



Regular City Council Meeting

Minutes

Tuesday, April 9, 2024 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rowley conducted the meeting. City Recorder, Myra Young, took minutes. City Council Members present were Bryce Hamilton, Danny Peatross and Jenny Adams. Council Member Cody Ivie and Jason Baker were absent. Council Member Adams offered the prayer. Attendance is not enough to constitute a quorum. This will be an informational meeting only.

Public Attendees: Heather Sorenson, Kim Hanson, Cole Harris, Nate Robinson, Lane Genereaux, Wade Poulson, Chuck Richins, Clay Crozier, Susan Hamilton, Matt Skewes, Nancy Moon, Timothy McCauley.

2. Minutes

Minutes:

Minutes will be reviewed at the next City Council Meeting.

3. Bills

Minutes:

Bills will be reviewed at the next City Council Meeting.

4. Charges & Credits

Minutes:

Charges and Credits will be reviewed at the next City Council Meeting.

5. Business License

Minutes:

Business License will be reviewed at the next City Council Meeting.

6. Planning And Zoning

Minutes:

Consideration of Valorie McLean for the Planning & Zoning Commission will be reviewed at the next City Council Meeting.

Clay Crozier Planning & Zoning Chairman presented the updated Accessory Dwelling Unit Ordinance. The following changes were made.

- To refer to the state code and federal standard on an internal ADU.
- The language was reduced on the external ADU.

The following items are up for discussion.

- Part A, remove bullet point #6
- Within the definition section change wording to match Fannie Mae standards.
- Part D, bullet point #2, provide examples of an internal ADU, such as include living area over a garage, in a basement or small addition to the primary dwelling.

Mayor Rowley inquired if the document is ready to be presented at a public hearing. He reminded Clay the document must be word for word when presented during the public hearing. Clay responded it was. Mayor Rowley indicated the next step is for The City Council to assign Planning & Zoning to put it on their agenda and hold a public hearing. If there is a lot of public input, an additional public hearing is recommended and needs to be placed on The City Council Agenda. Council Member Hamilton read the proposed ordinance.

Clay is requesting The City Council to advise them on which ordinance to work on next. Short-term rental or tiny homes due to the increase of the latter.

Council Member Hamilton states short-term rentals are a convenience for recreation where tiny homes provide people with a place to live. He would like to see the tiny home ordinance take precedence over short-term rentals.

Clay presented – Pay structure for Planning and Zoning Commission. Clay believes with inflation and to recruit members he wants to see the following compensation put into place.

Commission Members; \$50 per member, per meeting.

Secretary; \$87.19 (the city water bill), per meeting.

Chairman, \$100 per meeting.

Currently the chairman is receiving \$87.19 as a monthly compensation not per meeting. Clay stated when they began working on the ADU ordinance their meeting was 3 hours long.

The City Council discussed the ordinance needs to be updated with a resolution to reflect the determined compensation and commission will receive compensation. Clay stated that in theory the Planning & Zoning could possibly make more than The City Council and proposes an increase for them as well.

7. Horrocks Engineering - Master Plan

Minutes:

Chuck Richins informed The City Council and Mayor about a forwarded email he received from Kim Hanson dated March 28th. The original sender was Candace Powers with CIB. The recipients were Deborah Herron and Mayor Rowley. The email was to inform the applicant they were awarded the grant for the Master Plan.

Mayor Rowley wanted to know if Chuck had been in contact with CIB. Chuck indicated he had not, he is not the applicant and would not be on the emails. Mayor Rowley after attending a zoom meeting with CIB thought Horrocks had begun the process and he was waiting for Chuck to contact CIB. Mayor Rowley also stated he had not seen an email from CIB and will reach out to them. Chuck stated he was not aware of the zoom meeting between CIB and the applicant and just wants to know if he is to start on the project or not. The answer is yes for Horrocks to move forward on the project. Chuck reminded The Council and Mayor this has a 2-year time limit.

8. Nate Robinson -Tree Issues

Minutes:

Nate Robinson read the letter he wrote to Mayor Rowley.

Nate then explained the forest service has half of the cul-de-sac fenced off, a quarter of it is trees and the remaining is a turn-around. Mayor Rowley stated a bid was obtained from Chris Ivester for \$4,000 to cut the trees down and an additional \$10,000 to haul the trees away. Nate is willing to haul the trees to The City Pit at his expense, he has the equipment to do this type of work. Mayor Rowley recommends we move forward with this plan. Chris will be there on Saturday to do the work. The stumps will be left due to the sewer lines underneath the trees and addressed later.

9. Public Works Update - Lane Genereaux

Minutes:

Lane Genereaux gave the following updates.

- He spoke to Ferguson today and the Kamstrap Meters will arrive on Monday.
- The sewer system on the south side of town is scheduled to be cleaned on May 12th.
- Sprinklers are turned on at all parks except Wallace Park.
- Water will be turned on at the cemeteries tomorrow.
- Concrete is coming tomorrow for Main Street in front of Zions Bank and Wallace Park.
- Concrete work for the pool is scheduled for Thursday.
- Jay will begin working on potholes and signs.
- Assume Animal Control is good, have not heard any different from Mayor Rowley.
- Crew is ready for The City Clean-up, week of April 22nd – 25th. Will begin Monday morning, coming through once and will pick up yard debris only.

Council Member Adams inquired about the 25-mph sign that seems to be in Reinhardt's yard. Lane clarified it is in the city right-of-way. He spoke to Brady Reinhardt who wondered if there would be any issues with them keeping the area around the sign cleaned. The city has no issues with that.

Lane inquired about the meeting taking place on Friday. Mayor Rowley explained there is a meeting scheduled for 5:00 pm in Roy Park. The purpose is to have a thought-out plan in place before any more money is allocated to the project. Attendees will be the following, from The Arts Council, Danita Hinton & Julia Misiego, Council Members Adams and Ivie and Mayor Rowley. Mayor Rowley sees a need to also have a couple of baseball/softball coaches and Aubrey Harris, Recreation Director attend.

10. 15-Minute Open Session

Minutes:

Susan Hamilton inquired about what the next step will be on the ADU Ordinance. Mayor Rowley explained, Planning and Zoning will need to hold a public meeting.

11. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns, or comments.

12. Mayor And Council Review Of Old Business

Minutes:

Mayor Rowley reported on the old sewer at the airport. The line along with the septic tank was located and pumped out. The building is scheduled to arrive on April 15th.

Council Member Peatross discussed the pamphlet he recently purchased. The pamphlet was published by the General Land Office in 1909. It provided instructions on residential town sites but had no specifics and nothing to do with dedication of streets or rights-of-way for public use.

Mayor Rowley spoke with the school district – they have made decisions based on their interpretation of the tribe, winning a ruling that gave them authority over our streets and alleyways.

Mayor Rowley explained to them, the city is in an ongoing lawsuit, but no ruling has been issued.

Nate Robinson stated that on the Duchesne County GIS map it shows certain blocks are being changed over to tribal. He indicated the river access parking on Highway 191 near the bridge is now showing tribal. Also, the forest service lot is showing as tribal. Nate spoke with Duchesne County Commissioner Greg Miles about this, he was furious and is doing his own research. The Council discussed the need to be proactive and find out what is going on.

Chuck Richins gave an update on the Northwest Sewer/Water Project located around 4th N and 1st W. It will be placed in the paper starting tomorrow and run for 2 weeks. Pre bid date will be May 23rd. Bid opening on the 30th. Chuck will contact the local people to let them know.

13. Work Session**Minutes:**

There was no work meeting.

14. Executive Session**Minutes:**

There was no executive session held.

15. Adjournment**Minutes:**

The meeting was adjourned at 6:54 pm.

Attest:

Myra Young, Recorder: _____