

MINUTES
Auto Mall & Retail Public Infrastructure District
Special Meeting

**HELD ON DECEMBER 11, 2023, AT THE OFFICE OF SNOW JENSEN & REECE, P.C., 912 W.
1600 S., SUITE B-200, ST. GEORGE, UTAH 84770
AT 1:00 P.M.**

MEMBERS PRESENT: James Horsley & Larry Myler (zoom)

ALSO PRESENT: Shelby Clymer CLA (zoom); Michael Jensen, (zoom) Jennifer Gowans, Snow Jensen & Reece.

A. Call to Order

The meeting convened at 1:03 P.M.

B. Consent Items

1. Approve the minutes of Board meeting held on November 6, 2023.

Larry Myler moves to approve the draft minutes of the board meeting held on November 6, 2023.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

2. No payment applications or requisition requests have been made since the last meeting.

C. Public Hearings

1. A hearing was conducted to take public comment on the adoption of the final capital operating budget for calendar year 2023 as the final budget for 2024. No members of the public were present to comment.

Larry Myler moves to open meeting to the Public.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

Shelby Clymer to review budget from CLA. Shelby states there are no changes to the budget presented on November 6th, 2023.

Larry Myler moves to close meeting to the Public.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

D. Action Items

- 1. Consider adoption of Resolution 2023-09, adopting the Final Operating and Capital Budget for calendar year 2024, and the previously adopted ad valorem tax rate remaining unchanged from the prior year.**

Larry Myler moves to approve the adoption of Resolution 2023-09 adopting the final operating and capital budget for the calendar year 2023 & 2024.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

- 2. Consider approval of renewal of CLA engagement agreements and authorize the Chair to sign.**

Larry Myler moves to approve the renewal of CLA's engagement agreements & that the signer be modified from Adam Campbell to James Horsley.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

- 3. Consideration for authorizing an engagement letter with an outside auditing firm to perform a financial audit for the 2023 fiscal year, not to exceed \$8,000, and authorize the Chair to sign once an auditing firm has been selected.**

Larry Myler moves to approve renewal of audit service contract not to exceed \$8,000 after review of a third auditing firm option to be provided by Adam Campbell.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

- 4. Consider adoption of calendar for Board meetings in 2024. The board discussed dates for the 5 months of required meetings. That being April, July, October, November & December on the 1st Monday at 11:30am.**

Larry Myler moves to approve tentative meeting schedule for 2024 as every 1st Monday at 11:30am.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

E. Administrative Non-Action Items

1. Open and Public Meeting Training for Board members. Michael Jensen conducts training for the board members. Training for 2024 is complete.

F. Adjourn

Larry Myler moves to adjourn.

James Horsley seconds the motion.

James Horsley: Aye

Larry Myler: Aye

Heather McDougald

Heather McDougald, District Clerk

Approval Date: 04/22/2024

SIGNATURE CERTIFICATE



REFERENCE NUMBER
8585E370-53FC-47F7-9B85-18D2916DD80F

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 8585E370-53FC-47F7-9B85-18D2916DD80F	Document Name AMRPID 2023 12 11 Minutes DRAFT for appv
Transaction Type Signature Request	Filename AMRPID_2023_12_11_Minutes_DRAFT_for_appv.docx
Sent At 04/22/2024 11:06 MST	Pages 3 pages
Executed At 04/22/2024 12:06 MST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 38.2 KB
Distribution Method email	Original Checksum 8b1693fcc2cab35f3b72fbaa7dd8d0db6c4add2b1f179d9b2e18f1e8f2e393a7
Signed Checksum 0a154079624d792828676d601aecd42cc38b7015ea56f58a961f8ac6cde018bd	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Heather McDougald	Status signed	Viewed At 04/22/2024 12:05 MST
Email hmcDougald@highground.dev	Multi-factor Digital Fingerprint Checksum 76248430bb38b455fd2405bbf7e9cbbd78f06827830ec2f03c98ba36af1c3d7c	Identity Authenticated At 04/22/2024 12:06 MST
Components 2	IP Address 76.27.34.60	Signed At 04/22/2024 12:06 MST
	Device Chrome via Windows	
	Typed Signature 	
	Signature Reference ID 120E997E	

AUDITS

TIMESTAMP	AUDIT
04/22/2024 11:06 MST	Jennifer Gowans (jgowans@snowjensen.com) created document 'AMRPID_2023_12_11_Minutes_DRAFT_for_appv.docx' on Chrome via Windows from 208.117.120.90.
04/22/2024 11:06 MST	Heather McDougald (hmcDougald@highground.dev) was emailed a link to sign.
04/22/2024 12:05 MST	Heather McDougald (hmcDougald@highground.dev) viewed the document on Chrome via Windows from 76.27.34.60.
04/22/2024 12:06 MST	Heather McDougald (hmcDougald@highground.dev) authenticated via email on Chrome via Windows from 76.27.34.60.
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