



**Wasatch County Library
Library Board Meeting Minutes
Friday, March 15, 2024**

Hybrid meeting: Electronic meeting held via Zoom, with in-person anchor location in the Board Room, Wasatch County Library.

In attendance in person: Mitzi Nelson, Board Chair; Amber Koecher, Member-at-large; Angela Edwards, Library Assistant Director; Juan Lee, Library Director.

In attendance virtually: Danny Goode, Secretary.

Excused: Cristina Spicer, Vice-Chair.

1. Call to Order & Welcome: 1:34 PM – Mitzi Nelson, Board Chair.

2. Public Comment: No members of the public attended the meeting, and no comments were submitted electronically.

3. Approval of Minutes:

- **MOTION** to approve the Minutes of the regular Board meeting held on February 16, 2024, made by Amber. Seconded by Danny. Approved.

4. Consent Agenda Items

- **Library Director's Report.** Juan presented the Director's Report of Activities for 02/15/2024 to 03/13/2024.
- **Report of Year-to-date Expenditures.** Juan will present an updated report of expenses at the next Board meeting.

5. Business

A. DISCUSSION: Update to the Meeting Room Policy.

- Change to 6.7.1 – “offer suggestions for...”
- Add in 6.7 – A statement about using the Bowcutt Room for multiple dates.
- Add in 6.7 – A statement that if the room is not used without notice, the library can cancel the application.
- Rephrase in 6.3 – The reservation window for dates 4/1 – 9/30 opens on April 1st. The reservation window for dates 10/1 – 3/31 opens on October 1st.

B. DISCUSSION: Re-purposing the computer lab into a Maker Space. Juan and Angela need to ask staff to take the lead on technology/equipment to be introduced in the Maker Space. By taking the lead, the staff members become the “champions” of that technology and can show other staff and users how to make the most of it. After the in-house “experts” are identified, Juan and Angela will create a timeline for the development of the Maker Space.

- **IDEA:** Partner with other agencies like Senior Center, 4H, and CAPS to create content and/or conduct classes in the Maker Space.

- IDEA: Create a “Wish List” so people can adopt/sponsor specific technologies.
 - EXAMPLE: See what the store Michaels do in their Maker Space.
 - IDEA: Seed catalog seen at the Sprague Branch library in Salt Lake City.
 - IDEA: Staff could develop “Ready-to-Go” activities or “Make-at-Home” kits for families who do not have time to use the Maker Space.
 - IDEA: Explore *Lego Mindstorms* for offering robotics. → Follow up: Lego Mindstorms was discontinued in 2022.
 - The library needs to add periodically new experiences to keep people thinking, “The library is always doing cool stuff...”
 - The Library Board considers the development of the Maker Space a high priority.
- C. **DISCUSSION: Rules or best practices for the participation of groups during Board meetings.**
- See Handout #6 for the current “Guidelines for public comments during the library board meeting.”
 - Recent case of “Zoom Bombing” during a Midway City meeting.
 - QUESTION: How long do people have to speak at a public meeting.
- D. **DISCUSSION: Priorities for improvements of the Library & Senior Center facility in 2024.**
- Table this discussion for the next Board meeting.
 - Ask Luke if he can share county plans for building and remodeling of county facilities in the next 5 years.
- E. **DISCUSSION: Board members attending Library conferences in 2024.**
- Chair is encouraged to attend the ALA and/or PLA conferences.
 - ULA 2024: Mitzi, full conference. Amber, One Day (Thursday) → Update: Amber will not be able to attend in 2024. Angela, full conference.
 - ALA 2024: Danny.

6. Call for Agenda Items for Next Meeting:

- A. DISCUSSION: The library building in the context of the County facility’s needs. Ask Luke for the Council's perspective.
- B. DISCUSSION: Best practices for the participation of groups during Board meetings. How to prevent “Zoom-bombing.”
- C. INTRODUCTION: Ask staff member Andy Herron to introduce himself and chat with Trustees about library IT.

MOTION to adjourn the meeting at 3:03 PM made by Amber. Seconded by Danny. Approved.

Next meeting: Friday, April 19, 2023, 1:30 PM.