

MINUTES
ROAM Public Infrastructure District Nos. 1 & 2
Boards of Trustees
Joint Special Meeting

**MEETING HELD ON DECEMBER 18, 2023, AT SNOW JENSEN & REECE, P.C., 912
W. 1600 S., SUITE B-200, ST. GEORGE, UTAH 84770
AT 11:00 A.M.**

MEMBERS PRESENT: Seth Robertson (via Zoom); Walker Wood (via Zoom)
ALSO PRESENT: Michael Jensen (via Zoom); and Shelby Clymer, CLA, Jennifer Gowans,
Snow Jensen & Reece.

A. Call to Order

The meeting convened at 11:04 am

B. Consent Items

1. Approve the minutes of the District No. 1 Board meeting held on November 3, 2023.
2. Approve the minutes of the District No. 2 Board meeting held on November 3, 2023.

Seth Robertson moves approve minutes.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

C. Public Hearing

1. Michael Jensen requests the board open the meeting to the public to take comment on the proposed amendment to the District No. 1 & 2 operating and capital budget for calendar year 2023, & adoption of District No. 1 & 2 operating and capital budget for calendar year 2024.

Seth Robertson motions to open the meeting to the public to take comment on both District 1 & 2's proposed amended operating budget for 2023 & 2024 proposed operating budget.

Walker Wood Seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

There is no public present online or in the building.

Thuy Dam from CLA presents the amended budget for both District 1 & 2 on the calendar year of 2023. Thuy Dam also presents the budget for 2024 on District 1 & 2.

Seth Roberson motions to close the public hearing.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

D. Action Items

1. Consider approval of a proposed amendment to District No. 1 operating and capital budget for calendar year 2023.

Seth Robertson moves to approve proposed amendment to the District No. 1 operating and capital budget for calendar year 2023.

Walker seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

2. Consider adoption of District No. 1 operating and capital budget for the calendar year 2024.

Seth Robertson moves to adopt the District No. 1 operating and capital budget for calendar year 2024.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

3. Consider approval of a proposed amendment to District No. 2 operating and capital budget for calendar year 2023.

Seth Robertson motions to approve proposed amendment to the District No. 2 operating and capital budget for calendar year 2023 for \$7,000.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

4. Consider adoption of the District No. 2 tentative operating and capital budget for calendar year 2024

Seth Robertson moves to adopt the District No. 2 tentative operating and capital budget for calendar year 2024.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

5. Michael asks the board to consider approval of renewal of District No. 1 engagement for auditing services with Haynie for 2023 audit, not to exceed \$8,000, and authorize the Chair to sign.

Seth Robertson moves to approve the auditing service with Haynie for the year 2023, not to exceed \$8,000.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

6. The board members consider adoption of calendar for Board meetings for District Nos. 1 & 2 in 2024 to be held 3rd Friday's at 1:30pm.

Seth Robertson moves to adopt a tentative date for the 2024 board meetings of District 1 & 2 as the 3rd Friday at 1:30pm.

Walker Wood seconds the motion.

Seth Robertson: Aye

Walker Wood: Aye

Holton Hunsaker: Aye

Thuy Dam explains the renewal of CLA's engagement agreements to be approved in a later meeting.

E. Administrative Non-Action Items

1. Open and Public Meeting Training for Board members.

F. Adjourn

Seth Robertson moves to adjourn.

Walker Wood seconds the motion.

Seth Robertson: Aye
Walker Wood: Aye
Holton Hunsaker: Aye



Seth Robertson, District Clerk

DATE: 04/19/2024

A recording of this public meeting is available by contacting Jennifer Gowans at (435) 628-3688.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

367CF608-76F8-4CD0-BD30-B6A320A25180

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 367CF608-76F8-4CD0-BD30-B6A320A25180	Document Name ROAM PID1 2023 12 18 Minutes
Transaction Type Signature Request	Filename ROAM_PID1_2023_12_18_Minutes.docx
Sent At 04/19/2024 13:22 MST	Pages 4 pages
Executed At 04/19/2024 14:22 MST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 37.7 KB
Distribution Method email	Original Checksum 44bdde8bc73fec6e696abb6cd31775cee12d21b4b477f23652fc8765f354887d
Signed Checksum cac174420f0a3351d527c6d433921044e0e9e0db4ee4542f8f70b8fc3fb9948b	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Seth Robertson	Status signed	Viewed At 04/19/2024 14:21 MST
Email seth@cw.land	Multi-factor Digital Fingerprint Checksum 45a2dde4a92c5c05c6c6476aab54d326f34fe7cfd4ba70b279e3149e6584ce42	Identity Authenticated At 04/19/2024 14:22 MST
Components 2	IP Address 97.75.160.18	Signed At 04/19/2024 14:22 MST
	Device Microsoft Edge via Windows	
	Typed Signature SethCR	
	Signature Reference ID 44308A2D	

AUDITS

TIMESTAMP	AUDIT
04/19/2024 13:22 MST	Jennifer Gowans (jgowans@snowjensen.com) created document 'ROAM_PID1_2023_12_18_Minutes.docx' on Chrome via Windows from 208.117.120.90.
04/19/2024 13:22 MST	Seth Robertson (seth@cw.land) was emailed a link to sign.
04/19/2024 14:21 MST	Seth Robertson (seth@cw.land) viewed the document on Microsoft Edge via Windows from 97.75.160.18.
04/19/2024 14:22 MST	Seth Robertson (seth@cw.land) authenticated via email on Microsoft Edge via Windows from 97.75.160.18.
04/19/2024 14:22 MST	Seth Robertson (seth@cw.land) signed the document on Microsoft Edge via Windows from 97.75.160.18.