT	.00	25.00	.00	(25.00)	.0
10-37-460 PARK/PAVILION RENTAL FEES	530.62	3,166.56	4,000.00	833.44	79.2
10-37-660 HERITAGE DAYS	.00	.00	7,000.00	7,000.00	.0
10-37-661 YOUTH COUNCIL REVENUE	.00	(16.47)	1,000.00	1,016.47	(1.7)
10-37-662 NIBLEY ROYALTY	.00	.00	1,500.00	1,500.00	.0
10-37-665 SPONSORSHIPS	.00	8,600.00	3,000.00	(5,600.00)	286.7
TOTAL RECREATION	14,862.65	95,637.04	100,000.00	4,362.96	95.6
<u>ADMINISTRATIVE CHARGES</u>					
10-39-700 WATER	32,916.87	296,251.83	395,000.00	98,748.17	75.0
10-39-701 SEWER	32,916.87	296,251.83	395,000.00	98,748.17	75.0
10-39-702 STORMWATER	7,333.33	65,999.97	88,000.00	22,000.03	75.0
TOTAL ADMINISTRATIVE CHARGES	73,167.07	658,503.63	878,000.00	219,496.37	75.0
TOTAL FUND REVENUE	490,860.23	4,449,466.04	5,034,250.00	584,783.96	88.4

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY COUNCIL</u>					
10-41-110 SALARIES & WAGES	.00	22,592.00	36,000.00	13,408.00	62.8
10-41-130 EMPLOYEE BENEFITS	.00	4,763.81	8,000.00	3,236.19	59.6
10-41-230 EDUCATION, TRAVEL & TRAINING	(396.60)	3,327.28	12,000.00	8,672.72	27.7
10-41-620 MAYOR'S DISCRETIONARY	.00	194.42	2,000.00	1,805.58	9.7
TOTAL CITY COUNCIL	(396.60)	30,877.51	58,000.00	27,122.49	53.2
<u>COURT</u>					
10-42-130 EMPLOYEE BENEFITS	.00	13.71	.00	(13.71)	.0
TOTAL COURT	.00	13.71	.00	(13.71)	.0
<u>ADMINISTRATION</u>					
10-43-110 SALARIES & WAGES	27,887.99	257,938.14	399,000.00	141,061.86	64.7
10-43-130 EMPLOYEE BENEFITS	12,021.31	114,375.54	215,000.00	100,624.46	53.2
10-43-230 EDUCATION, TRAVEL & TRAINING	(181.49)	4,548.36	22,000.00	17,451.64	20.7
10-43-300 MEMBERSHIPS & DUES	4,517.35	7,272.20	4,000.00	(3,272.20)	181.8
10-43-310 PROFESSIONAL SERVICES	1,500.00	31,015.67	45,000.00	13,984.33	68.9
10-43-311 LEGAL EXPENSE	1,500.00	4,467.33	5,000.00	532.67	89.4
10-43-341 ECONOMIC DEVELOPMENT	.00	.00	4,000.00	4,000.00	.0
10-43-400 DEPARTMENT EXPENDITURES	22.60	16,242.03	30,000.00	13,757.97	54.1
TOTAL ADMINISTRATION	47,267.76	435,859.27	724,000.00	288,140.73	60.2
<u>ELECTIONS</u>					
10-47-400 DEPARTMENT EXPENDITURES	.00	124.86	2,000.00	1,875.14	6.2
10-47-450 CACHE COUNTY	.00	8,416.44	20,000.00	11,583.56	42.1
TOTAL ELECTIONS	.00	8,541.30	22,000.00	13,458.70	38.8

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS & SHOP</u>					
10-48-110 SALARIES & WAGES	18,840.00	181,286.01	248,000.00	66,713.99	73.1
10-48-130 EMPLOYEE BENEFITS	7,885.79	75,387.80	100,000.00	24,612.20	75.4
10-48-230 EDUCATION, TRAVEL & TRAINING	(51.32)	6,594.21	11,000.00	4,405.79	60.0
10-48-240 OFFICE SUPPLIES	.00	326.95	2,000.00	1,673.05	16.4
10-48-247 UNIFORMS AND PPE	.00	2,739.11	9,000.00	6,260.89	30.4
10-48-250 FACILITIES & MAINTENANCE	.00	12,096.73	16,000.00	3,903.27	75.6
10-48-251 VEHICLE FUEL	5,577.40	36,951.23	55,000.00	18,048.77	67.2
10-48-252 VEHICLE REPAIR AND MAINTENANCE	.00	23,396.93	32,000.00	8,603.07	73.1
10-48-270 UTILITIES	1,472.08	10,488.98	15,000.00	4,511.02	69.9
10-48-300 MEMBERSHIPS & DUES	.00	684.00	2,000.00	1,316.00	34.2
10-48-310 PROFESSIONAL SERVICES	.00	.00	500.00	500.00	.0
10-48-311 LEGAL EXPENSE	.00	.00	500.00	500.00	.0
10-48-400 DEPARTMENT EXPENDITURES	6.07	2,831.19	8,000.00	5,168.81	35.4
10-48-514 ENGINEERING EXPENSE	.00	2,500.00	8,500.00	6,000.00	29.4
10-48-515 EMERGENCY EXPENSES	.00	1,806.79	10,000.00	8,193.21	18.1
10-48-516 SAFETY	.00	879.60	4,000.00	3,120.40	22.0
TOTAL PUBLIC WORKS & SHOP	33,730.02	357,969.53	521,500.00	163,530.47	68.6
<u>NON-DEPARTMENTAL</u>					
10-50-240 OFFICE SUPPLIES	.00	2,699.18	6,500.00	3,800.82	41.5
10-50-243 POSTAGE/SHIPPING	.00	.00	1,500.00	1,500.00	.0
10-50-245 UTILITY BILLING POSTAGE	3,443.26	12,140.57	14,000.00	1,859.43	86.7
10-50-250 FACILITIES & MAINTENANCE	.00	2,366.16	3,000.00	633.84	78.9
10-50-270 UTILITIES	1,302.73	11,474.17	16,000.00	4,525.83	71.7
10-50-370 SOFTWARE	5,193.41	33,439.94	55,000.00	21,560.06	60.8
10-50-440 BANK CHARGES	1,132.39	23,455.25	21,000.00	(2,455.25)	111.7
10-50-510 INSURANCE EXPENSE	.00	62,875.73	75,000.00	12,124.27	83.8
10-50-511 BUILDING LEASE	4,166.66	37,499.94	50,000.00	12,500.06	75.0
10-50-515 EMERGENCY EXPENSE	.00	.00	10,000.00	10,000.00	.0
10-50-518 INFORMATION TECHNOLOGY	2,511.65	22,351.18	26,000.00	3,648.82	86.0
10-50-520 COMMUNITY CENTER	.00	310.00	2,000.00	1,690.00	15.5
10-50-530 NEWSLETTER	.00	4,246.85	7,000.00	2,753.15	60.7
10-50-910 TRANSFER TO CAPITAL PROJECTS	.00	287,750.00	287,750.00	.00	100.0
10-50-915 TRANSFER TO CRA	.00	10,000.00	10,000.00	.00	100.0
10-50-920 MASS TRANSIT TAX (PASS THRU)	.00	.00	90,000.00	90,000.00	.0
TOTAL NON-DEPARTMENTAL	17,750.10	510,608.97	674,750.00	164,141.03	75.7

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-54-110 SALARIES & WAGES	1,176.58	11,382.10	14,000.00	2,617.90	81.3
10-54-130 EMPLOYEE BENEFITS	122.31	1,419.79	2,000.00	580.21	71.0
10-54-230 EDUCATION, TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-54-300 MEMBERSHIPS & DUES	.00	.00	1,000.00	1,000.00	.0
10-54-311 COURT PROSECUTION	.00	11,300.00	20,000.00	8,700.00	56.5
10-54-320 SHERIFF CONTRACT SERVICES	60,277.50	120,555.00	121,000.00	445.00	99.6
10-54-340 FIRE PROTECTION	.00	.00	92,000.00	92,000.00	.0
10-54-360 ANIMAL CONTROL	8,320.00	16,816.44	19,000.00	2,183.56	88.5
10-54-400 DEPARTMENT EXPENDITURES	6.07	1,140.27	6,000.00	4,859.73	19.0
10-54-440 COMMUNICATION CENTER	14,436.00	56,511.00	77,000.00	20,489.00	73.4
TOTAL PUBLIC SAFETY	84,338.46	219,124.60	354,000.00	134,875.40	61.9
<u>STREETS</u>					
10-60-110 SALARIES & WAGES	644.98	51,421.81	62,000.00	10,578.19	82.9
10-60-115 SEASONAL SALARIES & WAGES	4,143.51	4,223.63	7,000.00	2,776.37	60.3
10-60-120 CROSSING GUARD SALARIES & WAGE	3,681.34	27,953.78	59,000.00	31,046.22	47.4
10-60-130 EMPLOYEE BENEFITS	2,619.01	24,304.94	32,000.00	7,695.06	76.0
10-60-135 CROSSING GUARD BENEFITS	300.28	2,182.80	5,000.00	2,817.20	43.7
10-60-230 EDUCATION, TRAVEL & TRAINING	.00	2,205.50	8,000.00	5,794.50	27.6
10-60-250 EQUIPMENT & MAINTENANCE	3,010.08	20,193.41	40,000.00	19,806.59	50.5
10-60-262 NEW DEVELOPMENT INFRASTRUCTURE	32,583.40	62,584.80	60,000.00	(2,584.80)	104.3
10-60-275 UTILITIES - STREET LIGHTS	4,856.68	37,704.79	53,000.00	15,295.21	71.1
10-60-278 HOUSE MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
10-60-300 MEMBERSHIPS & DUES	.00	.00	1,000.00	1,000.00	.0
10-60-310 PROFESSIONAL SERVICES	.00	.00	500.00	500.00	.0
10-60-311 LEGAL EXPENSE	.00	.00	500.00	500.00	.0
10-60-400 DEPARTMENT EXPENDITURES	.00	1,070.56	3,000.00	1,929.44	35.7
10-60-450 SNOW REMOVAL	.00	22,617.33	20,000.00	(2,617.33)	113.1
10-60-514 ENGINEERING EXPENSE	.00	.00	5,000.00	5,000.00	.0
10-60-515 EMERGENCY EXPENSE	.00	.00	10,000.00	10,000.00	.0
10-60-611 STREETLIGHTS	.00	5,400.00	5,000.00	(400.00)	108.0
TOTAL STREETS	51,839.28	261,863.35	372,000.00	110,136.65	70.4
<u>SANITATION</u>					
10-62-320 REFUSE COLLECTION SERVICES	.00	331,740.21	700,000.00	368,259.79	47.4
10-62-400 DEPARTMENT EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
10-62-515 EMERGENCY EXPENSE	.00	.00	2,000.00	2,000.00	.0
TOTAL SANITATION	.00	331,740.21	712,000.00	380,259.79	46.6

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING</u>					
10-68-110 SALARIES & WAGES	14,514.35	140,045.72	207,000.00	66,954.28	67.7
10-68-130 EMPLOYEE BENEFITS	6,708.32	63,609.28	104,000.00	40,390.72	61.2
10-68-230 EDUCATION, TRAVEL & TRAINING	(63.36)	5,742.37	22,000.00	16,257.63	26.1
10-68-240 OFFICE SUPPLIES	.00	321.25	1,000.00	678.75	32.1
10-68-300 MEMBERSHIPS & DUES	175.00	920.04	2,000.00	1,079.96	46.0
10-68-310 PROFESSIONAL SERVICES	4,044.20	8,487.87	70,000.00	61,512.13	12.1
10-68-311 LEGAL EXPENSES	.00	2,650.00	25,000.00	22,350.00	10.6
10-68-315 COMMERCIAL REVIEW	.00	.00	5,000.00	5,000.00	.0
10-68-400 DEPARTMENT EXPENDITURES	14.45	130.34	2,000.00	1,869.66	6.5
10-68-514 ENGINEERING EXPENSE	1,470.00	1,470.00	5,000.00	3,530.00	29.4
10-68-550 CODE ENFORCEMENT	.00	37.55	25,000.00	24,962.45	.2
10-68-621 COUNTY PLANNING ASSESSMENT	.00	.00	11,000.00	11,000.00	.0
TOTAL PLANNING & ZONING	26,862.96	223,414.42	479,000.00	255,585.58	46.6
<u>PARKS</u>					
10-70-110 SALARIES & WAGES	(17,965.11)	150,006.14	216,000.00	65,993.86	69.5
10-70-115 SEASONAL SALARIES & WAGES	33,739.99	34,392.42	53,500.00	19,107.58	64.3
10-70-130 EMPLOYEE BENEFITS	9,799.52	92,751.16	128,000.00	35,248.84	72.5
10-70-230 EDUCATION, TRAVEL & TRAINING	303.95	2,668.95	5,000.00	2,331.05	53.4
10-70-250 FACILITIES & MAINTENANCE	549.90	31,036.21	75,000.00	43,963.79	41.4
10-70-255 NATURAL SPACES MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
10-70-270 UTILITIES	1,572.86	16,188.43	27,000.00	10,811.57	60.0
10-70-300 MEMBERSHIPS & DUES	.00	610.00	3,000.00	2,390.00	20.3
10-70-311 LEGAL EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-70-400 DEPARTMENT EXPENDITURES	6.07	691.06	3,000.00	2,308.94	23.0
10-70-420 TREES	.00	2,709.91	8,000.00	5,290.09	33.9
10-70-695 MORGAN FARM	431.10	7,426.73	10,000.00	2,573.27	74.3
10-70-740 CAPITAL OUTLAY EQUIPMENT	21,573.11	48,205.57	50,000.00	1,794.43	96.4
TOTAL PARKS	50,011.39	386,686.58	594,500.00	207,813.42	65.0

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOP/RECREATION</u>					
10-75-110 SALARIES & WAGES	9,706.23	106,974.10	193,000.00	86,025.90	55.4
10-75-115 SEASONAL SALARIES & WAGES	6,039.36	33,997.65	50,000.00	16,002.35	68.0
10-75-130 EMPLOYEE BENEFITS	7,697.94	63,742.58	110,000.00	46,257.42	58.0
10-75-230 EDUCATION, TRAVEL & TRAINING	369.07	5,254.60	11,000.00	5,745.40	47.8
10-75-247 UNIFORMS	368.04	449.04	500.00	50.96	89.8
10-75-300 MEMBERSHIPS & DUES	.00	230.00	1,000.00	770.00	23.0
10-75-400 DEPARTMENT EXPENDITURES	24.92	2,039.16	5,000.00	2,960.84	40.8
10-75-415 SPONSORSHIPS	.00	.00	500.00	500.00	.0
10-75-420 LIBRARY	.00	.00	35,000.00	35,000.00	.0
10-75-500 REC RENTAL EQUIPMENT	.00	.00	300.00	300.00	.0
10-75-515 YOUTH & ADULT PROGRAMS	954.88	34,314.13	55,000.00	20,685.87	62.4
10-75-650 HYRUM SENIOR CENTER	1,000.00	1,000.00	1,000.00	.00	100.0
10-75-652 WILDLIFE	.00	.00	300.00	300.00	.0
10-75-657 SPECIAL EVENTS	.00	7,118.32	8,900.00	1,781.68	80.0
10-75-660 HERITAGE DAYS	.00	280.75	25,000.00	24,719.25	1.1
10-75-661 CHILDREN'S THEATER	.00	997.92	9,500.00	8,502.08	10.5
10-75-662 YOUTH COUNCIL	.00	3,491.44	5,500.00	2,008.56	63.5
10-75-664 NIBLEY ROYALTY & FLOAT	.00	303.77	3,500.00	3,196.23	8.7
10-75-669 NIBLEY FITNESS	10.95	1,578.63	2,000.00	421.37	78.9
10-75-670 FITNESS PROGRAMS	.00	3,431.59	3,500.00	68.41	98.1
10-75-671 PARKS & REC COMMITTEE	.00	1,051.65	2,000.00	948.35	52.6
TOTAL COMMUNITY DEVELOP/RECREATION	26,171.39	266,255.33	522,500.00	256,244.67	51.0
TOTAL FUND EXPENDITURES	337,574.76	3,032,954.78	5,034,250.00	2,001,295.22	60.3
NET REVENUE OVER EXPENDITURES	153,285.47	1,416,511.26	.00	(1,416,511.26)	.0

NIBLEY CITY CORPORATION

BALANCE SHEET

MARCH 31, 2024

CLASS C ROADS

ASSETS

11-11900	CASH -- COMBINED FUND		881,054.38	
11-13100	AR CLASS "C" ROADS & MASS TRAN		(.01)	
	TOTAL ASSETS			<u>881,054.37</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
11-29800	BEGINNING OF YEAR	632,951.62		
	REVENUE OVER EXPENDITURES - YTD	<u>248,102.75</u>		
	BALANCE - CURRENT DATE		<u>881,054.37</u>	
	TOTAL FUND EQUITY			<u>881,054.37</u>
	TOTAL LIABILITIES AND EQUITY			<u>881,054.37</u>

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

CLASS C ROADS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
11-30-135 MASS TRANSIT TAXES	10,997.98	82,544.23	120,000.00	37,455.77	68.8
11-30-400 INTEREST EARNINGS	.00	.00	13,000.00	13,000.00	.0
11-30-500 CLASS "C" STREET ALLOTMENT	.00	481,292.16	250,000.00	(231,292.16)	192.5
11-30-600 NEW DEVELOPMENT ASPHALT	.00	2,398.95	.00	(2,398.95)	.0
TOTAL REVENUES	10,997.98	566,235.34	383,000.00	(183,235.34)	147.8
TOTAL FUND REVENUE	10,997.98	566,235.34	383,000.00	(183,235.34)	147.8

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

CLASS C ROADS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
11-40-650 CLASS "C" STREET PROJECTS	.00	291,727.59	275,000.00	(16,727.59)	106.1
11-40-699 RESERVES	.00	.00	68,000.00	68,000.00	.0
11-40-710 PAVEMENT ASSESSMENT AND PLANNI	1,505.00	6,405.00	20,000.00	13,595.00	32.0
11-40-711 PAVEMENT MARKINGS	.00	20,000.00	20,000.00	.00	100.0
TOTAL EXPENDITURES	1,505.00	318,132.59	383,000.00	64,867.41	83.1
TOTAL FUND EXPENDITURES	1,505.00	318,132.59	383,000.00	64,867.41	83.1
NET REVENUE OVER EXPENDITURES	9,492.98	248,102.75	.00	(248,102.75)	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

MUNICIPAL BUILDING AUTHORITY

ASSETS

20-11900	CASH - COMBINED FUND	497,354.15	
20-16110	LAND	10,000.00	
20-16200	FIXTURES AND FURNITURE	77,854.00	
20-16220	BUILDING	1,685,565.33	
20-16310	IMPROVEMENTS OTHER THAN BLDGS	18,225.00	
20-17500	ACCUMULATED DEPRECIATION	(613,962.65)	
20-17510	ACCUMULATED DEPRECIATION IMPRO	(18,225.00)	
20-17515	ACCUM DEPR. FURN. AND FIXTURES	(75,257.00)	
	TOTAL ASSETS		1,581,553.83

LIABILITIES AND EQUITY

LIABILITIES

20-21320	ACCRUED INT PAYABLE	20,388.82	
20-25110	CURRENT MATURITY - ZIONS BONDS	23,000.00	
20-25120	MBA BOND PAYABLE - ZIONS	506,000.00	
	TOTAL LIABILITIES		549,388.82

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29800	FUND BALANCE-BEGINNING OF YEAR	564,825.08	
	REVENUE OVER EXPENDITURES - YTD	467,339.93	
	BALANCE - CURRENT DATE		1,032,165.01
	TOTAL FUND EQUITY		1,032,165.01
	TOTAL LIABILITIES AND EQUITY		1,581,553.83

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
20-30-400 INTEREST SUBSIDY	.00	.00	4,000.00	4,000.00	.0
20-30-500 LEASE (NIBLEY GF CONTRIBUTION)	4,166.66	37,499.94	50,000.00	12,500.06	75.0
20-30-501 LEASE (CAP PROJECTS FUND CONT)	.00	474,000.00	474,000.00	.00	100.0
20-30-611 APPROPRIATION OF FUND BALANCE	.00	.00	17,000.00	17,000.00	.0
TOTAL REVENUES	4,166.66	511,499.94	545,000.00	33,500.06	93.9
TOTAL FUND REVENUE	4,166.66	511,499.94	545,000.00	33,500.06	93.9

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-810 DEBT SERVICE	.00	23,000.00	545,000.00	522,000.00	4.2
20-40-820 DEBT SERVICE - INTEREST	.00	21,160.01	.00	(21,160.01)	.0
TOTAL EXPENDITURES	.00	44,160.01	545,000.00	500,839.99	8.1
TOTAL FUND EXPENDITURES	.00	44,160.01	545,000.00	500,839.99	8.1
NET REVENUE OVER EXPENDITURES	4,166.66	467,339.93	.00	(467,339.93)	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

CRA FUND

<u>ASSETS</u>			
21-11900	CASH - COMBINED FUND	4,500.00	
	TOTAL ASSETS		4,500.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	4,500.00	
	BALANCE - CURRENT DATE	4,500.00	
	TOTAL FUND EQUITY		4,500.00
	TOTAL LIABILITIES AND EQUITY		4,500.00

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

CRA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-31-400 CRA RECEIVED FUNDS	.00	.00	5,000.00	5,000.00	.0
21-31-500 TRANSFER FROM GENERAL FUND	.00	10,000.00	10,000.00	.00	100.0
TOTAL SOURCE 31	.00	10,000.00	15,000.00	5,000.00	66.7
TOTAL FUND REVENUE	.00	10,000.00	15,000.00	5,000.00	66.7

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

		CRA FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
21-41-310	PROFESSIONAL SERVICES	.00	5,500.00	10,000.00	4,500.00	55.0
21-41-699	CRA RESERVES	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 41		<u>.00</u>	<u>5,500.00</u>	<u>15,000.00</u>	<u>9,500.00</u>	<u>36.7</u>
TOTAL FUND EXPENDITURES		<u>.00</u>	<u>5,500.00</u>	<u>15,000.00</u>	<u>9,500.00</u>	<u>36.7</u>
NET REVENUE OVER EXPENDITURES		<u>.00</u>	<u>4,500.00</u>	<u>.00</u>	<u>(4,500.00)</u>	<u>.0</u>

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

SPECIAL REVENUE FUND

<u>ASSETS</u>			
22-11900	CASH - COMBINED FUND	50.01	
22-13110	ACCOUNTS RECEIVABLE -SIDEWALK	(50.01)	
		<hr/>	
	TOTAL ASSETS		<hr/> <hr/>
			.00

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

FIRST RESPONDER FUND

<u>ASSETS</u>			
24-11900	CASH COMBINED FUND	98,629.11	
24-13110	ACCOUNTS RECEIVABLE	13,251.83	
	TOTAL ASSETS		111,880.94
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
24-29800	BEGINNING OF YEAR	72,336.56	
	REVENUE OVER EXPENDITURES - YTD	39,544.38	
	BALANCE - CURRENT DATE		111,880.94
	TOTAL FUND EQUITY		111,880.94
	TOTAL LIABILITIES AND EQUITY		111,880.94

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

FIRST RESPONDER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
24-36-603 NIBLEY EMS FEE COLLECTION	12,307.63	109,238.38	140,000.00	30,761.62	78.0
24-36-610 INTEREST EARNED	.00	.00	1,000.00	1,000.00	.0
24-36-999 APPROPRIATED FUND BALANCE	.00	.00	3,000.00	3,000.00	.0
TOTAL SOURCE 36	12,307.63	109,238.38	144,000.00	34,761.62	75.9
TOTAL FUND REVENUE	12,307.63	109,238.38	144,000.00	34,761.62	75.9

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

FIRST RESPONDER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
24-40-310 CACHE COUNTY AMBULANCE	.00	58,294.00	120,000.00	61,706.00	48.6
24-40-311 CACHE COUNTY EMS	.00	11,400.00	24,000.00	12,600.00	47.5
TOTAL DEPARTMENT 40	.00	69,694.00	144,000.00	74,306.00	48.4
TOTAL FUND EXPENDITURES	.00	69,694.00	144,000.00	74,306.00	48.4
NET REVENUE OVER EXPENDITURES	12,307.63	39,544.38	.00	(39,544.38)	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

CAPITAL PROJECT FUND

<u>ASSETS</u>			
45-11900	CASH - COMBINED FUND		4,042,079.84
	TOTAL ASSETS		4,042,079.84
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
45-29700	ROW TRAILS RESERVED	300,000.00	
45-29800	FUND BALANCE-BEGINNING OF YEAR	4,520,250.70	
	REVENUE OVER EXPENDITURES - YTD	(778,170.86)	
	BALANCE - CURRENT DATE		4,042,079.84
	TOTAL FUND EQUITY		4,042,079.84
	TOTAL LIABILITIES AND EQUITY		4,042,079.84

NIBLEY CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS</u>					
45-38-610 INTEREST EARNINGS	.00	.00	109,000.00	109,000.00	.0
45-38-700 TRANSFER FROM GENERAL FUND	.00	287,750.00	287,750.00	.00	100.0
45-38-720 GRANT - RAPZ - FIREFLY DEVPMT	.00	.00	78,000.00	78,000.00	.0
45-38-721 GRANT RAPZ POPULATION ALLOCATI	.00	22,083.00	22,000.00	(83.00)	100.4
45-38-722 GRANTS - SAFE ROUTES TO SCHOOL	.00	.00	110,000.00	110,000.00	.0
45-38-725 GRANT - CCOG	.00	.00	3,400,000.00	3,400,000.00	.0
45-38-727 GRANT- RIDGELINE PARK LWCF	.00	.00	1,265,000.00	1,265,000.00	.0
45-38-728 GRANT- FIREFLY OUTDOOR CLSRM	.00	.00	15,000.00	15,000.00	.0
45-38-729 GRANT- MORGAN FARM	.00	.00	40,000.00	40,000.00	.0
45-38-800 MISCELLANEOUS	.00	30,000.00	.00	(30,000.00)	.0
45-38-910 APPROPRIATED FUND BALANCE	.00	.00	1,069,250.00	1,069,250.00	.0
TOTAL CONTRIBUTIONS	.00	339,833.00	6,396,000.00	6,056,167.00	5.3
TOTAL FUND REVENUE	.00	339,833.00	6,396,000.00	6,056,167.00	5.3

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS EXPENDITURES</u>					
45-40-731 MAJOR STREET PROJECTS	2,218.47	405,187.56	4,075,000.00	3,669,812.44	9.9
45-40-735 PUBLIC WORKS/CITY HALL PROJECT	.00	.00	15,000.00	15,000.00	.0
45-40-737 MASTER PLANS	.00	32,759.17	40,000.00	7,240.83	81.9
45-40-738 MORGAN FARM	.00	293.88	40,000.00	39,706.12	.7
45-40-742 CAPITAL EQUIPMENT	.00	32,426.00	40,000.00	7,574.00	81.1
45-40-745 RIVER REPAIR	.00	.00	5,000.00	5,000.00	.0
45-40-746 ACTIVE TRANSPORTATION	2,017.50	3,093.00	275,000.00	271,907.00	1.1
45-40-747 ROW ACQUISITIONS	.00	.00	10,000.00	10,000.00	.0
45-40-749 COTTONWOODS INFRASTRUCTURE	.00	.00	20,000.00	20,000.00	.0
45-40-750 PUBLIC ART	.00	.00	5,000.00	5,000.00	.0
45-40-752 FEASIBILITY AND PLANNING STUD.	.00	.00	50,000.00	50,000.00	.0
45-40-761 ENGINEERING DESIGN	2,960.00	17,049.85	50,000.00	32,950.15	34.1
45-40-762 RIDGELINE PARK	2,325.00	35,914.00	1,030,000.00	994,086.00	3.5
45-40-763 STREET LIGHT CONVERSION TO LED	.00	.00	100,000.00	100,000.00	.0
45-40-764 PARK SIGNAGE PROJECT	.00	684.40	12,000.00	11,315.60	5.7
45-40-766 MOUNT VISTA HOA PARK	.00	49,943.85	30,000.00	(19,943.85)	166.5
45-40-767 CITY HALL SOCCER FIELD	.00	61,914.17	100,000.00	38,085.83	61.9
45-40-768 CITY HALL SECURITY UPGRADES	.00	4,737.98	25,000.00	20,262.02	19.0
45-40-769 TRANSFER TO MBA- PAY CITY HALL	.00	474,000.00	474,000.00	.00	100.0
TOTAL CAPITAL PROJECTS EXPENDITURES	<u>9,520.97</u>	<u>1,118,003.86</u>	<u>6,396,000.00</u>	<u>5,277,996.14</u>	<u>17.5</u>
TOTAL FUND EXPENDITURES	<u>9,520.97</u>	<u>1,118,003.86</u>	<u>6,396,000.00</u>	<u>5,277,996.14</u>	<u>17.5</u>
NET REVENUE OVER EXPENDITURES	<u>(9,520.97)</u>	<u>(778,170.86)</u>	<u>.00</u>	<u>778,170.86</u>	<u>.0</u>

NIBLEY CITY CORPORATION

BALANCE SHEET

MARCH 31, 2024

WATER DEPARTMENT

ASSETS

51-11900	CASH - COMBINED FUND	1,157,388.03	
51-11920	REST. CASH-DEBT SERVICE	210,833.00	
51-13110	ACCOUNTS RECEIVABLE	73,811.90	
51-16110	LAND	61,948.00	
51-16120	WATER SHARES	131,060.04	
51-16310	IMPROVEMENTS OTHER THAN BLDGS	10,389,630.32	
51-16510	MACHINERY AND EQUIPMENT	437,195.87	
51-17500	ACCUMULATED DEPRECIATION	(3,157,077.85)	
51-17510	ACCUM DEP --MACHINERY & EQUIP	(411,888.85)	
51-18010	DEFERRED OUTFLOW-PENSION	25,943.00	
	TOTAL ASSETS		8,918,843.46

LIABILITIES AND EQUITY

LIABILITIES

51-22200	PAYROLL PAYABLE	3,699.44	
51-22350	NET PENSION LIABILITY	13,570.00	
51-22400	ST COMP ABSENCE PAYABLE	2,765.94	
51-22410	LT COMP ABSENCE PAYABLE	2,210.00	
51-25100	CURRENT MATURITY BONDS	.01	
	TOTAL LIABILITIES		22,245.39

FUND EQUITY

51-27950	DEFERRED INFLOWS-PENSIONS	705.00	
	UNAPPROPRIATED FUND BALANCE:		
51-29000	CONTRIBUTIONS DEVELOPMENT	25,480.00	
51-29010	PRIOR PERIOD ADJUSTMENT	84,088.00	
51-29100	CONTRA FUND BALANCE	2,817,347.65	
51-29800	FUND EQUITY - BEGINN OF YEAR	5,935,647.88	
	REVENUE OVER EXPENDITURES - YTD	33,329.54	
	BALANCE - CURRENT DATE	8,895,893.07	
	TOTAL FUND EQUITY		8,896,598.07
	TOTAL LIABILITIES AND EQUITY		8,918,843.46

NIBLEY CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
51-36-610 INTEREST EARNED	.00	.00	40,000.00	40,000.00	.0
51-36-692 WATER SHARE RENTS	.00	.00	500.00	500.00	.0
51-36-693 DEVELOPMENT FEE IN LIEU	.00	10,200.00	.00	(10,200.00)	.0
51-36-694 NEW DEVELOPMENT MODELING	1,570.00	2,619.80	2,500.00	(119.80)	104.8
51-36-800 MISCELLANEOUS WATER REVENUE	.00	(254.00)	.00	254.00	.0
TOTAL MISCELLANEOUS REVENUE	1,570.00	12,565.80	43,000.00	30,434.20	29.2
<u>UTILITY REVENUE</u>					
51-37-601 APPROPRIATED FUND BALANCE	.00	.00	293,000.00	293,000.00	.0
51-37-610 INTEREST EARNED	.00	.00	3,000.00	3,000.00	.0
51-37-710 WATER SERVICE FEES	44,620.99	667,298.36	800,000.00	132,701.64	83.4
51-37-750 WATER CONNECTION FEES	12,700.00	62,250.03	36,000.00	(26,250.03)	172.9
51-37-780 PENALTIES	2,734.70	22,722.56	25,000.00	2,277.44	90.9
TOTAL UTILITY REVENUE	60,055.69	752,270.95	1,157,000.00	404,729.05	65.0
TOTAL FUND REVENUE	61,625.69	764,836.75	1,200,000.00	435,163.25	63.7

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
51-40-110 SALARIES & WAGES	7,833.07	74,751.04	106,000.00	31,248.96	70.5
51-40-115 SEASONAL SALARIES	.00	.00	7,000.00	7,000.00	.0
51-40-130 EMPLOYEE BENEFITS	4,116.09	37,795.59	52,000.00	14,204.41	72.7
51-40-230 EDUCATION, TRAVEL & TRAINING	.00	1,817.00	10,000.00	8,183.00	18.2
51-40-249 WATER METERS	9,049.44	80,445.25	70,000.00	(10,445.25)	114.9
51-40-250 FACILITIES & MAINTENANCE	1,057.34	53,133.60	80,000.00	26,866.40	66.4
51-40-270 UTILITIES	3,769.83	64,078.31	87,000.00	22,921.69	73.7
51-40-300 MEMBERSHIPS & DUES	1,257.00	1,257.00	1,000.00	(257.00)	125.7
51-40-310 PROFESSIONAL SERVICES	.00	1,005.00	5,000.00	3,995.00	20.1
51-40-311 LEGAL EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-40-335 WATER SHARE ASSESSMENTS	4,496.76	29,407.51	32,000.00	2,592.49	91.9
51-40-400 DEPARTMENT EXPENDITURES	12.37	761.01	3,000.00	2,238.99	25.4
51-40-442 WATER TESTING	.00	4,416.77	7,000.00	2,583.23	63.1
51-40-443 WATER SHARES	.00	.00	75,000.00	75,000.00	.0
51-40-514 ENGINEERING/PLANNING	.00	380.00	15,000.00	14,620.00	2.5
51-40-515 EMERGENCY EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-40-730 CAPITAL OUTLAY IMPROVEMENTS	.00	61,595.85	214,000.00	152,404.15	28.8
51-40-740 CAPITAL OUTLAY EQUIPMENT	.00	24,411.45	31,000.00	6,588.55	78.8
51-40-910 ADMINISTRATIVE CHARGE TO GF	32,916.87	296,251.83	395,000.00	98,748.17	75.0
TOTAL WATER EXPENDITURES	64,508.77	731,507.21	1,200,000.00	468,492.79	61.0
TOTAL FUND EXPENDITURES	64,508.77	731,507.21	1,200,000.00	468,492.79	61.0
NET REVENUE OVER EXPENDITURES	(2,883.08)	33,329.54	.00	(33,329.54)	.0

NIBLEY CITY CORPORATION

BALANCE SHEET

MARCH 31, 2024

SEWER DEPARTMENT

ASSETS

52-11900	CASH - COMBINED FUND	1,907,034.69	
52-11940	EMERGENCY REPAIR RESERVE	421,118.00	
52-13110	ACCOUNTS RECEIVABLE	142,523.94	
52-16305	EASEMENTS	305,124.30	
52-16310	IMPROVEMENTS OTHER THAN BLDGS	11,067,716.64	
52-16510	MACHINERY AND EQUIPMENT	903,813.47	
52-17500	ACCUMULATED DEPRECIATION IMP	(4,465,234.89)	
52-17510	ACCUMULATED DEPRECIATION EQUIP	(387,118.08)	
52-18010	DEFERRED OUTFLOW-PENSION	29,370.00	
	TOTAL ASSETS		<u>9,924,348.07</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	(18,810.00)	
52-21315	CURRENT MATURITY BONDS	260,000.00	
52-22200	PAYROLL PAYABLE	3,699.37	
52-22350	NET PENSION LIABILITY	15,364.00	
52-22400	COMP ABSENCE PAYABLE	3,504.95	
52-22410	LT COMP ABSENCE PAYABLE	2,442.68	
52-25120	NOTES PAYABLE STATE OF UTAH	1,361,500.00	
	TOTAL LIABILITIES		1,627,701.00

FUND EQUITY

52-27950	DEFERRED INFLOWS	799.00	
	UNAPPROPRIATED FUND BALANCE:		
52-29000	CONTRIBUTIONS DEVELOPMENT	20,225.00	
52-29010	PRIOR PERIOD ADJUSTMENT	(15,886.00)	
52-29790	RETAINED EARN--RESTRICT DEBT S	211,397.00	
52-29800	BEGINNING OF YEAR	8,086,832.48	
	REVENUE OVER EXPENDITURES - YTD	(6,720.41)	
	BALANCE - CURRENT DATE	8,295,848.07	
	TOTAL FUND EQUITY		<u>8,296,647.07</u>
	TOTAL LIABILITIES AND EQUITY		<u>9,924,348.07</u>

NIBLEY CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

SEWER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
52-38-550 MILLVILLE MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
52-38-551 MILLVILLE SEWER SERVICE FEES	2,195.15	6,654.21	8,000.00	1,345.79	83.2
52-38-601 APPROPRIATED FUND BALANCE	.00	.00	209,000.00	209,000.00	.0
52-38-610 INTEREST EARNED	.00	.00	74,000.00	74,000.00	.0
52-38-710 SEWER SERVICE FEES	128,652.78	1,144,325.84	1,375,000.00	230,674.16	83.2
52-38-750 SEWER CONNECTION FEES	10,500.00	35,150.00	23,000.00	(12,150.00)	152.8
52-38-800 MISCELLANEOUS SEWER REVENUE	.00	7,750.00	.00	(7,750.00)	.0
TOTAL REVENUE	141,347.93	1,193,880.05	1,690,000.00	496,119.95	70.6
TOTAL FUND REVENUE	141,347.93	1,193,880.05	1,690,000.00	496,119.95	70.6

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

SEWER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
52-72-110 SALARIES & WAGES	7,833.02	74,326.98	106,000.00	31,673.02	70.1
52-72-115 SEASONAL SALARIES	.00	.00	7,000.00	7,000.00	.0
52-72-130 EMPLOYEE BENEFITS	4,115.93	37,699.44	52,000.00	14,300.56	72.5
52-72-230 EDUCATION, TRAVEL & TRAINING	.00	7,282.98	8,000.00	717.02	91.0
52-72-250 FACILITIES & MAINTENANCE	7,110.87	20,855.98	38,000.00	17,144.02	54.9
52-72-251 HANSEN LIFT STATION MAINT.	.00	19.95	10,000.00	9,980.05	.2
52-72-270 UTILITIES	1,650.76	10,698.66	13,000.00	2,301.34	82.3
52-72-275 WASTEWATER TREATMENT LOGAN	111,692.48	428,512.63	530,000.00	101,487.37	80.9
52-72-300 MEMBERSHIPS & DUES	.00	.00	1,000.00	1,000.00	.0
52-72-311 LEGAL EXPENSE	.00	.00	10,000.00	10,000.00	.0
52-72-400 DEPARTMENT EXPENDITURES	6.07	1,644.77	3,000.00	1,355.23	54.8
52-72-514 ENGINEERING/PLANNING	.00	21,400.00	20,000.00	(1,400.00)	107.0
52-72-515 EMERGENCY EXPENSE	.00	.00	10,000.00	10,000.00	.0
52-72-636 SEWER RESERVE FUND	.00	.00	30,000.00	30,000.00	.0
52-72-730 CAPITAL OUTLAY IMPROVEMENTS	.00	38,656.72	170,500.00	131,843.28	22.7
52-72-740 CAPITAL OUTLAY EQUIPMENT	.00	263,250.52	286,500.00	23,249.48	91.9
52-72-910 ADMINSTRATIVE CHARGE TO GF	32,916.87	296,251.83	395,000.00	98,748.17	75.0
TOTAL SEWER EXPENDITURES	165,326.00	1,200,600.46	1,690,000.00	489,399.54	71.0
TOTAL FUND EXPENDITURES	165,326.00	1,200,600.46	1,690,000.00	489,399.54	71.0
NET REVENUE OVER EXPENDITURES	(23,978.07)	(6,720.41)	.00	6,720.41	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

STORMWATER DEPARTMENT

ASSETS

53-11900	CASH COMBINED FUND	386,324.62	
53-13120	ACCOUNTS RECEIVABLE	25,375.61	
53-16310	IMPROVEMENTS OTHER THAN BLDGS	1,753,111.91	
53-16510	MACHINERY AND EQUIPMENT	237,968.00	
53-17500	ACCUMULATED DEPRECIATION	(388,444.08)	
53-18010	DEFERRED OUTFLOW-PENSION	11,975.00	
	TOTAL ASSETS		2,026,311.06

LIABILITIES AND EQUITY

LIABILITIES

53-22200	PAYROLL PAYABLE	5,301.77	
53-22350	NET PENSION LIABILITY	6,263.00	
53-22400	ST COMP ABSENCE PAYABLE	3,282.60	
53-22410	LT COMP ABSENCE PAYABLE	3,819.34	
	TOTAL LIABILITIES		18,666.71

FUND EQUITY

53-27950	DEFERRED INFLOWS PENSIONS	326.00	
	UNAPPROPRIATED FUND BALANCE:		
53-29000	CONTRIBUTIONS DEVELOPMENT	28,064.00	
53-29010	PRIOR PERIOD ADJUSTMENT	(12,629.00)	
53-29800	FUND BALANCE	1,963,481.14	
	REVENUE OVER EXPENDITURES - YTD	28,402.21	
	BALANCE - CURRENT DATE	2,007,318.35	
	TOTAL FUND EQUITY		2,007,644.35
	TOTAL LIABILITIES AND EQUITY		2,026,311.06

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

STORMWATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
53-37-411 STORMWATER INSPECTION FEE	2,250.00	30,337.50	10,000.00	(20,337.50)	303.4
53-37-610 INTEREST EARNED	.00	.00	13,000.00	13,000.00	.0
53-37-615 CIB STORMWATER GRANT	.00	.00	30,000.00	30,000.00	.0
53-37-710 STORMWATER SERVICE FEE	23,026.37	204,829.19	285,000.00	80,170.81	71.9
TOTAL SOURCE 37	25,276.37	235,166.69	338,000.00	102,833.31	69.6
TOTAL FUND REVENUE	25,276.37	235,166.69	338,000.00	102,833.31	69.6

NIBLEY CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

STORMWATER DEPARTMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-40-110 SALARIES & WAGES	(16,521.01)	41,272.04	62,000.00	20,727.96	66.6
53-40-115 SEASONAL SALARIES & WAGES	21,309.46	21,721.51	31,000.00	9,278.49	70.1
53-40-130 EMPLOYEE BENEFITS	2,585.72	25,325.27	34,000.00	8,674.73	74.5
53-40-230 EDUCATION, TRAVEL & TRAINING	.00	2,000.00	2,000.00	.00	100.0
53-40-250 FACILITIES & MAINTENANCE	3,013.80	14,761.59	16,000.00	1,238.41	92.3
53-40-260 CANAL MAINTENANCE	.00	3,500.00	3,500.00	.00	100.0
53-40-270 UTILITIES	134.63	4,493.95	10,000.00	5,506.05	44.9
53-40-300 MEMBERSHIPS & DUES	.00	.00	1,000.00	1,000.00	.0
53-40-311 LEGAL EXPENSE	.00	.00	500.00	500.00	.0
53-40-400 DEPARTMENT EXPENDITURES	.00	53.98	3,000.00	2,946.02	1.8
53-40-514 ENGINEERING EXPENSE	15,525.00	22,716.25	60,000.00	37,283.75	37.9
53-40-515 EMERGENCY EXPENSE	.00	.00	5,000.00	5,000.00	.0
53-40-740 CAPITAL OUTLAY EQUIPMENT	.00	4,919.92	5,000.00	80.08	98.4
53-40-910 ADMINISTRATIVE CHARGE	7,333.33	65,999.97	88,000.00	22,000.03	75.0
53-40-999 RESERVES	.00	.00	17,000.00	17,000.00	.0
TOTAL DEPARTMENT 40	33,380.93	206,764.48	338,000.00	131,235.52	61.2
TOTAL FUND EXPENDITURES	33,380.93	206,764.48	338,000.00	131,235.52	61.2
NET REVENUE OVER EXPENDITURES	(8,104.56)	28,402.21	.00	(28,402.21)	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

WATER IMPACT FEE FUND

<u>ASSETS</u>			
55-11900	CASH - COMBINED FUND	957,808.35	
	TOTAL ASSETS		957,808.35
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
55-29800	BEGINNING OF YEAR	3,506,594.95	
55-29810	CONTRA FUND BALANCE	(2,817,347.65)	
	REVENUE OVER EXPENDITURES - YTD	268,561.05	
	BALANCE - CURRENT DATE	957,808.35	
	TOTAL FUND EQUITY		957,808.35
	TOTAL LIABILITIES AND EQUITY		957,808.35

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
55-37-601 APPROPRIATION OF FUND BALANCE	.00	.00	87,000.00	87,000.00	.0
55-37-610 INTEREST EARNED	.00	.00	24,000.00	24,000.00	.0
55-37-790 WATER IMPACT FEES	78,015.00	268,715.00	189,000.00	(79,715.00)	142.2
TOTAL REVENUE	78,015.00	268,715.00	300,000.00	31,285.00	89.6
TOTAL FUND REVENUE	78,015.00	268,715.00	300,000.00	31,285.00	89.6

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER IMPACT EXPENDITURES</u>					
55-40-750 CAPITAL PROJECTS	.00	153.95	300,000.00	299,846.05	.1
TOTAL WATER IMPACT EXPENDITURES	.00	153.95	300,000.00	299,846.05	.1
TOTAL FUND EXPENDITURES	.00	153.95	300,000.00	299,846.05	.1
NET REVENUE OVER EXPENDITURES	78,015.00	268,561.05	.00	(268,561.05)	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

PARK IMPACT FEE FUND

<u>ASSETS</u>		
56-11900	CASH - COMBINED FUND	2,419,584.86
		2,419,584.86
	TOTAL ASSETS	2,419,584.86
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
UNAPPROPRIATED FUND BALANCE:		
56-29800	BEGINNING OF YEAR	1,803,462.93
	REVENUE OVER EXPENDITURES - YTD	616,121.93
		2,419,584.86
	BALANCE - CURRENT DATE	2,419,584.86
	TOTAL FUND EQUITY	2,419,584.86
	TOTAL LIABILITIES AND EQUITY	2,419,584.86

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

PARK IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
56-37-601 APPROPRIATED FUND BALANCE	.00	.00	1,094,000.00	1,094,000.00	.0
56-37-610 INTEREST EARNED	.00	.00	60,000.00	60,000.00	.0
56-37-790 PARK IMPACT FEES	201,175.00	642,920.00	466,000.00	(176,920.00)	138.0
TOTAL REVENUE	201,175.00	642,920.00	1,620,000.00	977,080.00	39.7
TOTAL FUND REVENUE	201,175.00	642,920.00	1,620,000.00	977,080.00	39.7

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

PARK IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK IMPACT EXPENDITURES</u>					
56-40-751 FIREFLY PARK	.00	15,751.62	30,000.00	14,248.38	52.5
56-40-752 RIDGELINE PARK	11,046.45	11,046.45	1,570,000.00	1,558,953.55	.7
56-40-753 NIBLEY MEADOWS PARK	.00	.00	20,000.00	20,000.00	.0
TOTAL PARK IMPACT EXPENDITURES	<u>11,046.45</u>	<u>26,798.07</u>	<u>1,620,000.00</u>	<u>1,593,201.93</u>	<u>1.7</u>
TOTAL FUND EXPENDITURES	<u>11,046.45</u>	<u>26,798.07</u>	<u>1,620,000.00</u>	<u>1,593,201.93</u>	<u>1.7</u>
NET REVENUE OVER EXPENDITURES	<u>190,128.55</u>	<u>616,121.93</u>	<u>.00</u>	<u>(616,121.93)</u>	<u>.0</u>

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

SEWER IMPACT FEE FUND

<u>ASSETS</u>			
57-11900	CASH - COMBINED FUND	968,257.60	
	TOTAL ASSETS		968,257.60
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
57-21310	ACCOUNTS PAYABLE	(300.00)	
57-25000	LOGAN CITY IMPACT FEE CLEARING	53,526.00	
57-25120	NOTES PAYABLE STATE OF UTAH	975,500.00	
	TOTAL LIABILITIES		1,028,726.00
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
57-29800	BEGINNING OF YEAR	(176,568.40)	
	REVENUE OVER EXPENDITURES - YTD	116,100.00	
	BALANCE - CURRENT DATE	(60,468.40)	
	TOTAL FUND EQUITY		(60,468.40)
	TOTAL LIABILITIES AND EQUITY		968,257.60

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUE</u>					
57-37-601 APPROPRIATED FUND BALANCE	.00	.00	143,000.00	143,000.00	.0
57-37-610 INTEREST EARNED	.00	.00	36,000.00	36,000.00	.0
57-37-790 SEWER IMPACT FEES	33,265.00	116,100.00	81,000.00	(35,100.00)	143.3
TOTAL UTILITY REVENUE	33,265.00	116,100.00	260,000.00	143,900.00	44.7
TOTAL FUND REVENUE	33,265.00	116,100.00	260,000.00	143,900.00	44.7

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER IMPACT EXPENDITURES</u>					
57-40-810 DEBT SERVICE PRINCIPAL	.00	.00	260,000.00	260,000.00	.0
TOTAL SEWER IMPACT EXPENDITURES	.00	.00	260,000.00	260,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	260,000.00	260,000.00	.0
NET REVENUE OVER EXPENDITURES	33,265.00	116,100.00	.00	(116,100.00)	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

STORMWATER FUND

ASSETS

58-11900	CASH ALLOCATED TO OTHER FUNDS	218,622.71	
58-16680	CONSTRUCTION IN PROGRESS	81,696.94	
	TOTAL ASSETS		300,319.65

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
58-29000	CONTRIBUTIONS DEVELOPMENT	(11,944.00)	
58-29800	BEGINNING OF YEAR	312,263.65	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	300,319.65	
	TOTAL FUND EQUITY		300,319.65
	TOTAL LIABILITIES AND EQUITY		300,319.65

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

STORMWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUE</u>					
58-37-610 INTEREST EARNED	.00	.00	8,000.00	8,000.00	.0
58-37-790 BASIN CONSTRUCTION FEES	.00	.00	50,000.00	50,000.00	.0
58-37-990 APPROPRIATED FUND BALANCE	.00	.00	205,000.00	205,000.00	.0
TOTAL UTILITY REVENUE	.00	.00	263,000.00	263,000.00	.0
TOTAL FUND REVENUE	.00	.00	263,000.00	263,000.00	.0

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER FUND EXPENDITURES</u>						
58-40-620	2600 S RETENTION BASIN	.00	.00	263,000.00	263,000.00	.0
	TOTAL STORMWATER FUND EXPENDITURES	.00	.00	263,000.00	263,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	263,000.00	263,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

STREET IMPACT FEE FUND

<u>ASSETS</u>			
59-11900	CASH -- COMBINED FUND	378,109.73	
	TOTAL ASSETS		378,109.73
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
59-29800	BEGINNING OF YEAR	398,455.55	
	REVENUE OVER EXPENDITURES - YTD	(20,345.82)	
	BALANCE - CURRENT DATE	378,109.73	
	TOTAL FUND EQUITY		378,109.73
	TOTAL LIABILITIES AND EQUITY		378,109.73

NIBLEY CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

STREET IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
59-37-601 APPROPRIATED FUND BALANCE	.00	.00	29,000.00	29,000.00	.0
59-37-610 INTEREST EARNED	.00	.00	14,000.00	14,000.00	.0
59-37-790 STREET IMPACT FEES	20,185.00	65,860.00	57,000.00	(8,860.00)	115.5
	<u>20,185.00</u>	<u>65,860.00</u>	<u>100,000.00</u>	<u>34,140.00</u>	<u>65.9</u>
TOTAL SOURCE 37					
	<u>20,185.00</u>	<u>65,860.00</u>	<u>100,000.00</u>	<u>34,140.00</u>	<u>65.9</u>
TOTAL FUND REVENUE					
	<u>20,185.00</u>	<u>65,860.00</u>	<u>100,000.00</u>	<u>34,140.00</u>	<u>65.9</u>

NIBLEY CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

STREET IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
59-40-759 1200 WEST EXPENSES	.00	86,205.82	100,000.00	13,794.18	86.2
TOTAL DEPARTMENT 40	.00	86,205.82	100,000.00	13,794.18	86.2
TOTAL FUND EXPENDITURES	.00	86,205.82	100,000.00	13,794.18	86.2
NET REVENUE OVER EXPENDITURES	20,185.00	(20,345.82)	.00	20,345.82	.0

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

GENERAL FIXED ASSETS

<u>ASSETS</u>			
91-16110	LAND	7,427,833.37	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	19,070,369.83	
91-16510	MACHINERY AND EQUIPMENT	1,921,040.14	
91-16690	ROADS & OTHER INFRASTRUCTURE	5,898,426.16	
91-16700	ACCUMULATED DEPRECIATION	(11,232,052.91)	
	TOTAL ASSETS		23,085,616.59
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
91-29000	CONTRIBUTIONS DEVELOPMENT	10,840,484.44	
91-29800	INVESTMENT IN GEN FIXED ASSETS	12,245,132.15	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	23,085,616.59	
	TOTAL FUND EQUITY		23,085,616.59
	TOTAL LIABILITIES AND EQUITY		23,085,616.59

NIBLEY CITY CORPORATION
BALANCE SHEET
MARCH 31, 2024

GENERAL LONG-TERM DEBT

<u>ASSETS</u>			
95-16100	DEFERRED OUTFLOWS PENSIONS	174,667.00	
95-18100	FUNDS TO BE PROVIDED	2,823.65	
	TOTAL ASSETS		177,490.65
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
95-25100	ACCRUED COMPENSATED ABSENCES	81,372.63	
	TOTAL LIABILITIES		81,372.63
<u>FUND EQUITY</u>			
95-26000	NET PENSION LIABILITY	91,364.02	
95-26100	DEFERRED INFLOWS PENSIONS	4,754.00	
	TOTAL FUND EQUITY		96,118.02
	TOTAL LIABILITIES AND EQUITY		177,490.65

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