

Career Academy of Utah Board of Directors Meeting

Date: Monday, March 18, 2024

Time: 2:30 pm -4:30 pm

Location: Zoom

<https://zoom.us/j/2842547916?pwd=Mk1PVy82ZHhHUFZzeTFQWTRTOHJDUT09>

Anchor Location: 4286 S. Main Street, Murray, UT 84107

Recording:

Call to Order 2:32PM

Brian Somers, Chair

Role Call: Brian Somers, Chair; Kelvyn Cullimore, Treasurer; Rikki Hrenko-Browning, Secretary; Ethan Deceuster, Todd Bingham, Vice Chair

Guests: Bonita Teasley, CAU Executive Director; Amy Vance, CAU Principal; Meghan Griffin, CAU Operations Manager, Cindy Wright, Stride; John Kramer, Stride; Katie Shuler, Stride; Regina Krotzer, Stride; Ryan Stutler, Stride; Lisa Zyriek, Stride; Jennette King, Utah Petroleum

Consent Calendar

- Approval of Minutes CAU Board Meeting Minutes for February 23, 2024
 - Motion to Approve: Rikki Hrenko-Browning
 - 2nd to Motion: Kelvyn Cullimore
 - Unanimously approved

Reports

- Executive Director Report, Bonita Teasley
 - Enrollment – 265 Students, 57% MS/HS, 16% SE, 4% 504, 2% EL
 - Goal 1 Cameras 95% On
 - Elementary Baseline – 85% January 11, 2024 – 96% February 20, 2024 – 96%
 - Secondary Baseline – 25% January 11, 2024 – 95% * February 20, 2024 - 91% *
 - Goal 2 - Math Class Attendance below goals
 - Goal 3 - LOPT Average 62% scoring 80% or above, 50% scoring 80% or above. MS/HS teachers and SE teachers finding difficulty in hitting goals

• **Action Steps taken:**

December 13, 2023	LOPT rubric shared and connected to work we have been doing this year. Reflection activity.	1 hour
January 2, 2024	Observations using the LOPT tool explained.	1 hour
January 17, 2024	Using the observation tool – self reflection	1 hour
January 24, 2024	Q & A regarding the Observation tool	1 hour
February 7, 2024	Academic Expectations –LOPT reflection	1 hour
February 23, 2024	Best Practices to Support Student Learning (Christine Manning)	1 hour
February 28, 2024	Academic rigor and formative assessments	1 hour

- Goal 4 – teachers will deliver 3 consecutive lessons with 80% or higher. Board questions whether the goals will translate to positive student outcomes.

- Created an observation schedule. Administration is in 80% of the classroom daily. Observers are in all math classes daily.
- All observers are using LOPT instrument during observations.
- Coaching Support: Short cycle feedback is being provided to teachers during these sessions

Elementary March 10, 2024 – 81%

Secondary March 10, 2024 – 70%

- CRE Development Update, Kristina Vliet
 - CTE courses must be USBE approved. Funding provided upon approved pathways. Courses/pathways that are not USBE approved need to go through regional approval process prior to being used. Regional approval process requires heavy industry and post-secondary involvement and takes 2-3 years to complete.

Discussion Items

- Finance Update and Audit Update, Kelvyn Cullimore and Regina Krotzer
 - Vote to take place on budget adjustment in April 2024. Key elements: original budget expected larger enrollment, staffing compliments are updated, K12 charges are being dropped, office location allotment not needed
 - Forecast v. Budget and Actuals – closely aligned
 - Small variances expected next month
 - Cash flow – expecting to end the year with \$500K after \$450K to Stride
 - Audit filed today, 3/18/24

Closed Session Pursuant to Section 52-4-205 of the Utah Code

- Entered Closed Session 3:15PM
 - Motion to Approve: Kelvyn Cullimore
 - 2nd to Motion: Rikki Hrenko-Browning
 - Roll Call Vote Unanimous
- Exit Closed Session 3:39PM

Calendar Items

- CAU Board Meeting: April 15, 2024, 4:00 pm-6:00 pm

Public Comment

- None

Calendar Items

- CAU Board Meeting: March 18, 2024 from 12:00 pm – 1:30 pm

Adjourn 5:40pm

- Motion to Adjourn: Rikki Hrenko-Browning
- 2nd to Motion: Kelvyn Cullimore
- Unanimously approve

