



# Minutes

DEPARTMENT of PUBLIC UTILITIES  
ADMINISTRATION

**February 22, 2024**

The Public Utilities Advisory Committee (PUAC) meeting was held at 7:30 am on February 22, 2024, at Public Utilities LeRoy Hooten building at the Department of Public Utilities, 1530 South West Temple, Salt Lake City, UT 84115, and with a virtual option for attendees. Committee members present: Dani Cepernich, Ted Boyer, Roger Player, Alex Lovell, Kathryn Floor, Tom Godfrey, Chris Shope, Terry Marasco, and Browne Sebright. Salt Lake City Public Utilities employees present: Laura Briefer, Jason Brown, Lisa Tarufelli, Jason Draper, Tammy Wambeam, Teresa Gray, Derek Velarde, Jamey West, Terrence Price, Steven Terry, Jason Draper, Holly Lopez, Dimond Zollinger, Tamara Prue, Jesse Killinger, Jeff Grimsdell, Chien Hwang, and Janine Calfo. Also in attendance: Mark Kittrell (Salt Lake City Attorney's Office); Annalee Munsey and Wayne Winsor, (Metropolitan Water District of Salt Lake and Sandy, MWDSLS); Nathan Zaugg, Carollo Engineering; Megan Yuill, and Tim Cosgrove (Mayor's Office), Sam Owen, Salt Lake City Council Office; Marianka Sockanska and Trevor Lindley, Brown and Caldwell; John Richardson.

## **Welcome and Introductions**

Committee Chair Dani Cepernich and Public Utilities Director Laura Briefer welcomed the attendees.

## **Approve Minutes of January 25, 2024, Meeting**

A motion was made by Tom Godfrey and seconded by Roger Player to approve minutes of the January 25, 2024, PUAC meeting. All members voted to approve as presented.

## **Monthly Financial Report Lisa Tarufelli, Finance Administrator**

Public Utilities Finance Administrator Lisa Tarufelli presented the financial report. A copy of that presentation is attached.

As of January 31, 2024, the Water Fund revenues are at 74.72 percent of budget. Metered water sales are 72.6 percent of budget. There are 91.05 percent of 2022 bond funds remaining. Operating expenses are 50 percent of budget. Capital expenditures including encumbrances are at 65.11 percent.

The Sewer Fund revenues are at 61.78 percent of budget. There are 50.54 percent of 2022 bond funds remaining. Operating expenses are 50.10 percent of budget. Capital expenditures and contract encumbrances are at 107.04 percent. Approximately 50 percent of 2022 bond proceeds remain. The budget amendment for open contracts from the prior fiscal year will be reflected in the next financial statement.

The Stormwater Fund revenues are at 67.30 percent of budget. There are 13.22 percent of 2020 bond funds remaining. Operating expenses are 47.18 percent of budget. Capital expenditures including encumbrances are at 63.82 percent.

The Street Lighting Fund revenues are at 59.97 percent of budget. Operating expenses are 82.81 percent of budget. Capital expenditures are at 4.38 percent.

Overall, Department operating revenues are at 68.73 percent, operating expenses are at 50.73 percent and capital expenditures including encumbrances are at 95.07 percent of budget. Delinquent billings are at 3.93 percent. The impact of the equal pay program on the delinquency number (outstanding more than 90 days) was discussed.

The rate study consultant kickoff meeting was held on February 16, 2024. A preliminary schedule is being developed for the issuance of 2024 revenue bonds.

### **Annual Municipal Wastewater Planning Program (MWPP) Jamey West, Steve Terry, and Terrence Price**

Jamey West reviewed the Municipal Wastewater Planning Program Annual Report (MWPP) with the Public Utilities Advisory Committee.

Jamey reviewed the information requested on the MWPP Report and what the PUAC role is in approving the report.

All members voted to approve as presented. Tom Godfrey and Dani Cepernich recused themselves from the vote.

### **Presentation and Discussion of MWDSLS Proposed Tax Rate Adjustment Annalee Munsey, General Manager MWDSLS**

Annalee Munsey reviewed the MWDSLS Proposed Tax Rate Adjustment with the Public Utilities Advisory Committee. Annalee discussed the budget process and the need for rate adjustment due to escalating costs and capital needs for aging infrastructure. The District's last property tax increase occurred in 2008 and the rate was set to 0.00035. The FY25 budget proposes an increase or reestablishment to 0.00035 to generate revenue of \$8.5 Million.

All members voted to approve as presented.

### **Overview of Public Utilities Organizational Structure and Operations Laura Briefer**

Tabled until future meeting.



### **PUAC Budget Sub-Committee Report**

Tabled until future meeting.

### **Legislative Update Holly Lopez, Mark Kittrell, and Rusty Vetter**

Laura mentioned that she will email a legislative update to the advisory committee members.

### **Water Supply Update Laura Briefer**

Tabled until future meeting.

### **Public Comment**

None.

### **Other Business**

None.

**Meeting adjourned at 9:19 am.**

**Next Meeting: March 28<sup>th</sup> at 7:30 am at the Public Utilities Administration Building**

