



**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
May 2, 2024**

The Council of Park City, Utah, will hold its regular meeting in person at the Marsac Municipal Building, City Council Chambers, at 445 Marsac Avenue, Park City, Utah 84060. Meetings will also be available online and may have options to listen, watch, or participate virtually. [Click here for more information.](#)

Zoom Link: <https://us02web.zoom.us/j/86995417455>

CLOSED SESSION - 3:15 p.m.

The Council may consider a motion to enter into a closed session for specific purposes allowed under the Open and Public Meetings Act (Utah Code § 52-4-205), including to discuss the purchase, exchange, lease, or sale of real property; litigation; the character, competence, or fitness of an individual; for attorney-client communications (Utah Code section 78B-1-137); or any other lawful purpose.

WORK SESSION

3:55 p.m. - Discuss the City Manager and City Attorney Review Process

4:10 p.m. - Discuss the Community E-bike Survey Results

5:10 p.m. - Break

REGULAR MEETING - 5:30 p.m.

I. ROLL CALL

II. SWEARING IN CEREMONY

1. Police Officer Swearing In Ceremony

III. RESOLUTIONS

1. Consideration to Approve Resolution 04-2024, a Resolution Proclaiming June 2024, as Pride Month in Park City
(A) Public Input (B) Action
2. Consideration to Approve Resolution 05-2024, a Resolution Proclaiming May 2024 Historic Preservation Month
(A) Public Input (B) Action

IV. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments

Staff Communications Reports

1. Community Engagement Quarterly Update

2. Main Street Water Line Replacement Project Update

3. Bonanza Park Project Timeline Update

V. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

VI. CONSIDERATION OF MINUTES

1. Consideration to Approve the City Council Meeting Minutes from April 11, 2024

VII. CONSENT AGENDA

1. Request to Authorize the City Manager to Execute a Design Professional Services Agreement in a Form Approved by the City Attorney, with WSP USA Inc. for a Three-Year On-Call Contract for Transit Design Services Not to Exceed \$350,000

VIII. OLD BUSINESS

1. Consideration to Approve a Professional Services Agreement with Design Workshop, Inc. in an Amount of \$408,760 for Consultant Services to Lead a Comprehensive Update to the Park City General Plan, and in an Amount Not to Exceed \$28,950 for a Potential Statistically Valid Survey
(A) Public Input (B) Action

IX. NEW BUSINESS

1. Consideration to Approve Ordinance No. 2024-07, an Ordinance Adopting a Tentative Budget for Fiscal Year 2025 for Park City Municipal Corporation and Its Related Agencies and Authorizing the Computation of the Property Tax Rate at a No Tax Increase Rate, and Set Public Hearings to Consider Adoption of the Final Budget on June 20, 2024, at a Regular City Council Meeting
(A) Public Hearing (B) Action

2. Discuss a Loan Pool to Assist with Capital Expenses in Affordable HOAs
(A) Public Input (B) Action

X. ADJOURNMENT

PARK CITY HOUSING AUTHORITY MEETING

ROLL CALL

PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

OLD BUSINESS

1. Consideration of the Owner's Request to Sell an Affordable Rental Unit Located at 1800 Homestake Road, #364-U
(A) Public Hearing (B) Action

ADJOURNMENT

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted. Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the City Recorder at 435-615-5007 at least 24 hours prior to the meeting.

***Parking is available at no charge for Council meeting attendees who park in the China Bridge parking structure.**



City Council Staff Communications Report

Subject: City Manager and City Attorney Review Process

Author: Sarah Mangano

Department: Human Resources

Date: May 2, 2024

Summary: On March 1, 2024, the City Council requested information on the annual performance review process for the City Manager (CM) and City Attorney (CA).

Background:

The CM and CA employment agreements state:

[CM/CA] will prepare a written self-evaluation, which will be delivered to the Mayor and City Council at least 14 days prior to the evaluation, unless otherwise specified by the Mayor and City Council. The self-evaluation will incorporate the City's critical priorities or goals from any prior reviews, roles and responsibilities, and any applicable performance standards from the Mayor and City Council. Upon completion of the evaluation, the Mayor and [CM/CA] shall prepare an evaluation summary which may include specific direction and expectations. [CM/CA] shall meet with City Council, in Closed Session, at Council's request, to verbally discuss performance and seek feedback.

The self-evaluations are submitted to the Mayor and City Council using an existing template (Exhibit A) that has been modified from time to time. The self-evaluation incorporates accomplishments based on priorities outlined in prior reviews, applicable performance job standards and duties, and other milestones occurring throughout the fiscal year. Managers throughout the organization, the Mayor, and the City Council Members also provide feedback using the same template. The template uses a 1-5 scoring system and a written narrative.

The Human Resources Director consolidates and summarizes the responses into one review document, which is provided to the Mayor and the City Council. The manager feedback and the self-evaluation have been provided only to provide insights into how teams view the CM and CA performance. Their scores have not historically been weighted in calculating the final performance score.

After the Mayor and the City Council review and discuss the evaluation document, the Mayor works with the City Council to prepare a summary that focuses more specifically on future direction and future expectations. At times, the City Council also requests to meet with the CM and CA as outlined the contract language.

The CM and CA employment agreements also include annual opportunities to consider compensation adjustments, such as cost of living increase, maintaining consistency with

the Pay Plan, and merit increases and bonuses, as determined by the Mayor and the City Council.

Analysis:

Like many administrative items, the CM and CA evaluation process has evolved considerably over time to meet the changing needs of the organization and the different styles of the Mayor and the City Council. In the past, some Mayors prepared the evaluation summary on their own, after seeking direct input from individual City Council members and managed the in-person review directly with the CM and CA. At others times, the annual review process involved the entire City Council, including written comments and in-person meetings.

Recommendation:

Given the opportunity to review the annual CM and CA evaluation process, as the HR Director I recommend the Mayor and the City Council continue to provide annual performance evaluations. The existing process, while a fairly considerable annual undertaking, provides quality, honest, and anonymous feedback to help the CM and CA further their professional development and the interests of the City Council and community.

Moving forward, as part of the annual review process, the Mayor should consider continuing to:

- Utilize the HR Director to support and facilitate the annual review process on behalf of the Mayor and the City Council;
- Solicit written feedback from the City Council;
- Meet individually with the CM and CA, either with the Council in closed session or with a City Council member and the Mayor; and
- Utilize the organizational pay plan process and outcome to consider CM and CA compensation adjustments.

The Mayor should also consider moving the CM and CA peer and direct report feedback to a formal 360-review process occurring every 3-5 years instead of annually. The information is valuable but typically conducted as a best practice separately from an annual review. For example, a 360-review provides employees, teams, or managers the opportunity to hear from various people they work with, allowing every participant to obtain performance feedback from many perspectives, and hone in on strengths and growth areas.

City Manager Review

* Required

1. Leadership and Teamwork... as an individual: Diligent and thorough; Leads by example; Enthusiasm, cooperation, adaptability to styles; Holds self and other accountable; Composed, Appearance and attitude appropriate; Calls appropriate "time outs". *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

2. Leadership and Teamwork... in using professional skills and status. Participation with ULCT & ICMA groups to stay current on critical events; Innovative and creative; Delegates effectively; Gets buy-in and uses clear agreements; A valuable addition to Thursday Council meetings and other external meetings; Open, fair and impartial. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

3. Leadership and Teamwork... in relationships with elected officials; Honors what is set forth in visioning, Annual Retreat, and day to day interactions and requests for information; Reflects guidance of Council; Avoids individual Council involvement; Resource to Mayor and Council; Effective; Separates personal agenda from Council advice and recommendations; Meets and communicates appropriately with Council *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

4. Leadership and Teamwork... with public and customer. Responsive to requests of all types; Dedicated to serving the community through public meetings, non-profits, and social media; Non-partisan with news media; Fosters open and responsive government; Meets with the public when requested; Conducts surveys to measure and improve City services. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

5. Leadership and Teamwork... with the community. Addresses difficult issues when needed; Proactively communicates; Collaborates with neighbors and governments; Participates in organizations that benefit the City; Addresses future needs, economic development and strategic plans; Maintains important relationships. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

6. City Administration and Operating... with code duties. Fulfills responsibilities in MCPC 2-4-3; Follows City and ICMA ethics regulations; Ensures ethical City contracting and purchasing; Ensures City compliance with federal requirements and grants; City prepares for and responds to emergencies. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

7. City Administration and Operating... in policy implementation. Implements and/or defends Council goals; Supports Council decisions; Understands and supports local laws, policies, and ordinances; reviews and recommends improvements to ordinances and policies; meets deadlines, holds other accountable. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

8. City Administration and Operating... in staffing. High standards of performance and leadership; high organizational awareness; Professionally manages compensation and benefits plan; Promotes training and development at all levels; Recruits and retains competent personnel. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

9. City Administration and Operating... in team management. Encourages managers to make decisions with minimal involvement, yet maintains control of operations with coaching and communication; Coaches and receives coaching; Maintains friendly relationships with staff; Evaluates team performance; Encourages debate and opinions; Encourages staff to listen and consider alternatives. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

10. What was the most significant thing that happened this review period? *

11. What are two strengths you see in the City Manager? *

12. What are two items needing improvement in the City Manager's office? *

13. What constructive suggestions or assistance can you offer the City Manager? *

14. How well did the City Manager achieve the established FY22 Goal to improve and continue to develop the Organizational Culture? *

15. How well did the City Manager achieve the established FY22 Goal to evaluate and improve the Planning Department personnel and structure? *

16. How well did the City Manager achieve the established FY22 Goal to evaluate and improve the Housing Department personnel and structure? *

17. Additional Comments.

18. Please select your rating group. *

- ☐ City Manager
- ☐ Mayor and/or City Council

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.

 Microsoft Forms

City Attorney Review (3)

* Required

1. Legal Consultation: as an individual, diligent and thorough in providing best recommendation given existing circumstances; Proactive approach to legal advice; Efficient and effective knowledge of relevant laws including municipal law and case law; Listens, problem solves, is a "counselor"; Communicates clearly; Gives timely estimates and projections of the legal impacts of potential actions. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

2. Legal Consultation: in using professional skills; Represents the City using common sense, tact and diplomacy; A valuable addition to City Council Meetings and other external meetings; Participation with local groups to stay current on legal issues related to critical events; Innovative and creative; Delegates effectively; Maintains continuing legal education and licensing requirements. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

3. Legal Consultation: in relationships: Provides timely updates and legal analysis; Maintains confidence of elected officials, City Manager and staff while informing of the legal risks of proposed actions; Is available to address legal questions from Mayor, Council, City Manager and staff; Fosters open and responsive government *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

4. Legal Consultation: with the public. Responsive to requests of all types while recognizing the entity is the client and maintaining confidentiality; Dedicated to serving the community; Recommends best action for community and public considering legal framework; Participates in workshops to inform and improve resident understanding of City operations. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

5. Legal Representation: in code compliance. Fulfills responsibilities in City Code Section 2-4-10; Follows City Ethics regulations; Follow Utah Rules of Professional Conduct; Impartially and objectively performs City duties; Complies with applicable federal and state requirements; Prepared for and responds to emergencies. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

6. Legal Representation: in code compliance. Fulfills responsibilities in City Code Section 2-4-10; Follows City Ethics regulations; Follow Utah Rules of Professional Conduct; Impartially and objectively performs City duties; Complies with applicable federal and state requirements; Prepared for and responds to emergencies. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

7. Legal Representation: in civil litigation. Prepares materials and performs legal work accurately; Acts consistent with direction and objectives communicated by elected officials; Protects public interest in effective litigation and risk management; Timely represents City in claims and litigation; Oversees work and relationship with outside counsel for best results. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

8. Legal Representation: in staffing. Attorneys and staff are available and meet deadlines; Recommends changes to ordinances, policies and procedures as appropriate for effectiveness and to avoid liability; High organizational awareness; Supervises and supports Prosecutor function; Promotes training and development at all levels; Recruits and retains competent personnel; Develops and maintains a friendly and informal relationship with staff; *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

9. Legal Representation: in training and drafting. Facilities training on GRAMA, open meetings, contracts, elections; Trains on HR and ethics issues; Identifies code or other issues that could impact or create risks for project managers; Facilitates effective drafting of code and policy. *

- ☐ Doesn't do it
- ☐ Does it poorly
- ☐ Does it
- ☐ Does it well
- ☐ Does it really well
- ☐ Don't know

10. What was the most significant thing that happened this review period? *

11. What are two strengths you see in the City Attorney? *

12. What are two items needing improvement in the City Attorney or the City Attorney's office? *

13. Additional Comments

14. Update on Projects and Goals: Succession planning

15. Update on Projects and Goals: Select and implement a risk and case management system

16. Update on Projects and Goals: Rebrand the City Attorney's Office

17. Please select your rating group

- ☐ City Attorney
- ☐ Mayor and/or Council
- ☐ Peer to City Attorney
- ☐ Direct Report of City Attorney

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.



Microsoft Forms

City Council Staff Report

Subject: Electric Bike Community Survey Results
Author: Heinrich Deters
Department: Trails & Open Space Department
Date: May 2, 2024

Recommendation

Review and discuss the outcomes and insights derived from the 2024 E-bike Community Survey (Exhibit A) to guide and inform future public policy decisions regarding the following uses:

1. Electric-assisted bicycles (E-bikes) on multi-use pathways in Park City and evaluate potential regulations or enhancements in alignment with community feedback; and
2. Electric-assisted mountain bikes (E-MTB) on natural surface trails in Park City and potential modifications to current regulations.

Executive Summary

This report serves as a follow-up to the August 29, 2024, public discussion concerning the growing usage of E-bikes in Park City. Its main objective is to analyze and discuss findings from the 2024 'E-bike Community Survey'. It will also assess projects and programs discussed in 2023 and seek further guidance for a subsequent report, likely with a specific focus on addressing some of the safety concerns related to E-bike usage on multi-use pathway systems and potential new policies regarding E-bikes on natural surface trails, particularly E-MTBs, after obtaining City Council direction.

Background

On June 30, 2016, the City Council amended [Municipal Code 10-1-4.5 Non-Motorized Trail Use](#), which provides the basis of the City's policy associated with E-bikes and E-MTBs.

- The ordinance **prohibits** all E-bikes on 'Natural Surface' trails less than 5' wide.
 - Exceptions: mobility disabilities, emergencies, events, and/or maintenance.
- The ordinance **permits** Class I and II E-bikes on 'Multi-Use Pathways' 8' wide or greater but prohibits Class III e-bikes.
 - Exceptions: mobility disabilities, emergencies, events, and/or maintenance.

The State of Utah's laws pertaining to E-bikes, as defined in the [Utah State Code](#), explicitly categorize E-bikes as bicycles and not "motor vehicles." The state law classifies E-bikes into three distinct classes based on their mode of assistance and maximum speeds:

1. Class I E-bikes: These are 'Pedal assisted' E-bikes, limited to a top speed of 20 mph.
2. Class II E-bikes: These are 'Throttle assist' E-bikes, also limited to 20 mph, where pedaling is not required for propulsion.

3. Class III E-bikes: These are 'Pedal assisted' E-bikes, with a higher limit of 28 mph, equipped with a speedometer.

This definition does not include amendments made during the 2024 Legislative session as identified later in the report.

On August 15, 2019, in response to various public requests and potential state legislation to preempt cities and towns from regulating E-bikes, Council held a work session and directed staff to complete a survey to gauge community sentiment.

- [August 15, 2019, Work Session \(E-Bikes\)](#);
- [August 15 Council Minutes](#)

On August 29, 2019, we returned to City Council with the following policy recommendations:

- Amend Municipal Code 10-1-4.5, which exempted E-MTB users age 65+ on class I E-bikes from the natural surface prohibition.
 - **Council approved the amendment.**
- Conduct an E-MTB pilot program' to collect more data associated with the natural surface discussion.
 - **Council did not approve a pilot program.**
- Survey prior to additional recommendations/changes to the current ordinance.
 - **Council supported a survey.**
- Council also directed the establishment of a community 'task force' to obtain additional input.
 - **A stakeholder' task force' was created to develop and promote the community survey.**
- [August 29, 2019, E-MTB staff report](#)
- [August 29, 2019, Council Minutes](#)

On March 19, 2020, the results of the initial E-MTB community survey (Exhibit A) were provided to City Council.

- [March 19, 2020, E-MTB Survey](#)

Survey results supported the current ordinance and emphasized the importance of additional education and outreach. In response, the Trails & Open Space Department took several measures, including setting up a website dedicated to E-bikes, installing more signage at trailheads and trails, and providing bike shops with up-to-date information on the ordinance. Trail Rangers also initiated the 'Pathway Education Program', which offers in-field information and education. A "courtesy tag" program was also established at the request of the Council to allow E-MTB users validated by the Trails & Open Space Department as meeting requirements of the ordinance.

In the summer of 2020 and once again with state legislation being threatened, new trails were constructed specifically for E-bike use on the east parcels of Clark Ranch. Since Clark Ranch was outside city limits at that time, it provided a cohesive opportunity to accommodate E-MTBs on trails near Wasatch County trails where E-MTBs are already allowed. There are approximately 5 miles of E-MTB-permitted trails on the Clark Ranch property.

On [April 1, 2021](#), the Council received a staff communication on the E-MTB courtesy tag program.

On [August 29, 2023](#) the City Council conducted a comprehensive review of the ongoing discourse surrounding E-bikes in Park City, including an examination of relevant state codes, peer cities and speed data collected on the Rail Trail, as well as potential mitigation measures for the paved multi-use system. A link to the meeting [minutes](#) is provided. Following this review, the following directives were issued:

- Conduct a Community E-bike Survey, with funding support from the Snyderville Basin Special Recreation District (SBSRD), targeting both Park City and Basin Recreation District boundaries.

The Survey included various entities involved in the community trails networks, including the resorts, Mountain Trails Foundation, Summit County, and Basin Recreation Board. Two distinct survey formats were devised:

1. The "invite survey" specifically targeted residents of Park City and the Basin Recreation District to ensure robust and statistically relevant results within each jurisdiction. This was facilitated through the distribution of postcards containing unique passcodes for accessing the survey.
2. The "open-link survey" was accessible via the [ebikesurvey.org](#) website, allowing input from a broader audience, including visitors. Zip code tracking was implemented to differentiate responses and ensure comprehensive data collection.

Conducted online through [ebikesurvey.org](#) by RRC, residents in both jurisdictions received 'invite-survey' postcards with access passcodes in March, resulting in nearly 850 responses by April 1. The open-link survey was disseminated via social media and partners such as the Mountain Trails Foundation starting March 14th. Both surveys remained active until April 1st. RRC drafted the final report, which is the primary focus of this document, and delivered it on April 16th.

Take part in this important survey to share your opinions and give feedback about e-bike use & regulations in the Park City Area

Please scan the QR code or visit: [EBIKESURVEY.ORG](#) & enter the passcode: XXXXXX

COMPLETE THE SURVEY FOR A CHANCE TO WIN 1 OF 5 \$50 VISA GIFT CARDS!

Complete la encuesta en línea utilizando el sitio web o el código QR y el código de acceso a continuación: [EBIKESURVEY.ORG/ES](#) y digite el código de acceso: XXXXXX

Name
Address
City, State, ZIP

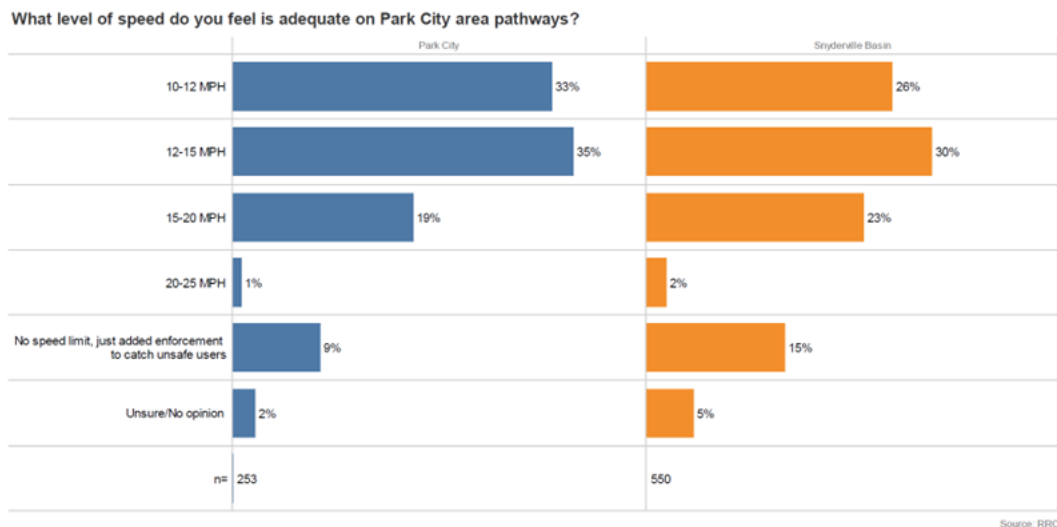
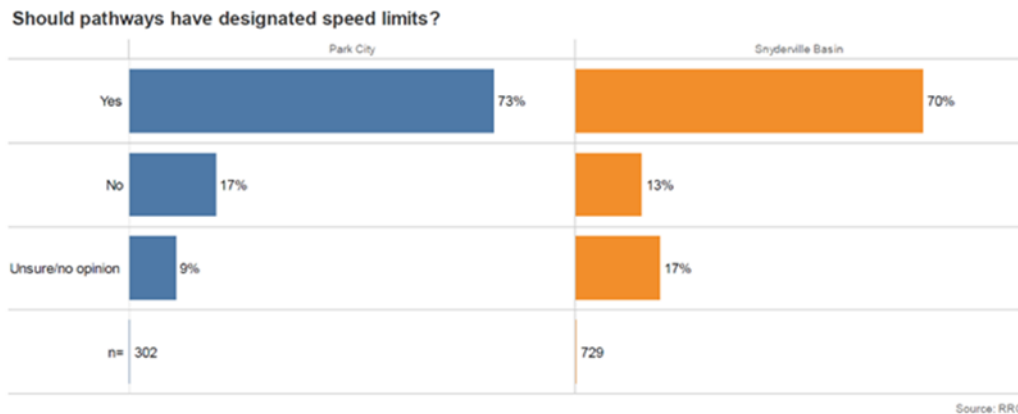
RRC One response per household. Please respond within 10 days to be sure your opinions are included. All responses are collected by a 3rd party research firm and will be kept confidential.

Final Report and Key Takeaways

The primary emphasis revolves around the insights gleaned from the local resident and the invite survey. The comprehensive report, encompassing the open link survey, is furnished in Appendix B (Exhibit C) of the final document. Additionally, discrepancies between the invite survey and the open link survey are summarized in Appendix A (Exhibit B).

Multi-Use Pathways:

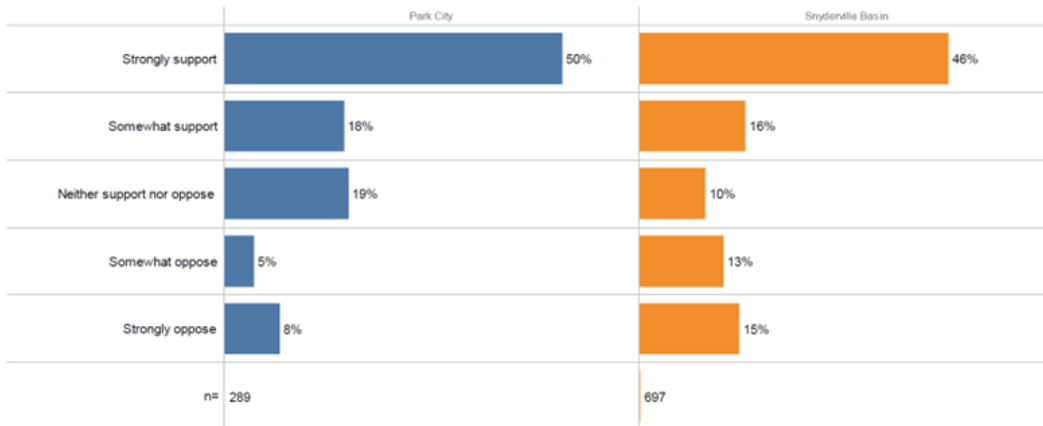
- Respondents generally acknowledge mixed impacts from e-bikes, with some expressing concerns about crowding, safety, and conflicts on pathways. However, the positive impacts tend to outweigh the concerns, leading to acceptance and support for e-bikes.
- There is strong support among residents in both jurisdictions for implementing speed limits on pathways. While opinions on specific speed limits vary, a majority felt that 10-15 miles per hour is sufficient, with little support for 20 MPH or higher.



Natural Surface Trails:

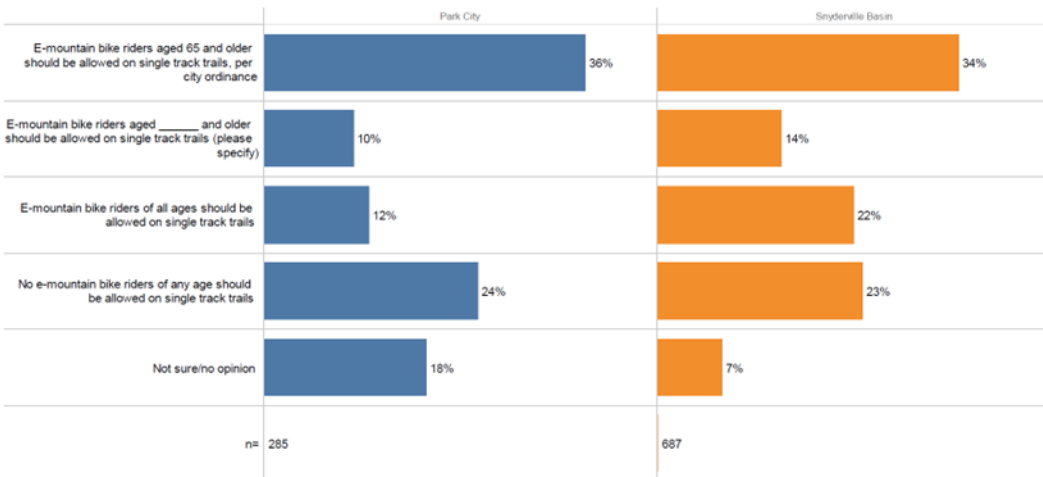
- There is considerable support for the current PCMC Non-motorized Trail Ordinance, which prohibits the use of e-mountain bikes on trails except for individuals with disabilities or those aged 65 and older.

Do you support or oppose the current PCMC Ordinances which prohibit the use of e-mountain bikes on single track trails except in the case of mobility disabilities and users aged 65 and older?



Source: RRC

Which of the following best represents your opinion regarding the use of e-mountain bikes on natural surface, single track trails in the Park City area in relation to age?



Source: RRC

- Opinions vary but there seems to be consensus on allowing e-mountain bikes with some restrictions, either limiting them to certain trails or using the current PCMC age and disability limits. About a quarter of respondents in both areas support a total ban on trail use.

Overall Sentiments:

- There is widespread support, particularly in Park City, for increased enforcement of the current ordinance regulating e-bike usage.
- At least two-thirds of respondents in both areas express support for additional efforts to address e-bike policies.
- Preferred options for addressing these policies include the addition of signage and increased ranger presence.

Next Steps and Considerations

Following the survey results, various departments are actively engaged in research and planning to implement initiatives ahead of the upcoming summer season. These efforts aim to enhance safety, promote education, and improve user experience. The key areas of focus:

1. Helmet Laws:

Council possesses broad authority to add helmet requirements beyond what is required under state law. Should the Council decide to pursue, we are ready to provide recommendations, and draft ordinances.

- Helmets are not expected to be required for the current bike share program this year. This decision is mainly influenced by logistical challenges and the worry that it could reduce the number of users. However, it's worth noting that bike share access is restricted to individuals aged 18 and above, and any regulation aimed at users under 18 would align with the program's guidelines.
- One additional safety consideration is the use of bells. While we don't recommend making the use mandatory, we recommend a concerted effort to provide bells at educational and outreach opportunities. We purchased additional bells already.

2. Educational Outreach and Signage:

The Trails Team, collaborating with the Communications Team, Basin Recreation, and Mountain Trails Foundation, has initiated multiple public outreach campaigns aimed at educating the community on safety practices, stressing personal awareness, kindness, and best practices with a touch of humor. Simultaneously, ongoing collaboration with the School District, spearheaded by Jay Randall and Art Boxall, includes various outreach programs. These initiatives encompass

- Bike to School May 10th.
- School assemblies and education opportunities, the Wils Foundation is planning an assembly at Treasure Mountain Junior High and Ecker Middle Schools on E-Bike/Bike safety, in conjunction with the Park City Hospital Emergency Department Trauma Program
- Trail Rangers will be attending an 'E-Bike Expo' hosted by Bingham Cyclery and the Wils Foundation on Saturday, May 11, 2024, providing information on current Ordinances and Information.
- The police department has launched a new [E-bike safety video](#), addressing topics such as providing foot pegs for passengers and night use restrictions.
- The Trails & Open Space Team, in conjunction with Mountain Trails Foundation and Basin Recreation have ongoing outreach messaging and educational videos and signage campaigns.
- Trail Rangers perform 'pathway education' events, which target users on Rail Trail, Poison Creek, and McLeod Creek twice monthly.
- Trails & Open Space Team will disseminate information about adopted ordinances and educational outreach to local bike shops, in alignment with survey results and Council direction.
- Updated trail signage reflecting the Council's direction, including but not limited to noting age and mobility exceptions.

3. Rail Trail Safety Enhancements:

In alignment with the Rail Trail Master Plan, the Trails & Open Space Department has already undertaken measures to enhance safety along the corridor. This includes striping and installing new crossing gates. Proposed incremental improvements include:

- Clearing additional vegetation clearing on the south side of the trail, providing additional space for users.
- Installing signage reminding users to keep dogs on leash.
- Continued monitoring of speed data by park rangers.

4. Wag 'on Trail Enhancements:

In alignment with the Rail Trail Master Plan and in an effort to separate uses to create a safer experience, we recommend the following enhancements to the Wag 'On Trail.

- Additional directional signage to enhance user navigation.
- Vegetation clearing along the trail corridor.
- Designation of the trail as 'off-leash', with appropriate signage.

5. Pathway Speed Limit:

As indicated by the Survey, there is resident support for implementing a speed limit on the multi-use pathways. The PC Police conducted research on various communities, including Moab, Utah, which recently implemented a posted speed limit. Should the Council opt to pursue this course of action, here are several considerations:

- Considering feedback from the survey and data collected on the Rail Trail last year, a speed limit of 15mph appears reasonable.
 - In 2023, summer data of over 5,000 users revealed a significant majority, or 71% of cyclists, maintained speeds below 15 miles per hour. Moreover, a notable quarter of the survey, accounting for 25%, travels between 16 to 25 miles per hour.
- An ordinance establishing the speed limit would need to be formally adopted in a public meeting.
- Enforcement Challenges:
 - Communities with posted speed limits rarely have the resources to enforce consistently. Bike speed limits are typically a deterrent. A speed limit will increase calls for enforcement beyond the current service levels.

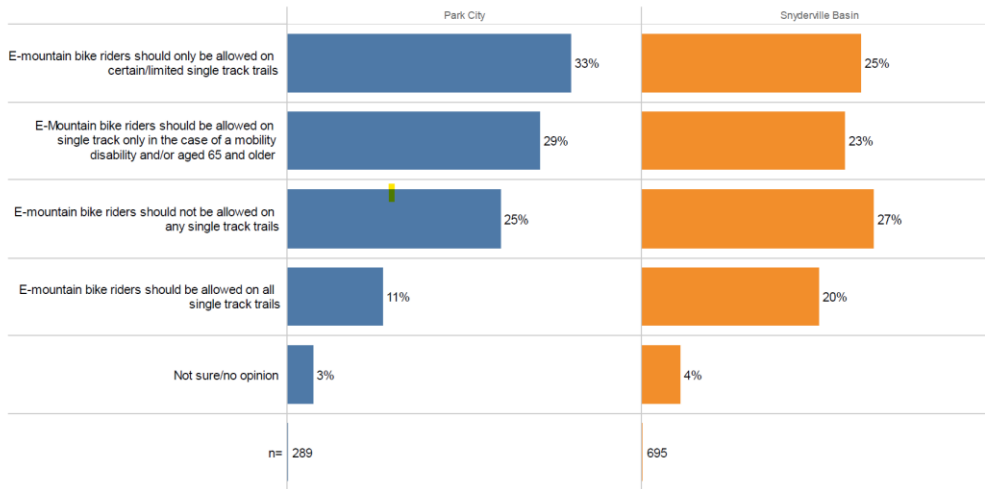
These factors highlight the need for careful planning and resource allocation should the Council choose to implement speed limits. Continued evaluation and adjustments may be required to address enforcement challenges and ensure effectiveness.

6. Designated E-Bike Trails:

The findings of the Community survey do not endorse the designation of additional trails for E-MTB use, although the ultimate decision lies with the Council. Currently, E-MTB use is permitted on the Clark Ranch west parcel, conveniently situated near Wasatch County trails, offering extensive mileage opportunities. Despite not being recommended by the Trails & Open Space Department based upon the community

survey, similar trails in the lower Deer Valley area, which also link to Wasatch County, could be contemplated due to their proximity and separation from the broader Park City Trail network. If the Council aims to explore a pilot project, Trails and Open Space would advise limiting locations to adjoining areas that already provide E-MTB allowances, such as Wasatch County, or exploring additional trails in the Clark Ranch area that are distinct from the current system. We understand this is a sensitive community issue, as recreation and trails remain a passionate community focal point.

If the Park City area were to allow for additional e-mountain bike use on single track trails, beyond those currently permitted, which of the following best represents your opinion regarding the use of Class I e-mountain bikes on single track trails in the Park City Area?



Source: RRC 35

7. Certification/Licensing Program:

While some [states](#) have their own licensing requirements, it is rare for individual municipalities. If the City Council wishes to delve deeper into this matter, we recommend partnering with relevant departments and stakeholders to craft and potentially provide an educational course aimed at young individuals as an initial step before consideration of additional regulations.

8. 2024 Legislative Update:

Analysis of HB385 during the 2024 Legislative Session focused on amendments to the E-bike State Statute, primarily concerning the refinement of e-bike classifications.

- The amendments addressed technological advancements allowing for programmable changes between different e-bike classes, necessitating corresponding language updates.
- To address analogous issues encountered in Summit County, the amendments introduced targeted language distinguishing electric motorcycles from e-bikes, and mandated clear disclosure by manufacturers and sellers regarding the classification of their products as e-bikes or otherwise

Conclusion

While survey results validate PCMC's approach to e-bike use, we have room for improvement in messaging and safety measures. Whether it involves additional signage, implementing speed limits, or refining messaging, each measure must be carefully evaluated. We also recognize that Park City recreation is a deeply personal and passionately debated issue in Park City, requiring thoughtful consideration and balanced decision-making.

Funding

Funding may be required dependent on Council direction and addressed through the upcoming budget process.

Attachment

EXHIBIT A- 2024 Community E-Bike Survey Report

EXHIBIT B- 2024 Community E-Bike Survey- Appendix A

EXHIBIT C- 2024 Community E-Bike Survey- Appendix B



PARK CITY E-BIKE SURVEY

February – April 2024





TABLE OF CONTENTS

Introduction	3
Methodology	4
Key Findings	5
Respondent Characteristics	12
E-Bikes on Pathways	19
E-Bikes on Natural Surface Trails	29
E-Bike Policies & Communication	42
Demographics	48

INTRODUCTION

The goal of this survey was to gather feedback from residents and trail users in the Park City and Snyderville Basin area on e-bike use and regulation in the area. Specific questions guiding research were:

1. How have public sentiments surrounding e-bike use/regulation developed since previous research?
2. Do perceptions on e-bike use/regulations differ between pathways and/or natural-surface trails? Do they differ between Park City and the Snyderville Basin Recreation District?
3. What is current level of support for enforcing e-bike regulations and/or modifications to existing regulations?

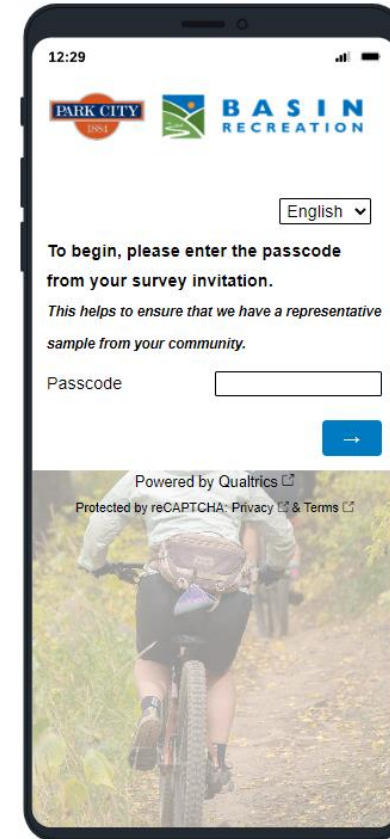


METHODOLOGY

The 2024 *statistically valid* survey was hosted online at ebikesurvey.org by RRC. All responses were completed via this online platform through password-protected invitations mailed via postcard to all available residential addresses in Park City and the Snyderville Basin Recreation District.

An “open-link” version of the survey was made available in the weeks following the mailed invitations to allow any resident or visitor in the area to respond. Responses to the “open link” survey are presented separately in Appendix B to this report and show a slightly more favorable view of e-bike use in some question results. These areas of difference with the invite results are highlighted in Appendix A.

The invite survey opened March 1 and the open link began March 14. Both closed on April 1. The Park City invite survey received 310 responses and the Recreation District garnered 743.



1,053
**Total
Surveys
Completed**



KEY FINDINGS

KEY FINDINGS

WHO RESPONDED



Respondents are long-time local residents. 80% have lived in the area for more than 5 years and nearly all have used local pathways and trails. Though pathways are used more frequently than trails, over half of respondents utilize trails or pathways at least once a week.



Respondents know e-bikes well. More than half of Park City and nearly half of District respondents own one and over 90% are at least “somewhat familiar” with e-bikes. Ownership and familiarity with *e-mountain bikes* is lower, but still high. Respondents are also avid cyclists in general with around 60% rating their ability as “expert” or above and 90%+ reporting their ability as “intermediate” or higher.



Respondents are made up of affluent and educated residents. 83% of both groups report household incomes of \$100,000 or more and 90% hold a bachelors degree or higher. Just 3-4% of responding households have a need for ADA compliant facilities or services.

KEY FINDINGS

E-BIKES ON PATHWAYS



Although Park City residents are heavier users of pathways, both groups use them frequently. 81% in Park City and 65% in the district report using them either several times a week or every day.



Walking is the dominant use of pathways in both areas. About half of respondents ride e-bikes on them and two thirds say they have used an e-bike on pathways at least once. Mountain biking, dog walking and running are other top reasons people are on the pathways.



Pathway speed limits for e-bikes are supported by a large majority (70%+) of respondents. 56% of District residents and 68% in Park City support limits between 10-15 miles per hour.

KEY FINDINGS

E-BIKES ON PATHWAYS



While most of the sample agrees e-bike riders sometimes conflict with other users and can pose increased safety risks, they do not agree that e-bikes should be allowed only on roadways or bike lanes.



Respondents acknowledge that impacts from e-bikes on pathways are mixed with some concern over crowding, safety issues and user conflicts. However, the positive impacts seem to tip the scale toward general acceptance and support for e-bike use.



Overall, area residents appear to feel safe on local pathways. About half report using added caution due to the presence of e-bikes but still generally feel safe during use. Over a quarter report that e-bikes have had zero impact on how they use pathways.

KEY FINDINGS

E-BIKES ON NATURAL SURFACE TRAILS



Though slightly less than pathways, the trails are still very popular with 70-80% reporting that they use single track trails at least once per week. Over 60% say they are on the trails several times per week.



Hiking is the dominant activity on trails, followed by mountain biking and running. E-mountain bike use on trails is not a popular trail use as just 11% in the District and 13% in Park City reported riding e-mountain bikes on single track.



Most people support limiting access to trails for e-mountain bikes – either by age or designated trail restrictions. 60%+ support the PCMC ban that allows exemptions for people with disabilities or for those who are 65+ in both jurisdictions. Only about a quarter would favor a total e-mountain bike ban.

KEY FINDINGS

E-BIKES ON NATURAL SURFACE TRAILS



Among those who support age requirements, there is not strong consensus on what the minimum should be. Just over 40% support an age limit of 24 years old or younger while 45% support 55 or above.



When gauging sentiments on e-mountain bikes, opinions are mixed and slightly more negative than for e-bikes on pathways. Residents generally agree they are helpful to seniors and those with disabilities but also feel they impact trail safety and cause user conflicts. About one third of both sample groups indicated they feel less safe since e-mountain bikes appeared on trails.



Open link respondents tended to be heavier users of single track trails, have higher familiarity and ownership with e-mountain bikes, and thus showed a more favorable view to their use. Nearly the same number of respondents strongly opposed SBSRD's e-bike ban than those who strongly supported it (33% compared to 36% respectively).

KEY FINDINGS

E-BIKE ORDINANCES & POLICIES



A majority in Park City (66%) and the District (59%) support additional enforcement of the PCMC ordinance that regulates e-bike usage. Two thirds also support allocating additional resources to control e-bikes on public pathways and trails.



In terms of specific efforts, there is not clear consensus, but top choices include increasing signage around speed limits and access restrictions along with adding additional ranger presence. There was also some support for increasing education efforts via bike shops, schools, etc.



A large majority (70%+) feel that e-mountain bike rental shops should provide information on local ordinances to customers. There is less support for restricting rentals to those who are legally permitted to ride them. Only 15% say bike shops have no responsibility.

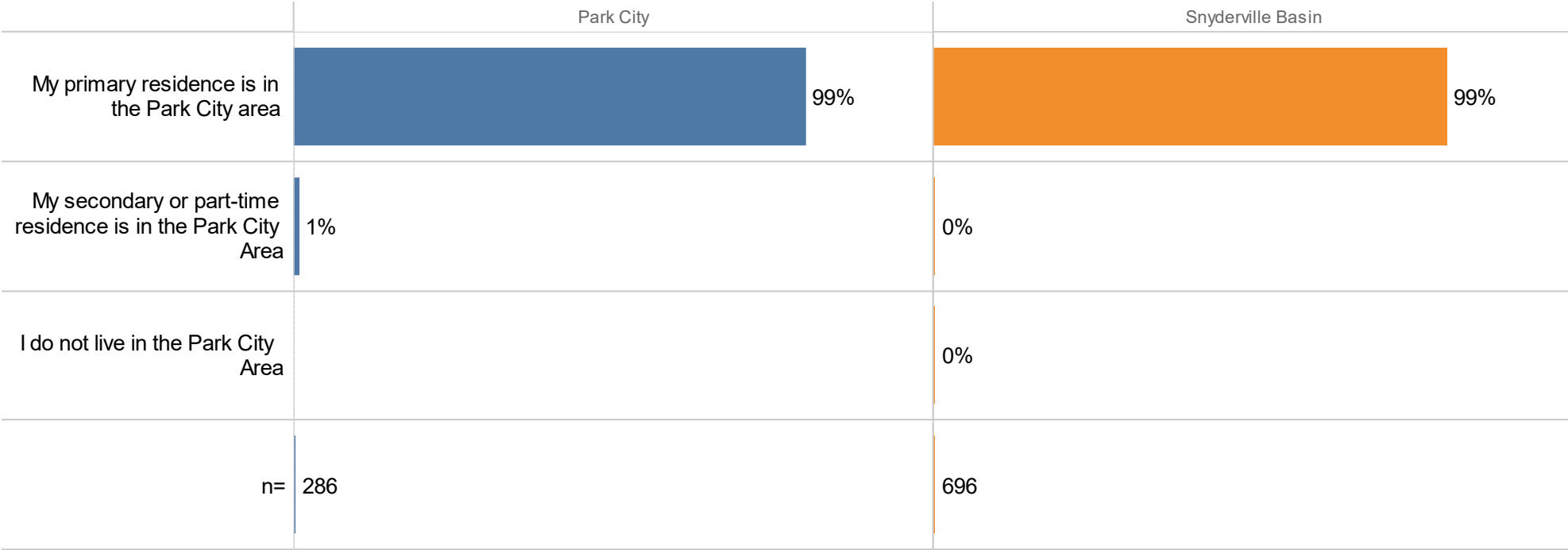


|RESPONDENT CHARACTERISTICS

LOCATION OF RESIDENCE

Nearly all respondents live in the greater Park City Area, just 1% of those from Park City identified being a second homeowner or part-time resident.

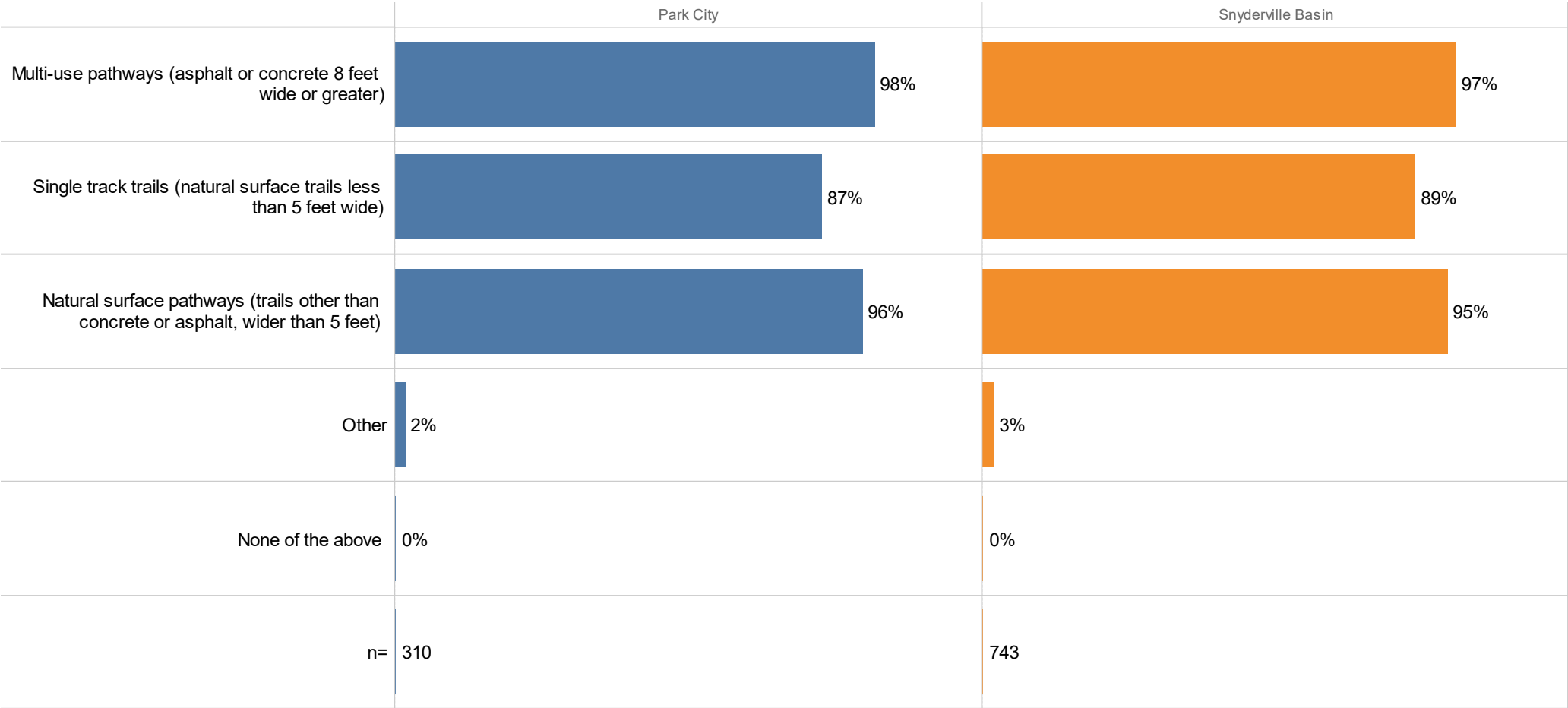
Which of the following best describes your current residence?



Source: RRC

Overall, respondents utilize all trail types. Paved and natural pathways are the most commonly used, followed by single track trails. Conversely, Open Link (seen in Appendix A) respondents were most likely to use single track trails.

Which of the following types of trails and/or pathways have you used? CHECK ALL THAT APPLY



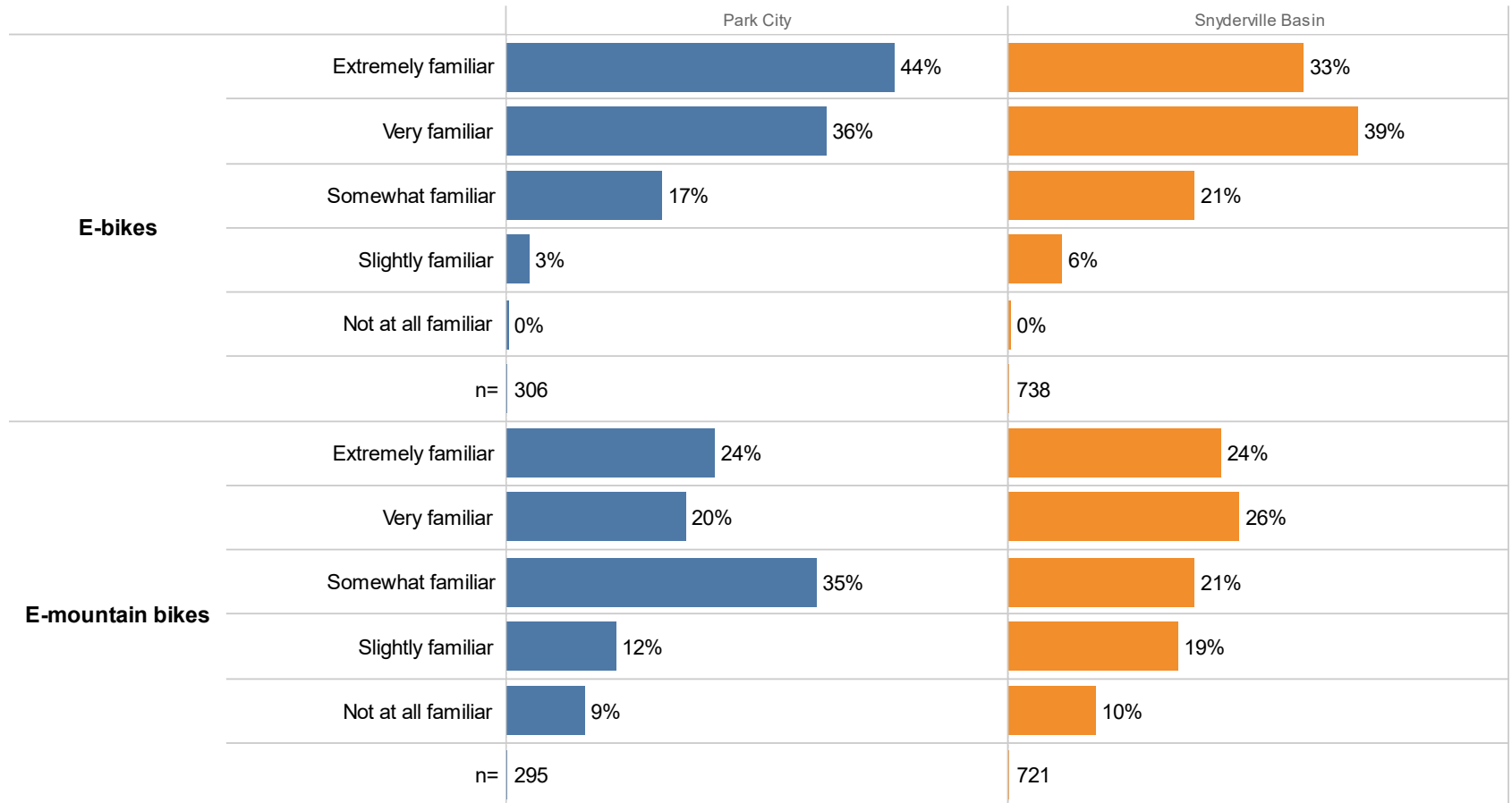
Source: RRC

FAMILIARITY WITH E-BIKES

Respondents from both areas report general familiarity with e-bikes with stronger knowledge of standard e-bikes than e-mountain bikes.

Open Link respondents tended to be “extremely familiar” with e-mountain bikes. With the previous slide, this suggests the open link sample differs somewhat from the invite sample in some respects, which is detailed in Appendix A.

How familiar are you with:



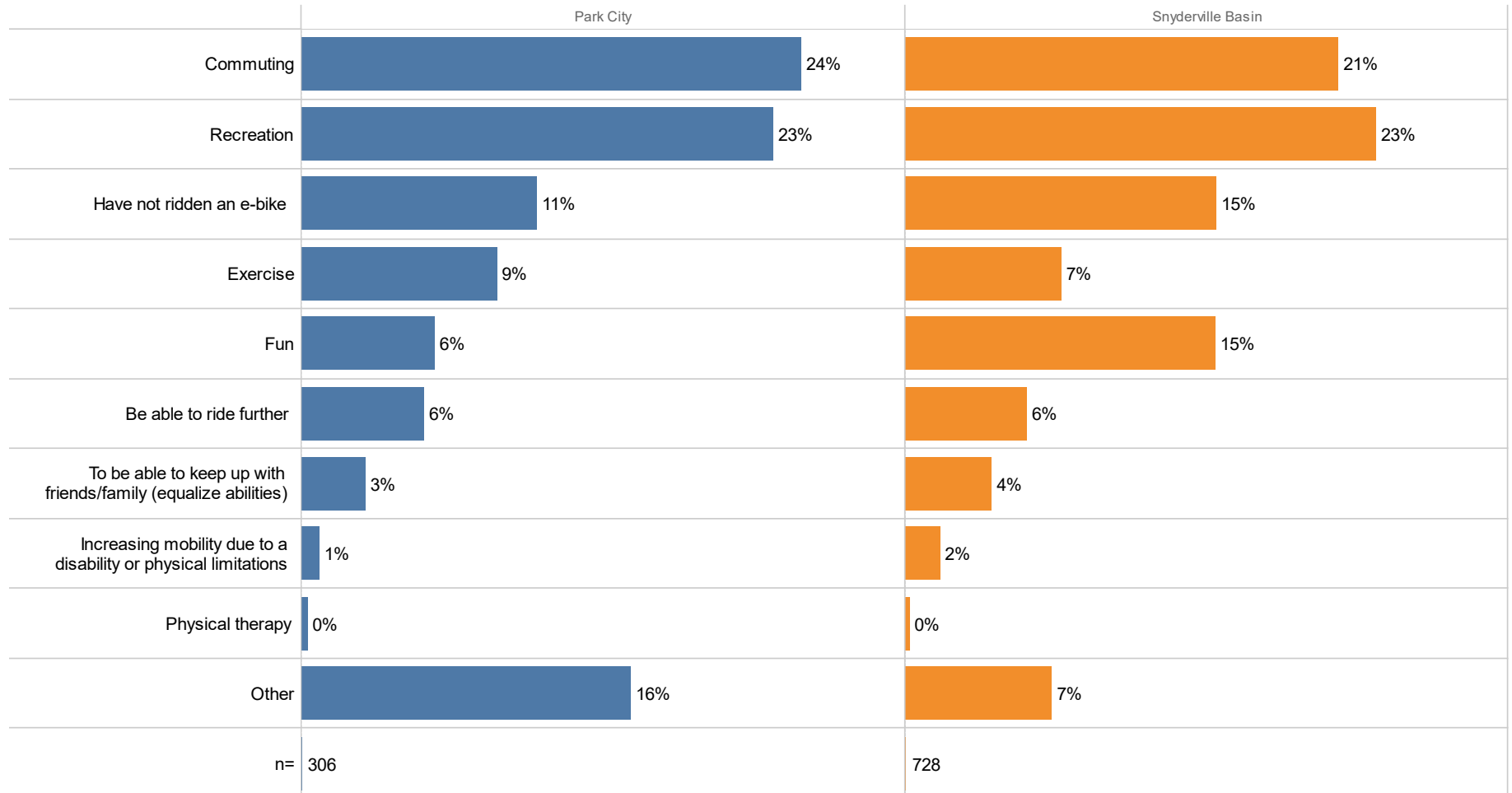
Source: RRC

MOTIVATION FOR RIDING E-BIKES

Commuting and recreation are the top motivations for residents to use e-bikes in both jurisdictions.

“Fun” was twice as likely to be selected as a motivator in the Snyderville Basin while Park City respondents had more “Other” uses for e-bikes.

Thinking of the last time you rode an e-bike, what was your main motivation for riding?

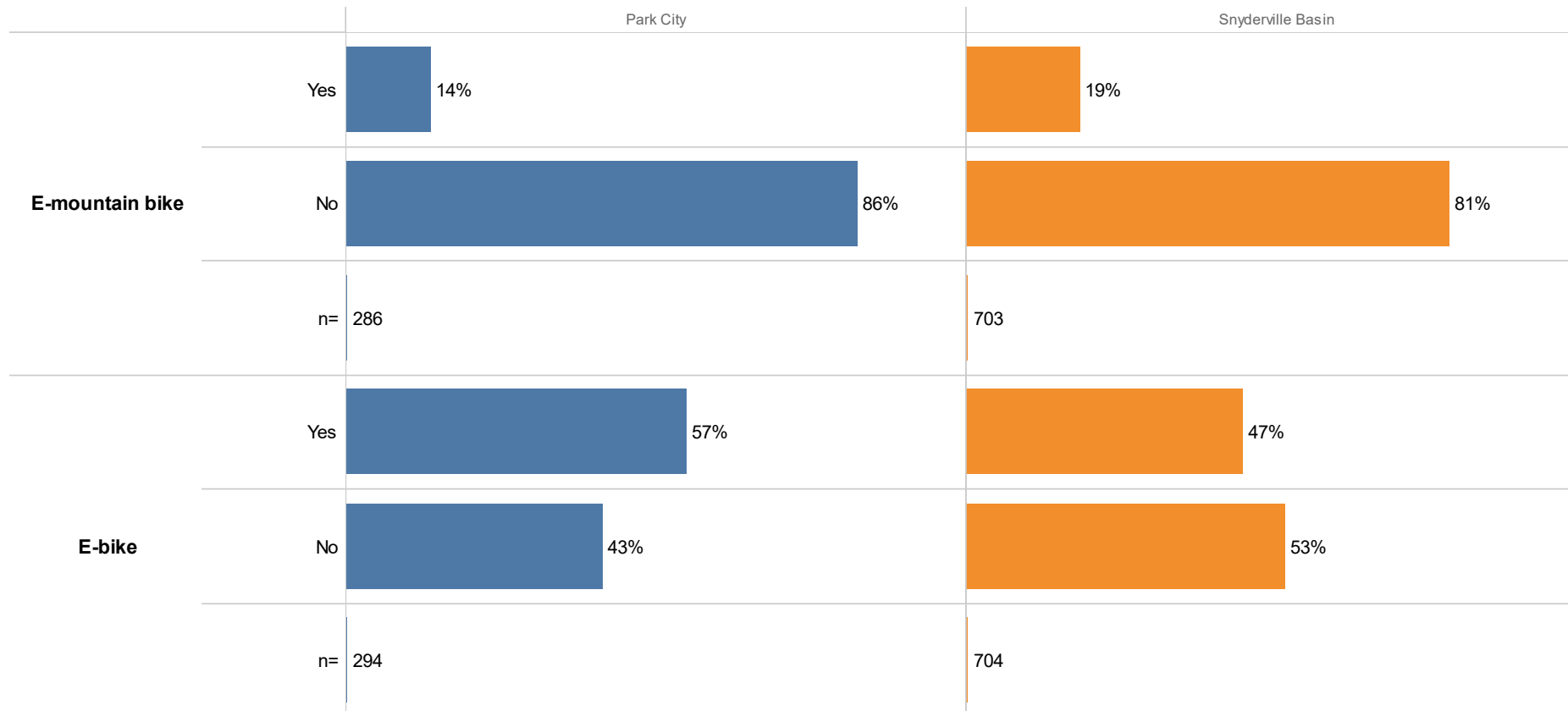


Source: RRC

E-BIKE OWNERSHIP

E-bike ownership is high among respondents while a much smaller number report owning a e-mountain bike.

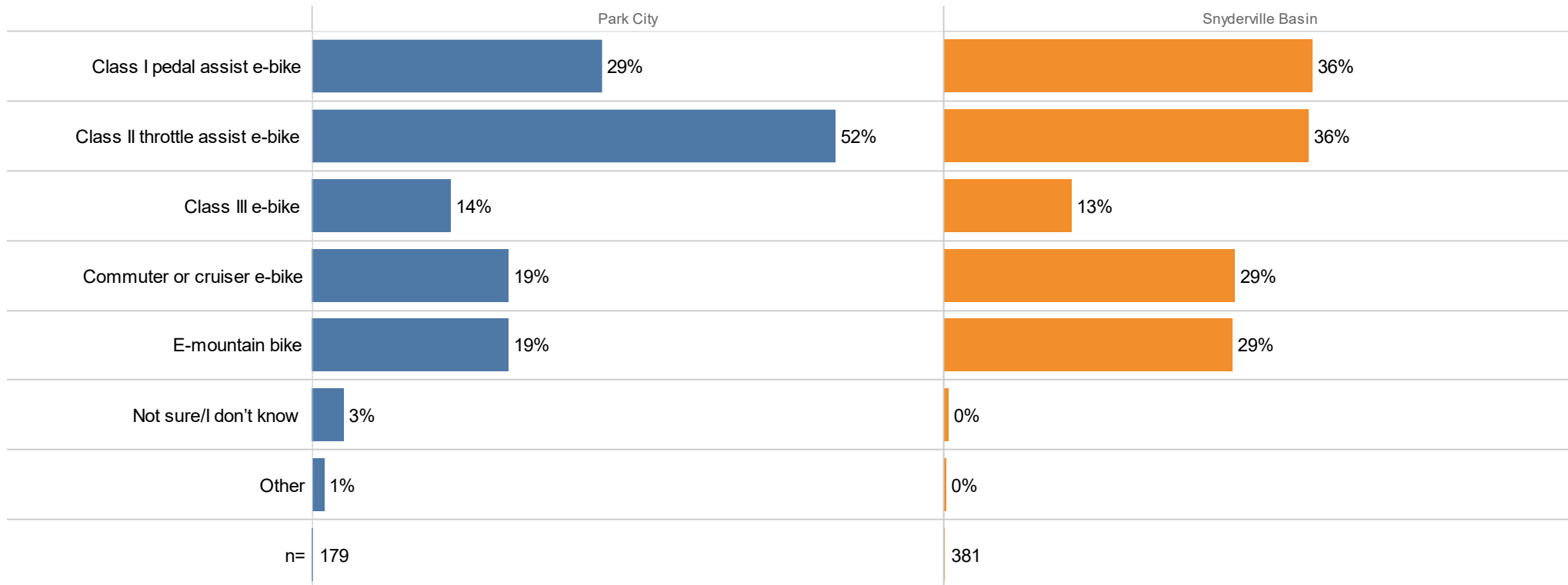
Do you own an e-bike or e-mountain bike?



TYPES OF E-BIKES OWNED

Respondents are more likely to own class I and class II e-bikes than class III, with commuter/cruiser e-bikes being just as popular as e-mountain bikes within each area for those that identified the type of their e-bike. Within the communities, Park City respondents appear to favor those with a throttle assist (class II) while Snyderderville Basin respondents don't show a preference.

What types of e-bike(s) do you own? CHECK ALL THAT APPLY



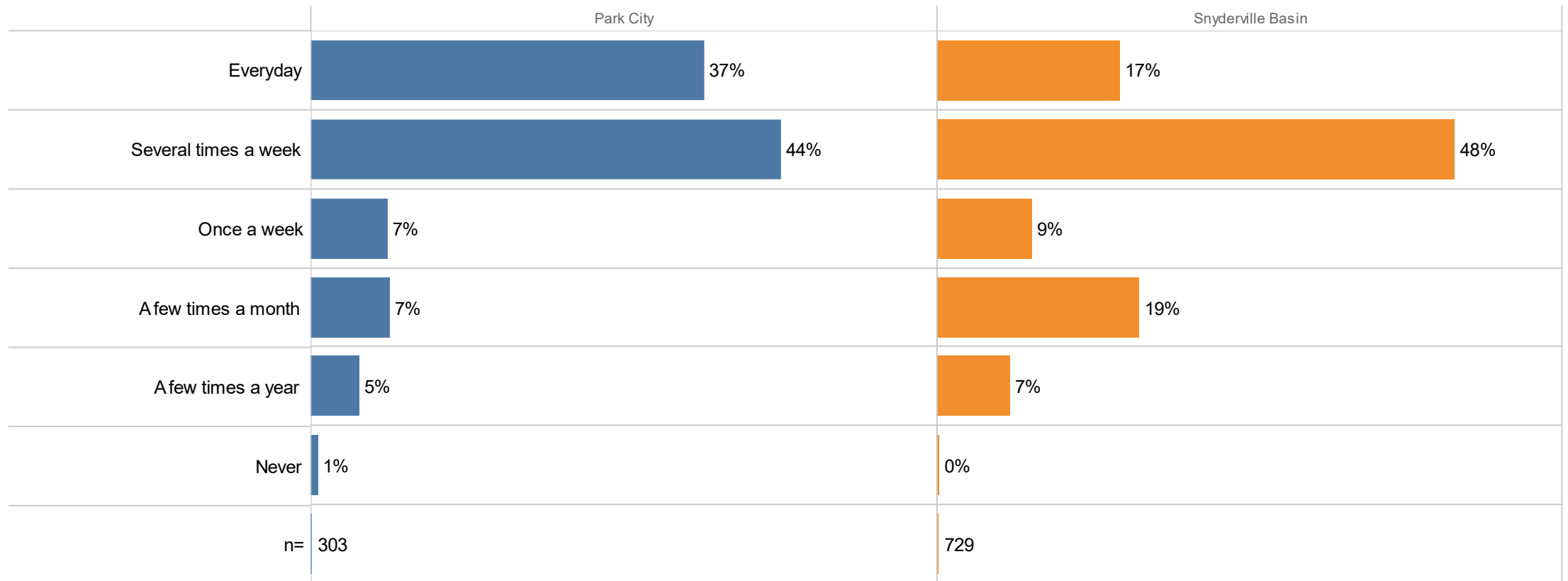
Source: RRC



| E-BIKES ON PATHWAYS

Pathways are heavily used by residents with 81% of Park City and 65% of District respondents reporting they are on them at least several times per week.

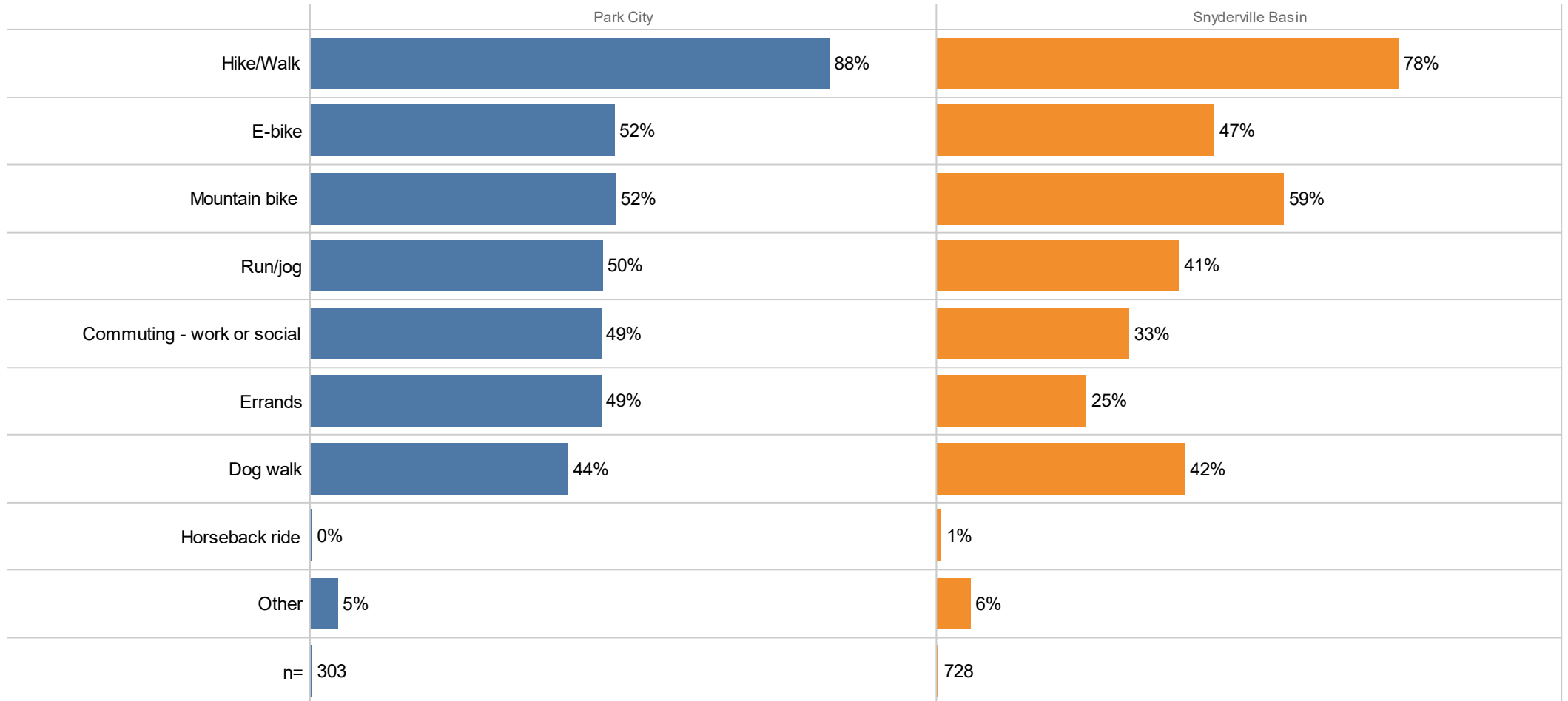
How often do you use the Park City area pathways?



Source: RRC

Walking/hiking is the primary use of area pathways followed by biking, running and dog walking.

What do you do when using Park City area pathways? CHECK ALL THAT APPLY

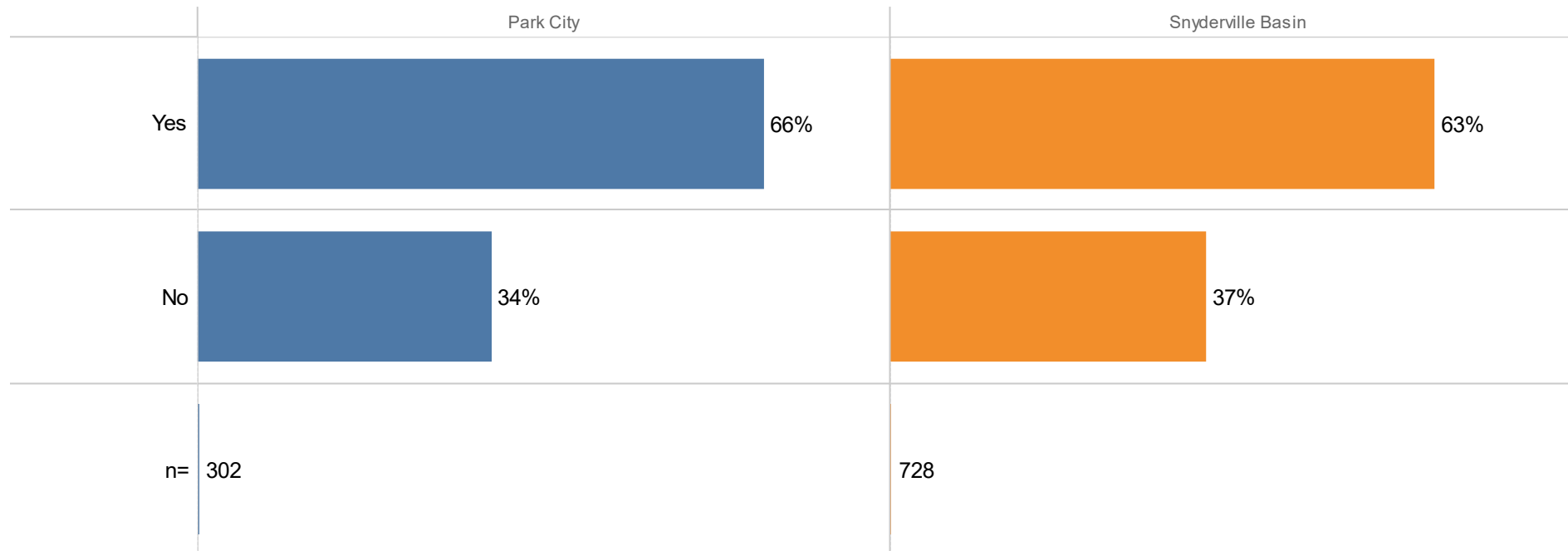


Source: RRC

E-BIKE USE ON PATHWAYS

A large majority of respondents in both areas have ridden an e-bike on area pathways

Have you ever ridden an e-bike on Park City area pathways?

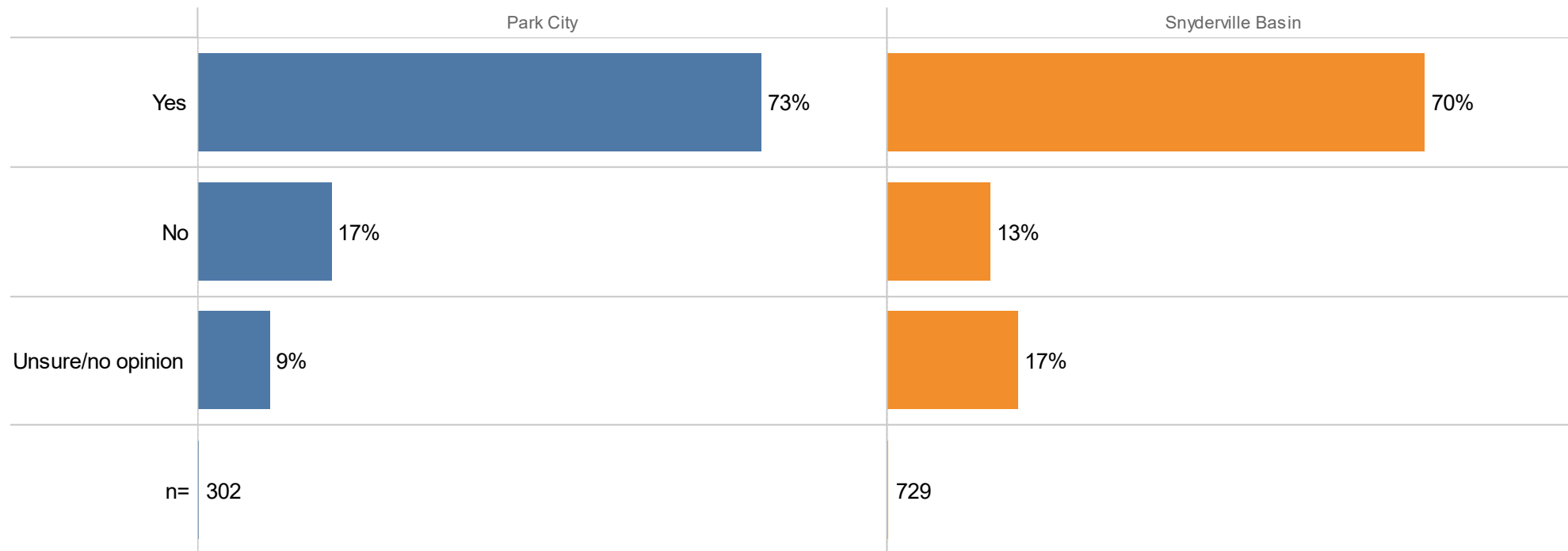


Source: RRC

SPEED LIMITS ON PATHWAYS

Speed limits on pathways are strongly supported by residents in both jurisdictions.

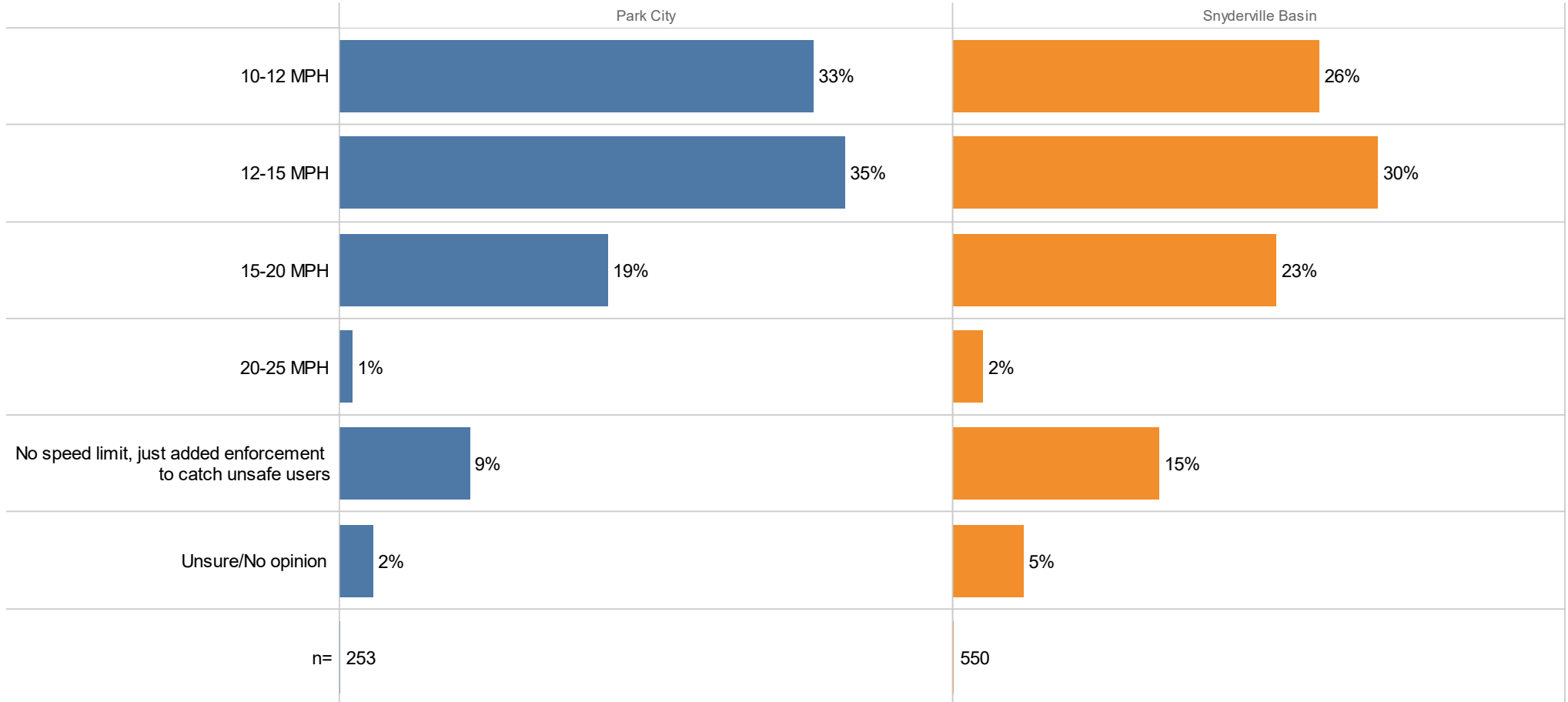
Should pathways have designated speed limits?



Source: RRC

Opinions on what speed limits should be are somewhat split but a majority in both areas feel that 10-15 miles per hour is adequate. There is almost no support for 20 MPH or more.

What level of speed do you feel is adequate on Park City area pathways?

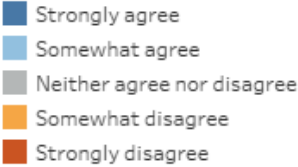


Source: RRC

Between Park City and the Snyderville Basin, respondents feel similar when rating common statements made about e-bike use on pathways. Some takeaways appear on the next slide.

Please indicate the extent to which you agree or disagree with each of the following statements.

				Percent Responding:				
				1 & 2	3	4 & 5		
E-bikes allow you to travel farther for errands/commuting/work	Park City	Avg. 4.3	n=302	6%	7%	32%	55%	88%
	Snyderville Basin	Avg. 4.3	n=729	5%	7%	32%	55%	87%
E-bikes are helpful to seniors and those with mobility disabilities	Park City	Avg. 4.2	n=301	11%	8%	28%	53%	81%
	Snyderville Basin	Avg. 4.2	n=728	6%	13%	30%	50%	81%
E-bikes add increased safety risks	Park City	Avg. 3.7	n=301	18% 22%	8%	28%	42%	70%
	Snyderville Basin	Avg. 3.8	n=728	19%	12%	30%	38%	68%
E-bikes act as an equalizer – my family and friends can ride together	Park City	Avg. 3.7	n=299	20%	14%	23%	42%	66%
	Snyderville Basin	Avg. 3.8	n=725	18%	13%	32%	37%	69%
E-bikes create conflicts with other pathway users	Park City	Avg. 3.5	n=300	18% 28%	13%	22%	37%	59%
	Snyderville Basin	Avg. 3.4	n=722	30%	14%	26%	31%	56%
E-bikes belong on pathways	Park City	Avg. 3.4	n=297	20% 31%	12%	20%	37%	58%
	Snyderville Basin	Avg. 3.6	n=723	23%	16%	27%	34%	61%
E-bikes support the local economy and small businesses	Park City	Avg. 3.6	n=303	21%	22%	26%	31%	57%
	Snyderville Basin	Avg. 3.6	n=729	21%	22%	28%	28%	57%
E-bike users contribute to overcrowding on pathways	Park City	Avg. 3.2	n=300	22% 38%	12%	23%	27%	50%
	Snyderville Basin	Avg. 3.1	n=726	37%	15%	28%	20%	48%
E-bikes are more appropriate ONLY for riding on roadways and bike lanes	Park City	Avg. 2.9	n=301	30% 21% 51%	8%	29%	41%	
	Snyderville Basin	Avg. 2.6	n=723	34% 20% 55%	10%	21%	35%	



E-BIKE USE ON PATHWAYS

SENTIMENTS ON IMPACTS & USAGE

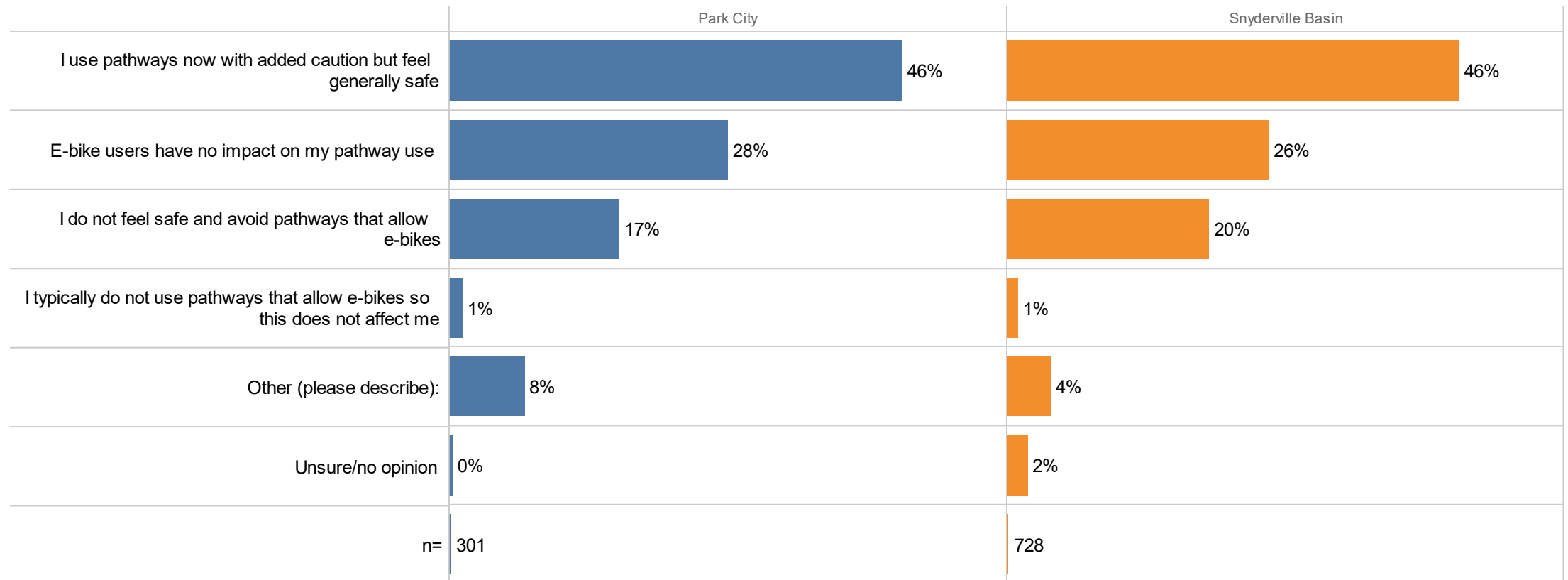


Opinions surrounding common statements on e-bike use were similar across geography. The following high-level themes emerged from the ratings:

- While most respondents agree that e-bike riders sometimes conflict with other users and can pose increased safety risks, they do not agree that e-bikes should be allowed only on roadways or bike lanes.
- Respondents overwhelmingly agree that e-bikes allow longer bicycle trips, increase mobility for seniors and those with disabilities and act as an “equalizer,” allowing families and friends to ride together.
- There is general agreement that e-bikes are good for small businesses and contribute to the local economy.
- Generally, respondents acknowledge that impacts from e-bikes are mixed with some concern over crowding, safety issues and conflicts on pathways. However, the positive impacts seem to tip the scale toward acceptance and support for e-bikes.

Allowing e-bikes on pathways has made about half of respondents travel with added caution while over a quarter say they have had zero impact on usage. The large majority generally feel safe with e-bikes.

Given the current level of e-bike use in the Park City area, how safe do you feel sharing pathways with e-bike users?



Source: RRC

ADDITIONAL THOUGHTS

Respondents were offered an opportunity to share any additional thoughts about the usage of e-bikes on pathways in the Park City area with the question: *“If you have any other thoughts you would like to express about the usage of e-bikes on pathways in the Park City area, please express them below.”*

A total of **809** additional comments were received. Common themes are outlined below, and a list of full responses is included in the Appendix.

TRAIL & PATH REGULATION

“E bikes and non motorized vehicles should not be on same pathway”

“E bikes should never be allowed on single track without a disability or Dr justification”

“E-bikes should never be allowed on single track”

E-bikes should not be allowed on pathways”

SAFETY & ENFORCEMENT

“Enforcement of safety is key. The hospital has had a large increase in E-bike accidents..”

“I said no to speed limits primarily because I do not see us funding enforcement so why bother.”

SPEED MANAGEMENT

“Ebikes are very dangerous for the kids and young adults on pathways going 25 miles per hour in groups – scary”

“I think speed is the biggest issue, especially for those who don’t have strong bike-handling skills. Speed should probably be enforced in busy areas like the Prospector part of the rail trail.”

USER RULES

“Better training for users, especially those renting them for the first time, and be given maps marked with multi use pathways”

“E-bikes are an inevitable and useful micro mobility tool for our community. We need smart rules that can be enforced to make it useful for everyone.”

CONCERNS FOR YOUNG RIDERS & PEDESTRIANS

“Biggest issue that I have seen is younger kids (under 18) riding way too fast without helmets and no regard to other users putting themselves and others at great risk. Not sure how to police these youth but anticipate a really ugly outcome.

“Children using e-bikes need to be monitored by parents and follow the rules.”

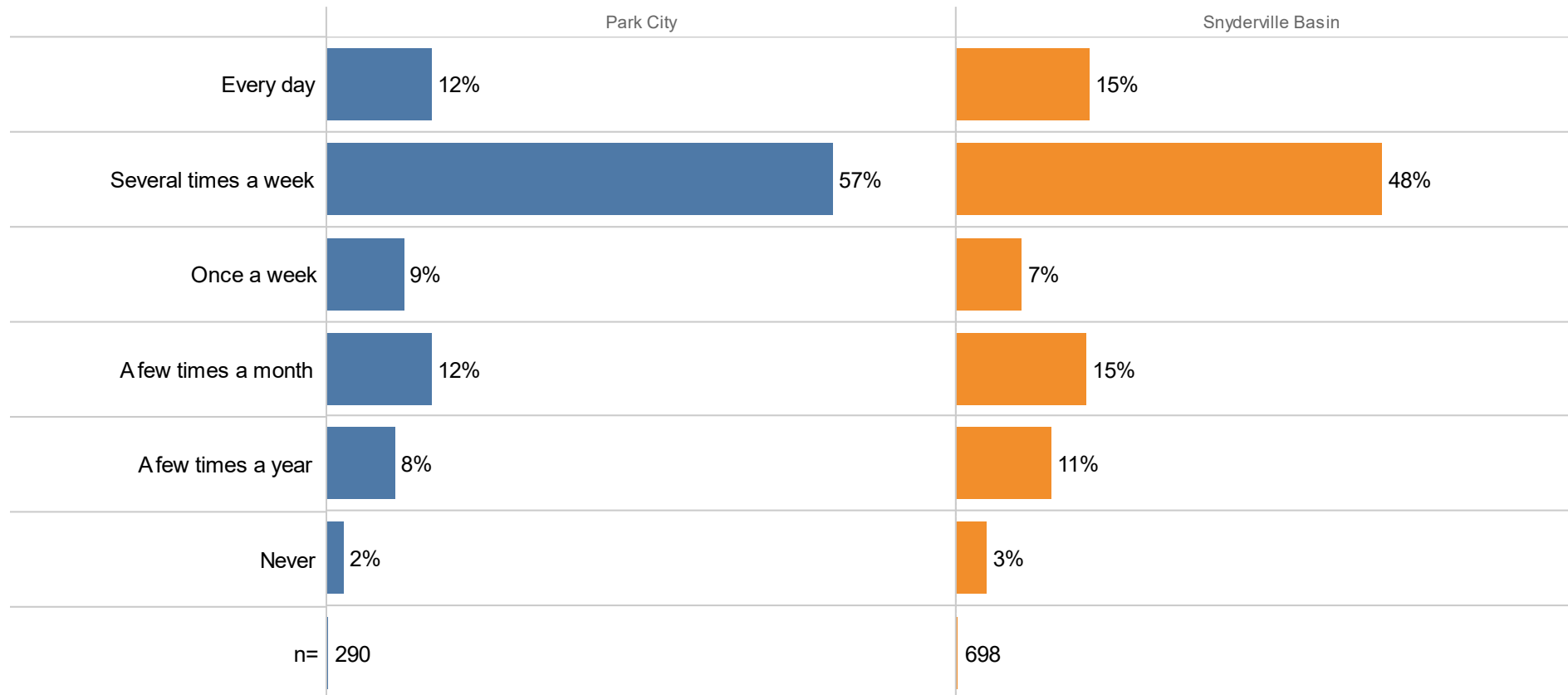


| E-BIKES ON NATURAL SURFACE TRAILS

FREQUENCY OF USE ON SINGLE TRACK

While the number of those using single track trails is slightly lower than pathways, the large majority (70%+) are still on the trails at least once a week.

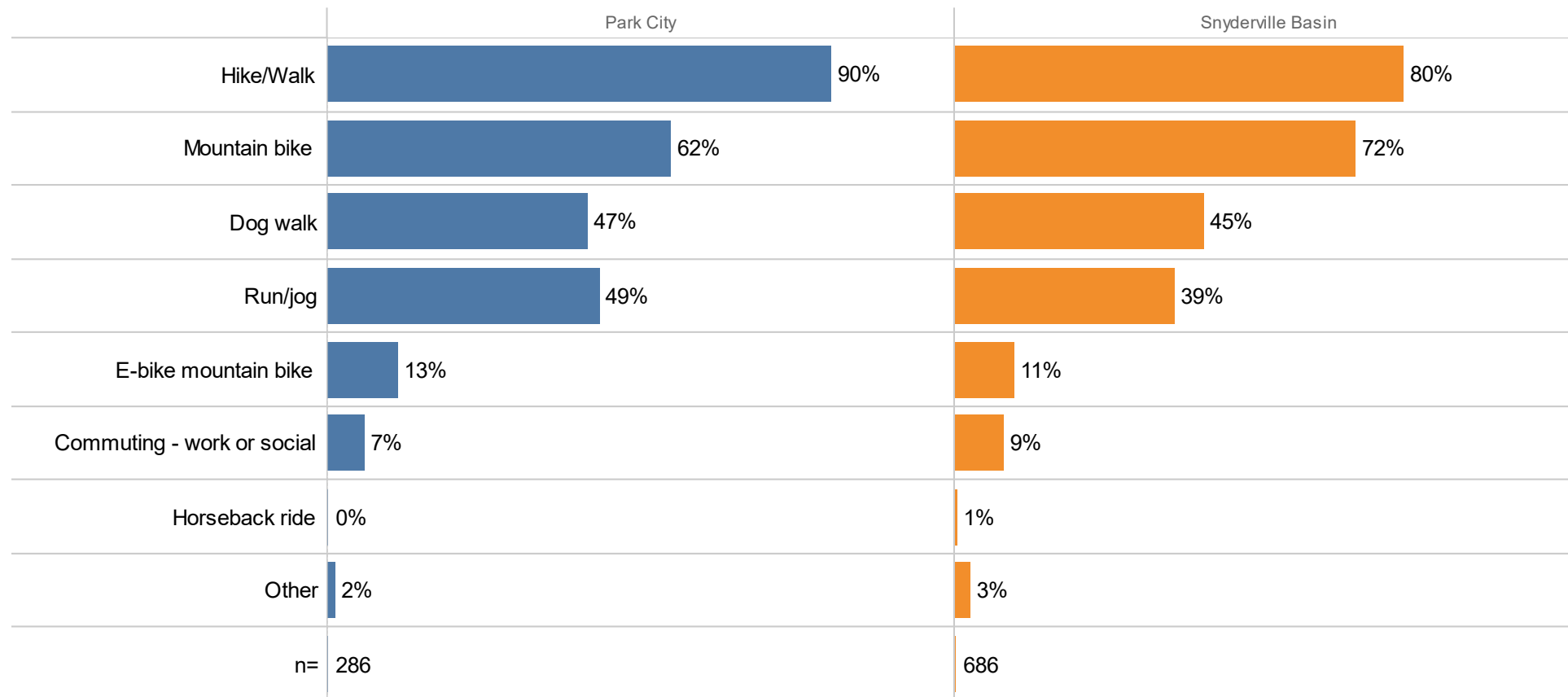
How often do you use the Park City area single track trails?



ACTIVITIES ON SINGLE TRACK

Like pathways, hiking is the most common use of single track followed by mountain biking. E-mountain bike use on the trails is much less frequent than riding e-bikes on pathways.

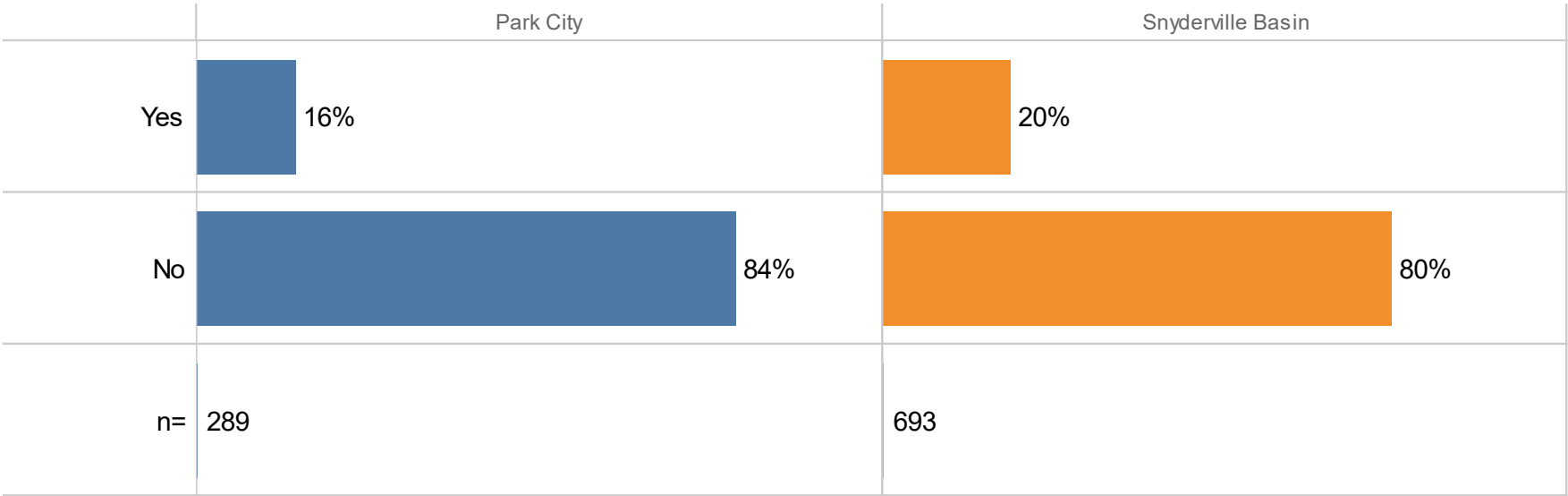
What do you do when using Park City area single track trails? CHECK ALL THAT APPLY



E-BIKE USE ON SINGLE TRACK

The large majority of respondents in both jurisdictions have never ridden an e-mountain bike on area trails.

Have you ever ridden an e-mountain bike on single track trails?

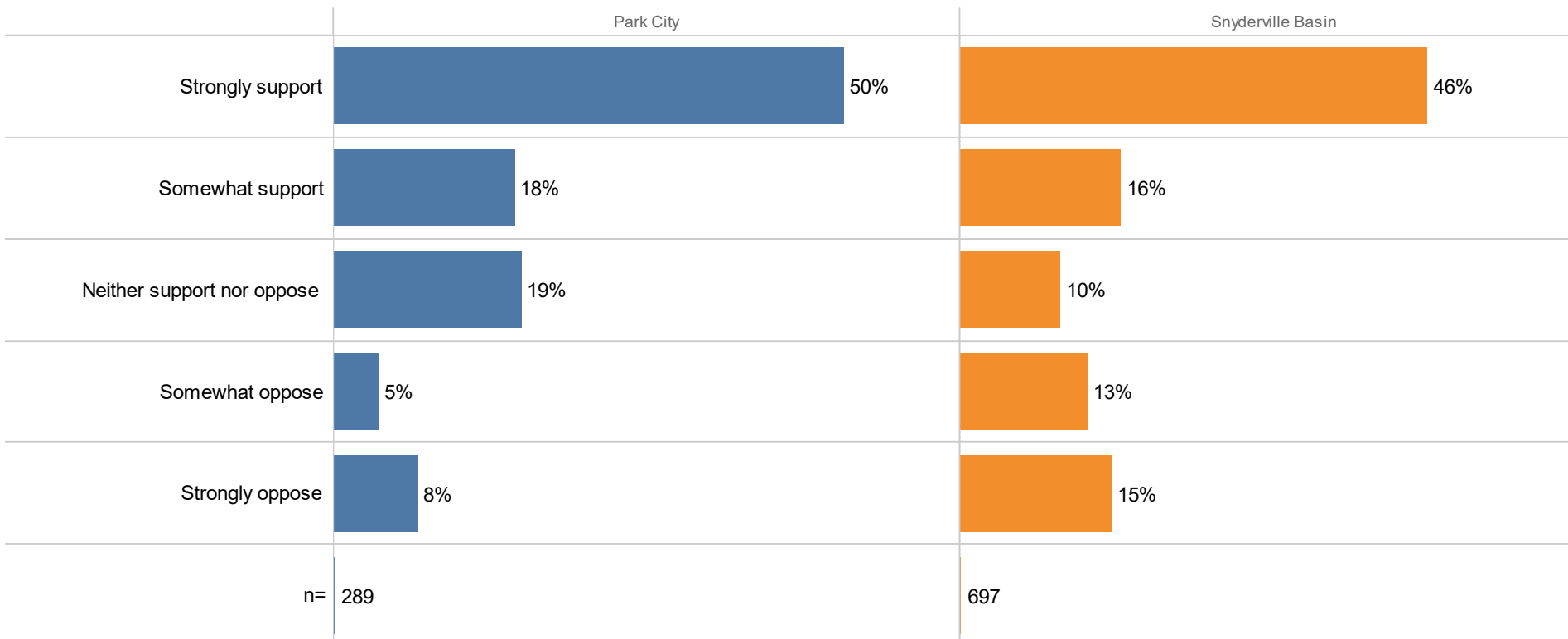


Source: RRC

SINGLE TRACK REGULATIONS

There is fairly strong support for the PCMC ban of e-mountain bikes on trails except for those with disabilities or who are 65+. Snyderville Basin respondents are more likely to oppose the ban (28% vs. 13%).

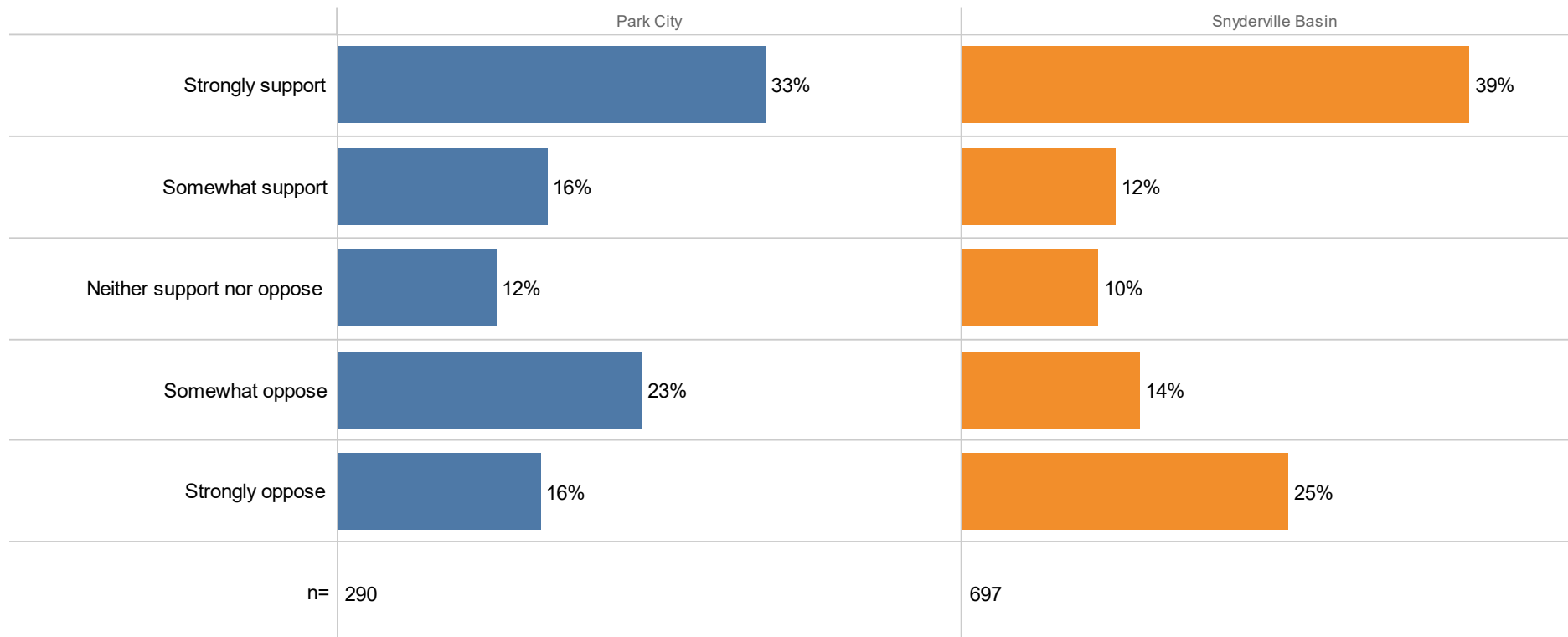
Do you support or oppose the current PCMC Ordinances which prohibit the use of e-mountain bikes on single track trails except in the case of mobility disabilities and users aged 65 and older?



SINGLE TRACK REGULATIONS

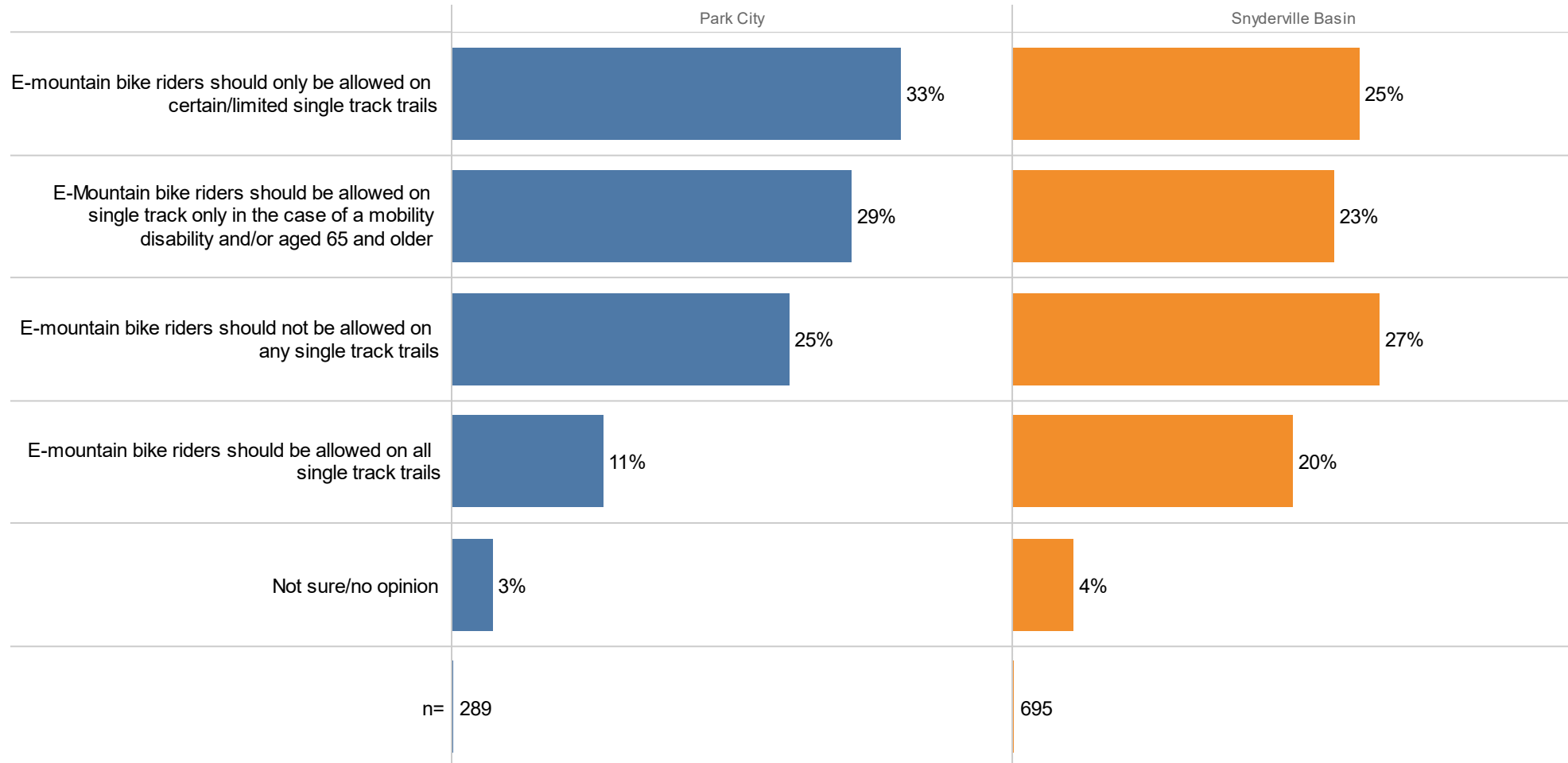
Respondents are somewhat split on the SBSRD trail prohibition on all e-mountain bikes. About half support the policy with 39% in opposition and 10-12% neutral. In the Open Link, respondents were more polarized with 36% strongly supporting SBSRD's e-mountain bike ban and 33% strongly opposing it.

Do you support or oppose the current SBSRD Ordinances which prohibit the use of ALL e-mountain bikes on their single track trail system?



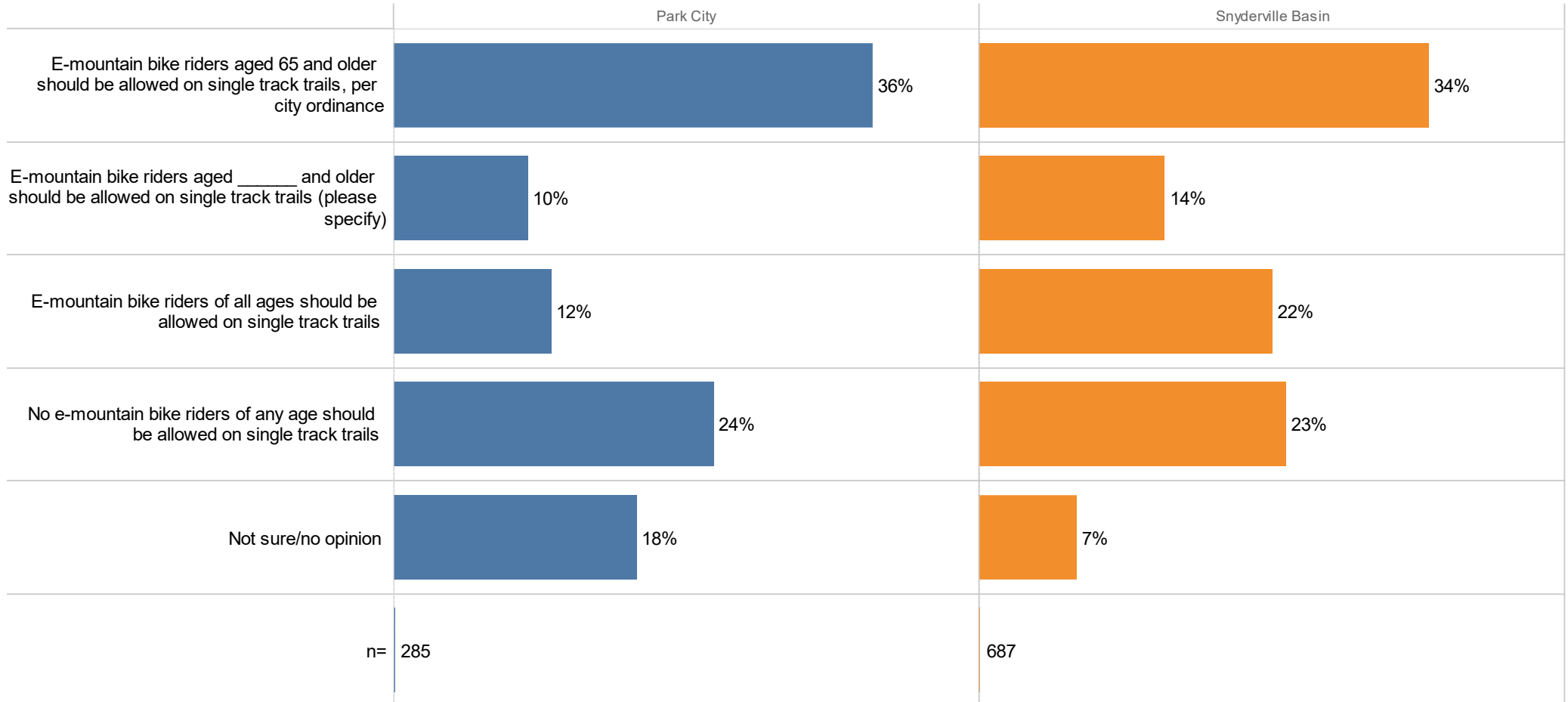
Opinions vary but there seems to be consensus on allowing e-mountain bikes with some restrictions – either limiting them to certain trails or using the current PCMC age and disability limits. About a quarter of respondents in both areas support a total ban on trail use.

If the Park City area were to allow for additional e-mountain bike use on single track trails, beyond those currently permitted, which of the following best represents your opinion regarding the use of Class I e-mountain bikes on single track trails in the Park City Area?



Age exemptions for those 65 and older were preferred by a plurality of respondents, with the values of the fill-in age distributions being presented on the next slide.

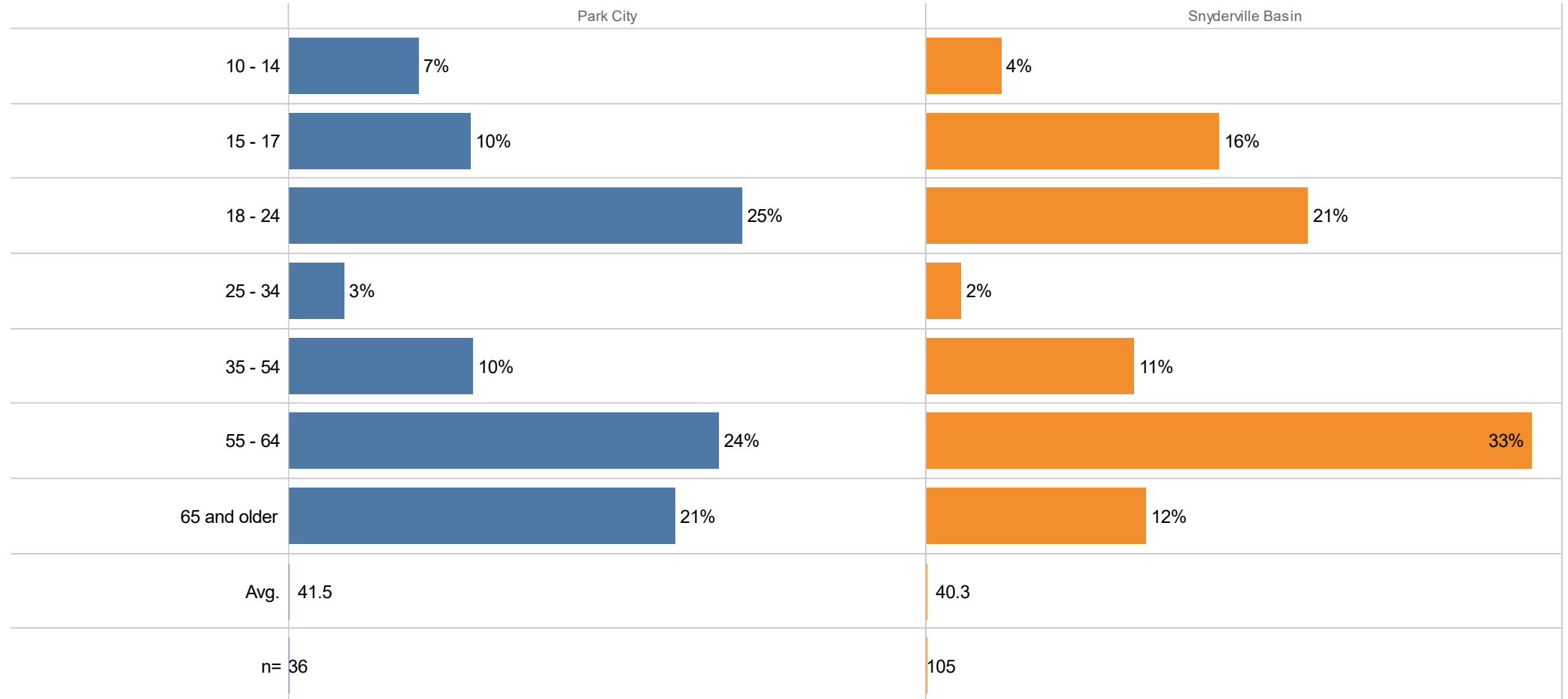
Which of the following best represents your opinion regarding the use of e-mountain bikes on natural surface, single track trails in the Park City area in relation to age?



Source: RRC

Among those who want age restrictions for using e-mountain bikes, a large majority agree they should not be allowed for people under age 18. In both jurisdictions, 45% want the minimum age to be at least 55. Indicative of the more e-mountain bike friendly audience of the Open Link, the plurality (27%) of respondents suggested a minimum age of 35-54 with equal amounts (21% each) desiring 55-64 and 65 and older.

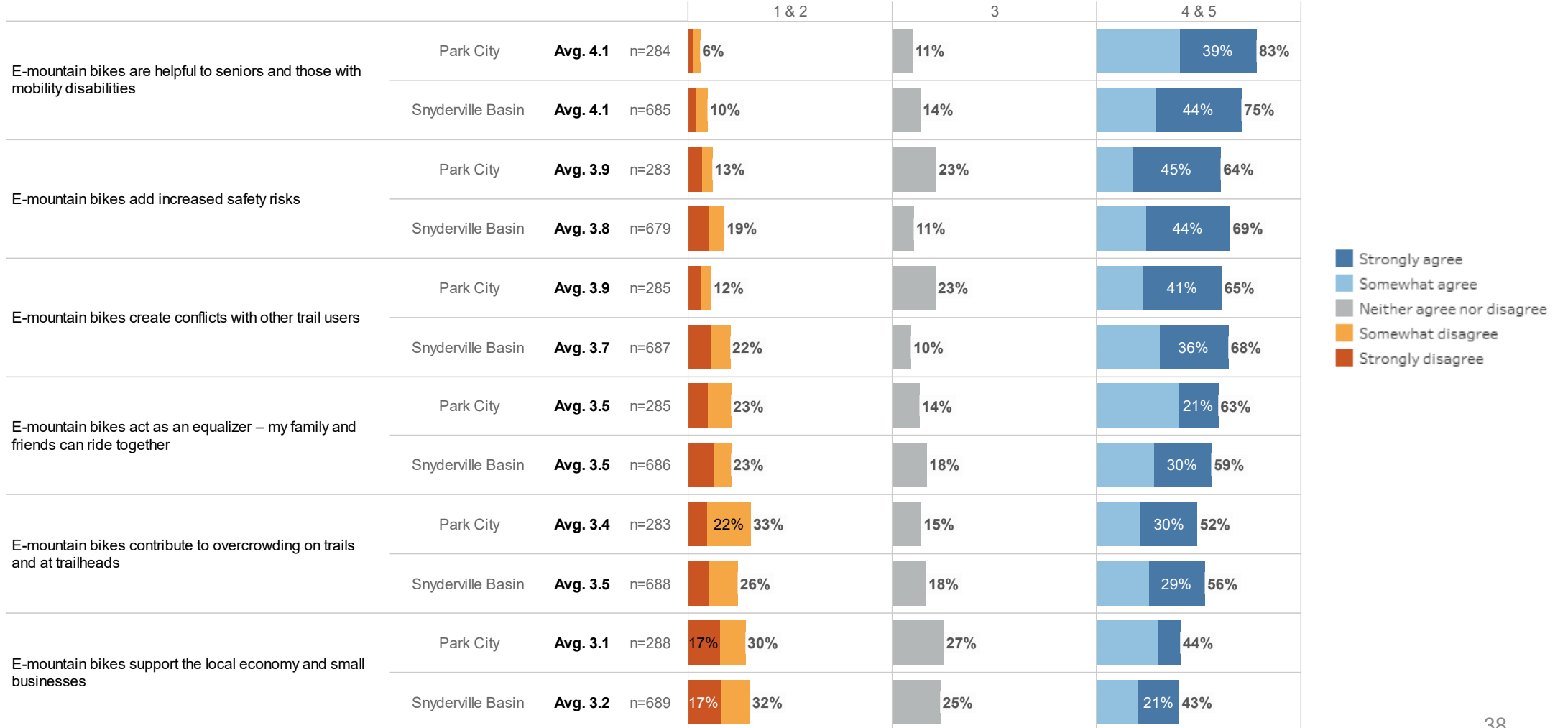
Please specify the minimum age you believe should be allowed:



Source: RRC

Opinions are not as consistent across Park City and the District on e-mountain bike statements as they are on e-bikes, but the two groups are still in general alignment. Some key themes are identified on the next page.

Below you will see several statements that various parties have made regarding e-mountain bike use on natural surface, single track trails. Please indicate the extent to which you agree or disagree with each of the following statements.



E-BIKE USE ON SINGLE TRACK

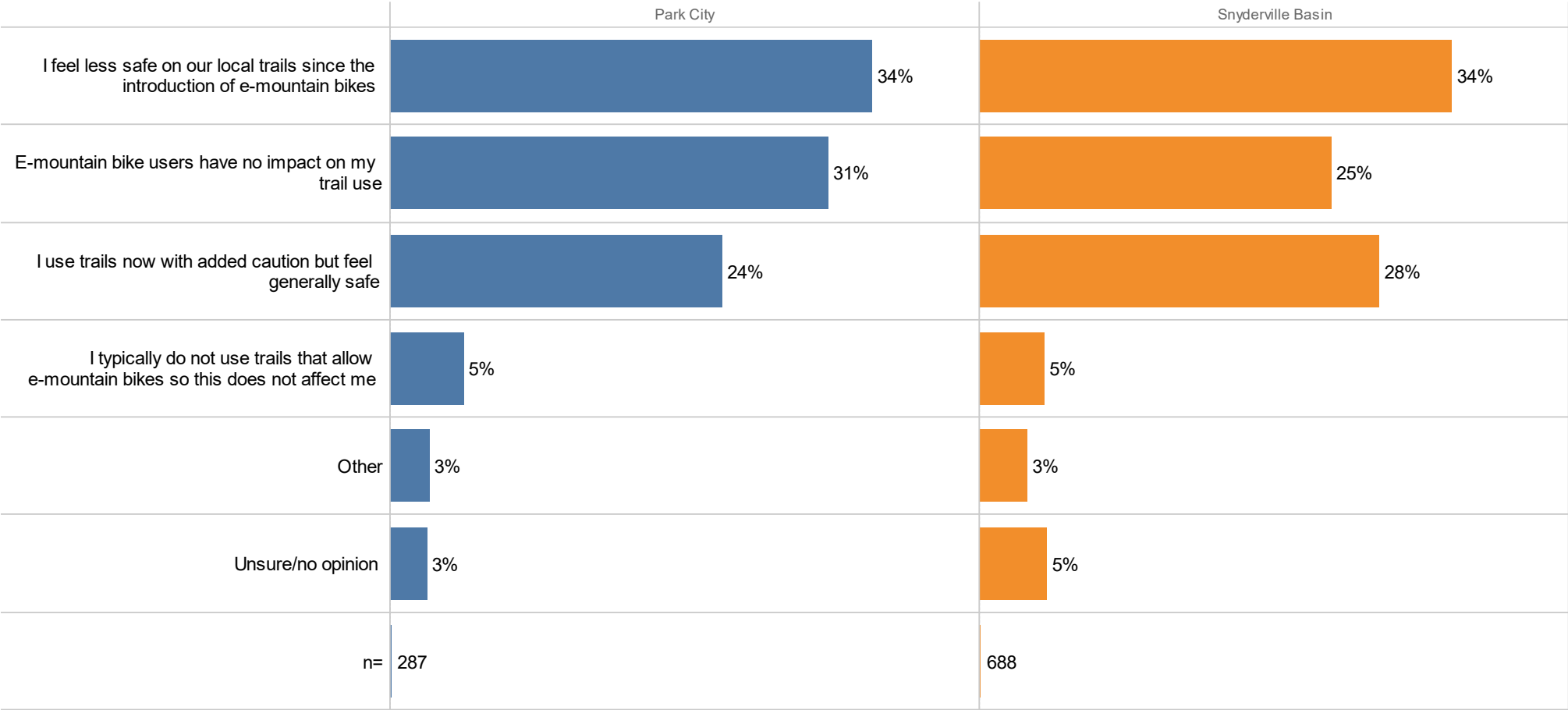
SENTIMENTS ON PROS & CONS



- Opinions are mixed on trail impacts of e-mountain bikes. At least three-quarters in both areas agree they are helpful to seniors and those with disabilities while about two-thirds acknowledge they create added safety risks and cause conflicts with other users.
- They are seen as an equalizer that allows more people to access trails but also get some blame for adding to crowding issues.
- Electric mountain bikes are not considered to offer the same positive benefits to small businesses and the local economy as standard e-bikes.
- In general, there is less consensus on the positive impacts of e-mountain bikes on trails vs. e-bikes on pathways.

Compared to e-bikes on pathways, e-mountain bikes elicit more caution from trail users. A third of respondents in both areas feel less safe. However more than half say the bikes have not impacted their usage or have made them more cautious but still generally feel safe.

Given the current level of e-mountain bike use in Park City area, how safe do you feel sharing single track trails with e-mountain bike users?



ADDITIONAL THOUGHTS

Respondents were offered an opportunity to share any additional thoughts about the usage of e-mountain bikes on single track trails in the Park City area with the question: *“If you have any other thoughts you would like to express about the usage of e-mountain bikes on single track trails in the Park City area, please express them below.”*

A total of **371** additional comments were received. Common themes are outlined below, and a list of full responses is included in the Appendix.

SAFETY CONCERNS

“I think the speed the kids and the class 2 and 3 bikes are the issue and have no concerns about class 1 on any of the trails”

“It is not about the bike, it is the responsibility of the rider to be safe and to ride safely.”

ENFORCEMENT OF RULES

“I would like to see Park City and Basin Recreation have the same e-bike rules to avoid conflicting regulations. At the very least Basin Recreation should have the age 65+ rule. Thank you”

“Need to enforce only pedal assist!”

EDUCATION & ETIQUETTE

“I have issue with people not having any idea of trail rules of etiquette -- hanging on human powered cyclist back fenders on uphill, pulling out in front of people. Ebikes lead to knuckleheads on the trails. People who are actual cyclists generally know the rules of the trail and follow them. I have seen many throttle bikes in round valley on single track. How can this be policed?”

“I wish we had a more educated and experienced ridership. if an experienced rider chooses or needs pedal assist it is not a problem. the problem arises when non riders jump on an electric vehicle and don't know how to ride.”

ACCESS FOR DISABLED & OLDER INDIVIDUALS

“I am 65 with mobility issues. I am a decades long mountain biker but now need assist to enjoy riding single track. I am capable of navigating most difficulties of single track and would not impact other trail riders.”

“I am a senior. I think e-bikes add to the longevity of our activities, we can mountain bike for many more years. Also, seniors pay more taxes and make bigger donations that help fund the trails than the younger generations. Therefore, seniors should be given every opportunity to use the trails.”

IMPACT ON TRAIL USAGE & OVERCROWDING

“I avoid all trails in Park City area on weekends, they are so crowded. I believe allowing more e-bikes on the single tracks would become very dangerous, the speed of them coming around blind corners could cause more accidents and injuries to foot traffic.”

“The trails are crowded. E mountain bikers add an extra level of risk to other trail users. This is especially true with people who disregard single track etiquette or simply don't know the rules.”

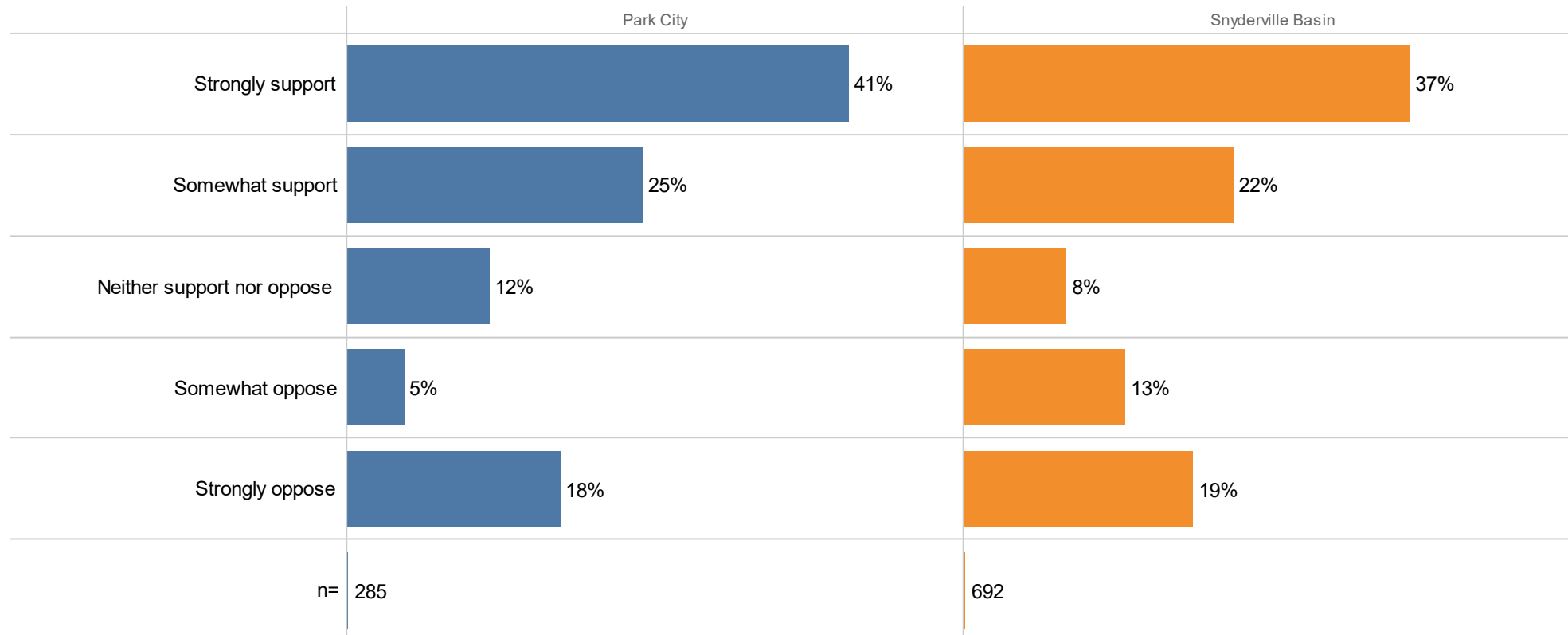


| E-BIKE POLICIES & COMMUNICATION

CURRENT ORDINANCE SUPPORT

There is overall support, particularly in Park City for increased enforcement of the current ordinance regulating e-bike usage. Residents of the District are slightly less supportive.

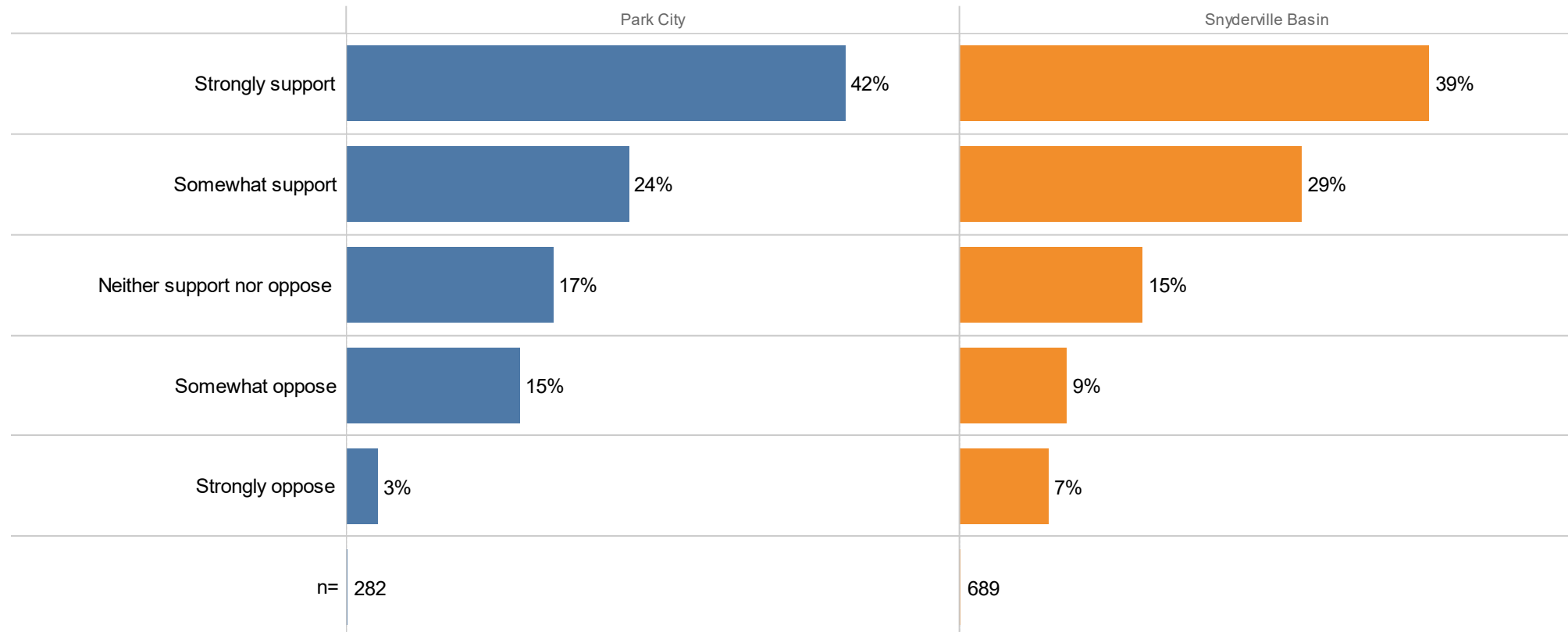
Considering the existing Ordinance as it currently stands, would you support the Park City area allocating increased resources to the enforcement of this e-bike and e-mountain bike ordinance?



ADDITIONAL ORDINANCE SUPPORT

At least two-thirds in both areas support additional efforts to address e-bike policies.

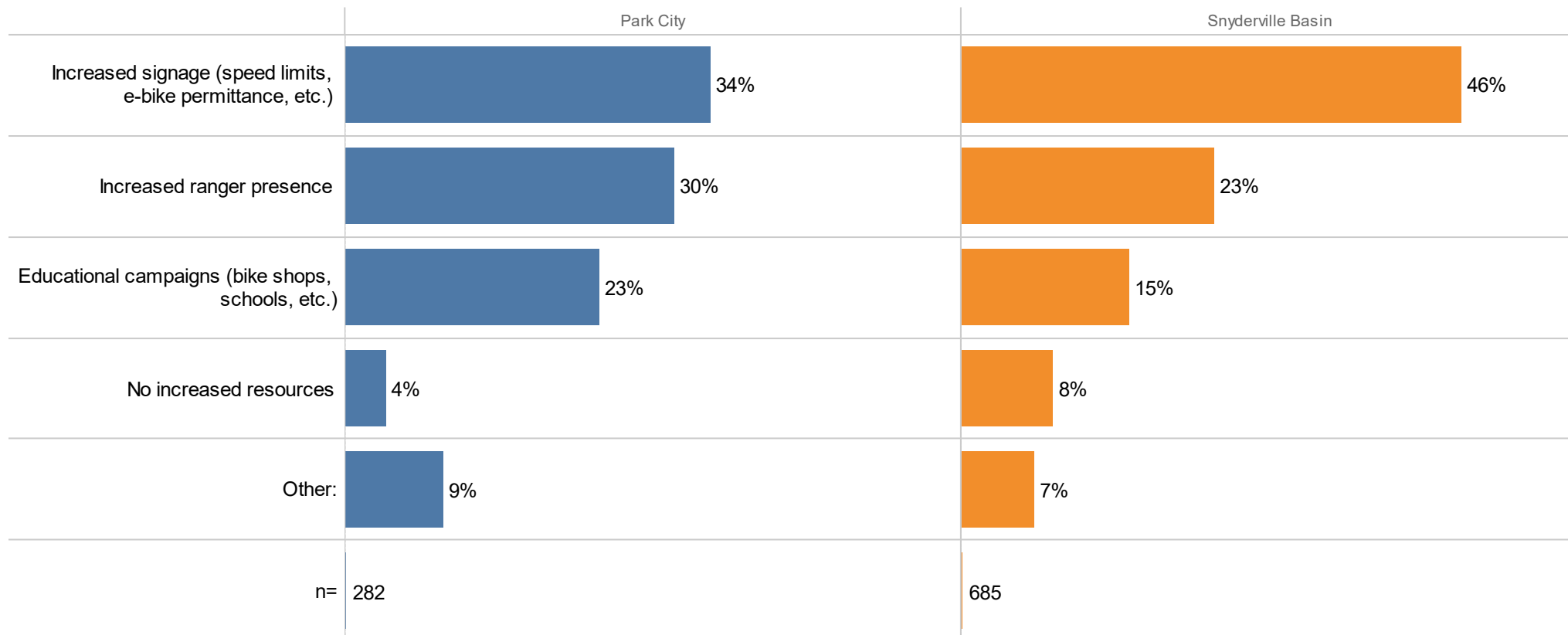
Would you support the jurisdictions providing additional resources to address e-bike and e-mountain bike related policies and issues?



E-BIKE ORDINANCE ENFORCEMENT

The large majority in both jurisdictions support increasing enforcement. Adding signage and a greater presence of rangers top the list of preferred options.

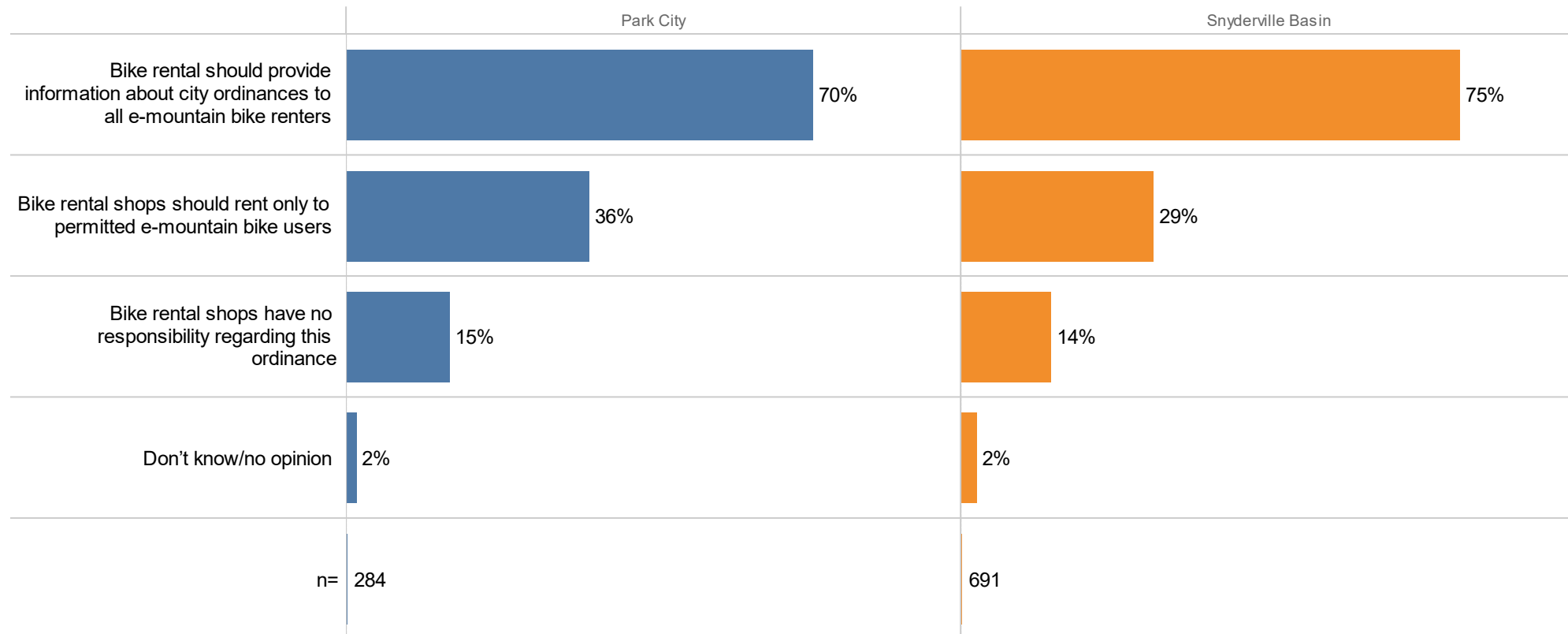
What resources do you think would be most beneficial to enforce e-bike and e-mountain bike policies?



ROLE OF BIKE SHOPS

People clearly feel that bike shops should provide information about local ordinances when renting e-mountain bikes.

In your opinion, what should the role of bike shops be regarding an e-bike and e-mountain bike ordinance? CHECK ALL THAT APPLY



ADDITIONAL THOUGHTS

Respondents were offered an opportunity at the end of the survey to provide any additional comments and suggestions for the Park City area regarding e-bike and e-mountain bike ordinances and policies.

A total of **237** additional comments were received. Common themes are outlined below, and a list of full responses is included in the Appendix.

SAFETY & ENFORCEMENT

“Ranger presence is a great idea, which would keep the younger less experienced riders off our trails.”

“Enforce if there becomes a problem as needed”

EDUCATION & AWARENESS

“Again, all bike shops who rent these types of bikes should be required to provide an educational 10 minute trail etiquette and safety learning moment, and anyone renting an e-bike should be expected to wear a helmet.”

“E-bikes on the streets need to learn and obey traffic rules.”

REGULATION & POLICY

“E-mountain bikes should be allowed on single track”

“If e bikers begin or become more prevalent on our single track, there should be consequences like tickets or fines. I especially worry about bike shops renting e mountain bikes to out of towners who just skirt our rules.”

ACCESS & INCLUSIVITY

“Increase age to ride to 16 not 14”

“E-mountain bikes are expensive and not everyone can afford them... if bike shops are doing rentals on e-mountain bike they should only be rent to 65+ or for individuals w/ disabilities”

COMMUNITY RESPONSIBILITY

“E bike certification required; incentive bike manufacturers to propose cert program similar to the NICA program in its depth but content focusing on safety and culture and community.”

“Many people come from outside our area, so increased enforcement without effective communication (signage, bike shops, marketing, etc.) will not be effective”



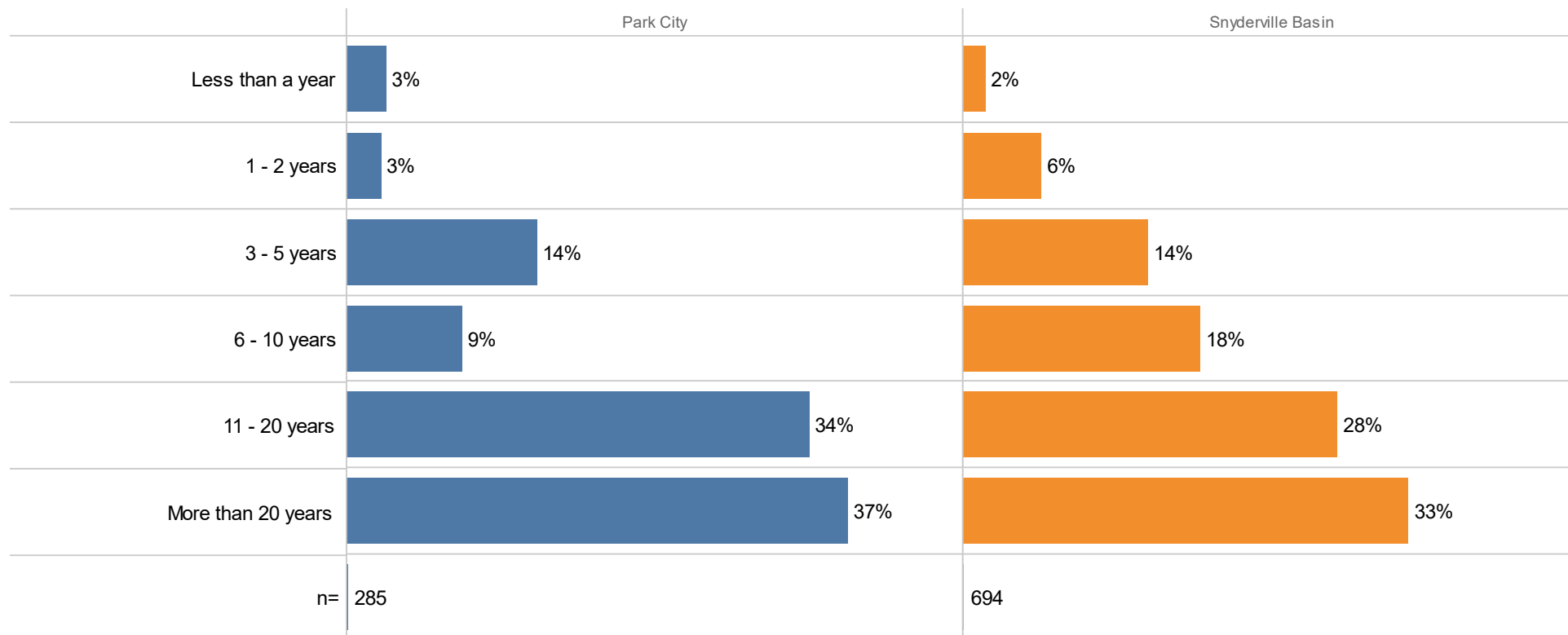
| DEMOGRAPHICS

YEARS IN PARK CITY AREA



Respondents are long-time residents. Around 80% have lived in the area for more than five years and a majority have been around for over 10 years.

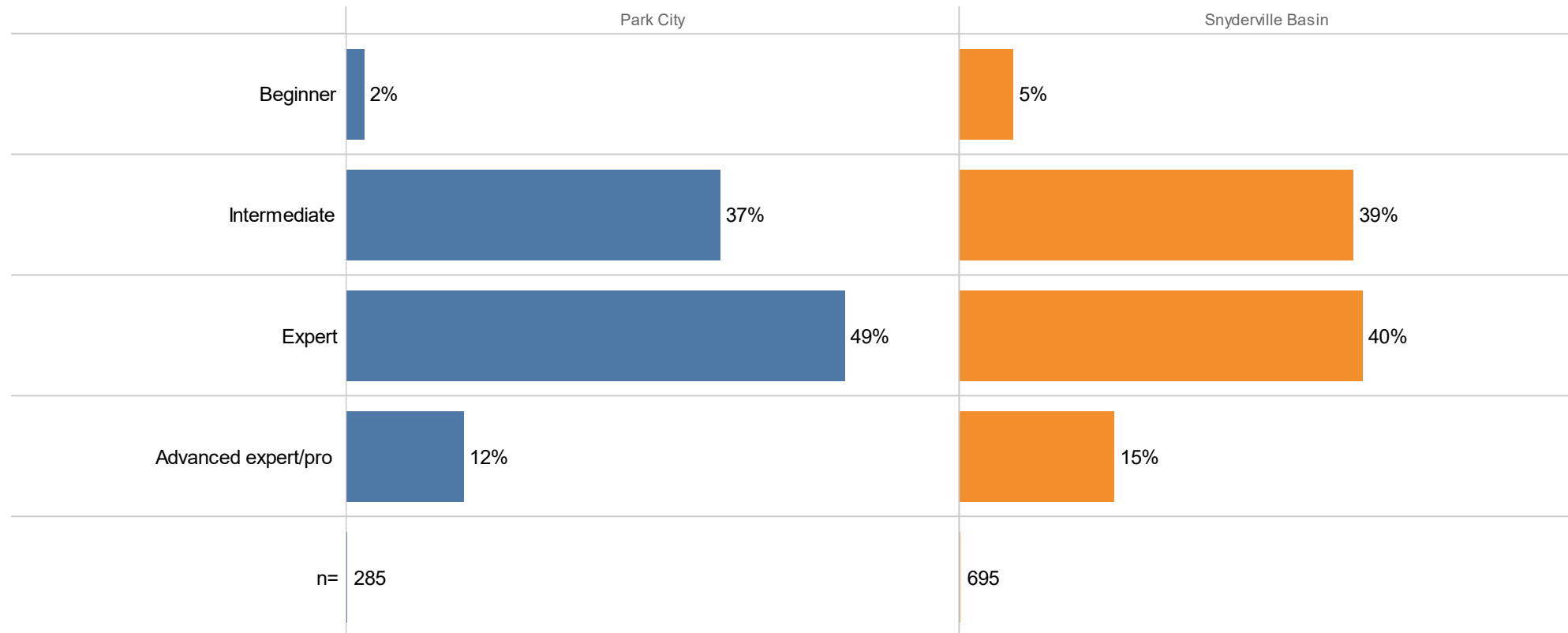
How long have you lived in the Park City Area?



BIKING ABILITY

Respondents skew toward being experience cyclists with more than half in both areas rating their skill level at either expert or professional level.

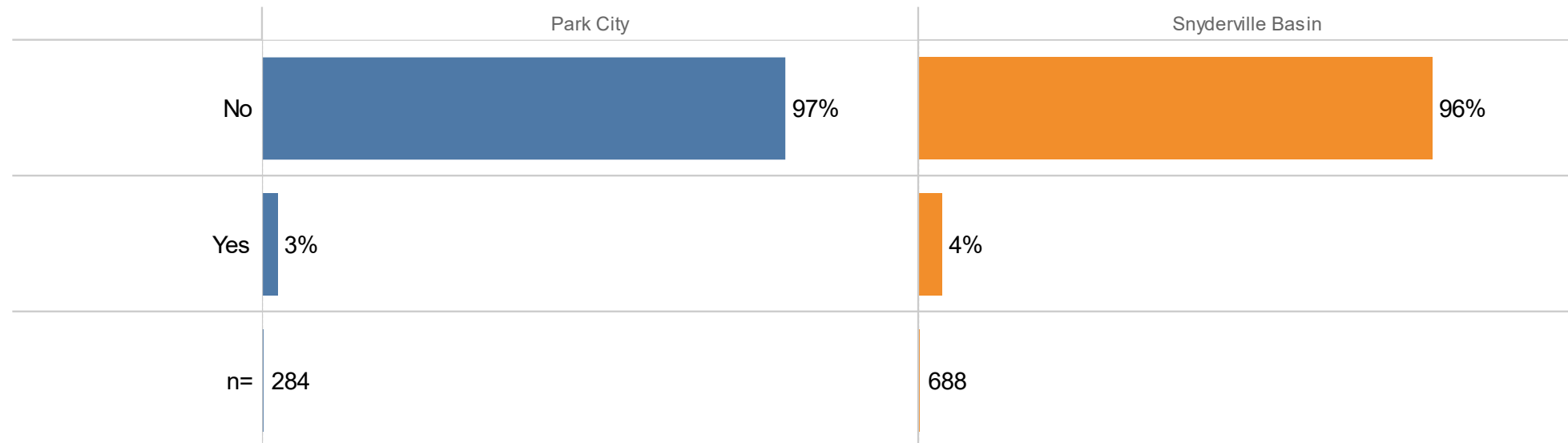
How would you rate your biking skill level?



ADA ACCESSIBILITY NEEDS

Very few respondents are in need of any ADA-accessible facilities or services.

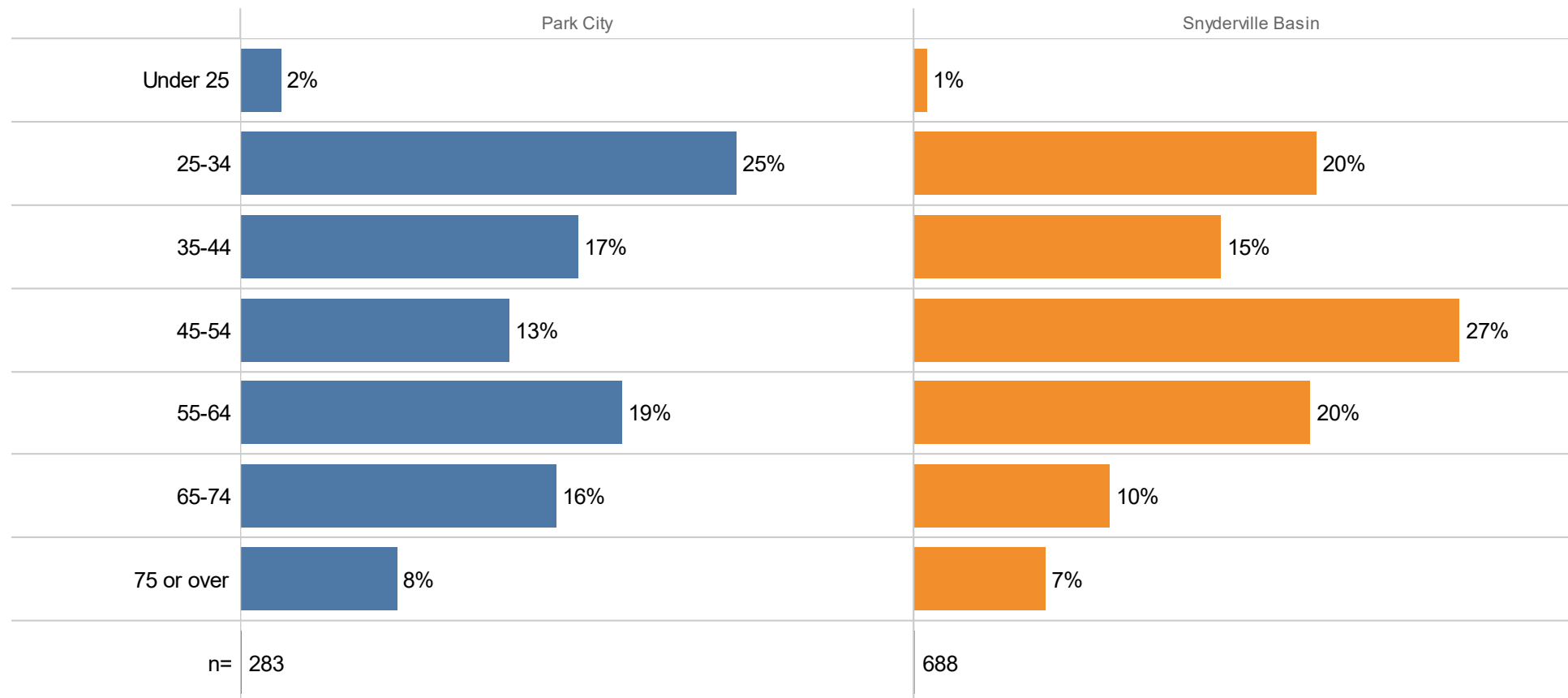
Does your household have a need for ADA-accessible (Americans with Disabilities) facilities and services?



Source: RRC

Respondents span the age spectrum except for those under 25.

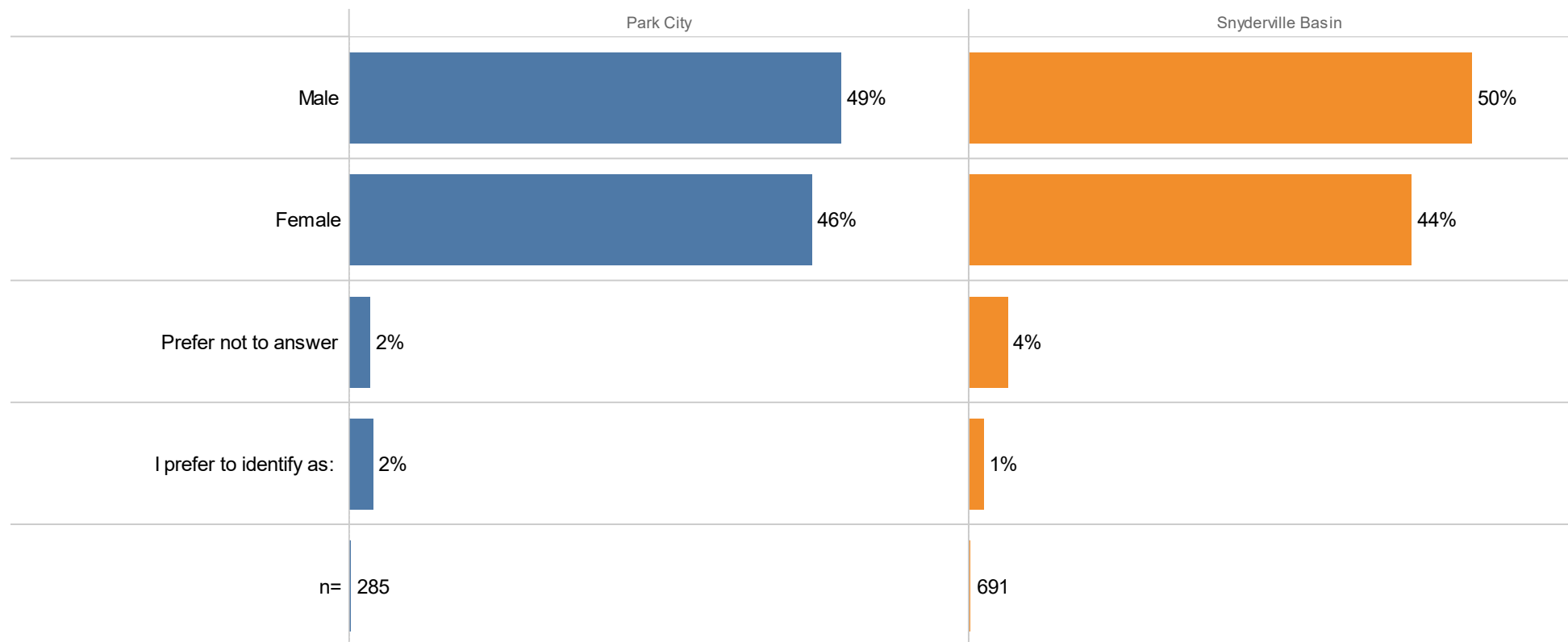
What is your age?



GENDER

Respondents skewed slightly more male but are fairly evenly split.

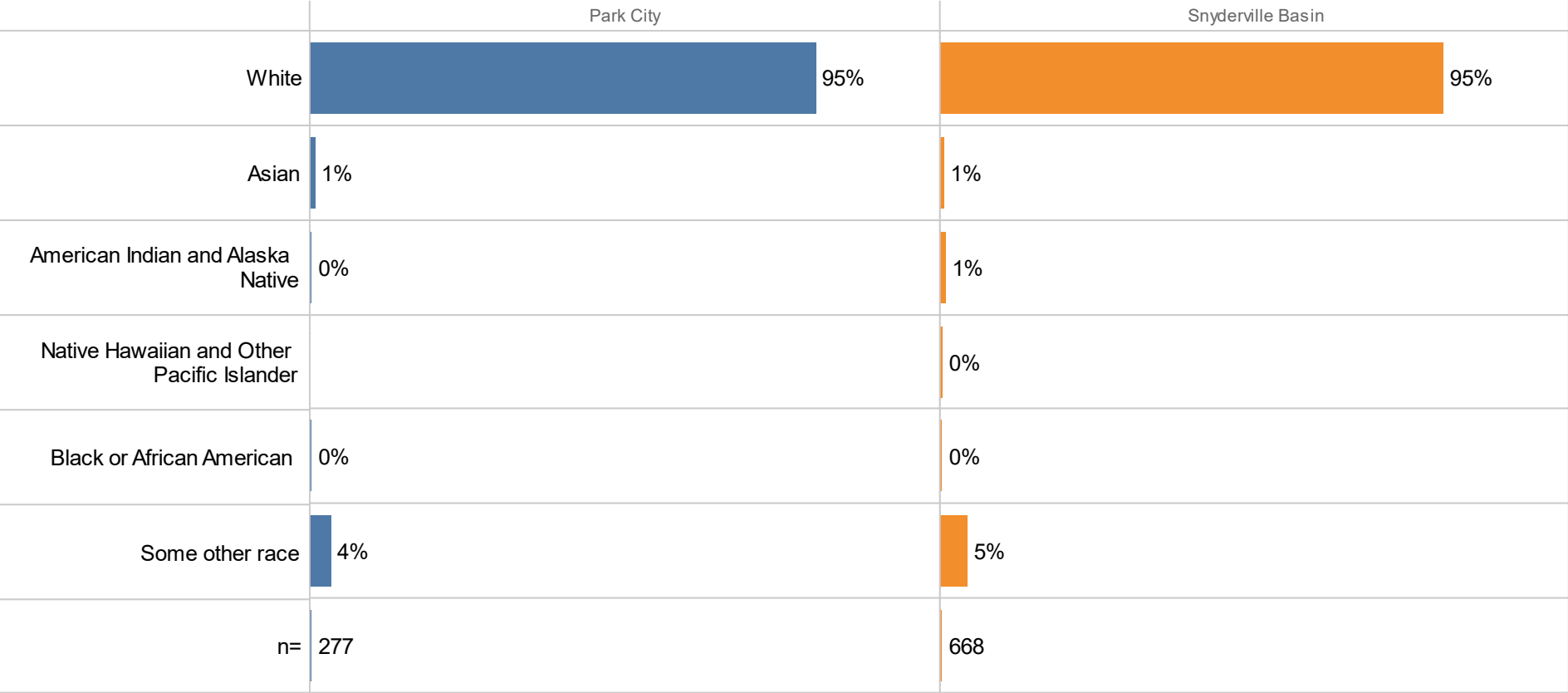
Please indicate the gender with which you identify



RACE & ETHNICITY

As is true in most mountain resort towns, respondents in the Park City area are not a very diverse group.

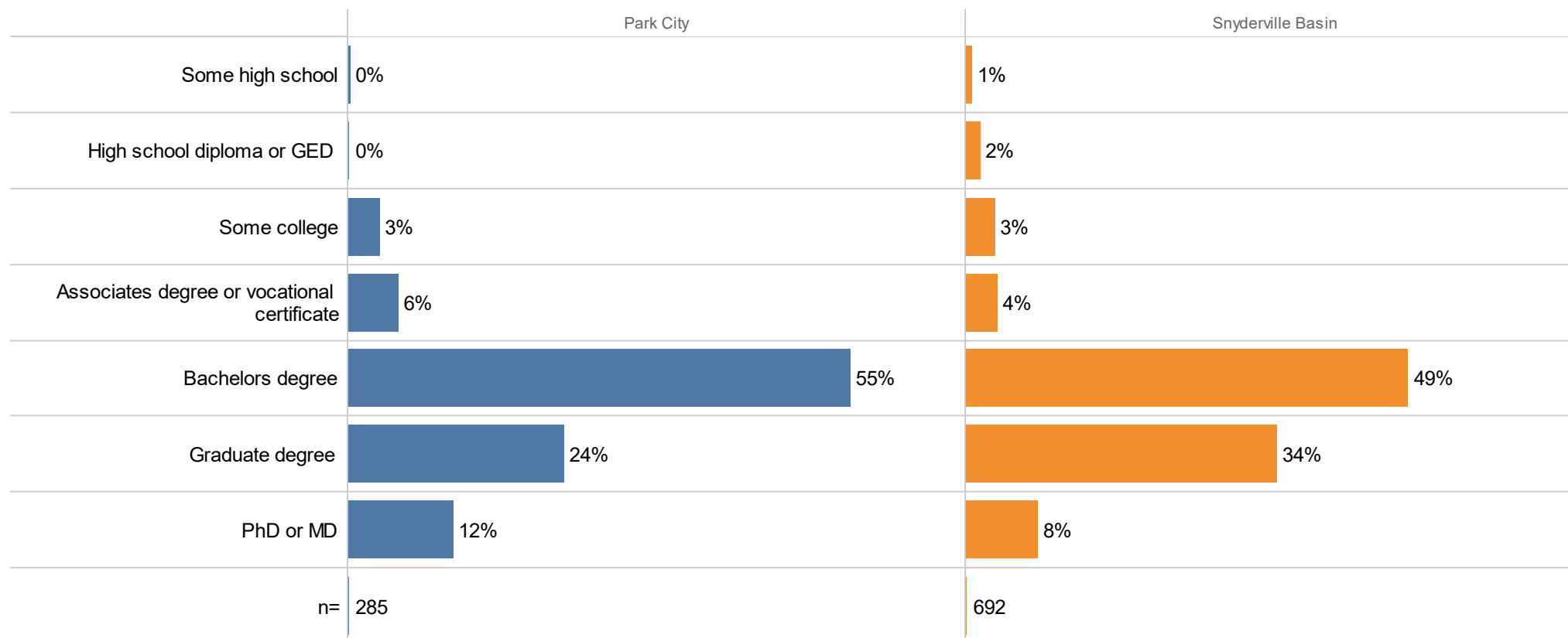
What race do you consider yourself to be? CHECK ALL THAT APPLY



EDUCATION

90% of respondents in both Park City and the District have a Bachelors degree or higher level of education.

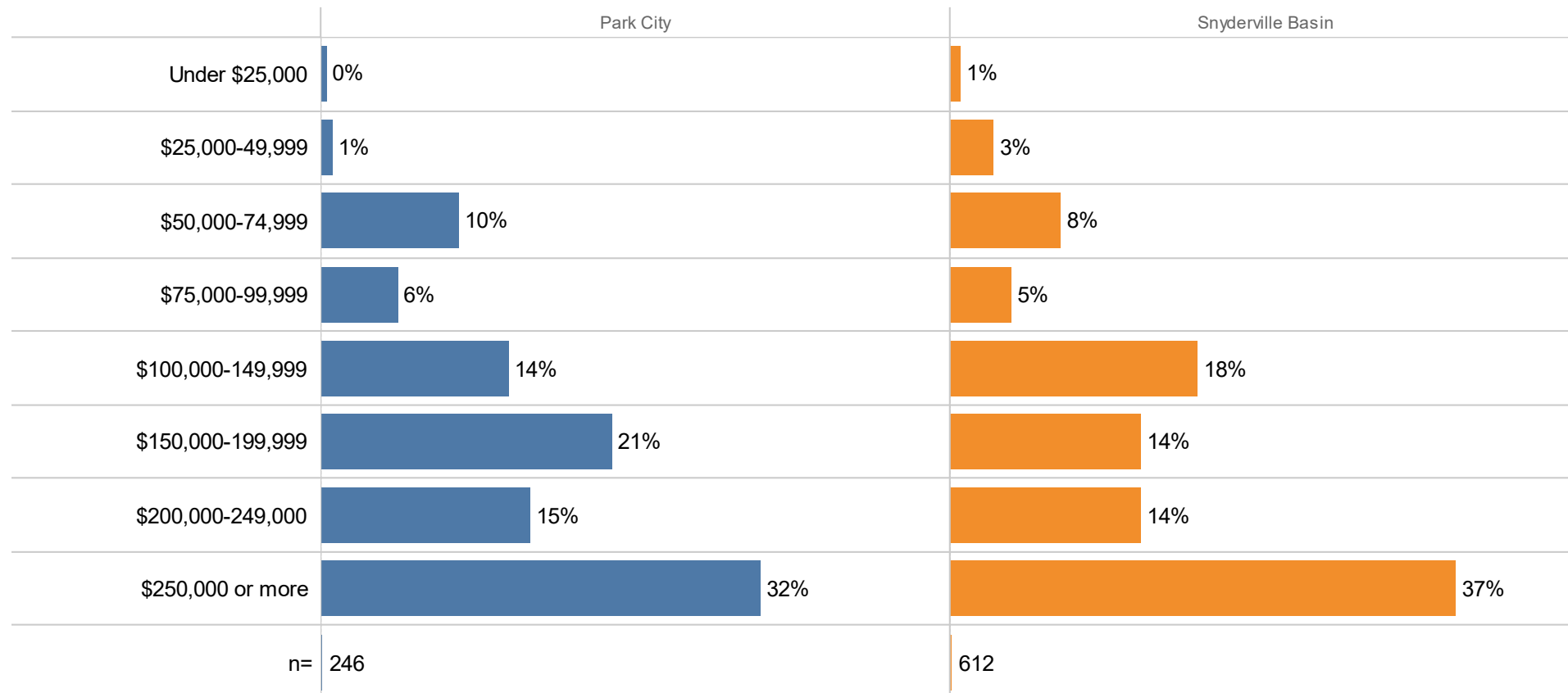
What is the highest level of education you have completed?



HOUSEHOLD INCOME

Income is quite high relative to national averages. Over 80% of the sample in both Park City and the District report household incomes greater than \$100,000.

Which of these categories best describes the total gross annual income of your household (before taxes)?



THANK YOU!



RRC ASSOCIATES
4770 Baseline Road, Suite 355
Boulder, CO 80303

rrcassociates.com
(303) 449-6558



PARK CITY E-BIKE SURVEY

Appendix A – Open Link Responses



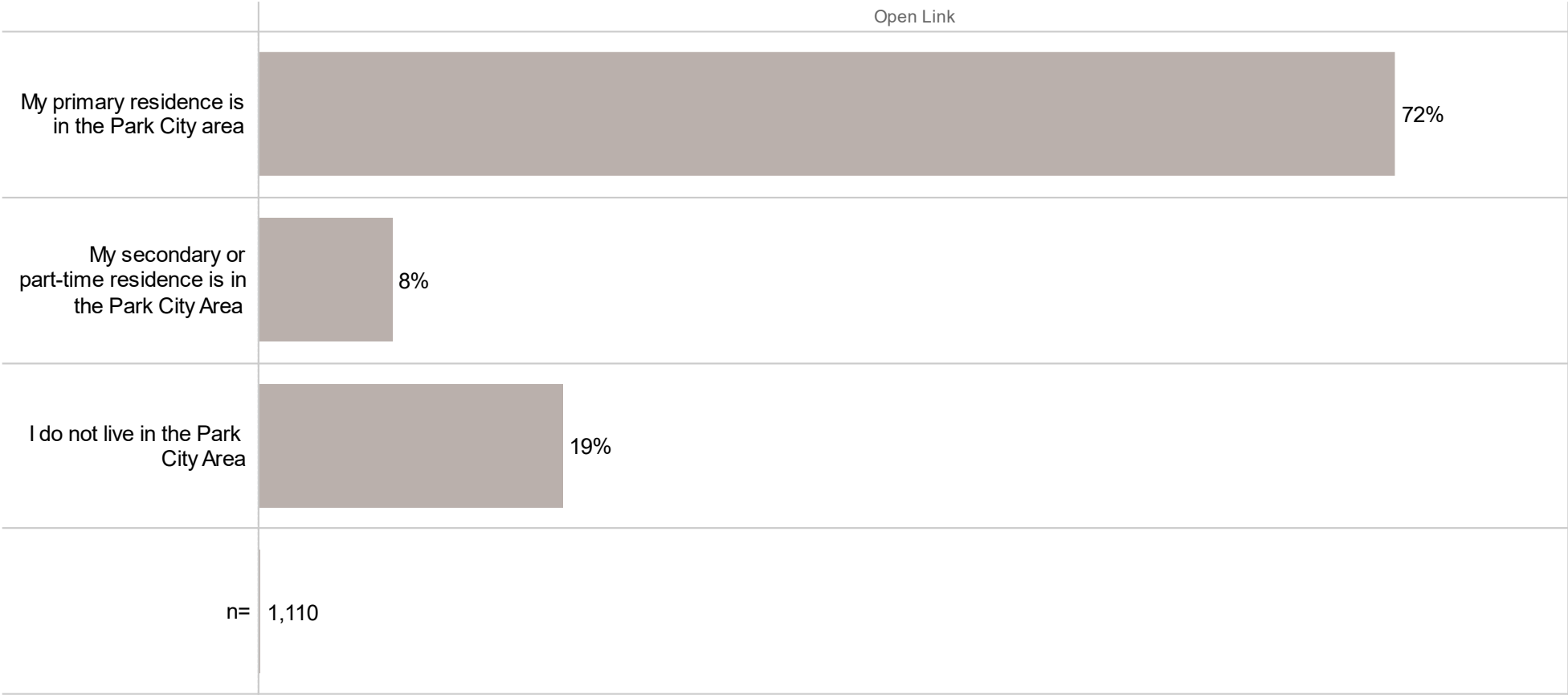


|RESPONDENT CHARACTERISTICS

USE OF TRAILS & PATHWAYS



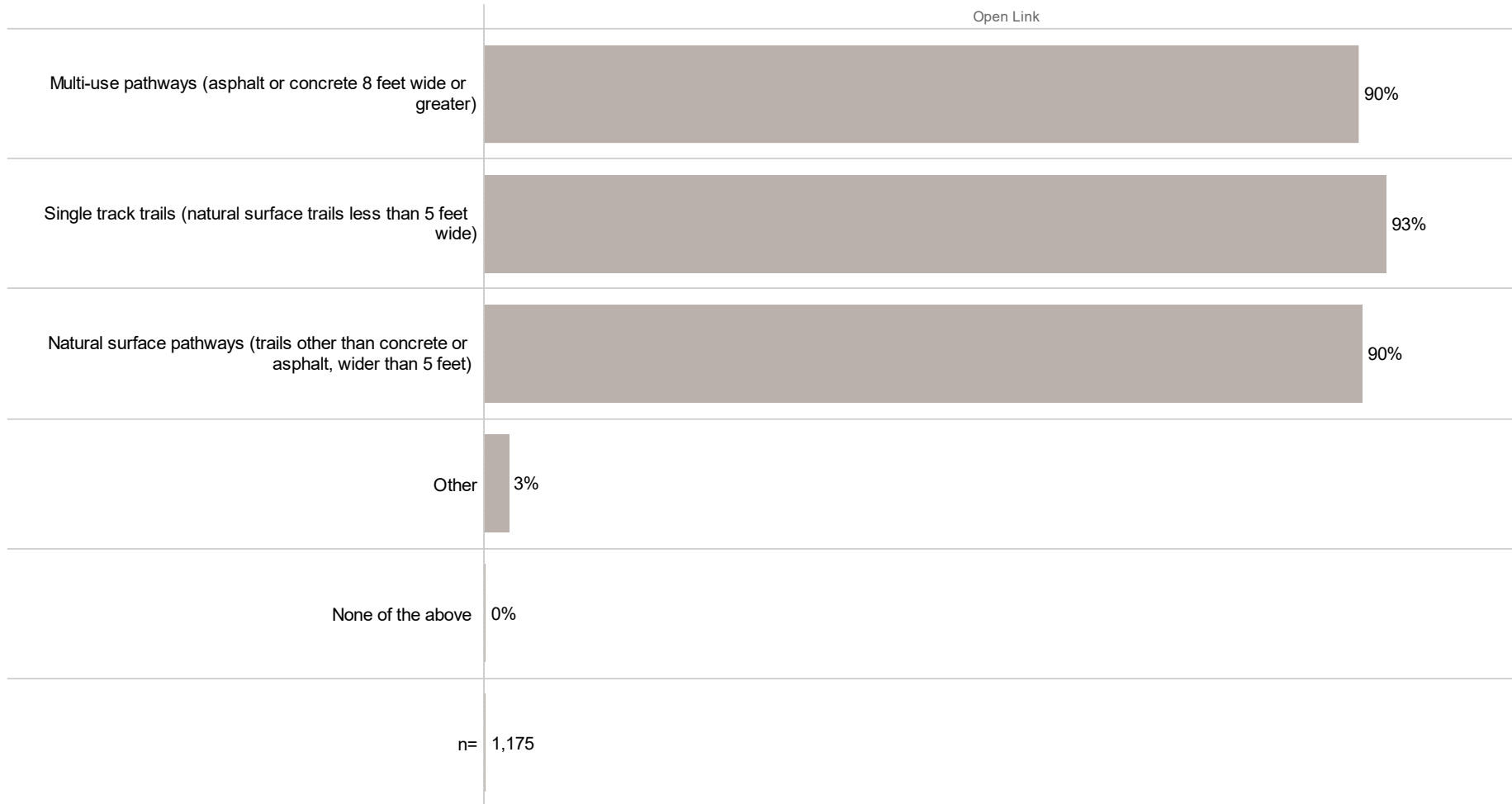
Which of the following best describes your current residence?



Source: RRC

TYPES OF TRAILS USED

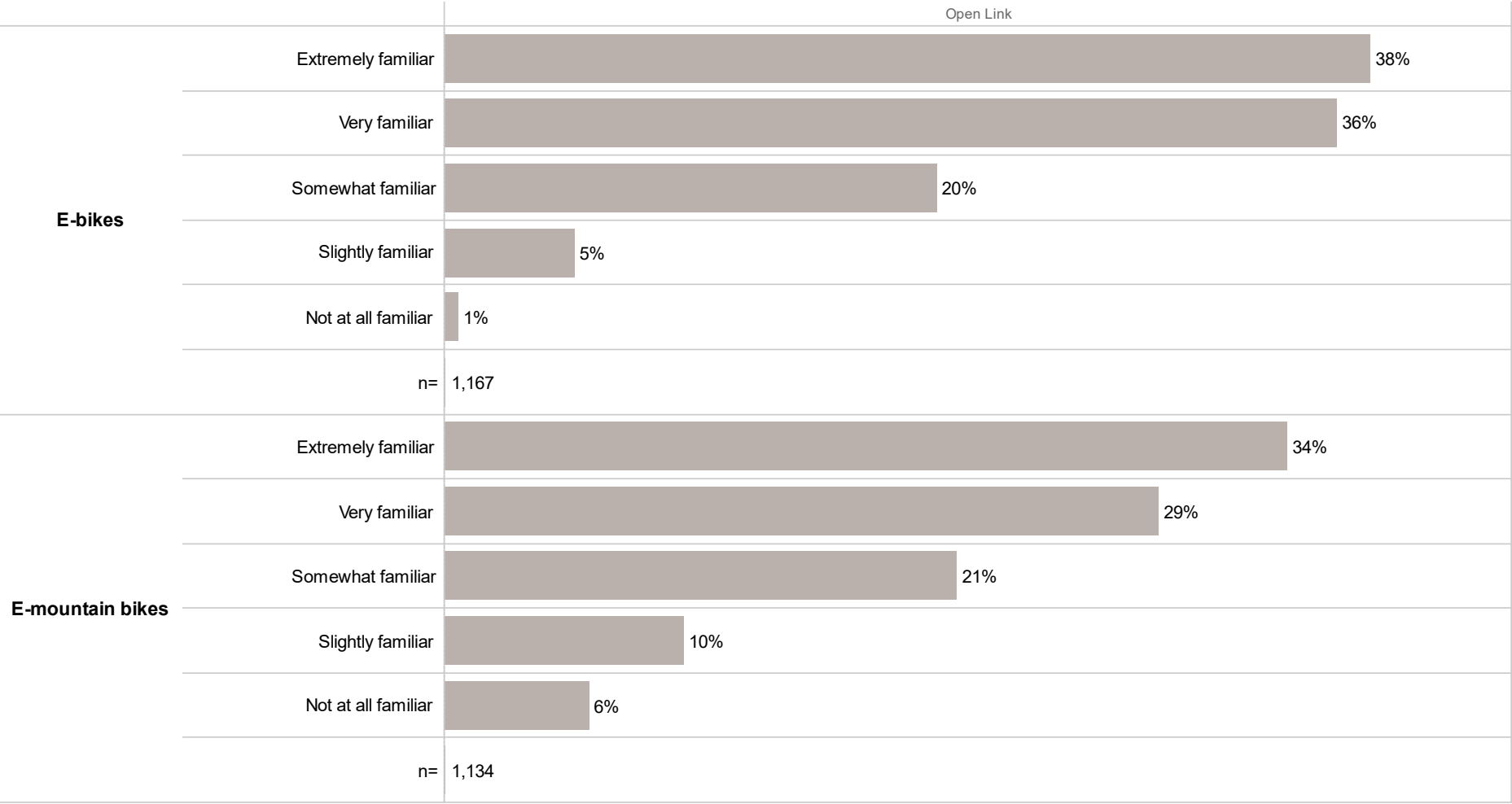
Which of the following types of trails and/or pathways have you used? CHECK ALL THAT APPLY



Source: RRC

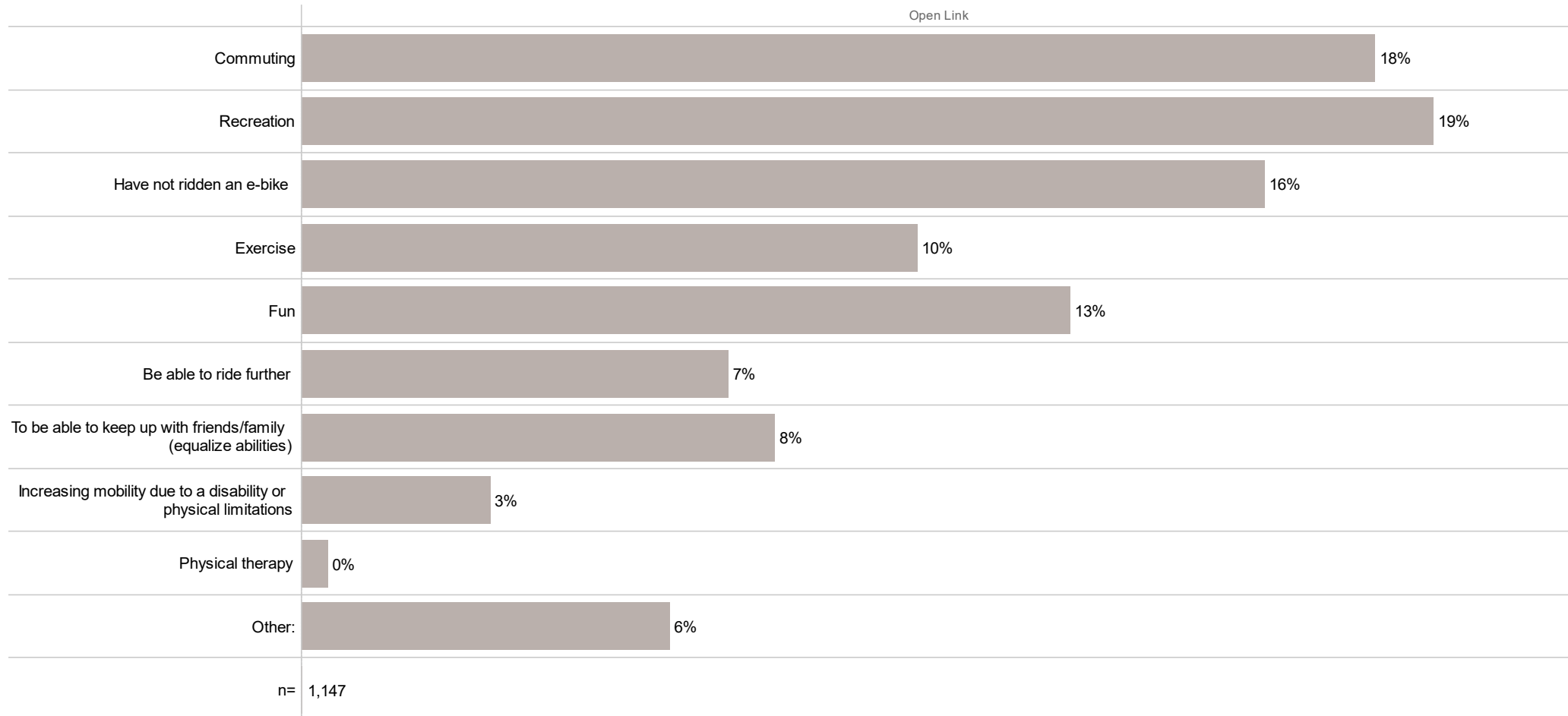
FAMILIARITY WITH E-BIKES

How familiar are you with:



MOTIVATION FOR RIDING E-BIKES

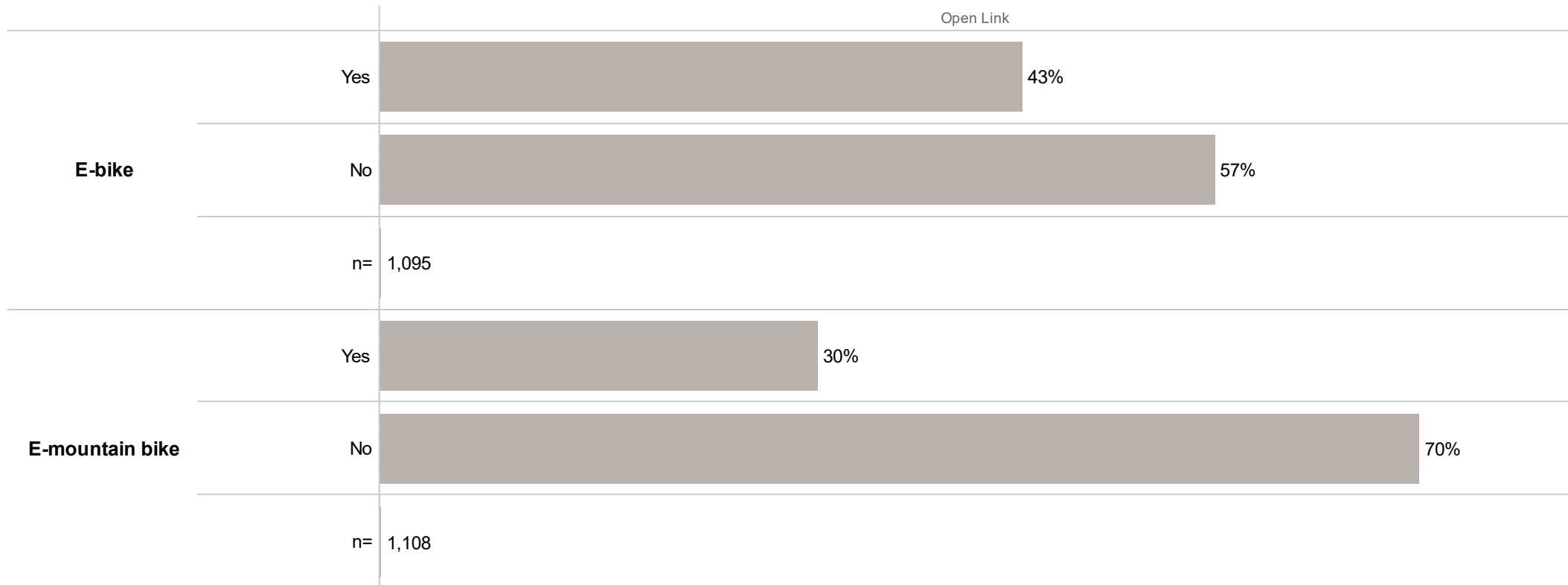
Thinking of the last time you rode an e-bike, what was your main motivation for riding?



Source: RRC

E-BIKE OWNERSHIP

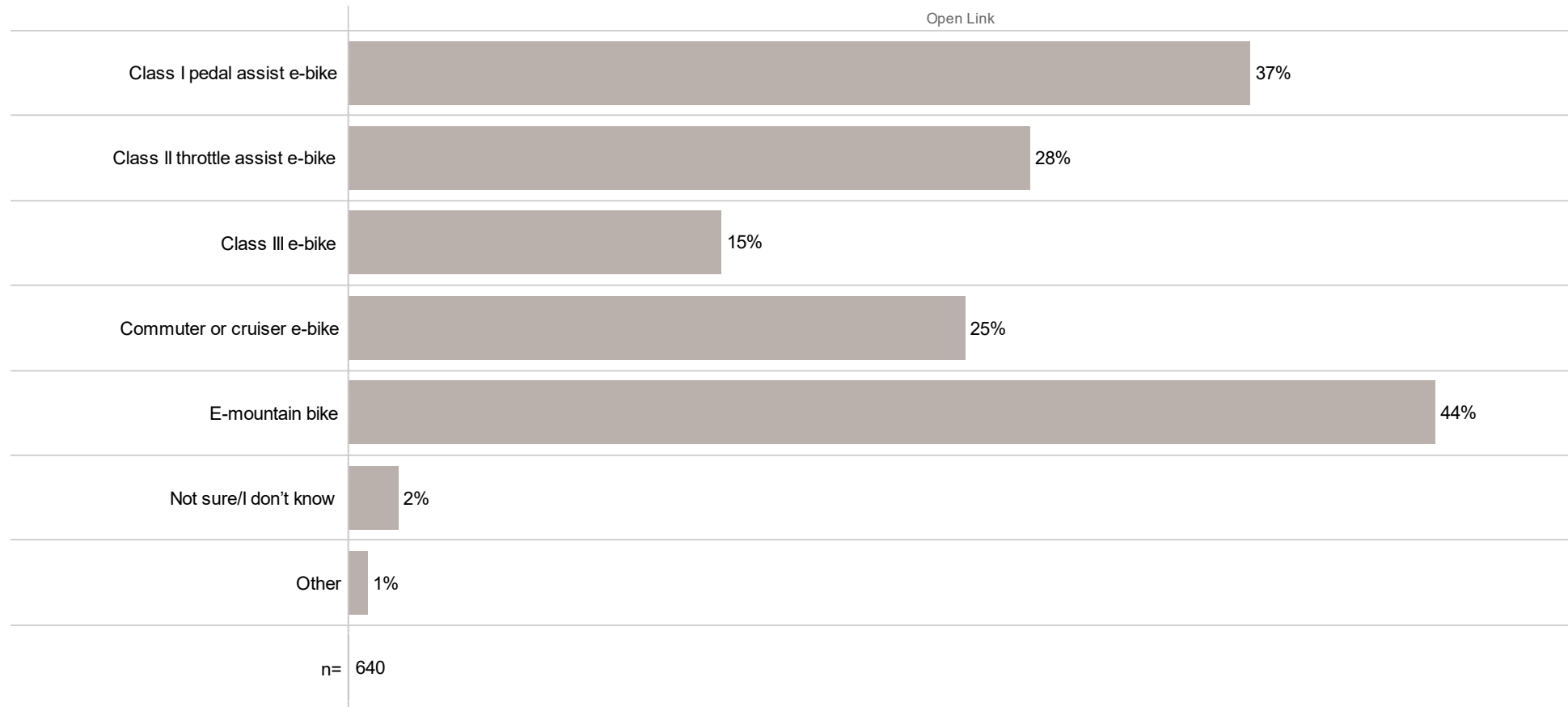
Do you own an e-bike or e-mountain bike?



Source: RRC

TYPES OF E-BIKES OWNED

What types of e-bike(s) do you own? CHECK ALL THAT APPLY



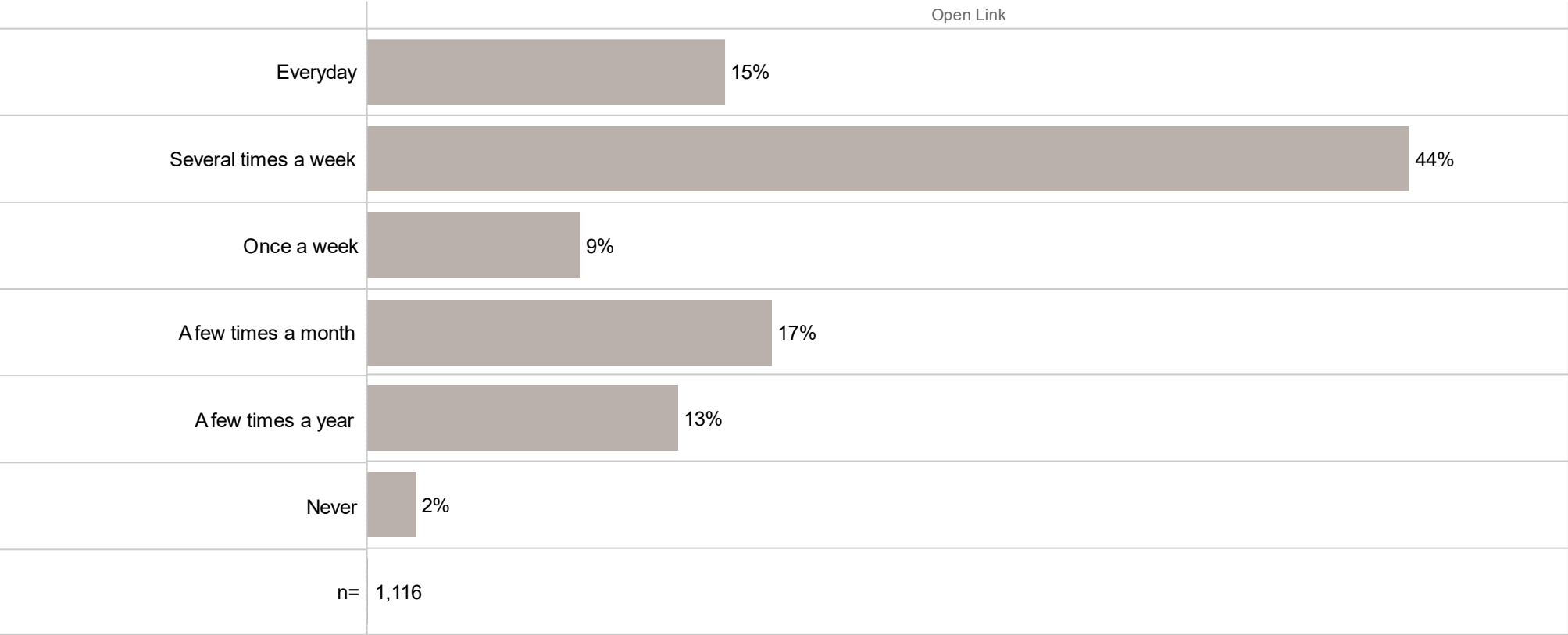
Source: RRC



| E-BIKES ON PATHWAYS

FREQUENCY OF USE ON PATHWAYS

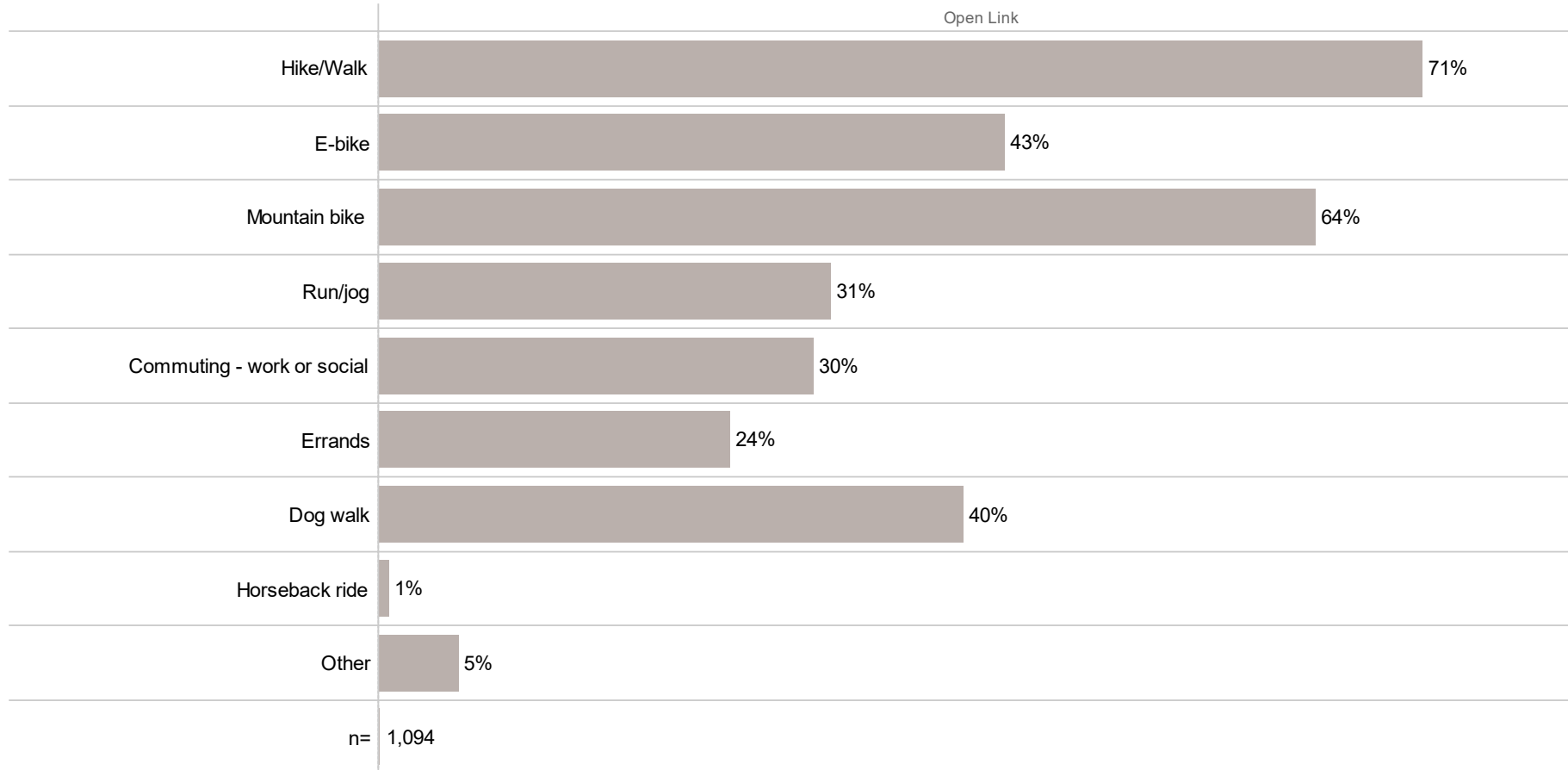
How often do you use the Park City area pathways?



Source: RRC

ACTIVITIES ON PATHWAYS

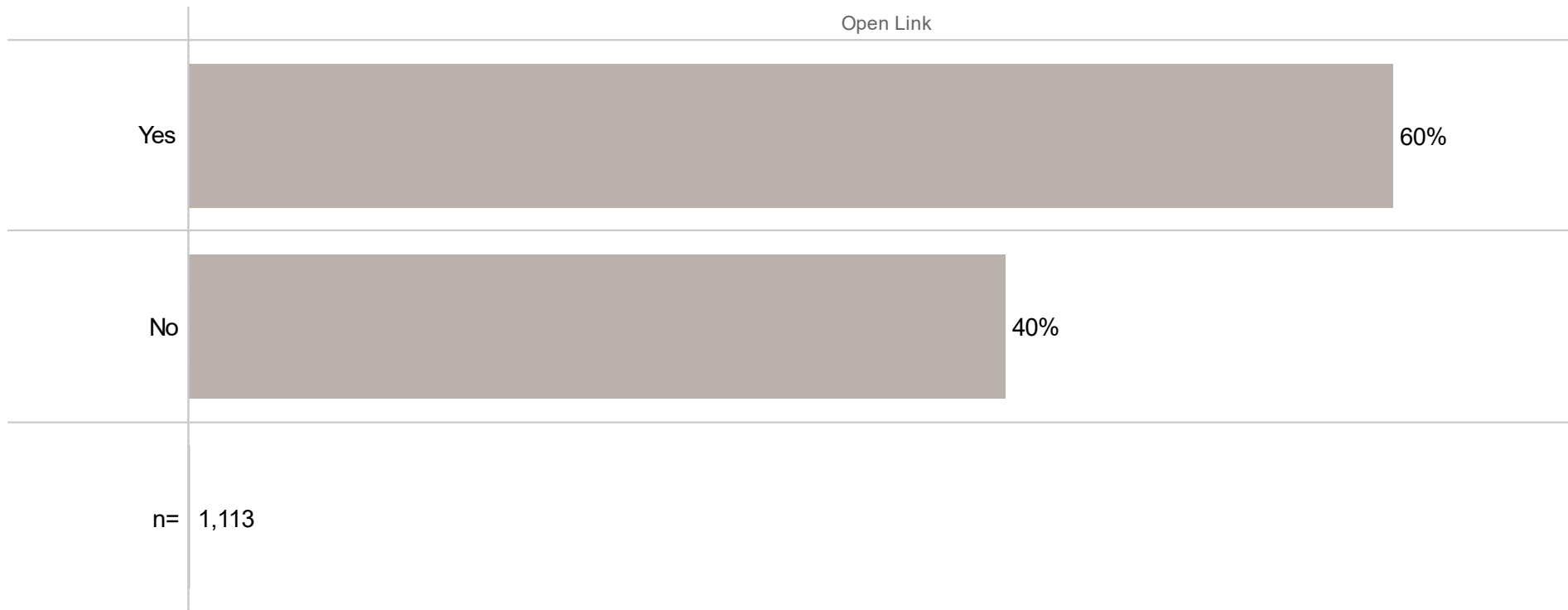
What do you do when using Park City area pathways? CHECK ALL THAT APPLY



Source: RRC

E-BIKE USE ON PATHWAYS

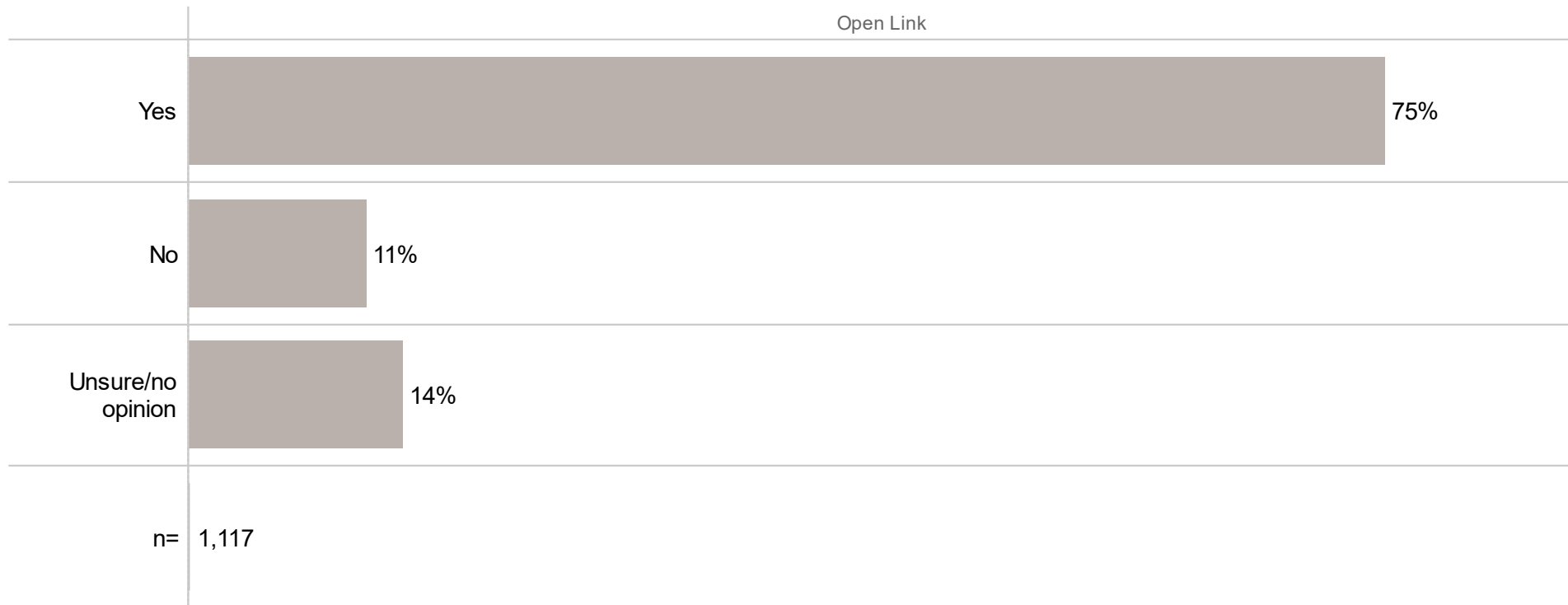
Have you ever ridden an e-bike on Park City area pathways?



Source: RRC

SPEED LIMITS ON PATHWAYS

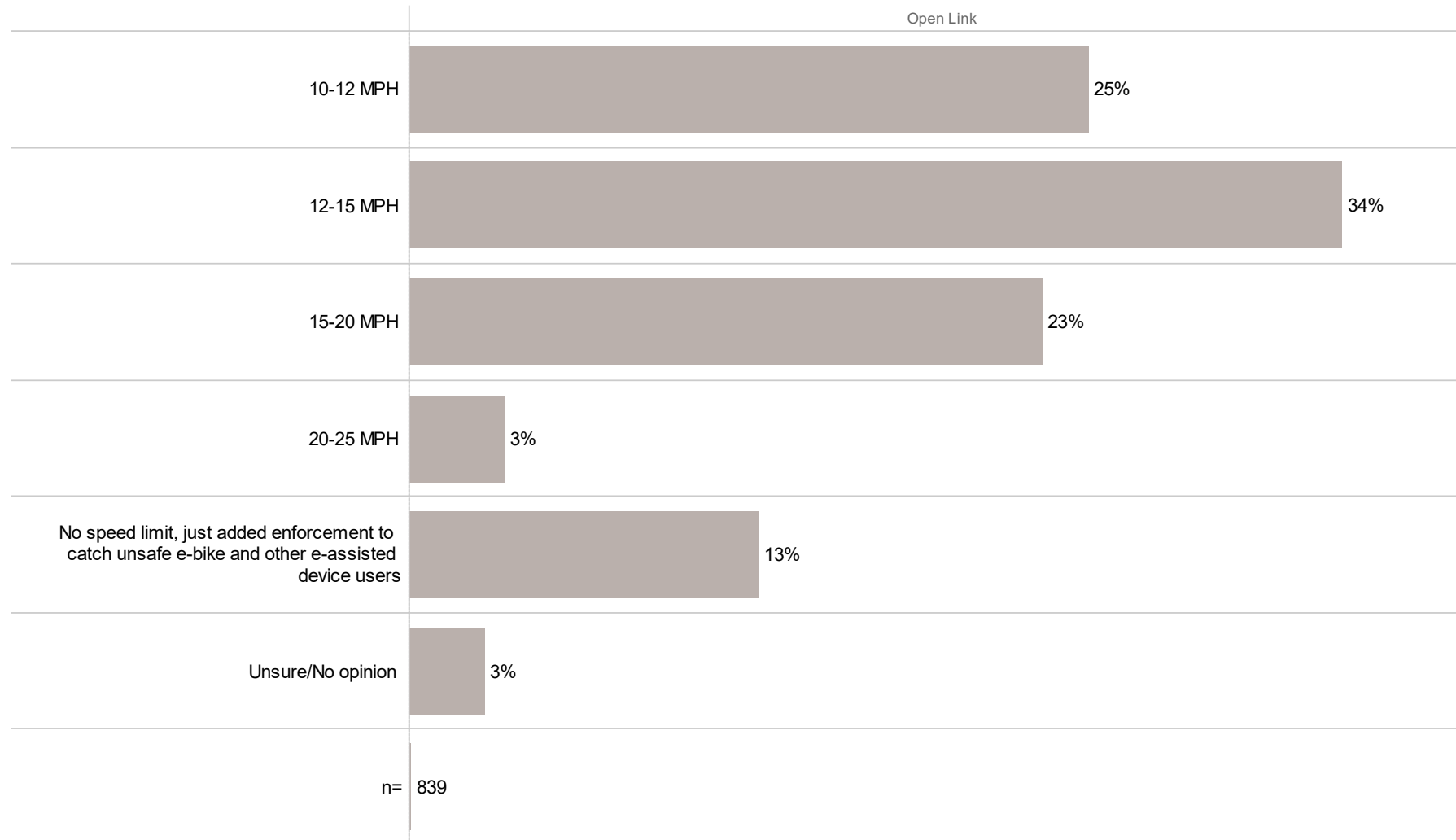
Should pathways have designated speed limits?



Source: RRC

SPEED LIMITS ON PATHWAYS

What level of speed do you feel is adequate on Park City area pathways?



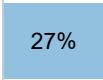
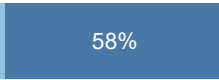


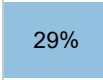
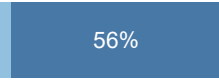


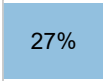
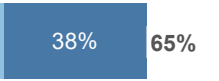



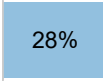
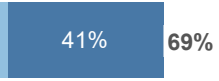



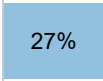
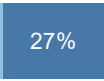



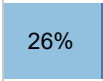
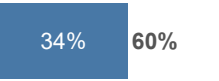


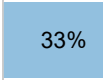
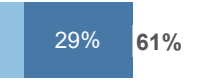



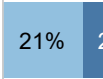
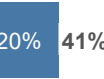







E-BIKE USE ON PATHWAYS

RATINGS ON USE



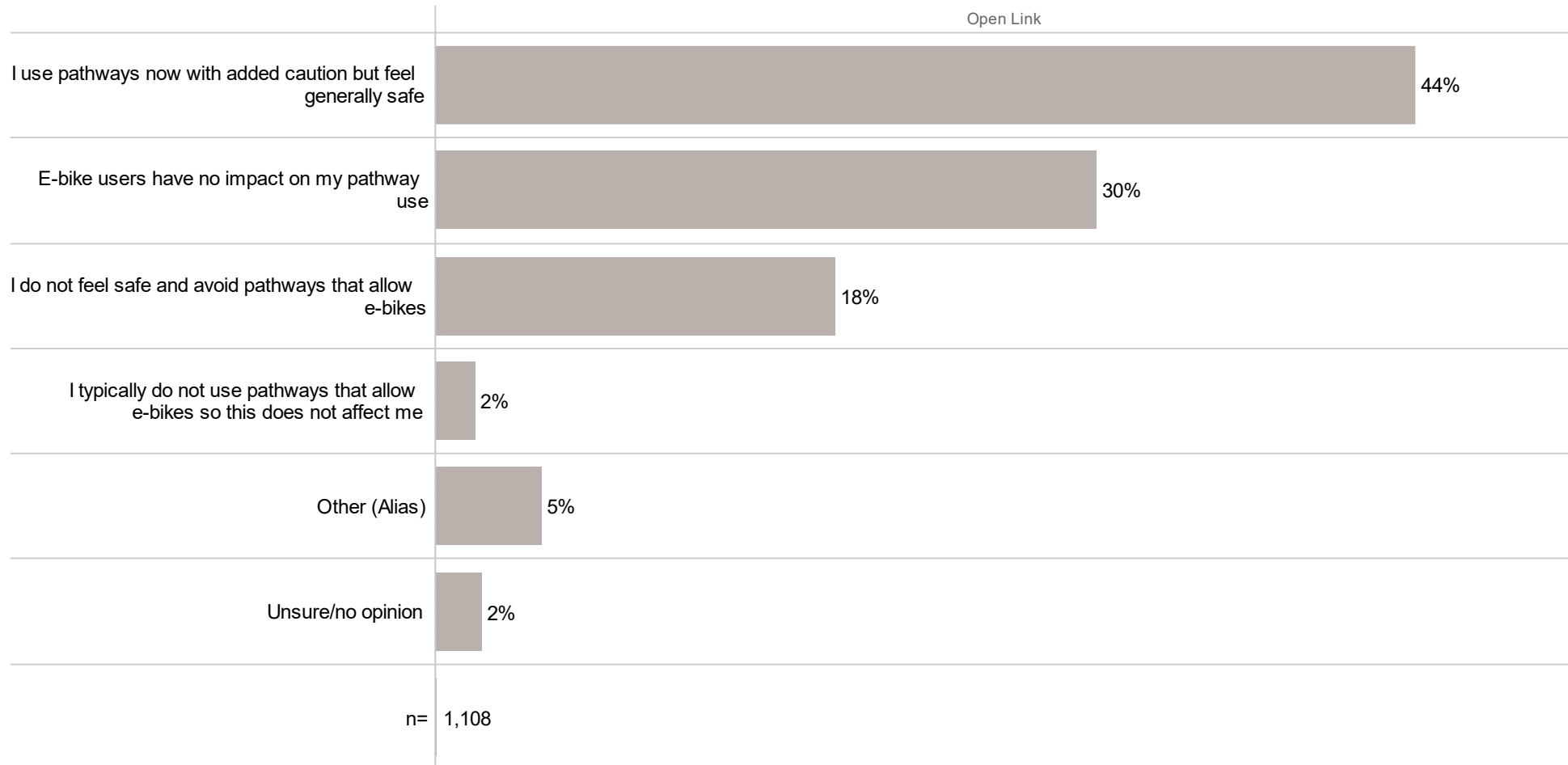
Please indicate the extent to which you agree or disagree with each of the following statements.

				Percent Responding:		
				1 & 2	3	4 & 5
E-bikes allow you to travel farther for errands/commuting/work	Open Link	Avg. 4.3 n=1,108	 7%	 7%	 27%	 58% 86%
E-bikes are helpful to seniors and those with mobility disabilities	Open Link	Avg. 4.3 n=1,112	 7%	 8%	 29%	 56% 85%
E-bikes add increased safety risks	Open Link	Avg. 3.7 n=1,106	 21%	 14%	 27%	 38% 65%
E-bikes act as an equalizer – my family and friends can ride together	Open Link	Avg. 3.8 n=1,109	 8%  17%	 13%	 28%	 41% 69%
E-bikes create conflicts with other pathway users	Open Link	Avg. 3.3 n=1,103	 17%  14% 31%	 15%	 27%	 27% 54%
E-bikes belong on pathways	Open Link	Avg. 3.6 n=1,095	 12%  24%	 16%	 26%	 34% 60%
E-bikes support the local economy and small businesses	Open Link	Avg. 3.6 n=1,112	 20%	 19%	 33%	 29% 61%
E-bike users contribute to overcrowding on pathways	Open Link	Avg. 3.0 n=1,100	 22%  16% 38%	 20%	 21%	 20% 41%
E-bikes are more appropriate ONLY for riding on roadways and bike lanes	Open Link	Avg. 2.7 n=1,106	 33%  19% 53%	 13%	 16%	 18% 34%

All Sample
Source: RRC

PATHWAY SAFETY

Given the current level of e-bike use in the Park City area, how safe do you feel sharing pathways with e-bike users?

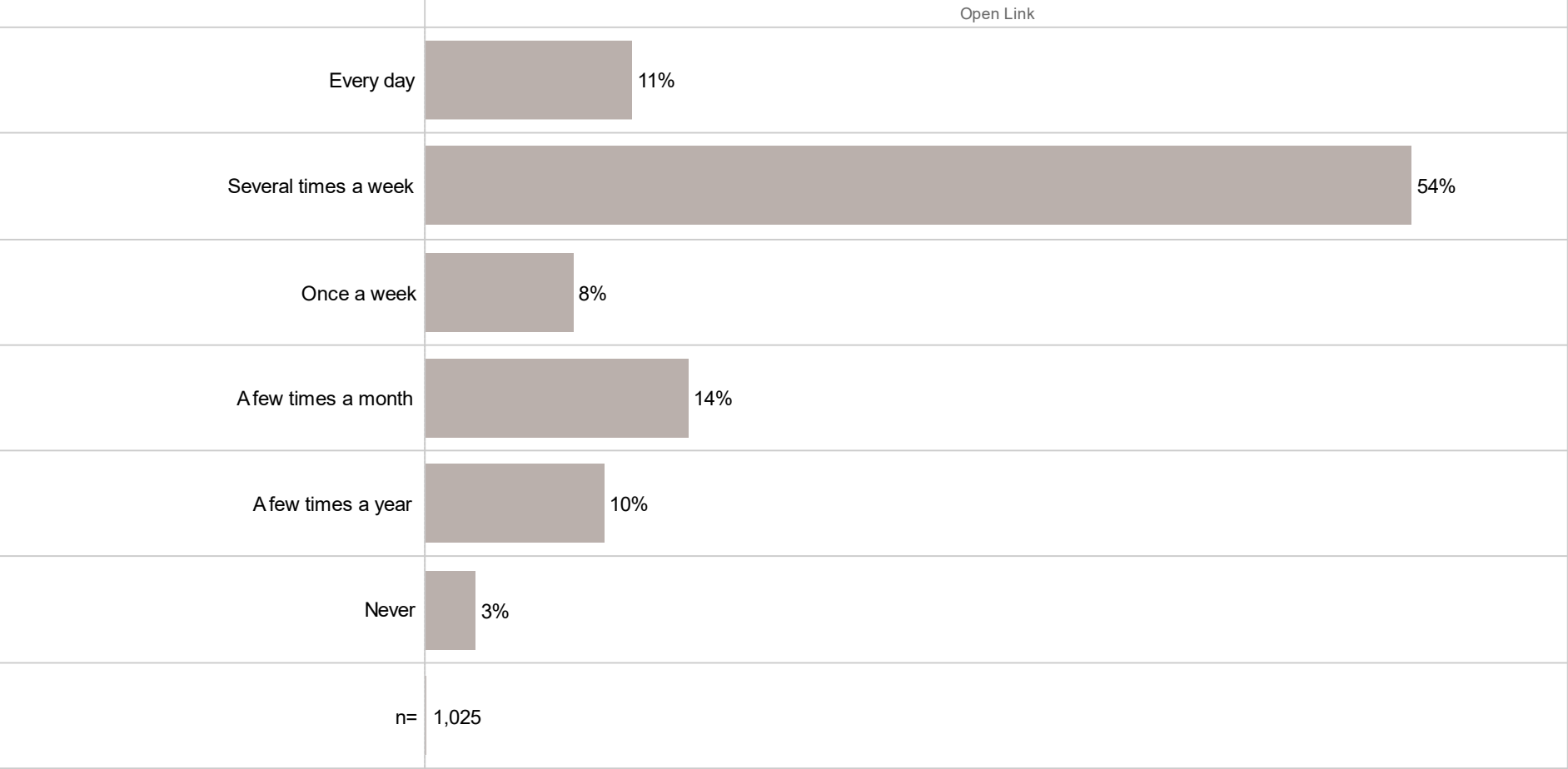




| E-BIKES ON NATURAL SURFACE TRAILS

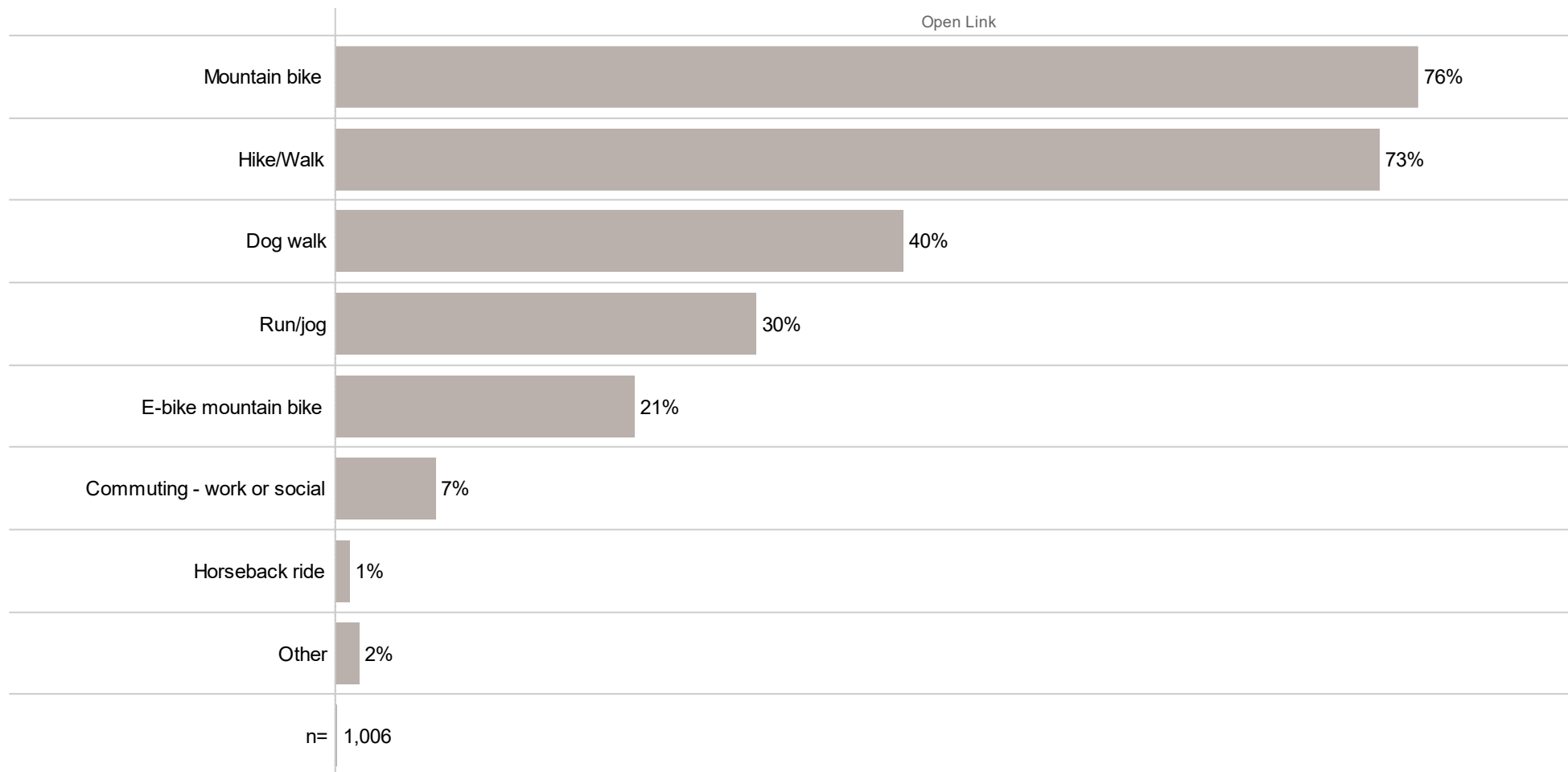
FREQUENCY OF USE ON SINGLE TRACK

How often do you use the Park City area single track trails?



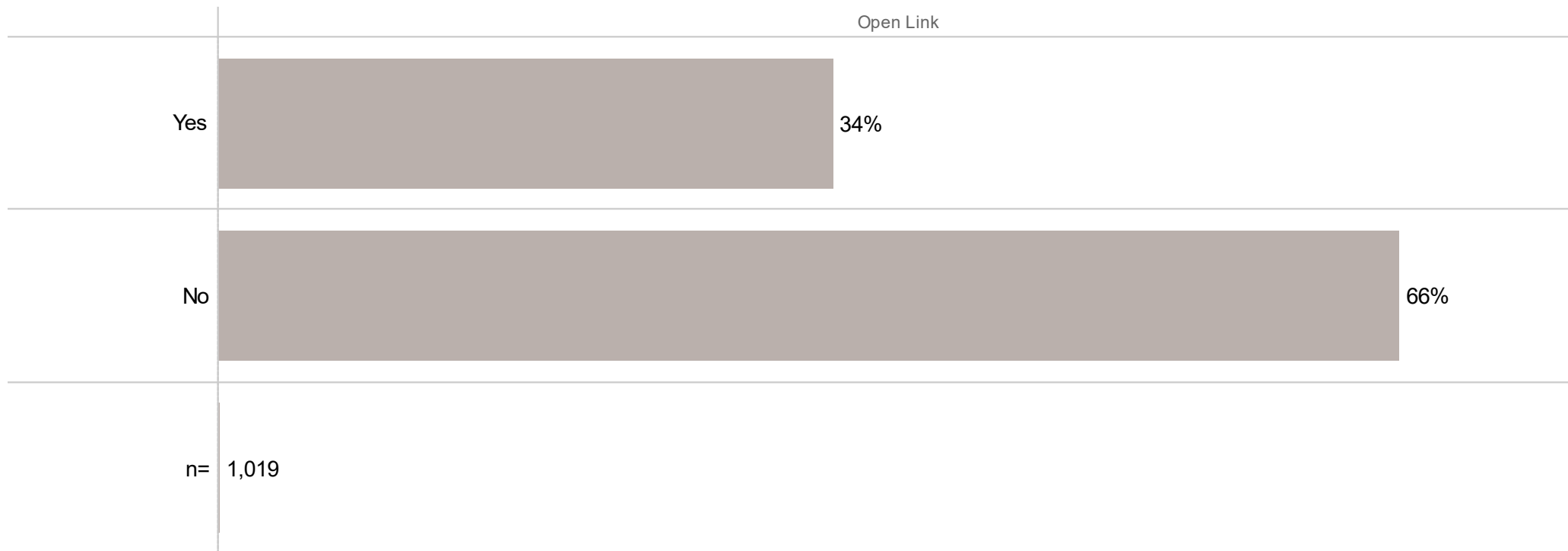
ACTIVITIES ON SINGLE TRACK

What do you do when using Park City area single track trails? CHECK ALL THAT APPLY



E-BIKE USE ON SINGLE TRACK

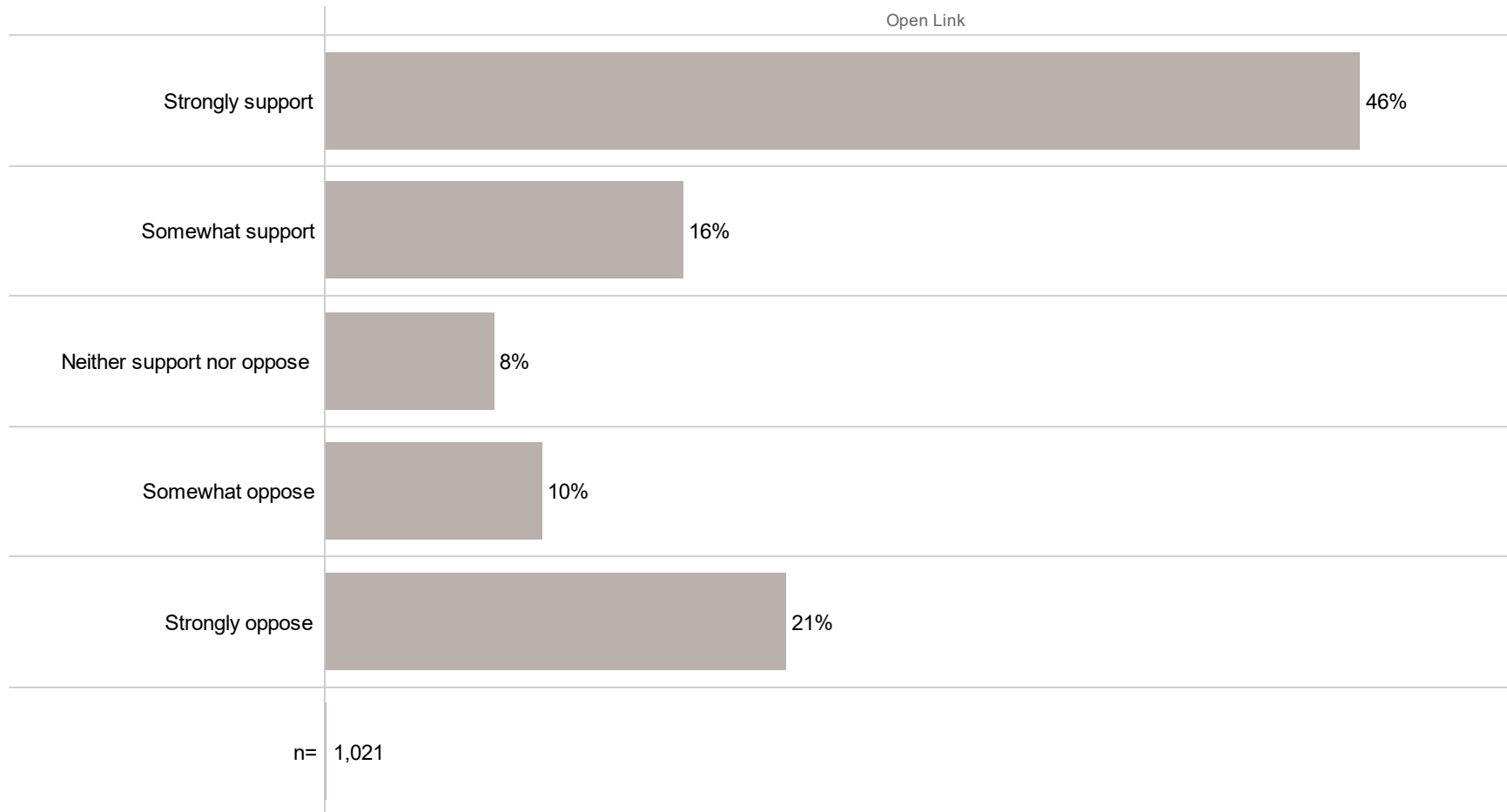
Have you ever ridden an e-mountain bike on single track trails?



Source: RRC

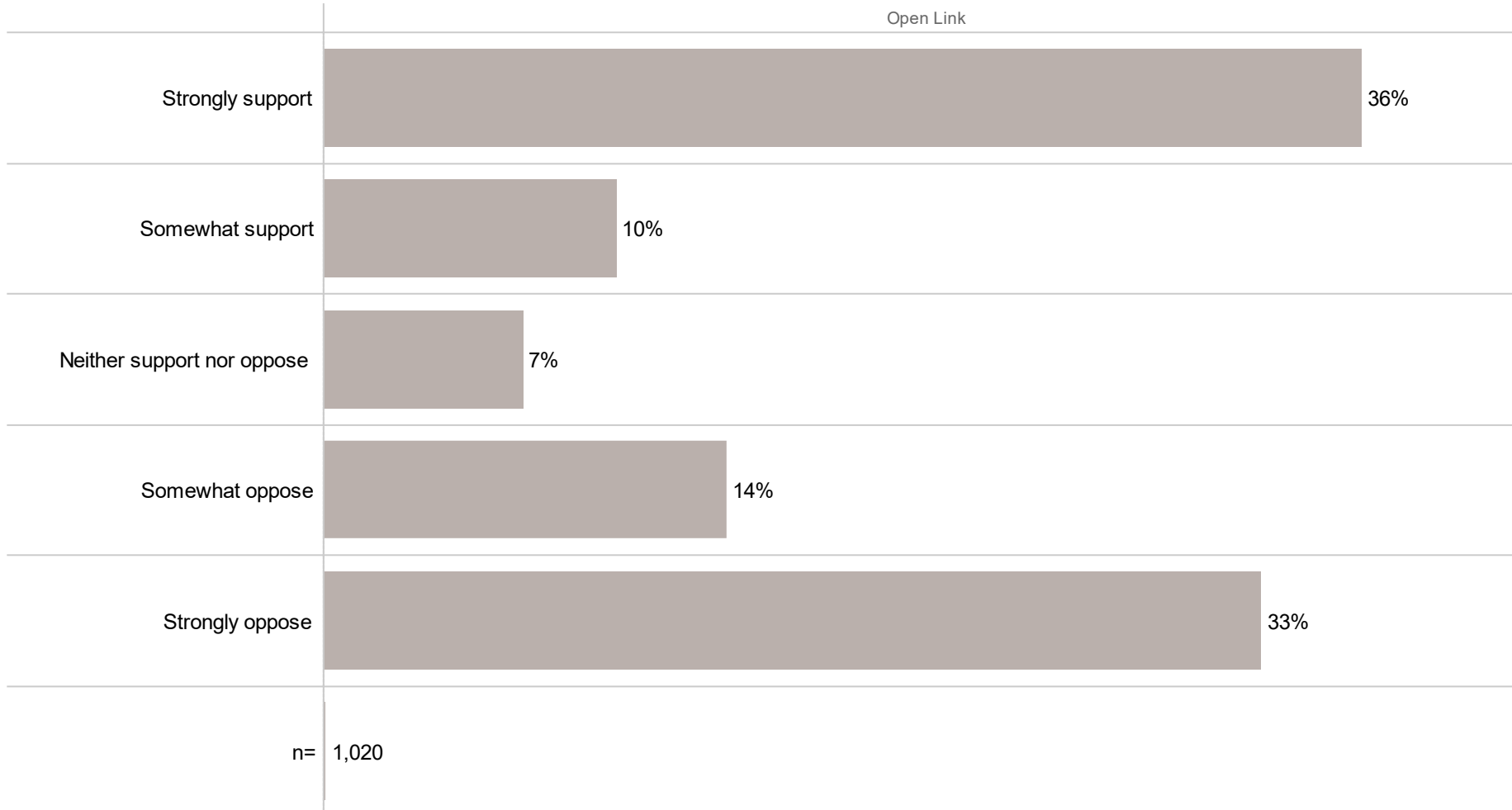
SINGLE TRACK REGULATIONS

Do you support or oppose the current PCMC Ordinances which prohibit the use of e-mountain bikes on single track trails except in the case of mobility disabilities and users aged 65 and older?



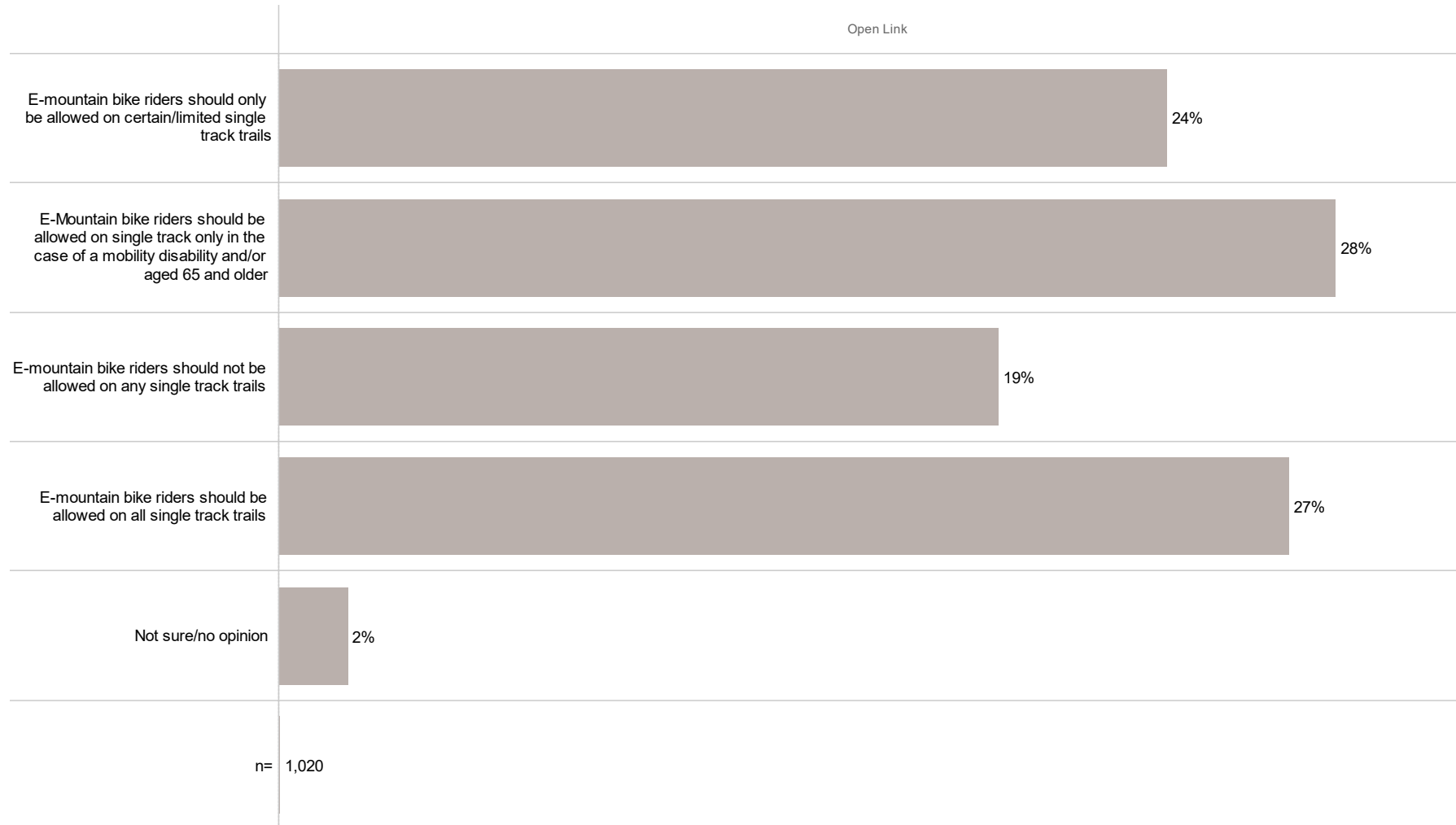
SINGLE TRACK REGULATIONS

Do you support or oppose the current SBSRD Ordinances which prohibit the use of ALL e-mountain bikes on their single track trail system?



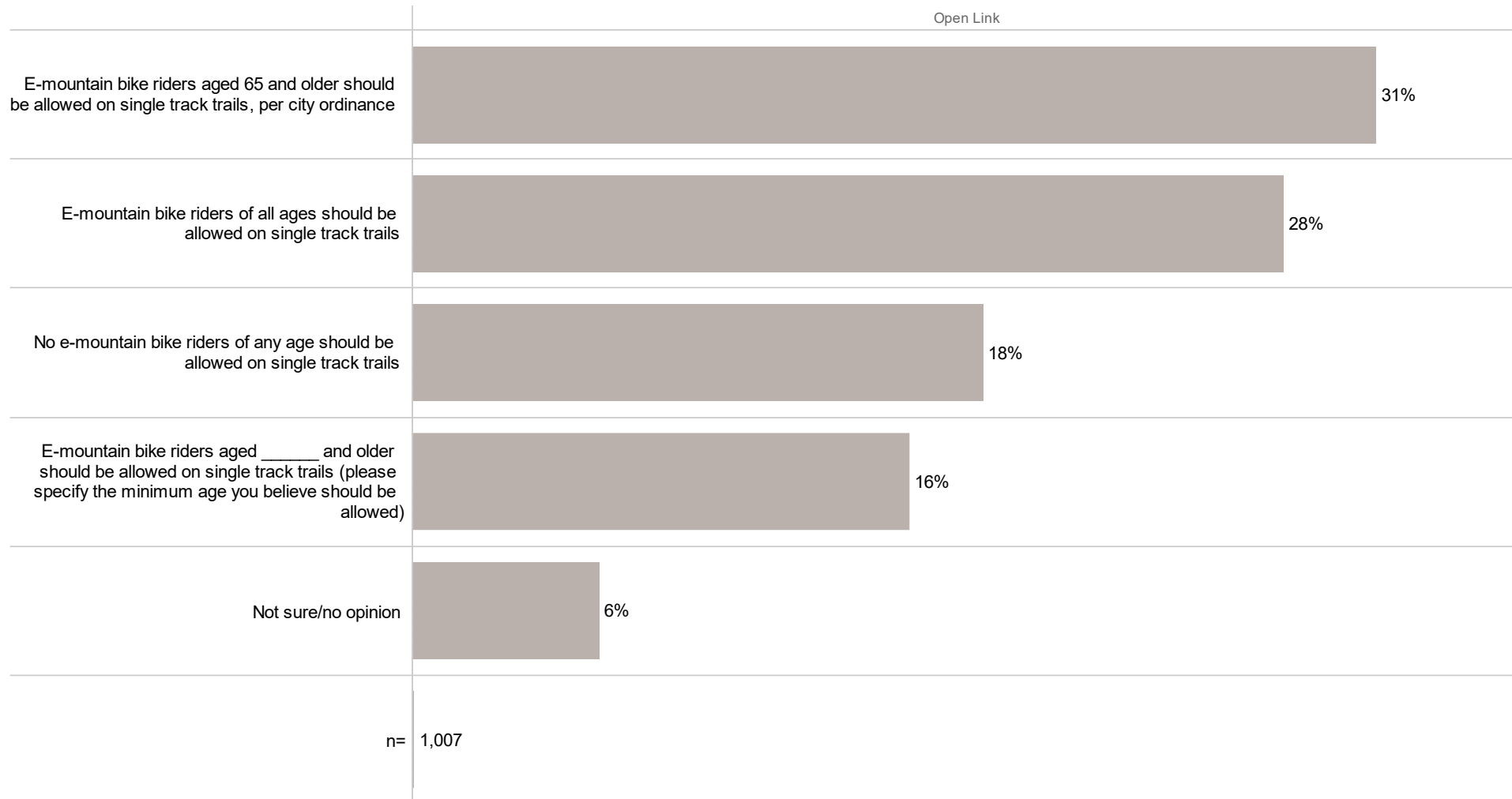
SINGLE TRACK REGULATIONS

If the Park City area were to allow for additional e-mountain bike use on single track trails, beyond those currently permitted, which of the following best represents your opinion regarding the use of Class I e-mountain bikes on single track trails in the Park City Area?



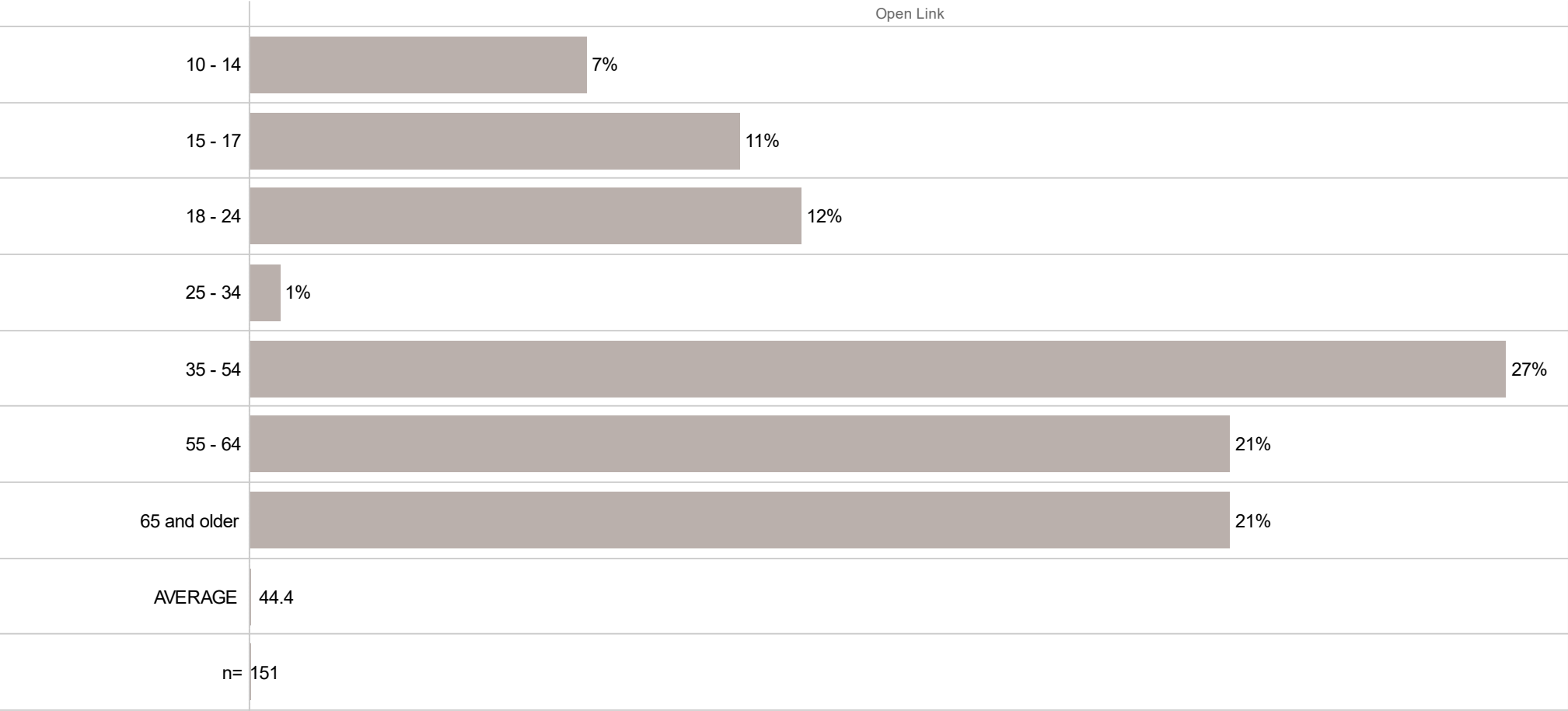
SINGLE TRACK REGULATIONS

Which of the following best represents your opinion regarding the use of e-mountain bikes on natural surface, single track trails in the Park City area in relation to age?



SINGLE TRACK REGULATIONS

Please specify the minimum age you believe should be allowed:



Source: RRC

E-BIKE USE ON SINGLE TRACK

RATINGS ON USE



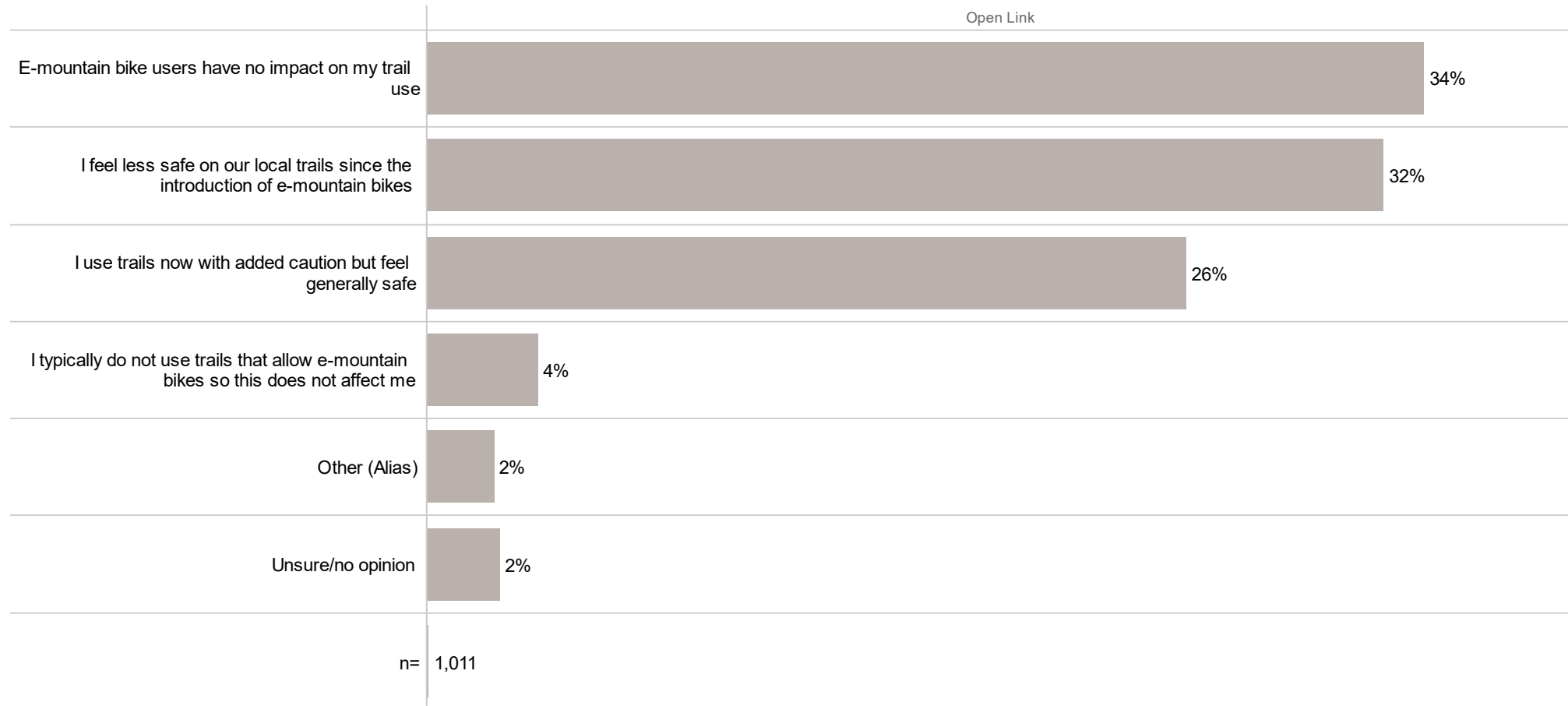
Below you will see several statements that various parties have made regarding e-mountain bike use on natural surface, single track trails. Please indicate the extent to which you agree or disagree with each of the following statements.

				1 & 2	Percent Responding: 3	4 & 5
E-mountain bikes are helpful to seniors and those with mobility disabilities	Open Link	Avg. 4.2 n=1,005		9%	9%	30% 52% 82%
E-mountain bikes add increased safety risks	Open Link	Avg. 3.6 n=1,003		26%	12%	23% 39% 62%
E-mountain bikes act as an equalizer – my family and friends can ride together	Open Link	Avg. 3.6 n=1,008		24%	16%	25% 35% 61%
E-mountain bikes create conflicts with other trail users	Open Link	Avg. 3.5 n=1,011		19% 29%	11%	24% 35% 60%
E-mountain bikes support the local economy and small businesses	Open Link	Avg. 3.3 n=1,016		29%	23%	23% 25% 48%
E-mountain bikes contribute to overcrowding on trails and at trailheads	Open Link	Avg. 3.2 n=1,011		22% 33%	18%	22% 27% 49%

All Sample
Source: RRC

SINGLE TRACK SAFETY

Given the current level of e-mountain bike use in Park City area, how safe do you feel sharing single track trails with e-mountain bike users?

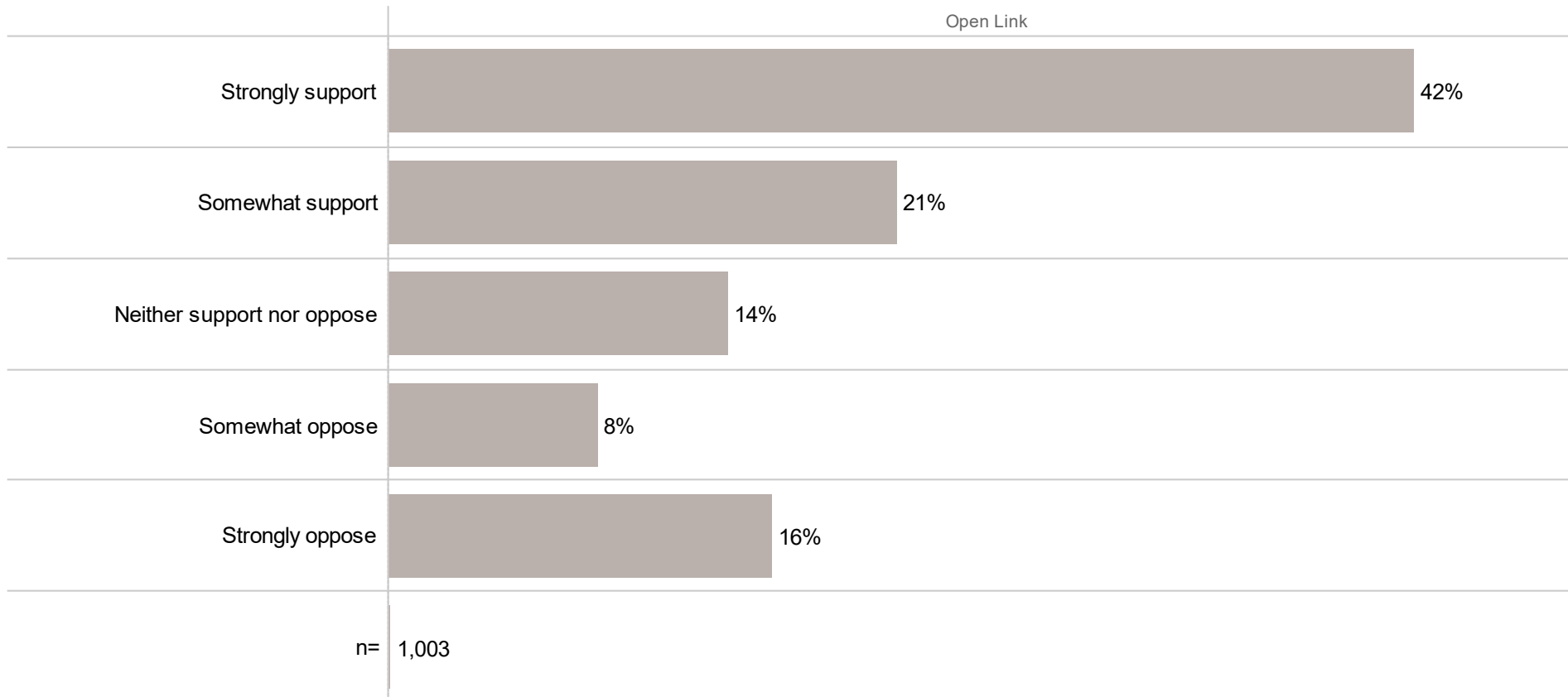




| E-BIKE POLICIES & COMMUNICATION

CURRENT ORDINANCE SUPPORT

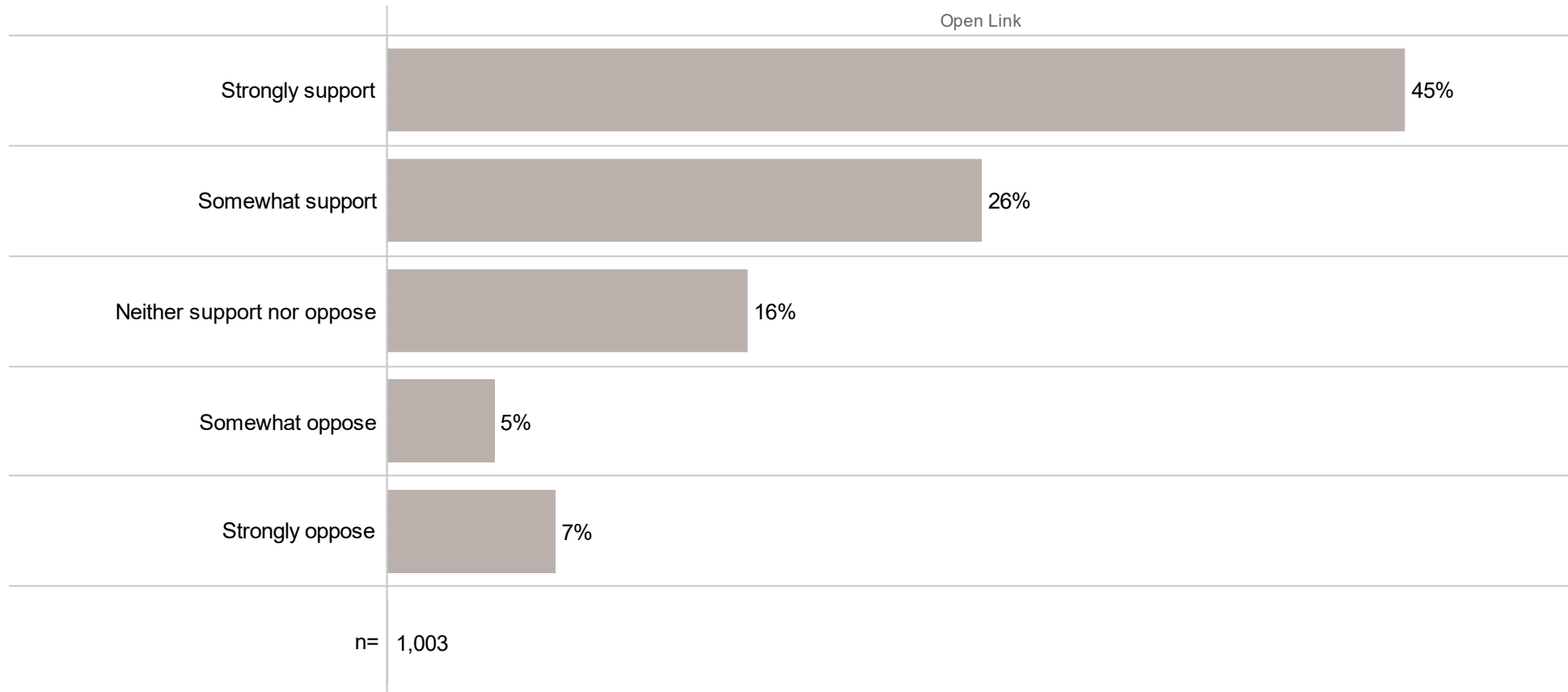
Considering the existing Ordinance as it currently stands, would you support the Park City area allocating increased resources to the enforcement of this e-bike and e-mountain bike ordinance?



Source: RRC

ADDITIONAL ORDINANCE SUPPORT

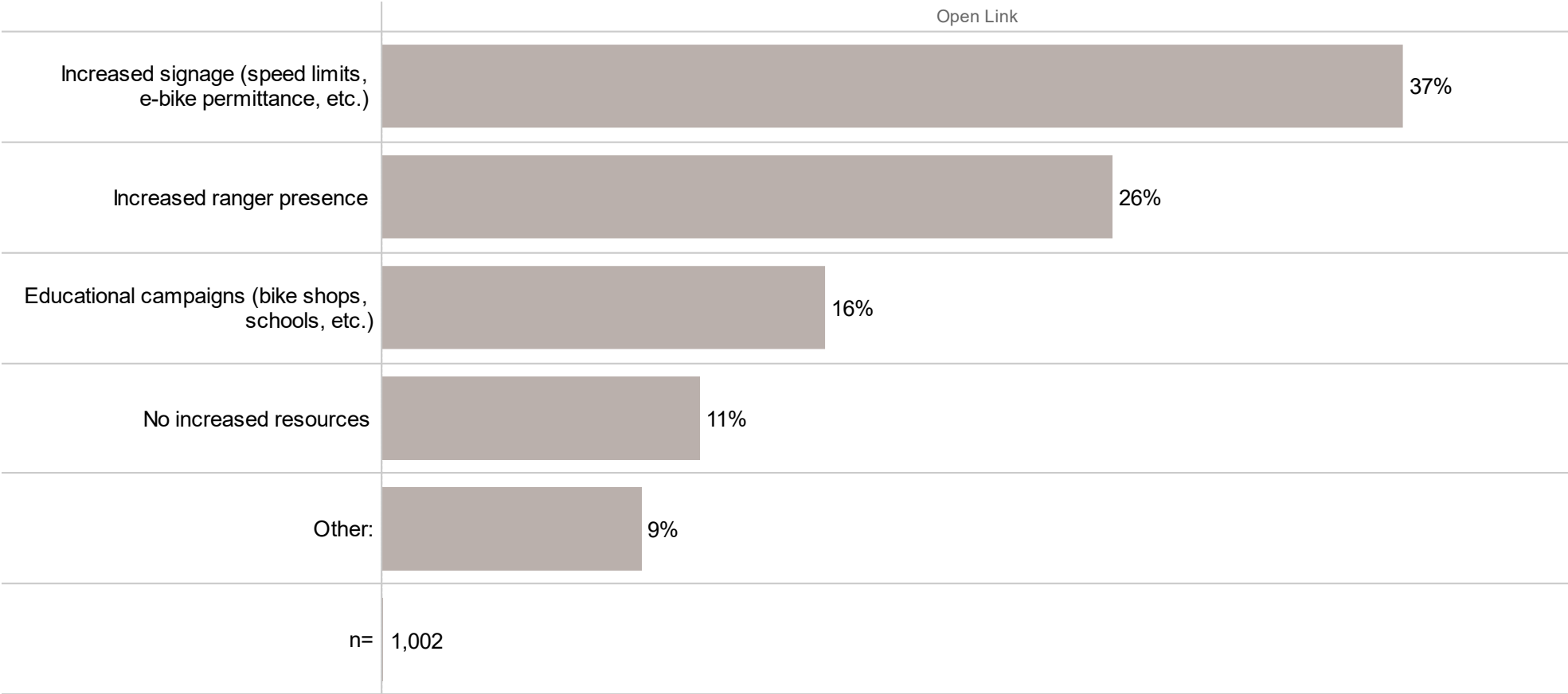
Would you support the jurisdictions providing additional resources to address e-bike and e-mountain bike related policies and issues?



Source: RRC

E-BIKE ORDINANCE ENFORCEMENT

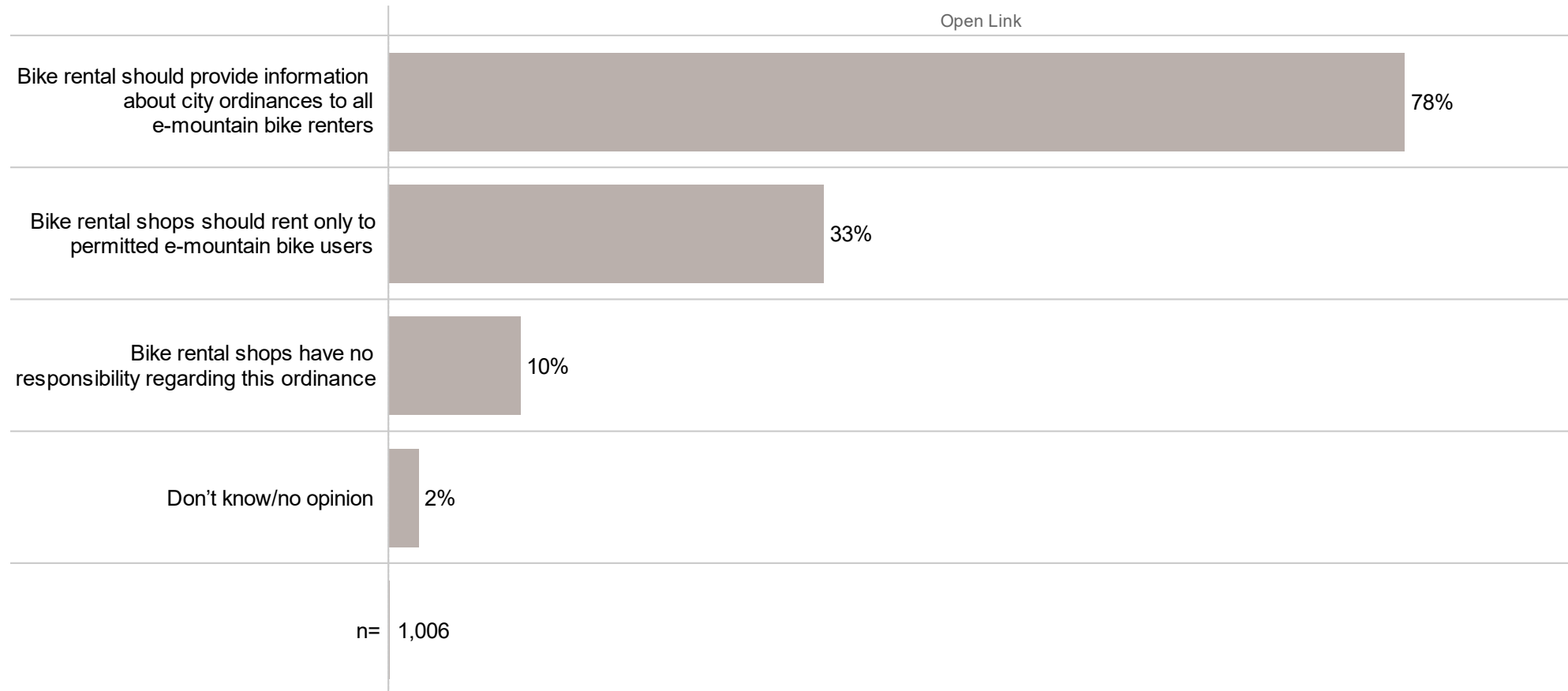
What resources do you think would be most beneficial to enforce e-bike and e-mountain bike policies?



Source: RRC

ROLE OF BIKE SHOPS

In your opinion, what should the role of bike shops be regarding an e-bike and e-mountain bike ordinance?
CHECK ALL THAT APPLY



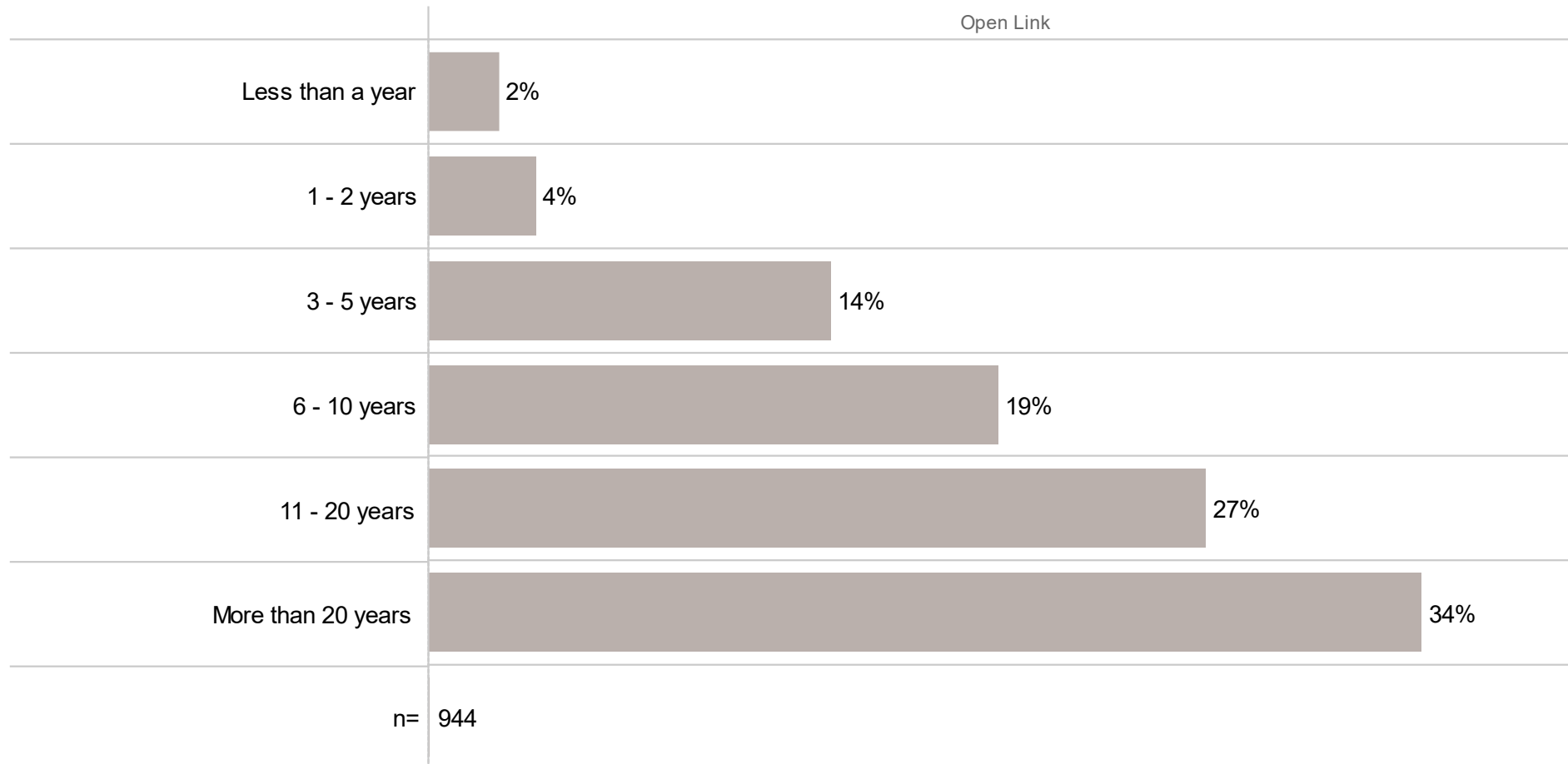


| DEMOGRAPHICS

YEARS IN PARK CITY AREA

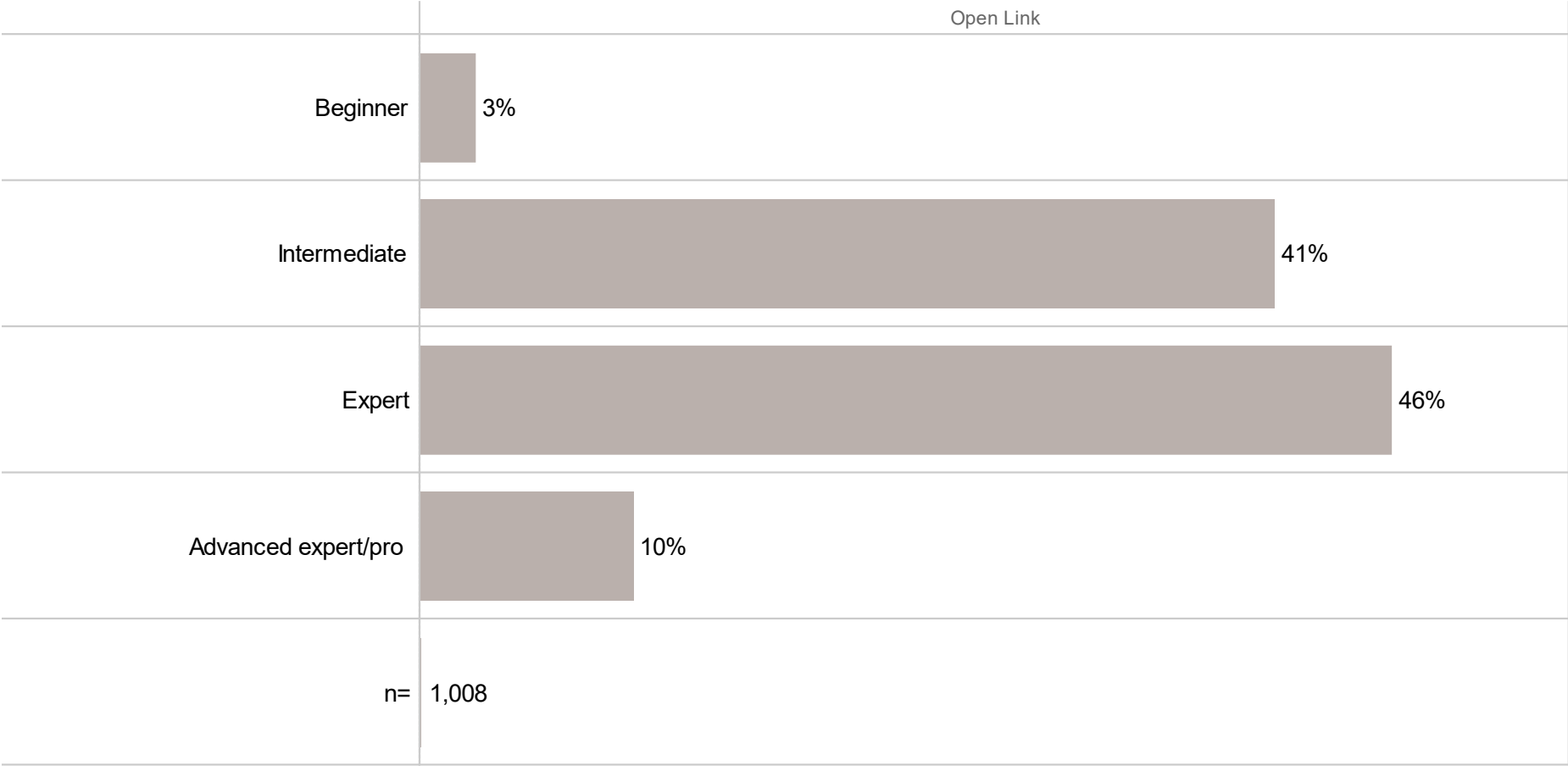


How long have you lived in the Park City Area?



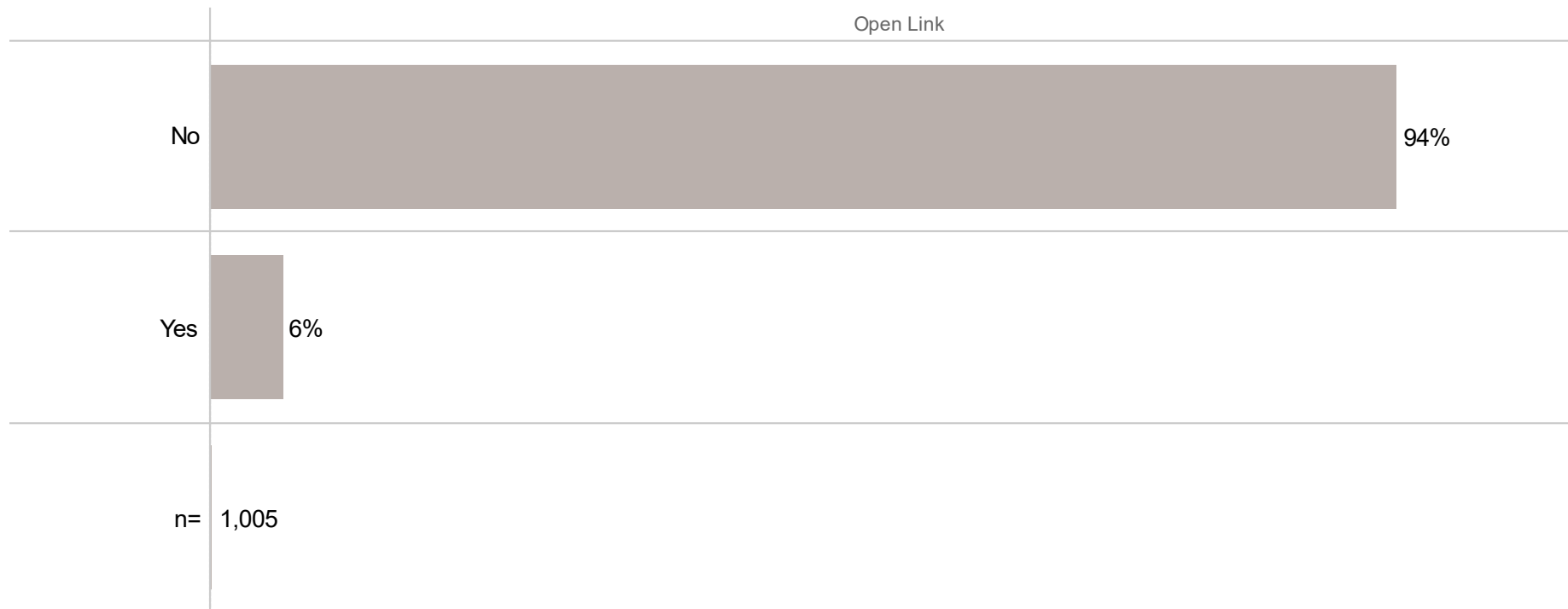
BIKING ABILITY

How would you rate your biking skill level?



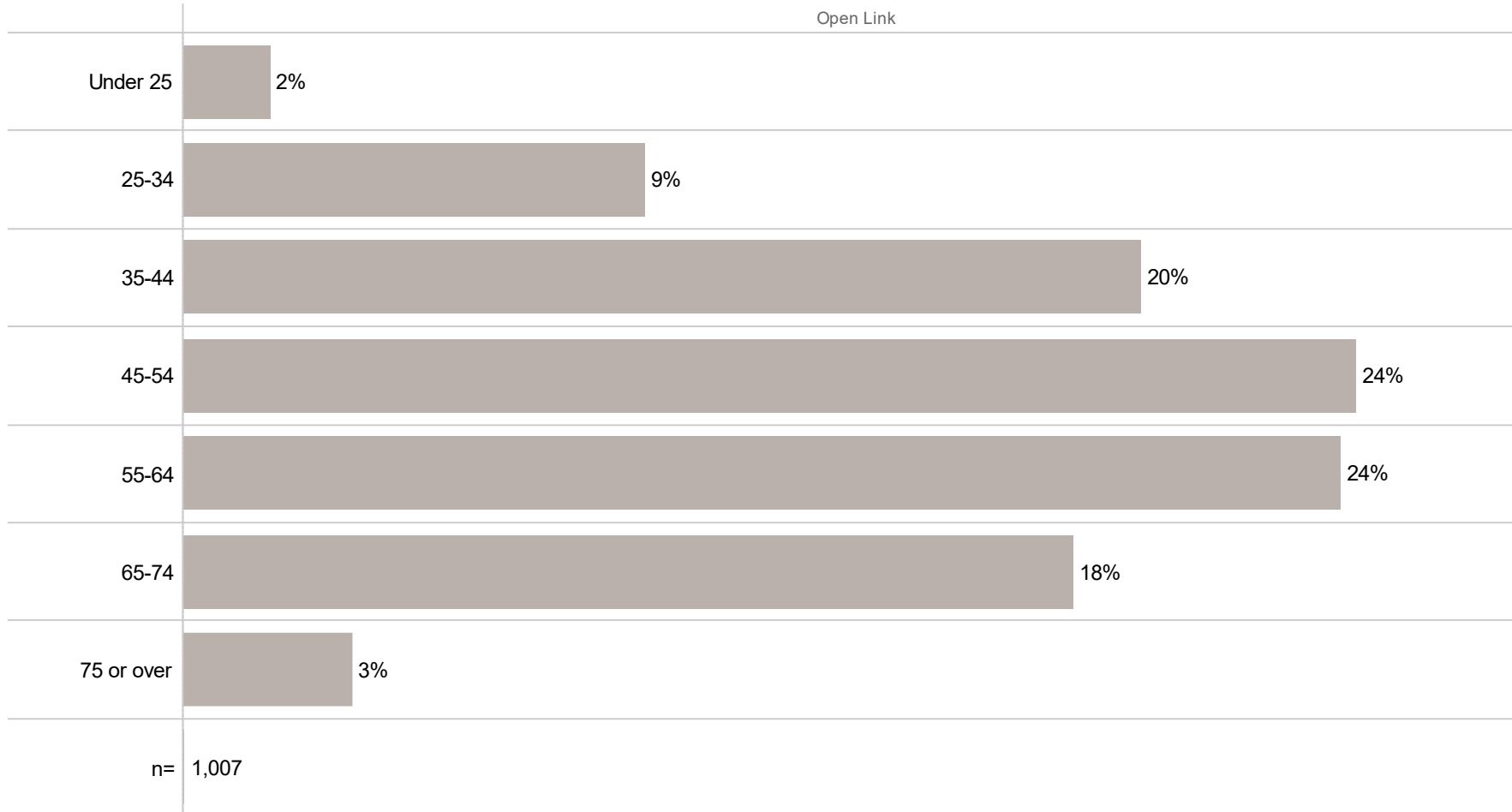
ADA ACCESSIBILITY NEEDS

Does your household have a need for ADA-accessible (Americans with Disabilities) facilities and services?

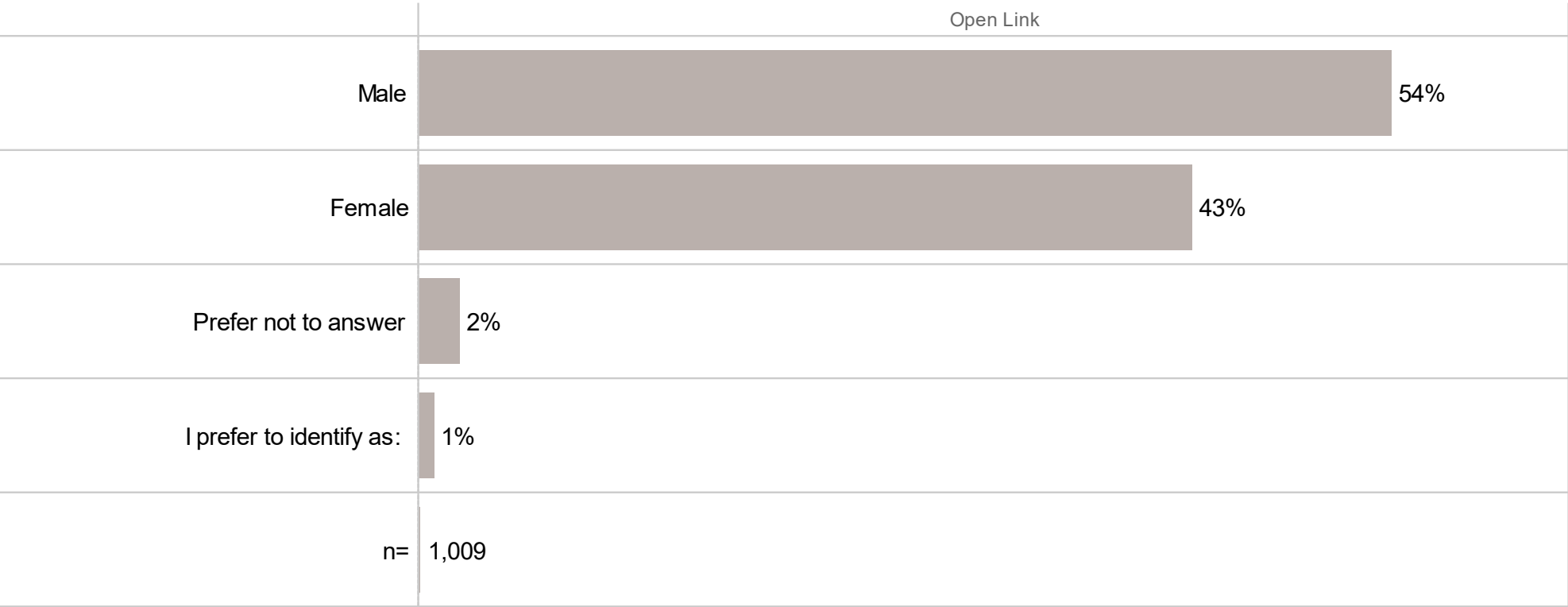


Source: RRC

What is your age?



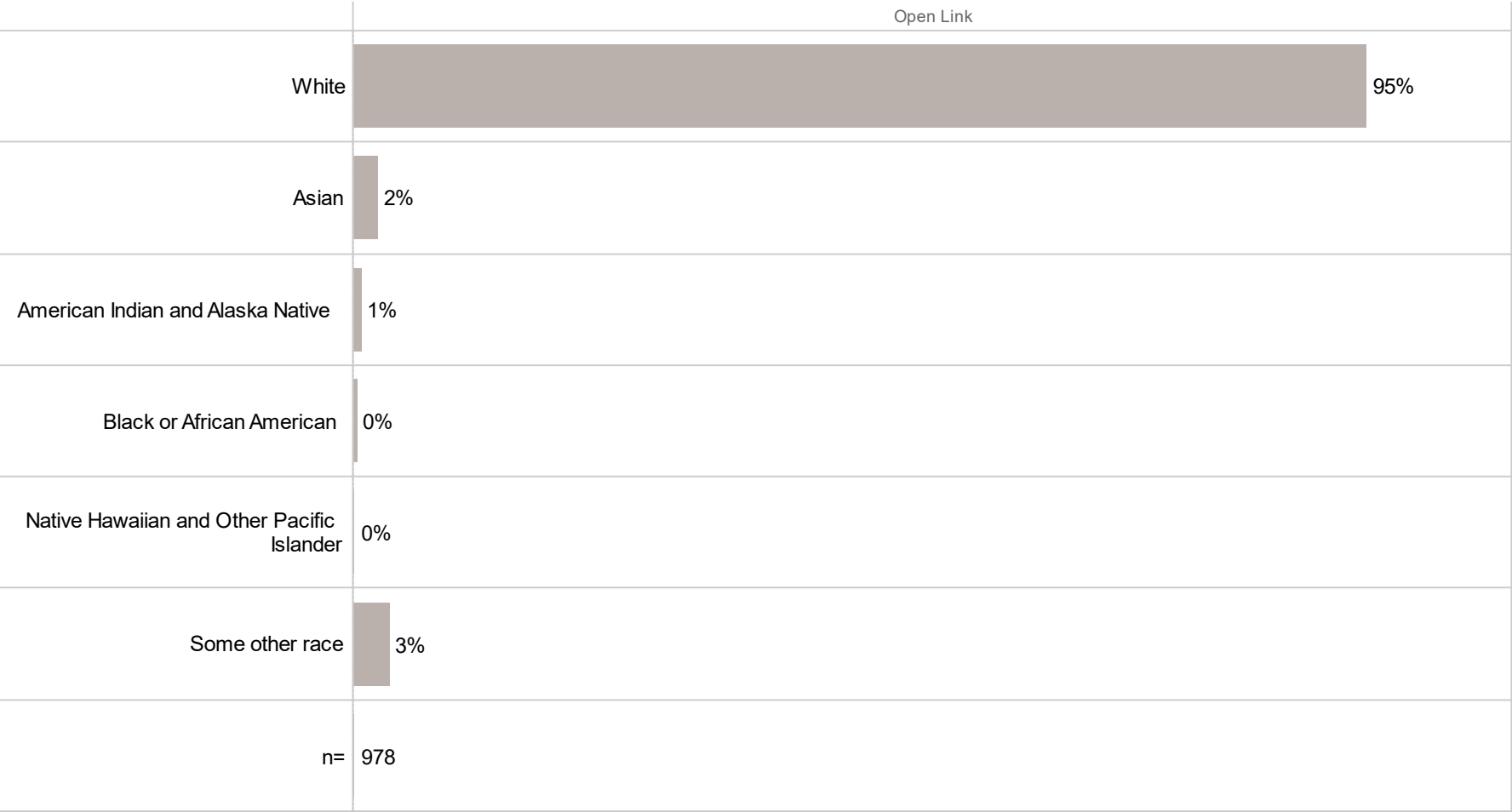
Please indicate the gender with which you identify



Source: RRC

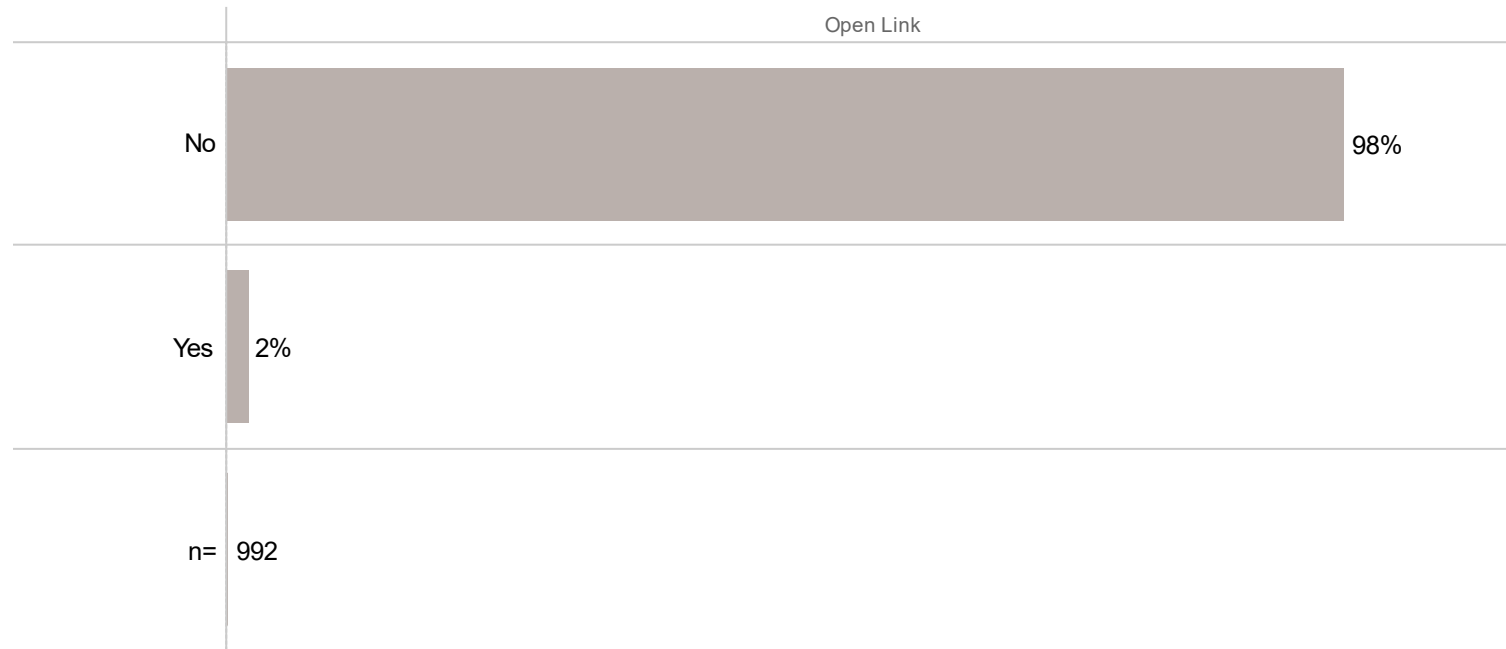
RACE

What race do you consider yourself to be? CHECK ALL THAT APPLY



Source: RRC

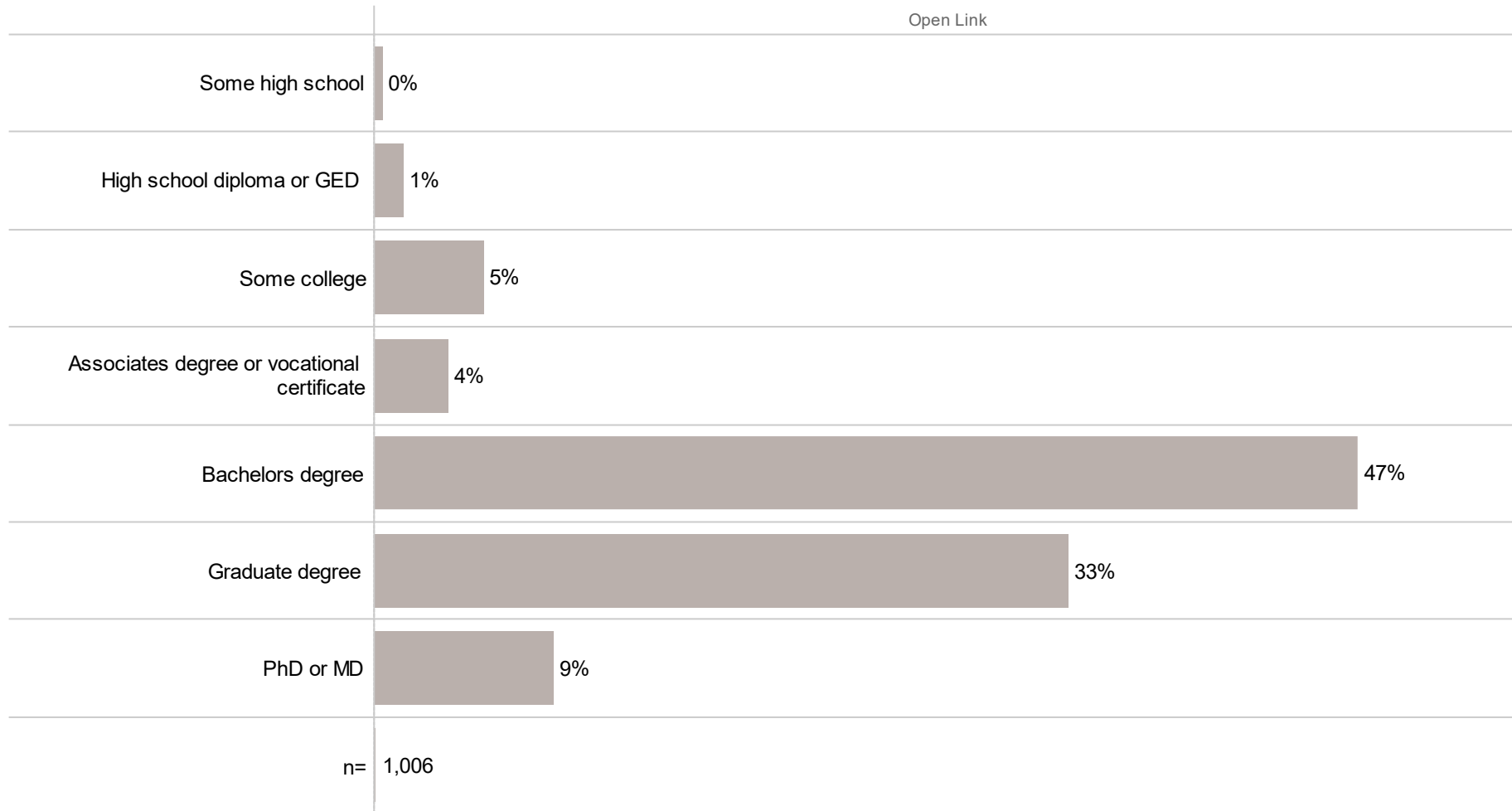
Are you of Hispanic, Latino or Spanish origin?



Source: RRC

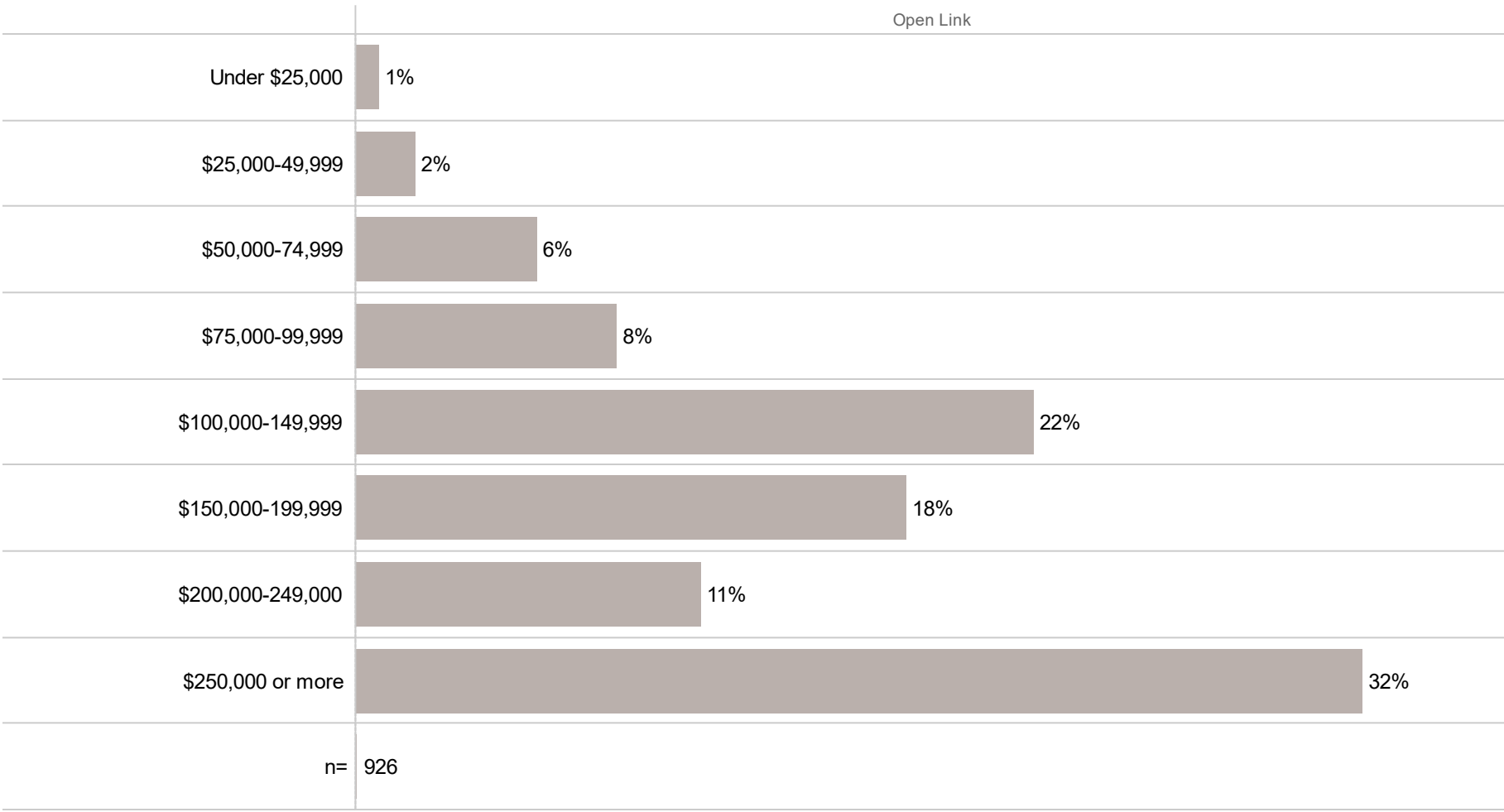
EDUCATION

What is the highest level of education you have completed?



HOUSEHOLD INCOME

Which of these categories best describes the total gross annual income of your household (before taxes)?





PARK CITY E-BIKE SURVEY

Appendix B – Highlights of Open Link vs. Statistically Valid Results



OPEN LINK RESPONDENTS

Respondents of the open link generally comprised individuals with similar characteristics and sentiments as the invite survey for most questions. Where differences did occur was when the respondent was asked e-mountain bike specific questions, with the following discrepancies from the invite survey being noticeable:

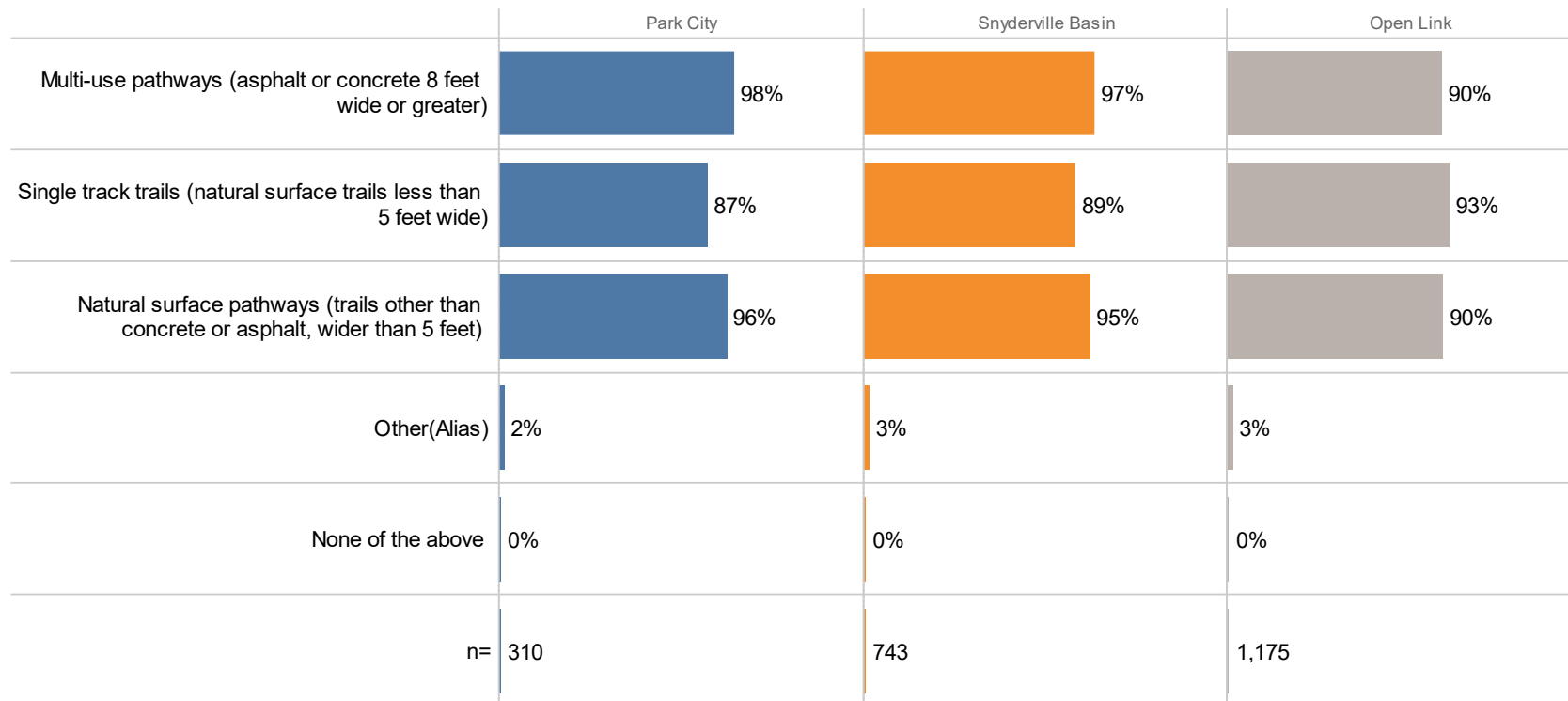
- Open link respondents reported higher shares of e-mountain bike familiarity and ownership than either the Park City or Basin invite samples
- Views on regulation were generally more favorable towards e-mountain bike use on single track
 - Interestingly, when respondents chose to identify a minimum age at which e-mountain bike use on single track should be allowed, the open link had the highest average fill-in age but was more consolidated around a minimum age of 35-54 than either of the invite samples.

The following slides detail these differences in more detail with supplementary graphs comparing the open link to both the Park City and Snyderville Basin invite samples.

TYPES OF TRAILS USED

Respondents to the Open Link Survey were slightly more likely to use single track and less likely to have used pathways. However, the large majority of all respondents had used both.

Which of the following types of trails and/or pathways have you used? CHECK ALL THAT APPLY

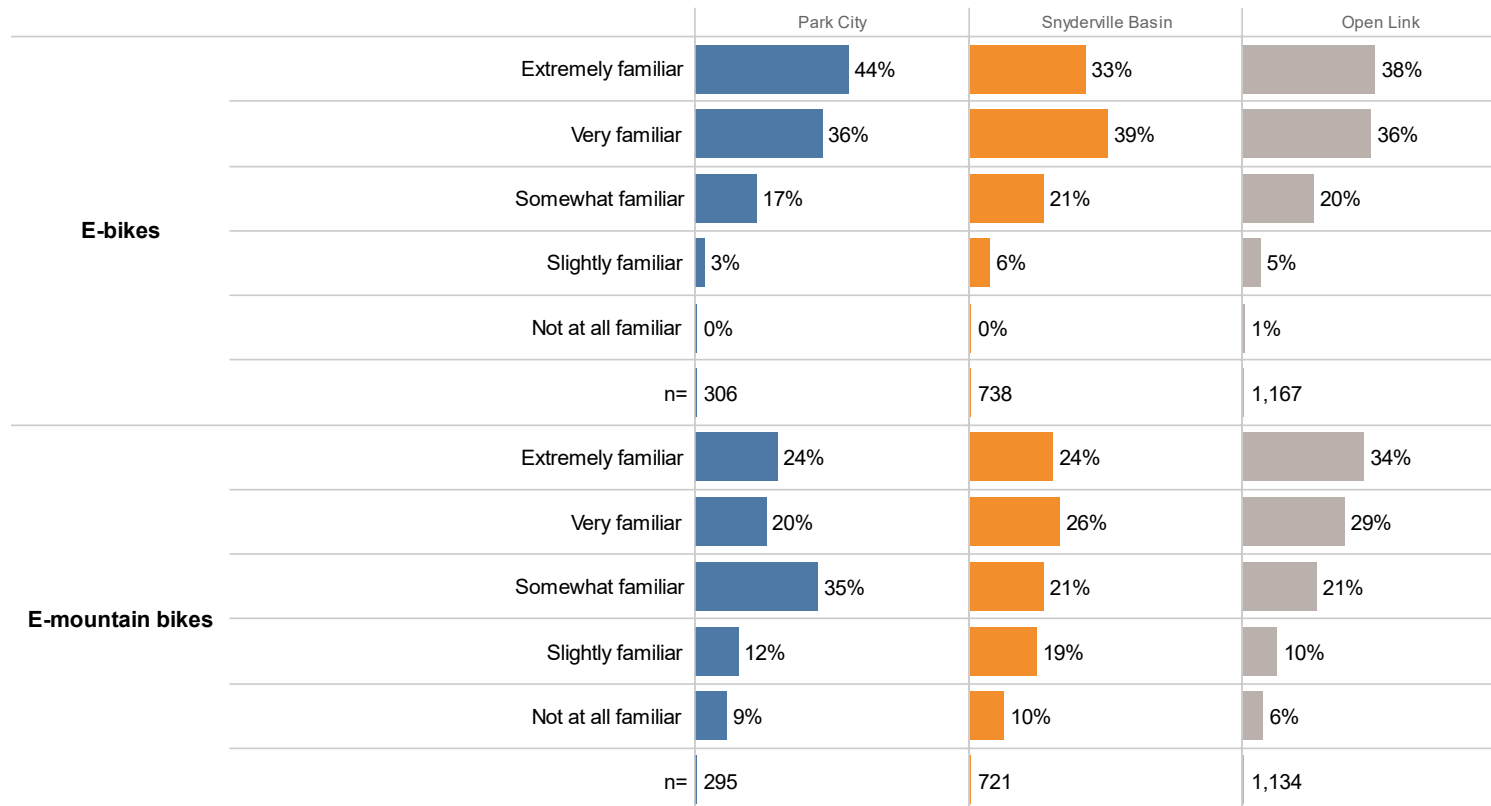


Source: RRC

FAMILIARITY WITH E-BIKES

Consistent with higher use of single track, the open link sample is also more familiar with e-mountain bikes than the invitation survey respondents.

How familiar are you with:

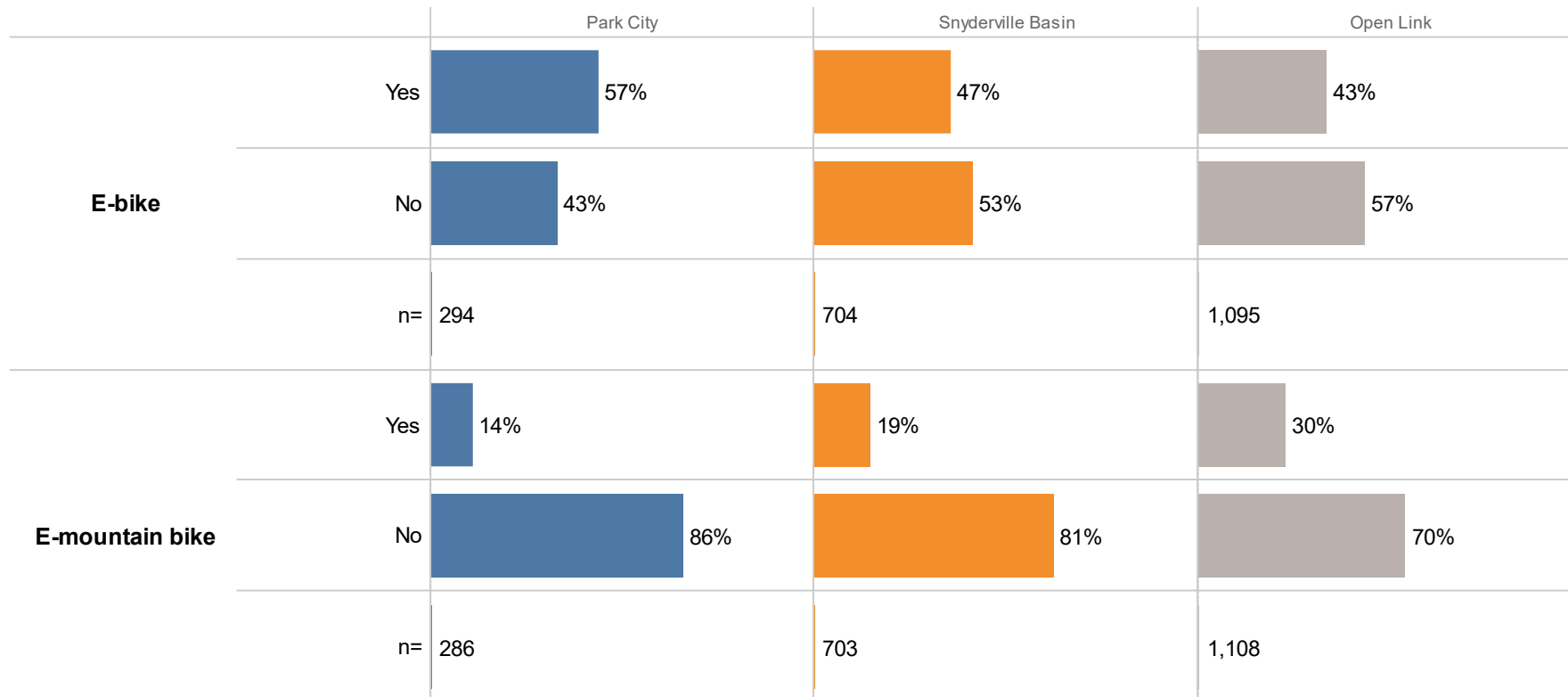


Source: RRC

E-BIKE OWNERSHIP

In line with trail usage and bike familiarity, open-link respondents are more likely to own an e-mountain bike than the invitation survey sample.

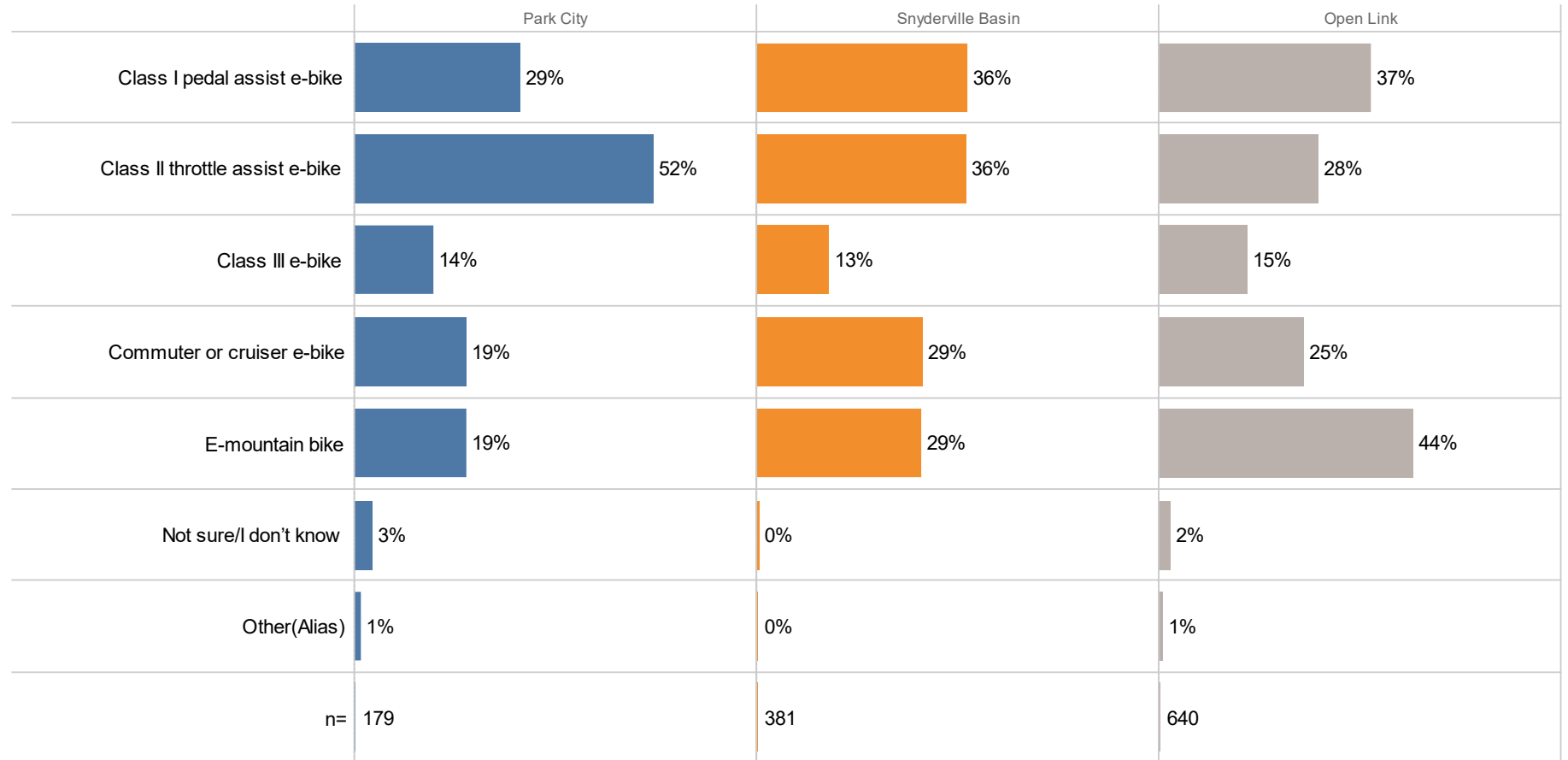
Do you own an e-bike or e-mountain bike?



Source: RRC

TYPES OF E-BIKES OWNED

What types of e-bike(s) do you own? CHECK ALL THAT APPLY



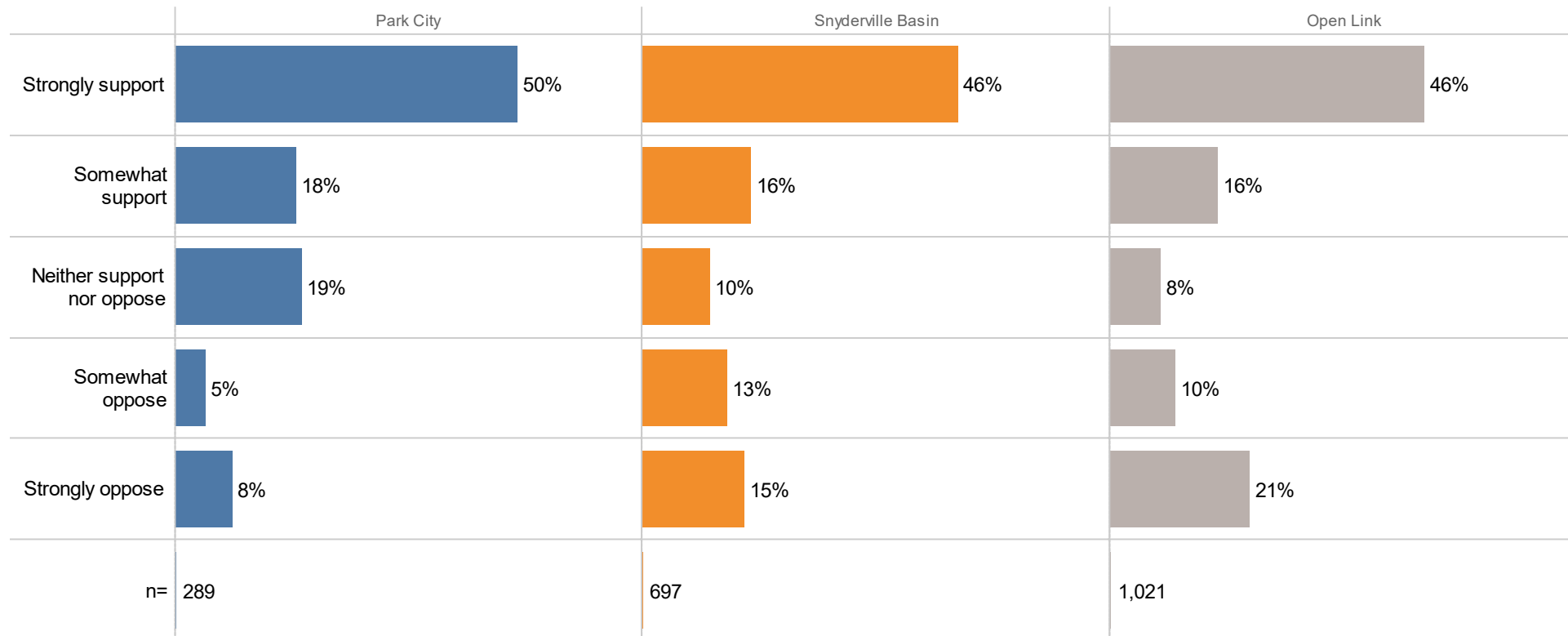
44% of open-link respondents own an e-mountain bike, vs. 19% and 29% of invite respondents in Park City and the Recreation District, respectively.

Source: RRC

SINGLE TRACK REGULATIONS

While support for current PCMC Ordinances in the open-link is similar to invite survey results in Park City and the Basin, fewer respondents had neutral sentiments and more “strongly oppose” the ordinance.

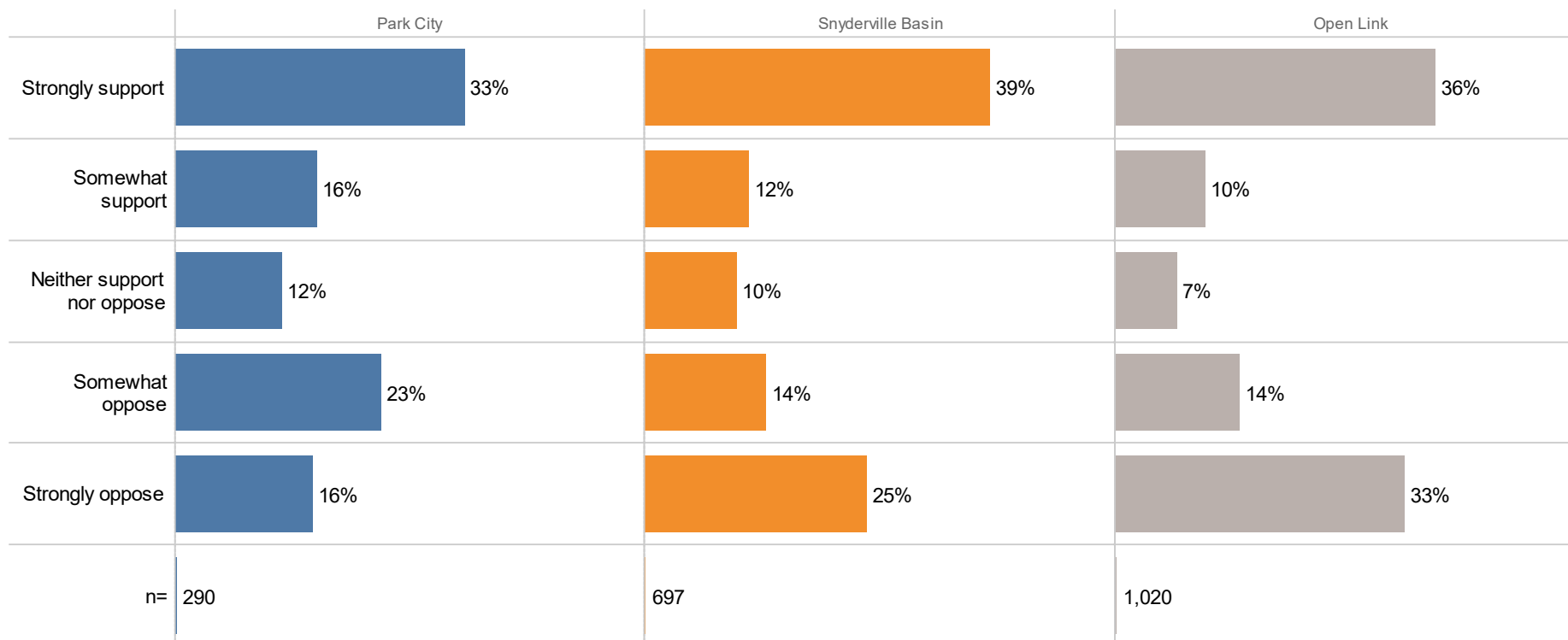
Do you support or oppose the current PCMC Ordinances which prohibit the use of e-mountain bikes on single track trails except in the case of mobility disabilities and users aged 65 and older?



SINGLE TRACK REGULATIONS

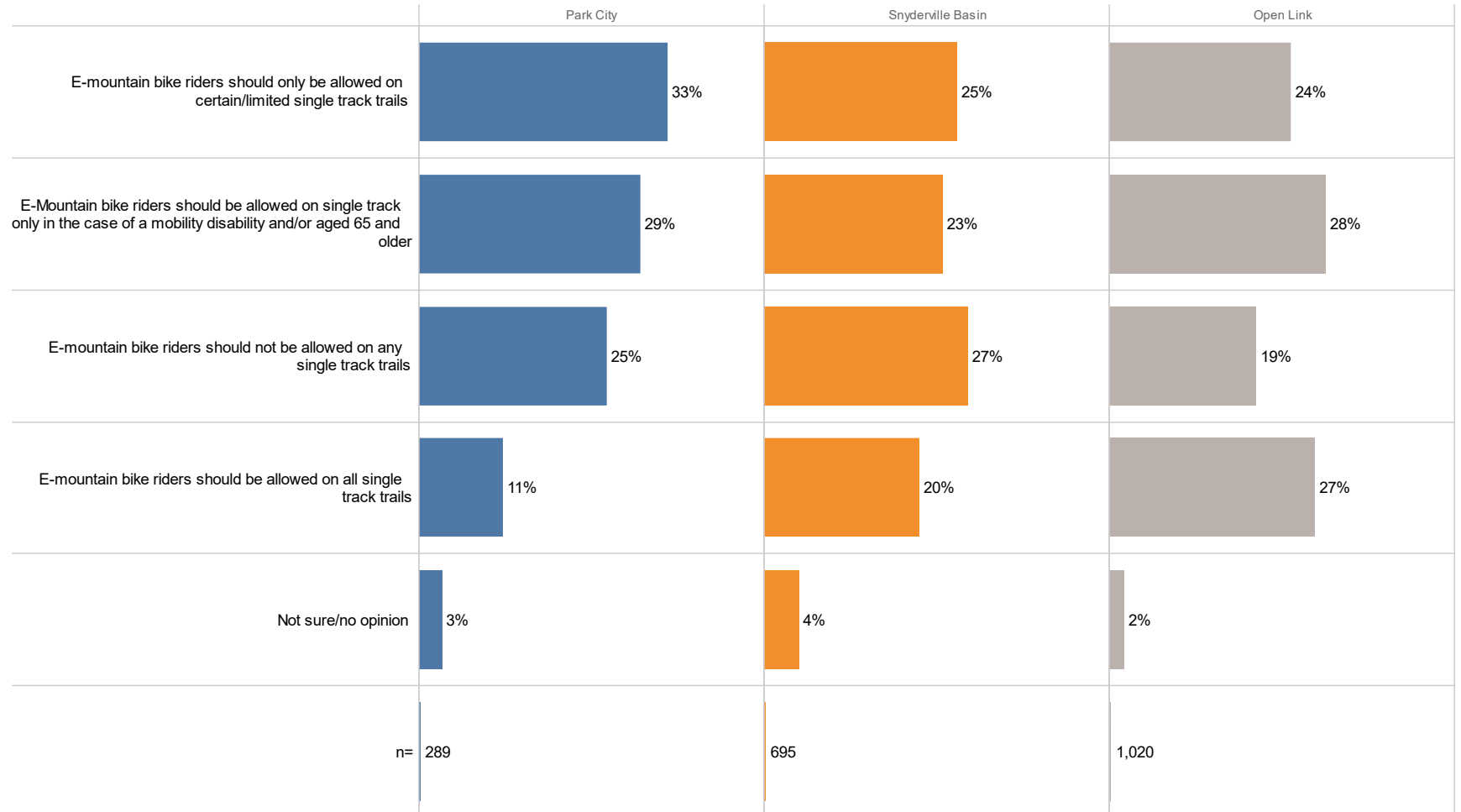
Similar increased polarization occurred in the open link when asking about e-mountain bike ordinances in the SBSRD: more respondents are “strongly opposed”, less indicate a neutral stance, while those who “somewhat” or “strongly support” is similar to the invite.

Do you support or oppose the current SBSRD Ordinances which prohibit the use of ALL e-mountain bikes on their single track trail system?



SINGLE TRACK REGULATIONS

If the Park City area were to allow for additional e-mountain bike use on single track trails, beyond those currently permitted, which of the following best represents your opinion regarding the use of Class I e-mountain bikes on single track trails in the Park City Area?

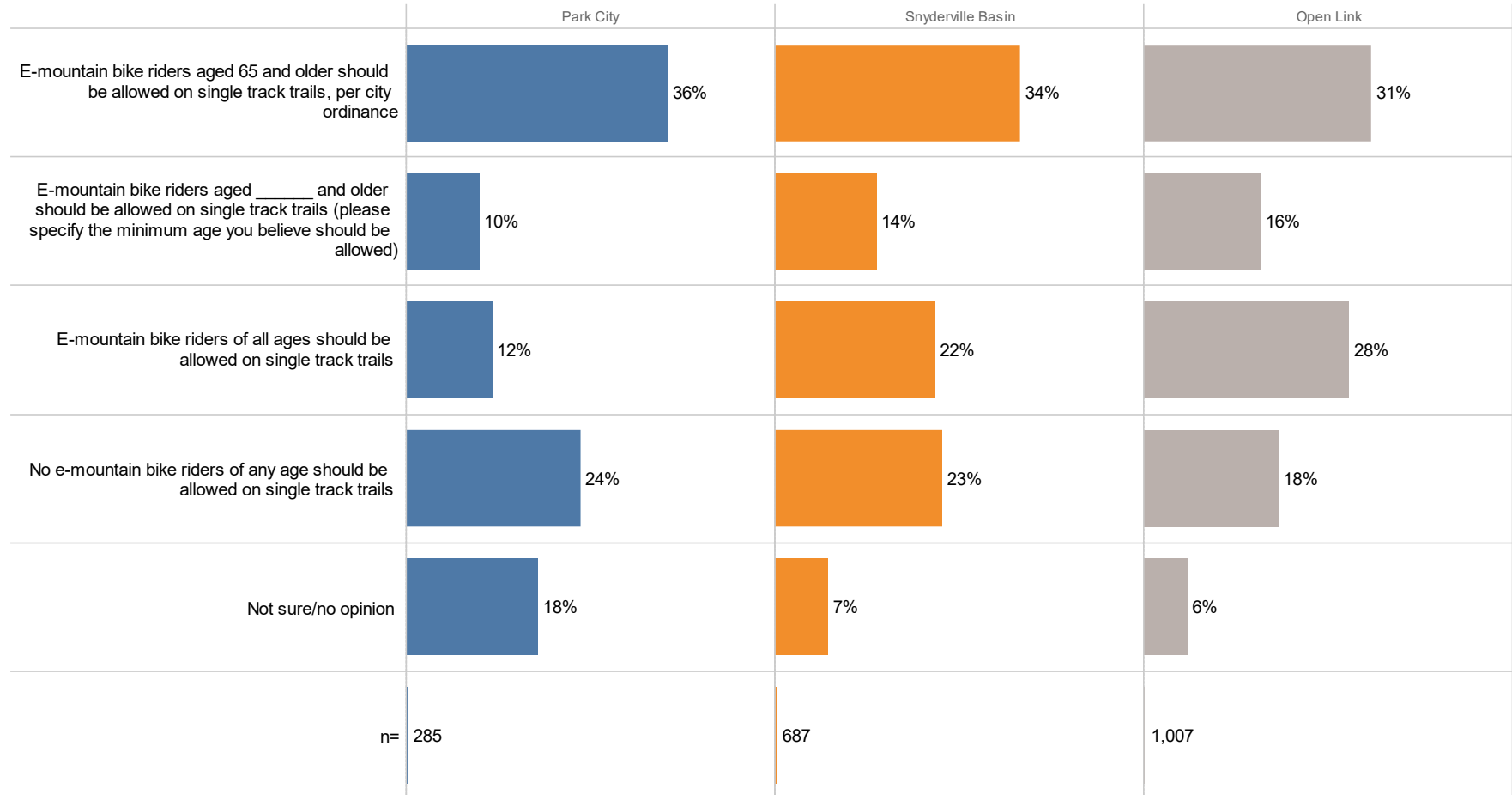


The more favorable view of e-mountain bikes in the open link is again seen in the higher share of respondents indicating all single-track trails should be open to Class I e-mountain bikes.

SINGLE TRACK REGULATIONS

Which of the following best represents your opinion regarding the use of e-mountain bikes on natural surface, single track trails in the Park City area in relation to age?

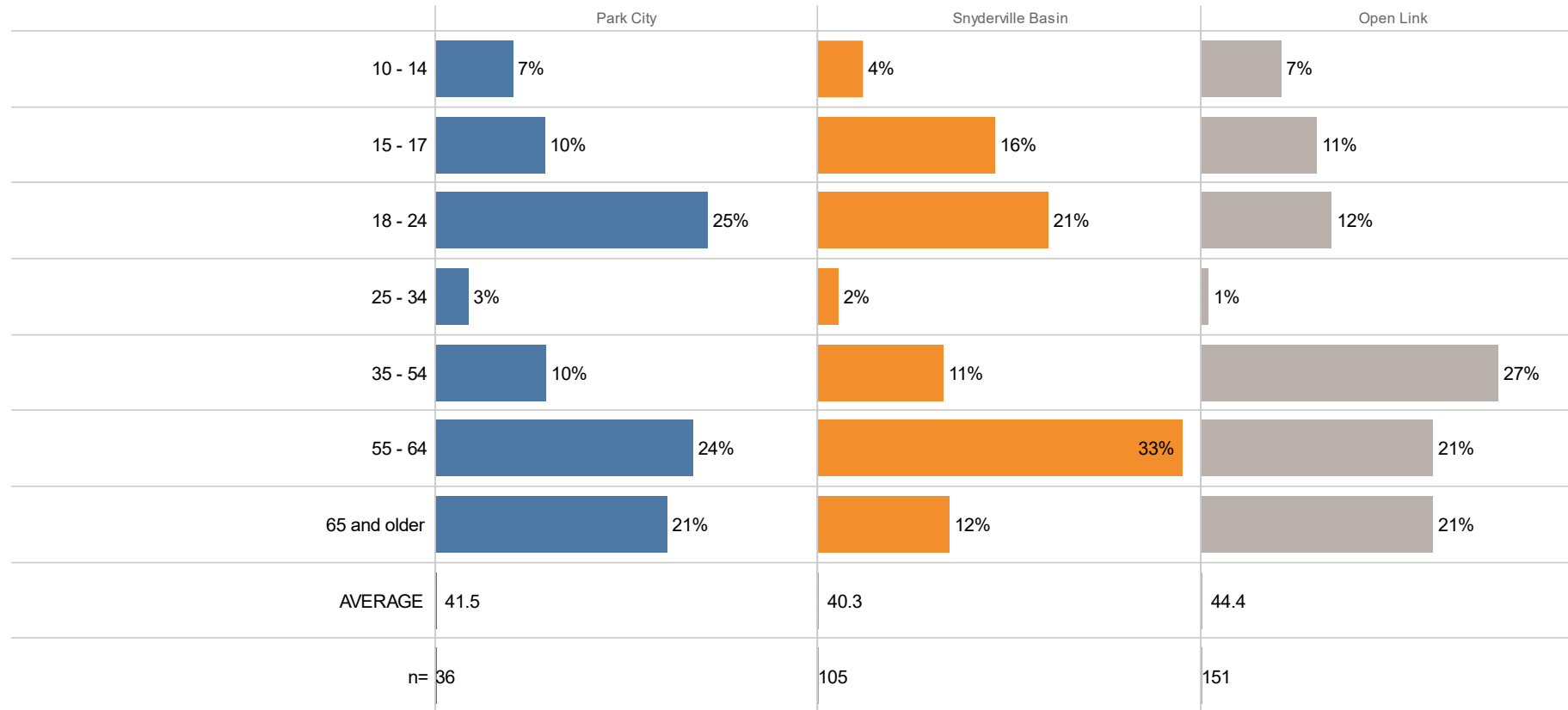
Open link respondents were more likely to believe e-mountain bikers of all ages should be allowed on single track trails as well as select the option in indicating their own minimum age limit.



SINGLE TRACK REGULATIONS

The fill-in age limits of open link respondents was higher on average than the invite survey, but with a much higher share of respondents indicating minimum age limits of 35-54 than either the Park City or Snyderville Basin samples.

Please specify the minimum age you believe should be allowed:



City Council Staff Report



Subject: Swearing-In Ceremony
Author: Wade Carpenter, Chief of Police
Department: Police
Date: May 2, 2024
Type of Item: Informational

Recommendation

This is an informational report regarding recent new hires in the Park City Police Department. Each officer requires a formal swearing-in from Mayor Worel.

Background

The Park City Police Department recently hired two officers, including Officer Tyler Parker and Officer Wayne Henderson. The Department is very proud of our team's new and experienced members.

Biographies

Officer Tyler Parker

Officer Parker worked for the Cache County Sheriff's Office from 2007 to 2014, holding various positions, including Corrections Deputy, Work Release Coordinator, and SWAT Team Operator. He took a position with the Summit County Sheriff's Department in 2014 and held various positions including Corrections Deputy, Patrol Deputy, DEA Task Force Officer, and SWAT Team Member. Officer Parker joined the Park City Police Department in late 2023. He has been married for 18 years and has 5 children.

Officer Wayne Henderson

Born in San Antonio, TX, Officer Henderson graduated from the Utah State P.O.S.T. in 2014 and took a position with the South Jordan City Police Department and held various assignments such as Field Training Officer, School Resource Officer at Bingham High School, K9 handler, and a member of the South Valley S.W.A.T team for 8 years. He also joined the Park City Police Department in late 2023. Officer Henderson has been married for 14 years. He and his wife enjoy watching their three daughters compete in sports.

City Council Staff Report



Subject: Pride Month Resolution
Author: Browne Sebright
Department: Executive, Community Development
Date: May 2, 2024
Type of Item: Administrative

Recommendation

Consider approving the proposed resolution proclaiming June 2024 as Pride Month in Park City and discuss and consider support for 2024 Pride Month activations.

Analysis

Pride month has been celebrated in the United States since 1970 and is rooted in the 1969 Stonewall Uprising in New York City.¹ Pride Month creates visibility for members of our community who are lesbian, gay, bisexual, transgender, or queer. Pride Month is a time to celebrate the LGBTQ+ community and raise awareness of the community's challenges. Consistent with Council Protocols, the Council was informally polled and at least three were supportive of considering this Resolution.

By continuing its annual tradition^{2,3,4,5} of participating in Pride Month, Park City signals its commitment to including LGBTQ+ individuals, families, and youth in governance and the importance of affirming our cultural diversity. A Pride Month resolution aligns with the City's Critical Community Priority of Social Equity. Park City Municipal Corporation and community members continue to convene and work collaboratively to advance social equity initiatives.

In 2020, the City initiated the LGBTQ+ Task Force to examine and improve the City's practices towards equity and inclusion of queer individuals in government. The Task Force nearly doubled the City's Municipal Equality Index score, now the second highest in Utah. In 2022, the Task Force developed a new operating and leadership structure independent of PCMC to expand its mission and vision and to allow for more fundraising opportunities. The Park City LGBTQ+ Task Force has reviewed and supports this resolution.

Resolution Synopsis

As part of the City Council resolution, the Council may consider allowing the following activities:

Events and Visibility initiatives (June 1 - 30)

- Hang Pride banners ([code](#)) on City light standards on Main Street for the month of June
 - City owns the banners and could provide the labor

¹ Library of Congress. 1969: [The Stonewall Uprising](#)

² [2020 Pride Month Resolution](#)

³ [2021 Pride Month Resolution](#)

⁴ [2022 Pride Month Resolution](#)

⁵ [2023 Pride Month Resolution](#)

- Display progress pride flags on five City flag poles for the month of June
 - City owns the flags and has provided labor for this activity in the past
- Install transit decals exhibiting “Ride with Pride” livery for the month of June
 - Design will be consistent with the prior year’s theme, “Ride with Pride”
 - Transit recommends placement on the Trolley again due to the visibility it provides, as the Trolley bus is only assigned to that route.
 - Transit would consider placement on a bus that operates on routes outside of Old Town.
 - Buses that are not the Trolley are assigned to various routes throughout PC Transit’s service area. The selected bus for pride decals may not always be in service at all times during June.
 - Transit may discuss possible collaboration with High Valley Transit similar to last year
- Flag raising event at Miners Hospital
 - Thursday, June 1st, 2024
 - This event is geared towards civic engagement, with speakers which may include Councilmembers or the Mayor.
 - Task Force will coordinate the remarks with all speakers, provide A/V equipment, marketing content, and conduct outreach about the event with their membership and the community.
 - City to provide the flag, at least 1 speaker, and communicate the event through City channels.

Conclusion

Council adopting this resolution will help expand upon the work done by the LGBTQ+ Task Force to include partnerships with stakeholders, showcase queer arts and culture. It will help increase awareness, visibility, and participation for our LGBTQ+ community and allies.

Department Review

Executive, Community Engagement, Transit, Community Development, and the City Attorney’s Office have reviewed this staff report.

Exhibits

A: Pride Month Resolution

RESOLUTION PROCLAIMING JUNE 2024, AS PRIDE MONTH IN PARK CITY

WHEREAS, LGBTQ+ Pride month is the positive stance against discrimination and violence toward lesbian, gay, bisexual, transgender, queer, plus (LGBTQ+) people; promotes their self-affirmation, dignity, and equality rights; increases their visibility as a social group; builds community; and celebrates sexual diversity and gender variance; and

WHEREAS, Utah Pride began with a small, informal gathering of Salt Lake City's LGBTQ+ community in 1974; and

WHEREAS, Park City welcomes residents and visitors from the LGBTQ+ community, their friends and family members, and straight allies who show their support; and

WHEREAS, Park City honors those in our community who have dedicated their lives to the cause of justice for all people; and

WHEREAS, Park City is committed to learning how to advance inclusion for LGBTQ+ residents by creating and supporting policies and programs that stand against discrimination and by promoting equality and opportunity for all members of the LGBTQ+ community; and

WHEREAS, Park City recognizes that policies and programs that support the needs of members of the LGBTQ+ community also meet the needs of other people throughout Park City, such that promoting equality for the LGBTQ+ community has the additional benefit of promoting equality for everyone; and

WHEREAS, Pride Month is a reminder of how much we have to celebrate, and should prompt us to never let up in our efforts to ensure full equality, inclusion, and empowerment for every member of our LGBTQ+ community.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council:

1. Hereby proclaim June 2024 as Pride Month.
2. Hereby authorize Pride banners on City light standards on Main Street for Pride Month.
3. Hereby authorize the display of Pride flags on five City flag poles for Pride Month.
4. Hereby authorize transit decals exhibiting "Ride with Pride" livery for Pride Month.
5. Hereby authorize a Flag raising event at Miners Hospital on Saturday, June 1st, 2024, in coordination with the LGBTQ+ Task Force.

PASSED AND ADOPTED this day 2nd of May, 2024.

PARK CITY MUNICIPAL CORPORATION

Mayor Nann Worel

Attest:

Michelle Kellogg, City Recorder

Approved as to form:

City Attorney's Office

Resolution No. 05-2024

A RESOLUTION PROCLAIMING MAY 2024 HISTORIC PRESERVATION MONTH

WHEREAS, Park City was established as a mining camp after the discovery of silver at the Flagstaff Mine in 1868 and ore at the Ontario Claim in 1872;

WHEREAS, many historic resources celebrate and honor Park City's Settlement & Mining Boom Era (1868-1893), Mature Mining Era (1894-1930), and Mining Decline & Emergence of Recreation Industry (1931-1962);

WHEREAS, Park City has two National Historic Districts – the Main Street Historic District listed in 1979 and the Mining Boom Era Residences Thematic District listed in 1984;

WHEREAS, over 400 sites are designated Landmark or Significant Historic Sites on Park City's Historic Sites Inventory;

WHEREAS, 12 mining sites are designated on Park City's Historic Sites Inventory;

WHEREAS, historic preservation is an economic driver for Park City's Old Town and Historic Main Street is the heart of our community;

WHEREAS, *Historic Character* is one of the core values in the Park City General Plan;

WHEREAS, the seven-member Historic Preservation Board of Park City preserves the City's unique historic character, recommends ordinances to encourage historic preservation, communicates the benefits of historic preservation for the education, prosperity, and general welfare of residents, visitors, and tourists, and administers the Historic District Grant Program;

WHEREAS, the Park City Museum and Friends of Ski Mountain Mining History preserve and prioritize Park City's history and the rehabilitation of the City's mining structures;

WHEREAS, Park City Municipal last recognized Historic Preservation Month in 2018 and since that time several preservation projects have been completed;

WHEREAS, the Empire Pass Master Owner Association and Friends of Ski Mountain Mining History restored the Daly West Head Frame and stabilized the Little Bell Ore Bin;

WHEREAS, the Friends of Ski Mountain Mining History coordinated with property owners to stabilize the California Comstock Mill, the King Con Ore Bin, the King Con Counterweight, the Jupiter Ore Bin, and the Silver King Water Tanks;

NOW, THEREFORE BE IT RESOLVED, that the Park City Council declares the month of May 2024 to be "Historic Preservation Month."

SECTION 1. EFFECTIVE DATE. This Resolution shall take effect upon adoption.

PASSED AND ADOPTED THIS 2nd day of May 2024.

PARK CITY MUNICIPAL CORPORATION

Nann Worel, Mayor

Attest:

City Recorder

Approved as to form:

City Attorney's Office

City Council

Staff Communications Report



Subject: Community Engagement Quarterly Update
Authors: Linda Jager, Tanzi Propst, Emma Prysunka, Clayton Scrivner
Department: Community Engagement
Date: May 2, 2024

Executive Summary

The Community Engagement Team's mission is to "foster communication and connection between the community and Park City Municipal." This quarterly report summarizes the tactics, strategies, and outcomes employed in the 1st Quarter of 2024 (January to March). As always, we welcome feedback from the Council and the public to revisit ways to enhance our performance continually.

Progress Overview and Highlights

Digital Content and Strategy

Our Team utilizes a variety of digital communication tools and social media platforms — including Facebook, Instagram, Twitter, and Nextdoor — to keep residents and community stakeholders informed and engaged. We also send a Municipal Newsletter every three weeks, execute email marketing outreach, utilize the Engage Park City platform, and regularly update the City's website to inform and engage with residents and stakeholders. A comprehensive overview of our social media efforts is captured in Exhibit A. Highlights include:

- Total audience of 16,965 up 16.1% when compared to Q1 2023;
- PCMC Newsletter and email open rate (54.19%) continues to exceed local government industry standard (19.4%); and
- A new content strategy utilizing memes and GIFs to dissuade folks from driving in single-occupancy vehicles and commuting during peak times performed well, garnering thousands of video views, tens of thousands of impressions, and hundreds of comments.

Strategic Communications

Media coordination requires proactive messaging and strategic responses. Daily, we engage with local and regional media outlets, working toward positive and cooperative relationships and timely handling of inquiries. Highlights from our Q1 media relations/communications efforts include:

- Fourteen City Council preview videos, agenda ads, KPCW previews/recaps, and City Council recap social media posts;
- Five Planning Commission recap/preview social media posts;

- Twelve City Briefs;
- Six press releases;
- Five City newsletters;
- Five KPCW PSAs; and
- Weekly KPCW interviews on City initiatives, events, and programs.

Park City in the News

Below is a selection of news items we worked with media to provide facts, quotes, etc.:

- [Snowstorm causes harsh conditions, heavy traffic on Park City roads \(kpcw.org\)](#)
- [Is the Sundance Film Festival leaving Park City? – Deseret News](#)
- [Neighbor suing Park City Planning Commission chair alleges HOA cover-up \(kpcw.org\)](#)
- [Park City names new Transportation Director \(Town Lift\)](#)
- [Park City seeking input on code changes at open house \(kpcw.org\)](#)
- [5 HOAs sue Park City Municipal over Snow Park decision - TownLift, Park City News](#)
- [Park City workers priced out of housing say city needs to help \(sltrib.com\)](#)
- [Split commission advances billionaire's controversial mansion on King Road - TownLift, Park City News](#)
- [Park City calls for community input on e-bike policies amid safety discussions - TownLift, Park City News](#)
- [City Council considering another 5 - 10% raise for Park City Municipal employees - TownLift, Park City News](#)
- [Cloudflare Billionaire Matthew Prince Ignites Feud Over Park City Mega-Mansion \(thedailybeast.com\)](#)
- [There's more than star power at stake with Sundance's Park City contract renewal | KUER](#)

Strength in Partnerships Year-in-Review Publication

We crafted and released our 2nd annual Year-in-Review publication, a 32-page document entitled “Strength in Partnerships” that highlights municipal accomplishments in 2023. This year’s theme is an homage to the many organizations in the Park City community that collaborate to help meet our goals. The publication can be viewed in its entirety [here](#).

Stakeholder Outreach

We are committed to fostering meaningful communication. We work closely with each department to ensure the design and implementation of professional and effective stakeholder engagement campaigns. These efforts include Citywide mailings, open houses, surveys, Engage Park City projects, publications, and awareness campaigns. We aim to inform our stakeholders, invite feedback, and measure community sentiment around various issues. Highlights of Q1 stakeholder engagement and outreach include:

- [Bonanza Park Small Area Plan and 5-Acre Feasibility Study](#)
- [Clark Ranch Affordable Housing Development](#)
- [Housing and Active Transportation Land Management Code Amendments](#)
- [Help us Name our New Snow Groomer](#)
- [EngineHouse](#)
- [Fluoro Ski Wax Take Back Program](#)
- [Live Park City Lite Deed Program](#)
- [Park City Childcare Needs-Based Scholarship Program](#)
- [Peak Day Mitigation Program](#)
- [Ride On](#)
- [Special Event Impact Outreach:](#)
 - Sundance Film Festival
- [Sundance Community Guide](#)
- [Three Kings Water Treatment Plant](#)
- [Wildfire Mitigation Program/Pile Burning](#)

Community Events

During Q1, we supported various community events through collaborative efforts with the Resident Advocate, the Mayor's Office, and our department liaisons. Our Team led or assisted with the planning, promotion, and staffing of the following:



- Meet Up with the Mayor series
- PC Tots Ribbon Cutting
- 2024 Swearing-In Ceremony
- 9th & 10th Street Stairs Ribbon Cutting
- Park City High School Students at ULCT's Local Officials Day at the 2024 Legislature
- Sundance 40th Edition Community Celebration
- Youth Service League visit to City Hall

Looking Forward

As we strive to elevate our level of service, we plan to focus the following programs and initiatives over the next few months:

- Mayor & Council in the Neighborhood series
- Meet up with the Mayor series
- State of Park City Video Premiere
- PC MARC Aquatic Facilities and City Park Community Center Project Open House Series and Stakeholder Survey
- Spring Projects Open House
- 3KWTP Ribbon Cutting Event
- Utah Wellbeing Survey
- Upper Main Street Improvement Project Ribbon Cutting

Exhibits

Exhibit A: Park City Municipal Quarterly Social Media Report

SOCIAL MEDIA REPORT

[QUARTERLY: JANUARY-MARCH 2024]

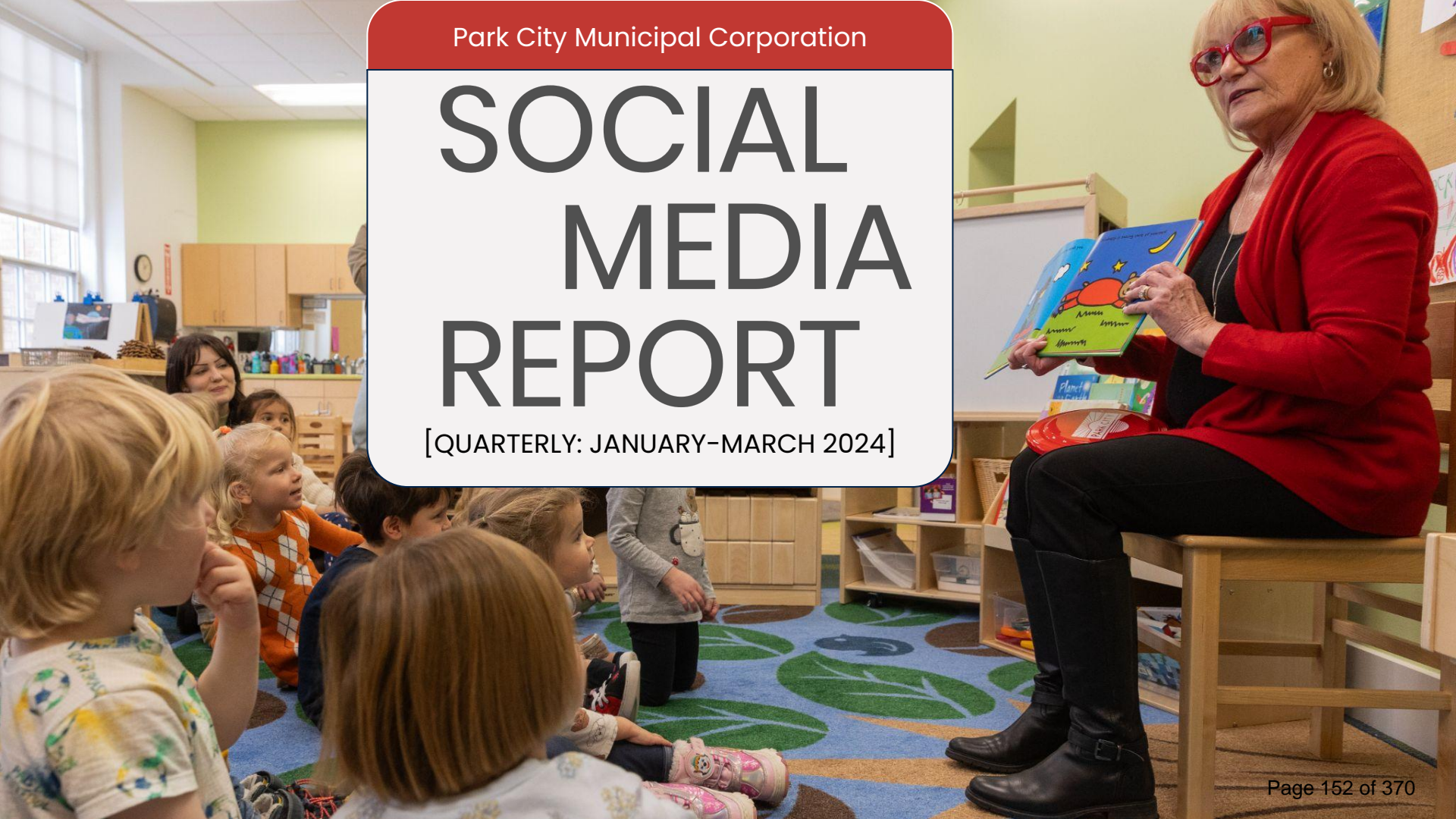


Table of Contents

[Social Media Goals / KPIs](#)

[Insights](#)

[Progress Snapshot \(January-March\)](#)

[Top Performing Posts](#)

[Audience Demographics](#)

[Quarterly Performance Breakdown \(all channels\)](#)

- [Nextdoor](#)
- [EngageParkCity.org](#)
- [MyEmma Email Marketing](#)

[Contact Information](#)

[Glossary of Metrics](#)

Social Media Goals / KPIs

Goals

- Reach and engage with the Park City community through creative content and informative posts.
- Encourage more active participation from the Park City community in local government initiatives through calls to action.

KPIs

- Reach
- Link Clicks
- Video Views
- Shares
- Likes / Reactions
- Comments
- Engagements
- Audience (Subscribers / Followers)
- Time on Page

Insights

Wins

- * Our Nextdoor content was displayed to users 4,879 more times in Q1 2024 than in Q1 2023.
- * **Threads, a newer social media platform, was added to Sprout, allowing PCMC to expand their social media presence to another platform.**
- * We earned 5 new subscribers to our MyEmma email marketing.
- * Our most popular link on LinkTree (Instagram) was "Help Name Our New Snow Groomer!" with 100 clicks.
- * Meme and GIF content performed well across platforms.
- * Our historical content for Women's History Month performed very well, earning *Highest Reach* and *Highest Engagement* in Q1.

Challenges

- * X (formerly Twitter) no longer reports demographics information.
- * [ParkCity.org](https://www.parkcity.org) website stats still in limbo.
- * **Metrics for Threads are not yet available in Sprout.**
- * Metrics are largely down across platforms; though, this is not entirely surprising when you note that we published 120 less posts than Q1 of 2023 than in Q1 of 2024.

Key Takeaways / Opportunities

- * **Memes and GIFs have proved to be eye-catching and engaging content with our audience.**
- * With the addition of Threads, we have a new opportunity to engage our audience in other ways.
- * Parkites love a contest. Let's use this knowledge to find other opportunities to boost our engagement and offer a contest.

Progress Snapshot (January–March)

AUDIENCE

16,965

An increase of 16.1% from January–March 2023.



PUBLISHED POSTS

758

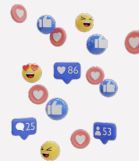
Compared to 878 posts throughout January–March 2023.



ENGAGEMENTS

14,892

Down 44.4% from January–March 2023.



VIDEO VIEWS

17,104

A decrease of 52% from January–March 2023.



IMPRESSIONS

528,748

A decrease of 25.6% from January–March 2023.



Top Performing Posts

HIGHEST REACH

#WomensHistoryMonth — Park City businesswoman Susanna "Susie" Egner Bransford, the "Silver Queen", was famous for throwing extravagant parties, traveling the world, and having an eye for investments. She moved to Utah in 1884 at the age of 25. Shortly thereafter, she met and married Albion Emery, a bookkeeper for the mining company — her first husband of many.

The couple invested in mining, including the Mayflower Mine. In 1892 when the Silver King Mine leases were incorporated, Albion and Susanna became millionaires.

Learn more about the "Silver Queen" from Utah Humanities:
<https://www.utahhumanities.org/stories/items/show/355>

 Park City Museum & Historical Society, Raye Ringholz Collection




This post reached 12,272 unique accounts on Facebook alone and was engaged with 324 times.

HIGHEST ENGAGEMENT

#WomensHistoryMonth — Well-known Parkite Carrie Vivian Hodgson arrived in Park City in 1904. Hodgson was the official Union Pacific timekeeper for many years and a weatherperson until her eyesight failed her near the end of her life.

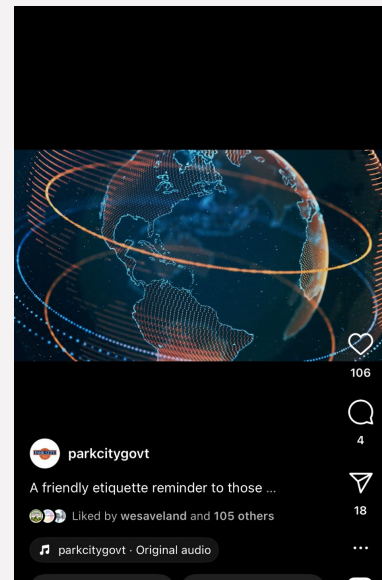
In addition, she ran Hodgson Jewelry at 363 Main Street until her death in 1968. The store sold jewelry, watches, clocks, cameras, and lamps, among other things, and was renowned on the Wasatch back.

 Park City Museum and Historical Society, the Carrie Vivian Hodgson Collection



This post reached 9,390 unique accounts on Facebook alone and was engaged with 742 times.

MOST VIDEO VIEWS



4,205 views (on Instagram alone) on a 5 minute, 8 second Reel.

Dissuading Congestion via Memes + GIFs



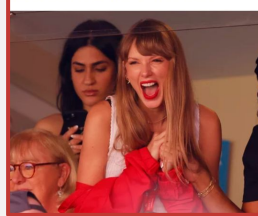
Driving around Park City during peak hours.

Carpooling, delaying your commute, or taking Park City Transit to navigate Park City.

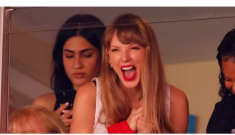
You when you participate in the Ride On challenge and win prizes.



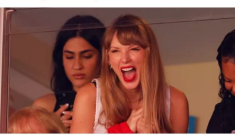
When we hear your New Years resolution is to ride Transit more.



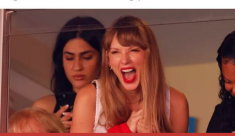
Us when we hear you say you're in your Transit era.



Your friend when you ask if they want to carpool with you.



Us when we see people carpooling to get around town during peak hours.



In late-December 2023 and January 2024, we utilized memes and GIFs to dissuade folks from driving in single-occupancy vehicles and commuting during peak times.

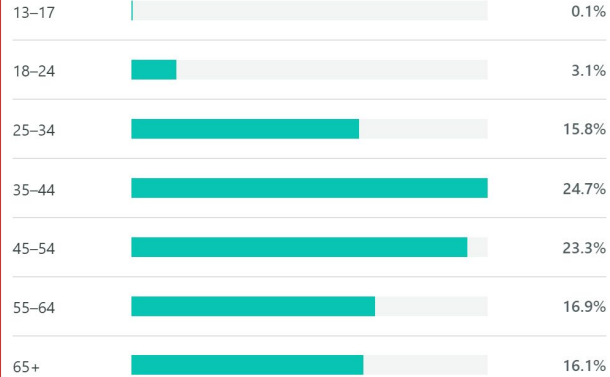
This content performed well, garnering thousands of video views, tens of thousands of impressions and hundreds of comments.



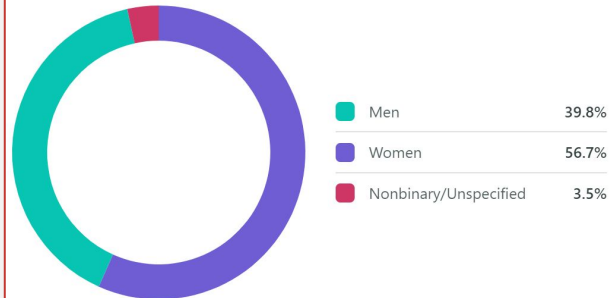
Audience Demographics

FACEBOOK

People Reached by Age



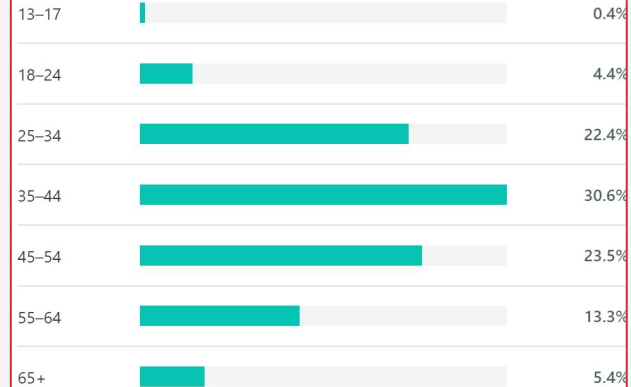
People Reached by Gender



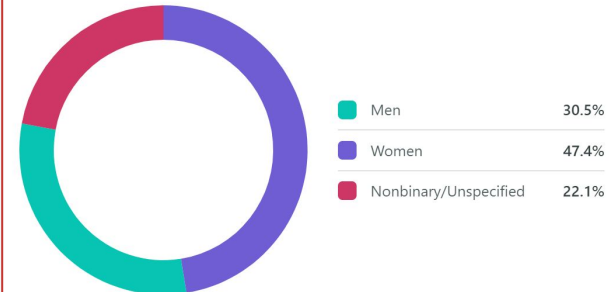
Mostly women, ages 35-44.

INSTAGRAM

Audience by Age



Audience by Gender




Mostly women, ages 35-44.

Monthly Performance Breakdown

CHANNEL	NEW FOLLOWERS	# OF POSTS PUBLISHED	ENGAGEMENT	LINK CLICKS	VIDEO VIEWS
Instagram (Posts + Reels)	309 (8,138 total)	332	6,216	313	15,208
Facebook	131 (6,375 total)	209	7,539	789	1,556
X	70 (2,452 total)	217	1,137	235	340
NextDoor	104 (4,684 total)	90	N/A	N/A	N/A
TOTAL	614 (21,649 total)	848	14,892	1,337	17,104

Quarterly Performance Breakdown — Nextdoor

Search Nextdoor



City of Park City

A former silver mining town, Park City is now home to ~8,500 residents, two world-class ski resorts, and many special and cultural events. Park City is a proud alpine host for the 2002 Olympic Winter Games. PCMC Social Media Commenting Policy; See more...

Edit page description

Share

Post

Poll

Alert



Event

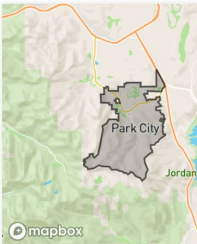
Viewing posts from your agency.

City of Park City

Digital Communications Coordinator Tanzi Propst • 15 min ago

Heads up, Park City! Crews will begin replacing an aging water line on Main Street beginning TODAY, April 1. Phase 1 of this project will run from Heber Avenue. See more





City of Park City

4,684 members
2,925 claimed households
36 neighborhoods

Details

City of Park City

445 Marsac Ave
Park City, UT 84060
[Get directions](#)

(435) 615-5000

media@parkcity.org

parkcity.org

FOLLOWERS

4,684

IMPRESSIONS

43,691

PUBLISHED POSTS

90

Page 161 of 370

Quarterly Performance Breakdown — EngageParkCity.org

TOTAL VISITS

2,261

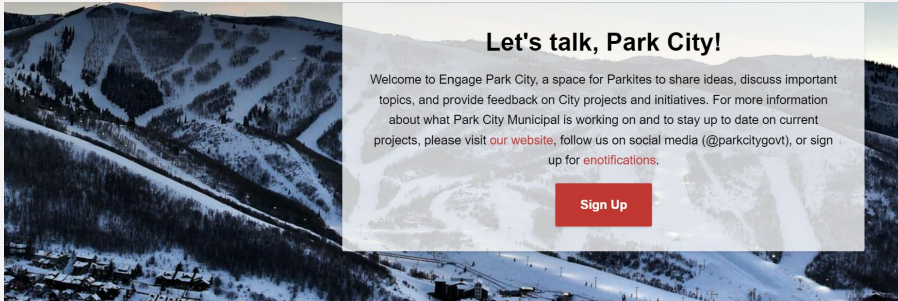
INFORMED VISITORS

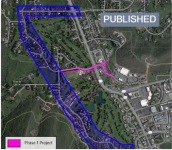

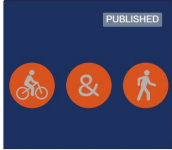

157

TOP PAGE

44 participants

Bike and Pedestrian Plan



 <div>February 13, 2024</div> <div>Thaynes Canyon Pathway Project</div> <div>Project Overview</div>	 <div>February 2, 2024</div> <div>Homestake Road Improvements</div> <div>Project Overview</div>	 <div>January 29, 2024</div> <div>Bike and Pedestrian Plan</div> <div>Overview The Park City Bicycle and Pedestrian Plan is</div>	 <div>January 10, 2024</div> <div>Summit County/Park City Regional Parking Needs Assessment &</div>
--	--	--	--

Quarterly Performance Breakdown — MyEmma

OPEN RATE

54.19%

12,079 opens.

Industry standard for local governments is 19.4%.

CLICK RATE

2.41%

1,220 clicks.

Industry standard for local governments is 2.8%.

CAMPAIGNS SENT

9

A 10% decrease from January-March 2023.

RECIPIENTS

6,498

A net increase of 5 subscribers.

Contact Information

Tanzi Propst

Cell: (385) 266-3728

Email: tanzi.propst@parkcity.org



Need to know more?

Want to provide feedback?

Seeking clarification?

Glossary of Metrics

<u>METRICS</u>	<u>DEFINITION</u>	<u>SIGNIFICANCE</u>
CAMPAIGN	An email/eblast that we shared with our subscribers.	Tells us how many email messages we sent.
CLICK RATE	How many times users clicked on a link.	Tells us how many users are clicking on the links we provided.
CLICK-THROUGH RATE (CTR)	The percentage of users who see our post and also click on it.	Tells us how engaging users find our content.
ENGAGEMENT RATE	The amount of interaction — likes, shares, comments, saves — a piece of content receives.	Tells us how engaging users find our content.
IMPRESSIONS	How many times our post has been shown to users (not unique).	Tells us how often users are seeing our content.
INFORMED VISITORS	Users that have taken some sort of action on our project page(s).	Tells us what users might be interested in and what topics they are concerned with.
KPI	Key Performance Indicator(s). A quantifiable measure of performance over time for a specific objective.	Provides targets for us to shoot for, milestones to gauge our progress and insights that help us make better social media strategy decisions.
REACH	How many users have seen our post(s) (unique).	Helps us understand how large our audience is and measures our progress toward spreading brand awareness.
SESSION DURATION	Time a user spends on a webpage.	Tells us how long users are spending on a page and what pages are of importance to them.



City Council Staff Communications Report

Subject: Main Street Water Replacement Project Update
Author: Griffin Lloyd, Public Utilities Engineer
Department: Public Utilities Department
Date: May 2, 2024

Summary

Following a recent increase in the frequency of water breaks, the Public Utilities team organized extensive coordination with stakeholders and swift approvals by City Council (January 16, 2024 [report](#) p. 159; March 07, 2024 [report](#) p. 125) to implement a 3-phased (see Exhibit A) replacement of water infrastructure on Main Street Main Street, or from Heber Avenue to Swede Alley. Due to the impacts, we carefully planned this project to occur in as much of the off-season as possible.

Water Main Line Improvements – **Relatively Low Impact** – Complete:

On April 1, 2024, crews began phase I of a three phase (see Exhibit A) water line replacement project on Main Street. As of April 26th, the main water line is installed, slightly ahead of schedule, and pressure testing and disinfecting has begun. As anticipated, the installation of the main water line moved relatively quickly and without much disruption to Main Street sidewalks.

Individual Service Connections – **High Impact** – In Progress:

Crews are now in the process of replacing and tying-in individual property service connections to the new main waterline and abandoning old lines. Notably, this next steps will be far more time intensive and disruptive to sidewalks, pedestrian traffic flow, and business access. City teams are working closely with businesses and property owners to minimize direct impacts as much as possible, yet this is very disruptive work overall.

For example, the replacement of the 30 individual service lines is a more tedious and time-consuming process than laying the main line in the roadway. The main line had a long clear path with minimal obstructions and conflicts. Individual service lines cross utilities, require removal of sidewalk sections, are installed through existing walls or foundations, and surface restoration takes longer than that of the main line. Public Utilities is in contact with each building owner to coordinate the work and will schedule water disruptions to limit impacts to businesses. Despite our efforts, we cannot stress enough that this next phase will have unavoidable negative impacts.

Sidewalks and Business Access – **High Impact** – In Progress:

Once service lines are replaced, crews will repair and replace the sidewalk, granite curbing, and granite pavers. This is also a multi-day process which requires the curb to be set, sidewalk area graded, and concrete preparation on-site. Pavers will be placed and sanded 24-48 hours after concrete placement to return them to their previous

condition. Crews will maintain temporary walking surfaces during this process, and/or there will be a detour for foot traffic. Business access will remain in place and in the event the work requires impeding business access, work will occur outside of store business hours and temporary access will be available until final surfaces are restored.

Additional mitigation measures have been put into place with increased “businesses open” signage, continued trolley service in the off-season, and offering free parking in the China Bridge parking structure. We are also working closely with the HPCA to ensure duplicative project status and updates are shared regularly.

Lower Main Street Water Valve Improvements – Lower Impact - In Progress:

As part of preventative maintenance and in advance of pavement replacement, crews will replace and protect existing valves on lower Main Street, from Heber Avenue to 9th Street. This work began April 29th and will continue for about three weeks. Crews will excavate, replace bolts (rusty bolts are a common source of failure), and wrap the valves in an anti-corrosive wax. Because water infrastructure north of Heber Avenue was installed nearly a decade after infrastructure south of Heber, it currently does not need to be replaced, and the preventative work will prolong the need for replacement and reduce future failures. There will be a planned water outage at a few individual businesses on lower Main Street and the City’s Public Utilities team will provide at least 48 hours advance notice, and communicate with the HPCA to help notify impacts parties.

Communications:

Public Utilities, Community Engagement, Special Events, and the HPCA are in close communication about project impacts. Regular communication includes:

- The City sends bi-weekly project email updates to residents, City Council, internal City teams, and to HPCA, who provides the information to Main Street businesses.
- HPCA sends additional updates to businesses, as needed (at least once a week).
- City teams post to its social media channels and maintains a project website.
- For any individual impacts, Public Utilities reaches out directly to businesses, building owners, or residents.
- The project team includes:
 - Griffin Lloyd, Public Utilities Engineer
 - Jenny Diersen, Park City Special Events, and Main Street Liaison
 - Emma Prysunka, Park City Strategic Outreach Specialist
 - Ginger Wicks, Historic Park City Alliance
- In general, with any project questions, please continue to contact project manager Griffin Lloyd at griffin.lloyd@parkcity.org or 435-615-5323

Exhibits

Exhibit A: Water Replacement Phasing

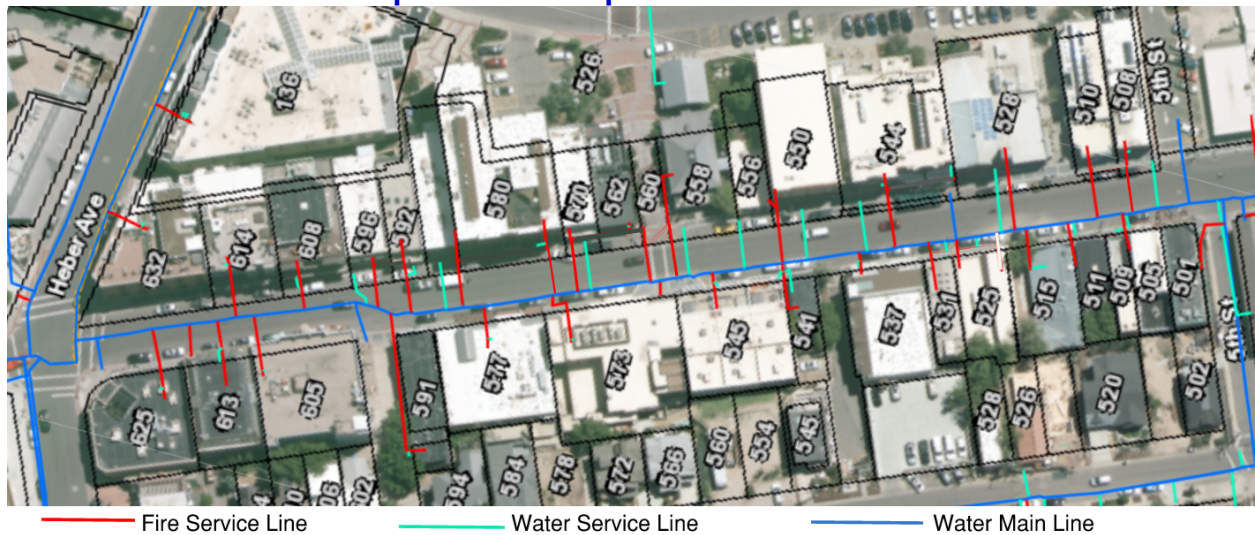


Phase 1: 2024

Phase 2: 2025

Phase 3: 2026

Exhibit B: 2024 Water Replacement Map





City Council Staff Communication

Subject: 5-Acre Site Feasibility Study Timeline Update
Author: Jennifer K. McGrath, Deputy City Manager
Departments: Executive
Date: May 2, 2024

Summary

On March 7, 2024, the Council held a policy [discussion](#) to identify and potentially accelerate the final stages of work associated with completing the 5-acre site Feasibility Study currently underway with MKSK.

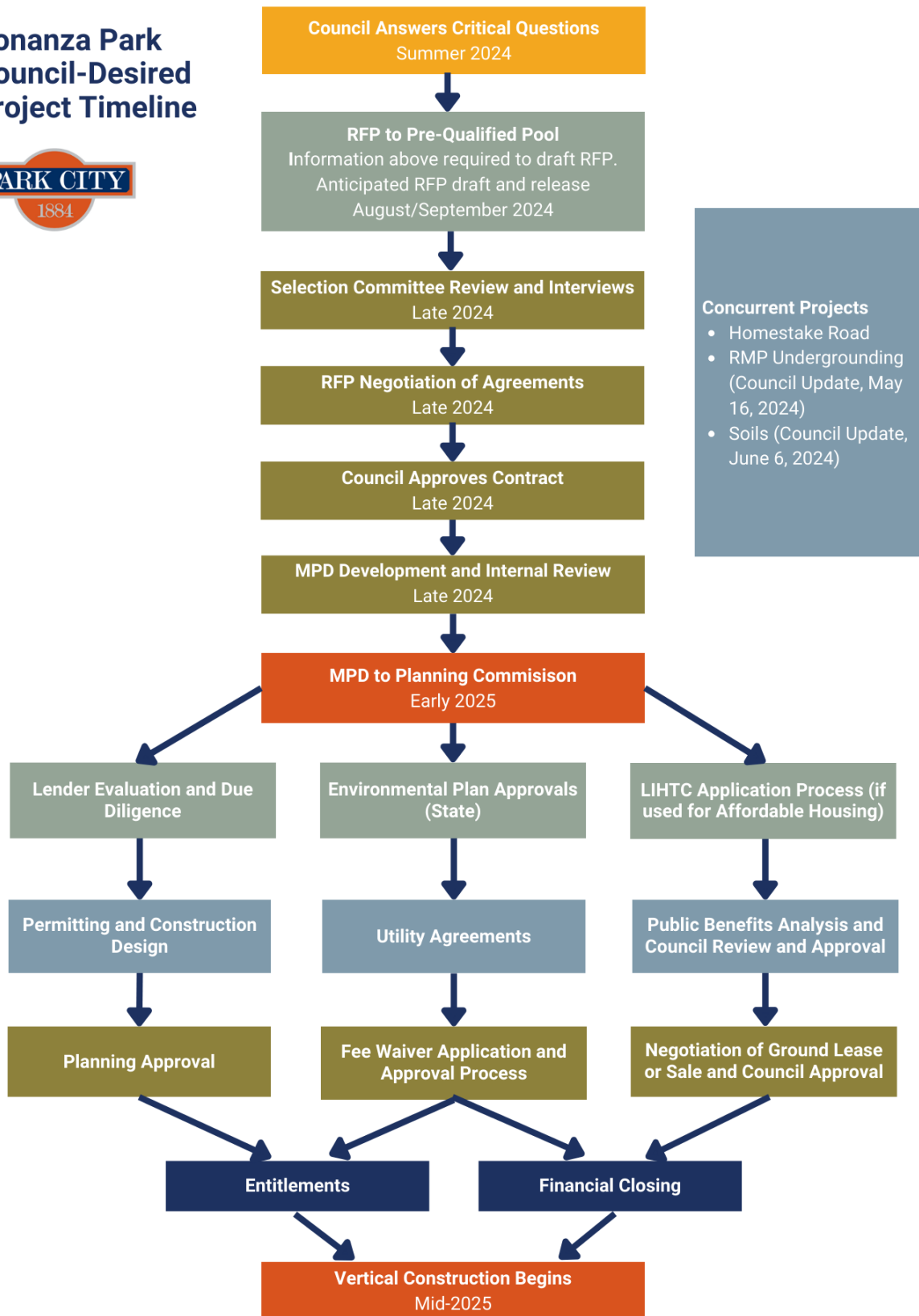
On March 14, 2024, after reviewing several options presented by staff, the Council [directed](#) our team to work with MKSK to draft a Request for Statements of Qualifications (RSOQ) as soon as possible.

On March 29, 2024, the consultant team provided an updated RSOQ deliverable date of May 10, 2024, or about six weeks, which we shared with the City Council Liaisons. All parties are committed to the accelerated schedule and, as such, have prioritized our latest request while also accommodating their existing client workload.

On April 4, 2024, the Council gave additional [direction](#) to consider any and all means to accelerate the project timeline and deliverables.

On April 25, 2024, the Council discussed a third [Staff Communication](#) showing a new and accelerated timeline (included below). The Council also requested an additional graphic to better explain the full process ahead, from an RFP release to project initiation/construction. That graphic is included below. *Please note that we will continue to update this graphic as more information becomes available.*

Bonanza Park Council-Desired Project Timeline



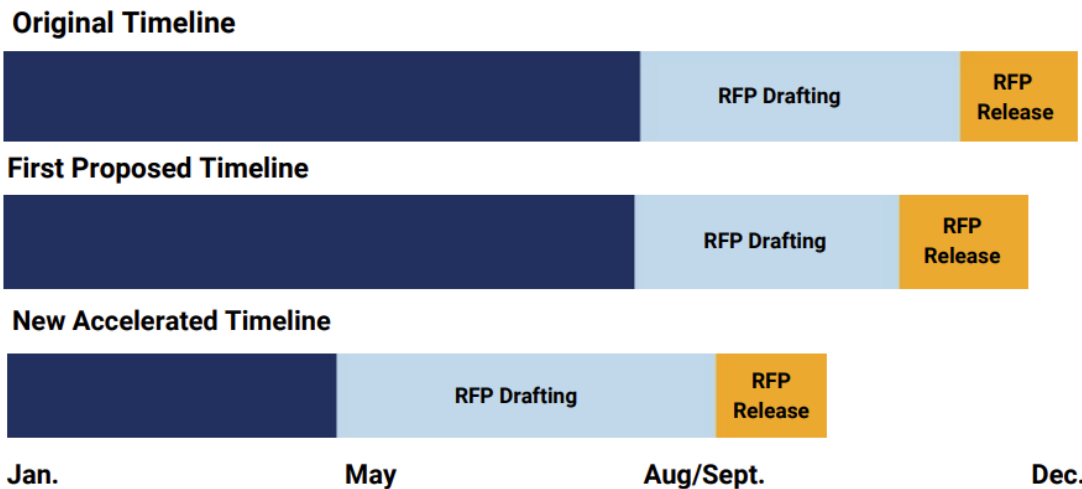
Timeline above expresses Council's strong desire to accelerate the Bonanza Park redevelopment project. Dates above are subject to processes and approvals, both within and outside of PCMC staff control.

Previously Shared Information

****All information below is being provided for context only and has been included in previous staff communication reports and Council meetings.***

Timeline Comparisons – RFP Acceleration

Below is a comparison showing the original timeline and the draft accelerated timeline, as requested:



- The original timeline did not include the consultant team drafting the RFP. Staff would have drafted internally and released in December 2024 or January 2025
- By having the consultant draft the RFP after the Small Area Plan approval, anticipated in August 2024, we can move up the release date to December 2024.
- The amended timeline begins drafting the RFP immediately (or May 2024) with a planned release in August/September 2024.
- This is an acceleration of approximately 4-5 months.

We understand the desire of the City Council, community stakeholders, and the Advisory Groups to accelerate the timelines and prevent additional project delays. We will continue to evaluate opportunities to accelerate this process and note that timelines are very susceptible to outside factors beyond our control.

On January 11, 2024, MKSK, the consultant for the Bonanza Park Small Area Plan and the Feasibility Study for the City's five-acre property, presented the Phase II community engagement results. During the City Council discussion, the Council gave the following directions, which are included below.

January Direction

Small Area Plan:

- Proceed with the final Advisory Committee meeting (held on February 14)
- Schedule and hold the third and final Community Meeting (scheduled for April 9)

- Explore clarifications to the Frontage Protection Zone
- Evaluate shared and reduced parking opportunities
- Maximize walkable and bikeable connections
- Include concepts showing different heights within the neighborhood, where the Council directed no more than four stories for evaluation purposes.

Feasibility Study/5-Acre Site:

- Proceed assuming the RMP powerlines are undergrounded
- The redevelopment should utilize a public/private partnership methodology (City is not the developer)
- The Transient Room Tax (TRT) should remain the preferred funding mechanism
- Potential support for a Public Improvement District (PID) if residential areas were not burdened and additional information and details presented
- Support for a variety of mixed- and local uses, including local housing and arts & culture elements
- Enter into direct discussions with the Kimball Art Center (KAC)
- The Council directed a Request for Proposal (RFP/Request for Qualifications (RFQ)) as the final deliverable

([Staff Report](#); [Consultant Presentation](#), [Minutes](#), p. 3)

Recent Timeline:

- On March 7, 2024, the Council held a policy discussion to identify and potentially accelerate the final stages of work associated with completing the MKSK Feasibility Study.
- On March 14, 2024, after reviewing options, the Council directed staff to work with MKSK to draft a Request for Statements of Qualifications (RSOQ).
- On March 19, 2024, we met with MKSK's team to present the accelerated RSOQ request, and they committed to a follow-up meeting on March 29
- On March 29, 2024, MKSK provided an updated RSOQ drafting timeline deliverable, which is on or before May 10, 2024, or about six weeks. MKSK's team is committed to the accelerated schedule, and as such, they have prioritized our latest request while also accommodating their existing client workload.
- On April 4, 2024, the Council gave direction to revise the timeline presented, showing an acceleration of the RFP process.
- On April 25, 2024, the Council discussed the information included in the Staff Communications document showing the new accelerated timeline. The Council asked for an additional graphic showing the full process from RFP release to project initiation/construction to be brought back in another Staff Communications document for May 2, 2024.

Additional Information Regarding Timelines

Feasibility Study

After our latest meetings with the City Council Liaisons (March 27, 2024, and April 18, 2024), we prepared an all-encompassing document showing the interrelated Bonanza area projects underway. That has since been updated per Council direction and is included above. It shows the tasks and general timelines associated with releasing the RFP, getting an MDP to the Planning Commission on the 5-acre site, such as working with RMP, testing soils, completing the Small Area Plan, and the myriad of tasks that will occur while the project goes through the MPD process.

Finally, we have also included the anticipated timeline for the Small Area Plan below. The original timeline for both the Feasibility Study and the Small Area Plan was approximately 10 months. We signed the MKSK contract in March 2023. However, adding scope and modifications to our deliverables noted above, such as additional Advisory Group and in-person Council and Planning Commission meetings, increased that timeline.

Additional Information Regarding Requests for Statements of Qualifications (RSOQ)

In a recent Council discussion regarding accelerating the 5-acre site process, questions arose regarding the differences between Requests for Proposals (RFPs) and Requests for Statements of Qualification (RSOQ), both used in procurement but serving different purposes. This section is meant to address those questions and help identify the differences in the purpose and anticipated deliverables.

Process:

RSOQ: An RSOQ asks potential suppliers or vendors to detail their background, qualifications, and experience providing a specific good or service. In this case, the City seeks to understand skills and experience critical for developing the 5-acre site. The response is not a bid, and the RSOQ process alone does not necessarily result in a contract. An RSOQ may be used to identify qualified vendors to participate in other stages of a multiple-stage procurement process (i.e., only those proposers who successfully respond to the RSOQ will be included in the subsequent RFP) or to create an approved vendor list. See Utah Code 63G-6a-410 for an itemized list of what an RSOQ must include, such as the description of the procurement item and type of project or scope of work, additional process, minimum mandatory requirements, evaluation criteria, etc.

RFP: An RFP is issued after clearly defining the project's needs and scope, typically outlining a specific problem or opportunity the City aims to address. Unlike an RSOQ that focuses on qualifications, an RFP dives deeper into the project and details desired outcomes, deliverables, and critical success factors. The RFP acts as a roadmap for potential vendors, details the constraints, and solicits specific solutions and detailed site plans.

Deliverables:

RSOQ: An RSOQ showcases experience and qualifications, such as details about similar projects completed, relevant certifications, biographies, and other information demonstrating their ability to handle the specific requirements. For this RSOQ, we are also requesting specific information relevant to creative ideas and concepts and the zone specifically. This may include creative construction methodologies, centralized parking approaches, district management, design concepts, and funding strategies.

RFP: An RFP establishes a detailed and common set of proposal criteria, which allows for a competitive and transparent process to select one or more vendors. Submissions must be comprehensive, demonstrating an understanding of the project, proposed solutions, and a cost and timeline breakdown for each aspect of the project. It will generally include information pertinent to the evaluation criteria, such as experience and qualifications, conceptual development ideas, financial proforma or methodology, general timeline, and assumptions that may be addressed in contract negotiation.

Small Area Plan (SAP) Anticipated Timeline

The current schedule for the Small Area Plan is as follows:

- February 22 – Consultants Design Workshop started their review of existing plans and the Land Management Code. They will follow the adoption process for the Bonanza Park Small Area Plan. Pending adoption, they will recommend Land Management Code amendments to implement the Small Area plan.
- Date TBD – The Advisory Committee will review the traffic analysis and provide input on how this information is presented to the community in the final community meeting.
- April 9 – final community meeting at the Library.
- Week of April 26 – consultants finalize draft plan.
- May 3 – internal teams, including planning, engineering, sustainability, affordable housing, trails and open space, special events, transit, and transportation planning review the draft plan and provide input. Staff input is provided to the consultants.
- May 10 – staff shares draft plan with Advisory Committee for review.
- May 10-22 – staff schedules two-by-twos with Planning Commissioners and City Councilmembers to review proposed Small Area Plan.
- May 22 – MKSK presents proposed Bonanza Park Small Area Plan to the Planning Commission for input and a public hearing.
- June 12 – MKSK presents plan that incorporates May 12 Planning Commission input. The Planning Commission conducts a public hearing and potentially forwards a recommendation to the City Council.
- June 27 – MKSK presents plan to City Council. City Council conducts a public hearing.
- July 11 – City Council potentially adopts plan or continues for further discussion.
- August 15 – Potential City Council final review and adoption.



PARK CITY COUNCIL MEETING MINUTES - DRAFT

**445 MARSAC AVENUE
PARK CITY, UTAH 84060**

April 11, 2024

The Council of Park City, Summit County, Utah, met in open meeting on April 11, 2024, at 3:00 p.m. in the City Council Chambers.

Council Member Toly moved to close the meeting to discuss property at 3:00 p.m. Council Member Ciraco seconded the motion.

RESULT: APPROVED

AYES: Council Members Ciraco, Parigian, and Toly

EXCUSED: Council Members Dickey and Rubell

CLOSED SESSION

Council Member Dickey arrived at 3:02 p.m.

Council Member Dickey moved to adjourn from Closed Meeting at 3:55 p.m. Council Member Ciraco seconded the motion.

RESULT: APPROVED

AYES: Council Members Ciraco, Dickey, Parigian, and Toly

EXCUSED: Council Member Rubell

STUDY SESSION

SR-248 Transportation Visioning Study Session:

Julia Collins and Conor Campobasso, Senior Transportation Planners, Shane Marshall, UDOT Deputy Director, and Claire Woodman and Alexis Verson, Horrocks Engineering, presented this item.

Campobasso reviewed the problems with the SR248 corridor. Marshall stated UDOT's mindset had changed and they were onboard with finding ways to decrease traffic. Verson discussed the problems on this corridor including increased traffic and increased population in the area. Marshall asked the Council what they thought was broken with the corridor. Council Member Ciraco asked the Council to think about how to manage the cars coming into town since they were headed past SR224 and Kearns Boulevard. He didn't think it was feasible to park cars on expensive land. Council Member Parigian

1 did not support expanding the road. He wanted to change behavior and favored
2 expanding the park and rides and getting people on Transit. Council Member Toly
3 wanted to look at the goals holistically and stated Highway 40 and the proposed
4 parking facility at Quinn's Junction should be looked at as well as SR248. She wanted
5 to know where people who came into town were parking. She noted the schools should
6 be looked at as well with things like start times, parents' drop off times, bus rider
7 requirements, etc. She also wanted to discuss the transportation disruptors.

8
9 Council Member Dickey thought about the transportation demand management (TDM)
10 of Park City Mountain Resort (PCMR) which timed their arrivals and spread out the
11 traffic flow. There were four months a year that employees couldn't get into the City
12 because of gridlock. That problem would only get worse. He hoped to track employees
13 and get them into town so they could provide the service needed in the City. He asked
14 how day visitors could be removed from the traffic flow so the town could operate, and
15 noted Transit would play a part in that. Marshall asked if the goal was to remove that
16 gridlock without widening the road and keeping that road local. Council Member Ciraco
17 stated noise associated with the traffic was a problem too.

18
19 Mayor Worel stated they needed to figure out how to get the most school traffic off the
20 road. She thought there should be a spot at Quinn's Junction or Gordo where parents
21 could drop off their children and buses would bring them to the schools. Council
22 Member Toly thought carpooling would help. She also noted construction crews should
23 carpool to the construction sites. Council Member Dickey asked if the high school
24 needed a parking lot that big. Council Member Ciraco noted the high school was an
25 open campus so the students could leave for lunch. Collins indicated she would work to
26 include the school district in this dialogue. Council Member Ciraco indicated last March,
27 the Council was shown a presentation on trip generation in the City. Council Dickey was
28 not opposed to expanding the road a few more feet if that would help reduce traffic.

29
30 Woodman reviewed three process paths for the Council's consideration. Path A was an
31 alternatives analysis combined with the Federal Transit Authority (FTA)-compliant
32 National Environmental Policy Act (NEPA) process to be eligible for federal funds. Path
33 B would put bus rapid transit (BRT) as the preferred mode with a commitment to fully
34 fund the project without federal funds. She noted she was defining BRT as having a
35 private lane for buses. Path C was maintaining the corridor as it was currently designed.
36 Woodman explained the pros and cons of each path. Council Member Dickey asked
37 about the timeline for the alternatives analysis, to which Woodman stated it was up to
38 the agency to determine the timeline. Marshall indicated NEPA-compliant meant the
39 City was eligible for federal funding. Woodman added the eligibility to compete for
40 federal funds was desirable. The process would be data-driven so you would know the
41 best solution to meet the needs. The con was that anything with the federal government
42 would take longer.

43
44 Council Member Parigian asked how long the NEPA process would take, to which
45 Woodman stated it could take up to a year. Collins stated a staff member would be

1 assigned to the project to carry it forward. She noted money for the project had been
2 budgeted. Council Member Toly asked what the cost would be to fund a BRT without
3 federal funding, to which it was indicated \$20 million per mile. Council Member Toly
4 asked if the City could get federal funding for Path B because of the Olympics. Marshall
5 referred to the 2002 Olympics and stated there was some kind of environmental
6 process that had to be followed. Council Member Ciraco asked if UDOT would de-
7 prioritize projects that didn't have federal funding. Marshall stated UDOT had a large
8 funding source from the state and that money was leveraged for expedient projects.
9 They would want to do the NEPA process to protect that leveraging. In response to
10 Council Member Parigian's question on the project cost, Woodman stated assumptions
11 on cost were made in the beginning and then they got refined as the project went
12 through the process. Council Member Dickey indicated it was hard to imagine doing this
13 project without federal funding.
14

15 Council Member Ciraco stated Path C would not get the City where it wanted to be in 10
16 years. Mayor Worel felt that this corridor had been studied and she was frustrated it
17 needed to be studied again. She favored Path A to maximize the options. Marshall felt
18 this project could build on the Park City Forward Long-Range Transportation Plan.
19 Council Member Parigian asserted we didn't have numbers and we didn't know if
20 behaviors would change. He favored Path B or C. He didn't want to commit millions of
21 dollars on something they didn't know would work. He felt it was most important to
22 change behavior. Marshall felt the study would produce possible outcomes with the
23 project. Council Member Parigian wanted to look at all the paths. Council Member Toly
24 was hesitant to support Path A because of the extended timeline. She would be more
25 supportive if additional resources were put towards it. Council Member Dickey stated
26 they had a good experience with the current BRT and the park and rides. He knew the
27 scale would increase so he supported Path A.
28

29 Verson indicated the City would need to enter into a project charter with UDOT. It was a
30 guiding document to help both parties get consensus on the project, define the key
31 partners, and commit to durable solutions. Collins stated the Transportation Council
32 liaisons could work on a draft or the entire Council could participate. Council Member
33 Dickey clarified the City would do the study in conjunction with UDOT. Marshall stated
34 the project would be defined and both agencies would agree to it. Council Member
35 Parigian requested confirmed numbers of cars coming into the City on a monthly basis.
36 Mayor Worel asked for staff to come back with a plan to move this project along in the
37 fastest way possible.
38

39 Collins summarized staff would move forward with Path Process A. They would work on
40 talking with the school district on traffic management and meet with the Council liaisons
41 on creating the project charter. Mayor Worel requested that some emphasis be given to
42 Path Process C to determine if more things could be added.
43

44 **REGULAR MEETING**

45

I. ROLL CALL

Attendee Name	Status
Mayor Nann Worel Council Member Bill Ciraco Council Member Ryan Dickey Council Member Ed Parigian Council Member Tana Toly Matt Dias, City Manager Margaret Plane, City Attorney Michelle Kellogg, City Recorder	Present
Council Member Jeremy Rubell	Excused

II. PRESENTATION

1. Rocky Mountain Power Park City to Judge Wildfire Project Overview:

Luke Cartin, Environmental Sustainability Manager, and Andy Badger, Rocky Mountain Power (RMP) Regional Business Manager, were present for this item. Cartin stated this was an update on the wildfire mitigation project. Badger stated this project was part of fortifying the electric grid. This area was identified as a high-risk area for wildfires and this project would underground the distribution circuit, but the transmission lines would remain above ground. The project was scheduled to run May through October of this year. He noted outreach efforts included an open house and mailers to property owners within 400 feet of the existing transmission lines.

Council Member Ciraco asked why the transmission lines were not being undergrounded. Abhineet Sabharwal, RMP Project Manager, stated the distribution lines were more likely to catch fire. Council Member Toly asked how long the construction would take for each line, to which it was indicated they could accomplish 150 feet per day. Council Member Parigian asked if the transmission poles would still have the wings on them. It was indicated new poles would be installed.

Mayor Worel asked for Badger to return in mid-May to update the Council on undergrounding the lines in the Bonanza Park area.

III. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments:

Council Member Parigian noted there was a good turnout for the Small Area Plan meeting and the Council in the Neighborhood event. Council Member Dickey agreed both Council in the Neighborhood events were great. Council Member Ciraco noted five high school athletes signed sports scholarships with colleges.

Mayor Worel also discussed the Council in the Neighborhood events and indicated if there was a neighborhood that wanted the Council to come visit, to reach out to her. She stated she had lunch with the International Olympic Committee (IOC) and it was a great opportunity to show off the City.

Staff Communications Reports:

1. Enterprise Resource Planning Software Replacement:

2. Sales Tax, Budget Monitoring, and Operating Insights:

IV. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Mayor Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda. No comments were given. Mayor Worel closed the public input portion of the meeting.

V. CONSIDERATION OF MINUTES

1. Consideration to Approve the City Council Meeting Minutes from March 14 and 22, 2024:

Council Member Ciraco moved to approve the City Council Meeting minutes from March 14 and 22, 2024. Council Member Dickey seconded the motion.

RESULT: APPROVED

AYES: Council Members Ciraco, Dickey, Parigian, and Toly

EXCUSED: Council Member Rubell

VI. CONSENT AGENDA

1. Request to Authorize the City Manager to Execute a Construction Agreement with Trapp Construction LLC, as Approved by the City Attorney, for the Placement and Construction of Two Pedestrian Bridges to be Installed on the Rail Trail, in the Amount of \$488,051.87:

2. Request from Former Park City Economic Development and Analytics Director, Erik Daenitz, to be Released from any Restrictions in Park City Code 3-1-10:

Council Member Dickey moved to approve the Consent Agenda. Council Member Toly seconded the motion.

RESULT: APPROVED

AYES: Council Members Ciraco, Dickey, Parigian, and Toly

EXCUSED: Council Member Rubell

VII. NEW BUSINESS

1. FY25 Capital Budget Preview:

Jed Briggs, Budget Manager, reviewed the timeline in the budget process and noted it was a six-month process. Robbie Smoot indicated his team took a zero-budget approach to the budget this year, which meant all projects would begin with an assumed \$0 budget. Briggs added they looked for money not being used and allocated it for Council-directed projects.

Smoot reviewed the one-time projects scheduled to be constructed. Some of the larger projects included the aquatics replacement at the MARC, Bonanza Park RMP substation mitigation, and the fiber infrastructure program (scheduled for FY28). Council Member Dickey asked if streets were being opened for conduit. Robertson stated \$180,000 was budgeted to help get conduit in the roads. Council Member Dickey asked if there was a plan for installation. Robertson stated he was trying to install it in conjunction with other projects. Mayor Worel asked if it would be installed along with the waterlines on Main Street, to which Robertson affirmed. Smoot added they were looking for grants to help with the fiber installation.

Smoot reviewed recurring capital projects such as equipment replacement. He referred to the Additional Resort Sales Tax revenue and stated that was a major source of funding capital projects. These funds were designated to be used for affordable housing, Treasure Hill, downtown infrastructure, open space, and stormwater. Briggs indicated now that the City was using public/private partnerships (PPP) for affordable housing, this money could be moved over into the emerging community initiatives that included land acquisition, Olympic development, affordable housing, transportation and parking, and PPP. Council Member Toly asked if the PPPs would have a housing element to them. Briggs stated they could. For now, it was a flexible funding source to achieve major initiatives. He looked for direction on using this money for these new purposes. Council Member Parigian was unsure the money should be taken away from housing to be used for other purposes. He thought housing needed all the funding. Council Member Dickey asked if ARST would be the only source of funding for these purposes. Briggs stated other funding could be used as well, but they were struggling to spend the money on affordable housing and he thought it could be used for other purposes. Matt Dias stated this would not preclude the City from using it for housing. It was a policy decision to make the funding more flexible. He noted the most valuable part of the City's contribution to affordable housing was its contribution of land. Briggs indicated last year that money was dedicated to the City Park building and the Park Avenue project, but the dollar amount initially came from ARST. Council Member Dickey supported housing but he thought it made sense to make the funds flexible. Council

1 Member Ciraco agreed. Council Member Toly thought there were mixed-use projects
2 that would have affordable housing and she hoped the money could be used for
3 projects that had a housing component. She asked why \$13 million was the budgeted
4 amount. Briggs stated a dollar amount hadn't been solidified. Council Member Toly
5 wanted to have a conversation on what the budget amount should be.

6
7 Smoot indicated other large projects included the Homestake Roadway and Trail
8 improvements and Lower Park Avenue Roadway improvements. Projects funded with
9 the Transient Room Tax (TRT) were mostly assigned to the Bonanza Park Small Area
10 5-acre site. Council Member Dickey asked if this was for the debt service for the area.
11 Briggs indicated the funding was used for design work and the balance was for the
12 improvements.

13
14 Jessica Morgan reviewed the water and stormwater projects. She noted Public Utilities
15 provided drinking water and treated stream water and these projects were for
16 maintenance. A large project was the Judge and Spiro Tunnel Maintenance Projects.
17 She noted the Water projects were funded by enterprise funds. Morgan reviewed the 3-
18 year Main Street Waterline Replacement project and indicated this was necessary due
19 to the large number of breakages that were occurring. She stated the major request for
20 stormwater was a new dump truck.

21
22 Smoot reviewed the requests for the Transportation and Parking Fund. He stated the
23 projects in this fund were funded through Transit Sales Tax Revenue and grants. There
24 was \$30 million reserved for transportation projects and initiatives. Briggs stated that
25 was the money slated for projects and emergencies. Smoot reviewed some projects
26 included bus stop improvements, a SR248 park and ride site, and the Snow Creek
27 Crossing tunnel. Mayor Worel asked if there would be discussion on at-grade crossings
28 by Snow Creek too. Smoot stated he would pass that along to John Robertson.

29
30 Smoot reviewed the Transportation and Parking Fund recurring projects, including
31 software, equipment replacement and bus replacement. Council Member Dickey asked
32 if the Parking Asset Maintenance and Improvements item was for China Bridge. Smoot
33 stated it would go to parking meters. Briggs indicated the China Bridge project was not
34 fully funded. Council Member Dickey asked about signage improvements as well as
35 structural improvements on China Bridge. Briggs stated they were building up a balance
36 to address those improvements. Dias asserted if information came in during this budget
37 cycle, it should be brought to the Council. Smoot indicated the event revenues had gone
38 into a fund to maintain China Bridge. They were waiting to get information on those
39 improvements before moving forward.

40
41 Morgan reviewed the Lower Park Avenue RDA fund and the associated projects to
42 improve the area. The only request for new funding was for City Park improvements.
43 The Main Street RDA projects had a few ongoing projects, and they would continue until
44 the funds were terminated. The Golf Fund projects were mostly ongoing funding to
45 replace vehicles and improve facilities and pathways.

Briggs reviewed the funding mechanisms available to the City, including fund balances, sales tax revenue, grants, and funds from Summit County. He discussed several financing tools available if the City needed financing options, including the Community Reinvestment Agency (CRA), Public Infrastructure District (PID), Housing Transportation Redevelopment Zone (HTRZ), and First Home Investment Zone (FHIZ). Briggs also displayed the City's tax rate, including General Obligation (G.O.) bonds, and compared it with other municipalities in the State. He stated the G.O. debt was low and it would be possible to obtain more bonding with no increase to the taxpayer. If the City raised property taxes, state law required a truth in taxation process.

Council Member Dickey requested that user fees cover the water fees that would be assessed to City departments. He asked what increasing the fees would look like because he didn't want it to be overly burdening to the residents. Council Member Parigian did not want to raise property taxes and thought the water assessment to the departments should be phased in and absorbed by the City initially, and should not be put on the residents. Council Member Dickey indicated a revenue source would have to be found to cover the cost and asked where the money would come from if taxes were not increased. Dias stated he wanted to have a discussion on a potential property tax increase because paying for the water usage was a real need. The other option was to see the usage fees come off the department budgets. Council Member Ciraco thought there was an opportunity to reduce the tax burden as the bonds fell off. At the same time, there were different parts of the City not paying for water and that needed to be figured out.

Council Member Dickey indicated there were high water rates and irrigation rates that were punitive to the users. Then there was a smaller group of residents that played sports and Council didn't want to increase their fees to cover water. He wanted to keep the perspective in balance. Council Member Toly wanted to see the water rates study results to see where the money was needed. Council Member Parigian didn't think the golf course had to use as much water and could practice conservation. Mayor Worel supported letting the users pay an increase in fees in order to help lower income families. Dias summarized they would hold the discussion until the water rate study discussion.

Mayor Worel opened public input. No comments were given. Mayor Worel closed public input.

2. Discuss Proposed FY25 Fee Schedule:

Hans Jasperson, Budget Analyst, presented this item and reviewed fee changes from each department. He noted the cost recovery goal for Recreation was 70% of the associated expenses. He projected cost recovery percentages if there was no fee increase, if there was a 50% increase to non-residents, and moderate increases for residents and non-residents. Jasperson stated the moderate increases were targeted to be what the market would bear while keeping in mind the needs of the residents.

Jasperson reviewed the Golf fee changes and noted there was a proposed punch pass for City residents for 18 holes that would include a free push cart. A no-show fee could be charged but it was not recommended. Council Member Ciraco thought the no-show fee was a great idea. Vaughn Robinson, Golf Manager, stated the no-show fee was possible but no-shows were not a huge impact now. He would have more information on costs next week.

Jasperson reviewed the fee changes for the ice arena and noted there was concern about allowing users living in the Wasatch Back to be considered residents. He indicated there was not a big impact for allowing that definition of resident. The discount only applied to public skate and skate rentals. He noted there was discussion on having a cost recovery of 70% in order to be consistent with the MARC. The ice arena currently had a 79% cost recovery so lowering that by not raising fees would mean an additional \$100,000 subsidy from the General Fund. Amanda Angevine, Ice Arena Manager, did not recommend lowering the fees. Council Member Dickey did not favor reclassifying Wasatch Back and he wanted to keep a cost recovery goal but did not know what that should be. Angevine noted the fee increases didn't include the cost for personnel and she wanted to consider that before making a recommendation. Council Member Parigian favored a 70% cost recovery since the ice arena would be required to pay for its water. Council Member Ciraco felt consistency was important and favored 70% for all recreation facilities. Council Member Toly supported keeping the local discounts for Wasatch County and favored 70% as a cost recovery goal. Matt Dias stated there were many capital projects and he thought it might be wise to build a buffer. Angevine stated the cost recovery calculation did not include capital. Dias indicated they would come back to Council with a number for the ice arena. Council Member Ciraco stated they should see the water rate study before deciding on this.

Jasperson reviewed municipal election candidate filing fees and asked if Council wanted to discuss changing those fees. The Council did not want to change those fees.

Mayor Worel opened public input. No comments were given. Mayor Worel closed public input.

VIII. ADJOURNMENT

IX. PARK CITY HOUSING AUTHORITY MEETING

ROLL CALL

Attendee Name	Status
Chair Nann Worel Board Member Bill Ciraco Board Member Ryan Dickey Board Member Ed Parigian Board Member Tana Toly	Present

Matt Dias, Executive Director Margaret Plane, City Attorney Michelle Kellogg, Secretary	
Board Member Jeremy Rubell	Excused

PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

Chair Mayor Worel opened the meeting for any who wished to speak or submit comments on items not on the agenda. No comments were given. Chair Mayor Worel closed the public input portion of the meeting.

NEW BUSINESS

1. Consideration to Purchase a Property Located at 1800 Homestake Road, #364-U to be used as Affordable Housing:

Rhoda Stauffer, Affordable Housing Specialist, and Bill Pidwell, property owner, presented this item. Stauffer reviewed a deed restriction was placed on the property in 2020. The owner wanted to sell it to the tenant, but the tenant was in the attainable housing qualified category, not affordable category. She provided two options for the Council's consideration: the owner could sell it to a qualified buyer or sell it to the City. She noted the HOA fees were high and it would be difficult for a buyer who qualified in the affordable category to pay those. If the City bought the property, it could rent the unit to the current tenant, use it as a City employee rental, or it could sell it as market rate housing. The staff recommendation was that the City purchase the property and rent to the tenant at the affordable rate for six months, then offer the rental property at 85% AMI.

Pidwell reviewed the history of his ownership of the property. He stated there was no precedent for this situation and he appreciated the Council's consideration. Council Member Dickey asked if there was a City policy for rental units, to which Stauffer stated as she monitored AMIs, the tenants easily met the AMI restrictions. Council Member Parigian asked if it was up to the owner to verify their tenants' AMIs, to which Stauffer affirmed. Council Member Toly asked if the tenants were on the affordable housing waitlist, to which Stauffer indicated they were on the waitlist and were third in line.

Mayor Worel opened the public hearing.

Ramrose Villaruz and Herbert Daluz spoke to the Council. Villaruz stated they represented the diverse community and they thanked the owner of this condo. They dreamed of owning a home. They had worked in the hospitality industry for two decades. They went through many challenges here and they couldn't afford to own a home. They moved from place to place over the years and now they had a stable home

1 to live in. They asked the Council to allow them to purchase the condo, either from the
2 City or from the Pidwells.

3
4 Mayor Worel closed the public hearing.

5
6 Council Member Ciraco stated this was a difficult decision. Council Member Toly stated
7 it would be easier to decide if there weren't two other people ahead of them on the
8 waitlist. Council Member Dickey indicated the question was housing security and that
9 could be handled in the rental agreement. He thought an exception could be made and
10 he supported the Housing team's recommendation. He felt the rent should stay the
11 same for a year before increasing it to the appropriate AMI. He also requested looking
12 at the Homestake policy for those exceeding the AMI. Council Member Parigian
13 supported buying the unit and increasing the rent a little each year. He wanted them to
14 stay in the unit. Stauffer stated the Housing policies would have to change to have them
15 rent the attainable unit. Council Member Parigian asked if they would be required to pay
16 the HOA fee in addition to the rent. Stauffer stated that would be a different policy. The
17 City policy was not to charge the HOA fee. Council Member Ciraco asked if there was
18 movement on the attainable waitlist, to which Stauffer affirmed and noted the first two
19 names on the waitlist did not apply for those other opportunities. Council Member
20 Ciraco asked if the City should buy the unit, rent it to this family for six months at the
21 current rate, and then increase the rent and determine if there was movement on the
22 waitlist. Stauffer stated the application reviewers could contact the top two on the
23 waitlist to see their interest. Council Member Ciraco wanted every opportunity to offer
24 the unit to this family if possible. Council Member Toly supported contacting the others
25 on the waitlist who were ahead of this family. Mayor Worel hoped this family could stay
26 in this unit. She stated the HOA fees were high and she asked if the HOA fees for this
27 development would go higher. Pidwell did not know of any upcoming assessments for
28 this development. He noted he reviewed the financials of buying the property, including
29 the fees, insurance and mortgage, and saw that they could afford the property.

30
31 Council Member Dickey asked what the AMI was in the deed restriction. Stauffer
32 indicated the AMI in the deed restriction for renting the unit was 45% and 80% for
33 selling the unit. Pidwell indicated he thought both the rental and buyer AMI was 80%.
34 Council Member Dickey stated moving an affordable unit to an attainable unit was not
35 the goal of the City. He thought it was advantageous to keep it as a rental and the City
36 could absorb the HOA fees. Council Member Ciraco asked if the HOA fees had
37 changed in the last four years. Pidwell stated nothing major. The Council agreed to
38 continue this item until they could find out about the people who were Numbers One
39 and Two on waitlist.

40
41 Board Member Dickey moved to continue the consideration to purchase a property
42 located at 1800 Homestake Road, #364-U to be used as affordable housing to a date
43 uncertain. Board Member Ciraco seconded the motion.

RESULT: CONTINUED TO A DATE UNCERTAIN

AYES: Board Members Ciraco, Dickey, Parigian, and Toly

EXCUSED: Board Member Rubell

ADJOURNMENT

With no further business, the meeting was adjourned.

Michelle Kellogg, City Recorder



City Council Staff Report

Subject: Authorize WSP USA Inc. to Provide On-Call Transit Design Professional Services not to exceed \$350,000
Author: Hannah Pack, Julia Collins, Kim Fjeldsted, Timothy Sanderson
Departments: Transportation Planning and Transit
Date: May 2, 2024

Recommendation

Review and consider authorizing the City Manager to execute a Design Professional Services Agreement (DPSA), in a form approved by the City Attorney, with WSP USA Inc. (WSP) for a three-year on-call contract for transit design services not to exceed \$350,000. WSP was selected as the best-qualified based on a Request for Statements of Qualifications (RSOQ).

Executive Summary

The Park City Transportation Department (Department) needs specialized design expertise on an as-needed on-call basis for major development projects and design improvements to current transit centers, park-and-rides, and mobility hubs. WSP was selected following an RSOQ process for a 3-year on-call contract with an option to renew for up to 2 additional terms of 2 years each. The Department will direct WSP to perform specific services on an as-needed basis only or through written requests that outline the project scope and tasks to be completed.

The fee for each project will be negotiated based on the project scope and contracted fee schedule. The Department anticipates that WSP will be directed to evaluate and identify service and infrastructure needs and requirements for future growth and behavior. WSP will collaborate with the City and other stakeholders to assess transit stop needs and operating procedures. The scope of on-call services includes analysis, design, and review of the production and best practices of public and private transit amenities, which will be needed for several likely upcoming capital projects. WSP brings expert knowledge and new viewpoints gained from working on transit projects across the country, enhancing the variety and caliber of potential solutions for Park City.

Background

Park City Forward, the City's long-range transportation blueprint, establishes the following guiding principles:

- Develop a Park Once community
- Collaborate with regional partners on long-range transportation solutions
- Identify, manage, and mitigate traffic during peak conditions
- Expand our world class biking and walking infrastructure
- Proactively review and analyze disruptive transportation and transit ideas and innovation
- Continue to develop and improve the internal Park City Transit system

The Department is seeking upgrades to current transit centers, park-and-rides, and mobility hubs to bring these goals to fruition. Additionally, Park City Transit ("PCT") is electrifying its fleet and will require consultant design assistance related to bus charging infrastructure. Transportation anticipates several medium- to large-scale transit stop projects over the next several years requiring specialized services to produce designs, serve as a third-party reviewer on public-private projects, and provide a transit specialist lens for these projects.

Hiring WSPs allows the Department to adjust resources according to project needs and budget constraints. This flexibility benefits transit projects with fluctuating demands, bringing specialized expertise and fresh perspectives.

The anticipated services for projects under the on-call contract includes analysis, design, and review of public and private transit facilities. This specialization will be needed for upcoming capital projects like the Bonanza District, the Gordo parcel, and private development proposals. WSP will evaluate and identify service and infrastructure needs for future growth and changes, collaborating with the City and other stakeholders to assess transit stop needs and operating procedures. Deliverables include analysis summaries, cost estimates, conclusions, and recommendations, ranging from reports to design and discussion with the Park City Planning Commission and City Council.

WSP has 40 years of experience in Utah and has experience in bus rapid transit (BRT) design, bus stop design, fleet transition plans, transit center design, and mobility hub planning. This RSOQ was posted on Utah Public Procurement Place (U3P) on March 15, 2024. Four responses were received. After reviewing the responses to the selection criteria (understanding of scope, organization and key personnel, and work history), WSP was selected as the best-qualified provider.

Funding

An on-call contract was chosen due to the variable nature of transit design needs, which requires a highly specialized design team. A best-guess cost estimate was forecasted for three years but is flexible based on the City's pursuit of capital projects and private developer application status.

In the draft budget for FY25, a request of \$150,000 for FY25 and FY26 was made, as well as \$50,000 from Summit County's 3rd quarter sales tax grant funding, acknowledging the possibility of adjustments as project requirements evolve.

City Council Staff Report



Subject: Comprehensive Update to the Park City General Plan
Author: Rebecca Ward, Planning Director
Date: May 2, 2024

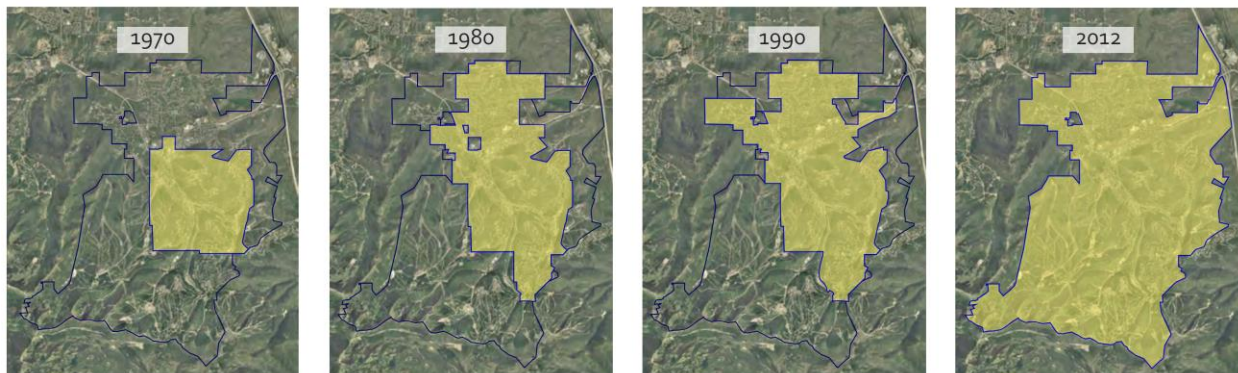
Recommendation

Consider approving a Professional Services Agreement with Design Workshop, Inc. for \$408,760 to obtain consultant services to lead a comprehensive update to the Park City General Plan. In addition, determine whether an additional \$28,950 should be included to conduct a statistically valid survey, not exceeding \$437,310.

Background

The comprehensive update to [the 2014 General Plan](#) is an exciting opportunity for Park City residents, businesses, and numerous other stakeholders to reflect on what the community has achieved, what opportunities and challenges lie ahead, and how the municipality and its partners can organize strategically to achieve targeted outcomes and protect the community's quality of life and history. A general planning process intentionally focuses on long-term ideas and concepts, land-use and planning principles, and implementation through municipal codes, regulations, stewardship, and partnerships.

After incorporation in 1884, Park City's boundary remained unchanged for nearly 90 years. However, over the past 50 years, or since 1974, the City has annexed and expanded north to Round Valley, east beyond Quinn's Junction, and south to Bonanza Flat. The image below from the 2014 General Plan reflects the City's boundary in 2012. By comparison, see the City's expanded 2024 boundary using [the Zoning Map](#) and graphic below.



How Park City has grown: the shaded area is "incorporated" Park City, reflecting annexations, relative to the years 1970 to 2012.

As you can see, most of Park City's 14,335 acres are zoned recreation open space or are nearly built out through the growth of the past 50 years. While Park City's growth and development over time was not necessarily driven by past general plans, collectively, they often helped provide the underlying blueprint for preservation and conservation areas, areas identified for residential and commercial development, resort and recreation areas, and more.

So questions such as – *What will Park City look like and become in the next 50 years* – are relevant when communities create a new general plan, particularly if the plan is action-oriented and understanding of past decisions and historical context. For example, the 2014 General Plan set in motion major community preservation and growth management initiatives, such as:

- Continued preservation of more than 400 Historic Structures on the City's Historic Sites Inventory, including the rehabilitation of the Park City Library, and the establishment of Conventional Chain Business limitations within the Historic commercial core, vertical zoning to direct retail, restaurants, and bars to the Main Street storefronts, and vibrancy requirements to activate the Historic commercial core year-round.
- Bonanza Flat purchase (1,534 open space acres across the City's southern boundary).
- Treasure Hill and Armstrong/Snow Ranch Pasture purchase (125 open space acres west of Old Town).
- 2022 Southeast Quinn's Junction area annexation (1,200 acres), zoning the property Recreation Open Space within the Sensitive Land Overlay.
- Development of affordable housing through code incentives.
- Transition from the hotel uses associated with the Quinn's Junction Film Studio to create the mixed-use Studio Crossing area with 185 affordable units.
- Public-private partnerships in the development of affordable housing and transportation initiatives.
- The development of the 3Kings Water Treatment Plant – the City's largest ever infrastructure project.
- Improved transit facilities.
- Conversion to renewable energy citywide.

While the City purchased, conserved, and annexed properties on our perimeter to manage growth, both the Park City Mountain Resort and Deer Valley Resort applied to develop their base areas, proposing to infill long-vested density. Beyond the resorts, redevelopment of the Bonanza Park neighborhood is underway, with Bonanza Park undergoing a Small Area Plan. We anticipate the entire neighborhood will transform in the coming years. In addition, the Main Street, or Old Town commercial area, is also undergoing a Small Area Plan to better support and plan for the cultural and historical center of Park City.

In addition to infill within Park City, growth in surrounding Summit County and Wasatch

County—Utah’s fastest growing county between 2010 and 2020—and the City’s proximity to the Wasatch Front and Salt Lake International Airport presents both challenges and opportunities requiring thoughtful planning and action. So much of Park City’s future is, arguably, going to be dictated by the growth occurring around us by neighboring jurisdictions that likely do not share our growth mitigation strategies and will require equal shares of coordination, collaboration, proactive planning, and compromises.

Specifically, the comprehensive update to the General Plan is an opportunity to:

- **Create a concise and clear General Plan with actionable strategies.**

The [2014 General Plan](#) is nearly 400 pages, organized in two volumes around four core community values: Small Town, Natural Setting, Sense of Community, and Historic Character. Volume I outlines sixteen goals, objectives, and strategies for implementation and Volume II provides supporting information, including an overview of neighborhoods, detailed strategies, best practices and trends. Many of the recommendations of the 2014 General Plan have been implemented over the past decade as noted above.

A new General Plan provides an opportunity to establish a concise, clear, and user-friendly document with actionable strategies and timelines that prioritize implementation based on what will be most impactful in shaping the community’s desired future built environment.

- **Lay the foundation for a comprehensive update to the Land Management Code.**

The Land Management Code implements the goals and policies of the General Plan and regulates development within Park City. The last comprehensive Land Management Code update was in 2000, and while many amendments have been adopted since 2000, the Land Management Code is overdue for an overhaul. Updating the General Plan and clearly outlining implementation strategies supports a comprehensive update to the Land Management Code in 2025-2026 to ensure the future built environment reflects the goals and values of the community.

However, updating a community’s Land Management Code is a considerable undertaking and should not be underestimated. Land use regulations are arguably a community’s most important document, as they provide a structured framework for regulating land use and development. These codes outline zoning regulations, environmental protections, and other guidelines that specifically govern how lands can be utilized.

- **Engage the community.**

The [2014 General Plan](#) was developed upon the results of a 2009 community visioning

project led by CZB, LLC, a neighborhood planning firm. The latest community visioning project, [Vision 2020](#), calls for bold action and included engagement with over 1,700 residents and stakeholders. The update to the General Plan is an opportunity for further community engagement to look ahead and imagine the housing, transportation, historic preservation, sustainability, and other elements identified and prioritized by the community that will lead to Park City's desired future through land use. We recommend beginning the engagement process at a neighborhood level to bring awareness to the project and to encourage participation.

- **Implement updates to comply with changes to state code.**

Since adoption of the 2014 General Plan, the state established many new requirements that must be addressed, including a moderate-income housing plan and evaluation of land use, its effect on water demand, and water use and preservation. This update will provide an opportunity for the City to comply with all new state requirements.

- **Incorporate and enhance planning initiatives.**

The City initiated the Bonanza Park Small Area Plan to proactively prepare for redevelopment and to help shape the future of the City-owned five-acre site within the neighborhood. Additionally, the City is undergoing a Main Street Small Area Plan to envision and outline a plan of action that comprehensively addresses infrastructure needs, analyzes opportunities for improvements to Swede Alley, traffic, pedestrianization, and evaluation of current and potential uses of City-owned property. These planning initiatives focus on key areas and may be incorporated into the General Plan update, enhancing the City's long-term planning initiatives from the neighborhood level to Citywide considerations.

Summary

In the fall of 2023, the City Council directed issuance of a Request for Proposals (RFP) for consultant services to update to the 2014 General Plan. On November 17, 2023, the RFP was issued and remained open through February 2, 2024. Six qualified consultants submitted responses and a review committee, including a Planning Commission liaison and representatives from the Park City Chamber, Historic Park City Alliance, and the Executive, Affordable Housing, Engineering, Transportation Planning, and Planning Departments, met to discuss and score responses. The Committee met for two rounds of interviews and recommends [Design Workshop, Inc.](#) Information on Design Workshop is included in the Analysis Section below.

The last general plan process initiated in 2010 took over four years to complete (see [Ordinance No. 14-09](#)). Instead, we recommend a 14-month planning process completed by July 2025. This timeline allows for considerable community engagement while scheduling an ambitious expectation for each project phase:

- 1) analysis of existing conditions and data collection,
- 2) plan drafting,

3) plan adoption process, with Planning Commission recommendation and City Council final action.

Pending City Council approval of the contract, we will finalize the contract and scope of services, which takes three to four weeks. Beginning in June, phase 1 will begin, with final adoption of an updated General Plan scheduled for July of 2025.



Analysis

Design Workshop, Inc. is a landscape architecture, planning, urban design, strategic services, and environmental graphic design firm based in Basalt, Colorado. Design Workshop, Inc. proposes the following subconsultants:

- [WSP](#) for water resource planning, sustainability and resiliency planning, and conservation analysis.
- [Fehr & Peers](#) for transportation planning.
- [FFKR](#), an architecture firm, for historic preservation.

Proactively we drafted a preventative-conflict of interest Article 6(B), Subcontractor Relationship, given that several sub-consultants have existing work in Summit County and Park City areas and jurisdictions:

No staff member from the team who is also involved in any private project within Park City shall be assigned to support, consult on, or in any way participate in the General Plan project. Assigned personnel shall be individually pre-approved by the City, such approval not to be unreasonably withheld, to ensure no conflict of interest with other work on pending third-party applications within the City. Design Workshop and all subconsultants shall establish protocols to ensure confidentiality of Park City work product and no work product shall be shared with staff not assigned to the General Plan project.

Community engagement is an important component of the General Plan process. However, we noted in the City Council's recent Annual Retreat discussion that night meetings and surveys may not fully represent or reflect the majority of community interests. Thus, we propose consideration of a statistically valid survey to target community members who may not typically participate in community and planning processes.

If the City Council would like to pursue a statistically valid survey, Design Workshop, Inc. will work with [Y2 Analytics](#), a Salt Lake City-based market research and data analytics group. Y2 Analytics provided the City Council with a summary of four different survey modes ranging from a telephone survey to telephone and online interviews, to a survey based on the City's utilities database. In addition to the fees listed by Y2 Analytics, Design Workshop, Inc. will charge an additional \$4,650 for incorporation of the findings into the overall project. Please see Exhibit C for more information.

Exhibits

Exhibit A: Design Workshop Response to the RFP

Exhibit B: Draft Professional Services Agreement

Exhibit C: Y2 Analytics Scientific Public Opinion Research Proposal



COMPREHENSIVE GENERAL PLAN UPDATE

PREPARED FOR PARK CITY MUNICIPAL CORPORATION
FEBRUARY 2, 2024

DESIGNWORKSHOP

Design Workshop, Inc.

Landscape Architecture
Planning
Urban Design
Strategic Services
Environmental Graphic Design

22860 Two Rivers Road,
Suite 102
Basalt, CO 81621
970.925.8354

designworkshop.com

Firm/Team Contact Person

Jessica Garrow, Principal
jgarrow@designworkshop.com
970.399.1404

February 2, 2024

Rebecca Ward, Assistant Planning Director, Park City Municipal Corporation
P.O. Box 1480, Park City, UT 84060

Re: Park City Municipal Corporation Request for Proposals Comprehensive General Plan Update

Dear Rebecca Ward and members of the selection committee,

As fellow mountain town residents, we are excited to work with you and the community of Park City to articulate a strong implementable vision for the future. It is an exciting time in Park City—work on the Bonanza Area Plan is nearing completion, the 2034 Winter Olympics are likely to be awarded, and approved changes to the Snow Park base will transform the area. It is an important time to develop an update to the General Plan to reflect these current conditions and to look boldly into the future, and we would be honored to work with you on this project. Design Workshop is pleased to share the enclosed response to the Park City General Plan Request for Proposals.

Our team is prepared to bring innovative solutions to address Park City's specific challenges, whether related to sustainable development, transportation, or housing affordability. We understand the importance of aligning the General Plan with the City's vision for the future and we are dedicated to facilitating a planning process that reflects the values and aspirations of Park City's diverse community.

One of the hallmarks of our approach is the integration of robust community engagement processes. We firmly believe that involving community members in the planning process is essential for developing solutions that reflect the specific needs and aspirations of Park City residents. Our experience demonstrates a commitment to inclusivity, transparency, and collaboration, ensuring that the voices of residents, businesses, and stakeholders are integral to the decision-making process.

Our team brings a wealth of expertise and a proven track record in creating sustainable and resilient communities, particularly in mountain regions of the Intermountain West such as Aspen, Telluride, Steamboat Springs, Truckee, and communities across Utah namely Ogden, Salt Lake City, Provo, and Lehi. We have partnered with longtime collaborators and subject matter experts to support this effort. Design Workshop will act as the lead consultant, providing dedicated project management, leading community engagement, and driving plan content. Our Strategic Services team will support work related to housing and economic analyses. We will draw on key support from WSP in areas of conservation, sustainability, and water analysis, as well as support for on-the-ground engagement efforts. Fehr & Peers brings extensive Park City experience and will support work in transportation. FFKR joins our team to support historic preservation and the built environment.

This team has successfully undertaken numerous projects in mountain communities and we are well-versed in the specific challenges and opportunities they present. From comprehensive plans to scenario planning, economic studies, housing analyses, transportation plans, and sustainability initiatives, our portfolio showcases the depth and breadth of our experience in guiding communities towards a sustainable future.

In conclusion, our commitment to excellence, extensive experience in similar mountain communities, and a dedication to community engagement make us an ideal partner for the Park City General Plan. We look forward to the opportunity to collaborate with your team and contribute our expertise to the successful development of a visionary and sustainable plan for Park City.

We hope that our proposal materials express our abilities to bring great value to this effort and convey our commitment to assisting you in this General Plan effort. Please feel free to contact me with questions or to request additional information at 303.913.3586 or jgarrow@designworkshop.com. We look forward to hearing from you.

Sincerely,



Jessica Garrow, AICP, Principal-in-Charge

DESIGNWORKSHOP

Project Understanding

This is a pivotal time for Park City to begin an update to the General Plan. Park City is one of the world's premier ski towns, as evidenced by the recent likely award of the 2034 Winter Olympics. At the same time, Park City is a true community, one dedicated to the health and wellbeing of community members and the environment. We understand the needs of the community and unique attributes of Park City because we live and work in mountain communities every day. Our team has extensive experience supporting communities in the mountain west in developing key policy documents to address future growth and development.

As the 2020 Park City Community Vision states—this is a time for embracing bold action into the future, including on key issues like sustainability and resilience, transportation, and housing solutions. With a goal of creating 800 affordable units by 2026 and to be net-zero carbon and renewable electricity driven by 2030, the City has already set aspirational targets. The City's priorities for open space conservation, building decarbonization, and sustainable tourism provides evidence to Park City's commitment to sustainability and being at the forefront of renewable energy. Every community is different, and we customize our approach throughout the planning process to draft a General Plan that is bold and will propel implementable actions toward the community's vision of the future.

The General Plan will serve as an intentional roadmap, reflecting core community values to inspire action and guide decision-making. Interwoven through this process will be the voices of the Park City community, ensuring stakeholder and community feedback is directly informing the development of plan recommendations. Joined by our long-time partners and subject

matter experts at WSP, Fehr & Peers, and FFKR, the Design Workshop team will support Park City to answer three questions for the future of the community.

Where are we now? We will complete a review of the work to date, assessment of current conditions for the breadth of elements related to general plans and engage in discussion with advisory committees and stakeholders to create a foundation of understanding of the issues and opportunities.

Where do we want to be? We will identify a community vision and core value goals that will serve as a guide to articulate the community's direction for the General Plan. Our team will facilitate community dialogue on possible futures, tradeoffs and community priorities to inform the recommendations.

How will we get there? The drafting process will craft a visually compelling document that provides the necessary framework to balance growth and future development in alignment with the community goals and the 2020 Vision.

We understand the need to balance growth while preserving natural and cultural elements. Our team understands how population growth, increased tourism and economic shifts have created a tension in our communities for how to balance the mountain-lifestyle we know and love with the increasing stress to our recreational assets, housing supply, and road networks. During the COVID-19 pandemic, tourism dependent communities were significantly impacted as local economies were forced to adapt in unexpected ways. The impacts of these shifts are still being felt, as housing prices and stressed housing supply compound long standing issues around rentals, roadway congestion and access to affordable

housing while increased visitation and recreational use has stressed our natural ecosystems. At the same time, ensuring Park City's heritage and culture are preserved in the face of growth and development pressures is critical. The General Plan is an opportunity to look broadly at the interconnectedness of land use, historic preservation, transportation, economy, and the environment, considering the balance of solutions to proactively plan for the future of the Park City community.

We understand the importance of personalized engagement for successful plan completion.

Park City does an excellent job at engagement and the community has always expressed their voice in previous planning efforts. Our team understands the importance of engaging both the overall community and key stakeholders, as well as elected officials, from the beginning to make sure the project evolves with buy-in and can plan for a successful implementation. Our proposed engagement strategy is based on a hands-on approach that will include conversations with City Council, Historic Preservation Board, and Planning Commission from the beginning of the process, as well as one-on-one interviews with key business owners and stakeholders, like the Chamber of Commerce, Vail Resorts and Alterra. We will use community forums, pop up events, online engagement, and surveys to meet people where they are and enable them to engage in the process in ways that work best for them.

We understand the significance of planning for a sustainable future.

Analyzing the natural environment and the intersection with the built environment informs decisions on future development and will support the community in increasing its resilience. Park City is faced with several vulnerabilities such as

Proposed Scope of Work

drought, wildfire, reduced water supply, and related public health risks. Land use planning is closely linked to a sustainable way of life and the General Plan must provide a path that addresses vulnerabilities and elevates climate change, resiliency, and environmental and community health considerations such as affordable housing, transportation, diversity, food systems, education, and health and wellness.

Through thoughtful integration of natural environment considerations in the development of growth scenarios, we will engage the community in conversation regarding trade-offs, priorities, and conservation values.

We understand the opportunities and expectations of planning for global events. Our team brings experience in planning for large events and understanding the impacts these can have in our communities. WSP has been a proud player in global sports development for over four decades, with experience that stretches back to the 1984 Los Angeles Games, Sydney 2000 and the London 2012 Games, delivering Olympics planning projects, design of temporary and permanent infrastructure, and planning for transportation investments.

We see the opportunity that exists and how this General Plan can create a framework for planning for the 2034 Games in a way that meets local needs and readies investments that benefit the Park City community. It can create a vision for climate positive Games that offset more emissions than are generated and set the stage for incorporating Utah's cultural heritage and establishing a platform to showcase Utah pride at the biggest event in the world.

We understand the importance of a plan driven by data and the importance of implementation. Our team will help you complete a data-driven plan that has compelling calls to action, identifies regulatory improvements, and prioritizes implementation steps. We have developed several techniques to avoid the pitfalls many visionary plans can encounter such as lack of consensus, extended adoption schedules, lack of clarity around implementation, a vision that is incompatible with economic reality, and low levels of buy-in from partners and staff. In charting a path forward, our team will create a clear Implementation Strategy that integrates data and brings stakeholders and partners to the table to assess short, medium, and long-term actions.

We understand that usable documents are visual documents.

Design Workshop's deep bench includes expertise in a wide range of graphic software that will be able to articulate the goals of this new General Plan through a variety of formats. Our team of data experts, planners and designers bring technical skills in graphic design programs, research and communications methods, and mapping. One format that our team specializes in is the conversion of complex data into GIS software—a critical task in the development of the Future General Plan for the City's GIS database.

We understand that excellent project management and quality assurance are the foundation of successful planning projects.

Design Workshop brings value to Park City through our commitment to tight project management, wide-ranging expertise in planning and built work, extensive Quality Assurance reviews, and proven success with public engagement. Our Park City General Plan Update project team has extensive experience in leading, managing and implementing complicated projects and will work closely with you to track project process and progress and keep a tight rein on the project budget and schedule.



Stakeholder Facilitation. Roaring Fork Outdoor Coalition Facilitation, Pitkin County, CO

Proposed Scope of Work

The Design Workshop (DW) Team will execute the scope and prepare the deliverables outlined in the RFP through the following work plan:

PHASE 1: Compile Data and Existing Conditions

Project Kick-off Meeting

To jump start the planning process, an in-person kick-off meeting will be scheduled with Park City Municipal Corp (City). This meeting will take the form of a one (1) day in-person

workshop with focused topical sessions to discuss challenges and opportunities, project vision, and a guided tour of the key districts, corridors, or areas of interest for the plan elements. At the kick-off meeting we will introduce the planning process and key Design Workshop and consultant team members, review the project schedule, and define the role of the various advisory committees. We will also review available data and pinpoint topics for additional research. The DW Team will present the project management plan and collectively define the critical success factors of this project.

This meeting will also serve as an opportunity to discuss the draft Community Engagement Plan (CEP) which is discussed in more detail in Phase III. Our team will facilitate a discussion with the Client Team to understand and define their community outreach goals for the project.

Ongoing Project Management and Bi-Weekly Meetings

The DW Principal-in-Charge and Project Manager will oversee all aspects of the project, including regularly scheduled meetings with the Client Team throughout the project. DW will host bi-weekly conference calls including in-person status meetings when the team is present on site during key milestones. The bi-weekly meetings will be framed as work sessions between the DW Team and Client Team to allow for reporting as well as progress on the plan tasks. There may be targeted sessions that include specific sub consultants and/or individual stakeholders, as needed.

We will prepare monthly invoices that will be accompanied by a status update and report.

Existing Conditions and Trends Assessment

Our team will conduct a detailed analysis of existing conditions to inform project development and create a baseline trend assessment. We anticipate the City will provide GIS data and/or maps as available to inform the analysis. This Assessment will include:

- An inventory of past and current plans and studies including but not limited to the Housing Needs Assessment, Action Plan for Building Decarbonization, Vision 2020, Park City Forward, Moderate Income Housing Plan, Short Range Transit Plan, and SR 224 BRT Plans.
- Strength, weaknesses, opportunities, and threats analyses, using initial information from community engagement activities.
- A current community profile, including population and demographic data and related trends.
- An existing conditions overview of demographics, housing needs, parks and open spaces, land uses, historic assets, infrastructure, transportation networks, economic forecast, and the built and natural environment.
- An audit of existing General Plan policies including compliance with applicable laws and regulations, successes and exclusions, and areas for improvement.

Phase I Deliverables:

- *One day (1) Kick-off Meeting agenda and presentation materials.*
- *Site tour schedule and logistics.*
- *Design Workshop's Project Management Plan including Communications Plan and Risk Management Plan, delivered in Microsoft Word.*

- *Draft Community Engagement Plan and Draft Stakeholder Matrix (see Task #2), delivered in Microsoft Word.*
- *Up to 36 Bi-Weekly Meetings.*
- *Invoices and monthly progress reports.*
- *70% draft existing conditions and trends assessment in Microsoft Word, including one round of edits.*
- *Final 100% existing conditions and trends assessment formatted and in PDF.*

PHASE II: Identify and Establish Advisory Committees, Board and Commission Liaisons, Project Management Team, and Stakeholder Groups

One of the strengths of the DW team's process is our ability to tailor strategies for stakeholder and community engagement and our teams' ability to listen, read and interpret the needs of the Park City community and its cultural heritage. We will work with WSP to organize and schedule a series of up to five (5) Advisory Committee and Technical Committee Meetings during each one of the three proposed engagement windows (see Phase III). Our team will help establish and manage the following advisory groups:

- Advisory Committee for Residents and Stakeholders.
- Advisory Committees for each General Plan Neighborhood.
- Historic Preservation Board, Planning Commission, and City Council Liaisons.
- Forestry Advisory Board, Public Art Advisory Board, Recreation Advisory Board.
- Technical Advisory Committee (TAC) to include City staff from Planning, Engineering, Transportation, Transit,

Proposed Scope of Work

Sustainability, Housing, Public Utilities, and Public Works departments.

This effort will also include Technical Workshops to help ground the initial data findings and project opportunities in reality and applicable regulations. A total of 15 meetings with these groups throughout the project is anticipated.

Phase II Deliverables:

- *Facilitation of three sets of five meetings with established groups (a total of 15 meetings).*
- *Meeting Agenda and Meeting Record for each meeting.*

PHASE III: Lead Community Visioning and Goals

We have organized public engagement around three Engagement Windows (EW) that relate a variety of outreach and engagement methods to each phase of plan development purpose.

- **Engagement Window 1: Project Awareness Building and Values Identification:** We anticipate this first phase of engagement will consist of one-on-one interviews with City Council members, initial meetings with all five Advisory and Technical Advisory committees, a project launch and website/ StoryMap launch, and a short visioning survey. We will also develop a project brand that can be used throughout the project and in the final document.
- **Engagement Window 2: Ideas and Alternatives Development:** During the second Engagement Window, we will conduct a series of events that engage the community in discussions and activities that lead strategies, actions, and priorities for the future of Park City. These events will ask the community to provide feedback on potential growth scenarios and the

city-wide vision for the General Plan update. We anticipate this second phase of engagement will include neighborhood pop-up events, an Open House, Advisory and Technical Committee meetings, a community survey, and updates to the project website/StoryMap.

- **Engagement Window 3: Draft and Final Plan Sharing:** During this last Engagement Window our team will focus on sharing final plan recommendations with the community, while informing on project process and public outreach outcomes. These events will include a series of Implementation Workshops with the Advisory and Technical Advisory committees, plan sharing through a recorded presentation or video through the project's website, plan available for public comment on-line, and several adoption meetings.

Community Engagement Plan (CEP)

The Community Engagement Plan (CEP) will be one of the first items developed in draft form at the kick-off meeting. The plan will include information on engagement goals, key messages, target audiences, preferred engagement tools and techniques and a schedule that ties engagement to technical work and decision-making processes. Included within the CEP will be a detailed stakeholder matrix that organizes stakeholders based on their level of involvement, key areas of interest, appropriate timing and method of engagement, as well as detailed contact information. The plan can also include strategies to gather input from visitors, through tools like in-room surveys (via QR code) or pop-up events at local gatherings. Spanish translation can also be provided for engagement materials.

StoryMap/Project Website

A project website or StoryMap will help to build momentum for the planning process, set a high standard, assert the project values of transparency, inclusivity, interactivity and innovation. This platform is anticipated to be hosted on the City's website and will be updated three (3) times during project development and will include graphics and other visual materials for easy navigation.

Social Media and Virtual Platforms

Social media has the opportunity for quick and widespread engagement and feedback. We can gather community photos on Instagram, Live Feed Q&A sessions on Meta platforms, share video clips on plan elements or infographics on key data points. Design Workshop has been evolving digital tools and facilitation techniques for remote collaboration, virtual engagement and inclusive engagement for more than a decade. A Social Media Strategy will be incorporated into the CEP.

One-on-One Interviews with City Council

At the beginning of the project and as part of the first public engagement window, our team will schedule one-on-one interviews with all City Council members to understand their view on the General Plan update, future growth of Park City, and key issues that need to be addressed with the plan. These conversations will help us establish meaningful Critical Success Factors and position the project for a successful implementation process upon completion.

Neighborhood Pop-Up Events

Given the breadth of this project, it will be important to meet people where they are to ensure broad participation. We suggest a "block party" approach to engagement, where the project

team would meet with individual HOAs and neighborhoods. These could be in neighborhoods, at the base of the mountain or at a trailhead, at city hall, or at other locations around the community. These could also align with community events. To be successful, these events must immediately create a feeling that participants are contributing to something of value. We will work with you to communicate the importance to the community. Our team will plan and staff up to four neighborhood pop-up events and will work with you to craft a detailed strategy for executing these to be highly attended, interactive, and inclusive.

Qualtrics Survey

We will work with City staff to develop an open questionnaire in Engagement Window 1 to capture what people love about Park City and their hopes for the future. This may cover a full range of land use considerations that need to be informed by public opinion including housing options, mobility options, density preferences, economic development, and the natural environment. In Engagement Window 2 we will develop an open community survey focused on the draft policy statements and growth futures.

Open House

As our firm's name suggests, Design Workshop has institutionalized the community workshop as a key component of our planning and design process from the beginning of our firm over 50 years ago. The workshop is a flexible format that can be tailored to meet specific community needs and can be scaled to work effectively at a citywide level or neighborhood level. The goal of every workshop is to build community capacity and trust.

An Open House during Engagement Window 2 will help us gather feedback from the public regarding potential

growth scenarios and overall plan strategy. The workshop format will be dynamic with multiple opportunities and methods for input, such as mapping exercises, sticky walls, visual preferencing and storytelling. Using a variety of exercises and activities ensures diverse and holistic responses, and we make sure the content works in both physical and digital formats.

Optional Task: Statistically Valid Survey (not included in project fee)

Generally, a statistically valid survey means that a random selection of the population of interest (usually adults or households in the community) are chosen to participate in the survey. If desired, we would work with y2analytics to create a survey with representational input, targeting input from citizens that typically do not participate in planning processes. A sample online survey with cards mailed to a representative sample will help to achieve a more representative sampling of citizen opinions.

Optional Task: Additional Neighborhood Meetings (not included in project fee)

We have included a total of 6 focus group and neighborhood meetings to provide geographically and topically specific outreach in this scope of work. However, we understand that there may be additional opportunities for outreach that exceed this baseline and would help to augment outreach to additional populations, areas, and specialty groups. Our team is available to provide support for additional focus group or neighborhood meetings on an as needed basis.

Phase III Deliverables:

- *Community Engagement Plan and Stakeholder list in word format.*
- *Stakeholder spreadsheet with analysis.*



Aspen Residential Development Moratorium Support, Aspen, CO

- *Meeting and activity logistics planning sheets for all events.*
- *Up to six (6) one-on-one interviews with City Council Open participation in two online surveys in English, including one draft questionnaires for review by the City and one final in the survey platform. Option to translate into Spanish.*
- *Up to four (4) Neighborhood Pop-Up Events.*
- *Open House agenda and materials.*
- *Two (2) Planning Commission presentations, associated materials.*
- *Two (2) City Council Reviews, associated presentation materials.*
- *Project website, initial content and up to four (4) updates corresponding to key project milestones.*

PHASE IV: Develop General Plan Elements

Growth Alternatives Planning and Citywide Vision

Utilizing feedback from the Community, Advisory Boards, and supporting survey data, our team will explore growth alternatives for the City that align with an overall vision that will

Proposed Scope of Work

be established during Engagement Window #1.

We understand that a supported vision for growth and future development is at the heart of the plan and will establish the vision and urban form for future development, and our team will provide strategic guidance and leadership throughout the development of the growth alternatives, working closely with City staff, and utilizing existing systems including ArcGIS Urban and ESRI Business Analyst. Our talented team of planners, urban designers, and graphic designers will provide dynamic, reader-friendly visuals for the public that illustrate the data and inputs for each alternative. As part of this phase, we will also develop recommended strategies and goals for the key corridors in Park City and address the location and extent of arterial and collector streets, public transit, active transportation facilities, and other modes—focused on a multimodal layered network approach. Understanding current and projected future travel demand and levels of traffic congestion in Park City will be a key step in planning to meet future mobility needs and develop strategies for mitigating current and potential future congestion, including both infrastructure investment as well as demand management.

Optional Task: Considering Conservation Needs (not included in project fee)

Our team will help the City balance growth and the need to protect natural habitats, reduce waste, improve air quality, promote water and energy efficiency, and respond to climate change. This requires a comprehensive and integrated approach that considers the social, economic, and environmental impacts of development. An inclusive analysis of the City's natural biological resources and systematic evaluation of the City's land, water, and air quality

will be conducted to identify areas of concern and opportunities for conservation. Specific attention will be given to the recently annexed portion of the City. We will use statistical and spatial analysis techniques to identify patterns and trends in the data, such as areas of high biodiversity or pollution hotspots. Based on the analysis, the team will work with the City to outline specific actions that can be taken to protect and enhance natural biological resources. The plan will include goals, objectives, and strategies for achieving conservation outcomes.

Outline and Develop New General Plan Elements

Our team will utilize the General Plan Table of Contents and Document Framework developed in Phase I to refine the plan's elements, sections and subsections determining how best to address the incorporation of Master Plans, Community Plans, District Plans and Corridor Plans as outlined in the initial recommendations. The preparation of the General Plan document will be coordinated with the greater consultant team with Design Workshop leading assembly. The DW Team will work to submit a 50% draft that includes text, tables, images, and placeholders for indicated graphics and maps. This draft will be utilized for initial review sessions with City staff to finetune and reach agreement on final document format, components and implementation measures. Based upon these discussions, the DW team will work to complete a 70% draft for stakeholder review and edits, and once completed will plan to release the draft for public review and comment.

Phase IV Deliverables:

- *Identification of General Plan Vision, Goals and Themes.*
- *Growth Alternatives Framework Document delivered in Microsoft Word.*

- *Identification of Preferred Growth Alternative.*
- *Final General Plan Table of Contents and Document Framework, delivered in Microsoft Word.*
- *One (1) Digital Copy of Draft General Plan Document at 50% delivered in Microsoft Word.*
- *One (1) round of comments.*
- *One (1) digital copy of Draft General Plan Document at 70% delivered in PDF.*
- *One (1) round of aggregated and resolved edits / comments from staff.*
- *One (1) digital copy of Draft General Plan Document at 100% delivered in PDF including appendices, maps, and graphics.*

PHASE V: General Plan Adoption

The DW Team will create and deliver a presentation to the Planning Commission and City Council on the project's deliverables, key findings, and planning project successes. Additional meetings for the adoption process will include work sessions and public hearings with the Planning Commission and City Council. DW will be responsible for the development of presentation materials and facilitating discussions with decision makers.

Phase V Deliverables:

- *One (1) Work Session with Planning Commission.*
- *One (1) Public Hearing with Planning Commission.*
- *One (1) Work Session with City Council.*
- *One (1) Public Meeting with City Council.*

Meet Our Project Team

Design Workshop

Primary Consultant, Planning, Project Management, Land Use Code, Community and Stakeholder Engagement, Facilitation, Plan Development, Economic Development Planning, Housing Analysis

Our team brings a wealth of expertise and a proven track record in creating sustainable and resilient communities, particularly in mountain regions of the Intermountain West.

As an international design studio, we've learned the value of building community across cultures, geographies and economies. Our work has helped communities envision goals and strategies that fit with their culture, economy and landscape. We are at the forefront of creating innovative community engagement processes that reach all sectors of the community, both in person and remotely. We are also leading in the pursuit to become more resilient to environmental changes, economically sustainable and equitable in the delivery of services, quality of life and opportunity.

The roots of Design Workshop emanate from resort communities. Our team of planners, urban designers, and economists have conducted this work for countless mountain resort localities and communities in Utah. As mountain town planners and designers, we understand firsthand the challenges that face communities like yours with tensions between increased visitation, growth, housing needs and affordability, and varied and countless stakeholders, all the while seeking balance for providing high quality of life for all community members, preservation of small-town character, and being responsible stewards with an environmental ethic.

WSP

Subconsultant, Planning, Water Resource Planning, Community and Stakeholder Engagement Support, Sustainability and Resiliency Planning, Conservation Analysis

WSP has been a part of the Utah community in Salt Lake City for nearly 40 years providing engineering and planning services to improve communities statewide. Their local team of over 110 civil and construction engineers, geologist, construction inspectors, planners, scientists, and technical professionals have delivered projects ranging in scale from sidewalk improvements and roadway widenings to multi-million-dollar alternative delivery projects and statewide transit design programs. As a full-service engineering firm, they have provided a wide range of services to clients including UDOT, Rio Tinto's Kennecott Mine, Utah Transit Authority, Utah Inland Port Authority, Wasatch Front Regional Council and many other state and local municipalities.

Fehr & Peers

Subconsultant, Transportation Planning

Fehr & Peers is a multimodal transportation planning and engineering firm. They leverage the latest research and innovative technology to engage and improve communities through their projects, using their knowledge to develop implementable plans and policies that address the needs of all transportation system users. Fehr & Peers offers clients insight and expertise with all matters relating to transportation, including land use and transportation planning, multimodal operations and simulation, bicycle and pedestrian planning, and much more. Their deep bench of internal expertise provides a full suite of in-house services for each project we work on.

FFKR

Subconsultant, Historic Preservation Planning, Architecture

FFKR provides innovative, client and community-centered architectural, planning, landscape, and interior design services to a broad range of clientele. They are the largest multi-disciplinary design firm in Utah, with a talented staff of over 180 creative employees. FFKR is committed to upholding their reputation for excellence, sustainability leadership, and being a great collaborative partner. Their design process and approach allows all stakeholders to be actively engaged from the beginning stages through the final project outcome.

Key Personnel

Key Personnel



Jessica Garrow

AICP

Principal-in-Charge

Design Workshop

Education

Master of City and Regional Planning,
Ohio State University

Bachelor of Political Science, University
of Colorado at Boulder

Licensure and Certifications

American Institute of Certified
Planners (AICP)

Lean Six Sigma Green Belt

Jessica is a community development professional with nearly twenty years of experience and a proven track record of successful planning implementation and community engagement. She has effectively managed significant and complex projects and budgets, worked to craft innovative planning policies, and promoted sustainable comprehensive planning for mountain communities across the Mountain West. Prior to Design Workshop, Jessica worked as a land use planner and Community Development Director for the City of Aspen. During that time she worked on economic development plans, award winning and broad community engagement strategies, the Comprehensive Plan and a number of overhauls to the Land Use Code.

Select Project Experience

Telluride 2022 Community Vision and Action Plan – Telluride, CO

Ogden Downtown Land Use Code Update – Ogden, UT

Salt Lake City Building Height and Pedestrian Code Revisions – Salt Lake City, UT

San Miguel County East End Plan – San Miguel County, CO

Routt County Land Use Code Update – Routt County, CO

City of Aspen Development Moratorium Support – Aspen, CO



Marianne Stuck

AICP, LEED® AP ND

Project Manager

Design Workshop

Education

Master of Urban Design, University of
California Berkeley

Professional Degree in Architecture,
University of Concepcion

Licensure and Certifications

American Institute of Certified
Planners (AICP)

LEED® Accredited Professional
Neighborhood Development

With over twelve years of international design experience, Marianne has been responsible for concept development through construction documentation, in projects ranging from small public space interventions, streetscapes, corridor planning, general planning and transit oriented development. Her background in architecture and urban design has helped her effectively link design with broader goals of thoughtful urbanization while pursuing her interest that include LEED® AP ND, tactical urbanism and new mobility.

Select Project Experience

Ogden Downtown Land Use Code Update – Ogden, UT

Spanish Fork General Plan and Station Area Plan – Spanish Fork, UT

Salt Lake City Building Height and Pedestrian Code Revisions – Salt Lake City, UT

Midvale Main Street Urban Design – Midvale, UT

West Jordan and Midvale Station Area Plan – West Jordan and Midvale, UT

Salt Lake City 300 West Corridor Plan – Salt Lake City, UT

Platte Avenue Corridor Study – Colorado Springs, CO



Eric Krohngold

Economic Development
and Housing Analyst

Design Workshop

Education

Master of Urban and Regional
Planning, University of Michigan

Bachelor of International Studies, Ohio
State University

Eric is a member of the Strategic Services team based out of Design Workshop's Denver Office. Prior to joining Design Workshop, Eric provided real estate development and facility planning advisory services to colleges and universities throughout the United States. Eric believes strongly in the transformative power of community and market driven real estate development projects and is passionate about weaving community engagement efforts throughout the project planning process.

Select Project Experience

Springville Main Street Corridor Plan – Springville, UT

Missoula Affordable Housing Analysis – Missoula, MT

West Jordan and Midvale Station Area Plan – West Jordan and Midvale, UT

Lehi Station Area Plan – Lehi, UT



Becky Zimmermann AICP

Project Advisor

Design Workshop

Education

Master of Business Administration,
University of Colorado

Bachelors of Communications and
Business Administration,
Trinity University

Facilitation Training by
Leadership Strategies

Licensure and Certifications

American Institute of Certified
Planners (AICP)

Becky has devoted her career to solving complex issues in the areas of community planning, market and economics, and development strategy. She is recognized for her work in leading communities, companies and organizations in strategic and business planning, market definition and strategy, development entitlements, land use regulations, real estate economics, facilitation and advisory services for projects throughout North America and more than a dozen countries worldwide. In her role as CEO, Becky is responsible for leading the firm's eight studios and heading strategic services. She is instrumental to the firm's success and growth and is a frequent keynote speaker at local and national events and conferences such as the Urban Land Institute and American Planning Association, and recently served on the jury for the ULI Global Awards of Excellence.

Select Project Experience

Provo Sustainability and Resiliency Plan – Provo, UT

Vineyard General Plan Update – Vineyard, UT

Cottonwood Heights Economic Development – Cottonwood Heights, UT

Year-Round Economic Generator Study – Park City, UT



Callie New AICP

Lead Planner

WSP

Education

Master of Urban Planning,
Columbia University

Bachelor of International Studies,
Southern Oregon University

Licensure and Certifications

American Institute of Certified
Planners (AICP)

Callie is a planner with experience in both the public and private sectors, spanning the topics of transportation, environmental, land use and natural resource management, urban design and recreation. She approaches projects with an eye on identifying tactics that uplift people and has a passion for solving problems with a combination of data analysis, great design, and smart public policy. Prior to joining WSP, she worked for Design Workshop, the National Park Service, and the Wasatch Front Region Council.

Select Project Experience

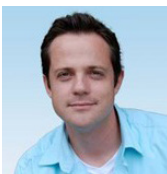
San Miguel County East End Master Plan – San Miguel County, CO*

Salt Lake City Building Heights and Pedestrian Code Revisions – Salt Lake City, UT*

300 West Corridor and Central Pointe Station Area Plan – Salt Lake City, UT*

Truckee Objective Design Standards – Truckee, CA*

**Indicates projects completed while at Design Workshop*



Joshua Palmer

IAP2

Water Resource Planner

WSP

Education

Master of Public Administration,
Southern Utah University

Bachelor of Public Relations, Brigham
Young University

Licensure and Certifications

Public Participation Certification (IAP2)

Joshua manages the water business line in the Southwestern United States. A substantive expert in water conservation, he has influenced much of Utah's water conservation progress over the last ten years. Joshua managed water conservation, education, and public involvement for the Utah Division of Water Resources for several years. He also has experience managing multi-party facilitation, conflict resolution, public relations and outreach for a variety of projects throughout the United States.

Select Project Experience

Bear River Compact 20 Year Review Process – Bear River, UT

Great Salt Lake Technical Team Visioning Process – Great Salt Lake, UT

Water Banking Pilot Project – UT

Water Conservation and Strategy for Utah Division of Water Resources – UT

Governor's Drought Mitigation Strategy – UT

Key Personnel



Preston Stinger
PTP

Transportation
Planning Lead

Fehr & Peers

Education

Bachelor of International Studies, Ohio State University

Licensure and Certifications

Professional Transportation Planner (PTP)

Preston has over fourteen years of experience performing multi-modal transportation studies, citywide master plans, downtown transportation and parking studies, and safety studies. His experience on these projects allows Preston to bring insightful and innovative ideas to table. Preston has extensive experience researching and studying mixed-use and transit-oriented developments across the nation. He has led technical training sessions for communities and clients on issues including traffic tools, parking, and the transportation benefits of mixed-use development.

Select Project Experience

Park City Transportation Demand Management Plan – Park City, UT
Ogden Transportation Master Plan – Ogden, UT
Snyderville Basin Long Range Plan – Snyderville, UT
Intermodal Hub Master Plan – Salt Lake City, UT
Utah State Developmental Center – American Fork, UT



Tyler Torres

Transportation
Planning Manager

Fehr & Peers

Education

Master of City and Metropolitan Planning, University of Utah

Bachelor of International Studies, Economics and Turkish, University of Utah

Tyler recently joined Fehr and Peers at the Salt Lake City office as a Transportation Planner. Prior to starting at Fehr and Peers, Tyler graduated from the University of Utah with a degree in city planning. His coursework focused heavily on transportation planning and included topics such as active transportation, transit, travel demand modeling, and big data analysis. Outside of the office, Tyler is a passionate advocate for more equitable and connected communities, advocacy which has included serving on the board and executive committee of Bike Utah.

Select Project Experience

UTA Bus Speed and Reliability Program – UT
University of California Merced RAISE Grant – Merced, CA
Big Sky Transportation District RAISE Grant – Big Sky, MT
Ada County Highway District Mitchell Street Concept Study – Ada County, ID



Susie Petheram
AICP

Historic Preservation
Planner

FFKR Architects

Education

Doctor of Philosophy Studies in Metropolitan Planning, Policy and Design

Master of City and Metropolitan Planning, University of Utah

Graduate Certificate in Historic Preservation, University of Utah

Licensure and Certifications

American Institute of Certified Planners (AICP)

Susie is skilled at developing visionary, innovative solutions and plans that reflect and preserve the character and meets the needs of her clients. As the historic preservation planner and analyst for comprehensive plans, area plans, corridor plans, and form based codes and guidelines, Susie understands that many complex factors affect planning and the decision-making process, such as economic, infrastructure, financial, social, and cultural considerations. Susie has recently been leading the master planning and urban design effort for the redevelopment of the 100-acre Rocky Mountain Power site in Salt Lake City.

Select Project Experience

Clearfield City General Plan Update – Clearfield, UT
Herriman City General Plan – Herriman, UT
Clearfield City Form-Based Code – Clearfield, UT
Historic Sandy Neighborhood Plan Updates – Sandy City, UT
Cahoon Mansion Assessment and Master Plan – Murray, UT
Park City Historic Building Evaluations – Park City, UT*
High West Distillery Historic Documentation/Tax Credits – Park City, UT*

**Indicates projects completed while at CRSA*

Scope Responsibilities

The Design Workshop team structure and scope is outlined in the table below. Design Workshop will provide leadership and work in all five phases. Our partners are anticipated to primarily support Phases I - IV, with the option of supporting the adoption phase V if needed. WSP, Fehr and Peers, and FFKR Architects are part of the core team. Y2 Analysis is able to provide support on a statistically valid survey as an optional task if desired by Park City.

Team Members	Proposed Phases				
	Phase I	Phase II	Phase III	Phase IV	Phase V
Design Workshop					
Jessica Garrow, <i>Principal-in-Charge</i>					
Marianne Stuck, <i>Project Manager</i>					
Eric Krohngold, <i>Economic Development and Housing Analysis Lead</i>					
Becky Zimmermann, <i>Project Advisor</i>					
Jennifer Pintar, <i>Planner and GIS Technician</i>					
Leen Elharake, <i>Planner</i>					
Reilly Thimons, <i>Community Engagement Specialist</i>					
Alex Zarookian, <i>Economic Development and Housing Analyst</i>					
WSP					
Callie New, <i>Lead Planner</i>					
Joshua Palmer, <i>Water Resource Planner</i>					
Amy DiCarlantonion, <i>Sustainability and Resiliency Planner</i>					
John Tryba, <i>Conservation Analyst</i>					
Alex Albert, <i>Community Engagement Support</i>					
Linda Townes-Cook, <i>Local Engagement Support</i>					
Haley Demircan, <i>Local Engagement Support</i>					
Lauren Health, <i>GIS Analyst</i>					
Fehr & Peers					
Preston Stinger, <i>Transportation Planning Lead</i>					
Tyler Torres, <i>Transportation Planning Manager</i>					
Maria Vyas, <i>Transportation Planning Support</i>					
Dan Cawley, <i>Transportation Planning Support</i>					
FFKR Architects					
Susie Petheram, <i>Historic Preservation Planner</i>					
Arrin Holt, <i>Architect</i>					
Steve Cornell, <i>Architectural Support</i>					
Y2 Analytics (Optional Task: Statistically Valid Survey)					
TBD, Statistically Valid Survey Technician					

Completion of Similar Contracts and References

San Miguel County East End Master Plan

San Miguel County, Colorado

Design Workshop

San Miguel County is developing a comprehensive update to the 1989 Telluride Regional Area Master Plan. Amid the beauty of this area, there is a growing tension between increasing housing costs, the need for affordable housing and essential services, and the desire to preserve the natural environment. With half the housing stock occupied by short-term rentals or second home owners, there are concerns about affordability, growth in annual visitation, human impacts on natural areas and recreational spaces, and the effects of climate change.

Design Workshop led the creation of the San Miguel County East End Master Plan. The plan was informed by voices of the community, identifying a future vision and land use map that is supported by recommendations for implementation. As the San Miguel East End planning area has significant environmental constraints that would not be suitable for



development, the plan incorporates strategies related to housing affordability, climate change, preservation of natural areas, economic development, land use, appropriate community growth, equity, transportation, and recreation.

Client Reference: Kaye Simonson, Planning Director, San Miguel County, 970.728.3083
kayes@sanmiguelcountyco.gov.

Lead Personnel: Jessica Garrow, Principal-in-Charge, Callie New, Former Project Manager, Eric Krohngold, Economic Development Analyst, Leen Elharake, Planner.

Cost Control: Planned and Actual: \$148,000.

Compliance with Schedule: Schedule was extended by 4 months to allow for additional community outreach by request of the client.

Downtown Ogden Master Plan and Ordinance Code

Ogden, Utah

Design Workshop

As Utah's Wasatch Front experiences unprecedented growth, the City of Ogden is struggling to grow its tax base, which will affect the long-term fiscal health of the community. The City's transition from an industrial rail-driven economy left many vacant or underutilized properties in the City's core. Design Workshop led a multidisciplinary team to develop a 25-year vision for the growth and revitalization of downtown that mitigates a potential multi-billion-dollar shortfall in the City's tax base. Utilizing Smart Growth strategies, the team developed a targeted, metric-based framework focused on economic development, job growth, residential density, and commercial land use optimization.

In 2021, Ogden reengaged Design Workshop to outline a strategy for handling future growth. A key foundational step of implementing the Make Ogden Plan is adoption of an updated code for the Central Business District (CBD). The



implementation of a new code for the CBD applies existing and new design and standards for future development. The code protects the unique businesses and uses that exist in Ogden, while allowing for new businesses and residences to foster economic development and preservation of place.

Client Reference: Brandon Cooper, Director of Community and Economic Development, Ogden City, 801.629.8947,
brandoncooper@ogdencity.org.

Lead Personnel: Jessica Garrow, Principal-in-Charge, Marianne Stuck, Project Manager (for the Make Ogden Plan)

Cost Control: Planned: \$500,000 and Actual: \$515,000 additional scope was added per request of the client.

Compliance with Schedule: Deliverables and project milestones were met on schedule.

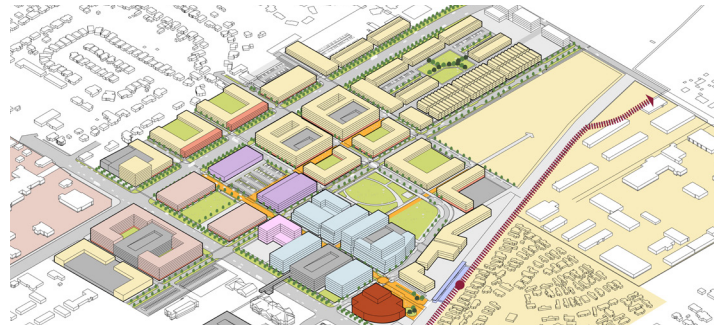
West Jordan and Midvale Station Area Plan

Midvale, Utah

Design Workshop

The Wasatch Front Regional Council (WFRC), in partnership with Utah Transit Authority (UTA) and the cities of West Jordan and Midvale worked together to develop station area plans for three adjacent stations: City Center, Historic Gardner, and Bingham Junction. Because of the station areas' proximity, coordination was paramount to the long-term success of future development to support regional transit.

Plans for all three station areas were created after in-depth analysis and collaboration with consultants. Plans address market needs for each area to provide a variety of opportunities to capture office, housing and retail and provide transit-oriented development in a rapidly growing region but there are concerns about density and impacts to existing infrastructure from new development. To balance



community values and concerns with the desire of the City and UTA to create a vibrant, mixed-use place, Design Workshop developed plans that prioritizes public space to support community vitality. Bolstered by housing, office and retail, the site will support transit ridership and be a walkable, bikeable and vibrant neighborhood.

Client Reference: Byron Head, Community Planner, Wasatch Front Regional Council, 615.972.2310, bhead@wfrc.org.

Lead Personnel: Marianne Stuck, Project Manager.

Cost Control: Planned and Actual: \$350,000.

Compliance with Schedule: Deliverables and project milestones were met on schedule.

Hot Springs Comprehensive Plan

Hot Springs, Arkansas

Design Workshop

Considered America's first resort town and home to the oldest National Park in the country, Hot Springs is a picturesque place that welcomes over six million visitors annually, yet the City is looking to evolve by diversifying its economy and population. Design Workshop worked with City of Hot Springs staff, leaders, and residents to create an update to the City's Comprehensive Plan. The project integrates all previous and ongoing plans with new features, policy recommendations, and development strategies for generations ahead.

The nine-month process to create Envision Hot Springs included a robust engagement strategy in which the team gathered insights from citizens on what makes Hot Springs such a special place. The plan guides investment across a wide range of areas, including transportation, parks,



utilities, public services, historic preservation, and land-use guidelines. Prioritized for near-term, mid-term and long-term actions, the plan's recommendations help the City elevate the quality of life and potential for its citizens, while protecting and nurturing the many things that make Hot Springs one-of-a-kind.

Client Reference: Kathy Sellmann, Director of Planning and Development, City of Hot Springs, 501.321.6855, ksellman@cityofhotsprings.net.

Lead Personnel: Becky Zimmermann, Economic Advisor, Jessica Garrow, Quality Management.

Cost Control: Planned and Actual: \$275,000.

Compliance with Schedule: Deliverables and project milestones were met on schedule.

Telluride Community Vision and Action Plan

Telluride, Colorado

Design Workshop

Telluride has a special history of mining, recreation, and culture within the American West. The town maintains a down-to-earth vibe celebrating local arts and culture with unparalleled access to recreation—from skiing in the winter to mountain biking and hiking in the summer and a plethora of year-round festivals. Yet Telluride has also changed over the past decade and the time has come for the community to come together in a discussion about how to plan for the future of housing, economy, transportation, and environment over the next 10 years.

The Town hired Design Workshop to lead the Telluride 2022 Community Vision and Action Plan process, which defines the vision and values of the community, with targeted actions to support future planning efforts. Guided by a robust community engagement strategy of surveys, pop-up events and listening sessions, this vision plan is an intentional roadmap to guide decision making that reflects the core values of Telluride to inspire action. The work identifies what



makes Telluride a livable community where the highest quality of life and measures are achieved. The vision plan sets the stage for a future master plan update which will expand upon the goals through policy and regulations to achieve the vision.

Client Reference: Ron Quarles, Planning and Building Director, Town of Telluride, 970.728.2150, rquarles@telluride-co.gov.

Lead Personnel: Jessica Garrow, Principal-in-Charge, Eric Krohngold, Economic Development Analyst.

Cost Control: Planned: \$60,000 and Actual: \$60,000

Compliance with Schedule: Deliverables and project milestones were completed on time.

Vancouver Comprehensive Growth Management Plan

Vancouver, Washington

WSP and Design Workshop

WSP and Design Workshop are currently conducting a comprehensive update of the City of Vancouver Comprehensive Growth Management Plan and Title 20 Land Use and Development Code. The Project will result in an ambitious update to its Comprehensive Growth Management Plan and implementing regulations to establish an updated vision, policies, and implementation measures for the next 20 years. The updated plan must be responsive to the changing community dynamics, the strategic vision established by the City Council and include focused goals to address social inequities and climate change. The Plan is a foundational document that provides an overall vision and policy direction for managing growth and development while



considering effects on the built and natural environment and public facilities.

Client Reference: Rebecca Kennedy, Deputy Community Development Director, City of Vancouver, 801629.8947, rebecca.kennedy@cityofvancouver.us.

Lead Personnel: Reilly Thimons, DW Project Manager, Jessica Garrow, QM Reviewer.

Cost Control: N/A project is ongoing.

Compliance with Schedule: The Team is on track and is meeting project deliverables on schedule.

Innovating Utah's State Water Plan

Statewide Utah

WSP

Utah's state water plan, while informative, initially took on the format of a report rather than a dynamic action plan since its inception by the Utah Division of Water Resources. The convergence of climate change, population growth, and stress on water resources underscored the imperative to transform the plan into a more objective-driven, actionable, quantifiable, and accountable framework. Collaborating with the division, WSP spearheaded efforts to redefine the plan's purpose and content, shifting the focus towards measurable progress.

Through engaging feedback sessions, WSP and the division outlined concrete strategies and metrics, ushering in a transformation that rendered the plan operational rather than a static reference document. The plan focuses on the following three principles of water management:

- Reliable Data is needed to make informed water management decisions.



- Obtaining a Secure Supply of water to meet future needs requires a comprehensive approach.
- Healthy Watersheds are necessary to ensure the viability of the state's precious water resources.

Emphasizing the transition from a plan to an action plan garnered increased support and approval at various levels—legislative, executive, administrative, and public—enhancing perceptions and bolstering commitment to the state water plan.

Client Reference: Candice Hasenyager, Director, Utah Division of Water Resources, 801.388.9832, candicehasenyager@utah.gov.

Lead Personnel: Joshua Palmer, Facilitation and Planner.

Cost Control: N/A project is ongoing.

Compliance with Schedule: The team is on track and is meeting project deliverables on schedule.

Park City Short Range Transit Plan

Park City, Utah

Fehr & Peers

Fehr & Peers led the development of a Short-Range Transit Plan on behalf of Park City, UT. This included several core elements to address the transit mobility challenges in the ski-oriented resort community such as a detailed analysis of current transit performance and review of future community conditions; a travel market assessment using Streetlight cell phone data; 5-year route and service improvements; analysis on new and emerging transit technologies including gondola and microtransit; detailed operational and capital financial plans with estimates of required revenue and expenses; related policies, procedures, staffing needs, community partnerships; and implementation plan with phasing. The primary plan elements were speed and reliability improvements, connectivity between transit service types,



reimagining service to accommodate changing nodes and patterns, and integrating mobility to enable better non-driving mobility options.

Client Reference: Alex Roy, Senior Transportation Planner, Park City, 435.400.4172, alex.roy@parkcity.org.

Lead Personnel: Dan Cawley, Transportation Planner.

Cost Control: Planned: \$201,500 and Actual: \$199,733.

Compliance with Schedule: Schedule was extended to allow for additional community outreach, concurrent projects to be completed, and to sync up with city council presentation by request of the client.

Cahoon Mansion Envelope Stabilization and Renovation Master Plan

Murray City, Utah

FFKR Architects

Built in 1903, the Cahoon Mansion is currently being evaluated as the new home for the Murray City Museum. FFKR conducted an Existing Building Conditions Assessment evaluation of the historic building's architectural condition and accessibility challenges and a Renovation Master Plan to guide future developmental options for Murray City. The report identified recommended interior and exterior accessibility improvements, infrastructure upgrades and an inventory of the historic finishes of the building and potential costs for implementing the accessibility and infrastructure upgrades.



Client Reference: Lori Edmunds, Cultural Arts Manager, Murray City, 801.264.2620, ledmunds@murray.utah.gov.

Lead Personnel: Arrin Holt, Architect, Steve Cornell, Architectural Support (working at SHPO), Susan Petheram, Historic Preservation Planner.

Cost Control: Planner and Actual: \$33,000.

Compliance with Schedule: Project met all schedule and deliverable milestones.

Additional Project Reference

Aspen Residential Development Moratorium Support

Contract Reference: Ben Anderson, Community Development Director, City of Aspen
970.429.2765, ben.anderson@aspen.gov

Services Provided: Housing Analysis, Economic Analysis, Land Use Code Drafting, Community Engagement, Policy Drafting and Implementation.

Fee

Phase I Compile Data and Existing Conditions	\$105,580
Phase II Identify and Establish Advisory Committees, Board and Commission Liaisons, Project Management Team, and Stakeholder Groups	\$60,520
Phase III Lead Community Visioning and Goals	\$107,020
Phase IV Develop General Plan Elements in conformance with Community Goals and the requirements of Utah Code	\$97,560
Phase V General Plan Adoption	\$48,120
Fees	\$418,800
Estimated Reimbursable Expenses	\$12,000
Total Fees	\$430,800

Optional Task Fees

Considering Conservation Needs: \$15,000 - \$20,000
Additional Neighborhood Meetings: \$1,800- \$2,500
Statistically Valid Survey: \$18,400 - \$24,300
Additional Adoption or other Meetings: \$1,000 - \$3,000

Staff Communication and Budget Management

Design Workshop bills on a monthly basis. This billing will include a summary of work completed in that time period, as well as on-going tracking of the percentage of a specific task that has been completed. This enables the city and consultant team to understand how the task and budget are tracking.

Design Workshop's project management system tracks meetings and budget to ensure projects are on time and any critical issues can be resolved quickly. Each project management meeting will include an optional review of scope tasks to budget to address any shifts that need to be made and ensure the project is moving forward.

Hourly Rates

Design Workshop

Becky Zimmermann: \$400
 Jessica Garrow: \$250
 Marianne Stuck: \$200
 Eric Krohngold: \$200
 Reilly Thimons: \$175
 Alex Zarookian: \$150
 Jennifer Pintar: \$110
 Leen Elharake: \$110

WSP

John Tryba: \$475
 Joshua Palmer: \$300
 Amy DiCarlantonio: \$220
 Callie New: \$200
 Alex Albert: \$200
 Linda Townes-Cook: \$170
 Haley Demircan: \$110
 Lauren Heath: \$90

Fehr & Peers

Maria Vyas: \$280
 Preston Stinger: \$260
 Dan Cawley: \$195
 Tyler Torres: \$135

FFKR

Arrin Holt: \$190
 Susie Petheram: \$140
 Steve Cornell: \$140

Schedule

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Phase I Compile Data and Existing Conditions																		
Phase II Identify and Establish Advisory Committees, Board and Commission Liaisons, Project Management Team, and Stakeholder Groups																		
Phase III Lead Community Visioning and Goals																		
Phase IV Develop General Plan Elements in conformance with Community Goals and the requirements of Utah Code																		
Phase V General Plan Adoption																		

Legal Proceedings

- Northline Phase I, Leander Texas – Notice of Claim. April 24, 2023. Pavers that Design Workshop, Inc. recommended for the project are reportedly failing. While no direct claims have been made against Design Workshop, we notified our insurance carrier of this situation.
- River Ranch County Park, Williamson County – Notice of Claim. March 24, 2020. County filed claims against the Contractor. No claims were made against DW. DW continues to cooperate with the County.
- Lafayette Central Park v. Design Workshop, Inc – No Lawsuit.

February 13, 2020. DW paid the \$22,000 portion of its settlement.

- Arbitration by ZLC Ventures, LP, d/b/a Clayton Little Architects. February 27, 2019. Settlement amongst all parties to the arbitration is complete. The Settlement includes no admission of any liability, error, default, or wrongdoing but was agreed to resolve the disputes, and dismiss the Arbitration to avoid further legal costs, etc. by DW's insurance company.

Conflicts

Design Workshop does not have any known conflicts of interest.

REQUEST FOR PROTECTED STATUS

(Business Confidentiality Claims under Utah's Government Records Access
and Management Act ("GRAMA"), Utah Code § 63G-2-309)

I request that the described portion of the record provided to Park City Municipal Corporation be considered confidential and given protected status as defined in GRAMA.

Name: Design Workshop, Inc.

Address: 1390 Lawrence Street, Suite 100, Denver, CO 80204

Description of the portion of the record provided to Park City Municipal Corporation that you believe qualifies for protected status under GRAMA (identify these portions with as much specificity as possible) (attach additional sheets if necessary): Design Workshop's Legal Proceedings

The claim of business confidentiality is supported by (please check the box/boxes that apply):


- () The described portion of the record is a trade secret as defined in Utah Code § 13-24-2.
- () The described portion of the record is commercial or non-individual financial information the disclosure of which could reasonably be expected to result in unfair competitive injury to the provider of the information or would impair the ability of the governmental entity to obtain the necessary information in the future and the interest of the claimant in prohibiting access to the information is greater than the interest of the public in obtaining access.
- (X) The described portion of the record would cause commercial injury to, or confer a competitive advantage upon a potential or actual competitor of, a commercial project entity as defined in Utah Code § 11-13-103(4).

REQUIRED: Written statement of reasons supporting a business confidentiality claim as required by Utah Code § 63G-2-305 (1) –(2) (attach additional sheets if necessary):

Design Workshop's Legal Proceedings is confidential/private information. Design Workshop would like to

protect this information as confidential unless required otherwise for this proposal.

NOTE: Claimant shall be notified if the portion of the record claimed to be protected is classified as public or if the determination is made that the portion of the record should be disclosed because the interests favoring access outweigh the interests favoring restriction of access. Records claimed to be protected under this business confidentiality claim may not be disclosed until the period in which to bring the appeal expires or the end of the appeals process, including judicial appeal, **unless the claimant, after notice, has waived the claim by not appealing the classification within thirty (30) calendar days.** Utah Code § 63G-2-309(2).

Signature of Claimant: 

Date: 02/02/2024

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“**Agreement**”) is between **PARK CITY MUNICIPAL CORPORATION**, a Utah municipal corporation (“**PCMC**”), and Design Workshop, Inc., a Colorado Corporation (the “**Service Provider**”).

PCMC and Service Provider want to enter into an agreement for the Service Provider to perform the services and tasks as specified below.

The parties therefore agree as follows:

ARTICLE 1 – SCOPE OF SERVICES.

- A. Scope of Services. Service Provider shall perform the services and tasks identified and designated as Service Provider responsibilities throughout this Agreement and as outlined in **Schedule A** attached to this Agreement (“**Scope of Services**”).
- B. Service Provider Representative. Service Provider designates Jessica Garrow as the authorized representative vested with the authority to act on behalf of the Service Provider. Service Provider may change its designated representative by providing written notice to PCMC.
- C. PCMC Representative. PCMC designates Planning Director Rebecca Ward or their designee as its representative who has the authority to act on behalf of PCMC.

ARTICLE 2 – TERM.

- A. This Agreement will become effective as of the date the last party signed it as indicated by the date associated with that party's signature. The term of this Agreement ends at midnight on 12/31/2025 unless terminated sooner or extended as provided in this Agreement.

ARTICLE 3 – COMPENSATION, INVOICING, AND PAYMENT.

- A. Compensation. For performance of the Scope of Services, PCMC shall pay a total fee in an amount not to exceed \$408,760. Any work performed beyond the defined Scope of Services requires a written request from PCMC. Compensation for such additional work shall adhere to the terms outlined in Schedule B, if attached. In the absence of a Schedule B, any compensation for extra work shall be determined based on a mutually agreed-upon written agreement between both parties.
- B. Invoicing and Payment. Service Provider shall invoice PCMC on a monthly basis for services completed during that period. PCMC shall pay Service Provider within 30 days of receipt of each invoice. Requests for earlier payment will be considered if a discount is offered for the earlier payment. For services that remain unpaid for a period exceeding 60 days, interest will accumulate at a rate of six percent per annum.

ARTICLE 4 – SERVICE STANDARDS AND COMPLIANCE WITH LAWS.

- A. Service Standards. Service Provider shall be responsible for the quality of all services performed by its employees, agents, subcontractors, and all other persons (collectively, "Subcontractors") performing any services under this Agreement. All services shall be executed with competence and in conformity with the standard of care, diligence, and skill typically exercised by professionals within the Service Provider's field.
- B. Conformance to Laws. In providing services under this Agreement, Service Provider and its Subcontractors shall comply with all applicable federal, state, PCMC, and other local laws, regulations, and ordinances, including applicable licensure and permit requirements, regulations for certification, operation of facilities, and accreditation, employment laws, and any other standards or criteria described in this Agreement.

- C. E-Verify. Service Provider shall register and participate in E-Verify or an equivalent program for each employee employed within the state of Utah if this Agreement is entered into for the physical performance of services within Utah, unless exempted by Utah Code § 63G-12-302. Service Provider shall require that each of its Subcontractors, at every tier, certify under penalty of perjury that each Subcontractor has registered and is participating in E-Verify or an equivalent program, to the extent applicable.

ARTICLE 5 – RECORDS AND INSPECTIONS.

- A. Records. Service Provider shall keep any records, documents, invoices, reports, data, information, and all other material regarding matters covered, directly or indirectly, by this Agreement for six years after expiration of this Agreement. This includes everything necessary to properly reflect all expenses related to this Agreement and records of accounting practices necessary to assure proper accounting of all expenses under this Agreement.
- B. Inspection of Records. Service Provider shall make all of the records referenced in this section available for inspection to PCMC, its authorized representatives, the State Auditor, and other government officials authorized to monitor this Agreement by law. Service Provider must permit PCMC or its authorized representative to audit and inspect any data or other information relating to this Agreement. PCMC reserves the right to initiate an audit of the Service Provider's activities concerning this Agreement, at the expense of PCMC, utilizing an auditor selected by PCMC.
- C. Government Records Access and Management Act. PCMC is subject to the requirements of the Government Records Access and Management Act, Title 63G, Chapter 2 of the Utah Code (“**GRAMA**”). All materials submitted by Service Provider related to this Agreement are subject to disclosure unless the materials are exempt from disclosure under GRAMA. The burden of claiming an exemption from disclosure rests solely with Service Provider. Any materials for which Service Provider claims an exemption from disclosure based on business confidentiality as provided in Utah Code § 63G-2-309 (or successor provision) must be marked as “Confidential” and accompanied at the time of submission by a statement from Service Provider explaining the basis for the claim. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. PCMC will make reasonable efforts to notify Service Provider of any requests made for disclosure of documents submitted under a claim of confidentiality. Service Provider specifically waives any claims against PCMC related to disclosure of any materials pursuant to GRAMA.

ARTICLE 6 – RELATIONSHIP OF PARTIES.

- A. Independent Contractor. The parties intend that Service Provider is an independent contractor and not an employee of PCMC. Except as specifically provided in this Agreement, the parties intend that Service Provider has no authority to act on behalf of PCMC.
- B. Subcontractor Relationship. The Service Provider shall have full control and authority over performance and activities of its Subcontractors throughout the execution of this Agreement. It is the sole responsibility of Service Provider to ensure that its Subcontractors adhere to the terms and conditions outlined in this Agreement. Furthermore, Service Provider shall bear full responsibility for any actions or omissions of its Subcontractors. No staff member from the team who is also involved in any private project within Park City shall be assigned to support, consult on, or in any way participate in the General Plan project. Assigned personnel shall be individually pre-approved by the City, such approval not to be unreasonably withheld, to ensure no conflict of interest with other work on pending third-party applications within the City. Design Workshop and all subconsultants shall establish protocols to ensure confidentiality of Park City work product and no work product shall be shared with staff not assigned to the General Plan project.
- C. Treatment of Assets. Neither party will have an interest in the intellectual property owned or licensed by the other party, unless otherwise agreed by the parties in writing. PCMC will become the owner of all deliverables, work product, and other materials specifically created by the Service Provider and its Subcontractors under this Agreement.

ARTICLE 7 – INDEMNIFICATION.

Definitions. In this Agreement, the following definitions apply:

- (1) **“Indemnifiable Losses”** means the aggregate of Losses and Litigation Expenses.
- (2) **“Litigation Expense”** means any reasonable out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys’ and other professionals’ fees and disbursements.
- (3) **“Loss”** means any amount awarded in, or paid in settlement of, any Proceeding, including any interest but excluding any Litigation Expenses.

- (4) **“Proceeding”** means any investigation, claim, judicial, administrative, or arbitration action or lawsuit, or other cause of action of every kind or character, brought by third parties against PCMC, its agents, employees, or officers, that arises out of this Agreement or the performance of this Agreement by Service Provider or its Subcontractors or subconsultants of any tier, or anyone acting under Service Provider’s direction or control, including after the expiration or termination of this Agreement.

Indemnification. Service Provider shall indemnify PCMC and its agents, employees, and officers against all Indemnifiable Losses arising out of a Proceeding, except to the extent the Indemnifiable Losses were caused by the negligence or willful misconduct of PCMC.

Obligation to Defend. Service Provider shall, at its sole cost and expense, defend PCMC and its agents, employees, and officers from and against all Proceedings, to the extent caused by the ~~provided that~~ Service Provider. The Service Provider is not required to defend PCMC from any Proceeding arising from the sole negligence of PCMC or its agents, employees, or officers.

Tender. Service Provider’s obligation to defend will arise upon PCMC’s tender of defense to Service Provider in writing. If PCMC fails to timely notify Service Provider of a Proceeding, Service Provider will be relieved of its indemnification obligations to the extent that Service Provider was prejudiced by that failure. Upon receipt of PCMC’s tender of defense, if Service Provider does not promptly notify PCMC of its acceptance of the defense and thereafter duly and diligently defend PCMC and its agents, employees, and officers, then Service Provider shall pay and be liable for the reasonable costs, expenses, and attorneys’ fees incurred in defending the Proceeding and enforcing this provision.

Legal Counsel. To assume the defense, Service Provider must notify PCMC of their intent to do so. Promptly thereafter, Service Provider shall retain independent legal counsel that is reasonably acceptable to PCMC.

Settlement. After Service Provider assumes the defense of a Proceeding, Service Provider may contest, pay, or settle the Proceeding without the consent of PCMC only if that settlement (1) does not entail any admission on the part of PCMC that it violated any law or infringed the rights of any person, (2) provides as the claimant’s sole relief monetary damages that are paid in full by Service Provider, and (3) requires that the claimant release PCMC and its agents, employees, and officers from all liability alleged in the Proceeding.

Waiver. Service Provider expressly agrees that the indemnification provision herein constitutes the Service Provider’s waiver of immunity under Utah Code § 34A-2-

105 for the purposes of this Agreement. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement. No liability shall attach to PCMC by reason of entering into this Agreement except as expressly provided herein.

No Limitation. The indemnification obligations of this Agreement shall not be reduced by a limitation on the amount or type of damages, compensation, or benefits payable by or for the Service Provider or Subcontractor under workers' compensation acts, disability benefits acts, or other employee benefit acts.

Interpretation. The parties intend that the indemnity and defense provisions in this Article shall be interpreted so as to be enforceable to the fullest extent permitted by law, but nothing herein shall be interpreted to violate public policy.

Environmental Indemnity. Service Provider shall indemnify PCMC, its agents, employees, and officers for any Indemnifiable Losses from a Proceeding arising out of Service Provider's violation of federal, state, or local environmental laws or regulations, and shall include but not be limited to all cleanup and remedial costs, diminution in value of property, and any fines or fees imposed as a result.

ARTICLE 8 – INSURANCE.

- A. At its own cost and expense, Service Provider shall maintain the following mandatory insurance coverage to protect against claims for injuries to persons or property damage that may arise from or relate to the performance of this Agreement by Service Provider, its agents, representatives, employees, or Subcontractors for the entire duration of this Agreement or for such longer period of time as set forth below. Prior to commencing any work, Service Provider shall furnish a certificate of insurance as evidence of the requisite coverage. The certificate of insurance must include endorsements for additional insured, waiver of subrogation, primary and non-contributory status, and completed operations.
- B. Commercial General Liability Insurance. Service Provider shall maintain commercial general liability insurance on a primary and non-contributory basis in comparison to all other insurance, including PCMC's own policies of insurance, for all claims against PCMC. The policy must be written on an occurrence basis with limits not less than \$1,000,000 per occurrence and \$3,000,000 aggregate for personal injury and property damage. Upon request of PCMC, Service Provider must increase the policy limits to at least the amount of the limitation of judgments described in Utah Code § 63G-7-604, the Governmental Immunity Act of Utah (or successor provision), as calculated by the state risk manager every two years and stated in Utah Admin. Code R37-4-3 (or successor provision).
- C. Automobile Liability Coverage. Service Provider shall maintain automobile liability insurance with a combined single limit of not less than \$2,000,000 per accident for bodily injury and property damage arising out of the ~~ownership~~, maintenance,

and use of ~~owned~~, hired, and non-owned motor vehicles. This policy must not contain any exclusion or limitation with respect to loading or unloading of a covered vehicle.

- D. Professional Liability Insurance. Service Provider shall maintain professional liability insurance with annual limits not less than \$1,000,000 per occurrence. If written on a claims-made basis, Service Provider shall maintain professional liability insurance coverage meeting these requirements for the applicable period of statutory limitation of claims (or statute of repose, if applicable) after completion of the Scope of Services or termination of this Agreement.
- E. Workers' Compensation Insurance and Employer's Liability. Service Provider shall maintain workers' compensation insurance with limits not less than the amount required by statute, and employer's liability insurance limits of at least \$1,000,000 each accident, \$1,000,000 for bodily injury by accident, and \$1,000,000 each employee for injury by disease. The workers' compensation policy must be endorsed with a waiver of subrogation in favor of "Park City Municipal Corporation" for all work performed by the Service Provider, its employees, agents, and Subcontractors.
- F. Umbrella/Excess Coverage. The insurance limits required by this section may be met by either providing a primary policy or in combination with umbrella / excess liability policy(ies). To the extent that umbrella/excess coverage is used to satisfy the limits of coverage required hereunder, the terms of such coverage must be following form to, or otherwise at least as broad as, the primary underlying coverage, including amending the "other insurance" provisions as required so as to provide additional insured coverage on a primary and non-contributory basis, and subject to vertical exhaustion before any other primary, umbrella/excess, or any other insurance obtained by the additional insureds will be triggered.
- G. Insured Parties. Each policy and all renewals or replacements, except those policies for Professional Liability, and Workers Compensation and Employer's Liability, must name PCMC (and its officers, agents, and employees) as additional insureds on a primary and non-contributory basis with respect to liability arising out of work, operations, and completed operations performed by or on behalf of Service Provider.
- H. Waiver of Subrogation. Service Provider waives all rights against PCMC and any other additional insureds for recovery of any loss or damages to the extent these damages are covered by any of the insurance policies required under this Agreement. Service Provider shall cause each policy to be endorsed with a

waiver of subrogation in favor of PCMC for all work performed by Service Provider, its employees, agents, and Subcontractors.

- I. Quality of Insurance Companies. All required insurance policies must be issued by insurance companies qualified to do business in the state of Utah and listed on the United States Treasury Department's current Department of Treasury Fiscal Services List 570, or having a general policyholders rating of not less than "A-" in the most current available A.M. Best Co., Inc.'s, Best Insurance Report, or equivalent.
- J. Cancellation. Should any of Service Provider's required insurance policies under this Agreement be cancelled before the termination or completion of this Agreement, Service Provider must deliver notice to PCMC within 30 days of cancellation. PCMC may request and Service Provider must provide within 10 days certified copies of any required policies during the term of this Agreement.
- K. Additional Coverage. Notwithstanding anything to the contrary, if Service Provider has procured any insurance coverage or limits (either primary or on an excess basis) that exceed the minimum acceptable coverage or limits set forth in this Agreement, the broadest coverage and highest limits actually afforded under the applicable policy(ies) of insurance are the coverage and limits required by this Agreement and such coverage and limits must be provided in full to the additional insureds and indemnified parties under this Agreement. The parties expressly intend that the provisions in this Agreement will be construed as broadly as permitted to be construed by applicable law to afford the maximum insurance coverage available under Service Provider's insurance policies.
- L. No representation. In specifying minimum Service Provider's insurance requirements, PCMC does not represent that such insurance is adequate to protect Service Provider from loss, damage or liability arising from its work. Service Provider is solely responsible to inform itself of types or amounts of insurance it may need beyond these requirements to protect itself.

ARTICLE 9 – NONDISCRIMINATION.

- A. Nondiscrimination. Service Provider shall not discriminate against any employee or applicant for employment because of race; ethnicity; color; pregnancy, childbirth, or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability; sexual orientation; gender identity; or military status.

- (1) Policy. Service Provider shall implement an employment nondiscrimination policy, if Service Provider does not already have such a policy, to effectuate the prohibition in this section; and
- (2) Subcontractor Flow-Through. Service Provider shall incorporate the foregoing non-discrimination provisions in all subcontracts or assignments under this Agreement and take action as required to ensure full compliance with the provisions of this non-discrimination policy.

ARTICLE 10 – ASSIGNMENT/SUBCONTRACTING.

- A. Assignment. Service Provider shall not assign any portion of its performance under this Agreement without PCMC's written consent. Consent must be sought in writing by the Service Provider not less than 30 days before the date of any proposed assignment. PCMC reserves the right to reject assignment without cause. Any purported transfer in violation of this section will be void.
- B. Subcontracting. Service Provider shall obtain advance written consent from PCMC for any Subcontractor not identified in the Scope of Services.

ARTICLE 11 – TERMINATION.

- A. Convenience. Either party may terminate this Agreement for any reason or no reason by giving the other party at least 30 days' prior written notice. This Agreement will terminate at midnight at the end of the 30th day after that notice is effective. Service Provider must be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination, according to the provisions of this Agreement.
- B. For Cause. If Service Provider fails to comply with any provision of this Agreement and fails to correct noncompliance within three days of having received written notice, PCMC may immediately terminate this Agreement for cause by providing a notice of termination to Service Provider.

ARTICLE 12 – NOTICES.

- A. Notice Addresses. For a notice or other communication to a party under this Agreement to be valid, it must be addressed using the information specified below for that party or any other information specified by that party in a notice delivered in accordance with this section.

To PCMC: Park City Municipal Corporation
P.O. Box 1480
Park City, UT 84060-1480
Attn: City Attorney's Office
PCMC_Notices@parkcity.org

With a copy to:

- PCMC's Representative pursuant to Article 1.C.
- PCMC's City Recorder at
michelle.kellogg@parkcity.org.

To Service Provider: Design Workshop
c/o Jessica Garrow
22860 Two Rivers Road
Suite 102
Basalt, CO 81621

jgarrow@designworkshop.com

- B. Delivery. A notice or other communication under this Agreement will be effective if it is in writing and received by the party to which it is addressed. It will be deemed to have been received as follows: (1) upon receipt as stated in the tracking system of a delivery organization that allows users to track deliveries; (2) when the intended recipient signs for the delivery; (3) when delivered by email to the intended recipient with a read receipt, an acknowledgement of receipt, or an automatic reply.
- C. Refusal or Inability to Deliver. If the intended recipient rejects or otherwise refuses to accept delivery, or if it cannot be delivered because of a change of address for which no notice was given, then delivery is effective upon that rejection, refusal, or inability to deliver.
- D. Time of Delivery. If a notice or other communication addressed to a party is received after 5:00 p.m. on a business day at the location specified in the address for that party, or on a day that is not a business day, then the notice will be deemed received at 9:00 a.m. on the next business day.

ARTICLE 13 – MISCELLANEOUS PROVISIONS.

- A. Entire Agreement. This Agreement constitutes the entire understanding between the parties regarding the subject matter of this Agreement.
- B. Modification and Waiver. To be effective, any modification to this Agreement or to the Scope of Services must be in writing and signed by both parties. No waiver under this Agreement will be effective unless it is in writing and signed by the party granting the waiver (in the case of PCMC, by an individual authorized by PCMC to sign the waiver). A waiver granted on one occasion will not operate as a waiver on other occasions.
- C. Timely Performance. Service Provider shall complete the Scope of Services by any applicable deadline stated in this Agreement. Service Provider is liable for all reasonable damages to PCMC incurred as a result of Service Provider's failure to timely perform the Scope of Services required under this Agreement.
- D. Governing Law, Jurisdiction, Venue. Utah law governs all adversarial proceedings arising out of this Agreement or the subject matter of this Agreement. As the exclusive means of bringing adversarial proceedings to resolve any dispute arising out of this Agreement or the subject matter of this Agreement, a party may bring such a proceeding in courts of competent jurisdiction in Summit County, Utah.
- E. Severability. The parties acknowledge that if a dispute between the parties arises out of this Agreement or the subject matter of this Agreement, it would be consistent with the wishes of the parties for a court to interpret this Agreement as follows: (1) with respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; (2) if an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the Agreement will remain in effect as written; (3) by holding that any unenforceable provision will remain as written in any circumstances other than those in which the provision is held to be unenforceable; and (4) if modifying or disregarding the unenforceable provision would result in failure of an essential purpose of this Agreement, by holding the entire Agreement unenforceable.
- F. No Non-Party Rights. Nothing in this Agreement is intended to grant rights of any kind to any non-party or create third-party beneficiary rights of any kind.

G. Force Majeure. For purposes of this Agreement, a Force Majeure Event means any event or circumstance, regardless of whether it was foreseeable, that was not caused by that party and that prevents a party from complying with any of its obligations under this Agreement, but a Force Majeure Event will not include any strike or labor unrest, an increase in prices, a change in general economic conditions, or a change of law. A party that is prevented by the occurrence of a Force Majeure Event from performing any one or more obligations under this Agreement will not be liable for any failure or delay in performing those obligations, on condition that the non-performing party uses reasonable efforts to perform. The non-performing party shall promptly notify the other party of the occurrence of a Force Majeure Event and its effect on performance. Thereafter, the nonperforming party shall update the other party as reasonably necessary regarding its performance. The nonperforming party shall use reasonable efforts to limit damages to the other party and to complete its full performance under this Agreement.

Each party is signing this Agreement on the date stated opposite that party's signature.

PARK CITY MUNICIPAL CORPORATION, a
Utah municipal corporation

Date: _____

By: _____

Matt Dias
City Manager

Attest:

City Recorder's Office

Approved as to form:

City Attorney's Office

Design Workshop, Inc.

Tax ID #: _____

PC Business License #: BL_____

Date: _____

By:

Jessica Garrow, FAICP

Principal, Design Workshop

An authorized signer

SCHEDULE A – SCOPE OF SERVICES

SCHEDULE B – FEE SCHEDULE FOR EXTRA WORK

Note: Any work in addition to or outside the Scope of Services in Schedule A shall be approved in advance in writing by PCMC and shall not exceed the contract price reflected in Article 3 of the Agreement.

SCOPE OF SERVICES

The Design Workshop Team (DW) will execute the scope and prepare the deliverables outlined in the RFP through the following work plan:

PHASE 1 – Compile Data and Existing Conditions

Project Kick-off Meeting

To jump start the planning process, an in-person kick-off meeting will be scheduled with Park City Municipal Corp (City). This meeting will take the form of a one (1) day in-person workshop with focused topical sessions to discuss challenges and opportunities, project vision, and a guided tour of the key districts, corridors, or areas of interest for the plan elements. At the kick-off meeting we will introduce the planning process and key Design Workshop and consultant team members, review the project schedule, and define the role of the various advisory committees. We will also review available data and pinpoint topics for additional research. The DW team will present the project management plan and collectively define the critical success factors of this project. This meeting will also serve as an opportunity to discuss the draft Community Engagement Plan (CEP) which is included in more detail in Phase III. Our team will facilitate a discussion with the Client Team to understand and define their community outreach goals for the project. In addition, as part of the initial stages of work, we will develop a style guide to provide clarity on preferred writing and grammar requirements for all documents prepared in the project.

Ongoing Project Management & Bi-Weekly Meetings

The DW Principal-in-Charge and Project Manager will oversee all aspects of the project, including regularly scheduled meetings with the Client Team throughout the project. DW will host bi-weekly conference calls including in-person status meetings when the team is present on site during key milestones. The bi-weekly meetings will be framed as work sessions between the DW Team and Client Team to allow for reporting as well as progress on the plan tasks. There may be targeted sessions that include specific sub consultants and/or individual stakeholders, as needed.

We will prepare monthly invoices that will be accompanied by a status update and report.

Existing Conditions and Trends Assessment

Our team will conduct a detailed analysis of existing conditions to inform project development and create a baseline trend assessment. We anticipate the city will provide GIS data and/or maps as available to inform the analysis. This Assessment will include:

- An inventory of past and current plans and studies including but not limited to the Housing Needs Assessment, Action Plan for Building Decarbonization, Vision 2020, Park City Forward, Moderate Income Housing Plan, Short Range Transit Plan, and SR 224 BRT Plans.
- Strength, weaknesses, opportunities, and threats analyses, using initial information from community engagement activities.
- A current community profile, including population and demographic data and related trends.

- An existing conditions overview of demographics, housing needs, parks and open spaces, land uses, historic assets, infrastructure, transportation networks, economic forecast, and the built and natural environment.
- Confirmation and mapping of historic assets based on available city data.
- A review of relevant existing plans for current goals and strategies on preservation and impacts on Park City's historic assets.
- A review of existing transportation plans, including the 2016 TDM Plan, 2022 Park City Forward, 2023 Short-Range Transit Plan, SR-224 BRT Plans.
- An audit of existing General Plan policies including compliance with applicable laws and regulations, successes and exclusions, and areas for improvement.

Resiliency, Sustainability, Climate Change, and Health Analysis

This analysis will be led by WSP and will build upon the voices and stakeholder engagement that has already occurred and gain a thorough understanding of plans and programs already in place. The team will review Park City's 2016 General Plan, the 2021 Strategic Action Plan for Building Decarbonization in Park City and Summit County, and Park City Vision 2020 to understand existing goals and targets related to sustainability. This review will inform the General Plan to highlight the progress that has already been made related to sustainability and identify trends that will inform policy and decision making that will have the most impact on the city's future. The team will conduct a gap analysis to understand goals that have been outlined by subsequent plans and identify ways to build on previous momentum, where efforts should pivot to adapt to different strategies, and new goals or policy that should be introduced based on current trends and best management practices.

The International Olympics Committee (IOC) has a Sustainability Strategy with strategic intents for 2030 per sustainability focus areas: Infrastructure and natural sites, sourcing and resource management, mobility, workforce, and climate. The team will also provide a crosswalk of strategies that fit within the General Plan framework that are aligned with the IOC strategic intents and identify any potential gaps.

Phase I Deliverables:

- *One day (1) Kick-off Meeting agenda and presentation materials*
- *Site tour schedule and logistics completed as part of the Kick-Off meeting*
- *Design Workshop's Project Management Plan including Communications Plan and Risk Management Plan, delivered in Microsoft Word*
- *Draft Community Engagement Plan and Draft Stakeholder Matrix (see Phase 3), delivered in Microsoft Word*
- *Style Guide to ensure all documents follow an agreed upon writing style.*
- *Up to 30 Bi-Weekly Meetings*
- *Invoices and monthly progress reports*
- *Existing Conditions and Trends Assessment*
- *70% draft existing conditions and trends assessment in Microsoft Word, including one round of*

- *edits.*
- *70% existing conditions mapping based on available GIS data layers from Park City or other public sources. Design Workshop will not create new data layers as part of this work. If this is needed, it will be completed as an additional service determined at that time.*
- *Final 100% existing conditions and trends assessment and maps formatted and in PDF*
- *Resilience, Sustainability, Climate Change and Health Analysis*
 - *Matrix of existing plans, policies, programs, priorities, action items, and metrics that support resiliency, sustainability, climate change, and health.*
 - *Previous plan gap analysis.*
 - *Crosswalk of International Olympics Committee Sustainability Strategy compared to Park City priorities.*
 - *Strategic action items to advance initiatives, integrated into General Plan frameworks.*

PHASE II – Identify and Establish Advisory Committees, Board and Commission Liaisons, Project Management Team, and Stakeholder Groups

One of the strengths of the DW team’s process is our ability to tailor strategies for stakeholder and community engagement and our teams’ ability to listen, read and interpret the needs of the Park City community and its cultural heritage. We will organize and schedule a series of up to five (5) Advisory Committee and Technical Committee Meetings during each one of the three proposed engagement windows (see Phase III). Our team will help establish and manage the following advisory groups:

- Advisory Committee for Residents and Stakeholders
- Advisory Committees for each General Plan Neighborhood
- Historic Preservation Board, Planning Commission, and City Council Liaisons
- Forestry Advisory Board, Public Art Advisory Board, Recreation Advisory Board
- Technical Advisory Committee (TAC) to include city staff from Planning, Engineering, Transportation, Transit, Sustainability, Housing, Public Utilities, and Public Works departments

This effort will also include Technical Workshops to help ground the initial data findings and project opportunities and applicable regulations. A total of 15 meetings with these groups throughout the project is anticipated.

Phase II Deliverables:

- *Facilitation of three sets of five meetings with established groups (a total of 15 meetings)*
- *Meeting Agenda and Meeting Record for each meeting*

PHASE III – Lead Community Visioning and Goals

We have organized public engagement around three Engagement Windows (EW) that relate a variety of outreach and engagement methods to each phase of plan development purpose.

- **Engagement Window 1: Project Awareness Building and Values Identification**

We anticipate this first phase of engagement will consist of one-on-one interviews with City Council members, initial meetings with all five Advisory and Technical Advisory committees, a project launch and website/ StoryMap launch, and a short visioning survey. We will also develop a project brand that can be used throughout the project and in the final document.

- **Engagement Window 2: Ideas and Alternatives Development**

During the second engagement window, we will conduct a series of events that engage the community in discussions and activities that lead strategies, actions, and priorities for the future of Park City. These events will ask the community to provide feedback on potential growth scenarios and the city-wide vision for the General Plan update. We anticipate this second phase of engagement will include neighborhood pop-up events, an Open House, Advisory and Technical Committee meetings, a community survey, and updates to the project website/ StoryMap.

- **Engagement Window 3: Draft and Final Plan Sharing**

During this last engagement window our team will focus on sharing final plan recommendations with the community, while informing on project process and public outreach outcomes. These events will include a series of Implementation Workshops with the Advisory and Technical Advisory committees, plan sharing through a recorded presentation or video through the project's website, plan available for public comment on-line, and several adoption meetings.

Community Engagement Plan (CEP)

The Community Engagement Plan (CEP) will be one of the first items developed in draft form at the kick-off meeting. The plan will include information on engagement goals, key messages, target audiences, preferred engagement tools and techniques and a schedule that ties engagement to technical work and decision-making processes. Included within the CEP will be a detailed stakeholder matrix that organizes stakeholders based on their level of involvement, key areas of interest, appropriate timing and method of engagement, as well as detailed contact information. The plan can also include strategies to gather input from visitors, through tools like in-room surveys (via QR code) or pop-up events at local gatherings.

StoryMap/ Project Website

A project website or StoryMap will help to build momentum for the planning process, set a high standard, assert the project values of transparency, inclusivity, interactivity and innovation. This platform is anticipated to be hosted on the City's website and will be updated three (3) times during project development and will include graphics and other visual materials for easy navigation.

One-on-One Interviews with City Council

At the beginning of the project and as part of the first public engagement window, our team will schedule one-on-one interviews with all City Council members to understand their view on the General Plan update, future growth of Park City, and key issues that need to be addressed with the plan. These conversations will help us establish meaningful Critical Success Factors and position the project for a successful implementation process upon completion.

Neighborhood Pop-Up Events

Given the breadth of this project, it will be important to meet people where they are to ensure broad participation. We suggest a “block party” approach to engagement, where city staff will meet with individual HOAs and neighborhoods. These could be in neighborhoods, at the base of the mountain or at a trailhead, at city hall, or at other locations around the community. These could also align with community events. To be successful, these events must immediately create a feeling that participants are contributing to something of value. We anticipate city staff to organize, plan, and facilitate these neighborhood meetings, with our team providing guidance on the overall strategy and graphic materials.

Qualtrics Survey

We will work with city staff to develop an open questionnaire in Engagement Window 1 to capture what people love about Park City and their hopes for the future. This may cover a full range of land use considerations that need to be informed by public opinion including housing options, mobility options, density preferences, economic development, and the natural environment. In Engagement Window 2 we will develop an open community survey focused on the draft policy statements and growth futures. Surveys can be also provided in Spanish if desired.

Open House

As our firm’s name suggests, Design Workshop has institutionalized the community workshop as a key component of our planning and design process from the beginning of our firm over 50 years ago. The workshop is a flexible format that can be tailored to meet specific community needs and can be scaled to work effectively at a citywide level or neighborhood level. The goal of every workshop is to build community capacity and trust.

An Open House during Engagement Window 2 will help us gather feedback from the public regarding potential growth scenarios and overall plan strategy. The workshop format will be dynamic with multiple opportunities and methods for input, such as mapping exercises, sticky walls, visual preferencing and storytelling. Using a variety of exercises and activities ensures diverse and holistic responses, and we make sure the content works in both physical and digital formats.

Optional Task: Statistically Valid Survey (not included in project fee)

Generally, a statistically valid survey means that a random selection of the population of interest (usually adults or households in the community) are chosen to participate in the survey. If desired, we would work with y2analysis to create a survey with representational input, targeting input from citizens that typically do not participate in planning processes. See attached detailed scope for survey options.

Phase III Deliverables:

- *Community Engagement Plan and Stakeholder list in word format*
- *Stakeholder spreadsheet with analysis*
- *Meeting and activity logistics planning sheets for all events*
- *Up to six (6) one-on-one interviews with City Council*
- *Open participation in two online surveys in English, including one draft questionnaires for review*

by the city and one final in the survey platform. Option to translate into Spanish.

- *Open House agenda and materials*
- *Two (2) Planning Commission presentations, associated materials*
- *Two (2) City Council Reviews, associated presentation materials*
- *Project website, initial content and up to four (4) updates corresponding to key project milestones*

PHASE IV – Develop General Plan Elements

Growth Alternatives Planning + Citywide Vision

Utilizing feedback from the Community, Advisory Boards, and supporting survey data, our team will explore growth alternatives for the city that align with an overall vision that will be established during Engagement Window #1.

We understand that a supported vision for growth and future development is at the heart of the plan and will establish the vision and urban form for future development, and our team will provide strategic guidance and leadership throughout the development of the growth alternatives, working closely with City staff, and utilizing existing systems including ArcGIS Urban and ESRI Business Analyst. Our talented team of planners, urban designers, and graphic designers will provide dynamic, reader-friendly visuals for the public that illustrate the data and inputs for each alternative. The phase will address key issues and opportunities identified in the Existing Conditions and Trend Assessment, as well as the Resiliency, Sustainability, Climate Change and Health Analysis.

As part of this phase, we will also develop recommended strategies and goals for the key corridors in Park City and address the location and extent of arterial and collector streets, public transit, active transportation facilities, and other modes – focused on a multimodal layered network approach. Understanding current and projected future travel demand and levels of traffic congestion in Park City will be a key step in planning to meet future mobility needs and develop strategies for mitigating current and potential future congestion, including both infrastructure investment as well as demand management.

Outline and Develop New General Plan Elements

Our team will develop a draft Table of Contents to guide the work on the final General Plan. This will be used to refine the plan's elements, sections and subsections determining how best to address the incorporation of Master Plans, Community Plans, District Plans and Corridor Plans as outlined in the initial recommendations. The preparation of the General Plan document will be coordinated with the greater consultant team with Design Workshop leading assembly. The DW Team will work to submit a 50% draft that includes text, tables, images, and placeholders for indicated graphics and maps. This draft will be utilized for initial review sessions with city staff to finetune and reach agreement on final document format, components and implementation measures. Based upon these discussions, the DW team will work to complete a 70% draft for stakeholder review and edits, and once completed will plan to release the draft for public review and comment.

Phase IV Deliverables:

- *Identification of General Plan Vision, Goals and Themes*
- *Growth Alternatives Framework Document delivered in Microsoft Word*

- *Identification of Preferred Growth Alternative*
- *Final General Plan Table of Contents and Document Framework, delivered in Microsoft Word*
- *One (1) Digital Copy of Draft General Plan Document at 50% delivered in Microsoft Word with one (1) round of comments*
- *One (1) digital copy of Draft General Plan Document at 70% delivered in PDF. One (1) round of aggregated and resolved edits / comments from staff*
- *One (1) digital copy of Draft General Plan Document at 100% delivered in PDF including appendices, maps, and graphics.*

PHASE V – General Plan Adoption

The DW Team will create and deliver a presentation to the Planning Commission and City Council on the project's deliverables, key findings, and planning project successes. Additional meetings for the adoption process will include work sessions and public hearings with the Planning Commission and City Council. DW will be responsible for the development of presentation materials and facilitating discussions with decision makers.

Phase V Deliverables:

- *One (1) Work Session with Planning Commission*
- *One (1) Public Hearing with Planning Commission*
- *One (1) Work Session with City Council*
- *One (1) Public Meeting with City Council*

Project Schedule

The project schedule is as follows:

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Phase I Compile Data and Existing Conditions														
Phase II Identify and Establish Advisory Committees, Board and Commission Liaisons, Project Management Team, and Stakeholder Groups														
Phase III Lead Community Visioning and Goals														
Phase IV Develop General Plan Elements in conformance with Community Goals and the requirements of Utah Code														
Phase V General Plan Adoption														

Project Fee

The project fee for the above scope of work is as follows:

PHASE 1 - Compile Data and Existing Conditions		\$95,880
1.1	Project Kick-off Meeting	
1.2	Ongoing Project Management & Bi-Weekly Meetings (assume 15 months)	
1.3	Existing Conditions and Trends Assessment	
PHASE II – Identify and Establish Advisory Committees		\$60,520
2.1	Schedule and Manage Advisory Committees	
2.2	Advisory Committee Meetings (5/ assume 2 rounds)	
2.3	Advisory Committees Workshop (x1)	
PHASE III – Lead Community Visioning and Goals		\$94,680
3.1	Community Engagement Plan (CEP)	
3.2	StoryMap/ Project Website	
3.3	One-on-One Interviews with City Council	
3.4	Neighborhood Pop-Up Events	
3.5	Qualtrics Survey	
3.6	Open House	
PHASE IV – Develop General Plan Elements		\$97,560
4.1	Growth Alternatives Planning + Citywide Vision	
4.2	Outline and Develop New General Plan Elements - 50% Draft	
4.3	Outline and Develop New General Plan Elements - 70% Draft	
4.4	Outline and Develop New General Plan Elements - 100% Draft	
PHASE V – General Plan Adoption		\$48,120
5.1	Meetings with Planning Commission	
5.2	Meetings with City Council	
5.3	Implementation Plan	
5.4	Code Update Recommendations	
TOTAL LABOR FEE		\$396,760
Reimbursable Expenses Estimate (travel and printing)		\$12,000
TOTAL FEE		\$408,760



PARK CITY GENERAL PLAN UPDATE

SCIENTIFIC PUBLIC OPINION RESEARCH PROPOSAL

MARCH 2024

Contact:
Y² Analytics
Attn: Kyrene Gibb
250 E 200 S Suite #1120
Salt Lake City, UT 84111
kyrene@y2analytics.com

REPRESENTATIVE SURVEY RESEARCH OPTIONS

As PCMC works with the Design Workshop team to update their General Plan, representative, scientific public opinion research is key to understanding the community's priorities for the City's future. Y2 Analytics has significant experience surveying Park City and Snyderville Basin residents and is thrilled to be able to assist with this important effort.

Survey mode, sample size, and survey length are the primary drivers of quantitative research costs. Each of the options presented in the table below assumes a 10-12 minute survey (approximately 35-40 questions). While every attempt will be made to gather responses from both full-time and seasonal PC residents regardless of the chosen survey mode, contact information for secondary/vacation homeowners in the city is unlikely to be widely available to us. For dual-mode survey options, invitations to participate in the online survey will be sent to residents via email, text message, and/or postal mail, maximizing our potential general population coverage. Surveys will also be made available for residents in both English and Spanish based on respondent language browser settings or expressed preferences to maximize accessibility.

SURVEY MODE	DELIVERABLES	COST
PARK CITY REGISTERED VOTER TELEPHONE SURVEY (75% CELL PHONES)	Relying on address-based sampling via the publicly available state voter file, we have feasibility for 200 PC registered voter interviews. Survey design, programming, and administration of live telephone interviews. N = 200 total interviews among a representative sample of PC's registered voter population—likely consisting primarily of full-time residents based on available contact information.	\$17,600
PARK CITY RESIDENT DUAL-MODE SURVEY (75% CELL PHONES + ONLINE INTERVIEWS)	Relying on address-based listed cellphone and landline samples available for purchase, we have feasibility for 200-250 resident interviews. Survey design, programming, and administration of dual-mode telephone and online interviews. N = 200-250 total interviews among a representative sample of PC's general population—likely consisting primarily of full-time residents based on available contact information.	\$18,400
PARK CITY RESIDENT DUAL-MODE SURVEY via CITY-PROVIDED CONTACT LIST (75% CELL PHONES + ONLINE INTERVIEWS)	If the City has a residential utilities database or a similar contact list (including names, addresses, and phone numbers and/or emails) that they are willing to share for sampling purposes, we have feasibility for 300-400 PC resident interviews. Survey design, programming, and administration of dual-mode telephone and online interviews. N = 300-400 total interviews among a representative sample of PC's general population—most likely to include readable samples of both full-time and seasonal residents based on provided contact information.	\$19,200
PARK CITY + SNYDERVILLE BASIN COMMUNITY DUAL-MODE SURVEY (75% CELL PHONES + ONLINE INTERVIEWS)	Relying on address-based listed cellphone and landline samples available for purchase, we have feasibility for 400 broader Snyderville Basin community resident interviews. Survey design, programming, and administration of dual-mode telephone and online interviews. N = 400 total interviews among a representative sample of the general Snyderville Basin population—likely consisting primarily of full-time residents based on available contact information.	\$24,300

In addition to the survey mode options provided here, Y2 Analytics will provide comprehensive analysis and reporting, including but not limited to data cleaning & weighting, a breakdown of respondent demographics, a comparison of survey responses between key groups, text analysis of open-ended questions, and actionable recommendations based on key findings. The costs presented in the table above are all inclusive for the project and include up to three results presentations upon stakeholder request. We generally require 50% of the agreed project cost to be remitted prior to beginning data collection and a full balance settlement for final data and report delivery.

Our team is excited at the prospect of partnering with Design Workshop once again to deliver valuable insights for PCMC and we are eager to answer any questions this proposal prompts. Please contact Kyrene Gibb to further discuss this opportunity.

Kyrene Gibb, Y² Analytics
Partner, Vice President of Research
O: (801) 406-7877
C: (801) 541-6460
kyrene@y2analytics.com



City Council Staff Report

Subject: FY25 Tentative Budget
Author: Budget Team
Department: Budget, Debt, & Grants
Date: May 2, 2024

Recommendation

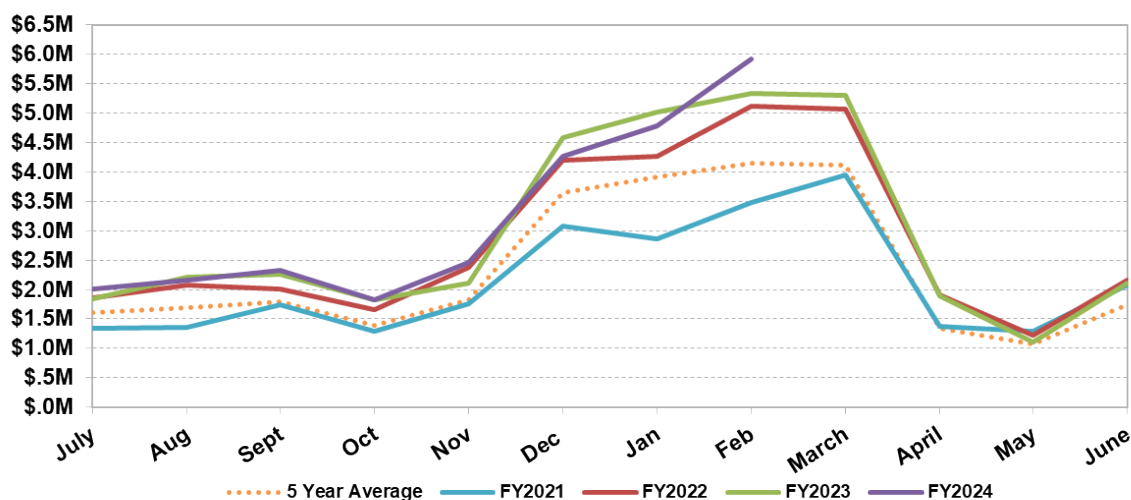
Review and consider approving the required annual ordinance to adopt a Tentative FY25 Budget for Park City Municipal Corporation and related agencies and authorize the property tax rate computation at a no-tax-increase rate (Exhibit A).

On June 20, 2024, the City Council will hold a final public hearing and adopt a Final FY25 Budget. Prior to then, the City Council will continue to evaluate and consider budget requests before final adoption. There will also be additional opportunities for public input on the City's annual budget.

This report is an overview of the significant changes to the budget, as detailed in Exhibits B, C, and D.

Executive Summary

The current fiscal year revenues are cumulatively tracking slightly higher than last year due to conservative projecting and forecasting. In total, YTD General Fund sales tax revenues are tracking 4% above the cumulative YTD budget. With an eye toward caution, we anticipate a relatively stable sales tax revenue year for FY25 after several years in a row of strong year-over-year growth. As a result, we project the FY25 General Fund sales tax revenue to be \$1M higher than FY24 projections. Other fees and revenue increase the total by approximately \$1M, a total of \$2.2M higher than FY23.



*Does not Include TRT or Transit Tax

General Fund Revenue Summary - FY24 & FY25						
Revenue	FY23 Actual	FY24 YTD Actual	FY24 Ori Bud	FY24 Proj	FY25 Budget	%, Variance FY25 vs. Adj
Property Taxes	\$12,458,061	\$12,348,816	\$13,109,914	\$13,309,914	\$14,141,021	6%
Sales Tax	\$19,383,825	\$12,831,374	\$18,759,861	\$19,469,675	\$20,439,133	5%
Franchise Tax	\$4,368,710	\$2,794,665	\$3,591,845	\$4,587,146	\$4,782,816	4%
Planning, Building and Engineering Fees	\$5,141,867	\$4,198,602	\$4,137,954	\$6,141,867	\$6,475,953	5%
Recreation	\$2,705,477	\$1,977,030	\$2,720,481	\$2,739,356	\$2,872,842	5%
Licenses	\$448,438	\$411,450	\$412,920	\$454,335	\$464,017	2%
Ice Revenue	\$945,775	\$784,017	\$716,838	\$1,051,054	\$1,276,867	21%
Intergovernmental Revenue	\$149,528	\$131,409	\$138,275	\$138,275	\$123,706	-11%
Fees/Other	\$2,601,753	\$561,824	\$1,295,415	\$2,801,753	\$2,218,395	-21%
Interfund Transfers	\$3,430,983	\$1,973,072	\$4,011,403	\$4,011,403	\$4,131,745	3%
Total	\$51,634,417	\$38,012,259	\$48,894,906	\$54,704,777	\$56,926,495	4%

Revenue stability in FY25 allows Park City to maintain levels of public service and invest in our community initiatives and workforce. With budget requests far outweighing available resources, we prioritized our commitments to maintaining service levels and our employees as follows:

- **Maintaining Core Programs:** The budget ensures the continuation of essential city services we rely upon daily;
- **High Levels of Service:** We remain committed to delivering excellent customer service across all departments;
- **Investing in Our Workforce:** Recognizing the importance of our employees, the budget request implements most of the NFP compensation study recommendations; and
- **Refocus on Community Initiatives:** Refocuses internal resources to pursue complex community initiatives.

Analysis

The long and extensive budget process is essential for sound financial planning, administration, accountability, and transparency. To build the Tentative Budget, departments assess operations and consider market conditions, service demands, and Council and community priorities. Managers present new budget requests to the Results Team (internal budget review committee), who evaluate proposals based on mandatory obligations, Council and community goals, and the need to maintain essential services. After deliberation, the Results Team makes a final recommendation to the Executive Team.

The City also relies upon a host of Budget Policies adopted each year by Council that govern the stewardship of public funds and ensure transparency. Our Budget Policies cover revenue management, fees and rates, capital financing and debt management, reserves, capital improvements, compensation, and public service contracts (found [here](#)). We will review and update the Budget Policies with Council on May 16, including an update on Public Service Contracts.

Budget Summary

Expenditure Summary - All Funds								
	Actuals FY 2021	Actuals FY 2022	Actuals FY 2023	YTD Actuals FY 2024	Original Budget FY 2024	Adjusted Budget FY 2024	Original Budget FY 2025	
Operations	Personnel	\$37,530,863	\$41,409,399	\$50,290,017	\$42,873,279	\$56,060,298	\$56,060,298	\$61,501,006
	Mat, Suppls, Services	\$22,851,721	\$22,169,453	\$25,774,813	\$18,760,612	\$31,485,557	\$31,485,557	\$31,294,398
	Capital Outlay	\$429,591	\$526,103	\$853,785	\$807,828	\$1,172,832	\$1,172,832	\$799,197
	Contingency	\$172,741	\$24,600	\$0	\$0	\$300,000	\$300,000	\$200,000
	TOTAL	\$ 60,984,916	\$ 64,129,555	\$ 76,918,615		\$ 89,018,687	\$ 89,018,687	\$ 93,794,601
Capital, Debt, Transfer & Balance	Capital	\$61,354,362	\$51,495,991	\$51,092,396	\$27,398,990	\$80,950,734	\$171,596,204	\$82,426,478
	Debt Service	\$19,373,212	\$20,557,556	\$20,260,179	\$16,885,042	\$25,857,617	\$26,404,663	\$24,800,480
	Interfund Transfer	\$19,689,126	\$23,094,790	\$23,504,884	\$16,774,590	\$21,181,296	\$23,847,993	\$21,139,005
	Ending Balance	\$128,955,482	\$167,922,695	\$230,280,047	\$0	\$76,340,418	\$106,084,223	\$75,991,966
	TOTAL	\$ 229,372,182	\$ 263,071,032	\$ 325,137,506		\$ 204,330,065	\$ 327,933,083	\$ 204,357,929
COMBINED TOTAL		\$ 290,357,098	\$ 327,200,587	\$ 402,056,121	\$ -	\$ 293,348,752	\$ 416,951,770	\$ 298,152,530

Operating Budget Overview

The FY25 operating budget is categorized into four main areas – One-Time Expenses (OTE), Same Level of Service (SLOS), Personnel and Administrative Infrastructure (pay plan, health and retirement benefits, and contractual obligations), and New Requests. This report highlights General Fund requests from each category. A comprehensive list of all FY25 Operating Budget requests by department can be found [here](#).

One-Time Expenses (OTE)

This category includes special projects or improvements that won't be repeated every year. Because they are finite, we can consider the use of alternative funding sources, such as available fund balance, rather than incremental revenue. Noteworthy projects include:

- **General Plan (\$300k)** – A comprehensive update to the General Plan last adopted in 2014. An RFP is forthcoming for Council consideration on May 2, 2024.
- **Olympic Announcement Community Celebration (\$15k)** - A celebratory event if Utah is selected as the 2034 Winter Olympics host in July.

Same Level of Service (SLOS) Requests

These funds ensure we maintain current public service levels, such as library programs, building maintenance supplies, cleaning contracts, and recreation programs. Examples include:

- **Books and Materials (\$8,892)** – 10% inflationary increase to allow the Library to replenish collections with new and popular titles and replace worn-out materials.
- **Recreation (\$41,030)** – Covers increasing costs of certifications, training, supplies, products, and services while maintaining 70% cost recovery.
- **Traffic Mitigation (\$25k)** - Will continue strong strategic coordination during events and peak times to address traffic challenges during our busiest periods.
- **Building Maintenance (\$57k)** – Addresses rising costs of contracts, materials, supplies, and mandatory services, such as alarm and inspection testing.
- **Park City Leadership (\$10k)** – The Leadership Park City Program provides important learning and development opportunities for community members and

also collects revenue from donations and participant contributions. The cost of travel, supplies, catering, and contract services has steadily increased in recent Years and a budget increase of \$10,000 is necessary to maintain the program. The PC leadership program raises considerable outside funding; program costs are approximately \$155K per year yet collects almost \$70K in outside revenue from donations and fundraising.

Personnel and Administrative Infrastructure

This covers numerous workforce needs, employee benefits, the NFP compensation study recommendations, and contractual obligations for Dispatch Services with Summit County. Key investments in FY25 include:

- **Contractual Obligations (\$145,323)** – Reflects the annual increase to our Sundance and Summit County Dispatch contracts using the annual CPI.
- **Health Benefits (~ \$375k)** – Through multiple negotiating sessions with our provider, Aetna, we secured a 10.8% increase rather than the 18% proposed.
- **Public Safety Utah Retirement System** – A change to Utah law requires additional contributions to the Tier II Hybrid URS retirement plan. Employers are allowed to ‘pick up’ additional contributions for public safety employees. Because we budget at Tier I rates (higher than Tier II), this will likely be budget neutral if we cover the +2.14% for Park City’s Police Department.

FY25 Compensation Study Implementation (~1M) – FY25 NFP

Compensation Study, Performance and Accountability, and Lump Merit

Program - A quality and motivated workforce is critical to Park City’s success. By investing in our employees and ensuring competitive compensation and benefits, we can attract and retain quality professionals, allowing Park City to deliver exceptional programs and services our community and visitors expect. Below are several areas of focus with regard to implementing the NFP recommendations and renovating the City’s employee evaluation and performance measurement programs.

Annual Performance: We are creating a new workforce performance program more directly and frequently tied to actual performance. In 2023, the HR team modified the traditional review process, shifting evaluations from once a year to required and regular quarterly reviews. This shift was driven by employee feedback and a desire to better connect managers, employees, and workplace expectations and accountability.

Already, through a more direct and regular performance review process, we have seen a considerable change in evaluation scores (trending down from an average of 4.5% across the organization to an average of 3.3%, which is likely a more accurate reflection of performance). We believe more frequent performance discussions, for both managers and employees, provides better quality feedback. Previously, the bias (only focusing on what happened recently) was likely artificially inflating evaluations and reducing the impact of the program.

Reallocation of Lump Sum Merit: Employees in good standing typically receive a lump sum merit bonus at the end of each year. The merit program was originally created to entice employees to “stay through the season.” Yet Park City has evolved into a year-round destination, and we recommend reallocating the end-of-year funding to employees’ base wages. The benefits are: (1) impacting our lower wage earners the most by putting annual earnings into their weekly earnings instead of holding out until the end of the year; (2) eliminating an arbitrary “retention” program that is no longer necessary in a year-round community; and (3) bringing Park City more in line with other municipalities.

Reallocating the lump sum merit does not eliminate seasonal bonuses for specific functions, such as seasonal transit operators, snow removal, and summer programs. Nor does reallocating the lump sum merit remove the opportunity for an employee to earn a one-time bonus for exemplary performance or cost savings.

Reallocating the lump sum merit funds into the overall FY25 pay plan will help reduce the overall financial impact of implementing the NFP recommendations by -\$950K, which recommends approximately \$1.9M in total, thereby taking the adjustment down to about \$1M.

New Pay Plan “Bands”: On March 14, 2024, the City Council reviewed the NFP Compensation Study [results](#) and supported the new philosophy to reflect the unique nature of Park City’s job market.

The NFP methodology ensures that employees in good standing are paid at least to the minimum of the new market-rate pay bands.

The NFP pay bands are designed to carry an employee between 8-10 years in the same job in the same band. For example, employees with fewer years of experience would begin at lower levels of the bands, while high performers would be at the middle or higher levels of the new bands.

The simplified pay plan will provide employees in good standing an increase to the mid-point (or competitive market pay) of their pay band OR an increase equal to 2% of their current salary, or whichever is greater.

Implementation caveats include performance, accountability, training, and experience.

While compensation is among many essential factors in an employee’s decision about where to work, the last few pay plan adjustments supported by the City Council have paid incredible dividends regarding recruitment and retention. Our recruitment and retention efforts are strong.

Implementation of the NFP pay bands and reallocation of the Lump Sum Merit will be complex. The Communications Team is creating an extensive employee information program.

Again, using the lump sum merit reallocation strategy, the General Fund budget increase is reduced by about \$950K, or down to approximately \$1M, instead of \$1.9M.

New Requests

- **Lobbyists/Legislative Consultants (\$87,250)** – This budget provides funding for contracted lobbyists and legislative consultants. Their expertise is essential for advocating for Park City’s interests during the legislative and policymaking process. A contract renewal was brought before the Council on [November 16, 2023](#), and the adjustment is necessary to honor the contracts.
- **Olympic Planning (\$75k)** – Funds for studies, attendance at key meetings with relevant organizations and stakeholders, preparing long-term financial or operational plans, and public outreach. We plan to begin building a balance between now and 2034.
- **Strategic Communications (\$50k)** – Strategic and emergency communications support helps communities stay informed during periods of intense activity and assists our internal professionals and elected officials with outside expertise. A strategic or crisis communication strategy is a commonly used tool by both public and private organizations. The budget supports additional strategic communications support during high-profile and complex community issues. We plan to draw upon this budget only when elevated services are desired by the Mayor and City Council.
- **Restructure Planning Staff (\$87k): Reclass part-time funds to create a full-time Planner I** - The high volume of applications (503 in 2023) and permits (1,271 building permits reviewed) combined with limited part-time staff availability is causing delays in processing and communication. A full-time Planner will improve customer service by ensuring consistent and timely responses. This position will also cover late-night meetings and the Planning Counter during business hours.
- **Public Works Procurement and Contracts Coordinator (Net \$81,868)** – Between Operating and Capital expenditures, Public Works budgets total nearly \$20M annually, with the most expenses in contract services, parts, materials, and supplies. The City is committed to responsible spending and obtaining the best value for taxpayers. Rather than relying on State contracts and the City’s procurement manager alone, a new Public Works Procurement and Contracts Coordinator will scrutinize hundreds of vendors and contracts to maximize services and value. The position will work closely with our procurement manager to ensure compliance with our Procurement Policies, promote better competition, and secure the best possible quality and price.

Fortunately, Public Works identified budget offsets of more than \$70k to fund the new position request of \$154,668. We believe this will create long-term savings through more effective contract negotiation, which is needed to increase the volume of procurements taking place in this particular area of the organization.

Reorganization – Community Initiatives

A small reorganization is being contemplated to better enable staff to focus on complex and strategic initiatives identified by the City Council as high priorities. Generally speaking, we learned over the last two years that major initiatives such as capital projects, housing public-private partnerships, land acquisition, undergrounding utilities, and major planning initiatives require long-term and specialized project management. A restructuring could also enhance internal efficiency, accountability, and transparency and provide more regular project status updates to the City Council. We recognize that even minor reorganizations require careful planning, execution, and evaluation. Fortunately, we have two full months to meet with potentially impacted divisions, managers, and employees and create a final communications and implementation plan effective July 1, 2024.

Capital Budget Overview

At the April 11, 2024, City Council meeting, we previewed the City's FY25 Capital Budget recommendations. The capital budget process focuses on collaboration and coordination between the City Council, project managers, the Budget and Executive Team, and the CIP Committee. Over the last few months, managers shared plans, projects, and initiatives shaping the FY25 capital budget requests (see [here](#) for a complete list). We approached this year's capital budget through a zero-based budget lens. Every capital project, new and old, was evaluated as if it had a budget of zero dollars. This proved a valuable strategy and allowed us to identify and clean up many capital projects that had become stale, freeing up additional funding to support initiatives that align with current Council and community priorities, such as:

- **(NEW) Emerging Community Development Projects, \$10M** – As part of the FY24 budget process, a significant portion of Additional Resort City Sales Tax (ARCST) was consolidated into smaller housing-related projects to create more flexible affordable housing initiatives. This recommended project iterates the same idea but allows flexibility to respond to significant community initiatives, such as housing development, land acquisition, transportation, public-private partnerships, public utilities, and infrastructure.
- **CP0411 SR248/US 40 Park & Ride Program, \$15M** – Council approved a non-binding agreement with Deer Valley Resort for a potential regional parking and transportation facility near SR-248. Of the \$15M in City funding needed to maintain the partnership, 2/3 is budgeted within the Transportation Fund, with the other 1/3 coming from the General Capital Fund.
- **CP0527 Homestake Roadway & Trail Improvements, \$3.6M** – Creates essential bike and pedestrian connections, upgrades aging utilities, and creates a complete street overhaul with extended crosswalks to support area redevelopment. The area has extremely limited pedestrian and biking facilities, discouraging residents and visitors from using active transportation. \$185k of the

additional request is an FY24 adjustment, included within the \$3.5M recommended to complete this infrastructure project in FY26.

- **CP0318 Bonanza Park/RMP Substation Mitigation, \$2.5M** – With an existing budget of \$950K from FY24, facilitates a commitment to underground RMP transmission lines that bisect the cemetery and Bonanza Park. A feasibility study with RMP is nearing completion and will provide more specific cost information.
- **CP0598 PC MARC Aquatics Replacement, \$1.5M** – A complete replacement and enhancement of the existing MARC aquatics facilities, including a new leisure, lap pool, and spa. \$6M was approved in the FY24 budget, and the additional funding request is to cover inflationary increases and cost estimates for a total budget of \$7.5M.

Summary

Overall, Park City's General and Capital Improvement Funds remain strong and well-positioned to continue to invest in the City's infrastructure, maintain core programs, deliver high levels of service, recruit and retain a competitive workforce, and refocus resources to support community initiatives.

Exhibits

Exhibit A – Tentative Budget Ordinance

Exhibit B – Budget Summaries

Exhibit C – [FY25 Fund Summaries](#)

Exhibit D – [FY25 Capital Budget Summary](#)



Ordinance No. 2024-07

**ORDINANCE ADOPTING A TENTATIVE BUDGET FOR FISCAL YEAR 2025 FOR
PARK CITY MUNICIPAL CORPORATION AND ITS RELATED AGENCIES AND
AUTHORIZING THE COMPUTATION OF THE PROPERTY TAX RATE AT A NO TAX
INCREASE RATE**

WHEREAS, the Utah State law requires that city budgets be adopted by ordinance;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Park City, Utah that:

SECTION 1. TENTATIVE BUDGET ADOPTED. The budget as outlined in the City Manager's Recommended budget presented on May 2, 2024, and with changes as summarized in the Attachments to this ordinance, is hereby adopted as the tentative budget for Fiscal Year 2025 for Park City Municipal Corporation and its related agencies.

SECTION 2. CERTIFIED PROPERTY TAX RATE. The City's Budget Officer is authorized, after the County has provided the Certified Property Tax data, to compute the City's Certified Property Tax Rate for 2025 at a "No Tax Increase Rate" and file said rate with the County.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be effective on the day of publication.

PASSED AND ADOPTED this 2nd day of May, 2024.

PARK CITY MUNICIPAL CORPORATION

Mayor Nann Worel

Attest:

Michelle Kellogg, City Recorder

APPROVED AS TO FORM:

City Attorney's Office

Expenditure Summary by Fund and Major Object (FY 2024 Original Budget)

Description	Personnel FY 2024	Mat, Supplies, Services FY 2024	Capital FY 2024	Debt Service FY 2024	Contingency FY 2024	Sub - Total FY 2024	Interfund Transfer FY 2024	Ending Balance FY 2024	Total FY 2024
Park City Municipal Corporation									
011 GENERAL FUND	\$33,994,582	\$14,410,987	\$785,322	\$0	\$300,000	\$49,490,891	\$4,184,157	\$8,466,782	\$62,141,830
012 QUINNS RECREATION COMPLEX	\$1,244,390	\$416,387	\$1,000	\$0	\$0	\$1,661,777	\$0	\$-7,589,406	\$-5,927,629
021 POLICE SPECIAL REVENUE FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
022 DRUG CONFISCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$749	\$749
031 CAPITAL IMPROVEMENT FUND	\$0	\$0	\$48,675,370	\$0	\$0	\$48,675,370	\$4,174,476	\$14,475,792	\$67,325,638
038 EQUIPMENT REPLACEMENT CIP	\$0	\$0	\$1,964,600	\$0	\$0	\$1,964,600	\$0	\$9,333	\$1,973,933
051 WATER FUND	\$4,934,076	\$6,134,695	\$10,177,805	\$9,403,863	\$0	\$30,650,440	\$2,588,649	\$15,208,046	\$48,447,135
052 STORM WATER FUND	\$662,651	\$297,652	\$1,261,500	\$0	\$0	\$2,221,803	\$173,903	\$1,650,876	\$4,046,582
055 GOLF COURSE FUND	\$1,110,825	\$687,145	\$282,928	\$0	\$0	\$2,080,898	\$179,945	\$280,208	\$2,541,051
057 TRANSPORTATION & PARKING FUND	\$11,741,329	\$3,655,202	\$17,973,836	\$0	\$0	\$33,370,367	\$3,872,831	\$6,648,108	\$43,891,306
058 PARKING FUND	\$1,272,238	\$752,500	\$380,000	\$0	\$0	\$2,404,738	\$123,963	\$1,640,930	\$4,169,631
062 FLEET SERVICES FUND	\$1,302,988	\$1,845,050	\$6,205	\$0	\$0	\$3,154,243	\$0	\$2,400,034	\$5,554,277
064 SELF INSURANCE FUND	\$0	\$2,173,829	\$0	\$0	\$0	\$2,173,829	\$0	\$1,152,335	\$3,326,164
070 SALES TAX REV BOND - DEBT SVS FUND	\$0	\$0	\$0	\$6,975,316	\$0	\$6,975,316	\$0	\$25,429,789	\$32,405,105
071 DEBT SERVICE FUND	\$0	\$0	\$0	\$9,478,438	\$0	\$9,478,438	\$0	\$1,645,801	\$11,124,239
Total Park City Municipal Corporation	\$56,263,078	\$30,373,448	\$81,508,566	\$25,857,617	\$300,000	\$194,302,709	\$15,297,924	\$71,419,377	\$281,020,010
Park City Redevelopment Agency									
023 LOWER PARK AVE RDA SPECIAL REVENUE FUND	\$0	\$657,109	\$0	\$0	\$0	\$657,109	\$3,092,532	\$2,241,397	\$5,991,038
024 MAIN STREET RDA SPECIAL REVENUE FUND	\$0	\$455,000	\$0	\$0	\$0	\$455,000	\$0	\$182,714	\$637,714
033 REDEVELOPMENT AGENCY-LOWER PRK	\$0	\$0	\$445,000	\$0	\$0	\$445,000	\$2,790,840	\$623,981	\$3,859,821
034 REDEVELOPMENT AGENCY-MAIN ST	\$0	\$0	\$150,000	\$0	\$0	\$150,000	\$0	\$1,419,533	\$1,569,533
Total Park City Redevelopment Agency	\$0	\$1,112,109	\$595,000	\$0	\$0	\$1,707,109	\$5,883,372	\$4,467,625	\$12,058,106
Municipal Building Authority									
035 BUILDING AUTHORITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$453,416	\$453,416
Total Municipal Building Authority	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$453,416	\$453,416
Park City Housing Authority									
Total Park City Housing Authority									
TOTAL	\$56,263,078	\$31,485,557	\$82,103,566	\$25,857,617	\$300,000	\$196,009,818	\$21,181,296	\$76,340,418	\$293,531,532

Expenditure Summary by Fund and Major Object (FY 2024 Adjusted Budget)

Description	Personnel FY 2024	Mat, Supplies, Services FY 2024	Capital FY 2024	Debt Service FY 2024	Contingency FY 2024	Sub - Total FY 2024	Interfund Transfer FY 2024	Ending Balance FY 2024	Total FY 2024
Park City Municipal Corporation									
011 GENERAL FUND	\$33,878,910	\$14,410,987	\$805,322	\$0	\$300,000	\$49,395,219	\$4,184,157	\$10,618,665	\$64,198,041
012 QUINNS RECREATION COMPLEX	\$1,157,283	\$416,387	\$1,000	\$0	\$0	\$1,574,670	\$0	\$-851,814	\$722,856
021 POLICE SPECIAL REVENUE FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,773	\$35,773
022 DRUG CONFISCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,168	\$23,168
031 CAPITAL IMPROVEMENT FUND	\$0	\$0	\$78,172,956	\$0	\$0	\$78,172,956	\$4,174,476	\$36,832,341	\$119,179,773
038 EQUIPMENT REPLACEMENT CIP	\$0	\$0	\$4,254,187	\$0	\$0	\$4,254,187	\$0	\$59,362	\$4,313,549
051 WATER FUND	\$4,934,076	\$6,134,695	\$33,644,206	\$9,403,863	\$0	\$54,116,840	\$2,588,649	\$154,016	\$56,859,505
052 STORM WATER FUND	\$662,651	\$297,652	\$2,529,417	\$0	\$0	\$3,489,720	\$173,903	\$1,426,567	\$5,090,190
055 GOLF COURSE FUND	\$1,110,825	\$687,145	\$529,159	\$0	\$0	\$2,327,129	\$179,945	\$1,196,734	\$3,703,808
057 TRANSPORTATION & PARKING FUND	\$11,741,329	\$3,655,202	\$48,577,684	\$0	\$0	\$63,974,215	\$3,872,831	\$16,704,305	\$84,551,351
058 PARKING FUND	\$1,272,238	\$752,500	\$720,760	\$0	\$0	\$2,745,498	\$123,963	\$2,005,448	\$4,874,909
062 FLEET SERVICES FUND	\$1,302,988	\$1,845,050	\$6,205	\$0	\$0	\$3,154,243	\$0	\$1,300,844	\$4,455,087
064 SELF INSURANCE FUND	\$0	\$2,173,829	\$0	\$0	\$0	\$2,173,829	\$0	\$2,520,781	\$4,694,610
070 SALES TAX REV BOND - DEBT SVS FUND	\$0	\$0	\$0	\$7,516,862	\$0	\$7,516,862	\$2,666,697	\$23,208,507	\$33,392,066
071 DEBT SERVICE FUND	\$0	\$0	\$0	\$9,483,938	\$0	\$9,483,938	\$0	\$1,642,633	\$11,126,571
Total Park City Municipal Corporation	\$56,060,298	\$30,373,448	\$169,240,896	\$26,404,663	\$300,000	\$282,379,305	\$17,964,621	\$96,877,330	\$397,221,256
Park City Redevelopment Agency									
023 LOWER PARK AVE RDA SPECIAL REVENUE FUND	\$0	\$657,109	\$0	\$0	\$0	\$657,109	\$3,092,532	\$3,290,675	\$7,040,316
024 MAIN STREET RDA SPECIAL REVENUE FUND	\$0	\$455,000	\$0	\$0	\$0	\$455,000	\$0	\$738,556	\$1,193,556
033 REDEVELOPMENT AGENCY-LOWER PRK	\$0	\$0	\$3,026,828	\$0	\$0	\$3,026,828	\$2,790,840	\$2,712,014	\$8,529,682
034 REDEVELOPMENT AGENCY-MAIN ST	\$0	\$0	\$501,313	\$0	\$0	\$501,313	\$0	\$1,639,789	\$2,141,102
Total Park City Redevelopment Agency	\$0	\$1,112,109	\$3,528,141	\$0	\$0	\$4,640,250	\$5,883,372	\$8,381,034	\$18,904,656
Municipal Building Authority									
035 BUILDING AUTHORITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$825,859	\$825,859
Total Municipal Building Authority	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$825,859	\$825,859
Park City Housing Authority									
Total Park City Housing Authority									
TOTAL	\$56,060,298	\$31,485,557	\$172,769,036	\$26,404,663	\$300,000	\$287,019,555	\$23,847,993	\$106,084,223	\$416,951,771

Expenditure Summary by Fund and Major Object (FY 2025 Budget)

Description	Personnel FY 2025	Mat, Supplies, Services FY 2025	Capital FY 2025	Debt Service FY 2025	Contingency FY 2025	Sub - Total FY 2025	Interfund Transfer FY 2025	Ending Balance FY 2025	Total FY 2025
Park City Municipal Corporation									
011 GENERAL FUND	\$36,960,501	\$13,362,712	\$449,187	\$0	\$200,000	\$50,972,400	\$4,182,224	\$11,042,969	\$66,197,593
012 QUINNS RECREATION COMPLEX	\$1,319,692	\$432,633	\$1,000	\$0	\$0	\$1,753,325	\$0	\$-1,316,097	\$437,228
021 POLICE SPECIAL REVENUE FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,773	\$35,773
022 DRUG CONFISCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,203	\$34,203
031 CAPITAL IMPROVEMENT FUND	\$0	\$0	\$44,109,223	\$0	\$0	\$44,109,223	\$4,174,675	\$12,059,851	\$60,343,749
038 EQUIPMENT REPLACEMENT CIP	\$0	\$0	\$2,064,000	\$0	\$0	\$2,064,000	\$0	\$30,962	\$2,094,962
051 WATER FUND	\$5,381,342	\$6,895,386	\$5,326,295	\$9,400,688	\$0	\$27,003,711	\$2,592,342	\$1,143,091	\$30,739,144
052 STORM WATER FUND	\$855,316	\$299,830	\$1,238,600	\$0	\$0	\$2,393,746	\$174,399	\$1,183,080	\$3,751,225
055 GOLF COURSE FUND	\$1,335,875	\$680,725	\$572,641	\$0	\$0	\$2,589,241	\$181,319	\$691,793	\$3,462,353
057 TRANSPORTATION & PARKING FUND	\$12,581,115	\$3,753,210	\$29,233,524	\$0	\$0	\$45,567,849	\$3,832,961	\$2,813,084	\$52,213,894
058 PARKING FUND	\$1,453,962	\$753,800	\$80,000	\$0	\$0	\$2,287,762	\$123,963	\$3,878,572	\$6,290,297
062 FLEET SERVICES FUND	\$1,613,204	\$2,399,450	\$6,205	\$0	\$0	\$4,018,859	\$0	\$635,985	\$4,654,844
064 SELF INSURANCE FUND	\$0	\$2,173,829	\$0	\$0	\$0	\$2,173,829	\$0	\$2,717,740	\$4,891,569
070 SALES TAX REV BOND - DEBT SVS FUND	\$0	\$0	\$0	\$6,969,266	\$0	\$6,969,266	\$0	\$24,482,916	\$31,452,182
071 DEBT SERVICE FUND	\$0	\$0	\$0	\$8,430,526	\$0	\$8,430,526	\$0	\$4,879,411	\$13,309,937
Total Park City Municipal Corporation	\$61,501,006	\$30,751,575	\$83,080,675	\$24,800,480	\$200,000	\$200,333,736	\$15,261,883	\$64,313,333	\$279,908,952
Park City Redevelopment Agency									
023 LOWER PARK AVE RDA SPECIAL REVENUE FUND	\$0	\$87,823	\$0	\$0	\$0	\$87,823	\$3,092,532	\$5,413,154	\$8,593,509
024 MAIN STREET RDA SPECIAL REVENUE FUND	\$0	\$455,000	\$0	\$0	\$0	\$455,000	\$0	\$338,875	\$793,875
033 REDEVELOPMENT AGENCY-LOWER PRK	\$0	\$0	\$145,000	\$0	\$0	\$145,000	\$2,784,590	\$3,011,956	\$5,941,546
034 REDEVELOPMENT AGENCY-MAIN ST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,733,789	\$1,733,789
Total Park City Redevelopment Agency	\$0	\$542,823	\$145,000	\$0	\$0	\$687,823	\$5,877,122	\$10,497,774	\$17,062,719
Municipal Building Authority									
035 BUILDING AUTHORITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,180,859	\$1,180,859
Total Municipal Building Authority	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,180,859	\$1,180,859
Park City Housing Authority									
Total Park City Housing Authority									
TOTAL	\$61,501,006	\$31,294,398	\$83,225,675	\$24,800,480	\$200,000	\$201,021,560	\$21,139,005	\$75,991,966	\$298,152,531

Revenues - All Funds Combined

Revenue	Actual FY 2020	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024	Original FY 2024	Adjusted FY 2024	Original	Var %
RESOURCES									
Property Taxes	\$25,486,395	\$28,380,276	\$27,864,213	\$26,358,146	\$27,186,777	\$26,851,671	\$26,851,671	\$30,959,830	15%
Sales Tax	\$30,409,928	\$33,614,011	\$49,056,806	\$51,529,732	\$28,513,409	\$50,514,710	\$50,514,710	\$52,872,621	5%
Franchise Tax	\$3,161,759	\$3,253,431	\$3,526,041	\$4,368,710	\$2,794,665	\$3,591,845	\$3,591,845	\$4,782,816	33%
Licenses	\$1,315,865	\$1,213,639	\$1,251,664	\$1,422,301	\$1,452,244	\$1,394,816	\$1,394,816	\$1,491,838	7%
Planning Building & Engineering Fees	\$7,513,747	\$5,005,364	\$5,683,951	\$6,631,063	\$5,133,767	\$5,307,649	\$5,307,649	\$7,636,473	44%
Special Event Fees	\$178,672	\$8,081	\$216,481	\$214,229	\$195,490	\$322,924	\$322,924	\$333,551	3%
Federal Revenue	\$5,698,041	\$11,071,350	\$5,819,607	\$18,340,954	\$1,475,667	\$21,791,659	\$15,819,628	\$14,121,660	-11%
State Revenue	\$818,625	\$527,368	\$786,591	\$485,817	\$463,636	\$130,257	\$130,257	\$618,052	374%
County/SP District Revenue	\$3,888,378	\$1,171,385	\$2,034,782	\$382,160	\$3,679,180	\$71,827	\$11,183,030	\$1,746,139	-84%
Water Charges for Services	\$19,944,310	\$22,597,344	\$21,922,162	\$22,538,675	\$19,352,629	\$24,487,920	\$26,572,481	\$31,113,301	17%
Transit Charges for Services	\$5,286,336	\$2,455,909	\$4,066,593	\$33,379	\$310,692	\$85,740	\$85,740	\$75,991	-11%
Cemetery Charges for Services	\$22,922	\$19,787	\$27,621	\$25,162	\$26,517	\$228,269	\$228,269	\$61,817	-73%
Recreation	\$3,294,003	\$4,241,522	\$4,638,424	\$4,672,032	\$3,076,897	\$4,126,624	\$4,126,624	\$4,957,337	20%
Ice	\$691,828	\$634,725	\$850,024	\$945,775	\$702,398	\$716,838	\$716,838	\$1,276,867	78%
Other Service Revenue	\$59,527	\$54,964	\$57,542	\$73,704	\$51,468	\$56,768	\$56,768	\$95,595	68%
Library Fees	\$14,357	\$13,483	\$16,811	\$14,615	\$12,294			\$22,552	
Fines & Forfeitures	\$1,934,534	\$1,075,883	\$2,158,774	\$2,768,712	\$2,661,246	\$2,995,080	\$2,995,080	\$4,203,864	40%
Misc. Revenues	\$8,426,163	\$3,620,970	\$1,106,110	\$12,552,813	\$2,628,488	\$5,340,240	\$10,231,617	\$13,613,807	33%
Interfund Transactions (Admin)	\$6,898,975	\$6,495,085	\$7,284,491	\$8,478,974	\$6,800,890	\$9,212,848	\$9,212,848	\$9,176,608	0%
Interfund Transactions (CIP/Debt)	\$17,718,703	\$13,194,041	\$15,815,649	\$15,025,910	\$9,973,700	\$11,968,448	\$14,635,145	\$11,962,397	-18%
Special Revenues & Resources	\$1,000,912	\$8,106,934	\$2,014,065	\$1,981,567	\$780,227	\$216,418	\$216,418	\$945,192	337%
Bond Proceeds	\$10,768,465					\$42,477,367	\$2,477,367		
Beginning Balance	\$110,302,971	\$142,278,488	\$168,838,441	\$187,500,425		\$81,641,615	\$230,280,047		
TOTAL	\$264,835,415	\$289,034,038	\$325,036,843	\$366,344,855	\$117,272,281	\$293,531,533	\$416,951,772	\$298,152,530	

Change in Fund Balance

Fund	Actuals FY 2021	Actuals FY 2022	Actuals FY 2023	Ori Budget FY 2024	Adjusted FY 2024	Var \$ FY23 v FY24 Adj Bud	Var % FY23 v FY24	Ori Budget FY 2025	Var \$ FY24 v FY25 Ori Bud	Var % FY24 v FY25
Park City Municipal Corporation										
011 GENERAL FUND	\$13,600,569	\$14,584,589	\$15,183,108	\$8,466,782	\$10,618,665	\$-4,564,443	-30%	\$11,042,969	\$424,304	4%
012 QUINNS RECREATION COMPLEX	\$0	\$0	\$0	\$0	\$-851,814	\$-851,814		\$-1,316,097	\$-464,283	55%
021 POLICE SPECIAL REVENUE FUND	\$35,773	\$35,773	\$35,773	\$0	\$35,773			\$35,773		
022 DRUG CONFISCATIONS	\$23,168	\$23,168	\$23,168	\$749	\$23,168			\$34,203	\$11,035	48%
031 CAPITAL IMPROVEMENT FUND	\$66,506,424	\$82,329,107	\$96,577,328	\$14,475,792	\$36,832,341	\$-59,744,987	-62%	\$12,059,851	\$-24,772,490	-67%
038 EQUIPMENT REPLACEMENT CIP	\$2,666,494	\$2,419,955	\$2,427,949	\$9,333	\$59,362	\$-2,368,587	-98%	\$30,962	\$-28,400	-48%
051 WATER FUND	\$-15,937,392	\$-10,575,595	\$28,146,222	\$15,208,046	\$154,016	\$-27,992,206	-99%	\$1,143,091	\$989,075	642%
052 STORM WATER FUND	\$2,374,081	\$3,106,148	\$2,942,190	\$1,650,876	\$1,426,567	\$-1,515,623	-52%	\$1,183,080	\$-243,487	-17%
055 GOLF COURSE FUND	\$2,182,110	\$2,807,041	\$2,122,432	\$280,208	\$1,196,734	\$-925,698	-44%	\$691,793	\$-504,941	-42%
057 TRANSPORTATION & PARKING FUND	\$20,683,401	\$33,005,887	\$39,409,102	\$6,648,108	\$16,704,305	\$-22,704,797	-58%	\$2,813,084	\$-13,891,221	-83%
058 PARKING FUND	\$13,900	\$887,427	\$1,879,829	\$1,640,930	\$2,005,448	\$125,619	7%	\$3,878,572	\$1,873,124	93%
062 FLEET SERVICES FUND	\$1,376,759	\$1,900,204	\$1,101,087	\$2,400,034	\$1,300,844	\$199,757	18%	\$635,985	\$-664,859	-51%
064 SELF INSURANCE FUND	\$972,015	\$1,297,178	\$2,397,165	\$1,152,335	\$2,520,781	\$123,616	5%	\$2,717,740	\$196,959	8%
070 SALES TAX REV BOND - DEBT SVS FUND	\$26,283,977	\$26,404,276	\$26,426,750	\$25,429,789	\$23,208,507	\$-3,218,243	-12%	\$24,482,916	\$1,274,409	5%
071 DEBT SERVICE FUND	\$1,635,448	\$1,645,801	\$1,648,133	\$1,645,801	\$1,642,633	\$-5,500	0%	\$4,879,411	\$3,236,778	197%
Total Park City Municipal Corporation	\$122,416,727	\$159,870,959	\$220,320,236	\$71,419,377	\$96,877,330	\$-123,442,906	-424%	\$64,313,333	\$-32,563,997	743%
Park City Redevelopment Agency										
023 LOWER PARK AVE RDA SPECIAL REVENUE FUND	\$1,061,151	\$1,262,193	\$2,654,316	\$2,241,397	\$3,290,675	\$636,359	24%	\$5,413,154	\$2,122,479	64%
024 MAIN STREET RDA SPECIAL REVENUE FUND	\$1,130,151	\$1,460,076	\$1,138,237	\$182,714	\$738,556	\$-399,681	-35%	\$338,875	\$-399,681	-54%
033 REDEVELOPMENT AGENCY- LOWER PRK	\$3,004,807	\$3,281,547	\$3,649,297	\$623,981	\$2,712,014	\$-937,283	-26%	\$3,011,956	\$299,942	11%
034 REDEVELOPMENT AGENCY- MAIN ST	\$891,332	\$1,594,504	\$2,047,102	\$1,419,533	\$1,639,789	\$-407,313	-20%	\$1,733,789	\$94,000	6%
Total Park City Redevelopment Agency	\$6,087,441	\$7,598,320	\$9,488,952	\$4,467,625	\$8,381,034	\$-1,107,918	-57%	\$10,497,774	\$2,116,740	27%
Municipal Building Authority										
035 BUILDING AUTHORITY	\$451,314	\$453,416	\$470,859	\$453,416	\$825,859	\$355,000	75%	\$1,180,859	\$355,000	43%
Total Municipal Building Authority	\$451,314	\$453,416	\$470,859	\$453,416	\$825,859	\$355,000	75%	\$1,180,859	\$355,000	43%

GENERAL FUND - Budget Summary

011 GENERAL FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Property Taxes	\$13,109,913	\$12,458,061	\$12,348,816	\$12,348,816	13,109,914	\$13,109,914	\$13,109,914	\$14,141,021
Sales Tax	\$16,465,025	\$19,383,825	\$11,836,260	\$11,836,260	18,759,861	\$18,759,861	\$18,759,861	\$20,439,133
Franchise Tax	\$3,526,041	\$4,368,710	\$2,794,665	\$2,794,665	3,591,845	\$3,591,845	\$3,591,845	\$4,782,816
Licenses	\$335,232	\$448,438	\$408,596	\$408,596	412,920	\$412,920	\$412,920	\$464,017
Planning Building & Engineering Fees	\$4,138,054	\$5,141,867	\$4,048,584	\$4,048,584	4,137,954	\$4,137,954	\$4,137,954	\$6,475,953
Special Event Fees	\$209,286	\$159,128	\$142,874	\$142,874	322,924	\$322,924	\$322,924	\$252,566
Federal Revenue	\$41,366	\$59,895	\$24,490	\$24,490	48,362	\$48,362	\$48,362	\$44,489
State Revenue	\$95,644	\$74,633	\$78,727	\$78,727	68,086	\$68,086	\$68,086	\$64,957
County/SP District Revenue	\$0	\$15,000	\$0	\$0	21,827	\$21,827	\$21,827	\$10,415
Cemetery Charges for Services	\$27,621	\$25,162	\$26,517	\$26,517	228,269	\$228,269	\$228,269	\$61,817
Recreation	\$2,713,105	\$2,697,586	\$1,597,454	\$1,597,454	2,715,675	\$2,715,675	\$2,715,675	\$2,865,898
Ice	\$-6,058	\$0	\$0	\$0	0	\$0	\$0	\$0
Other Service Revenue	\$57,542	\$73,704	\$51,468	\$51,468	56,768	\$56,768	\$56,768	\$95,595
Library Fees	\$16,811	\$14,615	\$12,294	\$12,294	0	\$0	\$0	\$22,552
Misc. Revenues	\$595,788	\$1,737,599	\$107,479	\$107,479	686,242	\$686,242	\$1,529,125	\$1,775,635
Interfund Transactions (Admin)	\$2,950,291	\$3,430,983	\$2,466,340	\$2,466,340	4,011,403	\$4,011,403	\$4,011,403	\$4,011,403
Special Revenues & Resources	\$568,265	\$591,557	\$212,901	\$212,901	0	\$0	\$0	\$70,661
Total Revenues	\$44,843,924	\$50,680,763	\$36,157,464	\$36,157,464	48,172,050	\$48,172,050	\$49,014,933	\$55,578,928

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Other								
Beginning Balance	\$19,222,320	\$14,584,589	\$0	\$0	13,969,780	\$13,969,780	\$15,183,108	\$10,618,665
Total Other	\$19,222,320	\$14,584,589	\$0	\$0	13,969,780	\$13,969,780	\$15,183,108	\$10,618,665
TOTAL	\$64,066,244	\$65,265,352	\$36,157,464	\$36,157,464	\$62,141,830	\$62,141,830	\$64,198,041	\$66,197,593

011 GENERAL FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Not Available								
Not Available	\$0	\$-4	\$217	\$217	0	\$0	\$0	\$0
Total Not Available	\$0	\$-4	\$217	\$217	0	\$0	\$0	\$0
Depts								
Personnel	\$26,056,173	\$30,486,065	\$25,399,704	\$25,399,704	33,791,803	\$33,791,803	\$33,878,910	\$36,960,501
Mat, Suppls, Services	\$10,052,583	\$11,433,844	\$8,447,839	\$8,447,839	14,410,987	\$14,410,987	\$14,410,987	\$13,362,712
Capital	\$358,490	\$633,417	\$487,647	\$487,647	805,322	\$805,322	\$805,322	\$449,187
Contingency	\$24,600	\$0	\$0	\$0	300,000	\$300,000	\$300,000	\$200,000
Total Depts	\$36,491,845	\$42,553,326	\$34,335,191	\$34,335,191	49,308,111	\$49,308,111	\$49,395,219	\$50,972,400
Other								
Interfund Transfer	\$6,834,736	\$5,837,880	\$3,486,820	\$3,486,820	4,184,157	\$4,184,157	\$4,184,157	\$4,182,224
Ending Balance	\$20,682,028	\$15,183,108	\$0	\$0	8,466,782	\$8,466,782	\$10,618,665	\$11,042,969
Total Other	\$27,516,764	\$21,020,988	\$3,486,820	\$3,486,820	12,650,939	\$12,650,939	\$14,802,822	\$15,225,193
TOTAL	\$64,008,609	\$63,574,310	\$37,822,227	\$37,822,227	\$61,959,050	\$61,959,050	\$64,198,041	\$66,197,593

011 GENERAL FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Property Taxes								
011-31111 PROP TAX GENERAL	\$11,596,238	\$11,881,810	\$11,442,359	\$11,442,359	12,031,924	\$12,031,924	\$12,031,924	\$12,851,366
011-31121 DEL AND PRIOR YEAR	\$1,199,035	\$271,279	\$678,381	\$678,381	777,228	\$777,228	\$777,228	\$879,153
011-31122 INTEREST DEL PRO TX	\$25,272	\$69,456	\$118,893	\$118,893	23,926	\$23,926	\$23,926	\$136,829
011-31123 FEE-IN-LIEU	\$289,368	\$235,516	\$109,183	\$109,183	276,836	\$276,836	\$276,836	\$273,673
Total Property Taxes	\$13,109,913	\$12,458,061	\$12,348,816	\$12,348,816	13,109,914	\$13,109,914	\$13,109,914	\$14,141,021
Sales Tax								
011-31211 GENERAL SALES TAX	\$9,234,210	\$9,598,138	\$5,409,003	\$5,409,003	9,167,752	\$9,167,752	\$9,167,752	\$9,653,643
011-31213 RESORT TAX	\$7,230,815	\$9,785,687	\$6,427,256	\$6,427,256	9,592,109	\$9,592,109	\$9,592,109	\$10,785,490
Total Sales Tax	\$16,465,025	\$19,383,825	\$11,836,260	\$11,836,260	18,759,861	\$18,759,861	\$18,759,861	\$20,439,133
Franchise Tax								
011-31311 FRAN TAX - ELEC	\$1,782,884	\$2,139,702	\$1,434,728	\$1,434,728	1,753,973	\$1,753,973	\$1,753,973	\$2,278,657
011-31312 FRAN TAX - GAS	\$912,548	\$1,383,216	\$880,081	\$880,081	890,752	\$890,752	\$890,752	\$1,647,160
011-31313 FRAN TAX - PHONE	\$145,841	\$139,915	\$77,345	\$77,345	255,647	\$255,647	\$255,647	\$129,234
011-31314 FRAN TAX - CABLE TV	\$334,664	\$336,691	\$212,971	\$212,971	347,147	\$347,147	\$347,147	\$343,925
011-31315 FRAN TAX - SEWERS	\$350,105	\$369,186	\$189,540	\$189,540	344,326	\$344,326	\$344,326	\$383,840
Total Franchise Tax	\$3,526,041	\$4,368,710	\$2,794,665	\$2,794,665	3,591,845	\$3,591,845	\$3,591,845	\$4,782,816
Licenses								
011-32122 HOMEOWNER'S REG	\$1,300	\$1,600	\$1,400	\$1,400	1,245	\$1,245	\$1,245	\$1,546
011-32131 LIQUOR LICENSES	\$18,850	\$23,300	\$21,600	\$21,600	27,353	\$27,353	\$27,353	\$26,370
011-32135 FESTIVAL FACILITATION FEE	\$179,810	\$200,607	\$204,151	\$204,151	189,171	\$189,171	\$189,171	\$222,451
011-32136 BUSINESS LICENSE ENHANCED ENFORCEMENT	\$8,911	\$13,628	\$11,805	\$11,805	22,806	\$22,806	\$22,806	\$18,837

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
011-32138 BUSINESS LICENSE ADMINISTRATION FEE	\$48,470	\$98,612	\$72,547	\$72,547	93,914	\$93,914	\$93,914	\$95,202
011-32139 NIGHTLY RENTAL ADMINISTRATIVE FEE	\$77,892	\$110,690	\$97,092	\$97,092	78,431	\$78,431	\$78,431	\$99,610
Total Licenses	\$335,232	\$448,438	\$408,596	\$408,596	412,920	\$412,920	\$412,920	\$464,017
Planning Building & Engineering Fees								
011-32212 PLANNING APPLICATION	\$304,926	\$181,590	\$115,690	\$115,690	256,015	\$256,015	\$256,015	\$312,489
011-32214 ANNEXATION FEE	\$10,000	\$0	\$5,850	\$5,850	2,684	\$2,684	\$2,684	\$3,576
011-32221 PLANNING POSTCARDS	\$67	\$5,152	\$5,702	\$5,702	0	\$0	\$0	\$6,000
011-32311 BUILDING PERMITS	\$2,052,316	\$2,673,528	\$2,078,528	\$2,078,528	1,864,028	\$1,864,028	\$1,864,028	\$3,202,125
011-32315 GRADING & EXCAVATING	\$23,957	\$25,399	\$23,402	\$23,402	18,828	\$18,828	\$18,828	\$33,648
011-32316 DEMOLITION PERMITS	\$0	\$0	\$0	\$0	24,036	\$24,036	\$24,036	\$8,984
011-32317 SIGN PERMITS	\$3,595	\$3,030	\$3,644	\$3,644	12,471	\$12,471	\$12,471	\$8,434
011-32319 ACE FEES	\$12,032	\$29,556	\$31,660	\$31,660	4,069	\$4,069	\$4,069	\$21,063
011-32320 FIRE FEE/ISSUANCE FEE	\$29,924	\$29,890	\$24,041	\$24,041	67,953	\$67,953	\$67,953	\$47,490
011-32321 PLAN CHECK FEES	\$1,312,224	\$1,716,191	\$1,319,576	\$1,319,576	1,174,592	\$1,174,592	\$1,174,592	\$2,034,203
011-32322 APPEALS - BUILDING	\$-19,120	\$0	\$0	\$0	103	\$103	\$103	\$0
011-32323 SUB PERMIT VALUATION BASED FEES	\$382,988	\$440,396	\$347,056	\$347,056	608,762	\$608,762	\$608,762	\$662,227
011-32325 SOIL SAMPLE FEE	\$0	\$0	\$0	\$0	1	\$1	\$1	\$0
011-32326 BUSINESS LICENSE INSPECTION FEE	\$6,134	\$6,547	\$4,175	\$4,175	0	\$0	\$0	\$5,000
011-32391 MISC REIMBURSEABLES	\$10	\$0	\$0	\$0	0	\$0	\$0	\$0
011-32411 CONSTRUCTION INSPECTIONS	\$0	\$11,689	\$1,836	\$1,836	22,716	\$22,716	\$22,716	\$56,151
011-32414 ENGINEERING FEES	\$19,000	\$6,600	\$65,874	\$65,874	42,737	\$42,737	\$42,737	\$37,403
011-32416 LAND MANAGEMENT DESIGN REV FEE	\$0	\$0	\$0	\$0	38,959	\$38,959	\$38,959	\$17,162
011-32417 TRAFFIC CONTROL APPLICATION FEE	\$0	\$11,800	\$21,550	\$21,550	0	\$0	\$0	\$20,000
011-32418 SMALL WIRELESS FACILITY FEE	\$0	\$500	\$0	\$0	0	\$0	\$0	\$0

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total Planning Building & Engineering Fees	\$4,138,054	\$5,141,867	\$4,048,584	\$4,048,584	4,137,954	\$4,137,954	\$4,137,954	\$6,475,953
Special Event Fees								
011-32611 SPECIAL EVENTS	\$27,998	\$16,360	\$20,000	\$20,000	24,240	\$24,240	\$24,240	\$15,959
011-32625 PEAK DAY MITIGATION	\$0	\$0	\$37,605	\$37,605	0	\$0	\$0	\$40,000
011-32630 SPECIAL EVENTS APPLICATION FEES	\$4,962	\$5,620	\$14,671	\$14,671	0	\$0	\$0	\$5,333
011-32631 SPECIAL EVENT FACILITY RENTAL	\$494	\$2,753	\$525	\$525	68,225	\$68,225	\$68,225	\$17,692
011-32632 PUBLIC SAFETY SPECIAL EVENT REVENUE	\$130,228	\$93,158	\$50,608	\$50,608	195,931	\$195,931	\$195,931	\$126,283
011-32633 PUBLIC WORKS SPECIAL EVENT FEES	\$2,000	\$18,115	\$0	\$0	974	\$974	\$974	\$12,214
011-32634 PARKS SPECIAL EVENT REVENUE	\$13,604	\$0	\$515	\$515	0	\$0	\$0	\$7,367
011-32635 RECREATION SPECIAL EVENT FEES	\$13,540	\$13,300	\$13,565	\$13,565	0	\$0	\$0	\$7,796
011-32636 BUILDING DEPARTMENT SPECIAL EVENT FEES	\$83	\$75	\$124	\$124	974	\$974	\$974	\$2,889
011-32637 BUILDING MAINTENANCE SPECIAL EVENT FEES	\$3,658	\$1,460	\$280	\$280	0	\$0	\$0	\$1,389
011-32638 SPECIAL EVENT EQUIPMENT RENTAL	\$8,680	\$0	\$1,706	\$1,706	2,104	\$2,104	\$2,104	\$2,898
011-32640 SPECIAL EVENT TRAIL FEES	\$4,040	\$8,288	\$3,276	\$3,276	30,476	\$30,476	\$30,476	\$12,746
Total Special Event Fees	\$209,286	\$159,128	\$142,874	\$142,874	322,924	\$322,924	\$322,924	\$252,566
Federal Revenue								
011-33110 FEDERAL GRANTS	\$41,366	\$59,895	\$24,490	\$24,490	48,362	\$48,362	\$48,362	\$44,489
Total Federal Revenue	\$41,366	\$59,895	\$24,490	\$24,490	48,362	\$48,362	\$48,362	\$44,489
State Revenue								
011-33252 STATE CONTRIBUTION	\$29,530	\$5,000	\$13,999	\$13,999	10,812	\$10,812	\$10,812	\$11,893
011-33272 STATE LIQUOR	\$66,114	\$69,633	\$64,728	\$64,728	57,274	\$57,274	\$57,274	\$53,064
Total State Revenue	\$95,644	\$74,633	\$78,727	\$78,727	68,086	\$68,086	\$68,086	\$64,957
County/SP District Revenue								
011-33313 RESTAURANT TAX GRANT	\$0	\$15,000	\$0	\$0	21,827	\$21,827	\$21,827	\$10,415

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total County/SP District Revenue	\$0	\$15,000	\$0	\$0	21,827	\$21,827	\$21,827	\$10,415
Cemetery Charges for Services								
011-34411 CEMETERY BURIAL	\$22,323	\$11,540	\$12,104	\$12,104	48,312	\$48,312	\$48,312	\$22,875
011-34412 CEMETERY LOTS	\$600	\$8,517	\$11,731	\$11,731	166,802	\$166,802	\$166,802	\$32,364
011-34510 Police Charges	\$4,368	\$5,105	\$2,682	\$2,682	13,155	\$13,155	\$13,155	\$6,579
011-34511 RESORT POLICE SERVICE	\$330	\$0	\$0	\$0	0	\$0	\$0	\$0
Total Cemetery Charges for Services	\$27,621	\$25,162	\$26,517	\$26,517	228,269	\$228,269	\$228,269	\$61,817
Recreation								
011-34609 FACILITY RENTAL FEE	\$6,640	\$15,909	\$9,673	\$9,673	11,245	\$11,245	\$11,245	\$12,109
011-34610 FACILITY USAGE FEE	\$842,693	\$899,886	\$689,804	\$689,804	881,969	\$881,969	\$881,969	\$872,622
011-34611 CAMPS	\$324,562	\$319,895	\$59,088	\$59,088	296,280	\$296,280	\$296,280	\$328,139
011-34612 CLASSES	\$49,825	\$51,641	\$38,275	\$38,275	51,638	\$51,638	\$51,638	\$58,022
011-34613 CHILD CARE	\$893	\$0	\$0	\$0	7,001	\$7,001	\$7,001	\$2,420
011-34622 LEAGUES ADULT	\$41,049	\$47,208	\$12,061	\$12,061	72,304	\$72,304	\$72,304	\$55,333
011-34624 WESTERN SUMMIT YOUTH	\$16,934	\$23,051	\$12,240	\$12,240	27,585	\$27,585	\$27,585	\$23,001
011-34626 FITNESS CENTER SENIOR PROGRAMS	\$13,288	\$10,797	\$10,548	\$10,548	26,753	\$26,753	\$26,753	\$16,915
011-34629 TENNIS LEAGUE FEES	\$23,595	\$27,017	\$14,815	\$14,815	41,579	\$41,579	\$41,579	\$36,849
011-34631 PARK RESERVATION	\$20,953	\$21,105	\$4,410	\$4,410	21,668	\$21,668	\$21,668	\$22,373
011-34641 TENNIS COURT FEES	\$193,313	\$195,933	\$137,627	\$137,627	245,552	\$245,552	\$245,552	\$234,718
011-34642 PICKLEBALL	\$71,706	\$101,901	\$67,018	\$67,018	24,936	\$24,936	\$24,936	\$61,684
011-34643 Y. CAMPS/CLINICS	\$38,875	\$73,252	\$66,630	\$66,630	0	\$0	\$0	\$70,000
011-34644 SWIM FEES	\$68,539	\$50,945	\$26,773	\$26,773	85,767	\$85,767	\$85,767	\$77,153
011-34646 TOURNAMENT FEES	\$1,560	\$5,568	\$4,537	\$4,537	12,706	\$12,706	\$12,706	\$7,718
011-34647 TENNIS LESSONS	\$806,662	\$685,923	\$352,699	\$352,699	763,277	\$763,277	\$763,277	\$782,532

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
011-34648 AEROBICS	\$636	\$766	\$1,023	\$1,023	2,899	\$2,899	\$2,899	\$3,267
011-34649 FEE REDUCTION DISCOUNTS	\$-1,363	\$-5,085	\$-3,529	\$-3,529	0	\$0	\$0	\$0
011-34651 EQUIPMENT RENTAL	\$42,503	\$42,420	\$4,988	\$4,988	68,397	\$68,397	\$68,397	\$53,885
011-34653 LOCKER RENTAL	\$2,130	\$661	\$826	\$826	1,381	\$1,381	\$1,381	\$1,201
011-34694 RETAIL SALES	\$131,284	\$117,295	\$84,440	\$84,440	58,176	\$58,176	\$58,176	\$126,128
011-34696 VENDING COMMISSION	\$10,762	\$4,938	\$-3	\$-3	6,567	\$6,567	\$6,567	\$7,548
011-34697 SPECIAL EVENT - MH	\$0	\$0	\$0	\$0	2,782	\$2,782	\$2,782	\$7,548
011-34698 PARTY ROOM	\$6,066	\$6,561	\$3,511	\$3,511	5,213	\$5,213	\$5,213	\$4,733
Total Recreation	\$2,713,105	\$2,697,586	\$1,597,454	\$1,597,454	2,715,675	\$2,715,675	\$2,715,675	\$2,865,898
Ice								
011-34727 EMPLOYEE WELLNESS	\$-6,058	\$0	\$0	\$0	0	\$0	\$0	\$0
Total Ice	\$-6,058	\$0	\$0	\$0	0	\$0	\$0	\$0
Other Service Revenue								
011-34917 REIMBURSED COURT FEE	\$57,542	\$73,704	\$51,468	\$51,468	56,768	\$56,768	\$56,768	\$95,595
Total Other Service Revenue	\$57,542	\$73,704	\$51,468	\$51,468	56,768	\$56,768	\$56,768	\$95,595
Library Fees								
011-35211 LIBRARY FINES & FEE	\$16,811	\$14,615	\$12,294	\$12,294	0	\$0	\$0	\$22,552
Total Library Fees	\$16,811	\$14,615	\$12,294	\$12,294	0	\$0	\$0	\$22,552
Misc. Revenues								
011-36111 INTEREST EARNINGS	\$155,673	\$1,021,715	\$0	\$0	519,117	\$519,117	\$1,362,000	\$1,362,000
011-36150 BUSINESS IMPROVEMENT DISTRICT	\$50,344	\$64,395	\$0	\$0	99,655	\$99,655	\$99,655	\$78,395
011-36210 RENTAL INCOME	\$296,799	\$187,604	\$66,549	\$66,549	0	\$0	\$0	\$209,495
011-36216 FIXED RENT - CARL WINTER'S	\$17,650	\$13,671	\$14,100	\$14,100	0	\$0	\$0	\$18,573
011-36220 AFFORDABLE HOUSING RENT	\$69,114	\$0	\$0	\$0	20,000	\$20,000	\$20,000	\$58,472

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
011-36310 SALE OF ASSETS	\$0	\$0	\$523	\$523	0	\$0	\$0	\$814
011-36321 SALE OF PUBLIC DOCUMENTS	\$1,870	\$2,130	\$1,728	\$1,728	0	\$0	\$0	\$2,702
011-36322 SUBSCRIPTION BASED IT ARRANGEMENTS	\$0	\$391,481	\$0	\$0	0	\$0	\$0	\$0
011-36911 OTHER MISCELLANEOUS	\$4,654	\$55,995	\$24,679	\$24,679	47,470	\$47,470	\$47,470	\$45,184
011-36917 BONANZA PARK EAST KAC RENT	\$0	\$500	\$250	\$250	0	\$0	\$0	\$0
011-36921 CASH OVER/SHORT	\$1	\$0	\$-119	\$-119	0	\$0	\$0	\$0
011-36922 CASH OVER/SHORT-RACQ CL	\$-317	\$108	\$-231	\$-231	0	\$0	\$0	\$0
Total Misc. Revenues	\$595,788	\$1,737,599	\$107,479	\$107,479	686,242	\$686,242	\$1,529,125	\$1,775,635
Interfund Transactions (Admin)								
011-38160 ADM CHG FR PARKING	\$0	\$55,981	\$93,300	\$93,300	111,963	\$111,963	\$111,963	\$111,963
011-38161 ADM CHG FR WATER	\$894,170	\$1,117,713	\$1,024,570	\$1,024,570	1,229,484	\$1,229,484	\$1,229,484	\$1,229,484
011-38162 ADM CHG FR GOLF	\$114,740	\$131,951	\$118,400	\$118,400	142,070	\$142,070	\$142,070	\$142,070
011-38163 ADM CHG FR TRANSP	\$1,118,181	\$1,285,908	\$1,118,590	\$1,118,590	1,342,302	\$1,342,302	\$1,342,302	\$1,342,302
011-38165 ADM CHG FR STORM WATER	\$108,200	\$124,430	\$111,480	\$111,480	133,774	\$133,774	\$133,774	\$133,774
011-38168 UTILITIES TRANSFER IN	\$715,000	\$715,000	\$0	\$0	1,051,810	\$1,051,810	\$1,051,810	\$1,051,810
Total Interfund Transactions (Admin)	\$2,950,291	\$3,430,983	\$2,466,340	\$2,466,340	4,011,403	\$4,011,403	\$4,011,403	\$4,011,403
Special Revenues & Resources								
011-39110 DONATIONS	\$1,000	\$5,000	\$150,000	\$150,000	0	\$0	\$0	\$0
011-39112 ARPA FUNDS	\$504,529	\$504,529	\$0	\$0	0	\$0	\$0	\$0
011-39140 SUMMIT LEADERSHIP	\$25,836	\$24,142	\$15,810	\$15,810	0	\$0	\$0	\$18,661
011-39142 LEADERSHIP 101	\$0	\$7,486	\$2,041	\$2,041	0	\$0	\$0	\$7,000
011-39143 LEADERSHIP FUNDRAISING	\$36,900	\$50,400	\$45,050	\$45,050	0	\$0	\$0	\$45,000
Total Special Revenues & Resources	\$568,265	\$591,557	\$212,901	\$212,901	0	\$0	\$0	\$70,661
Beginning Balance								

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
011-39990 BEGINNING BALANCE	\$19,222,320	\$14,584,589	\$0	\$0	13,969,780	\$13,969,780	\$15,183,108	\$10,618,665
Total Beginning Balance	\$19,222,320	\$14,584,589	\$0	\$0	13,969,780	\$13,969,780	\$15,183,108	\$10,618,665
TOTAL	\$64,066,244	\$65,265,352	\$36,157,464	\$36,157,464	\$62,141,830	\$62,141,830	\$64,198,041	\$66,197,593

011 GENERAL FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40011 CITY COUNCIL								
Personnel	\$310,178	\$335,144	\$292,181	\$292,181	345,849	\$345,849	\$345,849	\$346,330
Mat, Suppls, Services	\$126,783	\$109,161	\$104,671	\$104,671	70,600	\$70,600	\$70,600	\$118,228
Total 40011 CITY COUNCIL	\$436,962	\$444,305	\$396,852	\$396,852	416,449	\$416,449	\$416,449	\$464,558
40021 CITY MANAGER								
Personnel	\$1,164,415	\$1,354,134	\$1,066,023	\$1,066,023	1,400,382	\$1,400,382	\$1,330,382	\$1,508,010
Mat, Suppls, Services	\$244,060	\$130,494	\$88,909	\$88,909	128,762	\$128,762	\$128,762	\$277,120
Total 40021 CITY MANAGER	\$1,408,475	\$1,484,628	\$1,154,932	\$1,154,932	1,529,144	\$1,529,144	\$1,459,144	\$1,785,130
40023 ELECTIONS								
Mat, Suppls, Services	\$1,665	\$0	\$24,554	\$24,554	25,000	\$25,000	\$25,000	\$3,000
Total 40023 ELECTIONS	\$1,665	\$0	\$24,554	\$24,554	25,000	\$25,000	\$25,000	\$3,000
40031 CITY ATTORNEY								
Personnel	\$1,306,175	\$1,577,708	\$1,347,587	\$1,347,587	1,777,763	\$1,777,763	\$1,672,763	\$1,874,002
Mat, Suppls, Services	\$48,675	\$82,345	\$44,399	\$44,399	90,050	\$90,050	\$90,050	\$90,050
Capital	\$12,616	\$10,381	\$0	\$0	10,600	\$10,600	\$10,600	\$10,600
Total 40031 CITY ATTORNEY	\$1,367,466	\$1,670,434	\$1,391,986	\$1,391,986	1,878,413	\$1,878,413	\$1,773,413	\$1,974,652

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40034 BUDGET, DEBT & GRANTS								
Personnel	\$531,611	\$572,789	\$522,525	\$522,525	887,448	\$887,448	\$716,321	\$899,378
Mat, Suppls, Services	\$82,350	\$41,112	\$44,831	\$44,831	59,200	\$59,200	\$59,200	\$59,200
Total 40034 BUDGET, DEBT & GRANTS	\$613,961	\$613,902	\$567,355	\$567,355	946,648	\$946,648	\$775,521	\$958,578
40062 HUMAN RESOURCES								
Personnel	\$573,406	\$765,386	\$684,306	\$684,306	946,789	\$946,789	\$861,789	\$1,087,216
Mat, Suppls, Services	\$361,980	\$322,273	\$228,905	\$228,905	530,150	\$530,150	\$530,150	\$380,150
Capital	\$1,564	\$644	\$246	\$246	3,000	\$3,000	\$3,000	\$3,000
Total 40062 HUMAN RESOURCES	\$936,950	\$1,088,303	\$913,457	\$913,457	1,479,939	\$1,479,939	\$1,394,939	\$1,470,366
40072 FINANCE								
Personnel	\$825,109	\$887,720	\$762,053	\$762,053	1,075,661	\$1,075,661	\$950,661	\$1,115,900
Mat, Suppls, Services	\$183,035	\$169,534	\$151,041	\$151,041	192,250	\$192,250	\$192,250	\$192,250
Total 40072 FINANCE	\$1,008,143	\$1,057,254	\$913,094	\$913,094	1,267,911	\$1,267,911	\$1,142,911	\$1,308,150
40082 TECHNICAL & CUSTOMER SERVICES								
Personnel	\$1,129,747	\$1,453,253	\$1,382,031	\$1,382,031	1,886,251	\$1,886,251	\$1,736,187	\$1,959,706
Mat, Suppls, Services	\$908,758	\$1,200,023	\$854,220	\$854,220	1,261,500	\$1,261,500	\$1,261,500	\$1,261,500
Capital	\$31,117	\$86,273	\$20,327	\$20,327	28,900	\$28,900	\$28,900	\$28,900
Interfund Transfer	\$1,250	\$3,750	\$3,130	\$3,130	3,750	\$3,750	\$3,750	\$3,750
Total 40082 TECHNICAL & CUSTOMER SERVICES	\$2,070,872	\$2,743,299	\$2,259,708	\$2,259,708	3,180,401	\$3,180,401	\$3,030,337	\$3,253,856
40091 BLDG MAINT ADM								
Personnel	\$739,297	\$916,760	\$634,109	\$634,109	1,123,222	\$1,123,222	\$1,044,596	\$1,215,008
Mat, Suppls, Services	\$798,914	\$995,461	\$787,924	\$787,924	916,509	\$916,509	\$916,509	\$991,698
Capital	\$0	\$0	\$48,395	\$48,395	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Interfund Transfer	\$18,750	\$21,500	\$17,920	\$17,920	21,500	\$21,500	\$21,500	\$21,500
Total 40091 BLDG MAINT ADM	\$1,556,961	\$1,933,721	\$1,488,347	\$1,488,347	2,061,231	\$2,061,231	\$1,982,605	\$2,228,206
40092 PC MARC								
Personnel	\$1,006,734	\$1,219,540	\$1,091,650	\$1,091,650	1,176,958	\$1,176,958	\$1,176,958	\$1,223,752
Mat, Suppls, Services	\$480,358	\$505,705	\$455,805	\$455,805	498,882	\$498,882	\$498,882	\$549,203
Capital	\$17,933	\$15,538	\$5,615	\$5,615	20,700	\$20,700	\$20,700	\$20,700
Interfund Transfer	\$8,100	\$5,500	\$4,590	\$4,590	5,500	\$5,500	\$5,500	\$5,500
Total 40092 PC MARC	\$1,513,125	\$1,746,283	\$1,557,660	\$1,557,660	1,702,040	\$1,702,040	\$1,702,040	\$1,799,155
40093 TENNIS								
Not Available	\$0	\$0	\$239	\$239	0	\$0	\$0	\$0
Personnel	\$847,752	\$812,657	\$645,195	\$645,195	1,108,097	\$1,108,097	\$1,030,530	\$1,277,418
Mat, Suppls, Services	\$72,610	\$90,779	\$65,682	\$65,682	175,950	\$175,950	\$175,950	\$193,450
Capital	\$352	\$1,849	\$0	\$0	0	\$0	\$0	\$0
Total 40093 TENNIS	\$920,714	\$905,286	\$711,117	\$711,117	1,284,047	\$1,284,047	\$1,206,480	\$1,470,868
40094 MCPOLIN BARN								
Personnel	\$18,481	\$25,405	\$38,414	\$38,414	52,505	\$52,505	\$52,505	\$50,149
Mat, Suppls, Services	\$16,342	\$17,809	\$13,131	\$13,131	17,503	\$17,503	\$17,503	\$20,303
Total 40094 MCPOLIN BARN	\$34,823	\$43,214	\$51,545	\$51,545	70,008	\$70,008	\$70,008	\$70,452
40098 RECREATION PROGRAMS								
Personnel	\$837,013	\$879,439	\$629,422	\$629,422	982,668	\$982,668	\$913,881	\$1,078,569
Mat, Suppls, Services	\$40,707	\$57,733	\$52,848	\$52,848	78,370	\$78,370	\$78,370	\$89,370
Total 40098 RECREATION PROGRAMS	\$877,719	\$937,172	\$682,270	\$682,270	1,061,038	\$1,061,038	\$992,251	\$1,167,939
40100 COMMUNITY ENGAGEMENT								
Personnel	\$480,643	\$534,284	\$447,847	\$447,847	650,771	\$650,771	\$605,217	\$670,593

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Mat, Suppls, Services	\$60,998	\$106,820	\$84,052	\$84,052	126,000	\$126,000	\$126,000	\$205,800
Capital	\$86	\$198	\$0	\$0	4,100	\$4,100	\$4,100	\$4,100
Total 40100 COMMUNITY ENGAGEMENT	\$541,726	\$641,302	\$531,899	\$531,899	780,871	\$780,871	\$735,317	\$880,493
40101 ECONOMY								
Personnel	\$1,095,088	\$887,591	\$177,419	\$177,419	210,867	\$210,867	\$196,106	\$260,007
Mat, Suppls, Services	\$394,020	\$626,321	\$44,837	\$44,837	156,250	\$156,250	\$156,250	\$156,250
Capital	\$54,291	\$34,838	\$2,315	\$2,315	0	\$0	\$0	\$0
Total 40101 ECONOMY	\$1,543,400	\$1,548,751	\$224,571	\$224,571	367,117	\$367,117	\$352,356	\$416,257
40102 ENVIRONMENTAL REGULATORY								
Personnel	\$27,534	\$170,326	\$137,113	\$137,113	207,023	\$207,023	\$192,531	\$187,821
Mat, Suppls, Services	\$39,290	\$141,954	\$122,464	\$122,464	193,000	\$193,000	\$193,000	\$185,000
Total 40102 ENVIRONMENTAL REGULATORY	\$66,824	\$312,280	\$259,578	\$259,578	400,023	\$400,023	\$385,531	\$372,821
40104 ENVIRONMENTAL SUSTAINABILITY								
Personnel	\$356,981	\$369,620	\$286,198	\$286,198	446,777	\$446,777	\$415,502	\$463,703
Mat, Suppls, Services	\$136,733	\$93,002	\$56,508	\$56,508	372,577	\$372,577	\$372,577	\$372,577
Capital	\$1,910	\$0	\$1,738	\$1,738	0	\$0	\$0	\$0
Total 40104 ENVIRONMENTAL SUSTAINABILITY	\$495,624	\$462,622	\$344,445	\$344,445	819,354	\$819,354	\$788,079	\$836,280
40106 SPECIAL EVENTS								
Personnel	\$0	\$0	\$383,850	\$383,850	534,943	\$534,943	\$497,497	\$561,911
Mat, Suppls, Services	\$0	\$449	\$575,425	\$575,425	686,080	\$686,080	\$686,080	\$734,580
Capital	\$0	\$0	\$48,395	\$48,395	54,000	\$54,000	\$54,000	\$0
Total 40106 SPECIAL EVENTS	\$0	\$449	\$1,007,670	\$1,007,670	1,275,023	\$1,275,023	\$1,237,577	\$1,296,491
40111 INSURANCE & SECURITY BONDS								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Interfund Transfer	\$924,685	\$980,030	\$855,260	\$855,260	1,026,307	\$1,026,307	\$1,026,307	\$1,024,374
Total 40111 INSURANCE & SECURITY BONDS	\$924,685	\$980,030	\$855,260	\$855,260	1,026,307	\$1,026,307	\$1,026,307	\$1,024,374
40118 LEAD TRAINING								
Mat, Suppls, Services	\$1,045	\$5,141	\$0	\$0	0	\$0	\$0	\$0
Total 40118 LEAD TRAINING	\$1,045	\$5,141	\$0	\$0	0	\$0	\$0	\$0
40122 SPEC. SRVC. CNTRT/HIST SOC MUS								
Mat, Suppls, Services	\$25,000	\$25,000	\$20,000	\$20,000	0	\$0	\$0	\$0
Total 40122 SPEC. SRVC. CNTRT/HIST SOC MUS	\$25,000	\$25,000	\$20,000	\$20,000	0	\$0	\$0	\$0
40124 SPEC. SERV. CNTRCT./YOUTH ADV								
Mat, Suppls, Services	\$0	\$0	\$325,000	\$325,000	1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Total 40124 SPEC. SERV. CNTRCT./YOUTH ADV	\$0	\$0	\$325,000	\$325,000	1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
40135 SPEC. SRVC. CNTRT./UNSPECIFIED								
Mat, Suppls, Services	\$495,900	\$450,900	\$495,000	\$495,000	630,000	\$630,000	\$630,000	\$630,000
Total 40135 SPEC. SRVC. CNTRT./UNSPECIFIED	\$495,900	\$450,900	\$495,000	\$495,000	630,000	\$630,000	\$630,000	\$630,000
40136 LEADERSHIP								
Personnel	\$70,365	\$70,382	\$54,197	\$54,197	70,070	\$70,070	\$70,070	\$70,070
Mat, Suppls, Services	\$42,590	\$66,621	\$32,861	\$32,861	50,000	\$50,000	\$50,000	\$63,300
Total 40136 LEADERSHIP	\$112,955	\$137,003	\$87,058	\$87,058	120,070	\$120,070	\$120,070	\$133,370
40137 GRANTS/HISTORICAL SOCIETY								
Mat, Suppls, Services	\$0	\$0	\$0	\$0	25,000	\$25,000	\$25,000	\$25,000
Total 40137 GRANTS/HISTORICAL SOCIETY	\$0	\$0	\$0	\$0	25,000	\$25,000	\$25,000	\$25,000
40146 VACANCY FACTOR								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Personnel	\$0	\$0	\$0	\$0	-2,551,605	\$-2,551,605	\$0	\$-1,504,428
Total 40146 VACANCY FACTOR	\$0	\$0	\$0	\$0	-2,551,605	\$-2,551,605	\$0	\$-1,504,428
40148 EMERGENCY MANAGEMENT								
Personnel	\$118,926	\$133,759	\$109,851	\$109,851	176,788	\$176,788	\$164,413	\$182,804
Mat, Suppls, Services	\$30,520	\$168,933	\$31,053	\$31,053	42,500	\$42,500	\$42,500	\$42,500
Capital	\$17,928	\$35,591	\$36,723	\$36,723	75,000	\$75,000	\$75,000	\$75,000
Total 40148 EMERGENCY MANAGEMENT	\$167,373	\$338,282	\$177,627	\$177,627	294,288	\$294,288	\$281,913	\$300,304
40149 ARTS & CULTURE								
Personnel	\$66,852	\$85,169	\$7,494	\$7,494	164,345	\$164,345	\$114,345	\$163,339
Mat, Suppls, Services	\$161,771	\$52,821	\$21,774	\$21,774	3,760	\$3,760	\$3,760	\$3,760
Total 40149 ARTS & CULTURE	\$228,623	\$137,990	\$29,268	\$29,268	168,105	\$168,105	\$118,105	\$167,099
40150 TRAILS O&M								
Personnel	\$0	\$433,046	\$407,108	\$407,108	476,366	\$476,366	\$476,366	\$505,303
Mat, Suppls, Services	\$0	\$207,216	\$119,931	\$119,931	283,900	\$283,900	\$283,900	\$304,900
Capital	\$0	\$28,380	\$0	\$0	5,200	\$5,200	\$5,200	\$0
Total 40150 TRAILS O&M	\$0	\$668,642	\$527,040	\$527,040	765,466	\$765,466	\$765,466	\$810,203
40151 SOCIAL EQUITY								
Personnel	\$8,591	\$3,348	\$3,117	\$3,117	55,467	\$55,467	\$35,467	\$55,199
Mat, Suppls, Services	\$4,831	\$14,925	\$7,259	\$7,259	6,479	\$6,479	\$6,479	\$6,479
Total 40151 SOCIAL EQUITY	\$13,422	\$18,273	\$10,376	\$10,376	61,946	\$61,946	\$41,946	\$61,678
40221 POLICE								
Not Available	\$0	\$-4	\$-23	\$-23	0	\$0	\$0	\$0
Personnel	\$6,126,611	\$7,134,374	\$5,992,617	\$5,992,617	7,443,343	\$7,443,343	\$7,418,344	\$8,112,139
Mat, Suppls, Services	\$242,940	\$351,167	\$268,638	\$268,638	284,929	\$284,929	\$284,929	\$275,689

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$107,231	\$200,698	\$104,193	\$104,193	172,836	\$172,836	\$172,836	\$197,544
Interfund Transfer	\$261,250	\$270,000	\$225,000	\$225,000	270,000	\$270,000	\$270,000	\$270,000
Total 40221 POLICE	\$6,738,032	\$7,956,236	\$6,590,425	\$6,590,425	8,171,108	\$8,171,108	\$8,146,109	\$8,855,372
40222 DRUG EDUCATION								
Personnel	\$32,384	\$34,346	\$28,200	\$28,200	32,637	\$32,637	\$32,637	\$36,207
Mat, Suppls, Services	\$0	\$0	\$0	\$0	5,000	\$5,000	\$5,000	\$5,000
Total 40222 DRUG EDUCATION	\$32,384	\$34,346	\$28,200	\$28,200	37,637	\$37,637	\$37,637	\$41,207
40223 STATE LIQUOR ENFORCEMENT								
Personnel	\$71,292	\$76,726	\$95,683	\$95,683	62,980	\$62,980	\$62,980	\$62,980
Mat, Suppls, Services	\$0	\$0	\$0	\$0	10,000	\$10,000	\$10,000	\$10,000
Total 40223 STATE LIQUOR ENFORCEMENT	\$71,292	\$76,727	\$95,683	\$95,683	72,980	\$72,980	\$72,980	\$72,980
40231 COMMUNICATION CENTER								
Mat, Suppls, Services	\$683,418	\$741,049	\$767,733	\$767,733	695,000	\$695,000	\$695,000	\$790,163
Total 40231 COMMUNICATION CENTER	\$683,418	\$741,049	\$767,733	\$767,733	695,000	\$695,000	\$695,000	\$790,163
40240 SPEC. SRVC. CONTRT/SISTER CITY ADMINISTR								
Mat, Suppls, Services	\$0	\$0	\$8,550	\$8,550	8,500	\$8,500	\$8,500	\$8,500
Total 40240 SPEC. SRVC. CONTRT/SISTER CITY ADMINISTR	\$0	\$0	\$8,550	\$8,550	8,500	\$8,500	\$8,500	\$8,500
40241 SPEC. SRVC. CONTRT/TRAILS MANAGEMENT								
Mat, Suppls, Services	\$0	\$0	\$0	\$0	15,000	\$15,000	\$15,000	\$0
Total 40241 SPEC. SRVC. CONTRT/TRAILS MANAGEMENT	\$0	\$0	\$0	\$0	15,000	\$15,000	\$15,000	\$0
40242 SPEC. SRVC. CONTRT/WASTE/RECYCLING MGMT								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Mat, Suppls, Services	\$50,000	\$50,000	\$0	\$0	50,000	\$50,000	\$50,000	\$50,000
Total 40242 SPEC. SRVC. CONTRT/WASTE/RECYCLING MGMT	\$50,000	\$50,000	\$0	\$0	50,000	\$50,000	\$50,000	\$50,000
40243 SPEC. SRVC. CONTRT/HOUSING RESOURCE								
Mat, Suppls, Services	\$0	\$0	\$0	\$0	15,000	\$15,000	\$15,000	\$15,000
Total 40243 SPEC. SRVC. CONTRT/HOUSING RESOURCE	\$0	\$0	\$0	\$0	15,000	\$15,000	\$15,000	\$15,000
40244 SPEC. SRVC CONTRT/LEGAL MEDIATION								
Mat, Suppls, Services	\$15,000	\$15,375	\$7,875	\$7,875	15,000	\$15,000	\$15,000	\$15,000
Total 40244 SPEC. SRVC CONTRT/LEGAL MEDIATION	\$15,000	\$15,375	\$7,875	\$7,875	15,000	\$15,000	\$15,000	\$15,000
40311 COMM DEVELOP ADMIN								
Personnel	\$315,646	\$421,183	\$338,562	\$338,562	699,271	\$699,271	\$499,271	\$729,641
Mat, Suppls, Services	\$85,626	\$118,325	\$78,865	\$78,865	120,865	\$120,865	\$120,865	\$126,365
Capital	\$0	\$0	\$0	\$0	450	\$450	\$450	\$450
Total 40311 COMM DEVELOP ADMIN	\$401,271	\$539,508	\$417,427	\$417,427	820,586	\$820,586	\$620,586	\$856,456
40313 ENGINEERING								
Personnel	\$608,424	\$860,507	\$1,096,606	\$1,096,606	1,606,203	\$1,606,203	\$1,356,203	\$1,727,198
Mat, Suppls, Services	\$192,493	\$145,253	\$84,782	\$84,782	167,050	\$167,050	\$167,050	\$167,050
Capital	\$0	\$1,954	\$37,516	\$37,516	41,880	\$41,880	\$41,880	\$1,500
Total 40313 ENGINEERING	\$800,917	\$1,007,715	\$1,218,904	\$1,218,904	1,815,133	\$1,815,133	\$1,565,133	\$1,895,748
40342 PLANNING DEPT.								
Personnel	\$1,158,628	\$1,285,833	\$1,034,168	\$1,034,168	1,571,598	\$1,571,598	\$1,321,598	\$1,932,802
Mat, Suppls, Services	\$117,309	\$160,877	\$418,541	\$418,541	610,475	\$610,475	\$610,475	\$610,475

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$51	\$0	\$0	24,000	\$24,000	\$24,000	\$4,000
Total 40342 PLANNING DEPT.	\$1,275,937	\$1,446,761	\$1,452,709	\$1,452,709	2,206,073	\$2,206,073	\$1,956,073	\$2,547,277
40352 BUILDING DEPT.								
Personnel	\$1,771,614	\$2,043,339	\$1,605,933	\$1,605,933	2,603,289	\$2,603,289	\$2,421,059	\$2,867,596
Mat, Suppls, Services	\$75,124	\$84,368	\$62,819	\$62,819	114,250	\$114,250	\$114,250	\$114,250
Capital	\$7,102	\$138,703	\$4,931	\$4,931	105,433	\$105,433	\$105,433	\$12,100
Interfund Transfer	\$34,800	\$71,500	\$59,590	\$59,590	71,500	\$71,500	\$71,500	\$71,500
Total 40352 BUILDING DEPT.	\$1,888,640	\$2,337,911	\$1,733,273	\$1,733,273	2,894,472	\$2,894,472	\$2,712,242	\$3,065,446
40412 PARKS & CEMETERY								
Personnel	\$1,460,452	\$1,770,006	\$1,396,038	\$1,396,038	1,911,726	\$1,911,726	\$1,777,905	\$2,035,968
Mat, Suppls, Services	\$404,894	\$426,823	\$316,424	\$316,424	459,805	\$459,805	\$459,805	\$461,205
Capital	\$12,608	\$17,255	\$12,899	\$12,899	22,793	\$22,793	\$22,793	\$22,793
Interfund Transfer	\$125,000	\$218,000	\$181,670	\$181,670	218,000	\$218,000	\$218,000	\$218,000
Total 40412 PARKS & CEMETERY	\$2,002,954	\$2,432,085	\$1,907,032	\$1,907,032	2,612,324	\$2,612,324	\$2,478,503	\$2,737,966
40421 STREET MAINTENANCE								
Personnel	\$1,700,290	\$1,901,182	\$1,437,794	\$1,437,794	2,096,403	\$2,096,403	\$1,949,655	\$2,358,534
Mat, Suppls, Services	\$504,571	\$624,831	\$448,216	\$448,216	619,890	\$619,890	\$619,890	\$609,397
Capital	\$711	\$93	\$146,768	\$146,768	158,000	\$158,000	\$158,000	\$9,000
Interfund Transfer	\$400,000	\$657,000	\$547,500	\$547,500	657,000	\$657,000	\$657,000	\$657,000
Total 40421 STREET MAINTENANCE	\$2,605,573	\$3,183,105	\$2,580,278	\$2,580,278	3,531,293	\$3,531,293	\$3,384,545	\$3,633,931
40423 STREET LIGHTS/SIGN								
Mat, Suppls, Services	\$96,326	\$121,558	\$62,622	\$62,622	110,312	\$110,312	\$110,312	\$110,312
Capital	\$49,760	\$42,353	\$1,986	\$1,986	55,000	\$55,000	\$55,000	\$55,000
Total 40423 STREET LIGHTS/SIGN	\$146,086	\$163,911	\$64,608	\$64,608	165,312	\$165,312	\$165,312	\$165,312

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40424 SWEDE ALLEY PARKING STRUCT.								
Mat, Suppls, Services	\$34,217	\$40,475	\$29,441	\$29,441	45,364	\$45,364	\$45,364	\$49,400
Capital	\$0	\$0	\$0	\$0	4,500	\$4,500	\$4,500	\$4,500
Total 40424 SWEDE ALLEY PARKING STRUCT.	\$34,217	\$40,475	\$29,441	\$29,441	49,864	\$49,864	\$49,864	\$53,900
40551 LIBRARY								
Personnel	\$1,295,933	\$1,471,109	\$1,264,412	\$1,264,412	1,708,950	\$1,708,950	\$1,589,323	\$1,845,677
Mat, Suppls, Services	\$285,305	\$323,989	\$292,352	\$292,352	322,164	\$322,164	\$322,164	\$117,727
Capital	\$43,281	\$18,618	\$15,599	\$15,599	18,930	\$18,930	\$18,930	\$0
Total 40551 LIBRARY	\$1,624,519	\$1,813,715	\$1,572,363	\$1,572,363	2,050,044	\$2,050,044	\$1,930,417	\$1,963,404
40621 RDA - OPERATIONS								
Mat, Suppls, Services	\$1,280,320	\$918,667	\$559,139	\$559,139	1,300,000	\$1,300,000	\$1,300,000	\$0
Total 40621 RDA - OPERATIONS	\$1,280,320	\$918,667	\$559,139	\$559,139	1,300,000	\$1,300,000	\$1,300,000	\$0
40700 LUMP MERIT								
Personnel	\$0	\$0	\$0	\$0	850,000	\$850,000	\$850,000	\$0
Total 40700 LUMP MERIT	\$0	\$0	\$0	\$0	850,000	\$850,000	\$850,000	\$0
40821 TRANS TO OTHER FUND								
Interfund Transfer	\$5,060,901	\$3,610,600	\$1,592,160	\$1,592,160	1,910,600	\$1,910,600	\$1,910,600	\$1,910,600
Total 40821 TRANS TO OTHER FUND	\$5,060,901	\$3,610,600	\$1,592,160	\$1,592,160	1,910,600	\$1,910,600	\$1,910,600	\$1,910,600
40981 CONTINGENCY/GENERAL								
Mat, Suppls, Services	\$7,825	\$36,300	\$31,798	\$31,798	100,000	\$100,000	\$100,000	\$100,000
Contingency	\$0	\$0	\$0	\$0	100,000	\$100,000	\$100,000	\$0
Total 40981 CONTINGENCY/GENERAL	\$7,825	\$36,300	\$31,798	\$31,798	200,000	\$200,000	\$200,000	\$100,000
40985 CONTINGENCY/SNOW REMOVAL								
Contingency	\$0	\$0	\$0	\$0	50,000	\$50,000	\$50,000	\$50,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 40985 CONTINGENCY/SNOW REMOVAL	\$0	\$0	\$0	\$0	50,000	\$50,000	\$50,000	\$50,000
40986 CONTINGENCY/COUNCIL								
Contingency	\$24,600	\$0	\$0	\$0	50,000	\$50,000	\$50,000	\$50,000
Total 40986 CONTINGENCY/COUNCIL	\$24,600	\$0	\$0	\$0	50,000	\$50,000	\$50,000	\$50,000
40990 EMERGENCY CONTINGENCY								
Contingency	\$0	\$0	\$0	\$0	100,000	\$100,000	\$100,000	\$100,000
Total 40990 EMERGENCY CONTINGENCY	\$0	\$0	\$0	\$0	100,000	\$100,000	\$100,000	\$100,000
40999 END BAL SUR(DEF)								
Ending Balance	\$20,682,028	\$15,183,108	\$0	\$0	8,466,782	\$8,466,782	\$10,618,665	\$11,042,969
Total 40999 END BAL SUR(DEF)	\$20,682,028	\$15,183,108	\$0	\$0	8,466,782	\$8,466,782	\$10,618,665	\$11,042,969
42170 DESTINATION TOURISM								
Mat, Suppls, Services	\$17,678	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 42170 DESTINATION TOURISM	\$17,678	\$0	\$0	\$0	0	\$0	\$0	\$0
42180 SUNDANCE MITIGATION								
Mat, Suppls, Services	\$302,600	\$319,246	\$0	\$0	322,600	\$322,600	\$322,600	\$372,000
Total 42180 SUNDANCE MITIGATION	\$302,600	\$319,246	\$0	\$0	322,600	\$322,600	\$322,600	\$372,000
42181 ECONOMIC DEVELOPMENT GRANT								
Mat, Suppls, Services	\$10,000	\$0	\$0	\$0	10,000	\$10,000	\$10,000	\$10,000
Total 42181 ECONOMIC DEVELOPMENT GRANT	\$10,000	\$0	\$0	\$0	10,000	\$10,000	\$10,000	\$10,000
42182 PUBLIC ART								
Mat, Suppls, Services	\$0	\$2,898	\$8,858	\$8,858	7,000	\$7,000	\$7,000	\$7,000
Total 42182 PUBLIC ART	\$0	\$2,898	\$8,858	\$8,858	7,000	\$7,000	\$7,000	\$7,000
42183 MENTAL HEALTH								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Mat, Suppls, Services	\$60,000	\$73,042	\$138,500	\$138,500	157,458	\$157,458	\$157,458	\$157,458
Total 42183 MENTAL HEALTH	\$60,000	\$73,042	\$138,500	\$138,500	157,458	\$157,458	\$157,458	\$157,458
42190 MARSAC-SWEDE CONDO HOA								
Mat, Suppls, Services	\$15,600	\$14,400	\$9,600	\$9,600	13,000	\$13,000	\$13,000	\$13,000
Total 42190 MARSAC-SWEDE CONDO HOA	\$15,600	\$14,400	\$9,600	\$9,600	13,000	\$13,000	\$13,000	\$13,000
42200 RDA OPERATING EXPENDITURE								
Mat, Suppls, Services	\$120	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 42200 RDA OPERATING EXPENDITURE	\$120	\$0	\$0	\$0	0	\$0	\$0	\$0
42305 ABATEMENT								
Mat, Suppls, Services	\$0	\$0	\$0	\$0	48,688	\$48,688	\$48,688	\$48,688
Total 42305 ABATEMENT	\$0	\$0	\$0	\$0	48,688	\$48,688	\$48,688	\$48,688
42310 HISTORICAL INCENTIVE GRANT								
Mat, Suppls, Services	\$46,940	\$11,790	\$0	\$0	47,136	\$47,136	\$47,136	\$47,136
Total 42310 HISTORICAL INCENTIVE GRANT	\$46,940	\$11,790	\$0	\$0	47,136	\$47,136	\$47,136	\$47,136
43000 CONVERTED FIXED ASSETS ACQ EXPENSE								
Mat, Suppls, Services	\$0	\$391,481	\$0	\$0	0	\$0	\$0	\$0
Total 43000 CONVERTED FIXED ASSETS ACQ EXPENSE	\$0	\$391,481	\$0	\$0	0	\$0	\$0	\$0
43010 BUSINESS IMPROVEMENT DISTRICT								
Mat, Suppls, Services	\$50,344	\$64,395	\$0	\$0	64,419	\$64,419	\$64,419	\$64,419
Total 43010 BUSINESS IMPROVEMENT DISTRICT	\$50,344	\$64,395	\$0	\$0	64,419	\$64,419	\$64,419	\$64,419
43015 UTILITIES EXPENDITURE								
Mat, Suppls, Services	\$715,000	\$715,000	\$0	\$0	1,051,810	\$1,051,810	\$1,051,810	\$1,051,810

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43015 UTILITIES EXPENDITURE	\$715,000	\$715,000	\$0	\$0	1,051,810	\$1,051,810	\$1,051,810	\$1,051,810
TOTAL	\$64,008,610	\$63,574,311	\$37,822,227	\$37,822,227	61,959,051	\$61,959,051	\$64,198,041	\$66,197,593

QUINNS RECREATION COMPLEX - Budget Summary

012 QUINNS RECREATION COMPLEX – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
County/SP District Revenue	\$0	\$0	\$0	\$0	0	\$0	\$0	\$3,845
Recreation	\$2,570	\$7,890	\$1,862	\$1,862	4,806	\$4,806	\$4,806	\$6,944
Ice	\$856,082	\$945,775	\$702,398	\$702,398	716,838	\$716,838	\$716,838	\$1,276,867
Misc. Revenues	\$354	\$-12	\$307	\$307	1,212	\$1,212	\$1,212	\$1,386
Total Revenues	\$859,006	\$953,653	\$704,568	\$704,568	722,856	\$722,856	\$722,856	\$1,289,042
Other								
Beginning Balance	\$-5,621,751	\$0	\$0	\$0	-6,650,485	\$-6,650,485	\$0	\$-851,814
Total Other	\$-5,621,751	\$0	\$0	\$0	-6,650,485	\$-6,650,485	\$0	\$-851,814
TOTAL	\$-4,762,745	\$953,653	\$704,568	\$704,568	-5,927,629	\$-5,927,629	\$722,856	\$437,228

012 QUINNS RECREATION COMPLEX – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Personnel	\$1,004,185	\$1,088,539	\$879,597	\$879,597	1,244,390	\$1,244,390	\$1,157,283	\$1,319,692
Mat, Suppls, Services	\$330,508	\$379,819	\$298,848	\$298,848	416,387	\$416,387	\$416,387	\$432,633
Capital	\$0	\$0	\$0	\$0	1,000	\$1,000	\$1,000	\$1,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total Depts	\$1,334,693	\$1,468,359	\$1,178,446	\$1,178,446	1,661,777	\$1,661,777	\$1,574,670	\$1,753,325
Other								
Ending Balance	\$-6,097,439	\$0	\$0	\$0	-7,589,406	\$-7,589,406	\$-851,814	\$-1,316,097
Total Other	\$-6,097,439	\$0	\$0	\$0	-7,589,406	\$-7,589,406	\$-851,814	\$-1,316,097
TOTAL	\$-4,762,746	\$1,468,359	\$1,178,446	\$1,178,446	-5,927,629	\$-5,927,629	\$722,856	\$437,228

012 QUINNS RECREATION COMPLEX – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
County/SP District Revenue								
012-33312 RECR, ARTS&PARK-RAP TAX GRANT	\$0	\$0	\$0	\$0	0	\$0	\$0	\$3,845
Total County/SP District Revenue	\$0	\$0	\$0	\$0	0	\$0	\$0	\$3,845
Recreation								
012-34696 VENDING COMMISSION	\$2,570	\$7,890	\$1,862	\$1,862	4,806	\$4,806	\$4,806	\$6,944
Total Recreation	\$2,570	\$7,890	\$1,862	\$1,862	4,806	\$4,806	\$4,806	\$6,944
Ice								
012-34727 EMPLOYEE WELLNESS	\$-2,955	\$-8,454	\$-6,169	\$-6,169	0	\$0	\$0	\$0
012-34728 EQUIP/LOCKER/SKATE RENTAL	\$38,566	\$39,705	\$27,953	\$27,953	33,287	\$33,287	\$33,287	\$65,209
012-34729 ROOM RENTAL	\$4,849	\$1,368	\$505	\$505	5,998	\$5,998	\$5,998	\$7,894
012-34730 ICE RENTAL	\$96,886	\$66,009	\$51,980	\$51,980	229,618	\$229,618	\$229,618	\$130,414
012-34731 LEAGUES	\$145,716	\$199,297	\$164,305	\$164,305	18,795	\$18,795	\$18,795	\$268,621
012-34732 LEARN TO PLAY HOCKEY	\$24,067	\$31,177	\$17,260	\$17,260	32,157	\$32,157	\$32,157	\$37,953
012-34733 DROP-IN HOCKEY	\$35,240	\$51,003	\$31,474	\$31,474	48,453	\$48,453	\$48,453	\$72,734

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
012-34734 DROP-IN SPEEDSKATING	\$11,407	\$14,307	\$10,616	\$10,616	13,141	\$13,141	\$13,141	\$27,564
012-34735 RETAIL SALES	\$30,837	\$24,462	\$13,163	\$13,163	41,311	\$41,311	\$41,311	\$48,533
012-34736 SKATE SERVICES	\$13,726	\$13,755	\$17,195	\$17,195	13,869	\$13,869	\$13,869	\$21,227
012-34737 ADVERTISING	\$10,800	\$10,162	\$6,034	\$6,034	34,287	\$34,287	\$34,287	\$18,439
012-34738 SEASON PASSES	\$175	\$2,991	\$2,661	\$2,661	1,341	\$1,341	\$1,341	\$3,382
012-34740 PRIVATE LESSONS	\$9,622	\$4,634	\$3,894	\$3,894	6,379	\$6,379	\$6,379	\$9,244
012-34764 FREESTYLE	\$76,328	\$96,754	\$61,474	\$61,474	79,938	\$79,938	\$79,938	\$146,727
012-34765 CLASSES	\$86,366	\$102,565	\$81,800	\$81,800	78,079	\$78,079	\$78,079	\$125,178
012-34766 34766	\$621	\$432	\$560	\$560	0	\$0	\$0	\$393
012-34769 DROP-IN PROGRAMS	\$50,512	\$48,470	\$34,831	\$34,831	77,199	\$77,199	\$77,199	\$87,924
012-34770 FIELDS RENTAL	\$3,819	\$4,590	\$4,774	\$4,774	2,986	\$2,986	\$2,986	\$5,431
012-34786 ICE RENTAL (SALES TAX EXEMPT)	\$219,500	\$242,549	\$178,091	\$178,091	0	\$0	\$0	\$200,000
Total Ice	\$856,082	\$945,775	\$702,398	\$702,398	716,838	\$716,838	\$716,838	\$1,276,867
Misc. Revenues								
012-36911 OTHER MISCELLANEOUS	\$0	\$0	\$0	\$0	1,212	\$1,212	\$1,212	\$1,386
012-36921 CASH OVER/SHORT	\$354	\$-12	\$307	\$307	0	\$0	\$0	\$0
Total Misc. Revenues	\$354	\$-12	\$307	\$307	1,212	\$1,212	\$1,212	\$1,386
Beginning Balance								
012-39990 BEGINNING BALANCE	\$-5,621,751	\$0	\$0	\$0	-6,650,485	\$-6,650,485	\$0	\$-851,814
Total Beginning Balance	\$-5,621,751	\$0	\$0	\$0	-6,650,485	\$-6,650,485	\$0	\$-851,814
TOTAL	\$-4,762,745	\$953,653	\$704,568	\$704,568	-5,927,629	\$-5,927,629	\$722,856	\$437,228

012 QUINNS RECREATION COMPLEX – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40095 ICE FACILITY								
Personnel	\$798,410	\$876,463	\$708,203	\$708,203	974,159	\$974,159	\$905,968	\$1,027,611
Mat, Suppls, Services	\$280,058	\$325,960	\$263,376	\$263,376	358,290	\$358,290	\$358,290	\$374,536
Capital	\$0	\$0	\$0	\$0	1,000	\$1,000	\$1,000	\$1,000
Total 40095 ICE FACILITY	\$1,078,468	\$1,202,424	\$971,579	\$971,579	1,333,449	\$1,333,449	\$1,265,258	\$1,403,147
40096 FIELDS								
Personnel	\$205,775	\$212,076	\$171,394	\$171,394	270,231	\$270,231	\$251,315	\$292,080
Mat, Suppls, Services	\$50,451	\$53,859	\$35,473	\$35,473	58,097	\$58,097	\$58,097	\$58,097
Total 40096 FIELDS	\$256,226	\$265,935	\$206,867	\$206,867	328,328	\$328,328	\$309,412	\$350,177
40999 END BAL SUR(DEF)								
Ending Balance	\$-6,097,439	\$0	\$0	\$0	-7,589,406	\$-7,589,406	\$-851,814	\$-1,316,097
Total 40999 END BAL SUR(DEF)	\$-6,097,439	\$0	\$0	\$0	-7,589,406	\$-7,589,406	\$-851,814	\$-1,316,097
TOTAL	\$-4,762,746	\$1,468,359	\$1,178,446	\$1,178,446	-5,927,629	\$-5,927,629	\$722,856	\$437,228

POLICE SPECIAL REVENUE FUND - Budget Summary

021 POLICE SPECIAL REVENUE FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Other								
Beginning Balance	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
Total Other	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
TOTAL	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773

021 POLICE SPECIAL REVENUE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Other								
Ending Balance	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
Total Other	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
TOTAL	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773

021 POLICE SPECIAL REVENUE FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Beginning Balance								
021-39990 BEGINNING BALANCE	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
Total Beginning Balance	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
TOTAL	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773

021 POLICE SPECIAL REVENUE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40999 END BAL SUR(DEF)								
Ending Balance	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
Total 40999 END BAL SUR(DEF)	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773
TOTAL	\$35,773	\$35,773	\$0	\$0	0	\$0	\$35,773	\$35,773

DRUG CONFISCATIONS – Budget Summary

022 DRUG CONFISCATIONS – Revenue Summary

	Actuals	Actuals	Actuals	YTD	Original	Budget	Adjusted	Budget
	FY 2022	FY 2023	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024	FY 2025
Revenues								
State Revenue	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$11,035
Total Revenues	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$11,035
Other								
Beginning Balance	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$23,168
Total Other	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$23,168
TOTAL	\$26,189	\$26,189	\$11,035	\$11,035	749	\$749	\$23,168	\$34,203

022 DRUG CONFISCATIONS – Expense Summary

	Actuals	Actuals	Actuals	YTD	Original	Budget	Adjusted	Budget
	FY 2022	FY 2023	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024	FY 2025
Depts								
Capital	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$0
Total Depts	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$0
Other								
Ending Balance	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$34,203
Total Other	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$34,203
TOTAL	\$26,189	\$26,189	\$11,035	\$11,035	749	\$749	\$23,168	\$34,203

022 DRUG CONFISCATIONS – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
State Revenue								
022-33271 EQUITABLE SHARING	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$11,035
Total State Revenue	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$11,035
Beginning Balance								
022-39990 BEGINNING BALANCE	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$23,168
Total Beginning Balance	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$23,168
TOTAL	\$26,189	\$26,189	\$11,035	\$11,035	749	\$749	\$23,168	\$34,203

022 DRUG CONFISCATIONS – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40999 END BAL SUR(DEF)								
Ending Balance	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$34,203
Total 40999 END BAL SUR(DEF)	\$23,168	\$23,168	\$0	\$0	749	\$749	\$23,168	\$34,203
41001 POLICE SPECIAL REVENUE FUND								
Capital	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$0
Total 41001 POLICE SPECIAL REVENUE FUND	\$3,021	\$3,021	\$11,035	\$11,035	0	\$0	\$0	\$0
TOTAL	\$26,189	\$26,189	\$11,035	\$11,035	749	\$749	\$23,168	\$34,203

LOWER PARK AVE RDA SPECIAL REVENUE FUND - Budget Summary

023 LOWER PARK AVE RDA SPECIAL REVENUE FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Property Taxes	\$3,932,515	\$4,384,126	\$5,356,681	\$5,356,681	4,252,000	\$4,252,000	\$4,252,000	\$5,168,834
Misc. Revenues	\$7,979	\$79,433	\$0	\$0	0	\$0	\$134,000	\$134,000
Total Revenues	\$3,940,493	\$4,463,559	\$5,356,681	\$5,356,681	4,252,000	\$4,252,000	\$4,386,000	\$5,302,834
Other								
Beginning Balance	\$1,061,151	\$1,262,193	\$0	\$0	1,739,038	\$1,739,038	\$2,654,316	\$3,290,675
Total Other	\$1,061,151	\$1,262,193	\$0	\$0	1,739,038	\$1,739,038	\$2,654,316	\$3,290,675
TOTAL	\$5,001,644	\$5,725,752	\$5,356,681	\$5,356,681	5,991,038	\$5,991,038	\$7,040,316	\$8,593,509

023 LOWER PARK AVE RDA SPECIAL REVENUE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$646,919	\$708,315	\$43,246	\$43,246	657,109	\$657,109	\$657,109	\$87,823
Total Depts	\$646,919	\$708,315	\$43,246	\$43,246	657,109	\$657,109	\$657,109	\$87,823
Other								
Interfund Transfer	\$3,092,532	\$3,092,532	\$2,577,110	\$2,577,110	3,092,532	\$3,092,532	\$3,092,532	\$3,092,532
Ending Balance	\$1,262,193	\$2,654,316	\$0	\$0	2,241,397	\$2,241,397	\$3,290,675	\$5,413,154

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total Other	\$4,354,725	\$5,746,848	\$2,577,110	\$2,577,110	5,333,929	\$5,333,929	\$6,383,207	\$8,505,686
TOTAL	\$5,001,644	\$6,455,163	\$2,620,356	\$2,620,356	5,991,038	\$5,991,038	\$7,040,316	\$8,593,509

023 LOWER PARK AVE RDA SPECIAL REVENUE FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Property Taxes								
023-31113 PROP TAX INCREMENT RDA	\$904,478	\$1,008,349	\$1,232,037	\$1,232,037	1,000,000	\$1,000,000	\$1,000,000	\$1,188,832
023-31121 DEL AND PRIOR YEAR	\$0	\$0	\$0	\$0	52,000	\$52,000	\$52,000	\$0
023-31125 CONTRIBUTION FROM OTHER GOVERNMENT	\$3,028,036	\$3,375,777	\$4,124,644	\$4,124,644	3,200,000	\$3,200,000	\$3,200,000	\$3,980,002
Total Property Taxes	\$3,932,515	\$4,384,126	\$5,356,681	\$5,356,681	4,252,000	\$4,252,000	\$4,252,000	\$5,168,834
Misc. Revenues								
023-36111 INTEREST EARNINGS	\$7,979	\$79,433	\$0	\$0	0	\$0	\$134,000	\$134,000
Total Misc. Revenues	\$7,979	\$79,433	\$0	\$0	0	\$0	\$134,000	\$134,000
Beginning Balance								
023-39990 BEGINNING BALANCE	\$1,061,151	\$1,262,193	\$0	\$0	1,739,038	\$1,739,038	\$2,654,316	\$3,290,675
Total Beginning Balance	\$1,061,151	\$1,262,193	\$0	\$0	1,739,038	\$1,739,038	\$2,654,316	\$3,290,675
TOTAL	\$5,001,644	\$5,725,752	\$5,356,681	\$5,356,681	5,991,038	\$5,991,038	\$7,040,316	\$8,593,509

023 LOWER PARK AVE RDA SPECIAL REVENUE FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40624 RDA MITIGATION								
Mat, Suppls, Services	\$591,168	\$693,937	\$0	\$0	568,000	\$568,000	\$568,000	\$0
Total 40624 RDA MITIGATION	\$591,168	\$693,937	\$0	\$0	568,000	\$568,000	\$568,000	\$0
40999 END BAL SUR(DEF)								
Ending Balance	\$1,262,193	\$2,654,316	\$0	\$0	2,241,397	\$2,241,397	\$3,290,675	\$5,413,154
Total 40999 END BAL SUR(DEF)	\$1,262,193	\$2,654,316	\$0	\$0	2,241,397	\$2,241,397	\$3,290,675	\$5,413,154
42310 HISTORICAL INCENTIVE GRANT								
Mat, Suppls, Services	\$49,010	\$11,400	\$38,600	\$38,600	50,000	\$50,000	\$50,000	\$50,000
Total 42310 HISTORICAL INCENTIVE GRANT	\$49,010	\$11,400	\$38,600	\$38,600	50,000	\$50,000	\$50,000	\$50,000
43328 LOWER PARK AVENUE RDA								
Mat, Suppls, Services	\$6,741	\$2,978	\$4,646	\$4,646	39,109	\$39,109	\$39,109	\$37,823
Interfund Transfer	\$3,092,532	\$3,092,532	\$2,577,110	\$2,577,110	3,092,532	\$3,092,532	\$3,092,532	\$3,092,532
Total 43328 LOWER PARK AVENUE RDA	\$3,099,273	\$3,095,510	\$2,581,756	\$2,581,756	3,131,641	\$3,131,641	\$3,131,641	\$3,130,355
TOTAL	\$5,001,644	\$6,455,163	\$2,620,356	\$2,620,356	5,991,038	\$5,991,038	\$7,040,316	\$8,593,509

MAIN STREET RDA SPECIAL REVENUE FUND - Budget Summary

024 MAIN STREET RDA SPECIAL REVENUE FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Property Taxes	\$1,312,098	\$6,270	\$2,842	\$2,842	11,319	\$11,319	\$11,319	\$11,319
Misc. Revenues	\$7,283	\$39,250	\$0	\$0	0	\$0	\$44,000	\$44,000
Total Revenues	\$1,319,380	\$45,520	\$2,842	\$2,842	11,319	\$11,319	\$55,319	\$55,319
Other								
Beginning Balance	\$1,130,151	\$1,460,076	\$0	\$0	626,395	\$626,395	\$1,138,237	\$738,556
Total Other	\$1,130,151	\$1,460,076	\$0	\$0	626,395	\$626,395	\$1,138,237	\$738,556
TOTAL	\$2,449,531	\$1,505,596	\$2,842	\$2,842	637,714	\$637,714	\$1,193,556	\$793,875

024 MAIN STREET RDA SPECIAL REVENUE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

024 MAIN STREET RDA SPECIAL REVENUE FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Property Taxes								
024-31113 PROP TAX INCREMENT RDA	\$301,782	\$1,442	\$654	\$654	\$2,053	\$2,053	\$2,053	\$2,053
024-31125 CONTRIBUTION FROM OTHER GOVERNMENT	\$1,010,315	\$4,828	\$2,188	\$2,188	\$9,266	\$9,266	\$9,266	\$9,266
Total Property Taxes	\$1,312,098	\$6,270	\$2,842	\$2,842	\$11,319	\$11,319	\$11,319	\$11,319
Misc. Revenues								
024-36111 INTEREST EARNINGS	\$7,283	\$39,250	\$0	\$0	0	\$0	\$44,000	\$44,000
Total Misc. Revenues	\$7,283	\$39,250	\$0	\$0	0	\$0	\$44,000	\$44,000
Beginning Balance								
024-39990 BEGINNING BALANCE	\$1,130,151	\$1,460,076	\$0	\$0	\$626,395	\$626,395	\$1,138,237	\$738,556
Total Beginning Balance	\$1,130,151	\$1,460,076	\$0	\$0	\$626,395	\$626,395	\$1,138,237	\$738,556
TOTAL	\$2,449,532	\$1,505,596	\$2,842	\$2,842	\$637,714	\$637,714	\$1,193,556	\$793,875

024 MAIN STREET RDA SPECIAL REVENUE FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40623 RDA MITIGATION - MAI								
Mat, Supls, Services	\$239,455	\$230,163	\$0	\$0	405,000	\$405,000	\$405,000	\$405,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 40623 RDA MITIGATION - MAI	\$239,455	\$230,163	\$0	\$0	405,000	\$405,000	\$405,000	\$405,000
40999 END BAL SUR(DEF)								
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total 40999 END BAL SUR(DEF)	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
42310 HISTORICAL INCENTIVE GRANT								
Mat, Suppls, Services	\$30,000	\$6,830	\$0	\$0	30,000	\$30,000	\$30,000	\$30,000
Total 42310 HISTORICAL INCENTIVE GRANT	\$30,000	\$6,830	\$0	\$0	30,000	\$30,000	\$30,000	\$30,000
43303 MAIN STREET RDA								
Mat, Suppls, Services	\$20,000	\$0	\$0	\$0	20,000	\$20,000	\$20,000	\$20,000
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Total 43303 MAIN STREET RDA	\$720,000	\$400,000	\$0	\$0	20,000	\$20,000	\$20,000	\$20,000
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

CAPITAL IMPROVEMENT FUND - Budget Summary

031 CAPITAL IMPROVEMENT FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Sales Tax	\$17,703,739	\$16,258,170	\$8,273,312	\$8,273,312	16,329,673	\$16,329,673	\$16,329,673	\$16,184,158
Planning Building & Engineering Fees	\$285,385	\$604,147	\$308,625	\$308,625	419,695	\$419,695	\$419,695	\$275,471
Federal Revenue	\$0	\$0	\$0	\$0	29,478	\$29,478	\$29,478	\$2,774
State Revenue	\$687,927	\$408,163	\$373,874	\$373,874	62,171	\$62,171	\$62,171	\$542,060
County/SP District Revenue	\$1,644,166	\$139,126	\$698,228	\$698,228	50,000	\$50,000	\$50,000	\$1,001,879
Misc. Revenues	\$579,422	\$4,674,464	\$272,304	\$272,304	3,503,219	\$3,503,219	\$4,695,584	\$4,890,066
Interfund Transactions (CIP/Debt)	\$3,450,301	\$2,953,987	\$0	\$0	0	\$0	\$1,015,844	\$0
Special Revenues & Resources	\$782,653	\$766,281	\$314,750	\$314,750	0	\$0	\$0	\$615,000
Bond Proceeds	\$0	\$0	\$0	\$0	30,000,000	\$30,000,000	\$0	\$0
Total Revenues	\$25,133,592	\$25,804,339	\$10,241,094	\$10,241,094	50,394,236	\$50,394,236	\$22,602,445	\$23,511,408
Other								
Beginning Balance	\$66,506,424	\$82,329,107	\$0	\$0	16,931,402	\$16,931,402	\$96,577,328	\$36,832,341
Total Other	\$66,506,424	\$82,329,107	\$0	\$0	16,931,402	\$16,931,402	\$96,577,328	\$36,832,341
TOTAL	\$91,640,016	\$108,133,446	\$10,241,094	\$10,241,094	67,325,638	\$67,325,638	\$119,179,773	\$60,343,749

031 CAPITAL IMPROVEMENT FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Personnel	\$19,513	\$21,292	\$1,873	\$1,873	0	\$0	\$0	\$0
Capital	\$5,116,770	\$9,549,226	\$8,838,399	\$8,838,399	48,675,370	\$48,675,370	\$78,172,956	\$44,109,223
Total Depts	\$5,136,283	\$9,570,518	\$8,840,273	\$8,840,273	48,675,370	\$48,675,370	\$78,172,956	\$44,109,223
Other								
Interfund Transfer	\$4,174,626	\$4,177,076	\$3,478,730	\$3,478,730	4,174,476	\$4,174,476	\$4,174,476	\$4,174,675
Ending Balance	\$82,329,107	\$96,577,328	\$0	\$0	14,475,792	\$14,475,792	\$36,832,341	\$12,059,851
Total Other	\$86,503,733	\$100,754,404	\$3,478,730	\$3,478,730	18,650,268	\$18,650,268	\$41,006,817	\$16,234,526
TOTAL	\$91,640,016	\$110,324,922	\$12,319,003	\$12,319,003	67,325,638	\$67,325,638	\$119,179,773	\$60,343,749

031 CAPITAL IMPROVEMENT FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Sales Tax								
031-31213 RESORT TAX	\$5,498,943	\$3,619,937	\$0	\$0	4,212,714	\$4,212,714	\$4,212,714	\$3,425,000
031-31215 ADDITIONAL RESORT SALES TAX	\$7,714,633	\$8,124,608	\$5,825,294	\$5,825,294	7,659,111	\$7,659,111	\$7,659,111	\$8,065,044
031-31216 TRANSIENT ROOM TAX	\$4,490,163	\$4,513,625	\$2,448,018	\$2,448,018	4,457,848	\$4,457,848	\$4,457,848	\$4,694,114
Total Sales Tax	\$17,703,739	\$16,258,170	\$8,273,312	\$8,273,312	16,329,673	\$16,329,673	\$16,329,673	\$16,184,158
Planning Building & Engineering Fees								
031-32361 IMPACT FEES	\$285,385	\$604,147	\$308,625	\$308,625	419,695	\$419,695	\$419,695	\$275,471
Total Planning Building & Engineering Fees	\$285,385	\$604,147	\$308,625	\$308,625	419,695	\$419,695	\$419,695	\$275,471
Federal Revenue								

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
031-33110 FEDERAL GRANTS	\$0	\$0	\$0	\$0	29,478	\$29,478	\$29,478	\$2,774
Total Federal Revenue	\$0	\$0	\$0	\$0	29,478	\$29,478	\$29,478	\$2,774
State Revenue								
031-33252 STATE CONTRIBUTION	\$91,518	\$11,760	\$0	\$0	12,171	\$12,171	\$12,171	\$56,414
031-33261 CLASS C ROAD	\$596,409	\$396,403	\$373,874	\$373,874	50,000	\$50,000	\$50,000	\$485,647
Total State Revenue	\$687,927	\$408,163	\$373,874	\$373,874	62,171	\$62,171	\$62,171	\$542,060
County/SP District Revenue								
031-33311 COUNTY CONTRIBUTION	\$19,058	\$0	\$15,000	\$15,000	50,000	\$50,000	\$50,000	\$50,000
031-33312 RECR, ARTS&PARK-RAP TAX GRANT	\$1,625,108	\$104,126	\$408,728	\$408,728	0	\$0	\$0	\$931,462
031-33313 RESTAURANT TAX GRANT	\$0	\$35,000	\$274,500	\$274,500	0	\$0	\$0	\$20,417
Total County/SP District Revenue	\$1,644,166	\$139,126	\$698,228	\$698,228	50,000	\$50,000	\$50,000	\$1,001,879
Misc. Revenues								
031-36111 INTEREST EARNINGS	\$357,256	\$3,138,460	\$231,665	\$231,665	3,336,635	\$3,336,635	\$4,529,000	\$4,529,000
031-36210 RENTAL INCOME	\$4,936	\$4,996	\$5,298	\$5,298	2,585	\$2,585	\$2,585	\$7,715
031-36220 AFFORDABLE HOUSING RENT	\$0	\$81,237	\$32,672	\$32,672	0	\$0	\$0	\$58,472
031-36309 SALE OF PROPERTY-AFFORDABLE HOUSING	\$0	\$687,819	\$0	\$0	0	\$0	\$0	\$0
031-36310 SALE OF ASSETS	\$433	\$3,474	\$445	\$445	0	\$0	\$0	\$0
031-36325 GARAGE REVENUE	\$151,778	\$505,568	\$0	\$0	155,362	\$155,362	\$155,362	\$286,242
031-36911 OTHER MISCELLANEOUS	\$65,018	\$252,910	\$2,225	\$2,225	8,637	\$8,637	\$8,637	\$8,637
Total Misc. Revenues	\$579,422	\$4,674,464	\$272,304	\$272,304	3,503,219	\$3,503,219	\$4,695,584	\$4,890,066
Interfund Transactions (CIP/Debt)								
031-38213 GEN FUND TRANS TO FUND 31 CIP	\$3,450,301	\$2,000,000	\$0	\$0	0	\$0	\$0	\$0
031-38271 TRANS FROM DEBT SERVICE FUND	\$0	\$953,987	\$0	\$0	0	\$0	\$1,015,844	\$0

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total Interfund Transactions (CIP/Debt)	\$3,450,301	\$2,953,987	\$0	\$0	0	\$0	\$1,015,844	\$0
Special Revenues & Resources								
031-39110 DONATIONS	\$0	\$300	\$475	\$475	0	\$0	\$0	\$600,000
031-39126 OTHER CONTRIBUTIONS	\$774,073	\$755,895	\$306,997	\$306,997	0	\$0	\$0	\$0
031-39129 LIBRARY FUNDRAISING DONATION	\$8,530	\$10,086	\$7,278	\$7,278	0	\$0	\$0	\$15,000
031-39130 FRIENDS OF LIBRARY DONATION	\$50	\$0	\$0	\$0	0	\$0	\$0	\$0
Total Special Revenues & Resources	\$782,653	\$766,281	\$314,750	\$314,750	0	\$0	\$0	\$615,000
Bond Proceeds								
031-39220 BOND PROCEEDS	\$0	\$0	\$0	\$0	30,000,000	\$30,000,000	\$0	\$0
Total Bond Proceeds	\$0	\$0	\$0	\$0	30,000,000	\$30,000,000	\$0	\$0
Beginning Balance								
031-39990 BEGINNING BALANCE	\$66,506,424	\$82,329,107	\$0	\$0	16,931,402	\$16,931,402	\$96,577,328	\$36,832,341
Total Beginning Balance	\$66,506,424	\$82,329,107	\$0	\$0	16,931,402	\$16,931,402	\$96,577,328	\$36,832,341
TOTAL	\$91,640,016	\$108,133,446	\$10,241,094	\$10,241,094	67,325,638	\$67,325,638	\$119,179,773	\$60,343,749

031 CAPITAL IMPROVEMENT FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40821 TRANS TO OTHER FUND								
Interfund Transfer	\$4,174,626	\$4,177,076	\$3,478,730	\$3,478,730	4,174,476	\$4,174,476	\$4,174,476	\$4,174,675
Total 40821 TRANS TO OTHER FUND	\$4,174,626	\$4,177,076	\$3,478,730	\$3,478,730	4,174,476	\$4,174,476	\$4,174,476	\$4,174,675
40999 END BAL SUR(DEF)								
Ending Balance	\$82,329,107	\$96,577,328	\$0	\$0	14,475,792	\$14,475,792	\$36,832,341	\$12,059,851
Total 40999 END BAL SUR(DEF)	\$82,329,107	\$96,577,328	\$0	\$0	14,475,792	\$14,475,792	\$36,832,341	\$12,059,851
43300 FIVE YEAR CIP								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$5,073,395	\$0
Total 43300 FIVE YEAR CIP	\$0	\$0	\$0	\$0	0	\$0	\$5,073,395	\$0
43301 ENGINEERING & PLANNING								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$68,177	\$0
Total 43301 ENGINEERING & PLANNING	\$0	\$0	\$0	\$0	0	\$0	\$68,177	\$0
43302 INFORMATION SYSTEMS ENHANCEMENT								
Capital	\$0	\$0	\$4,540	\$4,540	0	\$0	\$120,000	\$60,000
Total 43302 INFORMATION SYSTEMS ENHANCEMENT	\$0	\$0	\$4,540	\$4,540	0	\$0	\$120,000	\$60,000
43308 CITY PARK								
Capital	\$20,459	\$13,735	\$757	\$757	0	\$0	\$0	\$0
Total 43308 CITY PARK	\$20,459	\$13,735	\$757	\$757	0	\$0	\$0	\$0
43311 PAVEMENT MANAGEMENT								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$744,533	\$1,047,055	\$1,078,875	\$1,078,875	1,040,000	\$1,040,000	\$2,169,376	\$1,180,000
Total 43311 PAVEMENT MANAGEMENT	\$744,533	\$1,047,055	\$1,078,875	\$1,078,875	1,040,000	\$1,040,000	\$2,169,376	\$1,180,000
43320 AFFORDABLE HOUSING								
Capital	\$88,750	\$987,289	\$113,692	\$113,692	0	\$0	\$113,692	\$0
Total 43320 AFFORDABLE HOUSING	\$88,750	\$987,289	\$113,692	\$113,692	0	\$0	\$113,692	\$0
43329 ADA IMPLEMENTATION								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$25,000
Total 43329 ADA IMPLEMENTATION	\$0	\$0	\$0	\$0	0	\$0	\$0	\$25,000
43332 LIBRARY DONATION EXP								
Capital	\$13,781	\$15,292	\$8,250	\$8,250	0	\$0	\$198,026	\$0
Total 43332 LIBRARY DONATION EXP	\$13,781	\$15,292	\$8,250	\$8,250	0	\$0	\$198,026	\$0
43333 DIRECTIONAL SIGNAGE								
Capital	\$8,068	\$0	\$8,352	\$8,352	0	\$0	\$32,445	\$0
Total 43333 DIRECTIONAL SIGNAGE	\$8,068	\$0	\$8,352	\$8,352	0	\$0	\$32,445	\$0
43345 FUTURE PROJECTS								
Capital	\$0	\$0	\$0	\$0	22,000,000	\$22,000,000	\$0	\$430,000
Total 43345 FUTURE PROJECTS	\$0	\$0	\$0	\$0	22,000,000	\$22,000,000	\$0	\$430,000
43349 TRAFFIC CALMING								
Capital	\$40,838	\$157,373	\$29,408	\$29,408	160,000	\$160,000	\$196,594	\$150,000
Total 43349 TRAFFIC CALMING	\$40,838	\$157,373	\$29,408	\$29,408	160,000	\$160,000	\$196,594	\$150,000
43356 TRAILS MASTER PLAN IMPLEMENTATION								
Capital	\$167,713	\$191,100	\$723,592	\$723,592	345,000	\$345,000	\$1,817,405	\$0
Total 43356 TRAILS MASTER PLAN IMPLEMENTATION	\$167,713	\$191,100	\$723,592	\$723,592	345,000	\$345,000	\$1,817,405	\$0
43391 BACKFLOW PREVENTION								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$100,000
Total 43391 BACKFLOW PREVENTION	\$0	\$0	\$0	\$0	0	\$0	\$0	\$100,000
43395 MARSAC IMPROVEMENTS								
Capital	\$0	\$0	\$59,810	\$59,810	-700,000	\$-700,000	\$835,010	\$820,000
Total 43395 MARSAC IMPROVEMENTS	\$0	\$0	\$59,810	\$59,810	-700,000	\$-700,000	\$835,010	\$820,000
43401 PUBLIC ART								
Capital	\$4,250	\$7,150	\$99,645	\$99,645	100,000	\$100,000	\$522,524	\$50,000
Total 43401 PUBLIC ART	\$4,250	\$7,150	\$99,645	\$99,645	100,000	\$100,000	\$522,524	\$50,000
43402 FRIENDS OF THE FARM								
Capital	\$0	\$1,233	\$125	\$125	0	\$0	\$20,662	\$0
Total 43402 FRIENDS OF THE FARM	\$0	\$1,233	\$125	\$125	0	\$0	\$20,662	\$0
43404 OPEN SPACE IMPROVEMENTS								
Capital	\$420,090	\$473,611	\$443,832	\$443,832	400,000	\$400,000	\$450,000	\$1,050,000
Total 43404 OPEN SPACE IMPROVEMENTS	\$420,090	\$473,611	\$443,832	\$443,832	400,000	\$400,000	\$450,000	\$1,050,000
43411 NEIGHBORHOOD PARKS								
Capital	\$2,315	\$3,424	\$60,800	\$60,800	0	\$0	\$109,815	\$0
Total 43411 NEIGHBORHOOD PARKS	\$2,315	\$3,424	\$60,800	\$60,800	0	\$0	\$109,815	\$0
43472 RACQUET CLUB PROGRAM EQUIPMENT REPLACEME								
Capital	\$50,724	\$207,054	\$18,903	\$18,903	65,000	\$65,000	\$304,606	\$65,000
Total 43472 RACQUET CLUB PROGRAM EQUIPMENT REPLACEME	\$50,724	\$207,054	\$18,903	\$18,903	65,000	\$65,000	\$304,606	\$65,000
43478 ASSET MGNT/REPLACEMENT PROGRAM								
Capital	\$409,980	\$578,085	\$212,583	\$212,583	1,105,418	\$1,105,418	\$1,374,822	\$750,000
Total 43478 ASSET MGNT/REPLACEMENT PROGRAM	\$409,980	\$578,085	\$212,583	\$212,583	1,105,418	\$1,105,418	\$1,374,822	\$750,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
43482 ICE FACILITY CAPITAL REPLACEMENT								
Capital	\$314,130	\$79,846	\$138,069	\$138,069	116,000	\$116,000	\$1,595,664	\$866,000
Total 43482 ICE FACILITY CAPITAL REPLACEMENT	\$314,130	\$79,846	\$138,069	\$138,069	116,000	\$116,000	\$1,595,664	\$866,000
43490 OTIS PHASE III(A)								
Capital	\$443,719	\$2,352,421	\$709,599	\$709,599	0	\$0	\$709,599	\$0
Total 43490 OTIS PHASE III(A)	\$443,719	\$2,352,421	\$709,599	\$709,599	0	\$0	\$709,599	\$0
43526 WALKABILITY IMPLEMENTATION								
Capital	\$156,617	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43526 WALKABILITY IMPLEMENTATION	\$156,617	\$0	\$0	\$0	0	\$0	\$0	\$0
43529 WALKABILITY MAINTENANCE								
Capital	\$62,526	\$52,085	\$79,331	\$79,331	78,825	\$78,825	\$183,311	\$78,825
Total 43529 WALKABILITY MAINTENANCE	\$62,526	\$52,085	\$79,331	\$79,331	78,825	\$78,825	\$183,311	\$78,825
43535 CHINA BRIDGE GARAGE EVENT PARKING								
Capital	\$0	\$0	\$0	\$0	125,000	\$125,000	\$1,857,182	\$125,000
Total 43535 CHINA BRIDGE GARAGE EVENT PARKING	\$0	\$0	\$0	\$0	125,000	\$125,000	\$1,857,182	\$125,000
43542 EMERGENCY MANAGEMENT PROGRAM START UP								
Capital	\$16,136	\$1,595	\$627	\$627	15,000	\$15,000	\$28,405	\$15,000
Total 43542 EMERGENCY MANAGEMENT PROGRAM START UP	\$16,136	\$1,595	\$627	\$627	15,000	\$15,000	\$28,405	\$15,000
43577 IRRIGATION CONTROL REPLACEMENT								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$20,000	\$0
Total 43577 IRRIGATION CONTROL REPLACEMENT	\$0	\$0	\$0	\$0	0	\$0	\$20,000	\$0
43578 ELECTRONIC RECORD ARCHIVING								
Capital	\$44,199	\$43,619	\$43,135	\$43,135	-73,281	\$-73,281	\$43,135	\$45,000
Total 43578 ELECTRONIC RECORD ARCHIVING	\$44,199	\$43,619	\$43,135	\$43,135	-73,281	\$-73,281	\$43,135	\$45,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
43581 MIDDLE SILVER CREEK								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$334,076	\$0
Total 43581 MIDDLE SILVER CREEK	\$0	\$0	\$0	\$0	0	\$0	\$334,076	\$0
43598 SECURITY PROJECTS								
Capital	\$33,140	\$0	\$0	\$0	0	\$0	\$27,566	\$0
Total 43598 SECURITY PROJECTS	\$33,140	\$0	\$0	\$0	0	\$0	\$27,566	\$0
43601 SOILS REPOSITORY								
Personnel	\$7,939	\$10,646	\$937	\$937	0	\$0	\$0	\$0
Capital	\$24,727	\$0	\$0	\$0	0	\$0	\$4,025,136	\$0
Total 43601 SOILS REPOSITORY	\$32,665	\$10,646	\$937	\$937	0	\$0	\$4,025,136	\$0
43606 ENVIRONMENTAL REVOLVING LOAN FUND								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$58,882	\$0
Total 43606 ENVIRONMENTAL REVOLVING LOAN FUND	\$0	\$0	\$0	\$0	0	\$0	\$58,882	\$0
43607 DT ENHANCEMENT PHASE 2								
Personnel	\$404	\$0	\$0	\$0	0	\$0	\$0	\$0
Capital	\$710	\$0	\$0	\$0	327,104	\$327,104	\$980,198	\$327,104
Total 43607 DT ENHANCEMENT PHASE 2	\$1,114	\$0	\$0	\$0	327,104	\$327,104	\$980,198	\$327,104
43628 CEMETERY IMPROVEMENTS								
Capital	\$50,802	\$52,230	\$15,266	\$15,266	0	\$0	\$84,405	\$0
Total 43628 CEMETERY IMPROVEMENTS	\$50,802	\$52,230	\$15,266	\$15,266	0	\$0	\$84,405	\$0
43629 AQUATICS EQUIPMENT REPLACEMENT								
Capital	\$19,930	\$258,510	\$37,561	\$37,561	25,000	\$25,000	\$219,459	\$25,000
Total 43629 AQUATICS EQUIPMENT REPLACEMENT	\$19,930	\$258,510	\$37,561	\$37,561	25,000	\$25,000	\$219,459	\$25,000
43643 OPEN SPACE ACQUISITION								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$9,145	\$0	\$0	0	\$0	\$0	\$0
Total 43643 OPEN SPACE ACQUISITION	\$0	\$9,145	\$0	\$0	0	\$0	\$0	\$0
43645 PROSPECTOR DRAIN								
Capital	\$0	\$0	\$0	\$0	150,000	\$150,000	\$1,156,712	\$0
Total 43645 PROSPECTOR DRAIN	\$0	\$0	\$0	\$0	150,000	\$150,000	\$1,156,712	\$0
43646 LIBRARY REMODEL								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$25,000
Total 43646 LIBRARY REMODEL	\$0	\$0	\$0	\$0	0	\$0	\$0	\$25,000
43649 SENIOR COMMUNITY CENTER								
Capital	\$0	\$0	\$0	\$0	2,508,610	\$2,508,610	\$2,508,610	\$0
Total 43649 SENIOR COMMUNITY CENTER	\$0	\$0	\$0	\$0	2,508,610	\$2,508,610	\$2,508,610	\$0
43652 FLEET MGMT SOFTWARE								
Capital	\$5,404	\$1,463	\$0	\$0	0	\$0	\$46,454	\$0
Total 43652 FLEET MGMT SOFTWARE	\$5,404	\$1,463	\$0	\$0	0	\$0	\$46,454	\$0
43657 BON PARK/RMP SUBSTATION RELOC/MIT								
Capital	\$0	\$0	\$150,000	\$150,000	0	\$0	\$958,568	\$2,541,432
Total 43657 BON PARK/RMP SUBSTATION RELOC/MIT	\$0	\$0	\$150,000	\$150,000	0	\$0	\$958,568	\$2,541,432
43661 DOG PARK IMPRVMT								
Capital	\$0	\$0	\$0	\$0	5,000	\$5,000	\$0	\$0
Total 43661 DOG PARK IMPRVMT	\$0	\$0	\$0	\$0	5,000	\$5,000	\$0	\$0
43662 NETWORK/SECURITY ENHANCE								
Capital	\$0	\$0	\$0	\$0	-33,187	\$-33,187	\$0	\$0
Total 43662 NETWORK/SECURITY ENHANCE	\$0	\$0	\$0	\$0	-33,187	\$-33,187	\$0	\$0
43663 WEBSITE REMODEL								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$20,000
Total 43663 WEBSITE REMODEL	\$0	\$0	\$0	\$0	0	\$0	\$0	\$20,000
43665 OLD TOWN STAIRS								
Capital	\$0	\$950	\$0	\$0	0	\$0	\$49,050	\$0
Total 43665 OLD TOWN STAIRS	\$0	\$950	\$0	\$0	0	\$0	\$49,050	\$0
43666 ECONOMIC DEVELOPMENT								
Capital	\$0	\$66,711	\$13,740	\$13,740	50,000	\$50,000	\$33,500	\$0
Total 43666 ECONOMIC DEVELOPMENT	\$0	\$66,711	\$13,740	\$13,740	50,000	\$50,000	\$33,500	\$0
43669 RECREATION SOFTWARE								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$12,000	\$0
Total 43669 RECREATION SOFTWARE	\$0	\$0	\$0	\$0	0	\$0	\$12,000	\$0
43670 MS INFRASTRUCTURE MAINT								
Capital	\$10,615	\$21,209	\$203,570	\$203,570	599,310	\$599,310	\$788,534	\$100,000
Total 43670 MS INFRASTRUCTURE MAINT	\$10,615	\$21,209	\$203,570	\$203,570	599,310	\$599,310	\$788,534	\$100,000
43674 SURVEY MONUMENT RE-ESTABLISHMENT								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$35,000	\$0
Total 43674 SURVEY MONUMENT RE-ESTABLISHMENT	\$0	\$0	\$0	\$0	0	\$0	\$35,000	\$0
43675 HISTORIC WALL/HILLSIDE AVE								
Capital	\$0	\$0	\$0	\$0	-113,254	\$-113,254	\$0	\$0
Total 43675 HISTORIC WALL/HILLSIDE AVE	\$0	\$0	\$0	\$0	-113,254	\$-113,254	\$0	\$0
43677 PROSPECTOR AVE RECONSTRUCTION								
Capital	\$83,073	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43677 PROSPECTOR AVE RECONSTRUCTION	\$83,073	\$0	\$0	\$0	0	\$0	\$0	\$0
43680 FIBER CONNECTION TO QUINN'S ICE & WATER								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$4,305	\$3,510	\$3,510	80,000	\$80,000	\$93,695	\$180,000
Total 43680 FIBER CONNECTION TO QUINN'S ICE & WATER	\$0	\$4,305	\$3,510	\$3,510	80,000	\$80,000	\$93,695	\$180,000
43681 LIBRARY TECH EQUIP REPLACEMENT								
Capital	\$0	\$35,435	\$76,715	\$76,715	274,387	\$274,387	\$362,056	\$0
Total 43681 LIBRARY TECH EQUIP REPLACEMENT	\$0	\$35,435	\$76,715	\$76,715	274,387	\$274,387	\$362,056	\$0
43682 COUNCIL CHAMBERS ADV TECH UPGRADES								
Capital	\$0	\$0	\$2,309	\$2,309	230,000	\$230,000	\$440,000	\$0
Total 43682 COUNCIL CHAMBERS ADV TECH UPGRADES	\$0	\$0	\$2,309	\$2,309	230,000	\$230,000	\$440,000	\$0
43688 REGIONAL INTERCONNECT								
Capital	\$0	\$0	\$0	\$0	-50,000	\$-50,000	\$0	\$0
Total 43688 REGIONAL INTERCONNECT	\$0	\$0	\$0	\$0	-50,000	\$-50,000	\$0	\$0
43697 ARTIFICIAL TURF REPLACEMENT QUINN'S								
Capital	\$293,731	\$421,270	\$0	\$0	0	\$0	\$0	\$0
Total 43697 ARTIFICIAL TURF REPLACEMENT QUINN'S	\$293,731	\$421,270	\$0	\$0	0	\$0	\$0	\$0
43698 PARKS IRRIGATION SYSTEM EFFICIENCY IMPRO								
Capital	\$19,985	\$6,154	\$0	\$0	30,000	\$30,000	\$117,578	\$30,000
Total 43698 PARKS IRRIGATION SYSTEM EFFICIENCY IMPRO	\$19,985	\$6,154	\$0	\$0	30,000	\$30,000	\$117,578	\$30,000
43699 REMOTE SNOW STORAGE SITE IMPROVEMENTS								
Capital	\$0	\$36,830	\$0	\$0	-38,068	\$-38,068	\$38,068	\$0
Total 43699 REMOTE SNOW STORAGE SITE IMPROVEMENTS	\$0	\$36,830	\$0	\$0	-38,068	\$-38,068	\$38,068	\$0
43709 LAND ACQUISITION/BANKING PROGRAM								
Capital	\$0	\$250,000	\$0	\$0	0	\$0	\$750,000	\$0
Total 43709 LAND ACQUISITION/BANKING PROGRAM	\$0	\$250,000	\$0	\$0	0	\$0	\$750,000	\$0
43713 MASTER PLAN RECREATION AMENITIES								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$19,582	\$40,865	\$87,614	\$87,614	0	\$0	\$685,418	\$0
Total 43713 MASTER PLAN RECREATION AMENITIES	\$19,582	\$40,865	\$87,614	\$87,614	0	\$0	\$685,418	\$0
43727 LED STREET LIGHTS PHASE 1								
Capital	\$0	\$23,864	\$41,248	\$41,248	0	\$0	\$33,053	\$20,000
Total 43727 LED STREET LIGHTS PHASE 1	\$0	\$23,864	\$41,248	\$41,248	0	\$0	\$33,053	\$20,000
43738 LEGAL SOFTWARE FOR ELECTRONIC DOCUMENT M								
Capital	\$0	\$0	\$59,935	\$59,935	35,000	\$35,000	\$70,000	\$35,000
Total 43738 LEGAL SOFTWARE FOR ELECTRONIC DOCUMENT M	\$0	\$0	\$59,935	\$59,935	35,000	\$35,000	\$70,000	\$35,000
43742 PARK AVE. RECONSTRUCTION								
Capital	\$54,696	\$79,327	\$232,136	\$232,136	2,951,045	\$2,951,045	\$0	\$4,450,000
Total 43742 PARK AVE. RECONSTRUCTION	\$54,696	\$79,327	\$232,136	\$232,136	2,951,045	\$2,951,045	\$0	\$4,450,000
43743 RECREATION BLDG. CITY PARK								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$15,000,000
Total 43743 RECREATION BLDG. CITY PARK	\$0	\$0	\$0	\$0	0	\$0	\$0	\$15,000,000
43757 DUMP TRUCK								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$135,000
Total 43757 DUMP TRUCK	\$0	\$0	\$0	\$0	0	\$0	\$0	\$135,000
43759 DOWNTOWN PROJECTS PLAZAS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$839,902	\$0
Total 43759 DOWNTOWN PROJECTS PLAZAS	\$0	\$0	\$0	\$0	0	\$0	\$839,902	\$0
43760 ADDITIONAL DOWNTOWN PROJECTS								
Capital	\$0	\$0	\$37,950	\$37,950	0	\$0	\$1,200,000	\$0
Total 43760 ADDITIONAL DOWNTOWN PROJECTS	\$0	\$0	\$37,950	\$37,950	0	\$0	\$1,200,000	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
43782 PC MARC TENNIS COURT RESURFACE								
Capital	\$3,365	\$0	\$0	\$0	0	\$0	\$199,135	\$0
Total 43782 PC MARC TENNIS COURT RESURFACE	\$3,365	\$0	\$0	\$0	0	\$0	\$199,135	\$0
43804 BONANZA FLATS								
Capital	\$-600	\$0	\$0	\$0	0	\$0	\$250,000	\$0
Total 43804 BONANZA FLATS	\$-600	\$0	\$0	\$0	0	\$0	\$250,000	\$0
43817 ARTS & CULTURE PROJECT								
Capital	\$231,050	\$18,673	\$348,461	\$348,461	0	\$0	\$527,908	\$0
Total 43817 ARTS & CULTURE PROJECT	\$231,050	\$18,673	\$348,461	\$348,461	0	\$0	\$527,908	\$0
43819 WOODSIDE PHASE I								
Personnel	\$1,213	\$0	\$0	\$0	0	\$0	\$0	\$0
Capital	\$2,212	\$2,522	\$0	\$0	0	\$0	\$0	\$0
Total 43819 WOODSIDE PHASE I	\$3,425	\$2,522	\$0	\$0	0	\$0	\$0	\$0
43820 TREASURE HILL								
Capital	\$150,263	\$302,176	\$64,958	\$64,958	0	\$0	\$678,418	\$0
Total 43820 TREASURE HILL	\$150,263	\$302,176	\$64,958	\$64,958	0	\$0	\$678,418	\$0
43838 OFFICE 2016 LICENSES								
Capital	\$14,400	\$105,519	\$5,746	\$5,746	0	\$0	\$113,057	\$0
Total 43838 OFFICE 2016 LICENSES	\$14,400	\$105,519	\$5,746	\$5,746	0	\$0	\$113,057	\$0
43841 BUBBLE REPAIR								
Capital	\$0	\$0	\$26,250	\$26,250	50,000	\$50,000	\$50,000	\$0
Total 43841 BUBBLE REPAIR	\$0	\$0	\$26,250	\$26,250	50,000	\$50,000	\$50,000	\$0
43844 WOODSIDE PHASE II								
Personnel	\$9,958	\$10,646	\$937	\$937	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$79,284	\$19,809	\$0	\$0	0	\$0	\$0	\$0
Total 43844 WOODSIDE PHASE II	\$89,242	\$30,455	\$937	\$937	0	\$0	\$0	\$0
43845 GIS: SATELLITE IMAGERY MULTI-SPECTRAL								
Capital	\$0	\$0	\$0	\$0	-6,000	\$-6,000	\$0	\$0
Total 43845 GIS: SATELLITE IMAGERY MULTI-SPECTRAL	\$0	\$0	\$0	\$0	-6,000	\$-6,000	\$0	\$0
43846 SR 248 NEW TUNNEL								
Capital	\$19,058	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43846 SR 248 NEW TUNNEL	\$19,058	\$0	\$0	\$0	0	\$0	\$0	\$0
43851 EV CHARGERS								
Capital	\$5,167	\$7,663	\$20	\$20	0	\$0	\$61,819	\$0
Total 43851 EV CHARGERS	\$5,167	\$7,663	\$20	\$20	0	\$0	\$61,819	\$0
43859 PROSPECTOR SQ. RAIL TRAIL CONNECTOR								
Capital	\$900	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43859 PROSPECTOR SQ. RAIL TRAIL CONNECTOR	\$900	\$0	\$0	\$0	0	\$0	\$0	\$0
43867 10TH STREET RETAINING WALL RECONSTRUCTIO								
Capital	\$0	\$0	\$4,655	\$4,655	0	\$0	\$145,000	\$25,000
Total 43867 10TH STREET RETAINING WALL RECONSTRUCTIO	\$0	\$0	\$4,655	\$4,655	0	\$0	\$145,000	\$25,000
43870 LED UPGRADE QUINN'S FIELDS								
Capital	\$593,685	\$0	\$0	\$0	0	\$0	\$334,296	\$0
Total 43870 LED UPGRADE QUINN'S FIELDS	\$593,685	\$0	\$0	\$0	0	\$0	\$334,296	\$0
43871 HOMESTAKE ROADWAY IMP & MULTI-USE TRAIL								
Capital	\$62,684	\$56,930	\$68,389	\$68,389	0	\$0	\$1,878,146	\$3,971,854
Total 43871 HOMESTAKE ROADWAY IMP & MULTI-USE TRAIL	\$62,684	\$56,930	\$68,389	\$68,389	0	\$0	\$1,878,146	\$3,971,854
43872 MUNCHKIN EXTN/MULTI TRAIL & WOODBINE IMP								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$0	\$0	1,380,085	\$1,380,085	\$0	\$0
Total 43872 MUNCHKIN EXTN/MULTI TRAIL & WOODBINE IMP	\$0	\$0	\$0	\$0	1,380,085	\$1,380,085	\$0	\$0
43873 SNOW CREEK CROSSING SR - 248 TUNNEL IMP								
Capital	\$166,829	\$49,994	\$58,038	\$58,038	0	\$0	\$4,412,805	\$653,429
Total 43873 SNOW CREEK CROSSING SR - 248 TUNNEL IMP	\$166,829	\$49,994	\$58,038	\$58,038	0	\$0	\$4,412,805	\$653,429
43875 MARC CEMENT PAD/PATIO								
Capital	\$30,000	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43875 MARC CEMENT PAD/PATIO	\$30,000	\$0	\$0	\$0	0	\$0	\$0	\$0
43876 MARC LEISURE POOL WATER FEATURE								
Capital	\$62,368	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43876 MARC LEISURE POOL WATER FEATURE	\$62,368	\$0	\$0	\$0	0	\$0	\$0	\$0
43879 PROSPECTOR PARK IMPROVEMENTS								
Capital	\$0	\$267,539	\$86,014	\$86,014	0	\$0	\$86,014	\$20,000
Total 43879 PROSPECTOR PARK IMPROVEMENTS	\$0	\$267,539	\$86,014	\$86,014	0	\$0	\$86,014	\$20,000
43880 MARC LIFEGUARD SHACK								
Capital	\$4,832	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43880 MARC LIFEGUARD SHACK	\$4,832	\$0	\$0	\$0	0	\$0	\$0	\$0
43881 UPPER MAIN ST INTERSECTION IMPROVEMENTS								
Capital	\$66,053	\$583,679	\$1,152,616	\$1,152,616	0	\$0	\$1,165,079	\$0
Total 43881 UPPER MAIN ST INTERSECTION IMPROVEMENTS	\$66,053	\$583,679	\$1,152,616	\$1,152,616	0	\$0	\$1,165,079	\$0
43882 WILDFIRE RISK AND MITIGATION MAPPING								
Capital	\$0	\$200,000	\$0	\$0	0	\$0	\$0	\$0
Total 43882 WILDFIRE RISK AND MITIGATION MAPPING	\$0	\$200,000	\$0	\$0	0	\$0	\$0	\$0
43883 REPLACE VEHICLE WASH								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$0	\$0	24,273	\$24,273	\$0	\$0
Total 43883 REPLACE VEHICLE WASH	\$0	\$0	\$0	\$0	24,273	\$24,273	\$0	\$0
43884 FORESTRY PLAN								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$100,000	\$0
Total 43884 FORESTRY PLAN	\$0	\$0	\$0	\$0	0	\$0	\$100,000	\$0
43887 CLARK RANCH HOUSING								
Capital	\$0	\$40,878	\$0	\$0	0	\$0	\$0	\$0
Total 43887 CLARK RANCH HOUSING	\$0	\$40,878	\$0	\$0	0	\$0	\$0	\$0
43889 LITE DEED PROGRAM								
Capital	\$0	\$5,350	\$0	\$0	0	\$0	\$0	\$0
Total 43889 LITE DEED PROGRAM	\$0	\$5,350	\$0	\$0	0	\$0	\$0	\$0
43895 SAFETY STYLE SOCCER GOALS								
Capital	\$0	\$51,289	\$0	\$0	0	\$0	\$0	\$0
Total 43895 SAFETY STYLE SOCCER GOALS	\$0	\$51,289	\$0	\$0	0	\$0	\$0	\$0
43898 GATE FOR MINE BENCH AND JUDGE TUNNEL								
Capital	\$0	\$13,623	\$0	\$0	0	\$0	\$0	\$0
Total 43898 GATE FOR MINE BENCH AND JUDGE TUNNEL	\$0	\$13,623	\$0	\$0	0	\$0	\$0	\$0
44102 PC MARC EXPANSION								
Capital	\$0	\$0	\$0	\$0	14,000,000	\$14,000,000	\$6,000,000	\$1,500,000
Total 44102 PC MARC EXPANSION	\$0	\$0	\$0	\$0	14,000,000	\$14,000,000	\$6,000,000	\$1,500,000
44104 ACOUSTIFENCE NOICE MITIGATION								
Capital	\$0	\$0	\$0	\$0	32,259	\$32,259	\$0	\$0
Total 44104 ACOUSTIFENCE NOICE MITIGATION	\$0	\$0	\$0	\$0	32,259	\$32,259	\$0	\$0
44107 ABILITY WAY RECONSTRUCTION								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$0	\$0	630,000	\$630,000	\$630,000	\$100,000
Total 44107 ABILITY WAY RECONSTRUCTION	\$0	\$0	\$0	\$0	630,000	\$630,000	\$630,000	\$100,000
44108 POLICE STATION PARKING LOT								
Capital	\$0	\$0	\$1,500	\$1,500	210,000	\$210,000	\$208,500	\$31,500
Total 44108 POLICE STATION PARKING LOT	\$0	\$0	\$1,500	\$1,500	210,000	\$210,000	\$208,500	\$31,500
44109 GUADRAIL REPLACEMENT								
Capital	\$0	\$0	\$34,484	\$34,484	68,000	\$68,000	\$68,000	\$68,000
Total 44109 GUADRAIL REPLACEMENT	\$0	\$0	\$34,484	\$34,484	68,000	\$68,000	\$68,000	\$68,000
44110 SAFETY NETTING AT QUINN'S								
Capital	\$0	\$0	\$71,406	\$71,406	33,090	\$33,090	\$71,406	\$0
Total 44110 SAFETY NETTING AT QUINN'S	\$0	\$0	\$71,406	\$71,406	33,090	\$33,090	\$71,406	\$0
44111 STREET SIGN REPLACEMENT PROGRAM								
Capital	\$0	\$0	\$0	\$0	9,754	\$9,754	\$9,754	\$9,754
Total 44111 STREET SIGN REPLACEMENT PROGRAM	\$0	\$0	\$0	\$0	9,754	\$9,754	\$9,754	\$9,754
44112 SWEDE ALLEY TRASH COMPACTORS								
Capital	\$0	\$0	\$113,075	\$113,075	126,000	\$126,000	\$126,000	\$0
Total 44112 SWEDE ALLEY TRASH COMPACTORS	\$0	\$0	\$113,075	\$113,075	126,000	\$126,000	\$126,000	\$0
44113 FACILITY WIRELESS UPGRADES								
Capital	\$0	\$0	\$7,557	\$7,557	160,000	\$160,000	\$210,000	\$170,000
Total 44113 FACILITY WIRELESS UPGRADES	\$0	\$0	\$7,557	\$7,557	160,000	\$160,000	\$210,000	\$170,000
44114 HOUSING ONGOING ASSET IMPROVEMENT								
Capital	\$0	\$0	\$239,892	\$239,892	0	\$0	\$3,762,421	\$0
Total 44114 HOUSING ONGOING ASSET IMPROVEMENT	\$0	\$0	\$239,892	\$239,892	0	\$0	\$3,762,421	\$0
44115 HOUSING PROGRAM ASSET ACQUISITION								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$416,571	\$416,571	0	\$0	\$5,500,000	\$0
Total 44115 HOUSING PROGRAM ASSET ACQUISITION	\$0	\$0	\$416,571	\$416,571	0	\$0	\$5,500,000	\$0
44116 HOUSING PROGRAM PUBLIC PRIVATE PARTNERSH								
Capital	\$0	\$101,549	\$1,141,384	\$1,141,384	0	\$0	\$16,845,233	\$-10,000,000
Total 44116 HOUSING PROGRAM PUBLIC PRIVATE PARTNERSH	\$0	\$101,549	\$1,141,384	\$1,141,384	0	\$0	\$16,845,233	\$-10,000,000
44117 HOUSING PROGRAMS								
Capital	\$0	\$201,798	\$201,908	\$201,908	0	\$0	\$798,202	\$0
Total 44117 HOUSING PROGRAMS	\$0	\$201,798	\$201,908	\$201,908	0	\$0	\$798,202	\$0
44123 STRATEGIC ASSET ANALYSIS								
Capital	\$0	\$0	\$0	\$0	150,000	\$150,000	\$150,000	\$150,000
Total 44123 STRATEGIC ASSET ANALYSIS	\$0	\$0	\$0	\$0	150,000	\$150,000	\$150,000	\$150,000
44126 PC MARC FURNISHINGS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$60,000
Total 44126 PC MARC FURNISHINGS	\$0	\$0	\$0	\$0	0	\$0	\$0	\$60,000
44127 CURB & GUTTER REPLACEMENT								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$80,000
Total 44127 CURB & GUTTER REPLACEMENT	\$0	\$0	\$0	\$0	0	\$0	\$0	\$80,000
44129 MARC LIGHTING SYSTEM REPLACEMENT								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$50,000
Total 44129 MARC LIGHTING SYSTEM REPLACEMENT	\$0	\$0	\$0	\$0	0	\$0	\$0	\$50,000
44131 MISCELLANEOUS 5-ACRE SITE IMPROVEMENTS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$8,200,000
Total 44131 MISCELLANEOUS 5-ACRE SITE IMPROVEMENTS	\$0	\$0	\$0	\$0	0	\$0	\$0	\$8,200,000
44132 TREES FOR CITY LANDS								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$15,000
Total 44132 TREES FOR CITY LANDS	\$0	\$0	\$0	\$0	0	\$0	\$0	\$15,000
44133 EMAIL FOR ALL								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$140,000
Total 44133 EMAIL FOR ALL	\$0	\$0	\$0	\$0	0	\$0	\$0	\$140,000
44135 POLICE EQUIPMENT REPLACEMENT FUND								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$157,525
Total 44135 POLICE EQUIPMENT REPLACEMENT FUND	\$0	\$0	\$0	\$0	0	\$0	\$0	\$157,525
44136 GRAMA REQUEST MANAGEMENT PLATFORM								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$8,800
Total 44136 GRAMA REQUEST MANAGEMENT PLATFORM	\$0	\$0	\$0	\$0	0	\$0	\$0	\$8,800
44137 EMERGING COMMUNITY DEVELOPMENT PROJECTS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$10,000,000
Total 44137 EMERGING COMMUNITY DEVELOPMENT PROJECTS	\$0	\$0	\$0	\$0	0	\$0	\$0	\$10,000,000
TOTAL	\$91,640,017	\$110,324,923	\$12,319,003	\$12,319,003	67,325,639	\$67,325,639	\$119,179,773	\$60,343,750

REDEVELOPMENT AGENCY-LOWER PRK - Budget Summary

033 REDEVELOPMENT AGENCY-LOWER PRK – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Misc. Revenues	\$14,787	\$122,382	\$0	\$0	0	\$0	\$137,000	\$137,000
Interfund Transactions (CIP/Debt)	\$3,092,532	\$3,092,532	\$2,577,110	\$2,577,110	3,092,532	\$3,092,532	\$4,743,385	\$3,092,532
Total Revenues	\$3,107,319	\$3,214,914	\$2,577,110	\$2,577,110	3,092,532	\$3,092,532	\$4,880,385	\$3,229,532
Other								
Beginning Balance	\$3,004,807	\$3,281,547	\$0	\$0	767,289	\$767,289	\$3,649,297	\$2,712,014
Total Other	\$3,004,807	\$3,281,547	\$0	\$0	767,289	\$767,289	\$3,649,297	\$2,712,014
TOTAL	\$6,112,126	\$6,496,461	\$2,577,110	\$2,577,110	3,859,821	\$3,859,821	\$8,529,682	\$5,941,546

033 REDEVELOPMENT AGENCY-LOWER PRK – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Capital	\$42,989	\$158,251	\$1,371,738	\$1,371,738	445,000	\$445,000	\$3,026,828	\$145,000
Total Depts	\$42,989	\$158,251	\$1,371,738	\$1,371,738	445,000	\$445,000	\$3,026,828	\$145,000
Other								
Interfund Transfer	\$2,787,590	\$2,791,715	\$2,325,700	\$2,325,700	2,790,840	\$2,790,840	\$2,790,840	\$2,784,590
Ending Balance	\$3,281,547	\$3,649,297	\$0	\$0	623,981	\$623,981	\$2,712,014	\$3,011,956

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total Other	\$6,069,137	\$6,441,012	\$2,325,700	\$2,325,700	3,414,821	\$3,414,821	\$5,502,854	\$5,796,546
TOTAL	\$6,112,126	\$6,599,263	\$3,697,438	\$3,697,438	3,859,821	\$3,859,821	\$8,529,682	\$5,941,546

033 REDEVELOPMENT AGENCY-LOWER PRK – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Property Taxes								
023-31113 PROP TAX INCREMENT RDA	\$904,478	\$1,008,349	\$1,232,037	\$1,232,037	1,000,000	\$1,000,000	\$1,000,000	\$1,188,832
023-31121 DEL AND PRIOR YEAR	\$0	\$0	\$0	\$0	52,000	\$52,000	\$52,000	\$0
023-31125 CONTRIBUTION FROM OTHER GOVERNMENT	\$3,028,036	\$3,375,777	\$4,124,644	\$4,124,644	3,200,000	\$3,200,000	\$3,200,000	\$3,980,002
Total Property Taxes	\$3,932,515	\$4,384,126	\$5,356,681	\$5,356,681	4,252,000	\$4,252,000	\$4,252,000	\$5,168,834
Misc. Revenues								
023-36111 INTEREST EARNINGS	\$7,979	\$79,433	\$0	\$0	0	\$0	\$134,000	\$134,000
Total Misc. Revenues	\$7,979	\$79,433	\$0	\$0	0	\$0	\$134,000	\$134,000
Beginning Balance								
023-39990 BEGINNING BALANCE	\$1,061,151	\$1,262,193	\$0	\$0	1,739,038	\$1,739,038	\$2,654,316	\$3,290,675
Total Beginning Balance	\$1,061,151	\$1,262,193	\$0	\$0	1,739,038	\$1,739,038	\$2,654,316	\$3,290,675
TOTAL	\$5,001,644	\$5,725,752	\$5,356,681	\$5,356,681	5,991,038	\$5,991,038	\$7,040,316	\$8,593,509

033 REDEVELOPMENT AGENCY-LOWER PRK – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40624 RDA MITIGATION								
Mat, Suppls, Services	\$591,168	\$693,937	\$0	\$0	568,000	\$568,000	\$568,000	\$0
Total 40624 RDA MITIGATION	\$591,168	\$693,937	\$0	\$0	568,000	\$568,000	\$568,000	\$0
40999 END BAL SUR(DEF)								
Ending Balance	\$1,262,193	\$2,654,316	\$0	\$0	2,241,397	\$2,241,397	\$3,290,675	\$5,413,154
Total 40999 END BAL SUR(DEF)	\$1,262,193	\$2,654,316	\$0	\$0	2,241,397	\$2,241,397	\$3,290,675	\$5,413,154
42310 HISTORICAL INCENTIVE GRANT								
Mat, Suppls, Services	\$49,010	\$11,400	\$38,600	\$38,600	50,000	\$50,000	\$50,000	\$50,000
Total 42310 HISTORICAL INCENTIVE GRANT	\$49,010	\$11,400	\$38,600	\$38,600	50,000	\$50,000	\$50,000	\$50,000
43328 LOWER PARK AVENUE RDA								
Mat, Suppls, Services	\$6,741	\$2,978	\$4,646	\$4,646	39,109	\$39,109	\$39,109	\$37,823
Interfund Transfer	\$3,092,532	\$3,092,532	\$2,577,110	\$2,577,110	3,092,532	\$3,092,532	\$3,092,532	\$3,092,532
Total 43328 LOWER PARK AVENUE RDA	\$3,099,273	\$3,095,510	\$2,581,756	\$2,581,756	3,131,641	\$3,131,641	\$3,131,641	\$3,130,355
TOTAL	\$5,001,644	\$6,455,163	\$2,620,356	\$2,620,356	5,991,038	\$5,991,038	\$7,040,316	\$8,593,509

MAIN STREET RDA SPECIAL REVENUE FUND - Budget Summary

034 REDEVELOPMENT AGENCY-MAIN ST – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Property Taxes	\$1,312,098	\$6,270	\$2,842	\$2,842	11,319	\$11,319	\$11,319	\$11,319
Misc. Revenues	\$7,283	\$39,250	\$0	\$0	0	\$0	\$44,000	\$44,000
Total Revenues	\$1,319,380	\$45,520	\$2,842	\$2,842	11,319	\$11,319	\$55,319	\$55,319
Other								
Beginning Balance	\$1,130,151	\$1,460,076	\$0	\$0	626,395	\$626,395	\$1,138,237	\$738,556
Total Other	\$1,130,151	\$1,460,076	\$0	\$0	626,395	\$626,395	\$1,138,237	\$738,556
TOTAL	\$2,449,531	\$1,505,596	\$2,842	\$2,842	637,714	\$637,714	\$1,193,556	\$793,875

034 REDEVELOPMENT AGENCY-MAIN ST – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

034 REDEVELOPMENT AGENCY-MAIN ST – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Property Taxes								
024-31113 PROP TAX INCREMENT RDA	\$301,782	\$1,442	\$654	\$654	2,053	\$2,053	\$2,053	\$2,053
024-31125 CONTRIBUTION FROM OTHER GOVERNMENT	\$1,010,315	\$4,828	\$2,188	\$2,188	9,266	\$9,266	\$9,266	\$9,266
Total Property Taxes	\$1,312,098	\$6,270	\$2,842	\$2,842	11,319	\$11,319	\$11,319	\$11,319
Misc. Revenues								
024-36111 INTEREST EARNINGS	\$7,283	\$39,250	\$0	\$0	0	\$0	\$44,000	\$44,000
Total Misc. Revenues	\$7,283	\$39,250	\$0	\$0	0	\$0	\$44,000	\$44,000
Beginning Balance								
024-39990 BEGINNING BALANCE	\$1,130,151	\$1,460,076	\$0	\$0	626,395	\$626,395	\$1,138,237	\$738,556
Total Beginning Balance	\$1,130,151	\$1,460,076	\$0	\$0	626,395	\$626,395	\$1,138,237	\$738,556
TOTAL	\$2,449,531	\$1,505,596	\$2,842	\$2,842	\$637,714	\$637,714	\$1,193,556	\$793,875

034 REDEVELOPMENT AGENCY-MAIN ST – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40623 RDA MITIGATION - MAI								
Mat, Suppls, Services	\$239,455	\$230,163	\$0	\$0	405,000	\$405,000	\$405,000	\$405,000
Total 40623 RDA MITIGATION - MAI	\$239,455	\$230,163	\$0	\$0	405,000	\$405,000	\$405,000	\$405,000
40999 END BAL SUR(DEF)								
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total 40999 END BAL SUR(DEF)	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
42310 HISTORICAL INCENTIVE GRANT								
Mat, Suppls, Services	\$30,000	\$6,830	\$0	\$0	30,000	\$30,000	\$30,000	\$30,000
Total 42310 HISTORICAL INCENTIVE GRANT	\$30,000	\$6,830	\$0	\$0	30,000	\$30,000	\$30,000	\$30,000
43303 MAIN STREET RDA								
Mat, Suppls, Services	\$20,000	\$0	\$0	\$0	20,000	\$20,000	\$20,000	\$20,000
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Total 43303 MAIN STREET RDA	\$720,000	\$400,000	\$0	\$0	20,000	\$20,000	\$20,000	\$20,000
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

BUILDING AUTHORITY - Budget Summary

035 BUILDING AUTHORITY – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Misc. Revenues	\$2,102	\$16,106	\$0	\$0	0	\$0	\$355,000	\$355,000
Total Revenues	\$2,102	\$16,106	\$0	\$0	0	\$0	\$355,000	\$355,000
Other								
Beginning Balance	\$451,314	\$453,416	\$0	\$0	453,416	\$453,416	\$470,859	\$825,859
Total Other	\$451,314	\$453,416	\$0	\$0	453,416	\$453,416	\$470,859	\$825,859
TOTAL	\$453,416	\$469,522	\$0	\$0	453,416	\$453,416	\$825,859	\$1,180,859

035 BUILDING AUTHORITY – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Other								
Ending Balance	\$453,416	\$470,859	\$0	\$0	453,416	\$453,416	\$825,859	\$1,180,859
Total Other	\$453,416	\$470,859	\$0	\$0	453,416	\$453,416	\$825,859	\$1,180,859
TOTAL	\$453,416	\$470,859	\$0	\$0	453,416	\$453,416	\$825,859	\$1,180,859

035 BUILDING AUTHORITY – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Misc. Revenues								
035-36111 INTEREST EARNINGS	\$2,102	\$16,106	\$0	\$0	0	\$0	\$355,000	\$355,000
Total Misc. Revenues	\$2,102	\$16,106	\$0	\$0	0	\$0	\$355,000	\$355,000
Beginning Balance								
035-39990 BEGINNING BALANCE	\$451,314	\$453,416	\$0	\$0	453,416	\$453,416	\$470,859	\$825,859
Total Beginning Balance	\$451,314	\$453,416	\$0	\$0	453,416	\$453,416	\$470,859	\$825,859
TOTAL	\$453,416	\$469,522	\$0	\$0	\$453,416	\$453,416	\$825,859	\$1,180,859

035 BUILDING AUTHORITY – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40999 END BAL SUR(DEF)								
Ending Balance	\$453,416	\$470,859	\$0	\$0	453,416	\$453,416	\$825,859	\$1,180,859
Total 40999 END BAL SUR(DEF)	\$453,416	\$470,859	\$0	\$0	453,416	\$453,416	\$825,859	\$1,180,859
TOTAL	\$453,416	\$470,859	\$0	\$0	\$453,416	\$453,416	\$825,859	\$1,180,859

EQUIPMENT REPLACEMENT CIP - Budget Summary

038 EQUIPMENT REPLACEMENT CIP – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Misc. Revenues	\$8,645	\$67,640	\$112,383	\$112,383	0	\$0	\$0	\$150,000
Interfund Transactions (CIP/Debt)	\$1,585,600	\$1,585,600	\$1,571,330	\$1,571,330	1,885,600	\$1,885,600	\$1,885,600	\$1,885,600
Total Revenues	\$1,594,245	\$1,653,240	\$1,683,713	\$1,683,713	1,885,600	\$1,885,600	\$1,885,600	\$2,035,600
Other								
Beginning Balance	\$2,666,494	\$2,419,955	\$0	\$0	88,333	\$88,333	\$2,427,949	\$59,362
Total Other	\$2,666,494	\$2,419,955	\$0	\$0	88,333	\$88,333	\$2,427,949	\$59,362
TOTAL	\$4,260,739	\$4,073,195	\$1,683,713	\$1,683,713	1,973,933	\$1,973,933	\$4,313,549	\$2,094,962

038 EQUIPMENT REPLACEMENT CIP – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Capital	\$1,840,784	\$1,702,512	\$2,472,806	\$2,472,806	1,964,600	\$1,964,600	\$4,254,187	\$2,064,000
Total Depts	\$1,840,784	\$1,702,512	\$2,472,806	\$2,472,806	1,964,600	\$1,964,600	\$4,254,187	\$2,064,000
Other								
Ending Balance	\$2,419,955	\$2,427,949	\$0	\$0	9,333	\$9,333	\$59,362	\$30,962
Total Other	\$2,419,955	\$2,427,949	\$0	\$0	9,333	\$9,333	\$59,362	\$30,962
TOTAL	\$4,260,739	\$4,130,461	\$2,472,806	\$2,472,806	1,973,933	\$1,973,933	\$4,313,549	\$2,094,962

038 EQUIPMENT REPLACEMENT CIP – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Misc. Revenues								
038-36310 SALE OF ASSETS	\$8,645	\$67,640	\$112,383	\$112,383	0	\$0	\$0	\$150,000
Total Misc. Revenues	\$8,645	\$67,640	\$112,383	\$112,383	0	\$0	\$0	\$150,000
Interfund Transactions (CIP/Debt)								
038-38210 TRANS FR GEN FUND-EQUIP REPLAC	\$1,585,600	\$1,585,600	\$1,571,330	\$1,571,330	1,885,600	\$1,885,600	\$1,885,600	\$1,885,600
Total Interfund Transactions (CIP/Debt)	\$1,585,600	\$1,585,600	\$1,571,330	\$1,571,330	1,885,600	\$1,885,600	\$1,885,600	\$1,885,600
Beginning Balance								
038-39990 BEGINNING BALANCE	\$2,666,494	\$2,419,955	\$0	\$0	88,333	\$88,333	\$2,427,949	\$59,362
Total Beginning Balance	\$2,666,494	\$2,419,955	\$0	\$0	88,333	\$88,333	\$2,427,949	\$59,362
TOTAL	\$4,260,739	\$4,073,195	\$1,683,713	\$1,683,713	1,973,933	\$1,973,933	\$4,313,549	\$2,094,962

038 EQUIPMENT REPLACEMENT CIP – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40999 END BAL SUR(DEF)								
Ending Balance	\$2,419,955	\$2,427,949	\$0	\$0	9,333	\$9,333	\$59,362	\$30,962
Total 40999 END BAL SUR(DEF)	\$2,419,955	\$2,427,949	\$0	\$0	9,333	\$9,333	\$59,362	\$30,962
43330 REPLACE ROLLING STOCK								
Capital	\$1,164,791	\$1,081,757	\$2,098,382	\$2,098,382	1,500,000	\$1,500,000	\$3,747,761	\$1,550,000
Total 43330 REPLACE ROLLING STOCK	\$1,164,791	\$1,081,757	\$2,098,382	\$2,098,382	1,500,000	\$1,500,000	\$3,747,761	\$1,550,000
43350 REPLACE COMPUTER								
Capital	\$665,473	\$605,044	\$373,621	\$373,621	370,600	\$370,600	\$370,600	\$450,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43350 REPLACE COMPUTER	\$665,473	\$605,044	\$373,621	\$373,621	370,600	\$370,600	\$370,600	\$450,000
43683 FLEET SHOP EQUIP REPLACEMENT								
Capital	\$10,520	\$1,680	\$803	\$803	15,000	\$15,000	\$55,858	\$15,000
Total 43683 FLEET SHOP EQUIP REPLACEMENT	\$10,520	\$1,680	\$803	\$803	15,000	\$15,000	\$55,858	\$15,000
43809 ELECTRICAL GENERATOR UPGRADES								
Capital	\$0	\$0	\$0	\$0	64,000	\$64,000	\$64,000	\$34,000
Total 43809 ELECTRICAL GENERATOR UPGRADES	\$0	\$0	\$0	\$0	64,000	\$64,000	\$64,000	\$34,000
43885 CITY AED REPLACEMENT & MAINTENANCE FUND								
Capital	\$0	\$14,032	\$0	\$0	15,000	\$15,000	\$15,968	\$15,000
Total 43885 CITY AED REPLACEMENT & MAINTENANCE FUND	\$0	\$14,032	\$0	\$0	15,000	\$15,000	\$15,968	\$15,000
TOTAL	\$4,260,739	\$4,130,461	\$2,472,806	\$2,472,806	1,973,933	\$1,973,933	\$4,313,549	\$2,094,962

WATER FUND - Budget Summary

051 WATER FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Planning Building & Engineering Fees	\$1,260,513	\$885,049	\$776,558	\$776,558	750,000	\$750,000	\$750,000	\$885,049
Water Charges for Services	\$20,166,530	\$20,737,099	\$17,945,521	\$17,945,521	22,487,920	\$22,487,920	\$24,572,481	\$28,936,643
Misc. Revenues	\$235,775	\$1,327,737	\$537,660	\$537,660	388,887	\$388,887	\$913,435	\$763,435
Bond Proceeds	\$0	\$0	\$0	\$0	12,477,367	\$12,477,367	\$2,477,367	\$0
Total Revenues	\$21,662,817	\$22,949,885	\$19,259,739	\$19,259,739	36,104,174	\$36,104,174	\$28,713,283	\$30,585,127
Other								
Beginning Balance	\$23,945,567	\$9,002,135	\$0	\$0	12,342,961	\$12,342,961	\$28,146,222	\$154,016
Total Other	\$23,945,567	\$9,002,135	\$0	\$0	12,342,961	\$12,342,961	\$28,146,222	\$154,016
TOTAL	\$45,608,384	\$31,952,020	\$19,259,739	\$19,259,739	48,447,135	\$48,447,135	\$56,859,505	\$30,739,143

051 WATER FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000

Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

051 WATER FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Planning Building & Engineering Fees								
051-32363 WATER IMPACT FEES	\$1,260,513	\$885,049	\$776,558	\$776,558	750,000	\$750,000	\$750,000	\$885,049
Total Planning Building & Engineering Fees	\$1,260,513	\$885,049	\$776,558	\$776,558	750,000	\$750,000	\$750,000	\$885,049
Water Charges for Services								
051-34111 WATER SERVICE FEES	\$18,196,952	\$18,192,815	\$16,414,377	\$16,414,377	21,332,799	\$21,332,799	\$21,332,799	\$24,637,825
051-34112 LATE FEES WATER BIL	\$7,835	\$8,225	\$7,986	\$7,986	3,311	\$3,311	\$3,311	\$3,311
051-34114 REGIONAL WATER SERVICE FEES	\$962,373	\$1,496,924	\$1,154,925	\$1,154,925	0	\$0	\$1,784,561	\$2,840,697
051-34115 WATER SERVICE FEES - SNOWMAKING	\$169,288	\$252,945	\$308,164	\$308,164	0	\$0	\$300,000	\$300,000
051-34121 SALE OF METERS	\$111,971	\$68,261	\$57,953	\$57,953	100,000	\$100,000	\$100,000	\$100,000
051-34123 RECONNECTION FEES	\$3,112	\$2,929	\$2,225	\$2,225	0	\$0	\$0	\$3,000
051-34125 WATER GENERAL FUND	\$715,000	\$715,000	\$0	\$0	1,051,810	\$1,051,810	\$1,051,810	\$1,051,810
051-34150 PCMC INTERNAL WATER BILLING REVENUE	\$0	\$0	\$-109	\$-109	0	\$0	\$0	\$0
Total Water Charges for Services	\$20,166,530	\$20,737,099	\$17,945,521	\$17,945,521	22,487,920	\$22,487,920	\$24,572,481	\$28,936,643
Misc. Revenues								
051-36111 INTEREST EARNINGS	\$61,452	\$518,581	\$0	\$0	61,452	\$61,452	\$586,000	\$586,000
051-36112 INT EARN SPEC ACCTS	\$171,634	\$805,233	\$508,850	\$508,850	171,634	\$171,634	\$171,634	\$171,634

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
051-36310 SALE OF ASSETS	\$0	\$3,895	\$23,988	\$23,988	0	\$0	\$0	\$0
051-36911 OTHER MISCELLANEOUS	\$2,689	\$28	\$4,823	\$4,823	155,801	\$155,801	\$155,801	\$5,801
Total Misc. Revenues	\$235,775	\$1,327,737	\$537,660	\$537,660	388,887	\$388,887	\$913,435	\$763,435
Bond Proceeds								
051-39220 BOND PROCEEDS	\$0	\$0	\$0	\$0	12,477,367	\$12,477,367	\$2,477,367	\$0
Total Bond Proceeds	\$0	\$0	\$0	\$0	12,477,367	\$12,477,367	\$2,477,367	\$0
Beginning Balance								
051-39990 BEGINNING BALANCE	\$23,945,567	\$9,002,135	\$0	\$0	12,342,961	\$12,342,961	\$28,146,222	\$154,016
Total Beginning Balance	\$23,945,567	\$9,002,135	\$0	\$0	12,342,961	\$12,342,961	\$28,146,222	\$154,016
TOTAL	\$45,608,384	\$31,952,020	\$19,259,739	\$19,259,739	48,447,135	\$48,447,135	\$56,859,505	\$30,739,143

051 WATER FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40451 WATER OPERATIONS								
Personnel	\$3,628,168	\$4,531,065	\$4,029,311	\$4,029,311	4,934,076	\$4,934,076	\$4,934,076	\$5,381,342
Mat, Suppls, Services	\$4,575,372	\$4,958,546	\$4,410,981	\$4,410,981	6,134,695	\$6,134,695	\$6,134,695	\$6,895,386
Capital	\$28,709	\$15,924	\$11,162	\$11,162	43,000	\$43,000	\$43,000	\$43,000
Interfund Transfer	\$1,671,420	\$1,928,713	\$1,104,570	\$1,104,570	2,377,294	\$2,377,294	\$2,377,294	\$2,377,294
Total 40451 WATER OPERATIONS	\$9,903,669	\$11,434,249	\$9,556,024	\$9,556,024	13,489,066	\$13,489,066	\$13,489,066	\$14,697,021
40452 WATER INSURANCE								
Interfund Transfer	\$135,259	\$162,278	\$176,130	\$176,130	211,355	\$211,355	\$211,355	\$215,048
Total 40452 WATER INSURANCE	\$135,259	\$162,278	\$176,130	\$176,130	211,355	\$211,355	\$211,355	\$215,048

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40740 2009A WATER BONDS-DEQ								
Debt Service	\$2,500	\$2,500	\$127,500	\$127,500	127,500	\$127,500	\$127,500	\$127,500
Total 40740 2009A WATER BONDS-DEQ	\$2,500	\$2,500	\$127,500	\$127,500	127,500	\$127,500	\$127,500	\$127,500
40744 2012 WATER BONDS								
Debt Service	\$18,515	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 40744 2012 WATER BONDS	\$18,515	\$0	\$0	\$0	0	\$0	\$0	\$0
40745 2012B WATER REVENUE BONDS								
Debt Service	\$56,976	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 40745 2012B WATER REVENUE BONDS	\$56,976	\$0	\$0	\$0	0	\$0	\$0	\$0
40746 2013A WATER BONDS								
Debt Service	\$21,995	\$16,761	\$259,099	\$259,099	265,400	\$265,400	\$265,400	\$265,350
Total 40746 2013A WATER BONDS	\$21,995	\$16,761	\$259,099	\$259,099	265,400	\$265,400	\$265,400	\$265,350
40748 2014 WATER REVENUE BONDS								
Debt Service	\$117,518	\$115,102	\$61,356	\$61,356	136,238	\$136,238	\$136,238	\$2,486,238
Total 40748 2014 WATER REVENUE BONDS	\$117,518	\$115,102	\$61,356	\$61,356	136,238	\$136,238	\$136,238	\$2,486,238
40750 2020 WATER REVENUE BONDS								
Debt Service	\$1,862,270	\$1,753,337	\$3,362,843	\$3,362,843	4,529,219	\$4,529,219	\$4,529,219	\$2,316,719
Total 40750 2020 WATER REVENUE BONDS	\$1,862,270	\$1,753,337	\$3,362,843	\$3,362,843	4,529,219	\$4,529,219	\$4,529,219	\$2,316,719
40755 2021 WATER REVENUE BONDS								
Debt Service	\$1,874,401	\$1,803,142	\$3,281,508	\$3,281,508	4,345,506	\$4,345,506	\$4,345,506	\$4,204,881
Total 40755 2021 WATER REVENUE BONDS	\$1,874,401	\$1,803,142	\$3,281,508	\$3,281,508	4,345,506	\$4,345,506	\$4,345,506	\$4,204,881
40820 CONTRACTS PAYABLE								
Debt Service	\$54,754	\$25,361	\$-25,361	\$-25,361	0	\$0	\$0	\$0
Total 40820 CONTRACTS PAYABLE	\$54,754	\$25,361	\$-25,361	\$-25,361	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40825 RIGHT TO USE ASSET								
Debt Service	\$84,525	\$84,525	\$0	\$0	0	\$0	\$0	\$0
Total 40825 RIGHT TO USE ASSET	\$84,525	\$84,525	\$0	\$0	0	\$0	\$0	\$0
40999 END BAL SUR(DEF)								
Ending Balance	\$-10,575,595	\$28,146,222	\$0	\$0	15,208,046	\$15,208,046	\$154,016	\$1,143,091
Total 40999 END BAL SUR(DEF)	\$-10,575,595	\$28,146,222	\$0	\$0	15,208,046	\$15,208,046	\$154,016	\$1,143,091
43312 TUNNEL IMPROVEMENTS								
Capital	\$893,166	\$1,395,536	\$1,810,923	\$1,810,923	3,292,884	\$3,292,884	\$5,187,278	\$304,599
Total 43312 TUNNEL IMPROVEMENTS	\$893,166	\$1,395,536	\$1,810,923	\$1,810,923	3,292,884	\$3,292,884	\$5,187,278	\$304,599
43317 WATER EQUIPMENT								
Capital	\$70,761	\$43,357	\$177,828	\$177,828	133,200	\$133,200	\$376,729	\$136,528
Total 43317 WATER EQUIPMENT	\$70,761	\$43,357	\$177,828	\$177,828	133,200	\$133,200	\$376,729	\$136,528
43428 WATER DEPT INFRASTRUCTURE IMPROVEMENTS								
Personnel	\$32,803	\$26,743	\$2,860	\$2,860	0	\$0	\$0	\$0
Capital	\$1,589,029	\$3,298,673	\$1,151,804	\$1,151,804	3,496,538	\$3,496,538	\$6,362,290	\$2,000,000
Total 43428 WATER DEPT INFRASTRUCTURE IMPROVEMENTS	\$1,621,832	\$3,325,416	\$1,154,663	\$1,154,663	3,496,538	\$3,496,538	\$6,362,290	\$2,000,000
43513 ROCKPORT WATER, PIPELINE AND STORAGE								
Capital	\$1,019,897	\$1,062,907	\$1,064,082	\$1,064,082	1,357,520	\$1,357,520	\$1,451,142	\$1,333,543
Total 43513 ROCKPORT WATER, PIPELINE AND STORAGE	\$1,019,897	\$1,062,907	\$1,064,082	\$1,064,082	1,357,520	\$1,357,520	\$1,451,142	\$1,333,543
43613 WATER QUALITY STUDY								
Capital	\$315,628	\$55,748	\$47,396	\$47,396	300,000	\$300,000	\$200,000	\$50,000
Total 43613 WATER QUALITY STUDY	\$315,628	\$55,748	\$47,396	\$47,396	300,000	\$300,000	\$200,000	\$50,000
43614 ROCKPORT CAPITAL FACILITIES REPL								
Capital	\$17,676	\$0	\$0	\$0	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43614 ROCKPORT CAPITAL FACILITIES REPL	\$17,676	\$0	\$0	\$0	0	\$0	\$0	\$0
43641 QUINN'S WATER TREATMENT PLAN ASSET RPLC								
Capital	\$199,909	\$0	\$94,200	\$94,200	238,471	\$238,471	\$1,182,011	\$245,625
Total 43641 QUINN'S WATER TREATMENT PLAN ASSET RPLC	\$199,909	\$0	\$94,200	\$94,200	238,471	\$238,471	\$1,182,011	\$245,625
43651 FLEET MGMT SOFTWARE								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$17,307	\$0
Total 43651 FLEET MGMT SOFTWARE	\$0	\$0	\$0	\$0	0	\$0	\$17,307	\$0
43662 NETWORK/SECURITY ENHANCE								
Capital	\$0	\$0	\$0	\$0	85,000	\$85,000	\$0	\$0
Total 43662 NETWORK/SECURITY ENHANCE	\$0	\$0	\$0	\$0	85,000	\$85,000	\$0	\$0
43684 EQUIP REPLACEMENT - COMPUTER								
Capital	\$12,711	\$16,164	\$3,236	\$3,236	138,232	\$138,232	\$322,742	\$117,000
Total 43684 EQUIP REPLACEMENT - COMPUTER	\$12,711	\$16,164	\$3,236	\$3,236	138,232	\$138,232	\$322,742	\$117,000
43688 REGIONAL INTERCONNECT								
Capital	\$0	\$111,233	\$0	\$0	0	\$0	\$75,012	\$0
Total 43688 REGIONAL INTERCONNECT	\$0	\$111,233	\$0	\$0	0	\$0	\$75,012	\$0
43689 METER REPLACEMENT								
Capital	\$101,141	\$229,792	\$15,509	\$15,509	150,000	\$150,000	\$268,555	\$50,000
Total 43689 METER REPLACEMENT	\$101,141	\$229,792	\$15,509	\$15,509	150,000	\$150,000	\$268,555	\$50,000
43693 SCADA TELEMETRY SYSTEM REPLACEMENT								
Capital	\$0	\$69,164	\$293,477	\$293,477	200,000	\$200,000	\$1,000,000	\$206,000
Total 43693 SCADA TELEMETRY SYSTEM REPLACEMENT	\$0	\$69,164	\$293,477	\$293,477	200,000	\$200,000	\$1,000,000	\$206,000
43723 C1 QUINNS WTP TO BOOTHILL - PHASE 1								
Capital	\$887,028	\$-1,437	\$0	\$0	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43723 C1 QUINNS WTP TO BOOTHILL - PHASE 1	\$887,028	\$-1,437	\$0	\$0	0	\$0	\$0	\$0
43724 REGIONALIZATION FEE								
Capital	\$0	\$0	\$200,000	\$200,000	200,000	\$200,000	\$200,000	\$200,000
Total 43724 REGIONALIZATION FEE	\$0	\$0	\$200,000	\$200,000	200,000	\$200,000	\$200,000	\$200,000
43747 MIW TREATMENT								
Capital	\$37,182,344	\$17,628,979	\$1,932,702	\$1,932,702	250,000	\$250,000	\$16,154,680	\$260,000
Total 43747 MIW TREATMENT	\$37,182,344	\$17,628,979	\$1,932,702	\$1,932,702	250,000	\$250,000	\$16,154,680	\$260,000
43748 QJWTP TREATMENT UPGRADES								
Capital	\$161,887	\$-45,467	\$0	\$0	0	\$0	\$0	\$0
Total 43748 QJWTP TREATMENT UPGRADES	\$161,887	\$-45,467	\$0	\$0	0	\$0	\$0	\$0
43750 DISTRIBUTION ZONING METERS								
Capital	\$4,697	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43750 DISTRIBUTION ZONING METERS	\$4,697	\$0	\$0	\$0	0	\$0	\$0	\$0
43751 ENERGY PROJECTS								
Capital	\$103,054	\$45,085	\$0	\$0	0	\$0	\$0	\$0
Total 43751 ENERGY PROJECTS	\$103,054	\$45,085	\$0	\$0	0	\$0	\$0	\$0
43805 JSSD INTERCONNECTION IMPROVEMENTS								
Capital	\$0	\$0	\$0	\$0	90,000	\$90,000	\$236,686	\$180,000
Total 43805 JSSD INTERCONNECTION IMPROVEMENTS	\$0	\$0	\$0	\$0	90,000	\$90,000	\$236,686	\$180,000
43827 MIW OFFSITE IMPROVEMENTS								
Capital	\$0	\$42,403	\$366,773	\$366,773	0	\$0	\$366,773	\$0
Total 43827 MIW OFFSITE IMPROVEMENTS	\$0	\$42,403	\$366,773	\$366,773	0	\$0	\$366,773	\$0
43883 REPLACE VEHICLE WASH								
Capital	\$0	\$0	\$0	\$0	2,960	\$2,960	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43883 REPLACE VEHICLE WASH	\$0	\$0	\$0	\$0	2,960	\$2,960	\$0	\$0
44105 LANDSCAPING INCENTIVES								
Capital	\$0	\$0	\$38,664	\$38,664	200,000	\$200,000	\$200,000	\$200,000
Total 44105 LANDSCAPING INCENTIVES	\$0	\$0	\$38,664	\$38,664	200,000	\$200,000	\$200,000	\$200,000
TOTAL	\$46,148,516	\$67,522,356	\$23,998,551	\$23,998,551	48,447,135	\$48,447,135	\$56,859,505	\$30,739,144

STORM WATER FUND - Budget Summary

052 STORM WATER FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Water Charges for Services	\$1,755,632	\$1,801,575	\$1,407,108	\$1,407,108	2,000,000	\$2,000,000	\$2,000,000	\$2,176,658
Misc. Revenues	\$8,660	\$88,331	\$0	\$0	0	\$0	\$148,000	\$148,000
Total Revenues	\$1,764,292	\$1,889,907	\$1,407,108	\$1,407,108	2,000,000	\$2,000,000	\$2,148,000	\$2,324,658
Other								
Beginning Balance	\$2,374,081	\$3,106,148	\$0	\$0	2,046,582	\$2,046,582	\$2,942,190	\$1,426,567
Total Other	\$2,374,081	\$3,106,148	\$0	\$0	2,046,582	\$2,046,582	\$2,942,190	\$1,426,567
TOTAL	\$4,138,373	\$4,996,055	\$1,407,108	\$1,407,108	4,046,582	\$4,046,582	\$5,090,190	\$3,751,225

052 STORM WATER FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	637,714	\$637,714	\$1,193,556	\$793,875

052 STORM WATER FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Water Charges for Services								
052-34175 STORM WATER FEES	\$1,755,110	\$1,801,070	\$1,406,737	\$1,406,737	2,000,000	\$2,000,000	\$2,000,000	\$2,175,908
052-34176 LATE FEES STORM WATER	\$521	\$505	\$371	\$371	0	\$0	\$0	\$750
Total Water Charges for Services	\$1,755,632	\$1,801,575	\$1,407,108	\$1,407,108	2,000,000	\$2,000,000	\$2,000,000	\$2,176,658
Misc. Revenues								
052-36111 INTEREST EARNINGS	\$8,660	\$88,331	\$0	\$0	0	\$0	\$148,000	\$148,000
Total Misc. Revenues	\$8,660	\$88,331	\$0	\$0	0	\$0	\$148,000	\$148,000
Beginning Balance								
052-39990 BEGINNING BALANCE	\$2,374,081	\$3,106,148	\$0	\$0	2,046,582	\$2,046,582	\$2,942,190	\$1,426,567
Total Beginning Balance	\$2,374,081	\$3,106,148	\$0	\$0	2,046,582	\$2,046,582	\$2,942,190	\$1,426,567
TOTAL	\$4,138,373	\$4,996,055	\$1,407,108	\$1,407,108	4,046,582	\$4,046,582	\$5,090,190	\$3,751,225

052 STORM WATER FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40455 STORM WATER OPER								
Personnel	\$781,307	\$738,249	\$462,467	\$462,467	662,651	\$662,651	\$662,651	\$855,316
Mat, Suppls, Services	\$114,434	\$141,314	\$133,989	\$133,989	297,652	\$297,652	\$297,652	\$299,830
Capital	\$1,472	\$0	\$704	\$704	1,500	\$1,500	\$1,500	\$1,500
Interfund Transfer	\$141,598	\$164,627	\$144,920	\$144,920	173,903	\$173,903	\$173,903	\$174,399
Total 40455 STORM WATER OPER	\$1,038,811	\$1,044,189	\$742,079	\$742,079	1,135,706	\$1,135,706	\$1,135,706	\$1,331,045
40999 END BAL SUR(DEF)								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Ending Balance	\$3,106,148	\$2,942,190	\$0	\$0	1,650,876	\$1,650,876	\$1,426,567	\$1,183,080
Total 40999 END BAL SUR(DEF)	\$3,106,148	\$2,942,190	\$0	\$0	1,650,876	\$1,650,876	\$1,426,567	\$1,183,080
43754 PARK AVE SD								
Capital	\$0	\$0	\$0	\$0	800,000	\$800,000	\$800,000	\$800,000
Total 43754 PARK AVE SD	\$0	\$0	\$0	\$0	800,000	\$800,000	\$800,000	\$800,000
43755 VEHICLE & EQUIP REPLACEMENT								
Capital	\$0	\$0	\$390,696	\$390,696	160,000	\$160,000	\$440,000	\$72,100
Total 43755 VEHICLE & EQUIP REPLACEMENT	\$0	\$0	\$390,696	\$390,696	160,000	\$160,000	\$440,000	\$72,100
43757 DUMP TRUCK								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$50,000
Total 43757 DUMP TRUCK	\$0	\$0	\$0	\$0	0	\$0	\$0	\$50,000
43772 STORM WATER IMPROVEMENTS								
Capital	\$129,013	\$-79,743	\$2,923	\$2,923	300,000	\$300,000	\$1,287,917	\$315,000
Total 43772 STORM WATER IMPROVEMENTS	\$129,013	\$-79,743	\$2,923	\$2,923	300,000	\$300,000	\$1,287,917	\$315,000
TOTAL	\$4,273,972	\$3,906,637	\$1,135,697	\$1,135,697	4,046,582	\$4,046,582	\$5,090,190	\$3,751,225

GOLF COURSE FUND - Budget Summary

055 GOLF COURSE FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
County/SP District Revenue	\$0	\$168,363	\$0	\$0	0	\$0	\$0	\$0
Recreation	\$1,922,750	\$1,966,555	\$1,477,581	\$1,477,581	1,406,143	\$1,406,143	\$1,784,650	\$2,084,495
Misc. Revenues	\$154,555	\$116,889	\$3,326	\$3,326	40,128	\$40,128	\$150,233	\$156,124
Interfund Transactions (CIP/Debt)	\$25,000	\$25,000	\$20,830	\$20,830	25,000	\$25,000	\$25,000	\$25,000
Total Revenues	\$2,102,305	\$2,276,807	\$1,501,737	\$1,501,737	1,471,271	\$1,471,271	\$1,581,376	\$2,265,619
Other								
Beginning Balance	\$2,182,110	\$2,807,041	\$0	\$0	1,069,780	\$1,069,780	\$2,122,432	\$1,196,734
Total Other	\$2,182,110	\$2,807,041	\$0	\$0	1,069,780	\$1,069,780	\$2,122,432	\$1,196,734
TOTAL	\$4,284,415	\$5,083,848	\$1,501,737	\$1,501,737	2,541,051	\$2,541,051	\$3,703,808	\$3,462,353

055 GOLF COURSE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								

Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	637,714	\$637,714	\$1,193,556	\$793,875

055 GOLF COURSE FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
County/SP District Revenue								
055-33312 RECR, ARTS&PARK-RAP TAX GRANT	\$0	\$168,363	\$0	\$0	0	\$0	\$0	\$0
Total County/SP District Revenue	\$0	\$168,363	\$0	\$0	0	\$0	\$0	\$0
Recreation								
055-34611 CAMPS	\$21,188	\$23,015	\$0	\$0	0	\$0	\$0	\$0
055-34622 LEAGUES ADULT	\$4,770	\$4,828	\$40	\$40	0	\$0	\$0	\$6,178
055-34661 GOLF FEES	\$1,073,544	\$1,126,162	\$1,050,304	\$1,050,304	826,393	\$826,393	\$1,204,900	\$1,219,698
055-34662 CART FEES	\$306,220	\$304,871	\$66,906	\$66,906	225,593	\$225,593	\$225,593	\$344,658
055-34663 PASS FEES	\$67,641	\$72,175	\$35,944	\$35,944	46,723	\$46,723	\$46,723	\$82,117
055-34664 DRIVING RANGE FEES	\$73,384	\$75,144	\$52,955	\$52,955	50,131	\$50,131	\$50,131	\$65,592
055-34665 PRO-SHOP RETAIL SALE	\$244,474	\$240,360	\$207,652	\$207,652	189,937	\$189,937	\$189,937	\$266,715
055-34666 GOLF LESSONS	\$28,857	\$28,825	\$17,125	\$17,125	32,574	\$32,574	\$32,574	\$27,851
055-34667 GOLF LESSON CLINICS	\$1,274	\$571	\$0	\$0	1,863	\$1,863	\$1,863	\$0
055-34668 TOURNAMENT ADMIN.	\$31,234	\$18,649	\$0	\$0	1,986	\$1,986	\$1,986	\$0
055-34671 BEVERAGE CART RETAIL SALES	\$31,168	\$32,354	\$24,838	\$24,838	19,892	\$19,892	\$19,892	\$32,712
055-34672 BEVERAGE CART BEER SALES	\$30,813	\$31,744	\$19,054	\$19,054	11,051	\$11,051	\$11,051	\$31,687
055-34674 BEVERAGE CART TIPS	\$8,185	\$7,857	\$2,764	\$2,764	0	\$0	\$0	\$7,287

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total Recreation	\$1,922,750	\$1,966,555	\$1,477,581	\$1,477,581	1,406,143	\$1,406,143	\$1,406,143	\$2,084,495
Misc. Revenues								
055-36111 INTEREST EARNINGS	\$6,594	\$66,605	\$0	\$0	895	\$895	\$111,000	\$111,000
055-36210 RENTAL INCOME	\$47,207	\$44,239	\$3,316	\$3,316	22,656	\$22,656	\$22,656	\$45,124
055-36310 SALE OF ASSETS	\$100,747	\$1,000	\$0	\$0	0	\$0	\$0	\$0
055-36911 OTHER MISCELLANEOUS	\$0	\$5,000	\$0	\$0	16,577	\$16,577	\$16,577	\$0
055-36921 CASH OVER/SHORT	\$7	\$45	\$10	\$10	0	\$0	\$0	\$0
Total Misc. Revenues	\$154,555	\$116,889	\$3,326	\$3,326	40,128	\$40,128	\$150,233	\$156,124
Interfund Transactions (CIP/Debt)								
055-38211 TRANS FR GEN FUND	\$25,000	\$25,000	\$20,830	\$20,830	25,000	\$25,000	\$25,000	\$25,000
Total Interfund Transactions (CIP/Debt)	\$25,000	\$25,000	\$20,830	\$20,830	25,000	\$25,000	\$25,000	\$25,000
Beginning Balance								
055-39990 BEGINNING BALANCE	\$2,182,110	\$2,807,041	\$0	\$0	1,069,780	\$1,069,780	\$2,122,432	\$1,196,734
Total Beginning Balance	\$2,182,110	\$2,807,041	\$0	\$0	1,069,780	\$1,069,780	\$2,122,432	\$1,196,734
TOTAL	\$4,284,415	\$5,083,848	\$1,501,737	\$1,501,737	2,541,051	\$2,541,051	\$3,703,808	\$3,462,353

055 GOLF COURSE FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40564 GOLF MAINTENANCE								
Personnel	\$434,700	\$446,431	\$368,243	\$368,243	583,259	\$583,259	\$583,259	\$743,658

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Mat, Suppls, Services	\$160,497	\$160,023	\$122,842	\$122,842	297,159	\$297,159	\$297,159	\$258,925
Capital	\$0	\$0	\$0	\$0	1,005	\$1,005	\$1,005	\$64,505
Interfund Transfer	\$93,407	\$105,378	\$90,760	\$90,760	108,910	\$108,910	\$108,910	\$110,284
Total 40564 GOLF MAINTENANCE	\$688,604	\$711,832	\$581,845	\$581,845	990,333	\$990,333	\$990,333	\$1,177,372
40571 GOLF PRO SHOP								
Personnel	\$435,310	\$451,835	\$344,072	\$344,072	527,565	\$527,565	\$527,565	\$592,218
Mat, Suppls, Services	\$555,506	\$439,061	\$267,358	\$267,358	389,986	\$389,986	\$389,986	\$421,800
Capital	\$0	\$0	\$0	\$0	1,000	\$1,000	\$1,000	\$1,000
Interfund Transfer	\$57,370	\$65,975	\$59,200	\$59,200	71,035	\$71,035	\$71,035	\$71,035
Total 40571 GOLF PRO SHOP	\$1,048,186	\$956,870	\$670,629	\$670,629	989,586	\$989,586	\$989,586	\$1,086,053
40999 END BAL SUR(DEF)								
Ending Balance	\$2,807,041	\$2,122,432	\$0	\$0	280,208	\$280,208	\$1,196,734	\$691,793
Total 40999 END BAL SUR(DEF)	\$2,807,041	\$2,122,432	\$0	\$0	280,208	\$280,208	\$1,196,734	\$691,793
43367 GOLF COURSE IMPROVEMENTS								
Capital	\$0	\$0	\$0	\$0	12,000	\$12,000	\$12,000	\$12,000
Total 43367 GOLF COURSE IMPROVEMENTS	\$0	\$0	\$0	\$0	12,000	\$12,000	\$12,000	\$12,000
43403 GOLF EQUIPMENT REPLACEMENT								
Capital	\$18,609	\$195,546	\$63,365	\$63,365	266,363	\$266,363	\$510,629	\$495,136
Total 43403 GOLF EQUIPMENT REPLACEMENT	\$18,609	\$195,546	\$63,365	\$63,365	266,363	\$266,363	\$510,629	\$495,136
43685 EQUIP REPLACEMENT - COMPUTER								
Capital	\$0	\$3,155	\$-196	\$-196	2,560	\$2,560	\$4,525	\$0
Total 43685 EQUIP REPLACEMENT - COMPUTER	\$0	\$3,155	\$-196	\$-196	2,560	\$2,560	\$4,525	\$0
TOTAL	\$4,562,440	\$3,989,836	\$1,315,644	\$1,315,644	2,541,051	\$2,541,051	\$3,703,808	\$3,462,353

TRANSPORTATION & PARKING FUND - Budget Summary

057 TRANSPORTATION & PARKING FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Sales Tax	\$14,888,042	\$15,887,737	\$8,403,837	\$8,403,837	15,425,176	\$15,425,176	\$15,425,176	\$16,249,330
Licenses	\$916,432	\$973,863	\$1,043,649	\$1,043,649	981,896	\$981,896	\$981,896	\$1,027,821
Federal Revenue	\$5,778,242	\$18,281,059	\$1,451,177	\$1,451,177	21,713,819	\$21,713,819	\$15,741,788	\$14,074,397
County/SP District Revenue	\$390,616	\$59,671	\$2,980,952	\$2,980,952	0	\$0	\$11,111,203	\$730,000
Transit Charges for Services	\$4,066,593	\$33,379	\$310,692	\$310,692	85,740	\$85,740	\$85,740	\$75,991
Misc. Revenues	\$-988,221	\$2,768,114	\$82,893	\$82,893	270,552	\$270,552	\$1,580,028	\$3,092,519
Special Revenues & Resources	\$663,147	\$623,729	\$252,576	\$252,576	216,418	\$216,418	\$216,418	\$259,531
Total Revenues	\$25,714,852	\$38,627,552	\$14,525,776	\$14,525,776	38,693,601	\$38,693,601	\$45,142,249	\$35,509,589
Other								
Beginning Balance	\$20,683,401	\$33,005,887	\$0	\$0	5,197,705	\$5,197,705	\$39,409,102	\$16,704,305
Total Other	\$20,683,401	\$33,005,887	\$0	\$0	5,197,705	\$5,197,705	\$39,409,102	\$16,704,305
TOTAL	\$46,398,253	\$71,633,439	\$14,525,776	\$14,525,776	43,891,306	\$43,891,306	\$84,551,351	\$52,213,894

057 TRANSPORTATION & PARKING FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

057 TRANSPORTATION & PARKING FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Sales Tax								
057-31212 TRANSIT SALES TAX	\$7,022,185	\$7,383,454	\$4,082,647	\$4,082,647	6,971,647	\$6,971,647	\$6,971,647	\$7,341,144
057-31214 RESORT TAX TRANSPOR	\$4,243,253	\$4,468,541	\$2,142,419	\$2,142,419	4,212,714	\$4,212,714	\$4,212,714	\$4,736,830
057-31217 ADDITIONAL MASS TRANSIT TAX	\$3,622,605	\$4,035,742	\$2,178,771	\$2,178,771	4,240,815	\$4,240,815	\$4,240,815	\$4,171,356
Total Sales Tax	\$14,888,042	\$15,887,737	\$8,403,837	\$8,403,837	15,425,176	\$15,425,176	\$15,425,176	\$16,249,330
Licenses								
057-32111 BUSINESS LICENSES	\$782,643	\$838,556	\$884,739	\$884,739	852,590	\$852,590	\$852,590	\$869,085
057-32161 NIGHT RENT LIC FEE	\$133,789	\$135,306	\$158,909	\$158,909	129,306	\$129,306	\$129,306	\$158,736
Total Licenses	\$916,432	\$973,863	\$1,043,649	\$1,043,649	981,896	\$981,896	\$981,896	\$1,027,821
Federal Revenue								

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
057-33110 FEDERAL GRANTS	\$5,778,242	\$18,281,059	\$1,451,177	\$1,451,177	21,713,819	\$21,713,819	\$15,741,788	\$14,074,397
Total Federal Revenue	\$5,778,242	\$18,281,059	\$1,451,177	\$1,451,177	21,713,819	\$21,713,819	\$15,741,788	\$14,074,397
County/SP District Revenue								
057-33311 COUNTY CONTRIBUTION	\$390,616	\$59,671	\$2,980,952	\$2,980,952	0	\$0	\$11,111,203	\$730,000
Total County/SP District Revenue	\$390,616	\$59,671	\$2,980,952	\$2,980,952	0	\$0	\$11,111,203	\$730,000
Transit Charges for Services								
057-34211 FARE REVENUE	\$2,045	\$6,519	\$792	\$792	33,315	\$33,315	\$33,315	\$25,904
057-34221 BUS ADVERTISING	\$10,825	\$22,860	\$9,900	\$9,900	52,425	\$52,425	\$52,425	\$50,087
057-34230 REGIONAL TRANSIT REVENUE	\$4,053,723	\$4,000	\$300,000	\$300,000	0	\$0	\$0	\$0
Total Transit Charges for Services	\$4,066,593	\$33,379	\$310,692	\$310,692	85,740	\$85,740	\$85,740	\$75,991
Misc. Revenues								
057-36111 INTEREST EARNINGS	\$92,081	\$1,269,945	\$0	\$0	149,524	\$149,524	\$1,459,000	\$1,459,000
057-36210 RENTAL INCOME	\$73,255	\$87,867	\$24,070	\$24,070	107,528	\$107,528	\$107,528	\$124,519
057-36310 SALE OF ASSETS	\$-1,153,556	\$-56,818	\$1,900	\$1,900	9,290	\$9,290	\$9,290	\$9,000
057-36911 OTHER MISCELLANEOUS	\$0	\$1,467,119	\$56,923	\$56,923	4,210	\$4,210	\$4,210	\$1,500,000
Total Misc. Revenues	\$-988,221	\$2,768,114	\$82,893	\$82,893	270,552	\$270,552	\$1,580,028	\$3,092,519
Special Revenues & Resources								
057-39110 DONATIONS	\$-26,851	\$0	\$0	\$0	0	\$0	\$0	\$0
057-39126 OTHER CONTRIBUTIONS	\$689,998	\$623,729	\$252,576	\$252,576	216,418	\$216,418	\$216,418	\$259,531
Total Special Revenues & Resources	\$663,147	\$623,729	\$252,576	\$252,576	216,418	\$216,418	\$216,418	\$259,531
Beginning Balance								
057-39990 BEGINNING BALANCE	\$20,683,401	\$33,005,887	\$0	\$0	5,197,705	\$5,197,705	\$39,409,102	\$16,704,305
Total Beginning Balance	\$20,683,401	\$33,005,887	\$0	\$0	5,197,705	\$5,197,705	\$39,409,102	\$16,704,305
TOTAL	\$46,398,253	\$71,633,439	\$14,525,776	\$14,525,776	43,891,306	\$43,891,306	\$84,551,351	\$52,213,894

057 TRANSPORTATION & PARKING FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40481 TRANSPORTATION OPER								
Personnel	\$6,717,723	\$9,568,381	\$8,800,295	\$8,800,295	10,796,860	\$10,796,860	\$10,796,860	\$11,601,117
Mat, Suppls, Services	\$1,383,364	\$2,368,611	\$1,602,834	\$1,602,834	3,228,730	\$3,228,730	\$3,228,730	\$3,326,738
Capital	\$134,412	\$154,774	\$297,280	\$297,280	313,800	\$313,800	\$313,800	\$232,800
Interfund Transfer	\$3,396,502	\$3,756,742	\$3,227,350	\$3,227,350	3,872,831	\$3,872,831	\$3,872,831	\$3,832,961
Total 40481 TRANSPORTATION OPER	\$11,632,000	\$15,848,509	\$13,927,759	\$13,927,759	18,212,221	\$18,212,221	\$18,212,221	\$18,993,617
40485 TRANSPORTATION PLANNING								
Personnel	\$430,526	\$554,680	\$582,222	\$582,222	944,469	\$944,469	\$944,469	\$979,997
Mat, Suppls, Services	\$151,014	\$252,863	\$39,353	\$39,353	425,172	\$425,172	\$425,172	\$425,172
Total 40485 TRANSPORTATION PLANNING	\$581,540	\$807,543	\$621,575	\$621,575	1,369,641	\$1,369,641	\$1,369,641	\$1,405,169
40999 END BAL SUR(DEF)								
Ending Balance	\$33,005,887	\$39,409,102	\$0	\$0	6,648,108	\$6,648,108	\$16,704,305	\$2,813,084
Total 40999 END BAL SUR(DEF)	\$33,005,887	\$39,409,102	\$0	\$0	6,648,108	\$6,648,108	\$16,704,305	\$2,813,084
43316 TRANSIT COACHES								
Capital	\$19,405	\$14,216,709	\$2,148,809	\$2,148,809	3,575,222	\$3,575,222	\$9,200,735	\$7,032,263
Total 43316 TRANSIT COACHES	\$19,405	\$14,216,709	\$2,148,809	\$2,148,809	3,575,222	\$3,575,222	\$9,200,735	\$7,032,263
43339 BUS SHELTERS								
Capital	\$18,200	\$71,941	\$382,180	\$382,180	4,574,265	\$4,574,265	\$4,380,927	\$8,569,434
Total 43339 BUS SHELTERS	\$18,200	\$71,941	\$382,180	\$382,180	4,574,265	\$4,574,265	\$4,380,927	\$8,569,434
43435 FLAGSTAFF TRANSFER FEE								
Capital	\$7,538	\$0	\$0	\$0	0	\$0	\$2,118,737	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43435 FLAGSTAFF TRANSFER FEE	\$7,538	\$0	\$0	\$0	0	\$0	\$2,118,737	\$0
43446 TRANSIT GIS/AVL SYSTEM								
Capital	\$0	\$394,744	\$0	\$0	0	\$0	\$0	\$50,000
Total 43446 TRANSIT GIS/AVL SYSTEM	\$0	\$394,744	\$0	\$0	0	\$0	\$0	\$50,000
43575 CITY TRANSIT CONTRIBUTION TO COUNTY								
Capital	\$885,827	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43575 CITY TRANSIT CONTRIBUTION TO COUNTY	\$885,827	\$0	\$0	\$0	0	\$0	\$0	\$0
43594 SHORT RANGE TRANSIT DEVELOPMENT PLAN								
Capital	\$138,816	\$42,363	\$0	\$0	1,000,000	\$1,000,000	\$0	\$0
Total 43594 SHORT RANGE TRANSIT DEVELOPMENT PLAN	\$138,816	\$42,363	\$0	\$0	1,000,000	\$1,000,000	\$0	\$0
43623 IRONHORSE SEASONAL HOUSING								
Mat, Suppls, Services	\$0	\$0	\$0	\$0	1,300	\$1,300	\$1,300	\$1,300
Total 43623 IRONHORSE SEASONAL HOUSING	\$0	\$0	\$0	\$0	1,300	\$1,300	\$1,300	\$1,300
43650 FLEET MGMT SOFTWARE								
Capital	\$12,452	\$4,113	\$0	\$0	0	\$0	\$0	\$0
Total 43650 FLEET MGMT SOFTWARE	\$12,452	\$4,113	\$0	\$0	0	\$0	\$0	\$0
43653 TRANS PLANS & STUDIES								
Capital	\$61,536	\$0	\$0	\$0	0	\$0	\$356,331	\$0
Total 43653 TRANS PLANS & STUDIES	\$61,536	\$0	\$0	\$0	0	\$0	\$356,331	\$0
43655 TRANSIT FAC CAP RENEWAL								
Capital	\$64,635	\$208,178	\$416,018	\$416,018	230,000	\$230,000	\$2,368,653	\$230,000
Total 43655 TRANSIT FAC CAP RENEWAL	\$64,635	\$208,178	\$416,018	\$416,018	230,000	\$230,000	\$2,368,653	\$230,000
43686 EQUIP REPLACEMENT - COMPUTER								
Capital	\$15,454	\$15,474	\$5,014	\$5,014	16,172	\$16,172	\$65,653	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43686 EQUIP REPLACEMENT - COMPUTER	\$15,454	\$15,474	\$5,014	\$5,014	16,172	\$16,172	\$65,653	\$0
43739 TRANSIT ONBOARD SECURITY CAMERAS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$88,458	\$36,542
Total 43739 TRANSIT ONBOARD SECURITY CAMERAS	\$0	\$0	\$0	\$0	0	\$0	\$88,458	\$36,542
43770 TRANSIT AND TRANSPORTATION LAND ACQUISIT								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$2,400,000	\$0
Total 43770 TRANSIT AND TRANSPORTATION LAND ACQUISIT	\$0	\$0	\$0	\$0	0	\$0	\$2,400,000	\$0
43781 SR 248/US 40 PARK AND RIDE LOT								
Personnel	\$39,693	\$53,231	\$4,683	\$4,683	0	\$0	\$0	\$0
Capital	\$173,905	\$8,136	\$0	\$0	0	\$0	\$6,483,545	\$3,516,455
Total 43781 SR 248/US 40 PARK AND RIDE LOT	\$213,597	\$61,367	\$4,683	\$4,683	0	\$0	\$6,483,545	\$3,516,455
43797 MOBILE MANAGEMENT SERVER								
Capital	\$9,312	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43797 MOBILE MANAGEMENT SERVER	\$9,312	\$0	\$0	\$0	0	\$0	\$0	\$0
43807 ENHANCED BUS STOPS AT FRESH MARKET AND P								
Capital	\$121,812	\$116,068	\$1,021,013	\$1,021,013	0	\$0	\$2,556,686	\$0
Total 43807 ENHANCED BUS STOPS AT FRESH MARKET AND P	\$121,812	\$116,068	\$1,021,013	\$1,021,013	0	\$0	\$2,556,686	\$0
43813 ELECTIC BUS CHARGING STATION AT OLD TOWN								
Personnel	\$2,019	\$0	\$0	\$0	0	\$0	\$0	\$0
Capital	\$3,552	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43813 ELECTIC BUS CHARGING STATION AT OLD TOWN	\$5,571	\$0	\$0	\$0	0	\$0	\$0	\$0
43828 MARSAC EMPLOYEE TRANSP DEMAND MGMT & WEL								
Capital	\$33,433	\$28,779	\$43,774	\$43,774	511,284	\$511,284	\$602,571	\$0
Total 43828 MARSAC EMPLOYEE TRANSP DEMAND MGMT & WEL	\$33,433	\$28,779	\$43,774	\$43,774	511,284	\$511,284	\$602,571	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
43829 PHASE 2 BIKE SHARE IMPROVEMENTS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$100,000	\$0
Total 43829 PHASE 2 BIKE SHARE IMPROVEMENTS	\$0	\$0	\$0	\$0	0	\$0	\$100,000	\$0
43830 BONANZA DRIVE MULTI-MODAL AND STREET IMP								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$300,000	\$300,000
Total 43830 BONANZA DRIVE MULTI-MODAL AND STREET IMP	\$0	\$0	\$0	\$0	0	\$0	\$300,000	\$300,000
43832 REMODEL FOR TRANSIT DRIVER HOUSING								
Personnel	\$808	\$0	\$0	\$0	0	\$0	\$0	\$0
Capital	\$9,829	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43832 REMODEL FOR TRANSIT DRIVER HOUSING	\$10,637	\$0	\$0	\$0	0	\$0	\$0	\$0
43840 OFFICE 2016 LICENSES								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$4,620	\$0
Total 43840 OFFICE 2016 LICENSES	\$0	\$0	\$0	\$0	0	\$0	\$4,620	\$0
43847 SR 248 BRT								
Capital	\$88,751	\$158,923	\$2,171,045	\$2,171,045	0	\$0	\$5,204,630	\$0
Total 43847 SR 248 BRT	\$88,751	\$158,923	\$2,171,045	\$2,171,045	0	\$0	\$5,204,630	\$0
43852 DEER VALLEY DR BICYCLE AND PEDESTRIAN FA								
Capital	\$0	\$0	\$0	\$0	250,000	\$250,000	\$550,000	\$0
Total 43852 DEER VALLEY DR BICYCLE AND PEDESTRIAN FA	\$0	\$0	\$0	\$0	250,000	\$250,000	\$550,000	\$0
43853 TRAFFIC DEMAND MANAGEMENT								
Capital	\$0	\$33,605	\$0	\$0	0	\$0	\$0	\$0
Total 43853 TRAFFIC DEMAND MANAGEMENT	\$0	\$33,605	\$0	\$0	0	\$0	\$0	\$0
43863 SCHEDULING SOFTWARE								
Capital	\$45,750	\$0	\$0	\$0	0	\$0	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 43863 SCHEDULING SOFTWARE	\$45,750	\$0	\$0	\$0	0	\$0	\$0	\$0
43873 SNOW CREEK CROSSING SR - 248 TUNNEL IMP								
Capital	\$0	\$0	\$0	\$0	6,791,593	\$6,791,593	\$6,891,593	\$6,508,022
Total 43873 SNOW CREEK CROSSING SR - 248 TUNNEL IMP	\$0	\$0	\$0	\$0	6,791,593	\$6,791,593	\$6,891,593	\$6,508,022
43877 ARTS AND CULTURE EXTERIOR BUS STOPS								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$2,700,000	\$130,000
Total 43877 ARTS AND CULTURE EXTERIOR BUS STOPS	\$0	\$0	\$0	\$0	0	\$0	\$2,700,000	\$130,000
43883 REPLACE VEHICLE WASH								
Capital	\$0	\$23,501	\$0	\$0	0	\$0	\$0	\$0
Total 43883 REPLACE VEHICLE WASH	\$0	\$23,501	\$0	\$0	0	\$0	\$0	\$0
43886 LONG RANGE TRANSPORT PLAN CAPITAL PROG								
Capital	\$0	\$119,130	\$78,275	\$78,275	0	\$0	\$0	\$0
Total 43886 LONG RANGE TRANSPORT PLAN CAPITAL PROG	\$0	\$119,130	\$78,275	\$78,275	0	\$0	\$0	\$0
43892 EMERGENCY RESPONSE TRAILER								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$70,230	\$0
Total 43892 EMERGENCY RESPONSE TRAILER	\$0	\$0	\$0	\$0	0	\$0	\$70,230	\$0
43893 EMERGING TECH IN TRANSIT								
Capital	\$0	\$19,171	\$110,829	\$110,829	0	\$0	\$130,000	\$0
Total 43893 EMERGING TECH IN TRANSIT	\$0	\$19,171	\$110,829	\$110,829	0	\$0	\$130,000	\$0
43896 MCPOLIN & MEADOWS BUS STOP IMPROVEMENT								
Capital	\$18,795	\$17,267	\$0	\$0	0	\$0	\$0	\$0
Total 43896 MCPOLIN & MEADOWS BUS STOP IMPROVEMENT	\$18,795	\$17,267	\$0	\$0	0	\$0	\$0	\$0
44100 BIKE AND PED THAYNES								
Capital	\$0	\$0	\$40,000	\$40,000	250,000	\$250,000	\$250,000	\$1,450,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 44100 BIKE AND PED THAYNES	\$0	\$0	\$40,000	\$40,000	250,000	\$250,000	\$250,000	\$1,450,000
44119 TRANSIT OPERATIONS RADIOS UPGRADE								
Capital	\$0	\$0	\$99,238	\$99,238	100,000	\$100,000	\$200,000	\$0
Total 44119 TRANSIT OPERATIONS RADIOS UPGRADE	\$0	\$0	\$99,238	\$99,238	100,000	\$100,000	\$200,000	\$0
44120 CAD/AVL REPLACEMENT								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$1,000,000	\$200,000
Total 44120 CAD/AVL REPLACEMENT	\$0	\$0	\$0	\$0	0	\$0	\$1,000,000	\$200,000
44121 INTERCEPT LOT/PARK & RIDE AMENITIES								
Capital	\$0	\$0	\$0	\$0	80,000	\$80,000	\$0	\$0
Total 44121 INTERCEPT LOT/PARK & RIDE AMENITIES	\$0	\$0	\$0	\$0	80,000	\$80,000	\$0	\$0
44122 PUBLIC TRANSIT BUS ENGINE REPLACEMENT								
Capital	\$0	\$47,282	\$278,008	\$278,008	100,000	\$100,000	\$100,000	\$528,008
Total 44122 PUBLIC TRANSIT BUS ENGINE REPLACEMENT	\$0	\$47,282	\$278,008	\$278,008	100,000	\$100,000	\$100,000	\$528,008
44128 TRANSIT CONSTRUCTION DESIGN PROGRAM								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$150,000
Total 44128 TRANSIT CONSTRUCTION DESIGN PROGRAM	\$0	\$0	\$0	\$0	0	\$0	\$0	\$150,000
44130 SR224 & ROUNDABOUT TRANSIT PRIORITY DESI								
Capital	\$0	\$0	\$0	\$0	0	\$0	\$0	\$300,000
Total 44130 SR224 & ROUNDABOUT TRANSIT PRIORITY DESI	\$0	\$0	\$0	\$0	0	\$0	\$0	\$300,000
45409 ACTIVE TRANSPORTATION MASTER PLAN								
Capital	\$29,938	\$0	\$34,902	\$34,902	0	\$0	\$140,514	\$0
Total 45409 ACTIVE TRANSPORTATION MASTER PLAN	\$29,938	\$0	\$34,902	\$34,902	0	\$0	\$140,514	\$0
45410 BUS LIFT								
Capital	\$0	\$0	\$0	\$0	181,500	\$181,500	\$0	\$0

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Total 45410 BUS LIFT	\$0	\$0	\$0	\$0	181,500	\$181,500	\$0	\$0
TOTAL	\$47,020,886	\$71,643,769	\$21,383,124	\$21,383,124	43,891,306	\$43,891,306	\$84,551,351	\$52,213,894

PARKING FUND - Budget Summary

058 PARKING FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Special Event Fees	\$7,195	\$55,101	\$52,616	\$52,616	0	\$0	\$0	\$80,985
Fines & Forfeitures	\$2,158,774	\$2,768,712	\$2,661,246	\$2,661,246	2,995,080	\$2,995,080	\$2,995,080	\$4,203,864
Misc. Revenues	\$-40	\$37	\$150	\$150	0	\$0	\$0	\$0
Total Revenues	\$2,165,929	\$2,823,850	\$2,714,012	\$2,714,012	2,995,080	\$2,995,080	\$2,995,080	\$4,284,848
Other								
Beginning Balance	\$13,900	\$887,427	\$0	\$0	1,174,551	\$1,174,551	\$1,879,829	\$2,005,448
Total Other	\$13,900	\$887,427	\$0	\$0	1,174,551	\$1,174,551	\$1,879,829	\$2,005,448
TOTAL	\$2,179,829	\$3,711,277	\$2,714,012	\$2,714,012	4,169,631	\$4,169,631	\$4,874,909	\$6,290,296

058 PARKING FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0

Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	637,714	\$637,714	\$1,193,556	\$793,875

058 PARKING FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Special Event Fees								
058-32639 SPECIAL EVENT PARKING FEES	\$7,195	\$55,101	\$52,616	\$52,616	0	\$0	\$0	\$80,985
Total Special Event Fees	\$7,195	\$55,101	\$52,616	\$52,616	0	\$0	\$0	\$80,985
Fines & Forfeitures								
058-35300 CITY FINES	\$-15,503	\$79,504	\$70,240	\$70,240	208,703	\$208,703	\$208,703	\$122,207
058-35301 PARKING PERMITS	\$79,736	\$201,725	\$326,359	\$326,359	195,858	\$195,858	\$195,858	\$263,153
058-35309 TOKEN/VALIDATIO N REVENUE	\$0	\$0	\$0	\$0	519	\$519	\$519	\$0
058-35310 METER REVENUE	\$2,094,541	\$2,487,483	\$2,264,647	\$2,264,647	2,590,000	\$2,590,000	\$2,590,000	\$3,818,503
Total Fines & Forfeitures	\$2,158,774	\$2,768,712	\$2,661,246	\$2,661,246	2,995,080	\$2,995,080	\$2,995,080	\$4,203,864
Misc. Revenues								
058-36921 CASH OVER/SHORT	\$-40	\$37	\$150	\$150	0	\$0	\$0	\$0
Total Misc. Revenues	\$-40	\$37	\$150	\$150	0	\$0	\$0	\$0
Beginning Balance								

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
058-39990 BEGINNING BALANCE	\$13,900	\$887,427	\$0	\$0	1,174,551	\$1,174,551	\$1,879,829	\$2,005,448
Total Beginning Balance	\$13,900	\$887,427	\$0	\$0	1,174,551	\$1,174,551	\$1,879,829	\$2,005,448
TOTAL	\$2,179,829	\$3,711,277	\$2,714,012	\$2,714,012	4,169,631	\$4,169,631	\$4,874,909	\$6,290,296

058 PARKING FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40500 PARKING								
Personnel	\$837,442	\$1,072,550	\$998,611	\$998,611	1,272,238	\$1,272,238	\$1,272,238	\$1,453,962
Mat, Suppls, Services	\$490,502	\$510,719	\$421,483	\$421,483	752,500	\$752,500	\$752,500	\$753,800
Capital	\$0	\$41,954	\$0	\$0	0	\$0	\$0	\$0
Interfund Transfer	\$9,750	\$67,981	\$103,300	\$103,300	123,963	\$123,963	\$123,963	\$123,963
Total 40500 PARKING	\$1,337,694	\$1,693,204	\$1,523,394	\$1,523,394	2,148,701	\$2,148,701	\$2,148,701	\$2,331,725
40999 END BAL SUR(DEF)								
Ending Balance	\$887,427	\$1,879,829	\$0	\$0	1,640,930	\$1,640,930	\$2,005,448	\$3,878,572
Total 40999 END BAL SUR(DEF)	\$887,427	\$1,879,829	\$0	\$0	1,640,930	\$1,640,930	\$2,005,448	\$3,878,572
43484 PARKING METER REPLACEMENT								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Capital	\$26,961	\$0	\$0	\$0	0	\$0	\$0	\$0
Total 43484 PARKING METER REPLACEMENT	\$26,961	\$0	\$0	\$0	0	\$0	\$0	\$0
43894 PARK CITY PARKING NEEDS ASSESSMENT								
Capital	\$0	\$0	\$0	\$0	300,000	\$300,000	\$300,000	\$0
Total 43894 PARK CITY PARKING NEEDS ASSESSMENT	\$0	\$0	\$0	\$0	300,000	\$300,000	\$300,000	\$0
44124 PARKING ASSET MAINTENANCE & IMPROVEMENTS								
Capital	\$0	\$0	\$0	\$0	80,000	\$80,000	\$420,760	\$80,000
Total 44124 PARKING ASSET MAINTENANCE & IMPROVEMENTS	\$0	\$0	\$0	\$0	80,000	\$80,000	\$420,760	\$80,000
45410 BUS LIFT								
Capital	\$0	\$65,987	\$0	\$0	0	\$0	\$0	\$0
Total 45410 BUS LIFT	\$0	\$65,987	\$0	\$0	0	\$0	\$0	\$0
TOTAL	\$2,252,082	\$3,639,020	\$1,523,394	\$1,523,394	4,169,631	\$4,169,631	\$4,874,909	\$6,290,297

FLEET SERVICES FUND - Budget Summary

062 FLEET SERVICES FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Interfund Transactions (Admin)	\$2,750,750	\$3,353,999	\$2,795,010	\$2,795,010	3,354,000	\$3,354,000	\$3,354,000	\$3,354,000
Total Revenues	\$2,750,750	\$3,353,999	\$2,795,010	\$2,795,010	3,354,000	\$3,354,000	\$3,354,000	\$3,354,000
Other								
Beginning Balance	\$1,376,759	\$1,900,204	\$0	\$0	2,200,277	\$2,200,277	\$1,101,087	\$1,300,844
Total Other	\$1,376,759	\$1,900,204	\$0	\$0	2,200,277	\$2,200,277	\$1,101,087	\$1,300,844
TOTAL	\$4,127,509	\$5,254,203	\$2,795,010	\$2,795,010	5,554,277	\$5,554,277	\$4,455,087	\$4,654,844

062 FLEET SERVICES FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	637,714	\$637,714	\$1,193,556	\$793,875

062 FLEET SERVICES FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Interfund Transactions (Admin)								
062-38110 CENTRAL GARAGE CHG	\$1,827,000	\$2,199,750	\$1,833,130	\$1,833,130	2,199,750	\$2,199,750	\$2,199,750	\$2,199,750
062-38111 FUEL SALES	\$918,400	\$1,154,249	\$961,880	\$961,880	1,154,250	\$1,154,250	\$1,154,250	\$1,154,250
062-38115 CAR RELOCATION	\$5,350	\$0	\$0	\$0	0	\$0	\$0	\$0
Total Interfund Transactions (Admin)	\$2,750,750	\$3,353,999	\$2,795,010	\$2,795,010	3,354,000	\$3,354,000	\$3,354,000	\$3,354,000
Beginning Balance								
062-39990 BEGINNING BALANCE	\$1,376,759	\$1,900,204	\$0	\$0	2,200,277	\$2,200,277	\$1,101,087	\$1,300,844
Total Beginning Balance	\$1,376,759	\$1,900,204	\$0	\$0	2,200,277	\$2,200,277	\$1,101,087	\$1,300,844
TOTAL	\$4,127,509	\$5,254,203	\$2,795,010	\$2,795,010	5,554,277	\$5,554,277	\$4,455,087	\$4,654,844

062 FLEET SERVICES FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40471 FLEET SERVICES DEPT								
Personnel	\$989,030	\$1,250,955	\$999,342	\$999,342	1,302,988	\$1,302,988	\$1,302,988	\$1,613,204
Mat, Suppls, Services	\$1,811,012	\$2,068,449	\$1,429,624	\$1,429,624	1,845,050	\$1,845,050	\$1,845,050	\$2,399,450
Capital	\$0	\$4,695	\$0	\$0	6,205	\$6,205	\$6,205	\$6,205
Total 40471 FLEET SERVICES DEPT	\$2,800,042	\$3,324,100	\$2,428,966	\$2,428,966	3,154,243	\$3,154,243	\$3,154,243	\$4,018,859
40999 END BAL SUR(DEF)								
Ending Balance	\$1,900,204	\$1,101,087	\$0	\$0	2,400,034	\$2,400,034	\$1,300,844	\$635,985
Total 40999 END BAL SUR(DEF)	\$1,900,204	\$1,101,087	\$0	\$0	2,400,034	\$2,400,034	\$1,300,844	\$635,985
TOTAL	\$4,700,246	\$4,425,187	\$2,428,966	\$2,428,966	5,554,277	\$5,554,277	\$4,455,087	\$4,654,844

SELF INSURANCE FUND - Budget Summary

064 SELF INSURANCE FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Misc. Revenues	\$350,000	\$451,059	\$375,000	\$375,000	450,000	\$450,000	\$450,000	\$559,583
Interfund Transactions (Admin)	\$1,583,450	\$1,693,992	\$1,539,540	\$1,539,540	1,847,445	\$1,847,445	\$1,847,445	\$1,811,205
Total Revenues	\$1,933,450	\$2,145,051	\$1,914,540	\$1,914,540	2,297,445	\$2,297,445	\$2,297,445	\$2,370,788
Other								
Beginning Balance	\$972,015	\$1,297,178	\$0	\$0	1,028,719	\$1,028,719	\$2,397,165	\$2,520,781
Total Other	\$972,015	\$1,297,178	\$0	\$0	1,028,719	\$1,028,719	\$2,397,165	\$2,520,781
TOTAL	\$2,905,465	\$3,442,229	\$1,914,540	\$1,914,540	3,326,164	\$3,326,164	\$4,694,610	\$4,891,569

064 SELF INSURANCE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875

Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	\$637,714	\$637,714	\$1,193,556	\$793,875

064 SELF INSURANCE FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Misc. Revenues								
064-36932 INS CLAIM REIMB.	\$0	\$1,059	\$0	\$0	0	\$0	\$0	\$0
064-36991 FEE FOR WORKER'S COMP SELF-INS	\$350,000	\$450,000	\$375,000	\$375,000	450,000	\$450,000	\$450,000	\$559,583
Total Misc. Revenues	\$350,000	\$451,059	\$375,000	\$375,000	450,000	\$450,000	\$450,000	\$559,583
Interfund Transactions (Admin)								
064-38141 INS - GENERAL FUND	\$924,685	\$980,030	\$855,260	\$855,260	1,026,307	\$1,026,307	\$1,026,307	\$1,024,374
064-38142 INS - GOLF	\$8,037	\$8,152	\$5,520	\$5,520	6,625	\$6,625	\$6,625	\$7,999
064-38143 INS - WATER FUND	\$135,259	\$162,278	\$176,130	\$176,130	211,355	\$211,355	\$211,355	\$215,048
064-38144 INS - TRANSPORTATION	\$508,321	\$536,835	\$497,110	\$497,110	596,529	\$596,529	\$596,529	\$556,659
064-38146 38146	\$7,148	\$6,697	\$5,520	\$5,520	6,629	\$6,629	\$6,629	\$7,125
Total Interfund Transactions (Admin)	\$1,583,450	\$1,693,992	\$1,539,540	\$1,539,540	1,847,445	\$1,847,445	\$1,847,445	\$1,811,205
Beginning Balance								
064-39990 BEGINNING BALANCE	\$972,015	\$1,297,178	\$0	\$0	1,028,719	\$1,028,719	\$2,397,165	\$2,520,781
Total Beginning Balance	\$972,015	\$1,297,178	\$0	\$0	1,028,719	\$1,028,719	\$2,397,165	\$2,520,781
TOTAL	\$2,905,465	\$3,442,229	\$1,914,540	\$1,914,540	3,326,164	\$3,326,164	\$4,694,610	\$4,891,569

064 SELF INSURANCE FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40132 SELF INS & SEC BOND								
Mat, Suppls, Services	\$1,194,126	\$1,746,903	\$1,106,712	\$1,106,712	1,616,000	\$1,616,000	\$1,616,000	\$1,616,000
Total 40132 SELF INS & SEC BOND	\$1,194,126	\$1,746,903	\$1,106,712	\$1,106,712	1,616,000	\$1,616,000	\$1,616,000	\$1,616,000
40139 WORKERS COMP								
Mat, Suppls, Services	\$115,587	\$115,746	\$169,873	\$169,873	380,952	\$380,952	\$380,952	\$380,952
Total 40139 WORKERS COMP	\$115,587	\$115,746	\$169,873	\$169,873	380,952	\$380,952	\$380,952	\$380,952
40141 DENTAL SELF FUNDING								
Mat, Suppls, Services	\$298,574	\$253,606	\$265,629	\$265,629	176,877	\$176,877	\$176,877	\$176,877
Total 40141 DENTAL SELF FUNDING	\$298,574	\$253,606	\$265,629	\$265,629	176,877	\$176,877	\$176,877	\$176,877
40999 END BAL SUR(DEF)								
Ending Balance	\$1,297,178	\$2,397,165	\$0	\$0	1,152,335	\$1,152,335	\$2,520,781	\$2,717,740
Total 40999 END BAL SUR(DEF)	\$1,297,178	\$2,397,165	\$0	\$0	1,152,335	\$1,152,335	\$2,520,781	\$2,717,740
TOTAL	\$2,905,465	\$4,513,420	\$1,542,214	\$1,542,214	3,326,164	\$3,326,164	\$4,694,610	\$4,891,569

SALES TAX REV BOND - DEBT SVS FUND - Budget Summary

070 SALES TAX REV BOND - DEBT SVS FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Misc. Revenues	\$120,998	\$974,043	\$1,119,413	\$1,119,413	0	\$0	\$0	\$1,284,410
Interfund Transactions (CIP/Debt)	\$6,962,216	\$6,968,791	\$5,804,430	\$5,804,430	6,965,316	\$6,965,316	\$6,965,316	\$6,959,265
Total Revenues	\$7,083,214	\$7,942,834	\$6,923,843	\$6,923,843	6,965,316	\$6,965,316	\$6,965,316	\$8,243,675
Other								
Beginning Balance	\$26,283,977	\$26,404,276	\$0	\$0	25,439,789	\$25,439,789	\$26,426,750	\$23,208,507
Total Other	\$26,283,977	\$26,404,276	\$0	\$0	25,439,789	\$25,439,789	\$26,426,750	\$23,208,507
TOTAL	\$33,367,191	\$34,347,110	\$6,923,843	\$6,923,843	32,405,105	\$32,405,105	\$33,392,066	\$31,452,182

070 SALES TAX REV BOND - DEBT SVS FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	637,714	\$637,714	\$1,193,556	\$793,875

070 SALES TAX REV BOND - DEBT SVS FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Misc. Revenues								
070-36112 INT EARN SPEC ACCTS	\$120,998	\$974,043	\$1,119,413	\$1,119,413	0	\$0	\$0	\$1,284,410
Total Misc. Revenues	\$120,998	\$974,043	\$1,119,413	\$1,119,413	0	\$0	\$0	\$1,284,410
Interfund Transactions (CIP/Debt)								
070-38231 TRANSFER FROM CIP	\$4,174,626	\$4,177,076	\$3,478,730	\$3,478,730	4,174,476	\$4,174,476	\$4,174,476	\$4,174,675
070-38236 TRANSFER FROM LPA RDA-FUND 33	\$2,787,590	\$2,791,715	\$2,325,700	\$2,325,700	2,790,840	\$2,790,840	\$2,790,840	\$2,784,590
Total Interfund Transactions (CIP/Debt)	\$6,962,216	\$6,968,791	\$5,804,430	\$5,804,430	6,965,316	\$6,965,316	\$6,965,316	\$6,959,265
Beginning Balance								
070-39990 BEGINNING BALANCE	\$26,283,977	\$26,404,276	\$0	\$0	25,439,789	\$25,439,789	\$26,426,750	\$23,208,507
Total Beginning Balance	\$26,283,977	\$26,404,276	\$0	\$0	25,439,789	\$25,439,789	\$26,426,750	\$23,208,507
TOTAL	\$33,367,191	\$34,347,110	\$6,923,843	\$6,923,843	32,405,105	\$32,405,105	\$33,392,066	\$31,452,182

070 SALES TAX REV BOND - DEBT SVS FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40730 2017 SALES TAX REV BONDS								
Debt Service	\$2,772,403	\$2,775,886	\$407,871	\$407,871	2,777,028	\$2,777,028	\$2,777,028	\$2,773,778
Total 40730 2017 SALES TAX REV BONDS	\$2,772,403	\$2,775,886	\$407,871	\$407,871	2,777,028	\$2,777,028	\$2,777,028	\$2,773,778
40731 2019 SALES TAX REV BONDS								
Debt Service	\$2,416,125	\$2,419,259	\$2,005,033	\$2,005,033	2,420,750	\$2,420,750	\$2,962,296	\$2,416,000
Interfund Transfer	\$0	\$953,987	\$0	\$0	0	\$0	\$2,666,697	\$0
Total 40731 2019 SALES TAX REV BONDS	\$2,416,125	\$3,373,246	\$2,005,033	\$2,005,033	2,420,750	\$2,420,750	\$5,628,993	\$2,416,000

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40796 2014B SALES TAX REV BONDS								
Debt Service	\$772,388	\$773,940	\$66,183	\$66,183	773,013	\$773,013	\$773,013	\$773,813
Total 40796 2014B SALES TAX REV BONDS	\$772,388	\$773,940	\$66,183	\$66,183	773,013	\$773,013	\$773,013	\$773,813
40798 2015 SALES TAX REV BONDS								
Debt Service	\$1,002,000	\$1,002,391	\$102,429	\$102,429	1,004,525	\$1,004,525	\$1,004,525	\$1,005,675
Total 40798 2015 SALES TAX REV BONDS	\$1,002,000	\$1,002,391	\$102,429	\$102,429	1,004,525	\$1,004,525	\$1,004,525	\$1,005,675
40999 END BAL SUR(DEF)								
Ending Balance	\$26,404,276	\$26,426,750	\$0	\$0	25,429,789	\$25,429,789	\$23,208,507	\$24,482,916
Total 40999 END BAL SUR(DEF)	\$26,404,276	\$26,426,750	\$0	\$0	25,429,789	\$25,429,789	\$23,208,507	\$24,482,916
TOTAL	\$33,367,191	\$34,352,212	\$2,581,517	\$2,581,517	32,405,105	\$32,405,105	\$33,392,066	\$31,452,182

DEBT SERVICE FUND - Budget Summary

071 DEBT SERVICE FUND – Revenue Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Revenues								
Property Taxes	\$9,509,688	\$9,509,688	\$9,478,438	\$9,478,438	9,478,438	\$9,478,438	\$9,478,438	\$11,638,656
Misc. Revenues	\$1,852	\$19,116	\$17,574	\$17,574	0	\$0	\$0	\$28,648
Total Revenues	\$9,511,540	\$9,528,804	\$9,496,012	\$9,496,012	9,478,438	\$9,478,438	\$9,478,438	\$11,667,304
Other								
Beginning Balance	\$1,635,448	\$1,645,801	\$0	\$0	1,645,801	\$1,645,801	\$1,648,133	\$1,642,633
Total Other	\$1,635,448	\$1,645,801	\$0	\$0	1,645,801	\$1,645,801	\$1,648,133	\$1,642,633
TOTAL	\$11,146,988	\$11,174,605	\$9,496,012	\$9,496,012	11,124,239	\$11,124,239	\$11,126,571	\$13,309,937

071 DEBT SERVICE FUND – Expense Summary

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Depts								
Mat, Suppls, Services	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Total Depts	\$289,455	\$236,993	\$0	\$0	455,000	\$455,000	\$455,000	\$455,000
Other								
Interfund Transfer	\$700,000	\$400,000	\$0	\$0	0	\$0	\$0	\$0
Ending Balance	\$1,460,076	\$1,138,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
Total Other	\$2,160,076	\$1,538,237	\$0	\$0	182,714	\$182,714	\$738,556	\$338,875
TOTAL	\$2,449,531	\$1,775,230	\$0	\$0	637,714	\$637,714	\$1,193,556	\$793,875

071 DEBT SERVICE FUND – Revenue by Type

Revenue By Type	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Property Taxes								
071-31112 PROP TAX DEBT SERV	\$9,497,688	\$9,497,688	\$9,466,438	\$9,466,438	9,466,438	\$9,466,438	\$9,466,438	\$11,626,656
071-31121 DEL AND PRIOR YEAR	\$12,000	\$12,000	\$12,000	\$12,000	12,000	\$12,000	\$12,000	\$12,000
Total Property Taxes	\$9,509,688	\$9,509,688	\$9,478,438	\$9,478,438	9,478,438	\$9,478,438	\$9,478,438	\$11,638,656
Misc. Revenues								
071-36112 INT EARN SPEC ACCTS	\$1,852	\$19,116	\$17,574	\$17,574	0	\$0	\$0	\$28,648
Total Misc. Revenues	\$1,852	\$19,116	\$17,574	\$17,574	0	\$0	\$0	\$28,648
Beginning Balance								
071-39990 BEGINNING BALANCE	\$1,635,448	\$1,645,801	\$0	\$0	1,645,801	\$1,645,801	\$1,648,133	\$1,642,633
Total Beginning Balance	\$1,635,448	\$1,645,801	\$0	\$0	1,645,801	\$1,645,801	\$1,648,133	\$1,642,633
TOTAL	\$11,146,988	\$11,174,605	\$9,496,012	\$9,496,012	11,124,239	\$11,124,239	\$11,126,571	\$13,309,937

071 DEBT SERVICE FUND – Expenditures by Department and Type

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
40793 GO BONDS-2013A SERIES								
Debt Service	\$590,725	\$598,453	\$42,653	\$42,653	602,100	\$602,100	\$602,100	\$602,938
Total 40793 GO BONDS-2013A SERIES	\$590,725	\$598,453	\$42,653	\$42,653	602,100	\$602,100	\$602,100	\$602,938
40794 GO BONDS-2013B SERIES								
Debt Service	\$0	\$0	\$5,550	\$5,550	0	\$0	\$5,500	\$0
Total 40794 GO BONDS-2013B SERIES	\$0	\$0	\$5,550	\$5,550	0	\$0	\$5,500	\$0
40799 2017 GO BONDS OPEN SPACE								

	Actuals FY 2022	Actuals FY 2023	Actuals FY 2024	YTD FY 2024	Original FY 2024	Budget FY 2024	Adjusted FY 2024	Budget FY 2025
Debt Service	\$2,215,225	\$2,202,708	\$2,187,708	\$2,187,708	2,190,350	\$2,190,350	\$2,190,350	\$2,177,350
Total 40799 2017 GO BONDS OPEN SPACE	\$2,215,225	\$2,202,708	\$2,187,708	\$2,187,708	2,190,350	\$2,190,350	\$2,190,350	\$2,177,350
40800 GO BONDS - 2019 SERIES								
Debt Service	\$4,888,025	\$4,886,092	\$4,887,992	\$4,887,992	4,888,400	\$4,888,400	\$4,888,400	\$4,886,150
Total 40800 GO BONDS - 2019 SERIES	\$4,888,025	\$4,886,092	\$4,887,992	\$4,887,992	4,888,400	\$4,888,400	\$4,888,400	\$4,886,150
40801 GO BONDS - 2020 SERIES								
Debt Service	\$1,807,213	\$1,800,724	\$112,679	\$112,679	1,797,588	\$1,797,588	\$1,797,588	\$764,088
Total 40801 GO BONDS - 2020 SERIES	\$1,807,213	\$1,800,724	\$112,679	\$112,679	1,797,588	\$1,797,588	\$1,797,588	\$764,088
40999 END BAL SUR(DEF)								
Ending Balance	\$1,645,801	\$1,648,133	\$0	\$0	1,645,801	\$1,645,801	\$1,642,633	\$4,879,411
Total 40999 END BAL SUR(DEF)	\$1,645,801	\$1,648,133	\$0	\$0	1,645,801	\$1,645,801	\$1,642,633	\$4,879,411
TOTAL	\$11,146,989	\$11,136,110	\$7,236,582	\$7,236,582	11,124,239	\$11,124,239	\$11,126,571	\$13,309,937

City Council Work Session Staff Report



Subject: Work Session: Consideration to Create an Affordable Housing
HOA Capital Project Low- or No-Interest Loan Fund
Author: Rhoda Stauffer, Housing Program
Department: Affordable Housing, Community Development
Date: May 2, 2024

Summary

In Utah, most residential developments, both market-rate and affordable, rely on Condominium or Homeowners Association (“HOA”) models to manage shared property interests and responsibilities. While effective in sharing capital replacement expenses (roofs, siding, solar systems, etc.), nationwide HOAs struggle to balance a desire to keep HOA fees affordable with the realities of projected costs of future capital needs. It can be especially challenging for homeowners in projects with 100% affordable deed-restricted units. While affordable homebuyers receive a subsidy at the time of purchase, yearly increases in the price of goods and services impact the ongoing affordability of the properties as HOA fees naturally rise with the cost of living, inflation, and asset maintenance.

The options for HOAs with capital costs are often limited to special assessments or conventional loans. As a result, several of the City’s affordable HOAs approached the City about escalating HOA fees and rising capital costs. The Housing Team recommends the City Council consider its options to meet local needs based on a review of how other communities have addressed similar requests from affordable property owners.

Background

Park City’s deed-restricted inventory includes 138 owner-occupied units. In 2024, their cumulative Maximum Resale Price (MRP), set within deed restrictions, will be just under \$60M, a significant community asset. Maintaining their affordability and physical condition is important, as well as stewardship of a limited community and economic resource. In addition, it is critical to maintain affordable properties to maintain neighborhood compatibility and help eliminate negative characterizations (deferred maintenance, rundown, poor quality, safety, occupancy, etc.).

Past Practice: In Park City, when deed-restricted properties are sold to individual qualified households, the City typically hires an HOA management firm to assist in setting up the management of the new HOA, establishing the initial budget, and creating a Replacement Reserve (RR) account for maintenance and capital improvements. The City covers the costs of the first month of insurance and seeds the RR account with the equivalent of three months of reserve payments for all units.

The HOA management firm assists the new homeowners in setting up a Board and managing the dues revenue and expense accounts. After the first year, the HOA (made

up of affordable homeowners) may choose to continue paying an HOA management firm, or they can decide to self-manage. Like market-rate construction, most affordable properties have a one-year warranty period.

In the case of three recently completed city-sponsored projects, the [Central Park City Condos \(CPCC\), the Retreat at the Park, and Woodside Park Phase 1](#), the City seeded each property's HOA reserve account with the equivalent of three months of reserve payments for all units. The first homebuyers typically bear this cost in a project.

- \$6,375 for the Retreat at the Park.
- \$10,099.26 for Central Park City Condominiums.
- \$6,756.72 for Woodside Park, Phase 1.

Once the HOAs are turned over to the homeowners, they are self-governing bodies. They can independently change their management contracts, budgets, and Declaration of Covenants, Conditions, and Restrictions (CCRs) like any other HOA.

Unfortunately, homeownership is complicated, expensive, and requires considerable and ongoing commitment and resources. After several years of ownership, representatives voiced affordability concerns in monthly dues to cover past and future capital maintenance costs. Several claimed their units were no longer affordable and requested assistance to cover future HOA costs and ongoing repairs and maintenance, while others claimed construction deficiencies, well past warranty.

HOA Fees: In Fall 2023, we completed a financial analysis comparing HOA dues at six affordable housing projects in Park City. One challenge in comparing HOA fees was that the HOA pays utilities for individual units in two projects, while individual owners pay those utility costs in the other four. For an apples-to-apples comparison, we removed the individual unit utility costs from HOA fees.

Our analysis demonstrated no significant difference in the HOA fees across affordable projects in Park City. Of the HOAs sampled, fees averaged \$355 per month, with the highest at \$425, and the lowest \$291. All deed-restricted properties have been affected by recent inflation. While affordable homebuyers receive a subsidy at the time of purchase, yearly increases in the price of goods and services impact the ongoing affordability as HOA fees rise with the cost of living, inflation, and wage increases.

When comparing Park City's affordable HOA fees to other resort communities, Park City's are slightly higher on average (other communities that responded to our inquiry averaged \$300/month). For reference, depending on the services provided by market-rate HOAs, they average \$814/month (229% higher than the average affordable HOAs in Park City).

Capital Improvements: A portion of monthly HOA fees go into a capital improvement fund (replacement reserves or RR) for repair and maintenance to the exterior and main systems of multi-unit buildings (roof, siding, shared spaces, etc.). By Utah law, each HOA is responsible for adequately funding the RR fund, and the level depends on the expected

capital expenses, determined by a Replacement Reserve study. Utah requires HOAs to complete RR studies to prevent HOAs from underfunding.

A survey of the affordable HOAs in Park City (most put in service since 2010) found that the average capital fund balance is \$23,951. In addition, the average amount of capital repairs made to date across the HOAs is \$41,920. (Outliers were removed from the comparison, such as one HOA that occupied their units in 1996, has more units, and has completed capital projects totaling more than \$345,523 over the years. Their RR balance is currently over \$250,000).

In two instances, affordable HOAs incurred major capital repairs somewhat earlier than expected yet after the warranty expired. The cost depleted capital fund balances and has made it difficult to fund other capital projects.

What other Communities are doing: We interviewed 17 municipalities about how HOA dues affect affordable HOAs and to gather examples of assistance to maintain affordability.

- Breckenridge, CO
- San Miguel County, CO
- Vail, CO
- Santa Fe, NM
- Jackson, WY
- State of Virginia
- Chicago, IL
- Bellevue, WA
- Telluride, CO
- Town of Avon, CO
- Eagle County, CO
- Summit County, CO
- Truckee, CA
- Placer County, CA
- Fairfax County, VA
- Bozeman, MT
- Montgomery County, MD

Summary of how other communities handle requests from HOAs:

1. *Do nothing:* Most communities experience the same issues as Park City – requests from affordable HOAs for help with rising costs. Many don't have programs to assist HOAs and have no plans to create them.
2. *Loan/Grant Fund:* Five provide loans or grants to affordable housing projects. Jackson didn't establish a program, but provided no-interest loans directly to homeowners in one HOA. The roofs began to fail after the warranty expired and a loan was provided to replace the roofs. Truckee, CA and Summit County, CO make loans to new projects only in advance of sales. Existing HOAs don't qualify.

HOAs on older properties in Virginia were experiencing higher repair and replacement costs to the extent that many affordable properties were in danger of bankruptcy. Virginia established a loan fund for 100% affordable HOAs and they include income limits for loans. Washington State also provides grants to individual homeowners to assist with replacement costs of major systems. Their grants are limited to homeowners making 80% or less of AMI.

3. Add Special Assessments to the Maximum Resale Price (MRP): Only one community used this tool, which allows special assessments divided amongst individual units using the same formula as their monthly HOA fees, based on unit size. Each owner adds the cost of the assessment to their MRP when they sell. Special assessments wouldn't count towards the maximum capital improvement (CIP) limits (currently set at 5% for most projects in Park City). One downside is the potential escalation of sale prices that could render units unaffordable in a shortened timeframe. See the example below based on a sample of existing units, one assessment on the low end and a second on the high end. The first example remains affordable to households at 76% of AMI, but the second example converts an affordable unit into an attainable at 87% of AMI.

# BR	2025 MRP	Assessmt	MRP+Assessment	AMI
2	\$ 321,459	\$ 2,727	\$ 324,186	76%
3	\$ 411,542	\$ 12,308	\$ 423,850	87%

4. Institute special savings fees: One municipality is considering adding monthly fees to all deed-restricted units. The program hasn't been tried yet, but it would be an extra savings account controlled by the city for each affordable project. Homeowners would pay a minimal monthly fee to the city, and the funds could only be used for extraordinary situations approved by the city. It would become an extra buffer for the HOAs but may have a similar effect to raising HOA fees as it increases monthly fees for owners.
5. Merging HOAs to bring costs down: None tried this idea; however, it is trending in other areas, such as cooperative insurance plans among municipalities. Given that expenses between the HOAs vary, the idea would need extensive investigation. However, considering the amount of similar costs shared by all properties, it may be worth additional research.

Analysis

If the City were to assist HOAs, we believe Strategie two – Loan Fund – may be a viable option. We couldn't find a program to replicate, however, with HOA loans a common practice for market rate properties, it is simple math that an affordable loan program could work better for affordable properties.

A loan fund would require a well-thought-out policy with detailed procedures that include evaluation criteria, income restrictions, and a defined application process (see an example in EXHIBIT A). While this tool could increase dues for the HOA during loan repayment, it would be at a lower cost. Low interest and a longer term would equal payments significantly lower than a market institution would offer. The chart below compares a discounted loan fund to the standard terms of a conventional HOA loan.

Comparison of Loan Terms for Various Size Loans

Type & Size of Loan		Interest**	Term	Total Int. Cost	AVG added cost to HOA dues per month***
Conventional HOA Loan*					
	\$ 100,000	15.00%	7	\$ 62,093	\$ 175
	\$ 50,000	15.00%	7	\$ 31,046	\$ 88
	\$ 20,000	15.00%	7	\$ 12,419	\$ 35
Reduced Cost Loan Pool					
	\$ 100,000	2.00%	20	\$ 21,412	\$ 46
	\$ 50,000	2.00%	20	\$ 10,706	\$ 23
	\$ 20,000	2.00%	20	\$ 4,282	\$ 9

*Source of information: HOALoanServices.com.

**Interest rates can vary up to 30% depending on the assessed risk and terms of the loan.

***Based on 11 units in HOA.

To make a loan affordable to an affordable HOA, interest rates should be significantly lower than conventional rates. Based on calculating the costs to homeowners (increase in HOA fees to cover loan repayment), we propose a zero to two percent interest rate. Also, based on the Live Park City Lite Deed pilot program, an advisory committee could be assigned to review applications. The City Manager could also approve loans of up to \$100,000 that complied with program criteria, with higher loan requests requiring City Council approval.

Attachment: EXHIBIT A, Draft outline for a loan pool.

EXHIBIT A EXAMPLE LOAN FUND PROFILE¹ EXAMPLE FOR DISCUSSION ONLY

Overview:

- Initial Investment of \$500,000²
- Loan size up to \$200,000.
- Interest: 2%.
- Terms would be up to 20 years with no penalty for early payment.
- Unsecured Loans.
- Eligible HOAs must have 100% of units deed restricted for affordability.

Applicant must provide:

- Provide the average household income of owners – averages over 150% would not qualify.
- Provide a description of capital project and timeline.
- Description of why a loan is needed (why replacement reserves won't cover it).
- Three bids for the work and justification for the choice of winning bid. Also, the scope of work must be approved by the City's Building Department.

To gauge credit risk, the following must be reviewed:

- The record of replacement reserve account and past capital projects.
- The number of HOA dues delinquencies and the amount of money involved.
- Liquidity (the amount of cash as a percentage of annual assessments and annual debt service).
- Number of units in the project.
- HOA officers' management and capital planning experience.

Application Process:

- Application at an on-line link.
- The documentation to attach are the winning bid specs, past five years of financials, and most recent reserve study.
- Housing Team writes up a summary for review by a Loan Advisory Committee.
- The Loan Advisory Committee will be made up of local citizens representing affordable HOAs, lenders, PC Community Foundation, PCMC Budget/Finance Team, Housing Team, and Building Dept.
- The City Manager has final approval unless the recommended loan is higher than \$100,000, in which case, the recommendation will go to City Council for final approval.

Payment and Follow-up process:

- The City will pay the vendor directly as work is completed and invoices are submitted. The Housing and Building Dept. Teams will review work prior to each payment.
- For the life of the loan, the HOA will provide annual financial reports to the Housing Team that are compiled and reviewed by a certified accountant.

¹This outline is based on affordable housing loan programs in Truckee, CA; Summit County, CO; Telluride, CO; the State of Virginia; Jackson, WY; and Salt Lake City, UT.

² At 2%, a fully utilized loan pool becomes a revolving pool of funds at four years.



Housing Authority Staff Report

Subject: Sale of a Deed Restricted Affordable Rental Condominium
Author: Rhoda Stauffer
Department: Housing
Date: May 2, 2024

Recommendation

The Housing Team requests that the City Council review additional information requested at the April 11, 2024, Council meeting regarding the owner's request to sell an affordable rental unit located at 1800 Homestake Road, #364-U, take public comment, and give staff direction on next steps.

Executive Summary

On April 11, 2024 ([staff report is on page 231 linked](#)), the Housing Team brought a request to the City Council to sell 1800 Homestake Road, #364-U, also known as Claim Jumper #364-U. The unit is a 1,373 SF three-bedroom condo deed-restricted in 2020 as an affordable rental unit. The Unit owner is 1800 Homestake LLC, whose principals are William and Susan Pidwell. The owner has requested that the Unit be sold to the existing tenant household at the Maximum Resale Price (MRP) for an affordable household as defined in the deed restriction. The deed restrictions would remain intact.

The owner made the request because the tenant household does not meet Affordable guidelines to be a Qualified Buyer. The most recent review of the tenant household's qualifications revealed that their income is currently at 85% of AMI, which puts them in the Attainable category (81% to 150% of AMI), and they don't qualify to purchase an Affordable unit. They were qualified when they submitted a pre-application and were added to the waitlist in 2019. They are now #3 on the Attainable waitlist.

After questions, public comment, and discussion, the City Council requested to continue the item to give Staff time to collect additional information as follows:

- Current status of the two applicants in front of the tenant household on the waitlist and;
- Review of the HOA's current financials and projections for near-future capital improvements.

Analysis

Attainable Waitlist status:

The status of the applicants in positions one and two is as follows:

1. Applicant one is not ready to purchase and wants to wait a few more years.
2. As a single-person household, applicant two doesn't qualify for a three-bedroom unit (Claim Jumper #364U is a three-bedroom unit).

The tenant household is applicant number three on the Attainable waitlist and would be the highest-ranking household to qualify for the purchase of Claim Jumper #364-U.

Near-future HOA costs

The HOA fees will increase by 5% on June 1, 2024, raising the monthly dues for Claim Jumper #364-U by \$26 to \$541. Also, the existing Replacement Reserve study (completed in 2020) stipulates that the HOA's reserve account balance of \$130,000 is healthy. Necessary capital projects and annual contributions to the reserve account are being completed in a timely fashion. An updated Replacement Reserve study is in the works.

Options for Action:

Based on the City Council's discussion on April 11, 2024 ([audio attached](#) – begins at 3:13), the City Council determined that the City would purchase the unit at the Affordable Maximum Sale Price of \$347,400. Of the seven options provided for future use, the City Council was honing in on the following options, though, as previously stated, the Council has full discretion regarding the path forward once the City purchases the unit.

1. **Rent to the current tenant.** The term of the lease and cost of rent needs to be set. Rent can be set at the current deed-restricted level \$1,496.26 (45% of AMI) or higher. Rent at 30% of a household earning 85% of AMI, which the current tenant qualifies for, is \$3,157.75. The lease term discussed was six or twelve months, though no decision was made. The Council also discussed converting the unit to a city employee rental if and when the current tenant vacates, though no formal decision was made.
2. **Sell the Unit to the current tenant.**
 - a. At the Affordable Maximum Resale Price (MRP) of \$347,400 (city's cost).
 - b. At a price affordable to a household at 85% of AMI, which is \$374,841.
 - c. At an Attainable price that the City calculates at an amount affordable to a household earning 120% of AMI, which is \$563,750 for Claim Jumper 364-U.