



**DAVIS COUNTY EXECUTIVE MEETING
BOARD OF DAVIS COUNTY COMMISSIONERS
MINUTES**

Meeting Date: Monday, April 1, 2024 - 1:00 PM

Meeting Location: 61 S. Main Street, Farmington, UT 84025 – Conference Room 306

In Attendance: Commission Chair Bob Stevenson, Commission Vice Chair Randy Elliott, Commissioner Lorene Kamalu

County Staff Present: Neal Geddes, Civil Attorney; Curtis Koch, Auditor; Blake Woodall, Internal Auditor; Andy Oblad, Chief Deputy Sheriff; Jeff Oyler, County Planner; Cynda Melville, Commission Office Staff.

Opening: The meeting began at 1:04 PM.

Agenda Item:

Discuss performance audit for Wahsatch Shooters Association pursuant to Utah Code 17-19a206.

Discussion:

Commissioner Randy Elliott introduced the topic of this meeting stating that other meetings have been held previously including a work session on March 21, 2024, and another meeting with representatives of Wahsatch Shooters Association. WSA is willing to work with Davis County to resolve issues and would be open to any and all audits. WSA is working on getting business licenses updated and paying taxes. They want to have a good working relationship with the Davis Sheriff's Office.

Wahsatch Shooters Association has not been audited by Davis County for 10 years. They are willing to work with Davis County to have the Auditor's Office look at their books. They want to maintain a good relationship with Davis County and are working toward resolving some of their issues from the past few years. The Treasurer for the Association died about 5 years ago resulting in some problems for WSA as information relating to finances was not passed on directly to other WSA representatives.

The current contract will expire on April 30, 2024. They will ask for a 30-day extension on the contract. WSA represented that the IRS will reinstate their Not For Profit status after May.

As Davis County looks at negotiating a new contract with WSA it will be to the County's benefit to look at the past records of Wahsatch Shooters and to review the Shooting Range Use Agreement, Contract 2012-328.

Chief Deputy Oblad recommended that as we look at a new contract with Wahsatch Shooters we don't sign a 10-year contract, but sign a one or two year contract.

Section 10 – SECURITY SYSTEMS

- a. The Association shall provide County with access for viewing cameras.
- b. During Law Enforcement hours, the County can turn off the security cameras for training.

Section 12 – INSURANCE

The Association shall obtain and maintain general liability insurance of at least \$2,000,000.
What does it cover?

Section 13 – UTILITIES

The Association is responsible for all utilities.

Section 14 – DEFAULT BY ASSOCIATION

The County has the right to terminate the contract in the event of default.

Recommendations about things to include or change on a future contract were discussed.

A discussion of other items and questions that should be included in the audit continued. The following list was made on a white board.

Notes from the white board: (Derived from the group.)

- Bylaws, Financial Controls, Policy & Processes of Association
- Revenue from general public – 5 years
- Revenue from membership fees – 5 years
- Any other revenue
- Range Improvements including \$ amount for last 5 years
- All Association expenses – 5 years
- Balance in reserve year/year
- Events Rental, Are other Associations using – contractual
- Organization Chart, turnover of key individuals – 5 years

Curtis Koch had to leave the meeting at 1:54 pm.

Bob Stevenson left the meeting at 1:56 pm.

Discussion continued about the use of the range, training of range masters and Sheriff's Office employees, and if County employees and their families should have access to the range at no cost.

The meeting adjourned at 2:00 pm.

Action Item:

The Commission Office will send a letter to the Davis County Auditor requesting the Auditor's Office to conduct a performance audit on the Wahsatch Shooters Association based on the goals discussed.

The audio recording for this meeting is available based upon the County's current retention schedule.