

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digital Recording of Meeting
Thursday, April 4, 2024

Invocation Donald Brown

I. PLEDGE

Mayor Brian Florang asked all to rise and join in the Pledge of Allegiance.

Mayor Brian Florang called the meeting to order at 7:07 PM.

II. ROLL CALL

Mayor Brian Florang
Councilmembers: LeeAnn Terry, Donald Brown, Chris Mork, Skip Taylor
Maintenance Employee: Joe Stevens
Hinckley Town Clerk Tresa Taylor

III. GUESTS:

John Wagner

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Mayor Brian Florang asked for corrections or a motion to approve the meeting minutes for March 26, 2024. Councilmember Donald Brown moved to approve the minutes for March 26, 2024, as presented. Councilmember LeeAnn Terry seconded the motion, all voted aye. Motion carried.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

None.

VII. STAFF REPORTING

Clerk Tresa Taylor asked for the Council's permission to write off a final utility bill from a customer who sold their home in October 2023 and moved away, and permission was granted.

Clerk Tresa Taylor reminded the Council the Dog Licensing Clinic is on Saturday, April 13, 2024, from 10 am – Noon in the town park. Mayor Brian Florang said he and Joe will be there.

VIII. NEW BUSINESS

1. John Wagner – Request to Crack Seal Road on 500 E north of Hwy 6 & 50

Mayor Brian Florang invited John Wagner to the podium. Mr. Wagner said he wanted to bring to the town's attention the condition of the road on 500 E from the highway north about 1/2 mile. Mr. Wagner explained he walks this section of road and said about every 20' there are cracks that run straight across the road. He said the road is in good shape but is concerned that the cracks need to be filled to protect the road.

Councilmember Donald Brown said he doesn't believe this road has ever been chip sealed and Clerk Tresa Taylor responded that this road was the last road the town chip sealed.

Mayor Brian Florang asked Maintenance employee Joe Stevens to look at this section of road and Joe responded that he already has. Mayor Florang explained the condition of all town roads are looked at and compared and asked Joe to come up with a list to prioritize all town road repairs. There was some discussion about crack sealing. The Council thanked John.

2. Review job applications received for maintenance position

Mayor Brian Florang informed council members the town received job applications from Chris Gettings, Roger Ellis, Beau Taylor, Matthew Green, Michael Reed, and Anthony Hathaway. He stated this is a public meeting and a matter of record and the Council does not go into a closed session to discuss candidates because they are not employees, and this is not a staff issue. He noted the purpose of reviewing the applications is for the Mayor to get the Council's input and that it is the Mayor's obligation to select applicants and to interview. Mayor Florang said the position the town is hiring for is a position that is responsible for the water system, sewer system, cross connection, and will be responsible for the associated certifications. He explained the town is looking for a candidate that either has demonstrated or has the potential to be successful at achieving these certifications which means a lot of book learning, technical aspects of the job, computer skills, intercommunication with state and local officials, and being able to read and interpret regulatory requirements. Mayor Florang asked council members to keep this in mind when reviewing the candidates' applications.

The Council reviewed and discussed the applications and recommended the following applicants to move forward in the job interview process: Beau Taylor, Matthew Green, and Michael Reed.

3. Planning and Zoning Commission Vacancy

Mayor Brian Florang informed the Council that Planning and Zoning Commission Chairman Guy Brinkerhoff is retiring, and he asked Clark Mortensen if he would be willing to serve as chairman and he said Clark agreed.

Mayor Florang said the town received an application of interest for the vacancy from Ron Black. Clerk Tresa noted the advertisement in the town newsletter states the town is accepting letters of interest for the vacancy until April 17, 2024. Mayor Florang said he would like this vacancy advertised as an official public notice in the newspaper.

Councilmember Donald Brown commented that he appreciates those volunteering and serving on the Planning and Zoning Commission.

Mayor Florang asked if anyone has any comments or concerns with this change in Planning and Zoning or if there is anything that he should be aware of in extending this offer to Clark Mortensen? Councilmember Chris Mork asked who appoints the chairman and Mayor Brian Florang replied it is the responsibility of the Mayor with input from the Council.

4. Permanent Community Impact Board (CIB) 2024 Funding Opportunity

Mayor Brian Florang explained the deadline for placing a project on the CIB list was March 31, 2024, and said he submitted a sewer lagoon improvement project of \$750,000 - seeking \$500,000 in grants, \$200,000 in loans, and \$50,000 in local investment. He noted this is a placeholder on the list because we do not have a project cost estimate and said there are three funding cycles per year - June, October, and February and he plans to submit a funding application for the October funding cycle.

Mayor Florang said he will be talking to USDA Rural Development about grant funding opportunities.

IX. OUSTANDING BUSINESS

1. Mini Split Install, Restroom & Breakroom Update

None.

2. Park Pavilion

Maintenance employee Joe Stevens said he needs to purchase some 2 x 12's to use for forms on the new park pavilion pad and Mayor Florang gave Joe approval.

3. Rural Communities Opportunities Grant – Hinckley Industrial Park rehabilitation project updates: Roads – Donald Brown; Water and Sewer – Chris Mork; Economic Development – Skip Taylor; Signage – LeeAnn Terry

Mayor Brian Florang asked if Jones and DeMille Engineering has responded to the town's request to survey the condition of the water and sewer system at the Industrial Park. Councilmember Chris Mork replied yes, and said he, Skip Taylor and Joe Stevens met with James Saunders from Jones and DeMille at the Industrial Park on April 1, 2024, and James Saunders will be providing a report of findings.

Councilmember Mork informed the Council they opened sewer manhole covers, and some manholes need to be vacuumed out. The north sewer manhole located close to the canal is collecting ground water and this problem will be remedied with placement of a plug. And several valves on the hydrants could not be opened and the hydrant seals need to be replaced.

Councilmember Skip Taylor explained the main water and sewer lines are in the roadway and there are no service stubs to the lots. There was discussion about installing service stubs to the lots before considering road improvements.

Councilmember Chris Mork asked about the possibility of securing a lift pump for the sewer lift station and there was some discussion. Mayor Florang noted this is a good idea.

4. General Plan Update

Mayor Brian Florang stated the Planning and Zoning Commission will hopefully have their final conversation on the General Plan Update at their next meeting and then advance it to the Council.

5. Water and Sewer Master Plans

Clerk Tresa Taylor said James Saunders from Jones and DeMille reached out via email asking for a town representative to attend a meeting at the water treatment plant on April 3, 2024, and she forwarded the email to Councilmember Mork, and he agreed to attend the meeting.

Councilmember Chris Mork said he and Councilmember Skip Taylor met with James Saunders, John Chartier, and Paul Clark at the water treatment plant and explained the meeting was to test pressures during the backwash cycle to see if any changes can be made to the system to maintain pressure in the distribution system during a backwash.

Councilmember Chris Mork also noted the number one vessel at the treatment plant is not in service at this time.

X. MISCELLANEOUS DISCUSSION

Councilmember Skip Taylor thanked employee Joe Stevens for making the park look great for the Easter Egg Hunt.

Councilmember Chris Mork said he plans to meet with Paul Clark at the water treatment plant to work on resolving the issue with the number one vessel.

Councilmember Donald Brown asked if the town received water with the IPP bid and Clerk Tresa answered no. Councilmember Brown stated he went to the water office on Monday and donated 10' of irrigation water to water the park. Mayor Florang thanked Donald for his contribution.

Councilmember LeeAnn Terry asked if anyone has offered to be the Miss Hinckley Pageant Coordinator. Clerk Tresa responded that Traci Warnick reached out and she is willing to be the pageant coordinator. She said Traci came to the town office for information about the pageant. The Miss Hinckley Pageant will be held on Saturday, May 25, 2024, at 7 pm in the town park and the theme is "Boots and Hinckley Roots". The sign-up deadline is on April 24, 2024, and a parent meeting will be held in the town office on Thursday, April 25, 2024, at 7 pm.

Mayor Brian Florang discussed staff wages and said the town is feeling pressure about wages. He said he met with Town Treasurer Chris Palmer to discuss finances and to look at where the will the money come from if staff wages are increased. Mayor Brian Florang asked the Council to consider giving up ½ of what they are paid for a contribution.

Mayor Brian Florang noted the Regional Growth Summit will be held on May 21, 2024, from 5 pm – 9 pm and encouraged council members to attend.

XI. PAYMENT OF BILLS

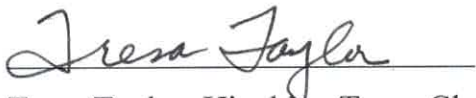
Councilmember LeeAnn Terry moved to approve the following purchase orders:
PO # 26 to Burningham Trucking, \$766.36 for trucking asphalt patch,
PO # 27 to Chronicle, \$831.25 for newsletter printing.

Councilmember Chris Mork seconded the motion to approve the purchase orders, all voted aye. Motion carried.

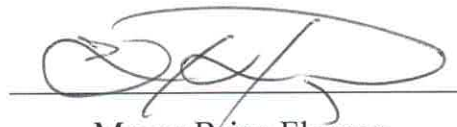
Councilmember LeeAnn Terry moved to pay bills. Councilmember Chris Mork seconded, all voted aye. Motion carried.

XII. ADJOURNMENT

Councilmember Chris Mork moved to adjourn at 8:31 PM. Councilmember Donald Brown seconded, all voted aye. Motion carried.



Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk



Mayor Brian Florang