

BOARD OF TRUSTEES MEETING MINUTES

April 21, 2014
** District Office**
5:00 p.m.

I. CALL TO ORDER

The March 17, 2014, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:08 p.m. Other Board members in attendance were Mary Ann Pack, Richard Pick, Robert Richer and Mayor Thomas. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Brian Passey, Dave Actor and Kim Dudley. Also in attendance were Ian Robbins, Osborn, Robbins and Buhler, PLLC and Jeremy Cook, Parsons, Kinghorn and Harris.

II. OATH OF OFFICE – MAYOR THOMAS

Mr. Wilking asked Mayor Thomas to stand and he gave him the Oath of Office. Mayor Thomas repeated the Oath of Office back to Mr. Wilking. Mr. Wilking welcomed Mayor Thomas to the Board of Trustees.

III. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for March 17, 2014
- B. Escrow Fund Reduction Approval

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack, Mayor Thomas and Mr. Wilking voting in the affirmative.

IV. PUBLIC INPUT – There was no public input.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$581,696.04

Mr. Pick made the motion to approve the Expenditures, Ms. Pack seconded and the motion carried with Ms. Pack, Mr. Pick, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 183; # SCWRF 91; Total 274
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Action Items

1. Consider Approval of Annual Financial Report – Mr. Passey gave the Board a brief presentation of the Comprehensive Annual Financial Report (CAFR). The CAFR was submitted for award consideration on April 2nd, or 2-1/2 months ahead of prior years. He stated that revenue growth has been substantial and had a serious rebound in 2013, which continues into 2014. He also showed them the District's resources for the 2013 year and first three months of 2014.

Mr. Ian Robbins, Osborn, Robbins and Buhler, PLLC thanked the Board for letting them prepare the audit again this year. He also thanked Mr. Passey and his staff for all their help. Mr. Robbins reviewed the CAFR and gave the Board a report on Internal Control over Financial Reporting and on compliance and other matters required by Government Auditing Standards – Report on State Legal Compliance. He stated that everything was in compliance with the State of Utah. He also gave them the Bond Resolution Compliance Schedules and Reports. Mr. Passey and Mr. Robbins said that a copy of all reports would be sent to the State Auditor, Wells Fargo, and the GFOA promptly.

Mr. Pick commended District department heads for their budget-wise spending, and by underspending their budgeted expenses year-to-date where possible.

Ms. Pack made the motion to approve the CAFR, Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

2. Consider Award of Training/Fleet Facility Project Construction Contract
Mr. Boyle addressed the Board regarding the results of the April 8th bid opening, the engineer's review of the bids, and the project budget. He discussed the total bid price coming in at \$3,676,900, from Peck Ormsby Construction. Mr. Boyle told the Board that the project will continue into 2015 with an actual project cost, including engineering, of \$4,206,500. He stated that \$3,154,875 will come out of the 2014 budget and the remaining \$1,051,625 will come out of the 2015 budget.

Staff recommendation is to award the construction contract to Peck Ormsby Construction.

Mr. Richer made the motion to award the Training/Fleet Facility Project Construction Contract to Peck Ormsby Construction, Mr. Pick seconded and the motion carried with Ms. Pack, Mr. Pick, Mr. Richer, Mayor Thomas and Mr. Wilking voting in the affirmative.

3. Consider Approval of Resolution No. 123 – Adopting a Consolidated Fee Schedule
Mr. Passey addressed the Board regarding the approval of Resolution No 123 stating that the only change is that when customers are using credit cards to pay for Impact Fees over \$200 we will be assessing a convenience fee of 2.5% to cover our cost.

Mr. Pick made the motion to approve the changes of Resolution No. 123, a convenience of 2.5% for customers using a credit card to pay for Impact Fees over \$200, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack, Mr. Pick, Mayor Thomas and Mr. Wilking voting in the affirmative.

- B. Information Items
 - 1. Financial Statement
 - 2. Impact Fee Report

C. Additional Information Items Added

- 1. Meeting with Summit County Health Department – Mr. Luers said we have been working with the Health Department to address unsewered areas. As a result of the main sewer line being extended to the Woodside Homes development, a number of residents have expressed an interest in connecting to the new sewer main. Mr. Luers said we had a meeting with Summit County Health Department and local residents last week and there was interest from the Silver Creek homeowners to connect to our sewer since the new line has been installed. He said we need to determine if the homeowner's wanted to pay the initial fee upfront or if we should create a special assessment area. Mr. Luers said he would keep the Board posted as more information becomes available.

2. Silver Creek Village treated wastewater for reuse – Mr. Luers told the Board that Silver Creek Village has an interest in using treated wastewater for their irrigation needs. He stated that we do not own the treated wastewater and it would be up to the developer to convince Mountain Regional to use their water rights. He also stated that it would have to be approved by the Division of Water Quality and the State Engineer. Mr. Luers said that we would not have any treated wastewater available until SCWRF has been expanded in 2018.

3. Division of Water Quality – TMDL Study – Mr. Luers said the Division of Water Quality is ready to approve the TMDL Study and that we will be having a meeting with the Natural Resources, Agriculture, and Environment Interim Committee regarding the Echo/Rockport TMDL study on May 21, 2014. He told the Board that there are some new rules associated with TMDL studies, in which if anytime a TMDL impacts a District greater than \$10,000,000 then the Utah State Legislature is now involved. Mr. Luers stated that this is all new and he will update the Board further when more information becomes available. He also stated that we will be discussing the TMDL study at the Board Workshop on July 21, 2014.

4. Weber Basin Agreement – Mr. Luers informed the Board that the Weber Basin Agreement is progressing. He said that he and Mr. Cook will be meeting with Weber Basin to discuss the minimum stream flows as part of the agreement later this week. Mr. Luers stated that Weber Basin has been great to work with and he will give the Board an update later this week.

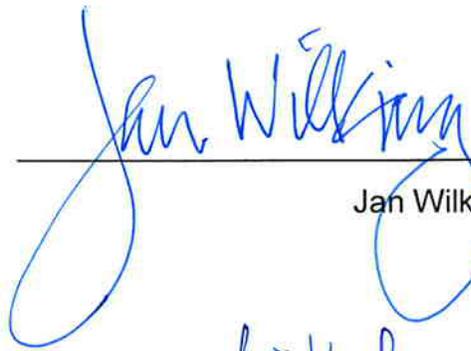
5. 2014 Stream Study – Mr. Luers told the Board that this stream study is the 1st of its kind in the nation. Mr. Luers said that we are working with Baylor University, Dr. Bryan Brooks is the leading researcher in this area and he will be bringing up some Grad students on May 5, 6 and 7th and we will be doing a whole series of testing right below the plant, 1 mile to 10 miles down the stream. Mr. Luers said we will be sampling algae, small fish and big fish including brown trout. The Division of Wildlife Resources will assist with the electric shocking. What we really want to know is plain and simple, what true impact do we have on the overall ecosystem downstream from the wastewater treatment plant. Eventually, we will bring that information back to the Board and discuss if we should spend the money to put in another process to remove these EDC compounds. We will be sampling a couple times through 2014 before actually starting putting the results together.

VIII. FUTURE AGENDA ITEMS

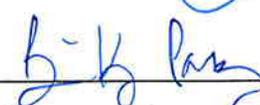
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IX. ADJOURN

Ms. Pack made the motion to adjourn at 6:09 pm, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, Mayor Thomas and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk