

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
March 19, 2024

The Board of Education of Jordan School District met in study, general, and closed sessions on Tuesday, March 19, 2024, beginning at 4:00 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

STUDY SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
April Gaydosh, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Travis Hamblin, Director, Student Services
Sandy Riesgraf, Director, Communications
Fulvia Franco, Consultant and 504 Coordinator, Guidance
Stacee Worthen, Secondary Consultant, Counseling
McKinley Withers, Specialist/Administrator, Health & Wellness
Caleb Olson, Planning & Enrollment Consultant, Student Services
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

A. Calendar Committee Recommendations for 2025-26

Dr. Michael Anderson, Associate Superintendent, explained the Calendar Committee has made an effort the last few years to make calendar recommendations about 18 months ahead, giving families and employees plenty of notice about possible calendar changes. He thanked the committee for their hard work.

Caleb Olson, Consultant in Planning & Enrollment, introduced three members of the Calendar Committee: Cherie Oliver (parent), Angela Allen (JESPA representative), and Angela Greer (parent) and explained the difficult task of developing a calendar that will work well for parents, families, and staff. He brought three calendar recommendations for the 2025-26 school year to the Board for consideration. He explained that after initial approval by the Board, it is intended that a community survey be conducted from April 1 through April 14, 2024, after which results would be brought to the April 23, 2024 Board meeting for a final vote of approval on the preferred option.

Board members discussed the early, middle and late-start options, the need to continue with grade transmittal days, and the effectiveness of spring parent-teacher conferences. A majority of Board members preferred keeping grade transmittal days and all Board members agreed to leave a Health & Wellness Day in the yearly calendar.

The Board authorized the Calendar Committee to proceed with the calendar survey, including an additional question about eliminating secondary spring parent-teacher conferences. Administration will bring survey data back to the April 23, 2024 Board meeting. It was decided that parent-teacher conferences will be discussed in a future Board meeting.

B. Update on Mental Health Resources

Dr. Michael Anderson said challenges for students are complex and varied and he thanked the mental health team for playing a vital role in connecting students to resources.

Travis Hamblin, Director of Student Services, thanked the Board for its support. He introduced his team members, noting their expertise: Stacee Worthen, Counseling; Fulvia Franco, Guidance; and McKinley Withers, Health and Wellness. He said their efforts are focused on providing services to students in two categories:

- 1) People – each secondary school has a team of counselors and school psychologists (47 in middle and 44 in high schools), and each elementary school has one full-time guidance counselor and one full-time school psychologist. Each secondary school has a clinical support specialist funded by the Board or State and two schools fund an extra position with other funds. He highlighted that the extraordinary staffing of mental health professionals separates Jordan from any other school district in the State or Nation. Dr. Anderson thanked the Board for making it a priority to fund mental health positions.
- 2) Programs – Including: tiered supports and intervention, small and large group counseling, brief response interventions, school-based needs assessments, whole school lessons and instruction, graduation tracking, skill-attainment training and support (including hygiene, conflict resolution, grief and loss), suicide prevention, 504 and IEP plans.

Mr. Hamblin indicated that school administrators and staff assist in addressing the mental health needs at schools and training focuses on trauma and restorative practices. He praised intervention programs like Bark (a content monitoring software) and SafeUT that have saved lives of students in the District.

Mr. Hamblin highlighted the Jordan Foundation for Education which offers free counseling, classes, intake assessments, school violence risk assessments, parent education seminars, and mental health screening events. The Mental Health Access Program (MHAP) connects parents with community resources and grant-funded teen centers and wellness rooms benefit students and staff.

McKinley Withers highlighted Health & Wellness Day which has been a huge success for employees and said the community has been very supportive of this event.

Board members asked about obtaining additional state support and what more can be done to help with mental health needs in Jordan District. Dr. Anderson said the legislature's approval of HB84 is now codifying mental health protocol which has already been implemented in the District.

Dr. Withers expressed gratitude for all the Board has done so far. He suggested more classroom focus on helping students learn coping skills. Dr. Franco recommended increasing the ratio of school psychologists to students and Ms. Worthen advocated for more training for teachers on understanding Multi-Tiered System of Support (MTSS).

Board members thanked the mental health team and requested priorities for mental health services and programs be added to a future Board agenda for further discussion.

Due to the time constraint, it was decided to discuss agenda items C through E in a subsequent study session following the general session.

At 6:14 p.m., the meeting adjourned. The general session started at 6:32 p.m.

GENERAL SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Cody Curtis, Administrator of Schools
April Gaydosh, Administrator of Schools
Lisa Robinson, Administrator of Schools
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
David Rostrom, Director, Facility Services
Jason Skidmore, Director, Career & Technical Education
Kaleb Yates, Principal, Juniper Elementary School
Brian King, Staff Assistant, Special Education
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. She welcomed those present. Yolanda Rothfuss, teacher at Valley High School, conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Randall White, teacher at Valley High School.

Celebrating Valley High School

Principal Jacinto Peterson; and students Grace Kasanos and Jose Reyna Gilberto Rodrigues of Valley High School presented information to the Board about the good things happening at this school and reviewed some of the programs and activities in which students and faculty members participate.

Resolutions of Appreciation

Marilyn Richards read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

Brenda Louise Beckstead – employed by Jordan District from 1978 to 2007
Judith Ann Sneed Blain – employed by Jordan District from 1974 to 1997
Jerry D. Durrant – employed by Jordan District from 1968 to 1996
Debra Oakeson – employed by Jordan District from 1988 to 2008

Board Member Recognitions

Lisa Dean said she appreciates the positive stories about Jordan School District in the West Jordan City Journal.

Marilyn Richards enjoyed participating in the Jordan Education Foundation Outstanding Educator Awards presentations. She also thanked Paul Bergera and the Transportation department for their hard work in arranging for shuttle buses for Elk Ridge Middle School and Elk Meadows Elementary School during recent road construction in that area. She recognized leaders at both schools for their efforts in keeping students safe from traffic during the construction.

Niki George recognized Copper Hills High School for receiving the National Banner for Inclusion as a Special Olympics Unified Champion School, an award presented by First Lady Abbey Cox. Ms. George also said she attended a recent production of "Shrek the Musical" at Mountain Shadows Elementary School and thanked everyone involved for their efforts. She thanked Jordan Education Foundation for providing Outstanding Educator Awards, the many volunteers who helped, and Dr. Godfrey for attending the presentations and making teachers feel special.

President Miller gave a shoutout to Oquirrh Hills Middle School for their successful musical "Honk!" Ms. Miller had an opportunity to be a judge for the "We the People" competitions and said she loves the program.

Recognition of Utah State PTA Reflections Award Winners

Jessica Navarro, Reflections and awards specialist, Region 6 PTA, recognized Jordan District students who received awards at the state-level Reflections competition. She noted of the 2,100 entries, 62 advanced to the state level and the following students received state awards:

Award of Excellence

Bridger Pedroza	3D Visual Art and Literature	Bingham High School
Jadyn Larsen	Dance Choreography	Riverton High School
Alivia Millet	Literature	West Jordan Middle School
Alli Sorenson	Music Composition	Riverton High School
Abigail Andrewsen	Photography	Riverton High School

Award of Merit

Kira Bruening	3D Visual Art	Riverton Elementary School
Malik Lucero	Dance Choreography	Bingham High School
Brecklyn Staggs	Dance Choreography	Rosamond Elementary School
Elliot Johns	Music Composition	Joel P. Jensen Middle School
Elizabeth Bradford	Photography	Copper Hills High School

Honorable Mention

Madison Lundquist	3D Visual Art and Literature	Elk Ridge Middle School
Claire Bracken	3D Visual Arts	Golden Fields Elementary School
Tesla Brewer	Dance Choreography	Jordan Hills Elementary School
Austin Graff	Film Production	Hidden Valley Middle School
Brynlee Allred	Literature	Elk Ridge Middle School
Josie Preece	Literature	Hidden Valley Middle School
Arianna Shamy	Music Composition	Mountain Ridge High School
Simon Engh	Music Composition	Jordan Hills Elementary School
Kate Moser	Photography	Westland Elementary School

Superintendent's Recognitions

Dr. Godfrey recognized the Portrait of a Graduate and Strategic Plan Steering Committee for their time and effort in developing the Portrait and Plan for Jordan District. He invited committee members present to share highlights of their experience. The following individuals expressed gratitude for being given the opportunity, the friendly collaboration and valuable perspectives within the committee, and the final product they helped create:

Jessica Navarro, PTA representative

Sandy Riesgraf, Director of Communications

Kristina Leikam, parent

Lisa Robinson, Administrator of Schools

Niki George, Board of Education First Vice President

Tracy Miller, Board of Education President

President Miller thanked those that participated for their time commitment and efforts on Portrait of a Graduate and the Strategic Plan.

I. Public Comments

A. Public Comments Regarding Non-Agenda Items

No members of the public signed up to address the Board regarding non-agenda items. Seeing some students in the audience as part of a requirement for a school government class, Mr. Dunford invited them to share their school experience in Jordan District and one student took the opportunity to speak.

Tavish Abplanalp, student at Bingham High School, said he has had good experiences in school and enjoys his classes.

President Miller invited Mr. Larsen, business administrator, to read comments submitted to boardcomments@jordandistrict.org from the following individuals, whose comments are summarized below:

Kristi Taylor, a kindergarten teacher, suggested kindergarten teachers use virtual learning curriculum to teach students the first three days of school.

Andrea Hinojosa, a teacher, said low attendance and lack of engagement are two pressing issues in high schools today. She also expressed frustration over student cell phone distractions in the classroom.

II. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes of the Board of Education meetings held February 27, 2024 and March 12, 2024, were presented to the Board of Education for approval.

MOTION: It was moved by Lisa Dean and seconded by Marilyn Richards to approve Consent Agenda item A1, as recommended. The motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of February 2024 were provided to the Board of Education.

2. Financial Statement

The financial statement through February 29, 2024, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

3. Personnel – Licensed and Education Support Professionals

Personnel changes for the month of February 2024 were provided to the Board of Education.

4. Recommendation to Issue Certificates for Home Instruction

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53G-6-204 shall be issued certificates excusing them from attending public school.

5. Non-Compliance Report

MOTION: It was moved by Lisa Dean and seconded by Darrell Robinson to accept Consent Agenda items B1 through B5, as recommended. The motion passed with a unanimous vote.

III. Bid Recommendations

A.	<u>School or Department</u> Career & Technical Education	<u>Items for Bid</u> Auto Spray Booth at Bingham High School
	<u>Bidders</u>	<u>Amount of Bid</u>
	Arnell-West Inc.	\$350,955.00
	KHI Mechanical Services	

Purpose: To purchase a new and replace the existing auto spray booth to upgrade the auto collision shop at Bingham High School.

Budget: State-restricted CTE funds, out of the Transportation, Distribution, and Logistics program.

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible and acceptable bidder, Arnell-West Inc. The company complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Lisa Dean and seconded by Niki George to approve the bid for an Auto Spray Booth at Bingham High School, as recommended. The motion passed unanimously.

Jason Skidmore, Director of Career & Technical Education, said that although only two high schools' auto shop classes have a spray booth, the program is available to all District students.

B.	<u>School or Department</u> Juniper Elementary School	<u>Items for Bid</u> Office and Classroom Furniture
	<u>Bidders</u>	<u>Amount of Bid</u>
	Workspace Elements	\$518,625.41

Purpose: To purchase office and classroom furniture for the new Juniper Elementary School

Budget: Capital Outlay School Equipment

Recommendation: It was recommended awarding the contract to state contract vendor Workspace Elements.

Principal Kaleb Yates said furniture being purchased was chosen to accommodate older grades particular to this school and teachers were consulted on furniture choices. He added that the school received significant savings by using a single vendor.

MOTION: It was moved by Brian Barnett and seconded by Darrell Robinson to approve the bid for Office and Classroom Furniture at Juniper Elementary School, as recommended. The motion passed unanimously.

C. School or Department
Special Education

Items for Bid
School Staffing Agency for Teachers of the Visually Impaired (TVI) and Orientation and Mobility (O&M) Specialist Services

Bidders
ProCare Therapy

Amount of Bid
To be Determined

Purpose: To hire a school staffing agency to provide TVI and O&M specialists districtwide

Budget: Medicaid Funding

Recommendation: It was recommended awarding the contract to ProCare Therapy, a sole source provider, who met the specifications, terms, and conditions outlined in bid documents. This contract is for five (5) years. The Purchasing department will re-evaluate and allow additional providers to submit qualifications every 18 months, following the requirements in Utah Procurement Code.

MOTION: It was moved by Lisa Dean and seconded by Niki George to approve the bid for School Staffing Agency for TVI and O&M Specialist Services for Special Education, as recommended. The motion passed unanimously.

D. School or Department
Facility Services

Items for Bid
Partition Replacement at Hayden Peak Elementary School

Bidders
Daw Construction, LLC
Slider Construction, Inc.

Amount of Bid
\$248,783.00

Purpose: To replace the existing multi-purpose partition door at Hayden Peak Elementary School.

Budget: Auditorium Upgrades

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible, and acceptable bidder, Daw Construction, LLC. The company complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Marilyn Richards and seconded by Niki George to approve the bid for Partition Replacement at Hayden Peak Elementary School, as recommended. The motion passed unanimously.

E. School or Department
Facility Services

Items for Bid
Carpet Replacement at Silver Crest Elementary School

<u>Bidders</u>	<u>Amount of Bid</u>
Andigo Carpets, Inc.	\$266,150.06

Purpose: To replace the original carpet at Silver Crest Elementary School

Budget: District Capital Carpet/Flooring

Recommendation: It was recommended awarding the contract to State contract vendor Andigo Carpets, Inc.

MOTION: It was moved by Darrell Robinson and seconded by Brian Barnett to approve the bid for Carpet Replacement at Silver Crest Elementary School, as recommended. The motion passed unanimously.

<u>F.</u>	<u>School or Department</u>	<u>Items for Bid</u>
	Nutrition Services	Shelf Stable Milk

<u>Bidders</u>	<u>Amount of Bid</u>
Clearbrook Farms	\$1,250,000.00 over five years
Gossner Foods, Inc.	

Purpose: To provide backup milk options for schools districtwide

Budget: Nutrition Services Food

Recommendation: It was recommended awarding the lowest responsive, responsible and acceptable bidder, Gossner Foods, Inc. The company complied with the specifications, terms, and conditions outlined in the bid documents. This will result in a five (5) year contract.

MOTION: It was moved by Lisa Dean and seconded by Marilyn Richards to approve the bid for Shelf Stable Milk for Nutrition Services, as recommended. The motion passed unanimously.

IV. Special Business

A. Recommendation to Approve Student Fee Schedule 2024-25

President Miller said this item has been discussed in prior Board meetings, public notices have been sent, and there have been two opportunities for public comment, as required by law.

MOTION: It was moved by Marilyn Richards and seconded by Bryce Dunford to approve the Student Fee Schedule 2024-25.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

President Miller said she is proud of the work done by the Board and staff in analyzing and simplifying fees and for the clear information provided on the fees website. She called for a vote on the motion to approve the Student Fee Schedule 2024-25. The motion passed unanimously.

The Student Fee Schedule, including specific school fees, is located at:
<http://fees.jordandistrict.org>.

B. Recommendation to Approve New Administrative Policy AA451 *Domesticated Animals in Schools and Offices*

MOTION: It was moved by Darrell Robinson and seconded by Lisa Dean to approve New Administrative Policy AA451 *Domesticated Animals in Schools and Offices*.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

Mr. Robinson said he was invited by Providence Hall to examine their policy on therapy dogs. He compared it with the District's new policy and said Jordan is "right on track."

Brian Barnett said Policy AA451 was to be ratified last month, but due to some concerns from the public, the Board decided to postpone approval. Since that time, concerns about the policy have been addressed and it has been revised accordingly.

President Miller called for a vote on the motion to approve Administrative Policy AA451. The motion passed unanimously.

A copy of Administrative Policy AA451 is attached at the conclusion of these minutes (Attachment 2)

V. Information Items

A. Superintendent's Report

Superintendent Godfrey said he has enjoyed visiting schools and honoring teachers who received Outstanding Educator Awards. He thanked the Jordan Education Foundation for their work and staff at the various award winner schools for providing a great experience in celebrating those teachers. President Miller added that the awards banquet honoring the top 12 educators will be held April 17, 2024 and Board members are invited to attend.

VI. Discussion Items

A. Committee Reports and Comments by Board Members

Bryce Dunford, Licensed Employee Advisory Committee (LEAC) chair, said the discussion on implementing Portrait of a Graduate will be postponed until after the Board gives a final vote of approval in the April 23, 2024 Board meeting.

Lisa Dean gave a reminder about the Heroes Among Us presentation by Language & Culture Services and the Jordan Ethnic Advisory Committee (JEAC). She said the event will be held April 3, 2024 at West Jordan Middle School.

Niki George, Government Relations Committee, informed Board members they will be receiving email messages to set up meetings with newly-elected City Council members.

President Miller announced two Jordan Education Foundation fundraising events: the Challenge Run on May 11, 2024 and an Author Night with Dan Jones, an award-winning author and journalist, which will be held May 16, 2024.

At 7:41 p.m., President Miller declared the meeting adjourned and announced that the Board would return to study session.

At 8:02 p.m., President Miller called for a motion to go into closed session.

MOTION: At 8:02 p.m., it was moved by Marilyn Richards and seconded by Niki George to go into closed session. The motion passed unanimously.

CLOSED SESSION

Those recognized or signed-in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Scott Thomas, Administrator of Auxiliary Services

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

MOTION: At 8:14 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to adjourn the meeting and resume the Board study session. The motion passed unanimously.

STUDY SESSION, Continued

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. The Board of Education continued its study session to discuss the following:

C. Construction Plaques

Bryce Dunford explained that contractors have traditionally installed an engraved plaque commemorating the construction of a new school. Customarily, the names included have been: The Board of Education when the building was approved, superintendent, business administrator, the contractor and the architect. He gave a motion regarding this practice.

MOTION: It was moved by Bryce Dunford and seconded by Marilyn Richards to direct staff when asked to provide names for the construction recognition plaque, the names provided are current Board members who approved the bid and prior Board members (within two years) if a recent seat change has occurred.

Mr. Dunford expressed regret that former Board members Jim Crane, Kayleen Whitelock, Susan Pulsipher, Richard Osborn did not have their name on plaques of schools they proposed, funded, and approved.

President Miller called for a vote on the current motion. The motion was approved unanimously.

Bryce Dunford proposed that Bingham High School receive another plaque in addition to the 1931 and 1975 construction plaques, to commemorate the recently remodeled school. He requested the following names be added: current Board members; and former Board members Janice Voorhies, Matt Young, and Jen Atwood.

MOTION: It was moved by Bryce Dunford and seconded by Lisa Dean to instruct staff to contact the last architect involved with the remodel of Bingham High School, to ask if they will make a plaque with the following names included: architect and contractor; current Board members; current administration, current principal, and three former Board members Janice Voorhies, Matt Young, and Jen Atwood.

Mr. Larsen said there may be multiple contractors involved in the six-year project and administration said they would work out the details. It was suggested if the last architect involved does not want to make the plaque, the District will initiate and fund it.

President Miller called for a vote on the motion for another plaque for Bingham High School. The motion was approved unanimously.

D. Review of Portrait of a Graduate and Strategic Plan Documents

Dr. Godfrey shared Portrait of a Graduate and Strategic Plan drafts with those present and asked for feedback. Board members requested changes on some graphics and wording and gave suggestions for revisions.

Bryce Dunford indicated Jordan's policies will need to be rewritten to align with the Portrait and Plan. He asked if Education Elements would be willing to extend Jordan's contract to assist with this process. Dr. Godfrey said Purchasing would need to be consulted to discuss protocol for approaching the company with this request.

It was decided that staff will make requested modifications to the graphics on each one-page document and bring the revised version back to the April 9, 2024 study session for possible additional changes. Staff was also directed to look into purchasing processes that must be followed to continue to work with Education Elements on Jordan policy changes and implementation regarding the Portrait of a Graduate and Strategic Plan.

E. Review of Board Policy GP111 Type of Meetings

Tracy Miller reviewed the types of meetings the Board of Education holds, noting in study sessions Board action may be taken as needed. Paul Van Komen, Legal Counsel, clarified what is considered formal action and when public notice is required.

Niki George advocated for shorter meetings and Bryce Dunford suggested advance preparation by Board members in reading and researching agenda topics. He asked that more specific information be included on Board meeting agendas regarding the desired outcome of items to be discussed.

Board members requested crucial information be emailed to them as early as possible prior to a Board meeting, so they can ask questions of staff ahead of time if more clarification is needed.

MOTION: At 9:55 p.m., it was moved by Bryce Dunford and seconded by Brian Barnett to adjourn the meeting. The motion passed unanimously.

/II

Attachments