

**MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024**

**-1-**

THE WEST VALLEY CITY COUNCIL MET IN ELECTRONIC STUDY SESSION ON TUESDAY, APRIL 16, 2024 AT 4:30 P.M. AT WEST VALLEY CITY HALL, MULTIPURPOSE ROOM, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

Karen Lang, Mayor  
Lars Nordfelt, Councilmember At-Large  
Don Christensen, Councilmember At-Large  
Tom Huynh, Councilmember District 1  
Scott Harmon, Councilmember District 2  
William Whetstone, Councilmember District 3  
Jake Fitisemanu, Councilmember District 4

STAFF PRESENT:

Ifo Pili, City Manager  
Nichole Camac, City Recorder  
John Flores, Interim Assistant City Manager / HR Director  
Eric Bunderson, City Attorney  
Colleen Jacobs, Police Chief (*electronically*)  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Steve Pastorik, CED Director  
Layne Morris, CPD Director  
Dan Johnson, Public Works Director  
Jamie Young, Parks and Recreation Director  
Jonathan Springmeyer, RDA Director  
Sam Johnson, Strategic Communications Director  
Travis Crosby, IT

**APPROVAL OF MINUTES OF STUDY MEETING HELD APRIL 9, 2024**

The Council considered the Minutes of the Study Meeting held April 9, 2024. There were no changes, corrections or deletions.

Councilmember Nordfelt moved to approve the Minutes of the Study Meeting held April 9, 2024. Councilmember Huynh seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

**MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024**

**-2-**

**REVIEW AGENDA FOR REGULAR CITY COUNCIL MEETING OF APRIL 16, 2024**

Upon inquiry by Mayor Lang, members of the Council had no further questions or concerns regarding items listed on the Agenda for the Regular City Council meeting scheduled later this night.

**AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED FOR APRIL 23, 2024**

**A. PROCLAMATION DECLARING THE 26TH DAY OF APRIL 2024 AS ARBOR DAY IN WEST VALLEY CITY**

Councilmember Fitisemanu offered to read a Proclamation Declaring the 26<sup>th</sup> Day of April 2024 as Arbor Day in West Valley City.

**RESOLUTION 24-62: RATIFY THE CITY MANAGER'S APPOINTMENT OF JOHN FLORES AS ASSISTANT CITY MANAGER**

Ifo Pili, City Manager, presented proposed Resolution 24-62 that would ratify the City Manager's Appointment of John Flores as Assistant City Manager.

Written documentation previously provided to the City Council included information as follows:

John Flores has been with West Valley City for 11 years, currently the HR Director. Since January 2024 he has served as the Interim Assistant City Manager. He has the background, knowledge, education, and experience to successfully fulfil the Assistant City Manager role.

The City Council will consider Resolution 24-62 at the Regular Council Meeting scheduled April 16, 2024 at 6:30 P.M

**RESOLUTION 24-63: APPROVE AN AGREEMENT WITH ROCKY MOUNTAIN POWER TO PROVIDE SERVICE TO A CITY PARK**

Jason Erekson, Parks and Recreation Director, presented proposed Resolution 24-63 that would approve an agreement With Rocky Mountain Power to Provide Service to a City Park.

Written documentation previously provided to the City Council included information as follows:

West View Park Expansion is located at 4059 S 6000 W. It is between West View Park and the grass field installed by UDOT with Mountain View Corridor. This project will begin to combine these properties into one larger park complex. The homes that were purchased for this park had overhead power lines. As we are developing these lots into a park, we will be removing the overhead power and

## MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024

-3-

putting it underground. As part of this, we will need to install infrastructure and have a new agreement with Rocky Mountain Power. Costs for this will be \$32,126.00.

Councilmember Harmon verified that the overhead lines would be removed and a new transformer would be installed. Mayor Lang asked if the City will be responsible for digging up the road and installing the conduit. Jason replied that the contractor will provide this service.

The City Council will consider Resolution 24-63 at the Regular Council Meeting scheduled April 23, 2024 at 6:30 P.M

### COMMUNICATIONS

#### A. VETERANS FACILITY UPDATE

Jeff Hanson, Utah Department of Veteran's and Military Affairs, presented a PowerPoint presentation summarized as follows:

- Reasons for Replacement
  - o Dignity
  - o Capacity
  - o Safety
- Site Location: 4700 S 2700 W
  - o Community (most important)
    - Honor and serve veterans
    - Support staffing needs
  - o Accessibility
    - Central to Salt Lake County
    - Near I-215
    - Public Transportation
  - o Current Status:
    - State share of cost approved and funded.
    - Federal share of cost approved, waiting for funding.
    - Construction will not start until federal funding is received.
    - Design work is approximately 80% complete.

Councilmember Whetstone asked what the average occupancy of the existing facility is. Mr. Hanson replied that the facility is normally at capacity with 74 beds with a few rooms open for illness isolation. He noted that all facilities across the state are at about 95% capacity. Councilmember Christensen asked what the capacity of the proposed facility will be. Mr. Hanson replied 105 bed with a potential expansion in the future. Councilmember Fitismenau asked what type of

## MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024

-4-

auxiliary services are offered on site. Mr. Hanson replied there is a robust therapy program, dietary/housekeeping/laundry/social services, mental health care, and the ability for providers to come directly to patients on site. Mayor Lang asked where the existing driving range will be moved to. Mr. Hanson replied that he is unsure.

The Mayor and Council had no further questions or concerns.

### **B. BUDGET UPDATE**

John Flores, Interim Assistant City Manager, presented information summarized as follows:

- Budget Process FY2025
  - o December Excess/(Deficit)Projected Budget for FY 2025- 1,775, 404
  - o Net Ongoing Expense Increases- 5,083,112
  - o Adjusted Deficit- 3, 307, 709
- Adjusted Revenues March 2024
  - o Decrease Personnel Expense – 500,000
  - o Updated Sales Tax Projections – 1,507,709
  - o Licenses & Permits- 200,000
  - o Misc., Fees and Reimbursements – 800,000
  - o Investments- 300,000
    - Final Adjusted Deficit- 0
- Unreserved General Fund of Estimated Revenues is 35% and 5%, midpoint is 20.5%
- Capital Improvement Fund Projections FY2025/ Total Available: 5,542,947
- Sales tax collections by fiscal year

Councilmember Huynh noted that the sales tax collections have been improving.

The Mayor and Council had no further questions or concerns.

### **C. ANIMAL SHELTER HOURS**

Mayor Lang noted that she received the following email from a resident of Taylorsville:

Dear Mayor Lang,

I hope this message finds you well. I am writing to inquire whether it would be possible to extend the operating hours of the West Valley Animal Shelter to include evenings and weekends.

## MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024

-5-

As you may be aware, many animal shelters are currently at capacity. Extending the operating hours of the shelter to include evenings and weekends could provide more opportunities for potential adopters to visit and interact with the animals. This could potentially help reduce the shelter population numbers and positively impact the lives of many animals in need.

By accommodating individuals who may not be able to visit the shelter during regular working hours, we can increase the chances of more animals finding loving homes. I believe that this small change could make a significant difference for the animals and the community as a whole.

I understand the challenges and logistics involved in extending operating hours, but I genuinely believe that this initiative could have a positive impact. I would be more than willing to discuss this further and provide any assistance needed to support this proposal.

Thank you for considering my request. I look forward to hearing from you regarding this matter.

Layne Morris, CPD Director, stated that the shelter is open to the public from 11 AM- 6 PM Monday through Friday. He stated that the City works with around 30 non-profit partners on Saturdays to either host or attend various adoption events. Mayor Lang stated that she would like to see the facility open on Saturday and asked how this could be accomplished. Layne detailed OSHA requirements for facility cleaning, actual 24/7 operation of the facility, and on-call officers. He noted that staff tries to spread out the hours between officers to ensure a certain level of service is maintained and provided throughout the week but indicated that turnover and employee personal schedules (vacation, etc.) make operation difficult. Layne indicated that Salt Lake County is trying a new method of closing on Monday's but opening on Saturdays but noted Friday and Monday are currently the busiest days for the shelter. Councilmember Harmon suggested staggering shifts and extending hours. Layne briefly explained the different positions at the Animal Shelter and how they function. Councilmember Nordfelt asked how many employees are at the shelter. Lars replied 22. Mayor Lang suggested closing on Wednesday's and during carpool hours. She asked if residents could call the shelter on Saturdays regarding strays. Layne replied no and indicated that the on-call officer is available only for emergencies. Councilmember Nordfelt stated that he believes it would be difficult to keep employees if they didn't have at least 2 days off in a row (if the shelter were closed Sunday and Wednesday). He indicated he agrees opening the shelter on

## MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024

-6-

Saturdays is a good idea but added that he would prefer to see it closed on Monday so employees still have a two day weekend. Mayor Lang noted that if more people can adopt on Saturdays, the shelter may not need to care for as many pets. Councilmember Harmon indicated that overpopulated animal shelters are a nationwide problem. Layne detailed the value of working with non-profits to help get animals fostered or adopted. Councilmember Huynh asked if social media is used to promote pet adoptions. Layne replied yes. Mayor Lang asked if online licensing works. Layne replied yes.

The Mayor and Council had no further questions or concerns.

### **D. COUNCIL CALENDAR**

Mayor Lang referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events.

Members of the City Council had no further questions regarding the Council Update.

### **NEW BUSINESS**

#### **A. POTENTIAL FUTURE AGENDA ITEMS**

Councilmember Christensen stated that he would like to have a presentation regarding the impact that a new NHL team coming to Salt Lake City would have on the Maverik Center. Mr. Pili noted that he had been discussing this with staff and would be bringing something forward in the near future.

Councilmember Fitisemanu requested updated information regarding boarding homes and the protocol staff has in place for addressing those issues.

#### **B. COUNCIL REPORTS**

##### **COUNCILMEMBER CHRISTENSEN- ROADSHOW**

Councilmember Christensen stated he attended a Roadshow event that was co-sponsored by the Healthy West Valley Committee and noted that it was a good event with multiple agencies.

##### **COUNCILMEMBER WHETSTONE- CHAT WITH THE CHIEF AND CHAMBERWEST**

Councilmember Whetstone stated that he watched a great Chat with the Chief event that detailed the Salt Lake County jail partnership with the City. He noted that he would like to see more participation from the community. He stated that he also participated on a ChamberWest panel.

**MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024**

**-7-**

**MAYOR LANG- CHAMBERWEST AND IOC**

Mayor Lang noted that she also participated on the ChamberWest panel. She added that the City hosted the IOC at the Maverik Center and it was a great meeting.

**C. REVIEW AGENDA FOR REGULAR HOUSING AUTHORITY MEETING SCHEDULED APRIL 23, 2024**

**HA RESOLUTION 24-02: ADOPT A CIVIL RIGHTS CERTIFICATION**

Layne Morris, CPD, presented proposed Resolution 24-02 that would adopt a Civil Rights Certification.

Written documentation previously provided to the City Council included information as follows:

The HUD form 50077 CR certifies that the PHA will carry out the housing choice voucher program of the agency in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion given the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

The Housing Authority will consider Resolution 24-02 at the Regular Meeting scheduled April 23, 2024 at 6:30 P.M

**MOTION TO ADJOURN**

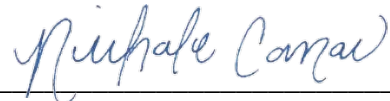
Upon motion by Councilmember Huynh all voted in favor to adjourn.

**THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING ON TUESDAY APRIL 16, 2024 WAS ADJOURNED AT 5:27 PM BY MAYOR LANG.**

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Special Study Meeting of the West Valley City Council held Tuesday, April 16, 2024.

**MINUTES OF COUNCIL STUDY MEETING – APRIL 16, 2024**

**-8-**

A handwritten signature in blue ink that reads "Nichole Camac". The signature is written in a cursive style with a large initial 'N'.

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Nichole Camac, CMC  
City Recorder