



May 1st, 2024

City Council Meeting

Information Packet

PUBLIC HEARING:

- A. Creation of Desert Edge Public Infrastructure Districts Number 1-3
- B. Proposed 2025 FY Budget

GRANTSVILLE CITY FY25 BUDGET

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
GENERAL FUND					
TAXES					
10-31-10	PROPERTY TAXES-CURRENT	\$ 1,749,403.00	\$ 1,861,661.00	\$ 1,507,693.00	\$ 1,976,661.00
10-31-15	FEE-IN-LIEU OF PROPERTY TAXES	\$ 146,470.00	\$ 140,000.00	\$ 73,652.00	\$ 140,000.00
10-31-20	PRIOR YEARS TAXES - DELINQUENT	\$ 41,335.00	\$ 150,000.00	\$ 82,201.00	\$ 160,000.00
10-31-30	SALES TAX	\$ 2,843,152.00	\$ 3,000,000.00	\$ 1,503,878.00	\$ 3,301,000.00
10-31-31	MUNICIPAL ENERGY SALES TAX	\$ 822,653.00	\$ 760,000.00	\$ 322,928.00	\$ 760,000.00
10-31-32	TELECOMMUNICATIONS TAX	\$ 48,738.00	\$ 48,000.00	\$ 24,280.00	\$ 48,000.00
10-31-33	CABLE TV FRANCHISE PAYMENT	\$ 60,697.00	\$ 58,000.00	\$-	\$ 60,000.00
10-31-34	PAR TAX	\$ 46,060.00	\$ 140,000.00	\$ 76,845.00	\$ 156,000.00
10-31-35	TRANSIT TAX (PROP 1)	\$ 262,047.00	\$ 240,000.00	\$ 138,427.00	\$ 288,000.00
	TOTAL TAXES	\$ 6,020,555.00	\$ 6,397,661.00	\$ 3,729,904.00	\$ 6,889,661.00
LICENSES & PERMITS					
10-32-10	BUSINESS LICENSES	\$ 13,537.00	\$ 16,000.00	\$ 12,174.00	\$ 25,000.00
10-32-25	DOG LICENSES	\$ 9,390.00	\$ 9,000.00	\$ 1,010.00	\$ 5,000.00
10-32-30	ROAD CUT PERMIT	\$ 900.00	\$ 1,000.00	\$ 700.00	\$ 1,000.00
	TOTAL LICENSES & PERMITS	\$ 23,827.00	\$ 26,000.00	\$ 13,884.00	\$ 31,000.00
INTERGOVERNMENTAL REVENUE					
10-33-14	POLICE REIMB FROM SCHOOL DIST.	\$ 81,000.00	\$ 81,000.00	\$ 103,584.00	\$ 103,584.00
10-33-15	VOCA GRANT	\$ 80,180.00	\$ 62,000.00	\$ 16,085.00	\$ 60,200.00
10-33-44	LIBRARY GRANTS/DONATIONS	\$ 22,054.00	\$ 5,000.00	\$ 5,939.00	\$ 5,000.00
10-33-50	WILDLAND/SPECIAL EVENT	\$ 5,599.00	\$-	\$ 900.00	\$-
10-33-49	PD GRANTS	\$ -	\$ -	\$ -	\$ 15,000.00
10-33-52	PUBLIC WORKS GRANTS/REVENUE	\$ 160,697.00	\$ 31,000.00	\$ 122,849.00	\$ 55,000.00
10-33-53	FIRE DEPT GRANTS/MISC REVENUE	\$ 100.00	\$ 15,000.00	\$ 3,610.00	\$ 15,000.00
10-33-54	PD EVENT REVENUE/MISC	\$ 134,711.00	\$ 65,000.00	\$ 53,793.00	\$ 60,000.00
10-33-56	CLASS C ROAD FUND ALLOTMENT	\$ 732,768.00	\$ 663,000.00	\$ 396,030.00	\$ 850,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
10-33-57	CLASS C ROAD, FWD. PREVIOUS YR	\$-	\$ 300,000.00	\$-	\$-
10-33-58	STATE LIQUOR FUND ALLOTMENT	\$ 15,418.00	\$ 15,000.00	\$ 14,477.00	\$ 15,000.00
	TOTAL INTERGOVERNMENTAL REVENUE	\$ 1,232,527.00	\$ 1,237,000.00	\$ 717,267.00	\$ 1,178,784.00
CHARGE FOR SERVICES					
10-34-45	T-MBL/MOBILITY/ CING TWR LEASE	\$ 12,838.00	\$ 12,500.00	\$-	\$ 13,000.00
10-34-70	TENNIS LIGHT REVENUE	\$ 437.00	\$ 500.00	\$ 261.00	\$ 500.00
10-34-80	CEMETERY LOT SALES	\$ 61,960.00	\$ 60,000.00	\$ 31,200.00	\$ 50,000.00
	TOTAL CHARGE FOR SERVICES	\$ 75,235.00	\$ 73,000.00	\$ 31,461.00	\$ 63,500.00
FINES & FORFEITURES					
10-35-10	FINES	\$ 185,700.00	\$ 185,500.00	\$ 92,384.00	\$ 185,500.00
10-35-44	LIBRARY FINES/FEES	\$ 3,302.00	\$ 1,800.00	\$ 1,851.00	\$ 3,000.00
	TOTAL FINES & FORFEITURES	\$ 189,002.00	\$ 187,300.00	\$ 94,235.00	\$ 188,500.00
MISCELLANEOUS REVENUE					
10-36-10	INTEREST INCOME	\$ 653,997.00	\$ 762,239.00	\$ 446,355.00	\$ 530,180.00
10-36-11	HISTORIC BOOKLET	\$-	\$-	\$-	\$ 15,000.00
10-36-13	RETURN CHECK FEES	\$ 1,640.00	\$ 1,500.00	\$ 1,120.00	\$ 1,500.00
10-36-15	CLARK FARM RENT	\$ 5,400.00	\$ 4,500.00	\$ 2,400.00	\$ 4,500.00
10-36-16	ANIMAL SHELTER	\$ 405.00	\$-	\$ 100.00	\$-
10-36-50	4TH OF JULY REVENUE	\$ 7,169.00	\$ 6,500.00	\$ 8,711.00	\$ 9,000.00
10-36-90	MISCELLANEOUS REVENUE	\$ 60,945.00	\$ 50,000.00	\$ 57,434.00	\$ 60,000.00
10-36-94	SERVICE FEES	\$ 5,987.00	\$ 5,000.00	\$ 8,066.00	\$ 17,000.00
10-36-95	HAZARDOUS MITIGATION FUNDS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
10-36-96	PROCEEDS FROM SALE OF PROPERTY	\$-	\$-	\$ 122,142.00	\$-
	TOTAL MISCELLANEOUS REVENUE	\$ 755,543.00	\$ 849,739.00	\$ 666,328.00	\$ 657,180.00
OTHER REVENUE					
10-37-50	PARK IMPACT FEE	\$ 226,779.00	\$ 176,000.00	\$ 136,675.00	\$ 360,000.00
10-37-51	PUBLIC SAFETY IMPACT FEE	\$ 343,565.00	\$ 75,000.00	\$ 41,220.00	\$ 75,000.00
	TOTAL OTHER REVENUE	\$ 570,344.00	\$ 251,000.00	\$ 177,895.00	\$ 435,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
CONTRIBUTIONS & TRANSFERS					
10-38-40	PRIOR YR SURPLUS USED CUR YR	\$-	\$ 166,500.00	\$-	\$ 37,000.00
10-38-45	USE OF CEMETARY FUND	\$-	\$ 80,000.00	\$-	\$ 62,000.00
	TOTAL CONTRIBUTIONS & TRANSFERS	\$ -	\$ 246,500.00	\$ -	\$ 99,000.00
BUILDING DEPARTMENT					
15-32-20	PLAN CHECK FEES/REINSPECTION	\$ 290,349.00	\$ 275,000.00	\$ 96,006.00	\$ 255,000.00
15-32-21	BUILDING PERMIT FEE	\$ 609,187.00	\$ 563,500.00	\$ 235,436.00	\$ 879,000.00
	TOTAL BUILDING DEPARTMENT	\$ 899,536.00	\$ 838,500.00	\$ 331,442.00	\$ 1,134,000.00
COMMUNITY DEVELOPMENT					
17-32-15	P&Z PERMIT FEES	\$ (300.00)	\$ 500.00	\$ 50.00	\$ 8,400.00
17-32-35	GRADING PERMIT	\$-	\$-	\$-	\$ 5,000.00
17-34-06	ENGINEERING SUBDIVISION FEES	\$ 75,341.00	\$ 135,000.00	\$ 14,735.00	\$ 84,000.00
17-34-10	WATER/SEWER MODELING	\$ 21,000.00	\$ 30,000.00	\$ (3,000.00)	\$ 10,000.00
17-34-11	BOND FEES	\$ 1,500.00	\$ 4,000.00	\$-	\$ 1,200.00
17-34-12	3% SUBDIVISION INSPECTION FEE	\$ 261,882.00	\$ 265,000.00	\$ 63,649.00	\$ 265,000.00
17-34-13	ZONING & SUBDIVISION FEES	\$ 207,770.00	\$ 256,000.00	\$ 37,095.00	\$ 160,300.00
17-34-15	PUD APPLICATION	\$ 23,100.00	\$-	\$ 37,185.00	\$ 60,000.00
17-34-17	DEVELOPMENT AGREEMENTS	\$-	\$-	\$-	\$ 4,000.00
17-36-90	MISCELLANEOUS REVENUE	\$-	\$-	\$ 5,490.00	\$ 500.00
17-37-16	PID APPLICATION/FEES	\$ 3,000.00	\$-	\$ 3,000.00	\$ 3,000.00
17-38-40	PRIOR YEAR SURPLUS USED CD	\$-	\$ 34,000.00	\$-	
	TOTAL COMMUNITY DEVELOPMENT	\$ 593,293.00	\$ 724,500.00	\$ 158,204.00	\$ 601,400.00
TOTAL GENERAL FUND REVENUE		\$ 10,359,862.00	\$ 10,831,200.00	\$ 5,920,620.00	\$ 11,278,025.00
GENERAL GOVERNMENT					
10-41-11	SALARIES AND WAGES	\$ 388,358.00	\$ 430,000.00	\$ 216,564.00	\$ 460,000.00

Account Number	Account Title	FY23		FY24		FY24		FY25	
		Prior year	Actual	Cur YTD	Budget	DEC YTD	Actual	Requested Budget	Budget
10-41-13	EMPLOYEES BENEFITS	\$	105,377.00	\$	105,000.00	\$	66,257.00	\$	124,000.00
10-41-14	HEALTH INSURANCE	\$	80,304.00	\$	106,000.00	\$	48,926.00	\$	104,000.00
10-41-17	VEHICLE STIPEND	\$	2,382.00	\$	5,200.00	\$	2,491.00	\$	5,200.00
10-41-21	OFFICE SUPPLIES	\$	12,474.00	\$	16,500.00	\$	5,947.00	\$	16,500.00
10-41-22	POSTAGE	\$	4,562.00	\$	5,000.00	\$	2,052.00	\$	5,000.00
10-41-23	COMPUTER SOFTWARE	\$	45,412.00	\$	40,000.00	\$	31,117.00	\$	28,000.00
10-41-24	PARTS, SUPPLIES & EQUIPMENT	\$	7,522.00	\$	10,000.00	\$	1,543.00	\$	13,000.00
10-41-25	CITY HALL MAINTENANCE	\$	23,805.00	\$	22,000.00	\$	2,052.00	\$	15,000.00
10-41-26	BOOKS, CDs & PRINTED MATERIALS	\$	1,163.00	\$	2,000.00	\$	41.00	\$	1,000.00
10-41-27	FUEL	\$	818.00	\$	1,500.00	\$	189.00	\$	1,500.00
10-41-30	COMPUTERS AND IT EQUIPMENT	\$	17,296.00	\$	40,000.00	\$	452.00	\$	35,000.00
10-41-31	COMPUTER SUPPORT SERVICES	\$	31,948.00	\$	37,000.00	\$	16,650.00	\$	34,000.00
10-41-32	LEGAL SERVICES	\$	109,191.00	\$	80,000.00	\$	51,245.00	\$	65,000.00
10-41-34	CUSTODIAL SERVICES	\$	12,235.00	\$	14,000.00	\$	5,758.00	\$	14,000.00
10-41-35	ACCOUNTING SERVICES	\$	11,117.00	\$	11,500.00	\$	3,366.00	\$	11,500.00
10-41-36	VEHICLE MAINTENANCE	\$	363.00	\$	600.00	\$	1,091.00	\$	1,000.00
10-41-39	OTHER PROFESSIONAL SERVICES	\$	16,727.00	\$	21,000.00	\$	6,955.00	\$	21,000.00
10-40-40	OTHER SERVICES	\$	-	\$	-	\$	-	\$	20,000.00
10-41-41	ADVERTISING	\$	3,317.00	\$	5,000.00	\$	948.00	\$	2,000.00
10-41-42	GARBAGE REMOVAL	\$	792.00	\$	700.00	\$	277.00	\$	900.00
10-41-43	INSURANCE AND BONDS	\$	67,667.00	\$	65,000.00	\$	55,763.00	\$	65,000.00
10-41-44	SHREDDING SERVICES	\$	1,162.00	\$	900.00	\$	372.00	\$	1,000.00
10-41-46	BANK AND MERCHANT FEES	\$	23,572.00	\$	13,500.00	\$	(1,148.00)	\$	22,000.00
10-41-51	POWER	\$	4,935.00	\$	6,500.00	\$	3,433.00	\$	6,500.00
10-41-52	NATURAL GAS	\$	2,731.00	\$	2,500.00	\$	616.00	\$	2,500.00
10-41-53	OFFICE PHONES	\$	14,942.00	\$	15,000.00	\$	6,854.00	\$	15,000.00
10-41-55	INTERNET	\$	614.00	\$	1,000.00	\$	239.00	\$	600.00
10-41-61	GIFT AND AWARDS	\$	245.00	\$	1,500.00	\$-		\$	1,500.00
10-41-62	EMPLOYEE APPRECIATION	\$	2,295.00	\$	2,000.00	\$	291.00	\$	2,000.00
10-41-63	DUES AND FEES	\$	50,380.00	\$	14,000.00	\$	13,583.00	\$	16,000.00
10-41-64	CONFERENCES, TRAINING & TRAVEL	\$	14,379.00	\$	12,000.00	\$	4,986.00	\$	14,000.00
10-41-66	TRAINING - MAYOR/CITY COUNCIL	\$	4,190.00	\$	3,500.00	\$	1,209.00	\$	4,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
10-41-82	CAPITAL EQUIPMENT	\$ 18,900.00	\$-	\$-	\$ -
10-41-98	TRANSFER WATER EXPENSE	\$ 1,300.00	\$ 1,500.00	\$ 658.00	\$ 1,500.00
	TOTAL GENERAL GOVERNMENT	\$ 1,082,475.00	\$ 1,091,900.00	\$ 550,777.00	\$ 1,129,200.00
JUDICIAL					
10-42-11	SALARIES & WAGES	\$ 136,969.00	\$ 150,000.00	\$ 81,454.00	\$ 127,500.00
10-42-13	EMPLOYEE BENEFITS	\$ 34,984.00	\$ 34,000.00	\$ 17,296.00	\$ 20,400.00
10-42-14	HEALTH INSURANCE	\$ 16,397.00	\$ 16,500.00	\$ 20,091.00	\$ 17,500.00
10-42-16	BAILFF WAGES	\$ 1,717.00	\$ 8,000.00	\$ 1,867.00	\$ -
10-42-21	OFFICE SUPPLIES	\$ 2,356.00	\$ 2,000.00	\$ 948.00	\$ 2,500.00
10-42-24	PARTS SUPPLIES AND EQUIPMENT	\$ 1,319.00	\$ 8,000.00	\$ 3,479.00	\$ 3,500.00
10-42-31	COMPUTER SUPPORT SERVICES	\$ 2,182.00	\$ 2,500.00	\$ 948.00	\$ 2,500.00
10-42-39	OTHER PROFESSIONAL SERVICES	\$ 2,777.00	\$ 3,000.00	\$ 210.00	\$ 5,150.00
10-42-46	BANK & MERCHANT FEES	\$ 1,334.00	\$ 2,000.00	\$ 849.00	\$ 2,000.00
10-44-62	EMPLOYEE APPRECIATION	\$ -	\$ -	\$ -	\$ 400.00
10-42-64	CONFERENCES, TRAINING & TRAVEL	\$ 3,419.00	\$ 3,000.00	\$ 460.00	\$ 4,000.00
10-42-80	STATE SURCHARGE	\$ 58,099.00	\$ 60,000.00	\$ 27,866.00	\$ 60,000.00
	TOTAL JUDICIAL	\$ 261,553.00	\$ 289,000.00	\$ 155,468.00	\$ 245,450.00
LIBRARY					
10-44-11	SALARIES AND WAGES-LIBRARY	\$ 169,058.00	\$ 250,000.00	\$ 101,818.00	\$ 256,000.00
10-44-13	EMPLOYEES BENEFITS	\$ 31,068.00	\$ 47,000.00	\$ 18,879.00	\$ 46,000.00
10-44-14	HEALTH INSURANCE	\$ 21,685.00	\$ 42,500.00	\$ 13,647.00	\$ 32,500.00
10-44-21	OFFICE SUPPLIES	\$ 4,381.00	\$ 3,600.00	\$ 1,343.00	\$ 3,900.00
10-44-22	POSTAGE	\$ 753.00	\$ 600.00	\$ 524.00	\$ 600.00
10-44-26	BUILDINGS & GROUNDS	\$ 7,651.00	\$ 5,000.00	\$ 4,833.00	\$ 5,500.00
10-44-28	ALARM LINES	\$ 2,122.00	\$ 2,500.00	\$ 936.00	\$ 2,500.00
10-44-29	LIBRARY EXPENSE	\$ 3,822.00	\$ 3,700.00	\$ 909.00	\$ 4,700.00
10-44-30	COMPUTERS AND IT EQUIPMENT	\$-	\$ 6,000.00	\$ 581.00	\$ 6,000.00
10-44-32	COMPUTER SUPPORT SERVICES	\$ 8,847.00	\$ 10,500.00	\$ 4,649.00	\$ 10,000.00
10-44-34	CUSTODIAL SERVICES	\$ 20,185.00	\$ 20,000.00	\$ 9,428.00	\$ 20,000.00
10-44-39	OTHER PROFESSIONAL SERVICES	\$ 3,257.00	\$ 3,800.00	\$ 631.00	\$ 4,500.00

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10-44-40	PERIODICALS	\$ 382.00	\$ 900.00	\$ 618.00	\$ 900.00
10-44-42	BOOKS AND PAMPHLETS	\$ 10,825.00	\$ 10,500.00	\$ 5,552.00	\$ 15,000.00
10-44-43	MUSIC COLLECTION	\$ 498.00	\$ 500.00	\$-	\$ 500.00
10-44-44	AUDIO VISUAL	\$ 4,426.00	\$ 6,000.00	\$ 1,145.00	\$ 6,000.00
10-44-46	PROGRAMMING	\$ 4,243.00	\$ 4,000.00	\$ 1,810.00	\$ 4,000.00
10-44-60	POWER	\$ 8,132.00	\$ 10,000.00	\$ 6,066.00	\$ 10,000.00
10-44-61	NATURAL GAS	\$ 6,657.00	\$ 6,000.00	\$ 1,621.00	\$ 6,000.00
10-44-62	EMPLOYEE APPRECIATION	\$ 801.00	\$ 1,000.00	\$ 408.00	\$ 1,500.00
10-44-63	DUES AND FEES	\$ 272.00	\$ 600.00	\$ 242.00	\$ 600.00
10-44-64	CONFERENCES, TRAINING & TRAVEL	\$ 549.00	\$ 2,400.00	\$ 44.00	\$ 2,400.00
10-44-72	LIBRARY RENT TO MBA	\$ 19,200.00	\$ 18,875.00	\$ 9,600.00	\$ 18,550.00
10-44-83	GRANT EXPENDITURE	\$ 10,146.00	\$ 5,000.00	\$ 1,865.00	\$ 5,000.00
10-44-84	ARPA GRANT	\$ 5,394.00	\$-	\$-	\$-
	TOTAL LIBRARY	\$ 344,354.00	\$ 460,975.00	\$ 187,149.00	\$ 462,650.00

ELECTIONS

10-50-39	OTHER PROFESSIONAL SERVICES	\$ 270.00	\$ 30,000.00	\$ 30,060.00	\$ -
	TOTAL ELECTIONS	\$ 270.00	\$ 30,000.00	\$ 30,060.00	\$ -

POLICE DEPARTMENT

10-54-11	SALARIES & WAGES	\$ 1,684,130.00	\$ 1,966,000.00	\$ 911,845.00	\$ 2,130,500.00
10-54-12	SALARIES OVERTIME	\$ 124,114.00	\$ 55,000.00	\$ 36,484.00	\$ 67,000.00
10-54-13	EMPLOYEES BENEFITS	\$ 664,879.00	\$ 689,000.00	\$ 312,601.00	\$ 746,000.00
10-54-14	HEALTH INSURANCE	\$ 356,454.00	\$ 424,500.00	\$ 194,319.00	\$ 435,000.00
10-54-16	POLICE GRANT - PAYROLL	\$ 138.00	\$-	\$ 944.00	\$-
10-54-17	UNIFORM ALLOWANCE	\$ 42,078.00	\$ 32,500.00	\$ 19,113.00	\$ 30,600.00
10-54-18	BODY CAMERAS	\$ 2,944.00	\$ 20,000.00	\$ 21,641.00	\$ -
10-54-19	STREET CAMERAS	\$ 31,000.00	\$ 30,000.00	\$-	\$ 30,000.00
10-54-20	VICTIM ADVOCATE	\$ 445.00	\$ 5,000.00	\$-	\$ -
10-54-21	OFFICE SUPPLIES	\$ 6,213.00	\$ 7,000.00	\$ 2,409.00	\$ 7,500.00
10-54-22	POSTAGE	\$ 1,142.00	\$ 1,500.00	\$ 632.00	\$ 2,000.00
10-54-24	PARTS, SUPPLIES AND EQUIPMENT	\$ 66,310.00	\$ 65,000.00	\$ 24,370.00	\$ 65,000.00

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10-54-25	BUILDING AND GROUNDS	\$ 4,054.00	\$ 5,000.00	\$ 2,777.00	\$ 5,000.00
10-54-26	BOOKS, CDs & PRINTED MATERIALS	\$ 414.00	\$ 500.00	\$ 135.00	\$ -
10-54-27	FUEL	\$ 61,764.00	\$ 60,000.00	\$ 23,880.00	\$ 62,500.00
10-54-29	BEER/ALCOHOL PROGRAM	\$ 15,418.00	\$ 15,000.00	\$-	\$ 15,000.00
10-54-31	COMPUTER SUPPORT SERVICES	\$ 5,151.00	\$ 5,700.00	\$ 3,108.00	\$ 6,800.00
10-54-34	CUSTODIAL SERVICES	\$ 17,520.00	\$ 16,800.00	\$ 8,525.00	\$ 16,800.00
10-54-36	VEHICLE MAINTENANCE	\$ 23,267.00	\$ 20,000.00	\$ 7,780.00	\$ 26,000.00
10-54-37	K-9 UNIT	\$ 1,862.00	\$ 2,000.00	\$-	\$ 5,000.00
10-54-39	OTHER PROFESSIONAL SERVICES	\$ 9,579.00	\$ 8,000.00	\$ 6,036.00	\$ 14,500.00
10-54-51	POWER	\$ 16,578.00	\$ 16,500.00	\$ 7,464.00	\$ 16,500.00
10-54-52	NATURAL GAS	\$ 315.00	\$ 500.00	\$ 192.00	\$ 500.00
10-54-55	INTERNET - PHONES	\$ 13,467.00	\$ 14,000.00	\$ 6,383.00	\$ 16,000.00
10-54-58	LAW ENFORCEMENT GRANT	\$ 33,430.00	\$ 10,000.00	\$ 15,676.00	\$ 15,000.00
10-54-61	GIFTS AND AWARDS	\$ 538.00	\$-	\$-	\$ -
10-54-62	EMPLOYEE APPRECIATION	\$ 5,448.00	\$ 5,000.00	\$ 991.00	\$ 3,000.00
10-54-63	DUES AND FEES	\$ 148,816.00	\$ 149,000.00	\$ 83,870.00	\$ 168,000.00
10-54-64	CONFERENCES TRAINING & TRAVEL	\$ 13,581.00	\$ 15,000.00	\$ 6,192.00	\$ 22,800.00
10-54-66	SOFTWARE LEASE	\$-	\$ 28,500.00	\$-	\$ 28,500.00
10-54-72	JUSTICE CENTER RENT TO MBA	\$ 129,000.00	\$ 129,500.00	\$ 64,750.00	\$ 129,500.00
10-54-78	Debt Service - Interest	\$ 9,731.00	\$-	\$-	\$-
10-54-79	Debt Service - Principal	\$ 83,984.00	\$-	\$-	\$-
10-54-80	VEHICLE EQUIPMENT	\$ 4,979.00	\$ 25,000.00	\$ 13,487.00	\$ 20,000.00
10-54-82	VEHICLE LEASE	\$ 26,474.00	\$ 68,000.00	\$ 20,769.00	\$ 102,000.00
10-54-83	PURCHASE POLICE VEHICLE	\$ 84,877.00	\$ 12,500.00	\$-	\$ 17,000.00
10-54-84	PUBLIC SAFETY IMPACT EXPENSE	\$-	\$-	\$ 2,550.00	\$-
10-54-85	SPECIAL PROGRAM EXPENSE	\$ 1,114.00	\$ 7,000.00	\$ 4,544.00	\$ 10,000.00
	TOTAL POLICE DEPARTMENT	\$ 3,691,208.00	\$ 3,909,000.00	\$ 1,803,467.00	\$ 4,214,000.00
FIRE DEPARTMENT					
10-55-11	SALARIES AND WAGES	\$ 48,247.00	\$ 38,000.00	\$ 22,656.00	\$ 48,500.00
10-55-13	EMPLOYEES BENEFITS	\$ 7,861.00	\$ 7,000.00	\$ 3,288.00	\$ 7,000.00
10-55-15	EDUCATION AND TRAINING	\$ 2,214.00	\$ 15,000.00	\$ 2,717.00	\$ 15,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
10-55-17	CERTIFICATIONS	\$ 786.00	\$ 2,500.00	\$ 312.00	\$ 1,000.00
10-55-19	UNIFORMS	\$ 7,489.00	\$ 6,000.00	\$ 2,385.00	\$ 7,000.00
10-55-21	OFFICE SUPPLIES	\$ 900.00	\$ 500.00	\$ 258.00	\$ 1,000.00
10-55-23	COMPUTER SOFTWARE & EQUIPMENT	\$ 8,430.00	\$ 7,000.00	\$ 72.00	\$ 13,000.00
10-55-24	EQUIPMENT	\$ 18,393.00	\$ 40,000.00	\$ 15,827.00	\$ 40,000.00
10-55-25	BUILDING AND GROUNDS	\$ 24,530.00	\$ 19,000.00	\$ 2,346.00	\$ 19,000.00
10-55-27	FUEL	\$ 12,246.00	\$ 12,000.00	\$ 3,273.00	\$ 12,000.00
10-55-29	TURNOUTS	\$ 25,405.00	\$ 27,300.00	\$ 17,890.00	\$ 27,300.00
10-55-30	SCBA	\$-	\$ 6,000.00	\$-	\$-
10-55-34	CUSTODIAL SERVICES	\$ 4,720.00	\$ 4,000.00	\$ 2,215.00	\$ 4,000.00
10-55-36	VEHICLE MAINTENANCE	\$ 16,692.00	\$ 12,000.00	\$ 6,186.00	\$ 16,500.00
10-55-39	OTHER PROFESSIONAL SERVICES	\$ 5,143.00	\$ 15,500.00	\$ 6,949.00	\$ 8,000.00
10-55-51	POWER	\$ 5,053.00	\$ 5,500.00	\$ 2,473.00	\$ 5,500.00
10-55-52	NATURAL GAS	\$ 10,901.00	\$ 8,000.00	\$ 1,676.00	\$ 7,000.00
10-55-53	OFFICE PHONES/INTERNET	\$ 6,037.00	\$ 4,500.00	\$ 3,044.00	\$ 4,500.00
10-55-58	WILDLAND/SPECIAL EVENT	\$ 7,568.00	\$-	\$ 198.00	\$ -
10-55-61	GIFTS AND AWARDS	\$ 310.00	\$ 1,500.00	\$ 992.00	\$ 2,500.00
10-55-63	DUES AND FEES	\$ 3,120.00	\$ 4,000.00	\$-	\$ 4,000.00
10-55-64	CONFERENCES, TRAINING & TRAVEL	\$ 12,142.00	\$ 8,000.00	\$ (177.00)	\$ 12,000.00
10-55-65	FIRE PREVENTION	\$ 5,518.00	\$ 5,500.00	\$ 2,066.00	\$ 10,000.00
10-55-82	CAPITAL EQUIPMENT	\$ 70,567.00	\$-	\$-	\$ -
10-55-95	RENT PMT TO MBA-FIRE STATION	\$ 109,000.00	\$ 109,000.00	\$ 54,500.00	\$ 109,000.00
10-55-98	TRANSFER WATER EXPENSE	\$ 2,988.00	\$ 2,600.00	\$ 2,151.00	\$ 3,000.00
10-55-99	GRANT EXPENSE	\$ 11,965.00	\$ 15,000.00	\$-	\$ 15,000.00
	TOTAL FIRE DEPARTMENT	\$ 428,225.00	\$ 375,400.00	\$ 153,297.00	\$ 391,800.00
ANIMAL CONTROL					
10-57-11	SALARIES AND WAGES	\$-	\$ 36,500.00	\$ 2,420.00	\$ 35,000.00
10-57-13	EMPLOYEES BENEFITS	\$-	\$ 3,825.00	\$ 215.00	\$ 3,500.00
10-57-17	UNIFORM ALLOWANCE	\$-	\$ 700.00	\$-	\$ 700.00
10-57-24	PARTS, SUPPLIES & EQUIPMENT	\$ 4,984.00	\$ 3,500.00	\$ 1,826.00	\$ 3,500.00
10-57-27	FUEL	\$-	\$ 2,500.00	\$-	\$ 1,500.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
10-57-31	PROFESSIONAL & TECH SERVICES	\$-	\$ 1,000.00	\$ 883.00	\$ 3,000.00
10-57-36	VEHICLE MAINTENANCE	\$ 29.00	\$ 2,000.00	\$ 51.00	\$ 1,500.00
10-57-54	CELL PHONES	\$-	\$ 500.00	\$-	\$ -
10-57-64	CONFERENCES, TRAINING & TRAVEL	\$-	\$ 800.00	\$-	\$ 800.00
	TOTAL ANIMAL CONTROL	\$ 5,013.00	\$ 51,325.00	\$ 5,395.00	\$ 49,500.00
STREETS					
10-60-11	SALARIES AND WAGES	\$ 76,535.00	\$ 130,000.00	\$ 54,036.00	\$ 140,000.00
10-60-13	EMPLOYEES BENEFITS	\$ 24,705.00	\$ 51,000.00	\$ 14,977.00	\$ 38,000.00
10-60-14	HEALTH INSURANCE	\$ 16,632.00	\$ 36,500.00	\$ 11,664.00	\$ 30,000.00
10-60-20	LIGHT REPAIR	\$ 11,232.00	\$ 10,000.00	\$-	\$ 10,000.00
10-60-21	OFFICE SUPPLIES	\$ 2,549.00	\$ 2,500.00	\$ 1,010.00	\$ 2,500.00
10-60-23	COMPUTER SOFTWARE	\$ 84.00	\$ 1,500.00	\$ 1,439.00	\$ 4,425.00
10-60-24	PARTS, SUPPLIES & EQUIPMENT	\$ 31,972.00	\$ 30,000.00	\$ 20,737.00	\$ 30,000.00
10-60-25	BUILDING AND GROUNDS	\$ 12,478.00	\$ 6,000.00	\$ 1,537.00	\$ 6,000.00
10-60-27	FUEL	\$ 18,492.00	\$ 16,000.00	\$ 8,091.00	\$ 18,000.00
10-60-28	TELEPHONE/INTERNET IPADS	\$ 7,730.00	\$ 7,000.00	\$ 3,260.00	\$ 7,500.00
10-60-34	CUSTODIAL SERVICES	\$ 13,120.00	\$ 13,500.00	\$ 6,535.00	\$ 13,500.00
10-60-36	VEHICLE MAINTENANCE	\$ 30,238.00	\$ 20,000.00	\$ 16,602.00	\$ 20,000.00
10-60-39	OTHER PROFESSIONAL SERVICES	\$ 37,029.00	\$ 20,000.00	\$ 4,055.00	\$ 10,000.00
10-60-40	GIS	\$ -	\$ -	\$ -	\$ 5,000.00
10-60-51	POWER	\$ 28,633.00	\$ 33,000.00	\$ 14,335.00	\$ 33,000.00
10-60-52	NATURAL GAS	\$ 6,034.00	\$ 4,000.00	\$ 1,730.00	\$ 6,000.00
10-60-61	EMPLOYEE APPRECIATION	\$ 2,081.00	\$ 2,000.00	\$ 382.00	\$ 2,000.00
10-60-62	EMPLOYEE /SAFETY EQUIPMENT	\$ 12,540.00	\$ 11,000.00	\$ 7,322.00	\$ 13,000.00
10-60-64	CONFERENCES, TRAINING & TRAVEL	\$ 1,123.00	\$ 2,500.00	\$ 1,978.00	\$ 3,500.00
10-60-71	Debt Service - Interest	\$ 1,358.00	\$-	\$-	\$-
10-60-72	Debt Service - Principal	\$ 2,479.00	\$ 4,000.00	\$-	\$-
10-60-82	CAPITAL EQUIPMENT	\$ 55,109.00	\$ 147,000.00	\$ 59,064.00	\$ -
10-60-85	EQUIPMENT LEASE	\$ 8,857.00	\$ 8,000.00	\$ 3,837.00	\$ 8,000.00
10-60-98	TRANSFER WATER EXPENSE	\$ 1,071.00	\$ 1,500.00	\$ 550.00	\$ 1,000.00
	TOTAL STREETS	\$ 402,081.00	\$ 557,000.00	\$ 233,141.00	\$ 401,425.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
CLASS "C" ROADS					
10-61-42	STREET SIGN REPLACEMENT	\$ 20,595.00	\$ 13,000.00	\$ 10,755.00	\$ 15,000.00
10-61-43	CURB, GUTTER, SIDEWALK EXPENSE	\$ 29,629.00	\$ 50,000.00	\$ 9,736.00	\$ 50,000.00
10-61-44	MAINTENANCE	\$ 28,359.00	\$ 40,000.00	\$ 2,978.00	\$ 40,000.00
10-61-80	CAPITAL OUTLAY	\$-	\$ 300,000.00	\$ 122,927.00	\$ -
10-61-81	CAPITAL PROJECTS	\$ 869,737.00	\$ 800,000.00	\$ 5,229.00	\$ 1,033,000.00
	TOTAL CLASS "C" ROADS	\$ 948,320.00	\$ 1,203,000.00	\$ 151,625.00	\$ 1,138,000.00
PARKS AND RECREATION					
10-64-11	SALARIES & WAGES	\$ 94,878.00	\$ 160,000.00	\$ 85,834.00	\$ 175,000.00
10-64-13	EMPLOYEE BENEFITS	\$ 26,307.00	\$ 50,000.00	\$ 19,718.00	\$ 40,500.00
10-64-14	HEALTH INSURANCE	\$ 12,606.00	\$ 26,000.00	\$ 12,831.00	\$ 27,000.00
10-64-22	SNACK SHACK	\$ 1,647.00	\$ 2,000.00	\$ 555.00	\$ 2,000.00
10-64-24	PARTS, SUPPLIES & EQUIPMENT	\$ 34,258.00	\$ 31,000.00	\$ 9,115.00	\$ 35,000.00
10-64-27	FUEL	\$ 10,356.00	\$ 8,500.00	\$ 4,531.00	\$ 10,000.00
10-64-30	PROFESSIONAL SERVICES	\$ 2,200.00	\$ 4,500.00	\$ 375.00	\$ 4,000.00
10-64-33	PORTABLE RESTROOMS	\$ 7,095.00	\$ 6,000.00	\$ 4,452.00	\$ 10,000.00
10-64-36	VEHICLE MAINTENANCE	\$ 3,643.00	\$ 4,000.00	\$ 1,109.00	\$ 5,000.00
10-64-51	POWER	\$ 6,215.00	\$ 7,000.00	\$ 2,006.00	\$ 7,000.00
10-64-52	NATURAL GAS	\$ 2,390.00	\$ 2,000.00	\$ 540.00	\$ 2,000.00
10-64-55	STOCKSHOW MAINTENANCE	\$ 3,863.00	\$ 5,500.00	\$ 3,196.00	\$ 5,000.00
10-64-56	IRRIGATION ASSESMENT	\$ 5,813.00	\$-	\$ -	\$ 15,000.00
10-64-60	DONNER REED MUSEUM	\$ 119.00	\$ 1,000.00	\$-	\$ 1,000.00
10-64-62	J. RUEBEN CLARK FARM	\$ 19,112.00	\$ 1,000.00	\$ 155.00	\$ 1,000.00
10-64-64	CONFERENCES, TRAINING & TRAVEL	\$ 2,689.00	\$ 3,000.00	\$ 1,065.00	\$ 3,000.00
10-64-71	HISTORICAL PRESERVATION	\$ 174.00	\$ 1,000.00	\$-	\$ 1,000.00
10-64-75	PARK IMPACT FEE	\$ 93,940.00	\$ 176,000.00	\$ 34,585.00	\$ 360,000.00
10-64-77	PAR TAX EXPENSE	\$-	\$ 140,000.00	\$-	\$ 126,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
10-64-81	CAPITAL PROJECTS	\$-	\$ 40,500.00	\$ 60,030.00	\$ 30,000.00
10-64-83	GRANT EXPENDITURE	\$ 298,710.00	\$ 15,000.00	\$ 1,097.00	\$ 45,000.00
10-64-98	TRANSFER WATER EXPENSE	\$ 56,428.00	\$ 50,000.00	\$ 34,684.00	\$ 50,000.00
	TOTAL PARKS AND RECREATION	\$ 682,443.00	\$ 734,000.00	\$ 275,878.00	\$ 954,500.00

COMMUNITY RELATIONS/HUMAN RESOURCES

10-65-22	BEAUTIFICATION-TREES	\$ 14,648.00	\$ 15,000.00	\$-	\$ 15,000.00
10-65-28	EMPLOYEE TUITION REIMBURSEMENT	\$ 9,923.00	\$ 20,000.00	\$ 8,594.00	\$ 15,000.00
10-65-29	EMPLOYEE SAFETY PROGRAM	\$ 2,349.00	\$ 8,000.00	\$ 2,182.00	\$ 8,000.00
10-65-31	COMMUNITY EVENTS	\$ 7,619.00	\$ 12,000.00	\$ 8,105.00	\$ 12,000.00
10-65-38	YOUTH BASEBALL PROJECT	\$ 2,414.00	\$ 2,500.00	\$ 543.00	\$ 2,500.00
10-65-39	WASATCH FRONT REGIONAL COUNCIL	\$ 2,000.00	\$ 2,000.00	\$-	\$ 2,000.00
10-65-40	COMMUNITY RELATIONS	\$ 10,246.00	\$ 18,000.00	\$ 8,027.00	\$ 15,000.00
10-65-45	HISTORIC BOOK	\$-	\$ 24,000.00	\$-	\$ -
10-65-58	YOUTH CITY COUNCIL SCHOLARSHIP	\$-	\$ 1,000.00	\$-	\$ 1,000.00
10-65-59	YOUTH CITY COUNCIL	\$ 2,012.00	\$ 2,000.00	\$ 1,248.00	\$ 2,000.00
10-65-61	GIFTS AND AWARDS	\$ 245.00	\$ 2,000.00	\$-	\$ 2,000.00
10-65-62	EMPLOYEE APPRECIATION	\$ 9,364.00	\$ 10,000.00	\$ 7,985.00	\$ 10,500.00
10-65-63	DUES AND FEES	\$ 2,150.00	\$ 3,000.00	\$ 100.00	\$ 2,500.00
10-65-65	DONATIONS	\$ 5,000.00	\$ 5,000.00	\$-	\$ 5,000.00
10-65-67	BARRUS FAMILY SCHOLARSHIP	\$ 500.00	\$ 500.00	\$-	\$ 500.00
10-65-68	GHS SCHOLARSHIP	\$ 500.00	\$ 1,000.00	\$-	\$ 1,000.00
10-65-69	CHILDRENS JUSTICE CENTER	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
10-65-70	GRANTSVILLE SOCIABLE	\$ 2,600.00	\$ 2,600.00	\$-	\$ 2,600.00
10-65-71	WEST DESERT	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
10-65-72	SMALL BUSINESS ALLIANCE	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00
10-65-87	FOURTH OF JULY	\$ 46,907.00	\$ 44,000.00	\$ 47,128.00	\$ 46,000.00
10-65-88	MAIN STREET BEAUTIFICATION	\$ 7,587.00	\$ 15,000.00	\$-	\$ 11,000.00
	TOTAL COMMUNITY RELATIONS/HUMAN RES	\$ 157,564.00	\$ 214,100.00	\$ 115,412.00	\$ 185,100.00

CEMETERY

10-66-11	SALARIES AND WAGES	\$ 80,458.00	\$ 136,000.00	\$ 73,413.00	\$ 153,500.00
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Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
10-66-13	EMPLOYEES BENEFITS	\$ 23,912.00	\$ 34,000.00	\$ 17,912.00	\$ 37,500.00
10-66-14	HEALTH INSURANCE	\$ 20,444.00	\$ 31,000.00	\$ 17,945.00	\$ 32,000.00
10-66-24	PARTS, SUPPLIES & EQUIPMENT	\$ 24,290.00	\$ 21,000.00	\$ 9,122.00	\$ 21,000.00
10-66-27	FUEL	\$ 10,356.00	\$ 8,000.00	\$ 4,531.00	\$ 11,000.00
10-66-30	PROFESSIONAL SERVICES	\$ 11,480.00	\$ 6,000.00	\$ 1,050.00	\$ 28,000.00
10-66-36	VEHICLE MAINTENANCE	\$ 1,511.00	\$ 1,500.00	\$ 931.00	\$ 3,000.00
10-66-56	IRRIGATION ASSESSMENT	\$ 5,813.00	\$ 15,000.00	\$-	\$ 15,000.00
10-66-74	CAPITAL OUTLAY	\$ 21,183.00	\$ 20,000.00	\$-	\$ -
10-66-81	MAIN SECTION CAPITAL PROJECTS	\$-	\$-	\$-	\$ -
10-66-82	GRANTSVILLE NORTH CEMETERY	\$-	\$ 60,000.00	\$-	\$ 50,000.00
10-66-98	TRANSFER WATER EXPENSE	\$ 20,326.00	\$ 20,000.00	\$ 13,515.00	\$ 20,000.00
	TOTAL CEMETERY	\$ 219,773.00	\$ 352,500.00	\$ 138,419.00	\$ 371,000.00

BUILDING DEPARTMENT

15-56-11	SALARIES AND WAGES	\$ 415,413.00	\$ 433,500.00	\$ 218,834.00	\$ 486,000.00
15-56-13	EMPLOYEES BENEFITS	\$ 134,434.00	\$ 105,000.00	\$ 64,258.00	\$ 140,000.00
15-56-14	HEALTH INSURANCE	\$ 104,035.00	\$ 87,000.00	\$ 56,266.00	\$ 120,500.00
15-56-15	EDUCATION AND TRAINING	\$ 7,832.00	\$ 11,000.00	\$ 4,282.00	\$ 11,000.00
15-56-21	OFFICE SUPPLIES	\$ 275.00	\$ 1,000.00	\$ 99.00	\$ 1,000.00
15-56-23	COMPUTER SOFTWARE	\$ 2,655.00	\$ 8,000.00	\$-	\$ 15,000.00
15-56-24	OFFICE SUPPLIES	\$ 1,688.00	\$ 500.00	\$ 63.00	\$ 750.00
15-56-25	EQUIPMENT SUPPLIES & MAINT	\$ 2,739.00	\$ 3,000.00	\$ 1,014.00	\$ 5,000.00
15-56-26	BOOKS, CDs & PRINTED MATERIALS	\$ 1,560.00	\$ 2,700.00	\$ 117.00	\$ 1,000.00
15-56-27	FUEL	\$ 4,971.00	\$ 5,000.00	\$ 1,819.00	\$ 6,000.00
15-56-31	COMPUTER SUPPORT SERVICES	\$ 987.00	\$ 900.00	\$ 474.00	\$ 1,000.00
15-56-36	VEHICLE MAINTENANCE	\$ 1,105.00	\$ 1,000.00	\$ 1,137.00	\$ 1,200.00
15-56-39	OTHER PROFESSIONAL SERVICES	\$ 4,500.00	\$ 1,000.00	\$-	\$ 1,000.00
15-56-55	INTERNET	\$ 1,013.00	\$ 1,500.00	\$ 422.00	\$ 1,200.00
15-56-61	EMPLOYEE SAFETY EQUIPMENT	\$ -	\$ -	\$ -	\$ 2,000.00
15-56-62	EMPLOYEE APPRECIATION	\$-	\$ 500.00	\$-	\$ 500.00
15-56-63	DUES AND FEES	\$ 858.00	\$ 1,000.00	\$ 256.00	\$ 1,000.00
15-56-70	INDIRECT COST ALLOCATIONS	\$-	\$ 173,900.00	\$-	\$ 139,850.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
15-56-71	TRANSFER CAPITAL PROJECT FUND	\$ -	\$ -	\$ -	\$ 200,000.00
15-56-74	CAPITAL OUTLAY - EQUIPMENT	\$-	\$ 2,000.00	\$-	\$-
	TOTAL BUILDING DEPARTMENT	\$ 684,065.00	\$ 838,500.00	\$ 349,041.00	\$ 1,134,000.00
COMMUNITY DEVELOPMENT					
17-52-11	SALARIES AND WAGES	\$ 372,134.00	\$ 403,500.00	\$ 202,838.00	\$ 284,000.00
17-52-13	EMPLOYEE BENEFITS	\$ 104,397.00	\$ 102,000.00	\$ 56,007.00	\$ 84,500.00
17-52-14	HEALTH INSURANCE	\$ 64,205.00	\$ 86,500.00	\$ 46,816.00	\$ 51,000.00
17-52-15	EDUCATION & TRAINING	\$ 595.00	\$ 5,000.00	\$ 475.00	\$ 3,000.00
17-52-17	VEHICLE STIPEND	\$ 3,032.00	\$ 5,500.00	\$ 2,599.00	\$ -
17-52-22	PUBLIC NOTICES/POSTAGE	\$-	\$ 1,000.00	\$ 35.00	\$ 1,000.00
17-52-23	COMPUTER SOFTWARE	\$ 22,063.00	\$ 16,000.00	\$ 1,439.00	\$ 7,000.00
17-52-24	OFFICE SUPPLIES/EQUIPMENT	\$ 8,069.00	\$ 5,000.00	\$ 1,172.00	\$ 3,000.00
17-52-26	BOOKS, CDS & PRINTED MATERIALS	\$ 70.00	\$ 500.00	\$-	\$ 500.00
17-52-27	FUEL	\$ 1,036.00	\$-	\$-	\$ -
17-52-31	COMPUTER SUPPORT SERVICES	\$ 917.00	\$ 1,000.00	\$ 474.00	\$ 1,000.00
17-52-33	ENGINEERING SERVICES	\$ 24,951.00	\$ 40,000.00	\$ 29,762.00	\$ 90,000.00
17-52-35	PLANNING SERVICES	\$ 63,076.00	\$ 40,000.00	\$ 13,920.00	\$ 60,000.00
17-52-36	VEHICLE MAINTENANCE	\$ 1,885.00	\$-	\$-	\$-
17-52-39	OTHER PROFESSIONAL SERVICES	\$ 20,504.00	\$ 11,000.00	\$ 7,769.00	\$ 10,000.00
17-52-40	GIS	\$ 25,537.00	\$ 5,000.00	\$ 1,477.00	\$ 5,000.00
17-52-60	DUES AND FEES	\$ 74.00	\$ 500.00	\$-	\$ -
17-52-61	GIFTS AND AWARDS	\$ 45.00	\$ 500.00	\$-	\$ -
17-52-62	EMPLOYEE APPRECIATION	\$ 168.00	\$ 500.00	\$-	\$ 400.00
17-52-63	TRAINING - PLANNING COMMISSION	\$ 20.00	\$ 1,000.00	\$-	\$ 1,000.00
	TOTAL COMMUNITY DEVELOPMENT	\$ 712,778.00	\$ 724,500.00	\$ 364,783.00	\$ 601,400.00
TOTAL GENERAL FUND EXPENSES		\$ 9,620,122.00	\$ 10,831,200.00	\$ 4,513,912.00	\$ 11,278,025.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
MBA					
REVENUE					
23-30-10	INTEREST INCOME	\$ 61,808.00	\$ 16,500.00	\$ 10,516.00	\$ 18,000.00
23-30-11	RENT PAYMENT FOR FIRE STATION	\$ 109,000.00	\$ 108,475.00	\$ 54,500.00	\$ 109,000.00
23-30-12	RENT PAYMENT FOR LIBRARY	\$ 19,200.00	\$ 18,875.00	\$ 9,600.00	\$ 18,550.00
23-30-13	RENT PAYMENT JUSTICE CENTER	\$ 129,000.00	\$ 129,425.00	\$ 64,750.00	\$ 129,500.00
23-30-14	LIBRARY PMT TOOEL RDA	\$ 72,800.00	\$ 117,125.00	\$ 117,125.00	\$ 117,100.00
23-30-50	LIBRARY BUILDING DONATIONS	\$-	\$-	\$-	\$-
	TOTAL REVENUE	\$ 391,808.00	\$ 390,400.00	\$ 256,491.00	\$ 392,150.00
EXPENSES					
23-40-68	JUSTICE CENTER INTEREST	\$ 61,125.00	\$ 59,425.00	\$ 59,425.00	\$ 57,675.00
23-40-69	JUSTICE CENTER PRINCIPAL	\$ 68,000.00	\$ 70,000.00	\$ 70,000.00	\$ 71,000.00
23-40-70	FIRE DEBT SERVICE -BOND INT	\$ 43,750.00	\$ 41,475.00	\$ 41,475.00	\$ 39,130.00
23-40-72	FIRE - DEBT SERVICE PRINCIPAL	\$ 65,000.00	\$ 67,000.00	\$ 67,000.00	\$ 70,000.00
23-40-73	LIBRARY DEBT SERVICE INTEREST	\$ 44,013.00	\$ 42,000.00	\$ 41,738.00	\$ 39,650.00
23-40-74	LIBRARY DEBT SERVICE PRINCIPAL	\$ 91,000.00	\$ 94,000.00	\$ 94,000.00	\$ 96,000.00
23-40-96	CONTRIBUTION TO FUND BALANCE	\$-	\$ 16,500.00	\$-	\$ 18,695.00
	TOTAL EXPENSES	\$ 372,888.00	\$ 390,400.00	\$ 373,638.00	\$ 392,150.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
CAPITAL PROJECT FUND					
REVENUE					
24-30-10	INTEREST INCOME	\$ 1,764.00	\$ 10,000.00	\$ 776.00	\$-
24-30-15	BOND PROCEEDS	\$-	\$-	\$-	\$-
24-30-40	USE OF CAPITAL FUNDS/MISC REV	\$-	\$ 1,155,000.00	\$-	\$ 75,000.00
24-30-99	TRANSFER IN	\$-	\$-	\$-	\$-
	TOTAL REVENUE	\$ 1,764.00	\$ 1,165,000.00	\$ 776.00	\$ 75,000.00
EXPENSES					
24-40-48	TRANSFER TO RDA	\$ 1,000,000.00	\$-	\$-	\$-
24-40-50	VEHICLES	\$ 313,633.00	\$-	\$ 11,300.00	\$ 75,000.00
24-40-65	PARK IMPROVEMENTS	\$-	\$-	\$-	\$-
24-40-66	CEMETERY CAPITAL PROJECT	\$ 162,764.00	\$-	\$-	\$-
24-40-67	MASTER PLAN	\$ 135,235.00	\$-	\$-	\$-
24-40-87	PUBLIC WORKS - CAP PROJECT	\$-	\$ 75,000.00	\$-	\$-
24-40-88	ANIMAL SHELTER	\$-	\$ 40,000.00	\$-	\$-
24-40-91	CAP PROJ - LBRY,BALL FLDS,PRKS	\$ 70,771.00	\$ 1,050,000.00	\$ 223,301.00	\$-
24-40-97	PURCHASE OF PROPERTY	\$ 25,195.00	\$-	\$-	\$-
	TOTAL EXPENSES	\$ 1,707,598.00	\$ 1,165,000.00	\$ 234,601.00	\$ 75,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
RDA					
29-30-10	INTEREST	\$ 3,451.00	\$ 5,400.00	\$ 3,271.00	\$ 6,500.00
29-36-87	INTERFUND FROM CAPITAL PROJECT	\$ 1,000,000.00	\$-	\$-	\$-
29-36-95	USE OF PY RDA FUNDS	\$ -	\$ -		\$ 19,500.00
	TOTAL REVENUE	\$ 1,003,451.00	\$ 5,400.00	\$ 3,271.00	\$ 26,000.00
29-40-11	SALARIES AND WAGES	\$ 17,371.00	\$ 20,000.00	\$ 9,995.00	\$ 20,000.00
29-40-13	EMPLOYEE BENEFITS	\$ 1,861.00	\$ 2,000.00	\$ 717.00	\$ 1,000.00
29-40-31	PROFESSIONAL & TECHNICAL SERVI	\$ 4,979.00	\$ 2,000.00	\$ 616.00	\$ 5,000.00
29-40-50	INFRASTRUCTURE (COUNTY)	\$ 31,314.00	\$-	\$-	\$-
29-40-55	INFRASTRUCTURE	\$ 295,584.00	\$-	\$ 352,437.00	\$-
	TOTAL EXPENSES	\$ 5,773,207.00	\$ 2,364,800.00	\$ 839,509.00	\$ 26,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
WATER FUND					
REVENUE					
51-30-00	USE OF WA CAP FUNDS - PTIF	\$-	\$ 689,000.00	\$-	\$ 50,000.00
51-30-10	INTEREST INCOME	\$ 106,955.00	\$ 100,000.00	\$ 93,710.00	\$ 168,000.00
51-30-12	WATER SOURCE IMPACT FEE (1999)	\$ 55,318.00	\$ 60,000.00	\$ 13,618.00	\$ 60,000.00
51-30-13	WATER METER SALES	\$ 49,935.00	\$ 45,000.00	\$ 25,350.00	\$ 80,000.00
51-30-15	WATER FAC. IMPACT FEE (1997)	\$ 404,529.00	\$ 316,000.00	\$ 224,717.00	\$ 960,000.00
51-30-18	STAND PIPE	\$ 19,920.00	\$ 45,000.00	\$ 11,364.00	\$ 15,000.00
51-30-20	CONNECTS, REPAIRS - GENERAL	\$ 6,710.00	\$ 10,000.00	\$ 1,549.00	\$ 4,000.00
51-30-21	PENALTIES AND FORFEITURES	\$ 92,170.00	\$ 85,000.00	\$ 57,110.00	\$ 100,000.00
51-30-30	METERED WATER SALES	\$ 1,950,883.00	\$ 1,963,500.00	\$ 1,101,399.00	\$ 1,990,000.00
51-30-32	GRANT REVENUE	\$ 2,330.00	\$ 500,000.00	\$ 28,343.00	\$ 1,000,000.00
51-30-50	UTILITY SET UP FEE	\$ 17,815.00	\$ 15,000.00	\$ 8,540.00	\$ 19,000.00
	TOTAL REVENUE	\$ 2,706,565.00	\$ 3,828,500.00	\$ 1,565,700.00	\$ 4,446,000.00
EXPENSES					
51-40-11	SALARIES AND WAGES	\$ 664,234.00	\$ 622,000.00	\$ 306,871.00	\$ 676,000.00
51-40-13	EMPLOYEES BENEFITS	\$ 154,598.00	\$ 178,000.00	\$ 83,177.00	\$ 183,000.00
51-40-14	HEALTH INSURANCE	\$ 138,304.00	\$ 115,000.00	\$ 59,895.00	\$ 137,000.00
51-40-17	ASPHALT REPAIR	\$ 16,173.00	\$ 17,000.00	\$ 44,343.00	\$ 50,000.00
51-40-18	WATER METERS	\$ 18,624.00	\$ 100,000.00	\$ 55,661.00	\$ 100,000.00
51-40-21	OFFICE SUPPLIES	\$ 451.00	\$ 800.00	\$ 806.00	\$ 1,000.00
51-40-23	COMPUTER SOFTWARE	\$ 5,438.00	\$ 5,000.00	\$ 2,706.00	\$ 10,000.00
51-40-24	PARTS, SUPPLIES AND EQUIPMENT	\$ 176,193.00	\$ 95,000.00	\$ 61,106.00	\$ 100,000.00
51-40-26	BOOKS, CDs & PRINTED MATERIALS	\$ 138.00	\$ 600.00	\$-	\$ 600.00
51-40-27	FUEL	\$ 18,492.00	\$ 18,000.00	\$ 8,091.00	\$ 19,000.00
51-40-29	SAMPLE TESTING	\$ 14,393.00	\$ 24,000.00	\$ 11,214.00	\$ 24,000.00
51-40-30	UTILITY BILL COST	\$ 8,980.00	\$ 12,000.00	\$ 4,144.00	\$ 10,000.00
51-40-31	COMPUTER SUPPORT SERVICES	\$ 3,284.00	\$ 4,000.00	\$ 1,877.00	\$ 4,000.00
51-40-33	ENGINEERING SERVICES	\$ 46,127.00	\$ 20,000.00	\$ 17,209.00	\$ 30,000.00

Account Number	Account Title	FY23	FY24	FY24	FY25
		Prior year Actual	Cur YTD Budget	DEC YTD Actual	Requested Budget Budget
51-40-35	ACCOUNTING SERVICES	\$ 10,878.00	\$ 10,000.00	\$ 3,267.00	\$ 11,000.00
51-40-36	VEHICLE MAINTENANCE	\$ 6,870.00	\$ 6,000.00	\$ 1,151.00	\$ 7,000.00
51-40-39	OTHER PROFESSIONAL SERVICES	\$ 103,813.00	\$ 77,000.00	\$ 43,826.00	\$ 50,000.00
51-40-40	GIS	\$ 40.00	\$ 40,000.00	\$-	\$ 30,000.00
51-40-43	INSURANCE	\$ 31,416.00	\$ 31,000.00	\$ 44,477.00	\$ 45,000.00
51-40-46	BANK AND MERCHANT FEES	\$ 16,158.00	\$ 16,000.00	\$ 10,461.00	\$ 22,000.00
51-40-49	FLOOD CONTROL	\$ 7,257.00	\$-	\$-	\$ -
51-40-51	POWER	\$ 162,772.00	\$ 180,000.00	\$ 86,529.00	\$ 180,000.00
51-40-55	INTERNET	\$ 892.00	\$ 1,000.00	\$ 372.00	\$ 1,000.00
51-40-63	DUES AND FEES	\$ 5,336.00	\$ 3,500.00	\$ 1,240.00	\$ 5,000.00
51-40-64	CONFERENCES, TRAINING & TRAVEL	\$ 5,982.00	\$ 6,000.00	\$ 2,478.00	\$ 7,000.00
51-40-65	WATER CONSERVATION PROGRAM	\$-	\$ 5,000.00	\$-	\$ 5,000.00
51-40-71	INTEREST	\$ 47,070.00	\$ 46,000.00	\$ 45,585.00	\$ 43,215.00
51-40-72	DEBT SERVICE - PRINCIPAL	\$-	\$ 158,000.00	\$ 158,000.00	\$ 161,000.00
51-40-78	STORM WATER	\$ 24,813.00	\$ 5,000.00	\$ 23,360.00	\$ 5,000.00
51-40-79	STORM WATER CAPITAL PROJECT	\$ -	\$ -	\$ -	\$ 1,000,000.00
51-40-80	CAPITAL WATER LINE PROJECT	\$ 17,404.00	\$ 1,000,000.00	\$ 11,714.00	\$ 50,000.00
51-40-81	CAPITAL PROJECTS	\$ 50,146.00	\$ 550,000.00	\$ 321,041.00	\$ 155,000.00
51-40-82	CAPITAL EQUIPMENT	\$-	\$ 140,000.00	\$ 63,829.00	\$ 48,000.00
51-40-85	EQUIPMENT LEASE	\$ 307.00	\$ 4,000.00	\$ 3,837.00	\$ 4,000.00
51-40-86	WATER IMPACT EXPENSE-FACILITY	\$ 24,178.00	\$-	\$ 39,128.00	\$-
51-40-88	JOHNSON WELL	\$ 43,450.00	\$-	\$-	\$-
51-40-89	HUNSAKER WELL	\$-	\$ 338,600.00	\$-	\$ 60,000.00
51-40-91	DEPRECIATION	\$ 660,199.00	\$-	\$-	\$-
51-40-96	CONTRIBUTION TO FUND BALANCE	\$-	\$-	\$-	\$ 1,212,185.00
51-40-98	WATER SOURCE IMPACT FEE EXP	\$ 2,416.00	\$-	\$-	\$-
	TOTAL EXPENSES	\$ 2,486,826.00	\$ 3,828,500.00	\$ 1,517,395.00	\$ 4,446,000.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
SEWER FUND					
REVENUE					
52-30-10	INTEREST INCOME	\$ 23,206.00	\$ 24,000.00	\$ 22,281.00	\$ 48,000.00
52-30-12	CAPITAL IMPROVEMENT CONTRIBUTION	\$ 392,045.00	\$-	\$-	\$-
52-30-13	SEWER CONNECTIONS - GENERAL	\$ 16,000.00	\$ 15,000.00	\$ 8,875.00	\$ 24,000.00
52-30-15	SEWER IMPACT FEES	\$ 237,785.00	\$ 175,000.00	\$ 111,620.00	\$ 480,000.00
52-30-21	PENALTIES AND FORFEITURES	\$-	\$-	\$ 1,000.00	\$ -
52-30-31	SEWER SERVICE CHARGES	\$ 1,607,931.00	\$ 1,672,500.00	\$ 851,078.00	\$ 1,820,000.00
52-30-32	GRANT REVENUE	\$ 39,397.00	\$ 500,000.00	\$-	\$ 600,000.00
52-30-50	USE OF PRIOR YEAR SURPLUS	\$-	\$ 1,490,700.00	\$-	\$ 193,805.00
	TOTAL REVENUE	\$ 2,316,364.00	\$ 3,877,200.00	\$ 994,854.00	\$ 3,165,805.00
EXPENSES					
52-40-11	SALARIES AND WAGES	\$ 503,506.00	\$ 590,000.00	\$ 298,415.00	\$ 652,000.00
52-40-13	EMPLOYEES BENEFITS	\$ 112,268.00	\$ 168,000.00	\$ 81,030.00	\$ 177,000.00
52-40-14	HEALTH INSURANCE	\$ 103,073.00	\$ 126,000.00	\$ 67,690.00	\$ 155,000.00
52-40-21	OFFICE SUPPLIES	\$ 347.00	\$ 800.00	\$ 523.00	\$ 800.00
52-40-22	POSTAGE	\$-	\$-	\$ 1,702.00	\$ 2,000.00
52-40-23	COMPUTER SOFTWARE	\$ 5,438.00	\$ 4,000.00	\$ 2,706.00	\$ 11,700.00
52-40-24	PARTS, SUPPLIES AND EQUIPMENT	\$ 62,157.00	\$ 60,000.00	\$ 14,527.00	\$ 65,000.00
52-40-27	FUEL	\$ 8,876.00	\$ 8,500.00	\$ 3,883.00	\$ 8,500.00
52-40-29	SAMPLE TESTING	\$ 8,173.00	\$ 14,400.00	\$ 5,030.00	\$ 14,400.00
52-40-30	UTILITY BILL COST	\$ 8,705.00	\$ 12,000.00	\$ 3,994.00	\$ 10,000.00
52-40-31	COMPUTER SUPPORT SERVICES	\$ 3,284.00	\$ 4,000.00	\$ 1,877.00	\$ 4,000.00
52-40-33	ENGINEERING SERVICES	\$ 29,678.00	\$ 30,000.00	\$-	\$ 30,000.00
52-40-35	ACCOUNTING SERVICES	\$ 10,878.00	\$ 10,000.00	\$ 3,279.00	\$ 11,000.00
52-40-36	VEHICLE MAINTENANCE	\$ 3,619.00	\$ 3,500.00	\$ 2,422.00	\$ 3,500.00
52-40-37	SEWER LINE CLEANING	\$ 62,036.00	\$ 75,000.00	\$ 68,764.00	\$ 75,000.00
52-40-38	PROBIOTICS	\$ 8,000.00	\$ 15,000.00	\$ 8,231.00	\$ 16,000.00
52-40-39	OTHER PROFESSIONAL SERVICES	\$ 55,340.00	\$ 50,000.00	\$ 25,400.00	\$ 50,000.00

Account Number	Account Title	FY23	FY24	FY24	FY25
		Prior year Actual	Cur YTD Budget	DEC YTD Actual	Requested Budget Budget
52-40-43	INSURANCE	\$ 31,416.00	\$ 32,000.00	\$ 44,477.00	\$ 45,000.00
52-40-44	GIS	\$ -	\$ -	\$ -	\$ 5,000.00
52-40-46	BANK AND MERCHANT FEES	\$ 16,158.00	\$ 16,000.00	\$ 10,461.00	\$ 22,000.00
52-40-51	POWER	\$ 133,780.00	\$ 150,000.00	\$ 45,396.00	\$ 150,000.00
52-40-53	OFFICE PHONES	\$ 1,618.00	\$ 2,000.00	\$ 821.00	\$ 2,000.00
52-40-55	INTERNET	\$ 338.00	\$ 500.00	\$ 141.00	\$ 500.00
52-40-62	TREATMENT PLANT-SOLID WASTE	\$ 3,166.00	\$ 2,000.00	\$ 410.00	\$ 3,000.00
52-40-63	DUES AND FEES	\$ 1,613.00	\$ 2,000.00	\$ 633.00	\$ 2,000.00
52-40-64	CONFERENCES, TRAINING & TRAVEL	\$ 2,438.00	\$ 3,000.00	\$ 1,359.00	\$ 3,000.00
52-40-71	DEBT SERVICE - INTEREST	\$ 80,194.00	\$ 79,000.00	\$ 78,715.00	\$ 76,405.00
52-40-72	DEBT SERVICE - PRINCIPAL	\$-	\$ 132,000.00	\$ 132,000.00	\$ 134,000.00
52-40-74	CAPITAL OUTLAY - EQUIPMENT	\$-	\$ 162,000.00	\$-	\$-
52-40-81	CAPITAL PROJECTS	\$-	\$ 1,000,000.00	\$ 11,886.00	\$ 600,000.00
52-40-82	CAPTIAL EQUIPMENT	\$-	\$ 125,500.00	\$ 69,853.00	\$ 33,000.00
52-40-84	IMPACT FEE EXPENSE	\$-	\$-	\$ 4,860.00	\$-
52-40-85	EQUIPMENT LEASE	\$ 307.00	\$-	\$ 3,837.00	\$ 4,000.00
52-40-86	TREATMENT PLANT CONSTRUCTION	\$ 3,750.00	\$ 1,000,000.00	\$ 21,146.00	\$ 800,000.00
52-40-91	DEPRECIATION	\$ 783,635.00	\$-	\$-	\$-
52-40-96	CONTRIBUTION TO FUND BALANCE	\$-	\$-	\$-	\$-
	TOTAL EXPENSES	\$ 2,043,791.00	\$ 3,877,200.00	\$ 1,015,468.00	\$ 3,165,805.00

Account Number	Account Title	FY23 Prior year Actual	FY24 Cur YTD Budget	FY24 DEC YTD Actual	FY25 Requested Budget Budget
GARBAGE FUND					
REVENUE					
55-30-01	USE OF PRIOR YEAR INCME-PTIF	\$-	\$ 29,650.00	\$-	\$-
55-30-31	REFUSE COLLECTION CHARGES	\$ 869,225.00	\$ 836,500.00	\$ 463,811.00	\$ 997,000.00
55-30-32	GARBAGE CAN DELIVERY FEE	\$ 26,585.00	\$ 25,000.00	\$ 15,080.00	\$ 28,000.00
55-30-33	RECYCLING FEE	\$ 207,552.00	\$ 210,000.00	\$ 108,381.00	\$ 230,000.00
	TOTAL REVENUE	\$ 1,103,362.00	\$ 1,101,150.00	\$ 587,272.00	\$ 1,255,000.00
EXPENSES					
55-40-11	SALARIES AND WAGES	\$ 106,574.00	\$ 126,000.00	\$ 57,556.00	\$ 148,000.00
55-40-13	EMPLOYEES BENEFITS	\$ 26,513.00	\$ 26,500.00	\$ 15,000.00	\$ 37,000.00
55-40-14	HEALTH INSURANCE	\$ 18,567.00	\$ 20,500.00	\$ 10,344.00	\$ 26,500.00
55-40-23	SOFTWARE	\$ -	\$ -	\$ -	\$ 2,000.00
55-40-24	GARBAGE CANS	\$ 39,123.00	\$ 66,500.00	\$ 66,120.00	\$ 99,000.00
55-40-25	PARTS AND EQUIPMENT	\$ 1,049.00	\$ 1,000.00	\$ 403.00	\$ 1,000.00
55-40-27	FUEL	\$ 7,397.00	\$ 7,000.00	\$ 3,236.00	\$ 7,800.00
55-40-29	SAFETY EQUIPMENT	\$ 203.00	\$ 650.00	\$-	\$ 700.00
55-40-30	UTILITY BILL COST	\$ 8,705.00	\$ 10,000.00	\$ 3,994.00	\$ 10,000.00
55-40-36	VEHICLE MAINTENANCE	\$ 932.00	\$ 2,000.00	\$ 643.00	\$ 2,000.00
55-40-39	TIPPING FEES	\$ 250,446.00	\$ 240,000.00	\$ 127,245.00	\$ 264,000.00
55-40-42	GARBAGE REMOVAL	\$ 382,405.00	\$ 375,000.00	\$ 141,157.00	\$ 432,600.00
55-40-43	RECYCLING REMOVAL	\$ 168,836.00	\$ 170,000.00	\$ 61,528.00	\$ 195,000.00
55-40-46	BANK AND MERCHANT FEES	\$ 16,158.00	\$ 16,000.00	\$ 10,461.00	\$ 25,000.00
55-40-74	CAPITAL OUTLAY - EQUIPMENT	\$-	\$ 40,000.00	\$ 47,995.00	
55-40-87	PUBLIC WORKS - CAP PROJECT	\$-	\$-	\$-	\$-
55-40-96	CONTRIBUTION TO FUND BALANCE	\$-	\$-	\$-	\$ 4,400.00
	TOTAL EXPENSES	\$ 1,026,908.00	\$ 1,101,150.00	\$ 545,682.00	\$ 1,255,000.00

Agenda Item #1

Public Comment

Agenda Item #2

Summary Action Items

- a. Approval of Minutes from April 3, 2024 Regular Meeting and April 10, 2024 Work Meeting
- b. Approval of the Bills

Unapproved

**MINUTES OF THE WORK MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON APRIL 10, 2024 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 6:00
P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow

Jolene Jenkins

Scott Bevan

Heidi Hammond

Jeff Williams

Rhett Butler

Council Members Not Present:

Appointed Officers and Employees Present:

Jesse Wilson, City Manager

Braydee Baugh, City Recorder

Dallin Littlefield, City Attorney

Sherrie Broadbent, Finance Director

John Ingersoll, Library Director

Heidi Jeffries, HR/Treasurer

James Waltz, Public Works Director

Robert Sager, Police Chief

Citizens and Guests Present: There were many members of the public present in person and via Zoom

AGENDA:

1. Discussion regarding the Tooele County Emergency Management proposed Hazmat Response Study

Bucky Whitehouse was present for this item. Mr. Whitehouse expressed interest in the municipal governments participate in the study. Mr. Whitehouse advised the timeframe to start the study is June/July. Mr. Whitehouse advised there is a hazard assessment the City would participate in. Mr. Whitehouse explained this would help with future development specifically the Inland Port projects that may come in and impact health and safety. Mr. Whitehouse expressed the importance of being able to plan for response to the emergency events and the importance of creating a cohesive plan with throughout the county. Mr. Whitehouse advised the County is only asking for the commitment to participate and not necessarily a monetary amount at this time, but would like the City to help. Councilmember Jenkins asked if the Inland Port would assist with cost. Mr. Whitehouse advised there are discussions starting as well. Mayor Critchlow asked about the involvement of the smaller towns. Mr. Whitehouse advised the smaller towns/municipalities may not be able to contribute monetarily. Councilmember Hammond asked when the financial monies would need to be committed. Mr. Whitehouse advised they would like to see some type of financial contribution by the end of the calendar year. Councilmember Butler asked where the money could fit into the budget. Ms. Broadbent advised after the budget discussion it would be easier to identify where the money could come from.

2. Discussion regarding options for Revenue Distribution

Ms. Broadbent advised the county calculated the valuations twice and the county artificially lowered the Certified Tax Rate. Ms. Broadbent advised the county is allowing the municipalities to choose how the City wants to receive the additional funds. Ms. Broadbent recommended the three-year option to reduce the impact to the individual homeowner. The council advised they supported the 3-year payout option.

3. Discussion regarding the 2025 Fiscal Year Budget

Ms. Broadbent represented this item. Ms. Broadbent went over the general budget overview and process. Council advised they would like to collaborate on a regional shelter, would like to not continue using legislative executive consulting, and not to change the level of service of the parks. Councilmember Hammond asked for the City to start looking at hiring a grant writer. Councilmember Hammond asked if the City could sell Scenic Slopes to a developer so the City could use the funds to improve the park. Ms. Broadbent advised the Council will need to meet again to discuss the donation amounts. Councilmember Hammond advised there is a need for more planters for Main Street and would like to order them now so they are cohesive. Councilmember Hammond would like to buy 32 pots. Councilmember Jenkins suggested looking for grants for the money the budget would not accommodate. Councilmember Hammond advised the total cost for 32 pots is \$21,000. Mayor Critchlow suggested moving the budget from next year to this year for the Beautification Budget. Councilmember Butler went over the language for the request for Rocky Mountain Power to move large transmission lines.

4. Adjourn

Motion: Councilmember Butler made the motion to adjourn

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON APRIL 3, 2024 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00
P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow

Jolene Jenkins

Scott Bevan

Heidi Hammond

Jeff Williams

Rhett Butler

Council Members Not Present:

Appointed Officers and Employees Present:

Jesse Wilson, City Manager

Braydee Baugh, City Recorder

Dallin Littlefield, City Attorney (via Zoom)

John Ingersoll, Library Director

Heidi Jeffries, HR/Treasurer

James Waltz, Public Works Director

Robert Sager, Police Chief

Citizens and Guests Present: There were many members of the public present in person and via Zoom

Mayor Critchlow asked Sam Jenkins to lead the Pledge of Allegiance

AGENDA:

1. Communities That Care Youth Recognition

Layne Koyle stood to represent this item. Mr. Koyle presented Sam Jenkins and Kendall Cook with recognition for their support of the community with their service in the Grantsville Youth Council. Councilmember Jenkins wanted to note the Youth Council has been extended to include 8th graders and they have really stepped into their role.

- 2. Public Comment:** Nic Jenkins stood to provide public comment. Mr. Jenkins advised there are 36 teams assembled for Grantsville. Mr. Jenkins appreciates the work being done at Hollywood Park but they are packed at the park.

3. Summary Action Items

- a. Approval of Minutes from the March 6, 2024 Work Meeting and March 20, 2024 Regular Meeting**
- b. Approval of Bills**

Motion: Councilmember Butler made the motion to Approve the minutes from the March 6th, 2024 work meeting.

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion: Councilmember Jenkins made the motion to Approve the minutes from March 20th, 2024 regular meeting.

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion: Councilmember Jenkins made the motion to Approve the bills

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Discussion with property owners regarding the placement of public utilities

Preston Shepherd stood to provide comment. Mr. Shepherd advised the power lines being proposed to be moved by Rocky Mountain Power is running through the existing properties. Mr. Shepherd presented a map with the proposal he provided to RMP that would keep the high voltage lines out of privately-owned property. Mr. Shepherd advised he received an imminent domain letter and attended the public hearings. Mr. Shepherd expressed concern with public hearings not being impactful. Mr. Shepherd went over several studies related to the EMF impact to livestock and human health. Mr. Shepherd would like to make it a priority to protect the farming industry. Mr. Shepherd requested the City Council work with the property owners to prevent the power lines from coming through the farming area and potential high-density residential area. Eric Anderson stood to represent this item. Mr. Anderson advised the powerlines divide towns and felt the town would be split similar to Magna. Mr. Anderson advised powerlines can cause fires and can cause major destruction and does not feel it is a good idea to place major power lines in the middle of town. Austin Anderson stood to represent this item. Mr. Austin Anderson expressed concern with no city officials being aware of this item. Nathan Perry stood to represent this item. Mr. Perry advised he does not want the size lines being proposed to run in his backyard. Mr. Perry asked if the transmission line will be a corridor for future utilities. Mr. Perry advised he has been told up to 125 feet of his property will be taken from him. Mr. Shepherd appreciated the opportunity to speak to

council. Mr. Shepherd advised his farming operation cannot be successful underneath these lines.

5. Discussion regarding Grantsville City's participation in County Wide Hazmat Response Study

Jesse Wilson stood to represent this item. Mr. Wilson explained this request from the Emergency Response Center in Tooele. Mr. Wilson explained the County is wanting to do a study to determine the need for an Emergency Response Study. Mr. Wilson advised the study is \$100,000 and Grantsville City would be responsible for a portion of that. Mayor Critchlow requested additional information from Bucky Whitehouse.

Councilmember Jenkins asked for the plan for emergency response and referenced the old CERT program. Councilmember Butler asked if the budget would be split between all entities instead of thirds. Mr. Wilson will have Bucky Whitehouse attend a future meeting to discuss this item.

6. Consideration of Resolution 2024-21 approving the checklists for Community Development

Councilmember Jenkins wanted to confirm this is a requirement to get passed. Mr. Littlefield advised the approval was requested by staff. Councilmember Butler asked what concerns Mayor Critchlow had issues with. Mayor Critchlow advised there were some requirements from Fire that could not be traced, but they had been addressed.

Councilmember Butler asked Mr. Waltz if the checklists helped the process improvement for Community Development. Mr. Waltz advised the code will assist anyone looking to develop in the department.

Motion: Councilmember Butler made the motion to Approve the checklists for Community Development

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Bevan, "Aye", Councilmember Williams "Aye", and Councilmember Jenkins, "Aye". The motion carried.

7. Consideration of Resolution 2024-22 awarding the 2024 Street Maintenance Contract

James Waltz stood for this item. Mr. Waltz advised there is new Class C Road Mileage was submitted. Mr. Waltz advised the bids come itemized per street and surface. Mr. Waltz explained there is the opportunity to complete all items on the bids.

Councilmember Hammond asked why Wrathall Road has starting to sink. Mr. Waltz explained it could be the failure of native soil and the proposal is a reconstruction to repair those items. Councilmember Jenkins wanted to confirm there are quality standards for these roads. Mr. Waltz confirmed this was the case. Councilmember Butler advised the majority of the budget has been consumed by Sheep Lane which has become the Tooele County main road and, in the future, would like to see the focus on internal roads.

Councilmember Williams asked about the flood waters. Mr. Waltz advised the water does not pass through a pipe in that location and the road would need to be redesigned in order to change that.

Motion: Councilmember Butler made the motion to Approve Awarding the 2024 Street Maintenance Contract

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

8. Consideration of Resolution 2024-23 approving The Memorandum Of Understating Between The Utah Department Of Public Safety And Grantsville City Police Department Regarding The Utah Law Enforcement Information Sharing Analytic Program

Chief Sager stood to represent this item. Chief Sager advised this is not a new process but a new system. Chief Sager advised this system will allow officers to get information easier. Chief Sager advised the system also protects information. Councilmember Butler asked about cost. Chief sager advised there is no cost.

Motion: Councilmember Jenkins made the motion to Approve The Memorandum Of Understating Between The Utah Department Of Public Safety And Grantsville City Police Department Regarding The Utah Law Enforcement Information Sharing Analytic Program

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

9. Consideration of Resolution 2024-24 appointing Jeff Downward to fill a Mid-Term vacancy for the Planning Commission

Jeff Downward stood to represent this item. Mr. Downward explained he has a developing background and is currently in real estate. Mayor Critchlow advised he has been trying to get a variety of individuals from different areas of town.

Motion: Councilmember Bevan made the motion to Approve Appointing Jeff Downward to fill a Mid-Term vacancy for the Planning Commission

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

10. Consideration of Ordinance 2024-13 amending the Grantsville Land Use Code Chapter 1.18 “Noticing”

Jesse Wilson stood for this item. Mr. Wilson explained the noticing requirements have been updated to match State Code and adds the requirement for signage on the property for Land Use Application. Councilmember Hammond asked how quickly the signs can be implemented. Mr. Wilson advised as soon as the Resolution is passed.

Motion: Councilmember Hammond made the motion to Approve Amending the Grantsville Land Use Code Chapter 1.18 “Noticing”

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

11. Consideration of Resolution 2024-25 adopting the Grantsville Master Transportation Plan and Main Street Transportation Plan

Mayor Critchlow advised this is a study the City paid for and this is to close out the project. Councilmember Jenkins requested these items come through separately because there was a lot of work that needed to be completed on this. Councilmember Hammond felt the plan was outdated and would like to address these concerns further. Mayor Critchlow would like to have Public Works Director Waltz come back to explain what he wants to be adopted as part of this plan.

Motion: Councilmember Butler made the motion to Table Adopting the Grantsville Master Transportation Plan and Main Street Transportation Plan

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

12. Consideration of Ordinance 2024-11 amending Chapters 13 and 7 of Grantsville Municipal Code

Mayor Critchlow advised this has been discussed several times and believes the issues have been hammered out. Councilmember Jenkins advised there were issues she had with several items. Councilmember Williams asked if anyone from the Irrigation Company has reviewed this proposal. Councilmember Williams would like to take the regulation to the Irrigation Company to get feedback. Mayor Critchlow would like to have the amount of water required to be passed. Mr. Littlefield advised it would be best to pass the ordinance in entirety.

Motion: Councilmember Williams made the motion to Table Chapters 13 and 7 of Grantsville Municipal Code

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

13. Consideration of Canceling Regular Scheduled Meeting for April 17th 2024 due to annual conference

Councilmember Williams asked about signing up for the presentations. Mr. Wilson confirmed that it is a flexible schedule. Mayor Critchlow advised focusing on the legislative sessions. Councilmember Jenkins suggested participating the extra activities to network.

Motion: Councilmember Jenkins made the motion to Approve Cancelling Regular Scheduled Meeting for April 17 2024 due to annual conference

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

14. Council Reports

Councilmember Bevan: Historical Commission is meeting April 8th tentatively.

Councilmember Butler: Councilmember Williams will be attending Planning Commission meetings tomorrow. Would like to further discuss the RMP power line concerns and would like to assist the property owners that came to express concerns. Councilmember Butler advised it makes more sense to have the power

lines run across the foothills. Mayor Critchlow advised the fires referenced are not a result of these types of transmission lines. Mayor Critchlow was concerned the Planning Commission was not informed of this transmission. Council requested a resolution to express concerns with the impact of our residents. Councilmember Butler would like something official to send to Rocky Mountain Power to request a discussion. Councilmember Butler would like to focus on the future residents of Grantsville City.

Councilmember Hammond: Flowers arriving tomorrow for the flower pots on Main Street. Excited to see projects come to fruition. Met with RMP to get some ideas about the light poles. Is concerned with the capability of the City to support the number of teams and children playing in Grantsville. Councilmember Jenkins asked if something could be worked out with Deseret Peak. Councilmember Butler advised Deseret Peak Softball League has kept the field busy. Councilmember Hammond would like to sell the Baseball and Softball fields owned by the City and take the revenue to improve a different park. Mayor Critchlow spoke with the School District and was advised to present a proposal to the School District for cost. Councilmember Williams asked if the City already owns land where this park could be built. Mr. Wilson advised Scenic Slopes and the Clark Farm are owned by the City. Councilmember Hammond advised the dirt work cost alone would be a tremendous cost. Councilmember Butler suggested moving the City Park to another area. Councilmember Jenkins requested a work meeting with the School District.

Councilmember Jenkins: Summer of Fun is getting ready to go. June 1st will be first event at Hollywood Park for Bubbles at the Park. Veterans Memorial Committee will be doing a 5k on Memorial Day. Would like to get some money towards the Memorial. Meeting with Staff to revamp the City Website.

Mayor Critchlow: Airport contract will be coming to the City Council for review. Mr. Wilson advised the airport will be charged “connection” fees. Sees this an opportunity to have something helpful to our residents. April 26th will be Arbor Day. Would like to have the splash pad open for the Bike Hike. April 10th Work Budget Meeting at 6:00 pm

15. Closed Session (Imminent Litigation, Personnel, Real Estate)

Motion: Councilmember Jenkins made the motion to adjourn

Second: Councilmember Bevan seconded the motion.

Unapproved

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Closed Session Began 9:23

16. Adjourn

Motion: Choose an item. made the motion to adjourn

Second: Choose an item. seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Agenda Item #3

Consideration of Resolution 2024-27
awarding the Veterans Committee
Design Contract



DATE: March 28, 2024

TO: Grantsville City Mayor, Grantsville City Council, Jesse Wilson, and Braydee Baugh

FROM: James Waltz, Public Works Director

SUBJECT: Letter of Recommendation for *Design Services for Veterans Memorial Park at Academy Square* and Scoring Results ([Recommendation of Award](#))

Background

I am writing to recommend *Great Basin Engineering Inc.* for the *Design Services Contract for the Veterans Memorial Park at Academy Square*. The City received proposals from two qualified firms, and a scoring panel comprised of City employees and *Veterans Memorial Committee* members thoroughly reviewed and evaluated each proposal. Great Basin Engineering Inc. emerged from the competitive bid process with the highest score. Their proposal expressed the following:

- * In-depth understanding of memorial design thought/principles
- * Experience with similarly scoped projects
- * Well-defined project deliverables, timeline and budget

The panel was satisfied with Great Basin Engineering Inc.'s approach to this spirited memorial; that will benefit many throughout the Tooele Valley once complete. Their proposal outlined a comprehensive plan to involve the Veterans Committee, and the unique preliminary vision in the design process, ensuring the Veterans Memorial Park reflects the spirit and sacrifice of our veterans.

RFQ Scoring Results

Results	Points Possible		Great Basin Engineering
Total Points	600	522	555
Average Points	100	87	92.5

= Anonymity for submitting firms.

Recommended Actions

Based on the selection committee's scoring and review, I support the recommendation that the City Council award the design services contract for the Veterans Memorial Park at Academy Square to Great Basin Engineering Inc. I am confident that they will deliver a high-quality design that meets the needs of our veteran's community and honors the service of our veterans. Grantsville City will be proud of this much-needed memorial for our fallen military heroes and their families.

Respectfully,
James Waltz, CPRP
Public Works Director
Grantsville City

Veteran Park 2024

#1

Evaluation Criteria	Points Possible		Great Basin Engineering
Design Experience	25	23	25
Project Goals	25	25	23
Creativity and Innovation	10	10	8
Past Performance	25	23	22
Cost Effectiveness	15	14	25
Total Points	100	95	103

#2

Evaluation Criteria	Points Possible		Great Basin Engineering
Design Experience	25	20	20
Project Goals	25	20	20
Creativity and Innovation	10	10	10
Past Performance	25	20	20
Cost Effectiveness	15	14	25
Total Points	100	84	95

#3

Evaluation Criteria	Points Possible		Great Basin Engineering
Design Experience	25	20	20
Project Goals	25	20	15
Creativity and Innovation	10	10	5
Past Performance	25	20	5
Cost Effectiveness	15	14	25
Total Points	100	84	70

#4

Evaluation Criteria	Points Possible		Great Basin Engineering
Design Experience	25	21	21
Project Goals	25	20	20
Creativity and Innovation	10	10	10
Past Performance	25	22	20
Cost Effectiveness	15	14	25
Total Points	100	87	96

#5

Evaluation Criteria	Points Possible		Great Basin Engineering
Design Experience	25	19	20
Project Goals	25	22	20
Creativity and Innovation	10	8	6
Past Performance	25	20	20
Cost Effectiveness	15	14	25
Total Points	100	83	91

#6

Evaluation Criteria	Points Possible		Great Basin Engineering
Design Experience	25	20	25
Project Goals	25	20	25
Creativity and Innovation	10	10	5
Past Performance	25	25	20
Cost Effectiveness	15	14	25
Total Points	100	89	100

Great Basin Engineering			
Proposed Price	\$48,325.00	Proposed Price	\$33,250.00
Low Price	\$33,250.00	Low Price	\$33,250.00
Total Cost Points	25	Total Cost Points	25

Points Calculated	14	Points Calculated	25
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Low Price	\$33,250.00	Low Price	\$33,250.00
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Grantsville City Corporation
Public Works Department
336 West Main Street
Grantsville, Utah

Veterans Memorial Park At Academy Square

Prepared By: James D. Zaugg, PLA

Reviewed By: Mark E. Babbitt, PE / PLS - Principal



5746 South 1475 East OGDEN UTAH 84403
Main (801) 394-4515 S.L.C. (801) 521-0222 Fax (801) 394-4515

Submitted to: Grantsville City Corporation
Public Works Department
336 West Main Street
Grantsville, Utah 84029

Proposal Point of Contact: James Zaugg
(801) 682-0185
jzaugg@greatbasineng.com

March 20, 2024



1. TRANSMITTAL LETTER / LETTER OF INTEREST

March 20th, 2024
Selection Committee Members
Grantsville City Corporation
336 West Main Street
Grantsville, Utah 84029

Veterans Memorial Park at Academy Square

Dear Selection Committee Members:

Great Basin Engineering, Inc. is pleased to present our statement of qualifications and design team for the upcoming Veterans Memorial Park at Academy Square. We acknowledge that there are no addendums and no questions and answers posted on the UP3 site. Attached you will find the information requested in the RFP.

We understand that this project involves the design of the Veteran's Memorial Park at Academy Square which will include a lawn area, walking paths, seating, memorial walls, a first responder monument, flagpoles, lighting, monument stones, and donation pavers. The site is an existing park with lawn and trees.

The enclosed information will detail our qualifications, performance, staff resumes, demonstrated experience, and technical capabilities. A fee proposal is included in a separate envelope. Our team has been carefully selected based upon their experience and ability to perform the anticipated scope of the Veterans Memorial Park. We bring substantial design experience that will ensure the success of your project.

Great Basin Engineering brings our experience of designing numerous parks, plazas, and recreation facilities consisting of both new construction and remodels. We have reviewed the SOIQ request and are familiar with Grantsville City and the proposed site since we prepared construction documents for the adjacent fire station. Great Basin's experienced project managers and engineers have performed services for Grantsville in the past with favorable outcomes.

As the Principal-In-Charge, you will receive my personal attention and commitment through the completion of the project. With over 65 years of combined design experience, we have assembled a team that will exceed the project expectations.

Please send any correspondence to me at markb@greatbasingeng.com or call me at (801) 394-4515.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mark Babbitt', is written over a horizontal line.

Mark Babbitt, P.E.
Principal-In-Charge
Great Basin Engineering, Inc.
5746 South 1475 East
Ogden, Utah 84403



2. NAME OF FIRM AND LOCATION

Great Basin Engineering

Project Management, Civil Engineering, Landscape Architecture, Surveying

Great Basin Engineering, Inc. is a full-service Consulting Civil Engineering and Land Surveying Corporation with a single office located at 5746 South 1475 East, Ogden, Utah. The Company is a highly respected consulting civil engineering firm with **65 years** of experience, specializing in general civil engineering services for public, private, and federal projects including: land planning, site design, pressurized water system modelling and design, storm drain analysis and design, sanitary sewer system designs, and landscape architecture.

Since its inception in 1959, the Company has been dedicated to maintaining the highest professional standards. All projects are personally directed and managed by a principal of the Company, working with the client from inception to final construction. Other personnel, all with a wealth of experience in their fields, are assigned to various phases of the project to best utilize their talents and specialties.

We pride ourselves on providing the highest level of service to our customers and doing all that we can to ensure a project's success. This level of service is evident by the repeat nature of our clients. We have been part of the successful A/E design teams on numerous projects in Grantsville City including the Justice Center, the Library, the Fire Station, the High School, the Jr. High School, Grantsville Elementary School, and the new Twenty Wells Elementary School.

BNA CONSULTING

Electrical Engineering

BNA Consulting has been a major provider of electrical consulting services in Utah and the surrounding states for over 44 years. Their office is located at 4225 Lake Park Boulevard Suite 275 in West Valley City, Utah. They also have offices in St. George, Utah and Phoenix, Arizona. BNA specializes in providing electrical design and lighting design. They designed the electrical systems for landmark projects such as the Vietnam Memorial Wall in Layton, Hale Center theater, Delta Center, and Abravanel Hall. They have vast experience in all types of projects including government, commercial, institutional, higher education, and health care facilities.

3. EDUCATION, TRAINING AND QUALIFICATION OF KEY MEMBERS OF THE TEAM

MARK BABBITT, P.E. P.L.S.

Principal in Charge – Civil Engineer
Great Basin Engineering, Inc.



EDUCATION:

B.S. Civil Engineering, University of Utah, 1979

REGISTRATION AND AFFILIATION:

Registered Professional Engineer – Utah 1984 #166484-2202; Idaho, 1985; Wyoming, 1986; Nevada, 1988; Arizona, 1989; Washington, 1990

Registered Professional Land Surveyor – Utah 1996 #166484-2201.
Member: ASCE, Ogden Engineers' Club - Past President, Northern Wasatch Home Builders Association, Utah State Wastewater Technical Review Committee, Past Chairman - Utah Council of Land Surveyors, Morgan County Water Advisory Board – Chairman, APWA Member

PROFESSIONAL EXPERIENCE:

Mr. Babbitt has over 48 years of Civil Engineering experience and 40 years of experience as a licensed professional engineer. His expertise in engineering design, includes site planning, grading and drainage plan design, utility plan design, and street design for residential and commercial projects. He is responsible for proposal writing, client coordination, managing, scheduling and supervision of projects. He is also responsible for the design of storm water drainage systems, water systems, and community sewer systems prepared by Great Basin Engineering, Inc. He has worked on many projects in Grantsville.

RELEVANT PROJECT EXPERIENCE:

Twenty Wells Elementary School - Grantsville, Utah
Weber State University Stromberg athletic Plaza - Ogden, Utah
Grantsville Fire Station – Grantsville, Utah
Weber State University Library Plaza – Ogden, Utah
Salt Lake City Library Plaza – Salt Lake City, Utah
Draper Senior Center with Flood Analysis, Stream Alteration and Fishing Pond – Draper, Utah
IHC – DMRC Live Well Outdoor Facility – St. George, Utah
Clearfield City Hall with Municipal Court - Clearfield, Utah
Grantsville Library - Grantsville, Utah
Tooele County Public Health Building -Tooele, Utah
Tooele County Emergency Operations Center, Tooele – Principal
Ogden Public Safety Building, Ogden, Utah -- Principal, Project Manager, Design Engineer
Orem Public Safety Building, Orem, Utah – Principal

JAMES ZAUGG, P.L.A.

Project Manager and Landscape Architect
Great Basin Engineering, Inc.

**EDUCATION:**

B.L.A. Landscape Architecture and Environmental Planning
Utah State University, 1998
A.S. Weber State University 1995

REGISTRATION AND AFFILIATION:

Registered Landscape Architect - Utah, 2000 #3085204-5301
Registered Landscape Architect - Wyoming, 2013 #LA-0167C

PROFESSIONAL EXPERIENCE:

James began his career working on large housing developments in Southern Arizona. He then spent 5 years at Landmark Design where he worked on notable projects such as the Jordan Valley Water Conservancy District Demonstration Garden, Daybreak Elementary School, Micron, and the Salt Lake International Airport.

In 2005 James moved to MHTN Architects where he designed dozens of schools. He also designed synthetic sport facilities, parks, playgrounds, manufacturing facilities, churches, temples, office buildings, resorts, roadways, and fire stations. Notable projects from this time are Twin Falls LDS Temple, Herriman High School, Alta High School Track and Bleachers, and Bingham High School Track, Football Field, and Parking. In 2010, James established JZ Landscapes, LLC. The firm's many successes include the Northern Utah Inter-Agency Fire Dispatch Center in Draper, the Carbon County Courthouse and Administration Building in Price, and the Hunter High School Soccer Field for Granite School District.

James joined Great Basin Engineering in 2016 where he enjoys designing and managing projects. James has worked on projects in Grantsville. He did the landscape design for the adjacent fire station and he worked on the project that added the gazebo to this site.

RELEVANT PROJECT EXPERIENCE:

Veterans Cemetery & Memorial Park, Bluffdale, Utah
Grantsville Fire Station – Grantsville, Utah
Tooele County Building Plaza - Tooele, Utah (Not yet built)
Studio Crossing - Park City, Utah (Not yet built)
Heber-Wells Plaza (DFCM) – Salt Lake City, Utah
Lodestone Park - Kearns, Utah
Carbon County Courthouse and Administration Building – Price, Utah
Weber State University Library Plaza - Ogden, Utah
State of Utah DWR Farmington Bay WMA Office Building – Farmington, Utah
Davis County Library Syracuse Branch Addition – Syracuse, Utah
Carbon County Courthouse and Administration Building – Price, Utah
Juab County Courthouse – Nephi, Utah
State of Utah Division of Natural Resources Offices, Vernal, Cedar City, Springville, and Richfield, Utah
Northern Utah Interagency Fire Dispatch Center - Draper, Utah

RICHARD WARDLE

PRINCIPAL



CAREER SUMMARY

I have over twenty five years of experience in designing electrical systems for commercial, educational and institutional facilities. My expertise covers all areas of electrical engineering including specification and procurement of major electrical equipment, design of power distribution systems to 15 kv. Areas of specific expertise include power distribution, lighting design, fire alarm, security systems, and cost estimating.

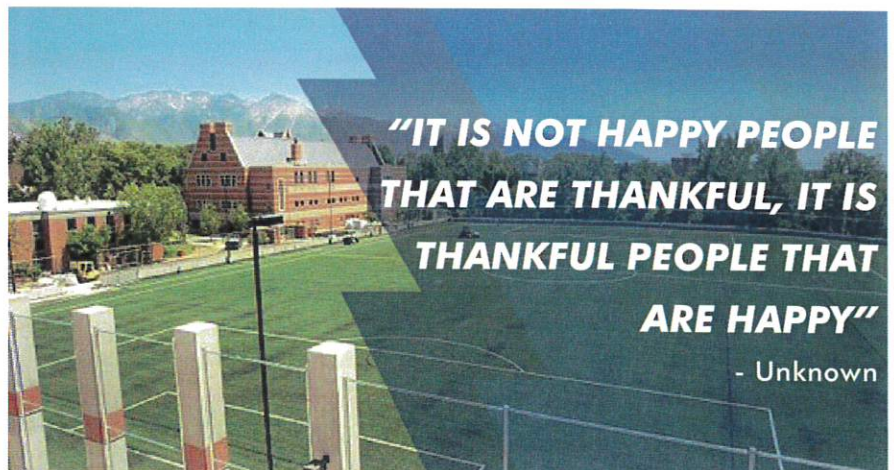
Working at BNA throughout the years has allowed me to meet and work with people that I will remember for the rest of my life. I've been able to work on a variety of projects and expand my understanding of how electrical systems interface with the different building types.

AFFILIATIONS

UFOMA Conference

2011-2015

Presenting Speaker 2014, 2015



WESTMINSTER SOCCER FIELD

MY RELATED EXPERIENCE

- Bingham Junction Park - Midvale, UT
- David Gouley Park Restroom & Pavilion Replacement
- Enterprise City Park
- Fitz Park Amphitheater
- Fitz Park Restroom
- Herriman City Parks - Arches Park Restroom Building
- Herriman City Parks - L & L Hamilton Park
- Herriman City Parks - Prairie Oaks Park
- Lyman Rest Area
- Millcreek Common Phase II
- Millrace Park - Taylorsville, UT
- Moondance Park - Kamas, UT
- Otter Creek Restrooms
- Provo River Trail, Feasibility Study & Design Services
- Provo River Trail, North Segment
- Syracuse Regional Park - Phase I
- Teton Ranch Park, Herriman, UT
- Tooele County Landscaping Upgrade
- Wayne Bartholomew Family Park
- West Jordan Railroad Park
- Workman Park, South Salt Lake, UT

4. PROJECT APPROACH

All projects designed by Great Basin Engineering are performed under the direction & supervision of a principal of the company, regardless of size or scope. This provides the owner/client a level of comfort knowing that their project is being reviewed by a professional engineer with the experience and knowledge required to make critical design decisions that may potentially affect cost and schedule. Great Basin has the depth of staff and the ability to shift workloads among our various engineers, designers, drafters, and surveyors to accomplish tasks to meet the deadlines for this project.

Project Management & Team Member Roles

The Veterans Memorial Park will be carefully designed and managed by Mark Babbitt, P.E., the Principal-In-Charge of the project. Mark will oversee a talented team of designers, engineers, and surveyors to accomplish the goals of the project. Team members have been selected for the project based on their complementary knowledge and skill sets and their ability to work together in an efficient and amiable fashion.

Most of the work will be performed at Great Basin Engineering by in-house staff. Electrical engineering will be performed by BNA Consulting since they have expertise in that field.

The roles of the team members for the project are outlined below:

- **Mark Babbitt P.E.** will be the principal in charge of the project. He will provide guidance and oversight of the project including design input, project review, and interfacing with the owner. Mark brings 50 years of valuable experience to the project. He recently designed the Twenty Wells Elementary School in Grantsville. He has been with Great Basin since 1974.
- **James Zaugg P.L.A.** will be the project manager and will provide the day-to-day administration of the project. James will coordinate the design with the owner and direct the work of the consultants. He will be responsible for the overall quality of the project. James will develop and maintain the project schedule, project budget, assist in the bidding process, and provide construction administration services. As our in-house Landscape Architect, James will also produce the landscape and irrigation design. James has been a Licensed Landscape Architect for 24 years and has been managing projects for 18 years. James has successfully managed several recent projects including the Tooele County Administration Building Plaza, the Kearns High School Tennis Courts, and the Clearfield Library. James was involved in the re-design of the Veterans Cemetery & Memorial Park in Bluffdale, Utah while working for another firm.
- **Richard Wardle**, a principal of BNA Consulting, will be the Project Engineer for the electrical portion of the project. He has over 25 years of experience designing electrical and lighting systems for all types of projects.

Project Management

Team Selection

Team Members and sub-consultants have been selected based on their expertise and their ability to perform the required work in a timely and professional manner. Team members were also chosen based on the personal working relationship we have with one another. We have extensive experience working together on previous projects.

Project Meetings

We will hold a kick-off meeting with the project team which will consist of the owner representatives, Great Basin Engineering, and the electrical engineer. During this meeting we will set forth the goals and objectives of the project, project schedule, and identify the lines of communication.

Project meetings will be held approximately every two weeks throughout the design process. During these meetings, the entire team will be able to coordinate our work, solve problems, and receive input from the owner. Great Basin Engineering will prepare meeting agendas, conduct the meeting, and send out meeting reports.

Communication

Communication between the team members will go through the project manager. The project manager will communicate with the team concerning the design, updates to the site plan, and the project schedule.

Project Design

Projects are divided into 3 phases of design:

1. Schematic / Master Plan Design
2. Design Development
3. Construction Documents

The phase 1 Schematic design/Master Plan has been completed by Grantsville City. We will review the current design and discuss any changes and improvements that the City would like and incorporate those change in the design development phase.

To begin the Design Development phase, Great Basin Engineering will prepare a supplementary topographic survey. We have an existing survey of the site from when we designed the fire station. We will need to update it with the fire station and any other improvements since the original survey. The sidewalks, monuments, and other components of the site will be designed and drawn on the survey at the proper scale. A preliminary grading plan will be prepared.

The construction document phase will finish detailing and labelling the construction drawings. The drawing package is expected to contain a demolition plan, site plan, grading plan, utility plan, site details, landscape plan and details, irrigation plan and details, and electrical plans and details. Construction specifications will be prepared.

At the end of each design phase, we will submit a set of drawings to Grantsville City for review, input & comments. We will hold a design review conference after each stage of design to ensure all pertinent information is distributed to the designers. Meeting minutes will be kept at each of these design review conferences & distributed to the team.

The design of the Veterans Memorial Park will be driven by maximizing the experience of future visitors. This will be accomplished by creating a meaningful and respectful atmosphere where people can contemplate the ultimate sacrifice of those whose names are on the monuments. The design will create and maintain important views, provide easy circulation, and provide opportunities to interact with the monuments and other visitors.

Electrical service to the park will be added or improved to serve the new lighting. Our approach will be to balance the power across the electrical system. Our electrical design will determine the type and number of lights on each circuit early in the project, so the lighting effects and costs are clearly understood.

5. RECENT SUCCESSFUL PROJECTS

Draper Senior Center

The Draper Senior Center included site design, grading, vehicular and pedestrian circulation, utilities, a plaza, and a fishing pond. The pond required a flood analysis of willow creek, and a stream alteration where creek water was diverted to the pond and then returned to the creek.



Draper Senior Center
Courtesy: EELD

IHC Utah Valley Hospital

Another recent project is the Intermountain Health Care Utah Valley Hospital. Most of the existing hospital and site was demolished and replaced. Great Basin Engineering designed and prepared plans for the demolition, site design, utility design, and the grading and drainage design. The new hospital features two new hospital towers, several new parking lots, a new helicopter pad, a large pond, a waterfall feature, a pedestrian bridge, plazas, and walking and biking paths. The complicated redevelopment involved 10 phases.



IHC Utah Valley Hospital
Courtesy: IHC

Tooele County Administration Building Plaza

A new Tooele County project will replace the large lawn area in front of the Tooele County Administration Building with a new plaza. The plaza will be a community gathering space and will demonstrate the use of drought tolerant planting. The plaza designs were completed last year, and the plaza is expected to be built in 2024.



Tooele County Administration Building Plaza

6. PROJECTS PREVIOUSLY COMPLETED IN GRANTSVILLE

Great Basin Engineering is very familiar with Grantsville City and their construction standards. We have completed several projects for Grantsville City and many within City limits. Below is a brief list of our major projects in Grantsville City:

Grantsville High School 2000
Grantsville Middle School 2002 and Addition 2004
Grantsville Fire Station 2006
Grantsville Library 2011
Grantsville Elementary School 2010
Grantsville Justice Center 2016
Twenty Wells Elementary School 2023

7. REFERENCES

Point of Contact: Corey A. Bullock, Director
Organization: Tooele County Parks and Recreation
Phone Number: 435-843-4000
Project Name: Landscape Redesign (Plaza)
Designer: James Zaugg

Point of Contact: Justin Naegle, Director
Organization: Granite School District Architectural Services
Phone Number: 385-646-4142
Project Name: Kearns High School Tennis Courts and Parking Addition
Designer: James Zaugg, Mark Babbitt

Point of Contact: Frank Pulley, Director
Organization: Alpine School District Physical Facilities
Phone Number: 801-610-8060
Project Name: Westlake Football Field & Many Others
Designer: James Zaugg, Mark Babbitt

Point of Contact: Gary Lee
Phone Number: 801-589-0310
Organization: Autoliv
Project Name: East Parking and plaza & San Jose Entrance
Designer: James Zaugg

Agenda Item #4

Consideration of Ordinance 2024-11
amending Chapters 13, 7, and 21 of the
Grantsville Municipal Code

Agenda Item #5

Consideration of Ordinance 2024-14
amending Grantsville City Municipal
Code Chapter 17-4-3

Agenda Item #6

Consideration of Resolution 2024-26
approving the proposed Sun Sage
Terrace Phase 4-9 PUD



Planning and Zoning

336 W. Main Street • Grantsville, UT 84029

Phone: (435) 884-1674 • Fax: (435) 884-0426

File# 2023081

Sun Sage Terrace Ph. 4-9 PUD Summary

Parcel ID:	01-065-0-0081, 01-065-0-0072, 01-065-0-0073	Meeting Date:	May 2 nd , 2024
Property Address:	1000 W Main St	Current Zone/Proposed Zone	R-1-21
Applicant Name:	Larry Jacobson		
Request:	PUD		
Prepared by:	Shelby Moore		

History

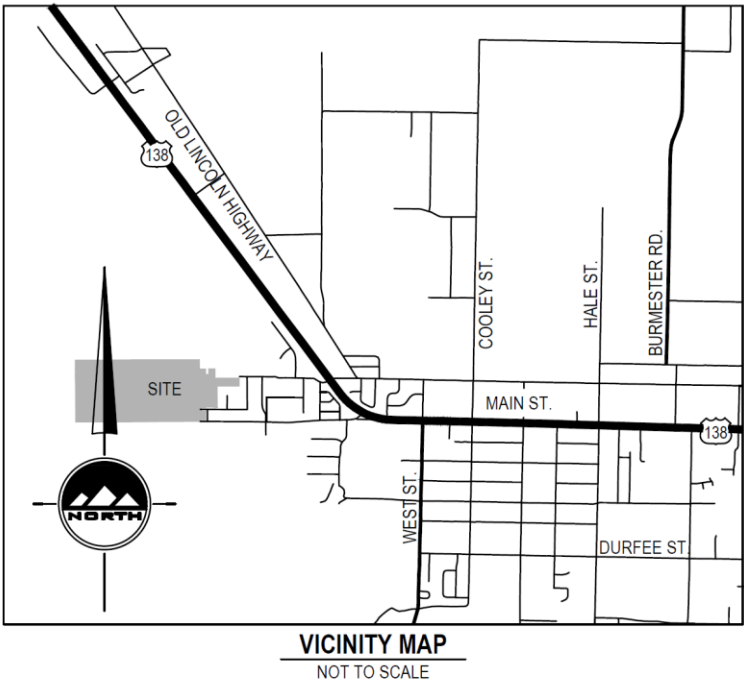
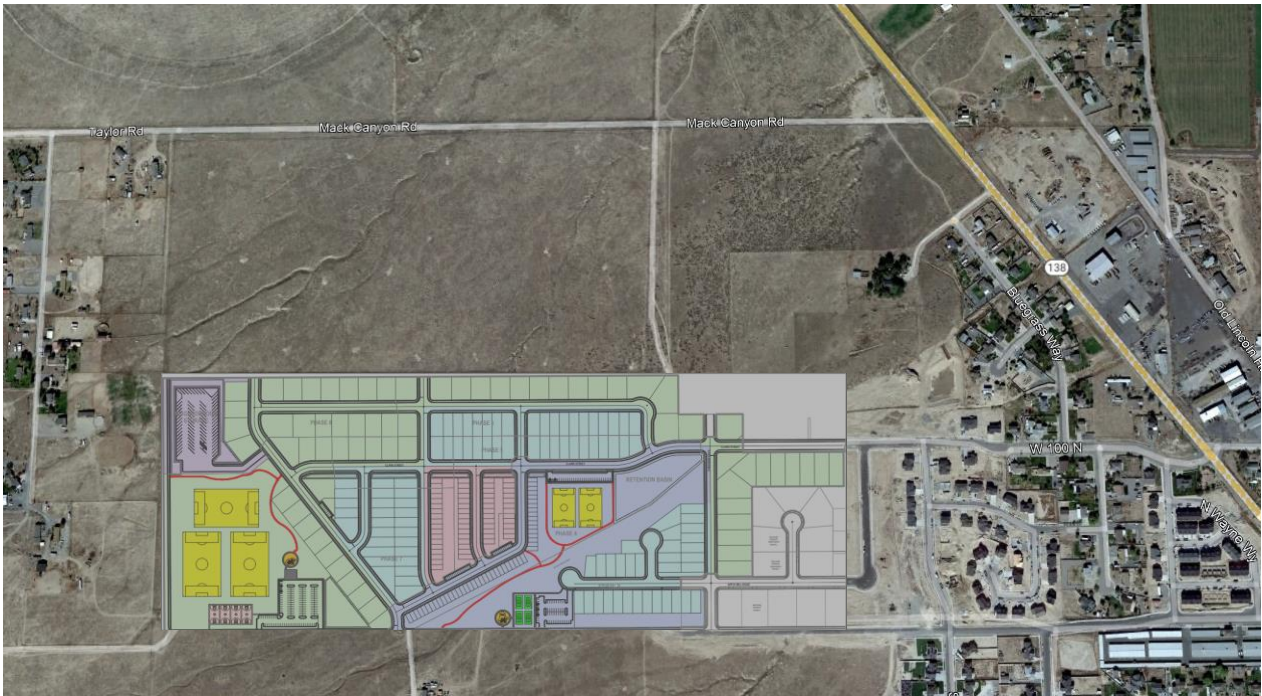
This item was discussed at the January 1st, 2024 Planning Commission meeting. The Public Hearing was held at the January 18th, 2024 meeting where the consideration for it was also tabled. The developer/ owner held a town hall at the beginning of April where they addressed residents' concerns and noted some adjustments they made to their concept plan. During the Planning Commission Meeting April 18th, 2024 meeting the PUD plan was denied by Planning Commission due to a concern of high density and zoning proposals.

PROJECT DESCRIPTION

Sun Sage Terrace **Phases 3-5** is located at approximately 700 West Main Street and encompasses 97.81 acres of property to the north of Main Street. The area is currently zoned Residential District, R-1-21, ½ acre zoning district.

PUD for setbacks and density. (See Exhibit A: Developer's Summary)

SITE & VICINITY DESCRIPTION (UPDATED)



LAND USE / ZONE CONSIDERATIONS

V

Exemptions at Sun Sage Terrace Phase 2-9 - Grantsville, UT											
Development Standards											
Proposed Residential Uses		21,700 SF Lots	12,000 SF Lots	Sun Sage Terrace PUD SFD 94-ft Wide Lot		Sun Sage Terrace PUD SFD 80-ft Wide Lot		Sun Sage Terrace PUD Townhomes (Type 1) (Front Load Garage)		Sun Sage Terrace PUD Townhomes (Type 2) (Rear Load Garage)	
Most Similar GLUDMC Requirement*		Re-1-21 SFD	Re-1-14 SFD	RM-7		RM-7		Section 4.34 Multi-Unit Residential Development		Section 4.34 Multi-Unit Residential Development	
Description	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions	Code Requirement
Minimum Lot Size	21,700 SF (1/2 Acre)	12,000 SF	12,000 SF	7,000 SF	10,000 SF	6,000 SF (\$95,120)	7,000 SF	1,560 SF	2,400 SF	1,100 SF	2,400 SF
Minimum Set-Back Corner Lots				10,000 SF	12,000 SF	7,700 SF	10,000 SF				
Additional Area for Each Additional Dwelling Unit on Lot				6,000 SF			6,000 SF				
Minimum Dwelling Unit SF								1,600 Per Unit Two Floors of Living Space (25x60')	1,000 SF Main Floor Incl. Garage	1,300 Per Unit Two Floors of Living Space (25x50')	1,000 SF Main Floor Incl. Garage
Minimum Lot Frontage	70 Feet		70 Feet	60 Feet	80 Feet	50 Feet	60 Feet	26 Feet	30 Feet	22 Feet	30 Feet
Minimum Yard Setbacks											
Front Yard	40 Feet		40 Feet	25 Feet	25 Feet		25 Feet	For Driveway	25 Feet	15 Feet from Back of Curb No Driveway	25 Feet
Rear Yard											
Main Building	30 Feet		30 Feet	20 Feet	15 Feet		20 Feet	15 Feet No Driveway	20 Feet	25 Feet for Driveway	20 Feet
Accessory Building	1 Foot		1 Foot	1 Foot			1 Foot		1 Foot		1 Foot
Side Yard											
Main Building	5 (2) / 15 Feet		5 (2) / 15 Feet	5' & 15 Feet	5 Feet		5' & 15 Feet	5 Feet	7.5 Feet	5 Feet	7.5 Feet
Accessory Building	1 Foot		1 Foot	N/A			N/A		N/A		N/A
Multi-Unit Building Spacing											
Corner Side Yard	2 Front Yards and 2 Side Yards Required		2 Front Yards and 2 Side Yards Required	25 Feet on Both Street Frontages			25 Feet on Both Street Frontages	10 Feet	25 Feet on Both Street Frontages	10 Feet	25 Feet on Both Street Frontages
Maximum Building Height			35 Feet	35 Feet			35 Feet		35 Feet		35 Feet
* The GLUDMC code that most closely fits the proposed types of uses has been utilized as a basis of comparison to the proposed deviation to the code.											
**Lots utilizing 5 foot setbacks require the three units to be located in the back of the dwelling											

Exhibit A (Provided by the Developer)**SUN SAGE TERRACE PHASES 2 - 8****PLANNED UNIT DEVELOPMENTS SUMMARY**

Sun Sage Terrace **Phases 3-5** is located at approximately 700 West Main Street and encompasses 97.81 acres of property to the north of Main Street. This area is currently zoned Residential District, R-1-21, ½ acre zoning district.

Sun Sage Terrace is requesting that this zoning be changed to a PUD Development. The project will utilize the current topography, to create a preservation of open space, and efficient use of the land for the citizens and residents of the Grantsville community. As stated, the development is 97.81 acres. We are proposing to have 36.2% (35.43 acres) of this acreage to be designated as Open Space. This Open Space will incorporate the natural resources that nature has provided while also improving the land with Public Walking Trails, Full and Youth Size Soccer Fields, Pavilions, Playgrounds, Pickle ball Courts along with Additional Parking and a RV Designated Storage area to reduce and control traffic and open view of streets and neighborhoods.

We are also proposing that the density of the homes be changed from ½ acres to RM-7, RM-15 as well as R-1-8. The overall density will change to 2.84 from the current Density of 1.31

ZONING BREAKDOWN			
AREA	HOUSING TYPE		AREA (ACRES)
	26-FT LOT	TOWNHOMES HIGH-DENSITY RESIDENTIAL	5.3
	50-FT LOT	MEDIUM-DENSITY RESIDENTIAL	20
	65-FT LOT	MEDIUM-DENSITY RESIDENTIAL	41.05
	22-FT LOT	TOWNHOMES HIGH-DENSITY RESIDENTIAL	19.07
	RV	RV STORAGE	4.03
TOTAL SITE			89.45

In addressing each section of the:

- (1) Sun Sage Terrace has, through much time and thought while incorporating help from City Officials and Staff designed a development that will use efficiently use the natural features of the land by promoting greater use and preservation of open space by designing and implementing over a third of the property to open space to outdoor family activities, by having walking trails following the contour and lay of the land. Providing youth activities such as soccer playing and practice fields, splash pads and playground. Along with the youth all residents of Grantsville City can enjoy the Pickle ball Courts, Cycling Lane. The intent of the project is to include and encompass all ages to enjoy the vistas and activities of Sun Sage Terrace.

Continued:

- a. Sun Sage Terrace, with the amenities and design to include all people and residents does create a more desirable environment than a strict application of other City land uses. Refer to the design plan to see how the continuity of the development will welcome all to enjoy.
- b.

- c. Sun Sage Terrace has designed a project that can be a premier development for the City and Residents of Grantsville. The design, landscape (water wise will be in effect with managed landscaping) and design of the homes will keep, maintain and promote a pleasing environment for the proper usage of the natural area. As noted earlier the open space in the project is 36.2 % of the development and includes many useful and wanted features as detailed above in section (1).
- d. Is not applicable in this project.
- e. Sun Sage Terrace has fulfilled this aspect by incorporating XX of miles of trails and paths within the community. Along with the idea that other development and the West Bench Initiative can accommodate one another. In addition, by having a designated RV Storage that will be maintained by the HOA to ease crowding of streets. Additional parking lots have also been thought through to handle any overflow from the community and to allow space for visitors who are using the amenities.
- f. Sun Sage Terrace will collaborate with all staff to address any issues that may arise, currently we are not foreseeing any issues here.
- g. Sun Sage Terrace will have an HOA that will govern the CC&R's, front landscaping, and RV Storage. In discussions with City Officials and Staff, the Open Space will be deeded to the City to ensure that these areas are able to be enjoyed by all residents and visitors of Grantsville City.

Zoning:

Grantsville City Codes and Ordinances:

Chapter 12 Planned Unit Developments:

12.1 Purpose

(1) A planned development is a distinct category of conditional use. As such, it is intended to encourage the efficient use of land and resources, promote greater efficiency in public and utility services, preservation of open space, efficient use of alternative transportation and encouraging innovation in the planning and building of all types of development. Through the flexibility of the planned unit development technique, the City and developer will seek to achieve the following specific objectives:

(a) Creation of a more desirable environment than would be possible through strict application of other City land use regulations through promotion of a creative approach to the use of land and related physical facilities resulting in better design and development, including aesthetic amenities. The developer shall detail the proposed variation from Grantsville City ordinance requirements and explain how this variation will lead to a more desirable environment;

(b) The use of design, landscape or architectural features to create a pleasing environment while preserving desirable site characteristics such as natural topography, vegetation and geologic features as open space and providing recreational facilities. For projects containing a residential component containing more than a single dwelling unit at least 10% of the total parcel acreage shall be open space. All Planned Unit Development projects shall conform at a minimum with open space and improved open space requirements found in Chapter 21. Topography with slopes greater than 30% on average with a site area greater than 5,000 square feet, natural water bodies and drainages shall be protected.

(c) Preservation of buildings which are architecturally or historically significant contribute to the character of the City;

(d) Establishment of interconnecting paths and trails for alternative transportation routes which lead to common and popular destinations and interface with automobile traffic at few and specific points. Onsite paths and trails shall connect to the citywide trail system. Trails connecting to the citywide system shall be considered public trails allowing for public use; and

(e) Elimination of blighted structures or incompatible uses through redevelopment or rehabilitation.

Amended 02/09 by Ordinance 2009-05, 09/18 by Ordinance 2018-16

**The Sun Sage Terrace PUD is located in the R-1-21 Zone. The proposed density is 2.87 units per acre.*

PUD Objectives 12.1:

Staff feels that the proposed project has made an effort to meet the PUD objectives (See the attached PUD Application Worksheet):

- Objective A. Creation of a more desirable environment than is possible through strict application of city Land Use regulations. The project is providing a mix of residential use types as well as a dedicating a 35 acre a fully landscaped, amenity rich public park space.
- Objective B. Providing improved open space. The proposed project provides 36% of the project as active landscaped amenity rich public open space.
- Objective C. Preservation of historic buildings is not applicable in this case.
- Objective D. Connecting paths, trails and streets. The project is providing trails and direct connections to the public park area for its residents. Streets and parking have been configured to try to allow the public to access the park area without having to utilize the residential streets.
- Objective E. Elimination of blighted structures and incompatible uses is not applicable in this case.
- Objective F. Providing residential housing that meets State moderate income housing requirements. This application was submitted before the approval of amended Chapter 12 which includes this requirement, so it is not applicable to this application.

PUD Standards for Determination 12-14-2:

As the PUD is, a type of conditional use it is required to consider the standards for determination found in Section 7.8 of the Conditional Use Ordinance. The Applicant's responses to the standards are located in the attached PUD Application Worksheet. The applicant has addressed all of the standards that they feel are applicable. Standards H and I are determined by the Planning Commission. Those standards are:

(h) That some form of a guarantee is made assuring compliance to all conditions that are imposed;

(i) That the conditions imposed are not capricious, arbitrary or contrary to any precedence set by the Planning Commission on prior permits, which are similar in use and district, unless prior approvals were not in accordance with the provisions and standards of this ordinance;

Exceptions Requested:

The applicant has provided a table of deviations to the ordinances (see attached) and noted some of the same deviations on the PUD Application Worksheet.

It is recognized the specific exceptions requested are not referencing specific ordinances. Many of these items may be addressed in multiple ordinances and by considering the specific request without reference to a specific ordinance it will apply to any ordinance that inadvertently did not get referenced. This will lessen the conflicts as each of these exceptions is specific to the item requested and not the remainder of the language in the ordinance.

Buffer:

The Applicant has been willing to utilize the concept of buffering by transitioning to smaller lots and other types of residential uses through locating similar or slightly smaller single-family lots along the edges of the project and locate the townhouses along the public park inside the project.

Parking:

The Applicant has worked with the City to provide adequate parking including a 1.87 acre RV parking area within the project for the residents use. Per GLUDMC Chapter 12.2 1 notes that the Planning Commission does not have authority to waive public health and safety issues such as the quantity of parking required by the code. Parking is considered a public health and safety issue because inadequate parking availability typically leads to vehicles parking in restricted areas such as in front of fire hydrants, driveways, sticking out in the street blocking sidewalks and impeding traffic and other restricted areas which impedes the ability for emergency ingress and egress. Therefore, it will be important that the proposed development comply with the necessary parking requirements found in GLUDMC Chapter 6 off-street parking and loading and GLUDMC Section 4.34 Multi-Unit Residential Development.

Site Triangle:

The site triangle is another public health and safety issue that Planning Commission is not allowed to waive. GLUDMC 4.16 regulates this requirement. At intersections the site triangle must be 30 feet along the inside of the sidewalk running both directions. A driveway may not encroach in the site triangle.

Public Utility and Access Easements:

Provision of utilities and services public services requires easements on lots. The easement requirements are described in GLUDMC Section 21.6.8 As there is not a great deal of detail an specificity at this point it is assumed that the proposed project will comply with dimensions found in the code for the required easements. This again is considered a public health and safety issue that Planning Commission is not allowed to waive.

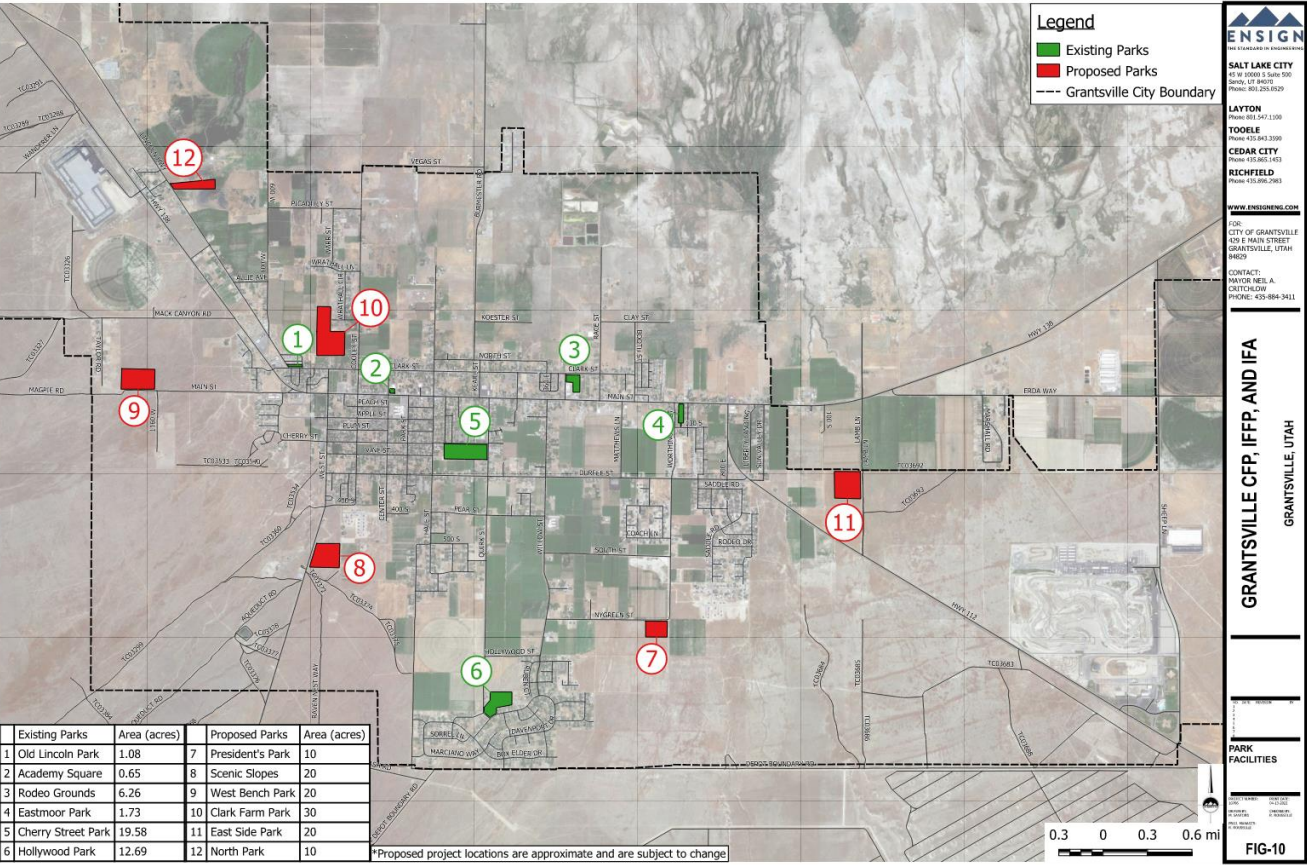
ENGINEERING STAFF ANALYSIS and COMMENTS

Comments from Engineering:

Comments (attached) have been provided from the City Engineer concerning issues that will need to be considered if the proposed project moves forward. The City Engineers recommendations are included in the staff recommendations.

Estimated Costs for Park:

The estimated costs (\$3,050,000) for park improvements, which excluded the land costs, provided by the developer appear to be within reason. The City did have a 20-acre park in this area, see image below, in the 2022 Grantsville CFP, IFFP, and IFA called the West Bench Park with a current construction year cost estimate (2021) cost of \$4,764,000. There is currently not a park in this vicinity of the City.

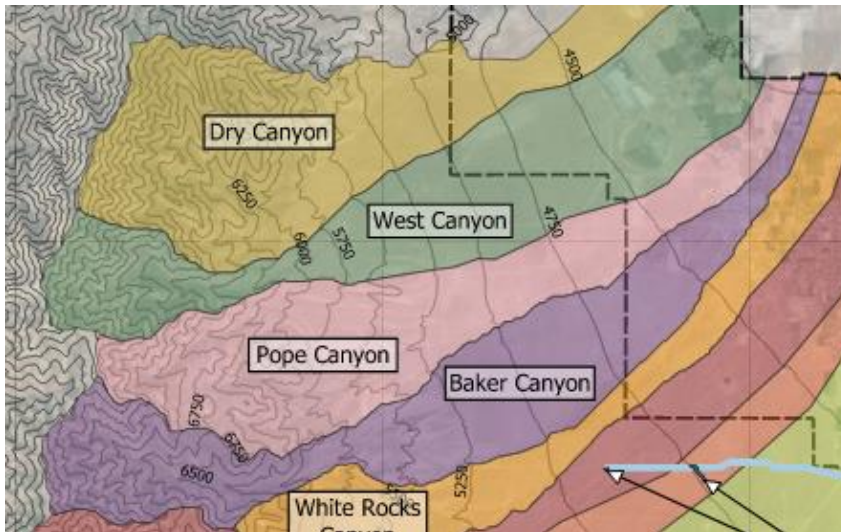


Roads

1. It appears all the roads are 66-feet ROW in this development, which meets the local roadway section. During design, consideration is needed for future arterial and collector roadways, which are shown in some City planning documents approved and not yet approved.

Drainage through site:

2. The drainage study for offsite and onsite storm water will be crucial. This project conveys stormwater from the Baker Canyon Watershed, see figure below.



3. This development is preserving the major drainage corridor through the development as open space. It is recommended to incorporate channel infiltration basins at road crossings to infiltrate this storm water. Once the drainage passes under an existing culvert under SR-138 it flows into industrial property. This is an existing condition.
4. Based on the NRCS soil map for this area, the soils are gravelly loam to sandy loam which should be beneficial for storm water infiltration.

Water:

1. Water lines will need to be at least 8-inch through the development and looped. The southwest corner of the property appears to be in pressure zone 3 and will need to be confirmed with the survey. If the development is also in pressure zone 3 then connections to protection zone 3 will be required and PRV(s) installed between pressure zones.

Sewer;

1. The sewer appears to flow on the south side of Main Street into the Center Street Collector, West Interceptor, Burmester Collector, and then into the Northwest Interceptor. The West Street Collector project will alleviate some of the flow from the aforementioned Collector lines. This southern sewer main line along Main Street will not tie into the West Street Collector.

CONCLUSION and RECOMENDATION

Project Benefits to the City and the Project Residents:

1. The City will receive a fully improved 35+ acre park as has been previously described.
2. The proposed PUD locates the higher density residential areas inside the project away from the boundaries where larger single-family lots will likely be developed.
3. The townhouse areas are located directly bounding or very near the public park and have easy access to open space within walking distance.
4. The Applicant has provided a RV storage area for the use of the subdivision residents. This will be beneficial to those residents in townhomes and small lots that would not otherwise have the ability to store their RV's and other larger vehicles on their property.

Mitigation Efforts:

1. Larger lots have been located around the boundary of the proposed PUD that better match with the land use designation for the area, thus lessening the impact of the higher density on surrounding neighbors.
2. The project is providing a 35+ acre park located near the townhomes which will provide the residents of those types of housing with a active outdoor public open space to utilize in place of having their own yard.

Recommendation:

The applicant has worked with the City Staff and has taken comments from Planning Commission and other city officials and tried to implement them where they have been feasible for the proposed project.

The City staff recommends approval of the Sun Sage PUD with the allowed exceptions clearly noted and any conditions and mitigated steps that Planning Commission feel are necessary. Please note that the terms of this PUD will be memorialized in a Development Agreement.

The project proposes providing a 35 + acre public park for the benefit not only the developments residents but also equipped with amenities that the residents of Grantsville desire. The park is proposed to include amenities such as pickle ball courts, 2 full size soccer fields, two youth fields, practice and warm up area, a splash pad and pavilion. Access off Main Street and parking would allow for league practice and play. The park has been designed to wrap around the areas that include townhouses so that those residents have direct access to fully landscaped amenity rich active open space as they have very limited yard space. A 20-acre park in this general location is desired by the community and is included in the General Plan. See the attached Recreation Plan adopted in January 2020 as part of the General Plan. This park is also a priority that is included in the Grantsville City Capital Facilities Plan. This project would be required to provide approximately 9.7 acres of open space per the open space requirements found in GLUDMC Sections 21.1.12 – 21.1.22. The proposed park including the land costs, landscaping and construction of the amenities has been estimated by the applicant to cost just over \$3 million. This cost has been reviewed by the City Engineer and has been found to be generally accurate for the level of improvements that are being provided.

Estates at Sun Sage Terrace Phase 2-9 - Grantsville, UT

Development Standards

Proposed Residential Uses	21,780 SF Lots		12,000 SF Lots		Sun Sage Terrace PUD SFD 50-ft Wide Lot	Sun Sage Terrace PUD SFD 80-ft Wide Lot	Sun Sage Terrace Wells PUD Townhomes (Type 1) (Front Load Garage)	Sun Sage Terrace PUD Townhomes (Type 2) (Rear Load Garage)
Most Similar GLUDMC Requirement*	R-1-21 SFD		R-1-12 SFD		RM-7	RM-7	Section 4.34 Multi-Unit Residential Development	Section 4.34 Multi-Unit Residential Development
Description	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions	Code Requirement	Proposed Exceptions
Minimum Lot Size	21,780 SF. (1/2 Ac.)		12,000 SF		7,000 SF.	6,000 SF (50'x120')	2,400 SF.	1,560 SF
Minimum Size Corner Lots					10,000 SF.	7,700 SF	10,000 SF.	12,000 SF
Additional Area for Each Additional Dwelling Unit on Lot					6,000 SF.		6,000 SF.	
Minimum Dwelling Unit SF							1,000 SF Main Floor Incl. Garage	1,600 Per Unit Two Floors of Living Space (26'x60')
Minimum Lot Frontage	70 Feet		70 Feet		60 Feet	50 Feet	60 Feet	80 Feet
Minimum Yard Setbacks								
Front Yard	40 Feet		40 Feet		25 Feet		25 Feet	25 Feet
Rear Yard								
Main Building	30 Feet		30 Feet		20 Feet	15 Feet	20 Feet	15 Feet
Accessory Building	1 Foot		1 Foot		1 Foot		1 Foot	
Side Yard								
Main Building	5 (2) / 15 Feet		5 (2) / 15 Feet		5' & 15 Feet	5 Feet	5' & 15 Feet	5 Feet
Accessory Building	1 Foot		1 Foot		N/A		N/A	
Multi-Unit Building Spacing								
Corner Side Yard	2 Front Yards and 2 Side Yards Required		2 Front Yards and 2 Side Yards Required		25 Feet on Both Street Frontages		25 Feet on Both Street Frontages	
Maximum Building Height			35 Feet		35 Feet		35 Feet	

* The GLUDMC code that most closely fits the proposed types of uses has been utilized as a basis of comparison to the proposed deviations to the code.

**Lots utilizing 5 foot setbacks require the hvac units to be located in the back of the dwelling

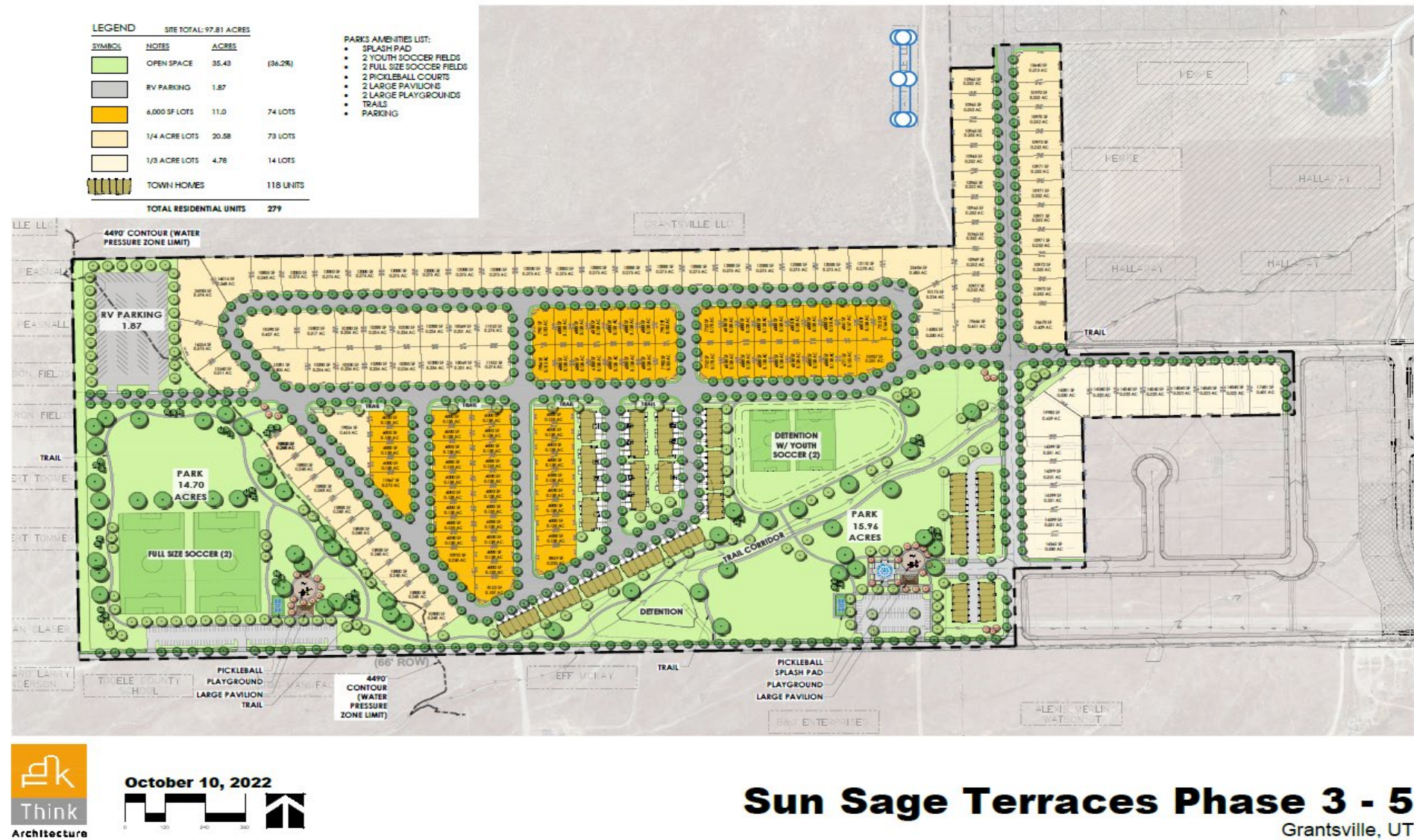


SUN SAGE
TERRACE

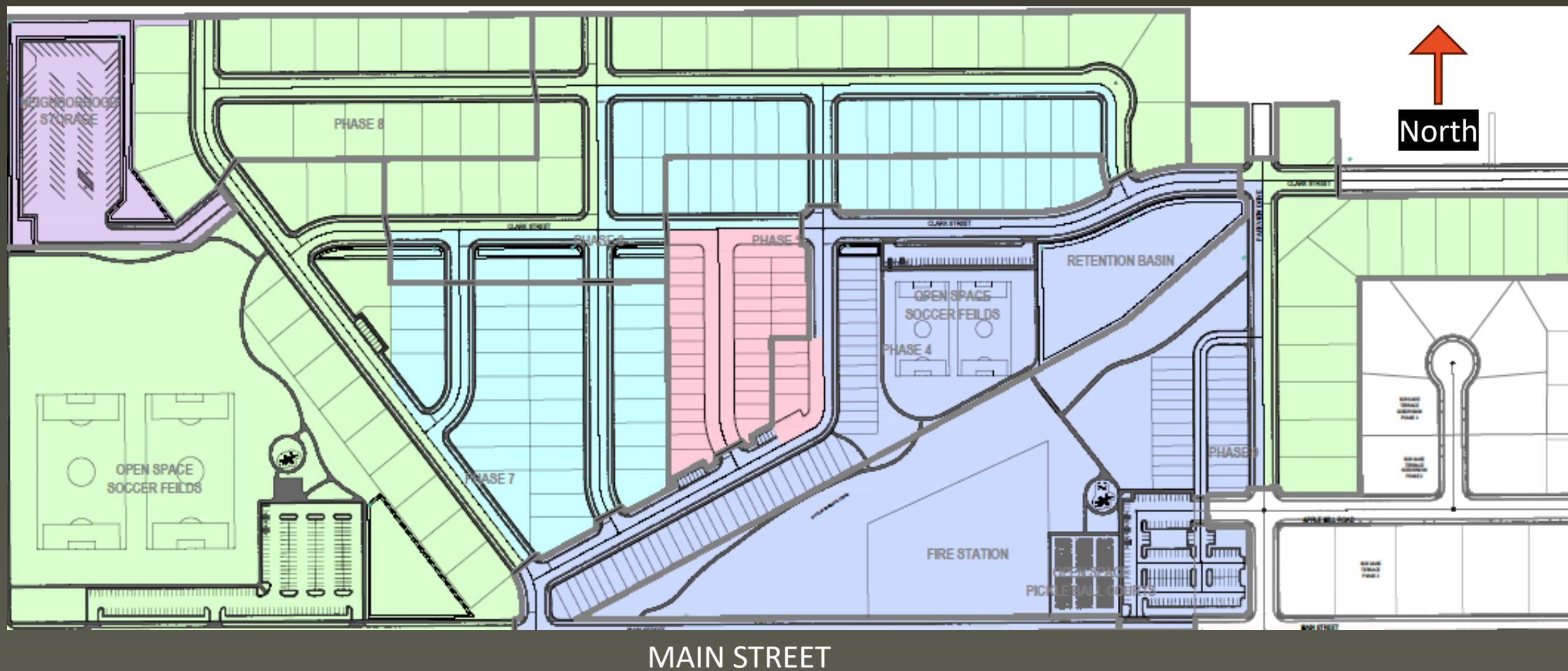


North

Original Concept presented in October 2022



RE-DESIGN OCTOBER 2023



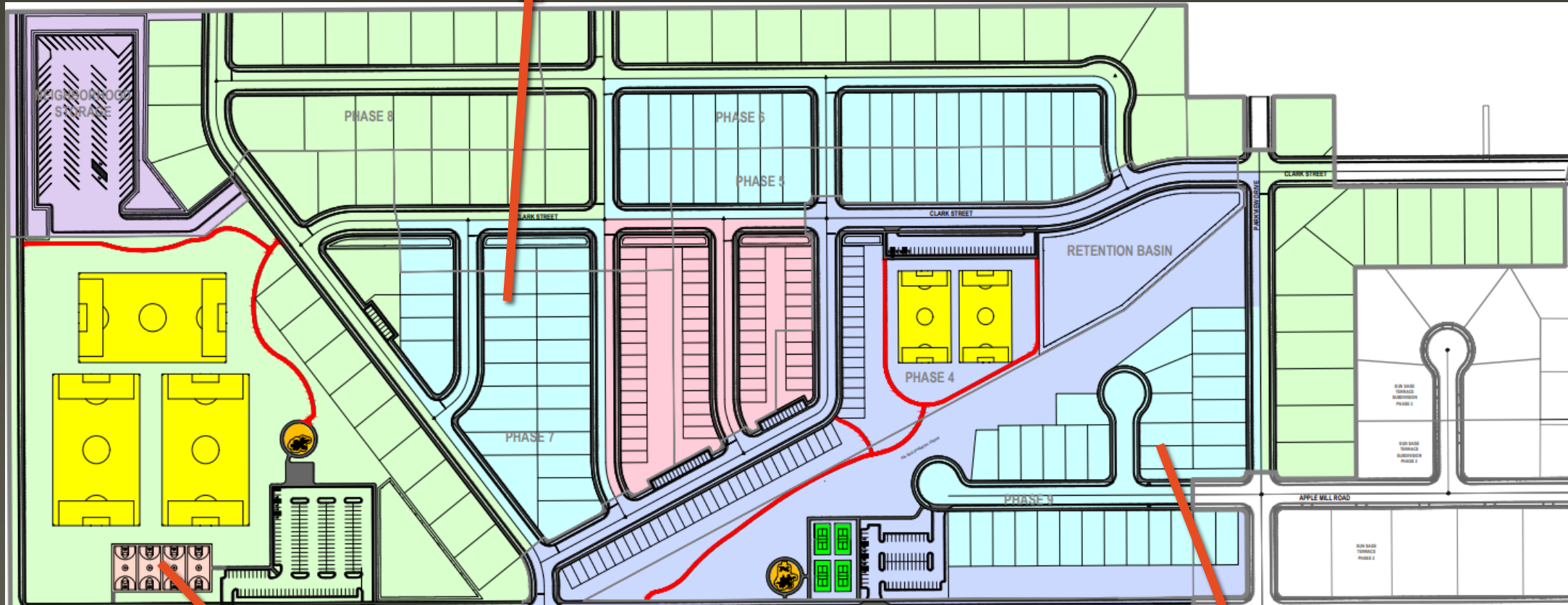


SUN SAGE
TERRACE

Maintained:

- Soccer Fields
- Pickleball Courts
- Open Spaces
- Trail Systems

LOT SIZES HAVE BEEN INCREASED

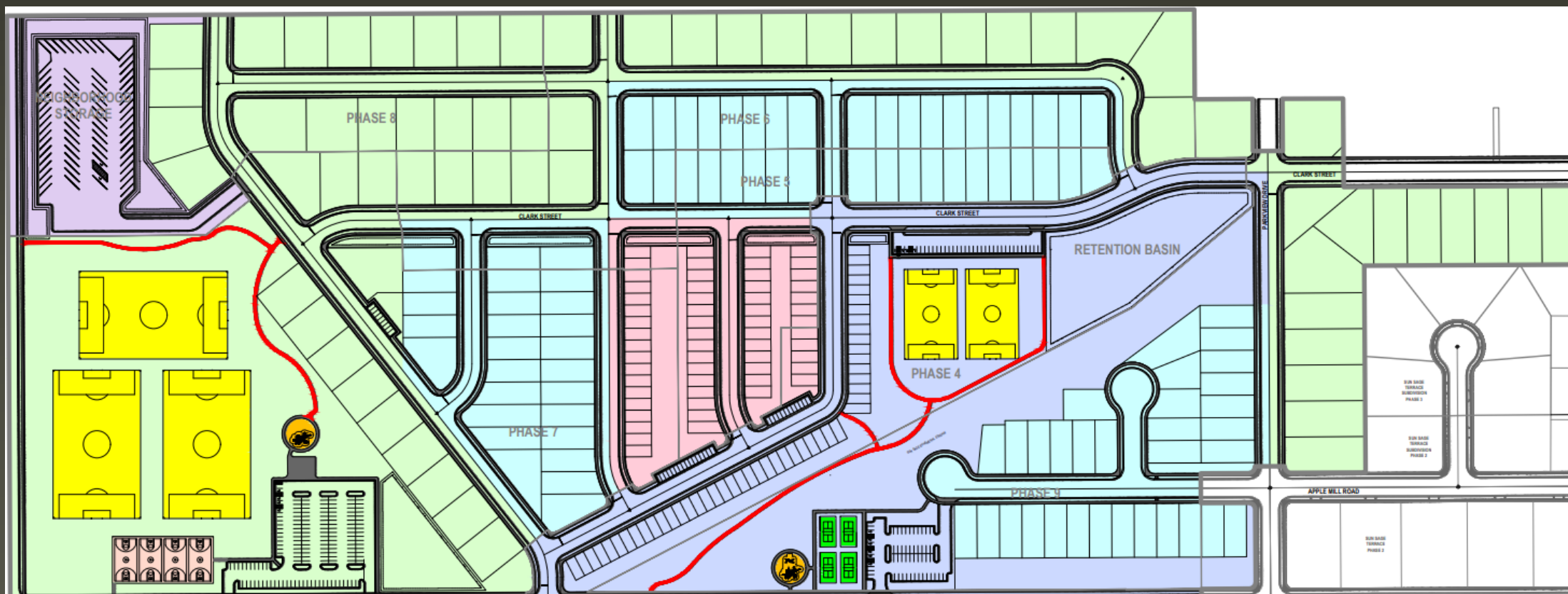


NORTH

ADDITION OF (4) BASKETBALL COURTS AND
AN EXTRA SOCCER FIELD

MAIN STREET

REMOVAL OF
TOWNHOME UNITS



- 268 Total Households
 - 161 Single Family Homes
 - 107 Townhomes
- Density 2.99
- 32.99 Open Space 29.5 Acres
- Community Amenities
 - (5) Soccer Fields
 - (4) Basketball Courts
 - (4) Pickleball Courts
 - Trails and Pathways
- Designated RV Storage
- 360 Parking Stalls
- Driveways 25' Min
- All Phases will include the completion of Amenities per MDA







Parking is always an issue in any PUD Community and Development. Sun Sage Terrace PUD has mitigated these challenges by:

- Provided additional parking throughout the development to accommodate the open space, soccer fields, pickleball courts and splash pad with a total of 440 stalls.
- RV Parking has been set aside to assure that through HOA Covenants and Codes that all trailers and RV's will be required to be parked in the RV storage parking set aside for these vehicles



By Approving the PUD and Preliminary Plat of Sun Sage Terrace PUD Phases 4-9-the City of Grantsville, The Community and it's Citizens will be able to enjoy:



- 29.5 Acres of Open Space
- (5) Soccer/ Football Fields
- (4) Pickleball Courts
- (2) Playgrounds
- (4) Basketball Courts
- Interconnecting Trail systems to existing and future developments
- Additional Parking for Safety
- RV Storage



THANK YOU

Agenda Item #7

Consideration of Ordinance 2024-15
approving the Rezone of property located
at approximately 1600 N SR-138 HWY
to go from A-10 and C-G designations to
MU designation



MEMORANDUM

DATE: April 5, 2024
TO: Braydee Baugh, City Recorder
FROM: Jaina Bassett, Community and Economic Development Administrative Assistant
RE: **ZONING ITEMS UP FOR CONSIDERATION AT CITY COUNCIL MEETING TO BE HELD MAY 1, 2024**

The following items were recommended for approval by the Grantsville City Planning Commission on April 4, 2024:

1. Discussion of the proposed amendment to the Grantsville City General Plan and Future Land Use Map, for the property located at approximately 1600 N SR138 from an Industrial designation to a Commercial designation.

- This property is currently Bonneville Seabase. The applicants are requesting a change in the Zoning Designation to Commercial C-G on the property that is currently Zoned A-10. This is consistent with the remainder of their property which is also currently zoned C-G. This zoning will allow for the continued business of RV rental spaces and facilitation of special events. Among other use applications, C-G permits uses for Commercial Outdoor Recreation, Schools, Professional and Vocational (Dive Instruction), and Hotel or Motel. This designation also allows for a minimum lot size of 0.43 acres (10,000 square feet) which will allow them to split and sell the 5-acre section of their property, located on the West side of State Highway 138. The "Current Land Use Designation / Future Land Use Map" lists this future land use be "Industrial". The applicants are requesting a change in that designation to "Commercial", which is the designation in the properties to the South of Bonneville Seabase.
- The Public Hearing and discussion for this item were held 4/4/2024. It was made an action item then recommended for approval at the same meeting on 4/4/2024.
- Staff recommends approval.

2. Discussion of the proposed rezone of 74.89 acres of property from zoning designation A-10 to zoning designation C-G, located at approximately 1600 N SR138.

- This property is currently Bonneville Seabase. The applicants are requesting a change in the Zoning Designation to Commercial C-G on the property that is currently Zoned A-10. This is consistent with the remainder of their property which is also currently zoned C-G. This zoning will allow for the continued business of RV rental spaces and facilitation of special events. Among other use applications, C-G permits uses for Commercial Outdoor Recreation, Schools, Professional and Vocational (Dive

Instruction), and Hotel or Motel. This designation also allows for a minimum lot size of 0.43 acres (10,000 square feet) which will allow them to split and sell the 5-acre section of their property, located on the West side of State Highway 138. The “Current Land Use Designation / Future Land Use Map” lists this future land use be “Industrial”. The applicants are requesting a change in that designation to “Commercial”, which is the designation in the properties to the South of Bonneville Seabase.

- The Public Hearing and discussion for this item were held 4/4/2024. It was made an action item then recommended for approval at the same meeting on 4/4/2024.
- Staff recommends approval.

3. Discussion of the proposed amendment to the Grantsville Land Use and Management Code - Chapter 21, Section 21.2.11 - Determination of Appropriate Process (Level 2 Minor Subdivisions).

- This amendment was requested by the Community and Economic Development department, along with the Tooele County Recorder’s Office. The purpose of this code amendment is to add minor requirements to the development process for Level 2 Minor Subdivisions. In working with the Tooele County Recorder’s Office, it was discussed that Grantsville City Staff can approve Minor Subdivisions of less than 5 lots, then send them on for recording without a plat at the level required of Major Subdivisions. The City currently requires a site plan and current survey, which often looks like a Record of Survey and includes the requirements from the Single Lot Development checklist. The amendments to this code were directly suggested by the Tooele County Recorder’s Office, stating that these will meet their requirements for recording.
- The Public Hearing and discussion for this item were held 4/4/2024. It was made an action item then recommended for approval at the same meeting on 4/4/2024.
- Staff recommends approval.

– END OF MEMORANDUM –



Planning and Zoning

336 W. Main Street • Grantsville, UT 84029

Phone: (435) 884-1674 • Fax: (435) 884-0426

Permit# 2023149

Proposed Amendment to Grantsville City's General Plan and Future Land Use Map and Rezone of the G & L Investments LLC Property to go from the Remaining A-10 to C-G Designation Summary and Recommendation

Parcel ID:	01-124-0-0001 & 01-118-0-0004	Meeting Date:	April 4, 2024
		Public Hearing:	April 4, 2024
Property Address:	1600 N SR 138	Current Zone/Proposed Zone	A-10 and C-G Proposed to be Rezoned as C-G Commercial General
Applicant Name:	G & L Investments LLC		
Request:	Linda Nelson		
Prepared by:	Cavett Eaton		

PROJECT DESCRIPTION

Bonneville Seabase was purchased from the City of Grantsville in 1988. It has been operating as a Marine Dive Training and Recreation Facility since that time. The property was annexed into Grantsville City at the 2011 Annexation of the Flux Area on SR 138, approved Jan 13, 2011. The original Tooele County Zoning for this property was MU-40. The current zoning designations appeared to be a determination of City Staff and consultants as to the most appropriate for the area and use at the time.

SITE & VICINITY DESCRIPTION

This property is located approximately 0.5 miles Northwest of the junction of the Old Lincoln Highway and SR 138. The total acreage for the two parcels is 74.89 acres and features natural artesian hot springs with manmade pools and aquatic habitat.

Currently, Bonneville Seabase has limited its scuba and snorkeling activities, but they remain open for recreational camping. The property is also utilized for special events usually occurring on the weekends.

PLANNING STAFF RECOMMENDATION

The last discussion on this proposal (both agenda items for the 21st of December 2024 were tabled pending a change in the specific zoning request):

Minutes from the Planning Commission Regular Meeting held on December 21st, 2023

Agenda Item # 3

Consideration to recommend approval of Grantsville City's General Plan and Future Land Use Map for the property located at approximately 1600 N SR-138 HWY from an Industrial Designation to a Mixed-Use Designation

Agenda Item # 4

Consideration to recommend approval of the rezone of 74.89 acres located approximately at 1600 N SR-138 HWY to go from A-10 and C-G designations to MU designation

Linda Nelson and George Sanders were present to answer questions. They noted that they have not been able to solidify a plan for conservation, but they feel it should never be high-density.

Shay with Aqua Engineering suggested that they write up an agreement for how they want this land to be used, and become involved with a group to manage the land, in order to protect it.

A suggestion was made to rezone the whole property as commercial, doing a boundary adjustment to split the triangle-shaped portion off, create one larger lot with the other two, handle the triangle portion immediately, then handle the remaining property.

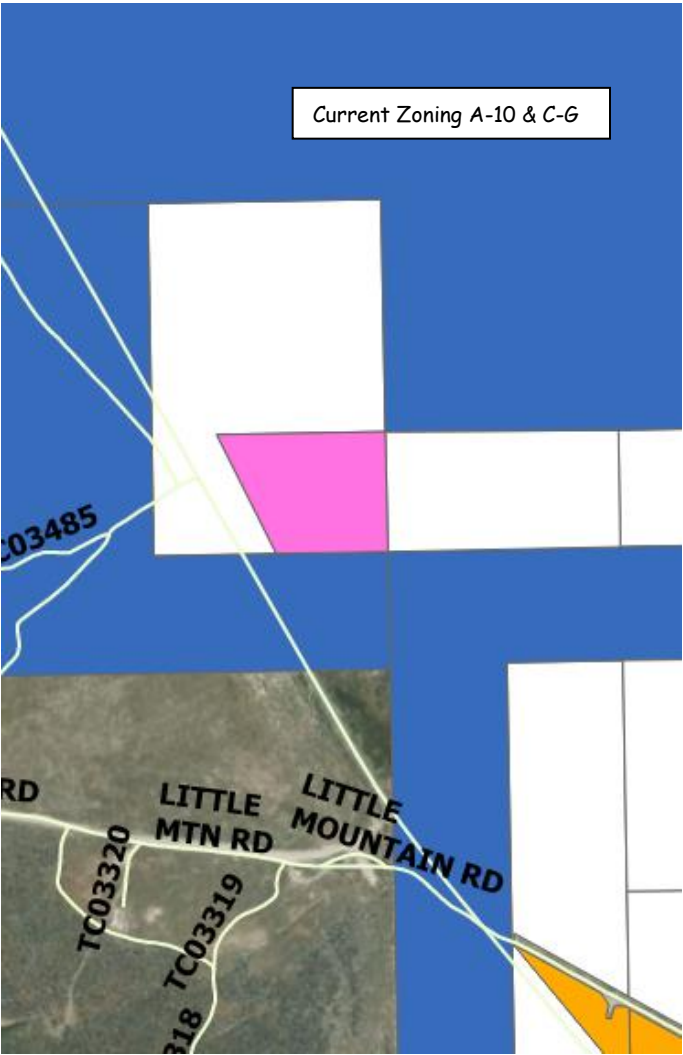
The applicants are requesting a change in the Zoning Designation to Commercial C-G on the property that is currently Zoned A-10. This is consistent with the remainder of their property which is also currently zoned C-G.

This zoning will allow for the continued business of RV rental spaces and facilitation of special events.

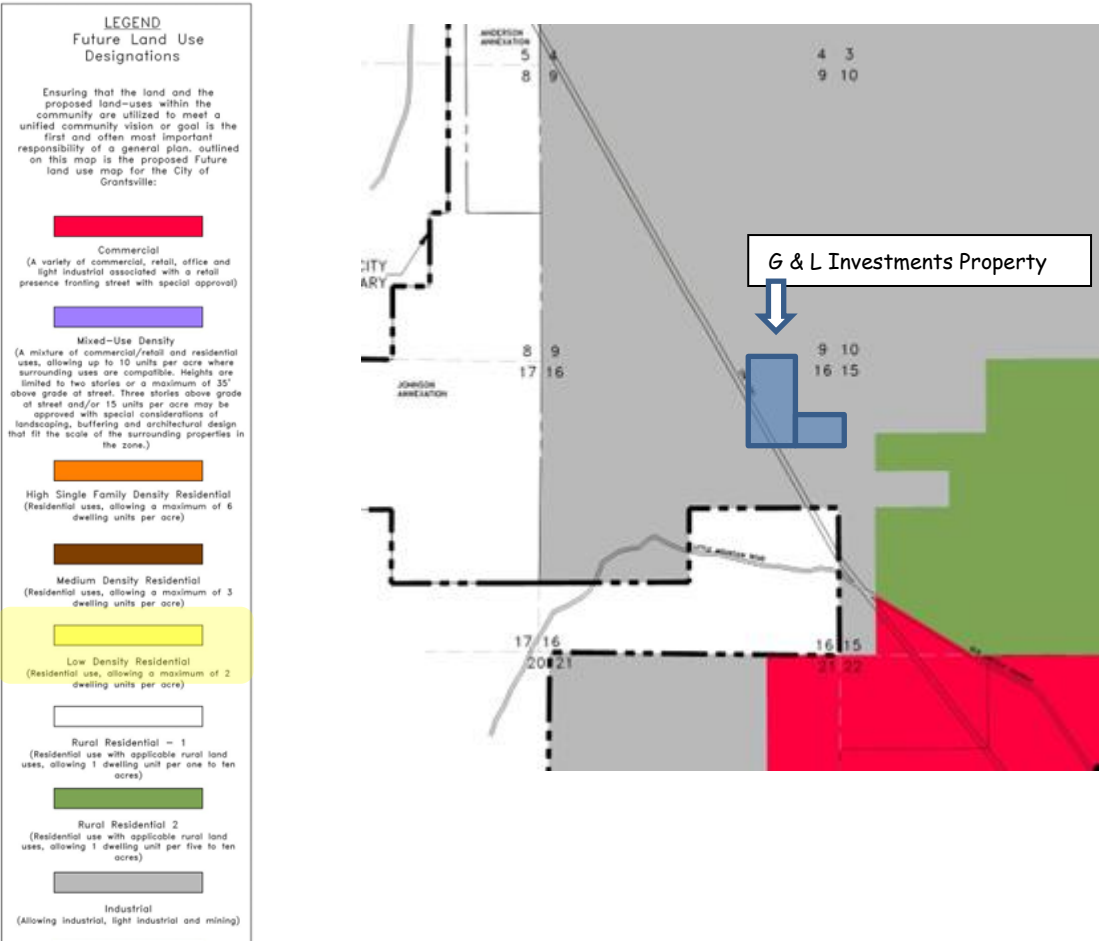
Among other use applications, C-G permits uses for Commercial Outdoor Recreation, Schools, Professional and Vocational (Dive Instruction), and Hotel or Motel.

This designation also allows for a minimum lot size of 0.43 acres (10,000 square feet) which will allow them to split and sell the 5 acre section of their property, located on the West side of State Highway 138.

The “Current Land Use Designation / Future Land Use Map” lists this future land use be “Industrial”. The applicants are requesting a change in that designation to “Commercial”, which is the designation in the properties to the south of Bonneville Seabase. (See Future Land Use Zoning Map)



Current Land Use Designation / Future Land Use Map – Industrial



CURRENT ZONING AND APPLICATIONS

This commercial property is zoned C-G which has the following conditions:

16.3 General Commercial District (C-G)

(1) The purpose of the C-G General Commercial District is to provide an environment for a variety of commercial uses, some of which involve the outdoor display/storage of merchandise or materials.

Minimum Lot Size:10,000 sq. ft.

Minimum Width at Front and Rear Setback60 feet

Minimum Yard Setback Requirements:

Front Yard and Corner Side Yard10 feet Interior Side Yard
.....None

If an Interior Side Yard is provided it shall not be less than4 feet (or match the easement width, whichever is greater)

Rear Yard10 feet

Buffer Yards required in accordance with Chapter 9, Landscaping, on any lot abutting a lot in a residential district.

Maximum Building Height45 feet

Building sides visible from a street shall submit building face plans to the City to review and approve the artistic look of the building that will be seen by the public.

HISTORY
Amended by Ord. 2022-14 on 8/3/2022

This residential/rural property is zoned A-10 which has the following conditions:

14.1 Agricultural Districts - A

The purposes of providing an agriculture district are to promote and preserve in appropriate areas conditions favorable to agriculture and to maintain greenbelt spaces. These districts are intended to include activities normally and necessarily related to the conduct of agriculture and to protect the district from the intrusion of uses inimical to the continuance of agricultural activity.

- (1) Minimum Lot Size:10 acres.
- (2) Minimum Width at Front and Rear Setback165 feet.
- (3) Minimum Frontage (at the property line on a public street or an approved private street)100 feet.
- (4) Minimum Yard Setback Requirements: (Amended 9/01)

Front Yard40 feet. Rear Yard
.....60 feet Side Yard
.....20 feet Rear Yard for Accessory
Buildings7.5 feet On corner lots, 2 front yards and 2 rear yards are
required.

- (5) Maximum Building Height45 feet

GENERAL PLAN CONSIDERATIONS

Economic Development

Goals + Policies + Economic Development

Goal 1. Define the Core. Maintain Grantsville’s Main Street/State Route 138 as the primary retail commercial, office and business area.

1. Formulate standards so that new commercial uses are encouraged to locate in the Main Street/State Route 138 Corridor, including protecting the existing residential uses. 2. All new commercial or mixed-use developments will be designed and constructed in a way that will promote the existing characteristics of the historic architectural styles of Grantsville.

Goal 2. Priority Areas. Recognize economic opportunity areas identified by the community and prioritize them for long-term development.

1. Zone priority areas selectively and focus incentives and investments in those areas. 2. Grantsville City will create an economic development / industrial policy and reevaluate it annually.

Goal 3. Administrative Business Incentives. Grantsville is a business-friendly community that actively seeks ways to encourage business.

1. Streamline the development process for priority businesses (like restaurants and office space). 2. Utilize incentives for desired businesses, specifically ensuring that necessary services are provided within the community. 3. Grantsville will continue to maintain a quick and efficient business and development permitting

process. 4. All commercial and industrial developments will provide adequate buffer and screening treatments to protect the desirability and amenities of adjoining properties.

Strategies - Economic Development

1. Designate a council member who is responsible for business recruitment, relationship, or regulations that fit the local economy. 2. Develop an incentive program to attract retail businesses of greatest leakage including auto sales, general merchandise stores, and building & garden. 3. Develop incentive programs to keep jobs local. Encourage greater investment in broadband capacity to keep jobs local. 4. As resources become available, work with the Salt Lake Chamber of Commerce to receive the Governor's award for being a business-friendly community. 5. Identify, inventory, and assemble underutilized parcels for redevelopment within the commercial corridors and nodes.

PLANNING COMMISSION RESPONSE

See minutes above.

NEIGHBORHOOD RESPONSE

None at the posting of this report.

PLANNING STAFF RECOMMENDATION

Grantsville City Planning Staff, City Engineer, Robert Rousselle, and Planning Consultant, Shay Stark, have reviewed this request for a General Plan Change and Rezone and feel that this is an appropriate and beneficial zoning change in this area of Grantsville. We also feel that this is the right process to assist these property owners develop and utilize their land in a way that provides needed event and lodging resources as well as recreational amenities in this outlying area of Grantsville.

Agenda Item #8

Consideration of Ordinance 2024-16
amending the GLUDMA Code Chapters
21.2.11- Level 2 Minor Subdivisions



Code Amendment

**Staff Report Summary and Recommendation for
Amendment to the Grantsville Land Use and Management
Code - Chapter 21.2.11 – Determination of Appropriate
Process (Level 2 Minor Subdivisions)**

Meeting Date: Apr. 4, 2024

Public Hearing Date: Apr. 4, 2024

Applicant Name: Grantsville City Community and Economic Development

Requested By: Cavett Eaton, Tooele County Recorder's Office

Request: Amend the Land Use and Management Code for Level 2 Minor Subdivisions- adding minor requirements to meet the County Recorder's requirements for recording.

Prepared By: Jaina Bassett

Planning Staff Summary and Recommendation: Approve amendment.

This amendment was requested by the Community and Economic Development department, along with the Tooele County Recorder's Office. The purpose of this code amendment is to add minor requirements to the development process for Level 2 Minor Subdivisions. In working with the Tooele County Recorder's Office, it was discussed that Grantsville City Staff can approve Minor Subdivisions of less than 5 lots, then send them on for recording without a plat at the level required of Major Subdivisions. The City currently requires a site plan and current survey, which often looks like a Record of Survey and includes the requirements from the Single Lot Development checklist. The amendments to this code were directly suggested by the Tooele County Recorder's Office, stating that these will meet their requirements for recording.

Agenda Item #9

Council Reports

Agenda Item #10

Closed Session (Imminent Litigation,
Personnel, Real Estate)

Agenda Item #11

Adjourn