# COMMISSIONERS' MINUTES – DAVIS COUNTY

**COMMISSION MEETING MINUTES**
**Tuesday, April 2, 2024**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, April 2, 2024, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT ON THE DAIS

**Chair** Bob J Stevenson
**Vice Chair** Randy B. Elliott
**Commissioner** Lorene Miner Kamalu
**County Clerk** Brian McKenzie
**County Auditor** Curtis Koch
**Chief Deputy Civil Attorney** Neal Geddes

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OPENING

The meeting convened at 10:00 AM and Cynda Melville led the Pledge of Allegiance.

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RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

**1.** #240/2024. **Introduction of Kristin Wojciechowski, new Senior Director of Development for the Davis Arts Council, replacing Teri Cowan**— ***presented by Teri Cowan***

**2.** #262/2024. **Employee Service Awards for April 2024 recognizing employeees who have reached milestones in their careers with Davis County** — ***presented by Commissioner Kamalu***

**Health Department**

Marissa Black - 5 years. Not in attendance, recognized by a round of applause.

**Attorney's Office**

Brent Baggs - 10 years. Not in attendance, recognized by a round of applause.

**Sheriff's Office**

Taylor West - 5 years. Kelly Sparks, Davis County Sheriff, spoke on West's behalf. West was recruited from the Salt Lake Police Department and initially served as the Patrol Division Commander. He was able to keep the division running smoothly during the transition away from the paramedic program. He was promoted to Chief Deputy Sheriff and leaves a mark of leadership everywhere he has been.

Raymond Huerta - 10 years. Not in attendance, recognized by a round of applause.

**Library**

Abigail Clawson - 5 years. Not in attendance, recognized by a round of applause.

Kannon Servoss - 5 years. Not in attendance, recognized by a round of applause.

Shauna Coy - 20 years. Not in attendance, recognized by a round of applause.

Josh Johnson - 20 years. Commissioner Kamalu spoke about Johnson. Johnson has held many roles during his time with the County; including Clerk, Service Assistant, Delivery Driver, Branch Manager and more. His current position is Library Director. Johnson has been a part of the State Library Board since 2022. Also in 2022, he initiated annual staff awards, which have been very popular with the Library Department. He is very appreciated by the County.

**Golf**

Zach Johnson - 15 years. Dustin Volk, Golf Director, spoke. Johnson has been with the County since 2009. He is the type of person who is always a team player, willing to help others. He is an accomplished golfer who has played in multiple championships and won the Utah Open. The County is grateful for his service and all the recognition he brings.

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**PUBLIC COMMENTS**

Tani Downing, District Director, and Cody Schlotman, Outreach Coordinator, introduced themselves as contacts for Congresswoman Celeste Maloy's office. Downing has worked in various capacities for the State of Utah over the past 28 years and can be reached via phone at (435)691-9768 or email at tani.downing@mail.house.gov. Cody can be reached at Congresswoman Maloy's Bountiful office.

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**BUSINESS/ACTION**

**ANIMAL CARE**

**3.** #203/2024. **Adoption Agreements with Animal Care for February 2024 — *presented by Ashleigh Young, Director***

In February, Animal Care had 113 adoptions consisting of 67 cats and 46 dogs.

Financial Information:
- Type: Receivable
- Amount: N/A
- GL Account #: 1320253-452021
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 02/01/2024
- Ending Date: 02/29/2024

**4.** #251/2024. **Standard Service Provider Contract with Dr. Mehrdad Rezvan — *presented by Ashleigh Young, Director***

Financial Information:
- Type: Payable
- Amount: Based on Service
- GL Account #: 1320253-555310
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 03/12/2024
- Ending Date: 03/12/2025

**VOTING**

**Motion to approve Items 3-4:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**AUDITOR'S OFFICE**

**5.** #273/2024. **Application for State and Local Fiscal Recovery Funds (SLFRF) Funds for the Davis County Correctional Facility Wastewater Screening and Sewer Lift Station — *presented by Curtis Koch, County Auditor***

Financial Information:
- Type: Pass through
- Amount: $1,989,805.00
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/01/2023
- Ending Date: 12/31/2024

**VOTING**

**Motion to approve Item 5:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**CLERK'S OFFICE**

**6.** #246/2024. **Approve the cancellation of the Regular Commission Meeting scheduled for Tuesday, April 9, 2024 — *presented by Brian McKenzie, County Clerk***

**VOTING**

**Motion to approve Item 6:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

**7.** #245/2024. **Contract with MetaSports Futbol Club (FC) for Spring Soccer League Games** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $6,102.08
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 03/25/2024
- Ending Date: 05/22/2024

**8.** #247/2024. **Contract with Avalanche Soccer Club for The Spring Soccer League** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $4,481.05
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 03/25/2024
- Ending Date: 05/15/2024

**9.** #249/2024. **Contract with Show Me Reptiles for a Trade Show** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $2,396.50
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 06/21/2024
- Ending Date: 06/23/2024

**10.** #252/2024. **2024 Great Salt Lake Bird Festival Donation Agreement with The Nature Conservancy in Utah** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $1,000.00
- GL Account #: 1810170-459010
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

**11.** #258/2024. **2024 Great Salt Lake Bird Festival Donation Agreement with Utah Wetlands Foundation** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $1,500.00
- GL Account #: 1810170-459010
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

**12.** #259/2024. **2024 Great Salt Lake Bird Festival Donation Agreement with Rocky Mountain Power** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $3,000.00
- GL Account #: 1810170-459010
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

**13.** #253/2024. **2024 Great Salt Lake Bird Festival Donation Agreement with National Audubon Society, Inc— *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $1,000.00
- GL Account #: 1810170-459010
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

**14.** #254/2024. **Standard Service Provider Contract with Tracy Aviary for the 2024 Great Salt Lake Bird Festival — *presented by Kent Andersen, Director***

Financial Information:
- Type: Payable
- Amount: $201.00
- GL Account #: 1810170-530279
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/19/2024
- Ending Date: 05/19/2024

**15.** #260/2024. **Summary Sheet of Receivable Agreements for the 2024 Great Salt Lake Bird Festival — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $625.00
- GL Account #: 1810170-459010
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

**16.** #257/2024. **Standard Service Provider Contract with First Student Charter for the 2024 Great Salt Lake Bird Festival — *presented by Kent Andersen, Director***

Financial Information:
- Type: Payable
- Amount: $1,327.53
- GL Account #: 1810170-530279
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/19/2024
- Ending Date: 05/19/2024

**17.** #261/2024. **A summary of low-dollar, low-risk agreements for the Western Sports Park — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $8,781.04
- GL Account #: 1810172
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:
- Beginning Date: 03/04/2024
- Ending Date: 11/17/2024

**18.** #263/2024. **Summary of low-dollar, low-risk agreements for private parties at the Western Sports Park — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $1,876.45
- GL Account #: 1810172
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/18/2024
- Ending Date: 5/25/2024

**19.** #248/2024. **Contract with Show Me Reptiles for a Trade Show** — ***presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $2,396.50
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 11/01/2024
- Ending Date: 11/03/2024

**VOTING**
**Motion to approve Items 7-19:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

FACILITIES
**20.** #250/2024. **Dominion Energy service line upgrade for the Western Sports Park construction project** — ***presented by Lane Rose, Director***

Financial Information:
- Type: Payable
- Amount: $5,504.90
- GL Account #: 4210248-600702
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 04/02/2024
- Ending Date: 08/31/2024

**21.** RES #8/2024. **A Resolution Approving an Interlocal Agreement Between Davis County, University of Utah Hospitals and Clinics, and Farmington City (Western Sports Park Traffic Signal and Intersection)** — ***presented by Lane Rose, Director***

Financial Information:
- Type: N/A
- Amount: N/A
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: The cost of these improvements will be covered under a Change Order that includes the whole frontage upgrades on the Western Sports Park project.

Terms:
- Beginning Date: 04/02/2024
- Ending Date: N/A

**VOTING**
**Motion to approve Items 20-21:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

GOLF COURSES
**22.** #256/2024. **Sponsorship agreement with Mountainland Supply company for the Mountainland Valley View Open** — ***presented by Dustin Volk, Director***

Financial Information:
- Type: Receivable
- Amount: $12,000.00
- GL Account #: 51-216100
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 07/31/2024
- Ending Date: 08/03/2024

**VOTING**
**Motion to approve Item 22:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**LIBRARY**

**23.** #272/2024. **Low-Dollar Contracts signed by the Director** — ***presented by Josh Johnson, Director***

Financial Information:

- Type: Payable
- Amount: $3,260.00
- GL Account #: 2310580 530623
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 02/20/2024
- Ending Date: 07/15/2024

**VOTING**

**Motion to approve Item 23:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

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**CONSENT ITEMS**

**24.** #255/2024. **Board of Canvass Meeting Minutes for March 19, 2024** — ***presented by Commissioner Stevenson***

**25.** #271/2024. **Work Session Minutes for March 21, 2024** — ***presented by Commissioner Stevenson***

**VOTING**

**Motion to approve Items 24-25:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

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**CLOSING REMARKS**

**Commissioner Kamalu** mentioned that the Health Department received the Healthy Brain Initiative Grant, which was reported in the Davis Journal. The grant is from the Alzheimer's Association and the National Association of County and City Health Officials. The Health Department is one of 10 grantees and will address brain health and dementia for residents of the County. Specifically, the grant will provide for a public health needs assessment, and training of local officials and partners, leading to public health action on dementia. Currently there are more than 40,000 people in Davis County over the age of 65, 10% of which are living with dementia. It is estimated that cases of dementia and Alzheimer's will continue to increase. Nationally, Alzheimer's disease is the seventh leading cause of death. In Davis County, it is the third leading cause.

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**MEETING ADJOURNED**

Commission Meeting was adjourned at 11:00 AM.

Minutes Prepared by:

Patrick Black
Deputy Clerk

Minutes Approved on:

04/23/2024

Brian McKenzie
Davis County Clerk

Bob J Stevenson
Commission Chair

STATE OF UTAH
DAVIS COUNTY