

Minutes of the Regular Meeting of the Board of Trustees
UPPER COUNTRY WATER IMPROVEMENT DISTRICT

Altamont, Utah
March 21st, 2024

Chairman, Derek Herrera called the meeting to order at 7:02 p.m. The following Board Members were present:

Derek Herrera, Chairman
Clyde Watkins, Vice Chairman
Charles Miles, Treasurer
Jimmy Brotherson

Curtis Miles and Stetson Christensen was excused.

Also present were Chasity McKinnon and Kirk Christensen.

Invocation was given by Derek Herrera

MINUTES APPROVED

A Motion was made by Jimmy Brotherson to approve the minutes of February 15th, 2024. Motion seconded by Charles Miles. The motion was carried unanimously with the rest of the attending board members, Derek Herrera, Clyde Watkins, and Donald Miles

FINANCIALS: February 2024

Chasity reported that the Revenue for January 2024 is lower by almost \$1,000 from the previous January, in comparison to the Water and Bulk Water income. There was one new connection in the previous January that made a slight difference for the income totals for February 2024.

Chasity went on to report that the expenses are \$1,000 higher than compared to the January of 2023, that is even with some bigger purchases made for inventory replacement. Chasity went on to note that expenses are very routine, under control and flowing smoothly.

A Motion was made by Clyde Watkins to approve the February 2024 Financials. Motion seconded by Donald Miles. A Motion was carried unanimously with the rest of the attending board members, Derek Herrera, Charles Miles and Jimmy Brotherson.

Chasity went on to report that Upper Country Water District issued a time leak adjustment to a customer in the amount of \$5,319.00. The board agreed that this was the correct adjustment to be made.

Chasity also needed to note that there have been a significant amount of \$5 penalty fees waived back to customers, due to a two-week period that the USPS was not delivering mail and all envelopes were being returned to the senders. Chasity had reached out to the USPS office they could not state the reason as to why this was happening. But, for those making the payment in that period, all late fees were waived. The board was all in agreement that this was the correct thing to do as well.

SYSTEM UPDATE

Kirk reported that the Mountain Home Relocation Project is about ready to go out for bid for the line relocation.

Kirk went on to mention that the system has been running very smoothly and no real issues to report at this time.


NEW BUSINESS

Chairman, Derek Herrera spoke with Craig Jessen regarding the continued issues, regarding his encroachment on the Upper Country Water pipelines. Chairman, Herrera went on to say that Craig did agree that the line needed to be relocated, however he was not comfortable with signing a contract stating that the line relocate needed to be completed in one years' time. Kirk stated that would get with Craig to see if there was enough room to move the line to the east side of the property, instead of the west, to help make this project shorter, easier, and cheaper.

The board felt good about this and requested continued follow-up on this issue.

Motion to adjourn was made by Jimmy Brotherson at 7:38 p.m.

Read and approved the 18th, day of April 2024.


Derek Herrera
Board Chairman


Charles Miles
Treasurer

Minutes of the meeting prepared by Chasity McKinnon

