



**MINUTES**  
March 27, 2024

Oakley City Council  
Regular Session 7:00 PM  
Oakley City Hall

Zoom Meeting Platform  
Meeting ID 820 258 4629  
Passcode 777869

Anchor Location: 960 West Center Street, Oakley UT 84055

**In Attendance:**

**City Administration:** Councilmembers: Joe Frazier, Kelly Kimber, Tom Smart. Dave Neff, Steve Wilmoth,  
*Mayor Zane Woolstenhulme (Absent)*

**City Staff:** City Planner: Stephanie Woolstenhulme  
*City Recorder: Amy Rydalch (Absent)*

**Other City Administration:** Delray Hatch, Building Official.

**Members of the Public:** Krista (via Zoom)

**1. Mayor Protempore/Councilmember Frazier** opened the meeting.

- Invocation: **Councilmember Joe Frazier**
- Pledge of Allegiance: **Councilmember Kelly Kimber**

**2. PUBLIC COMMENT: MEMBERS OF THE PUBLIC MAY ADDRESS THE CITY COUNCIL. COMMENTS LIMITED TO 3 MINUTES.**

No comments received.

**3. CONSENT CALENDAR:**

- a. Minutes

**Councilmember Smart** motioned to approve the consent calendar. **Councilmember Wilmoth** seconded the motion. **All voted in favor. Consent Calendar Approved.**

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**4. POSSIBLE ADOPTION AND UPDATE OF BUILDING VALUATIONS & ASSOCIATED FEES: Presented by DelRay Hatch, Oakley City Building Official**

**Mr. Hatch** discussed with the Council that it has been some time since the building valuations were updated. He referred to surrounding communities and the County and that they have previously adopted the proposed building valuations. Adopting the proposed valuations will bring Oakley in line with these entities. **Mr. Hatch** explained the valuations associated with the different materials, type of building, square footage, electrical, plumbing, mechanical and agricultural structures. He indicated that the fees received by the building officials are based on the same percentage as before and the percentages remain unchanged.

**Councilmember Kimber** asked for more detail on how this impacts the community, how does this benefit the city? Does it make much difference if we are higher or lower than other communities.

**Mr. Hatch** explained it balances development and helps control growth.

**Planner Woolstenhulme** stated that building permit fees are not a revenue generating item for the city. They are intended to cover the costs of plan review, inspection, and city administration.

**Councilmembers Wilmoth and Frazier** stated that when these values aren't changed periodically to reflect increased costs of doing business the City loses money on the development administration process. In addition, it is from these valuations and fees that the City is able to employ building officials. Competitive valuations with neighboring communities allows the city to be able to be competitive in retaining and hiring building official employees.

**Councilmember Smart** motioned to approve the building valuations and fees as presented in the staff report. **Councilmember Wilmoth** seconded the motion. **All voted in favor. Motion carried. Updated Building Valuations and fees approved.**

**5. DISCUSSION: Vehicle Purchase/Lease Policy – Public Works Director, Kendell Staples**

**POSTPONED TO A FUTURE MEETING**


**6. COUNCILMEMBER REPORTS AS NEEDED**

None.

**Meeting Adjourned.**

Approval is to form this 24 day of April, 2024.

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Zane Woolstenhulme, Mayor



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Amy Rydaldh, City Recorder