

MOUNTAIN HEIGHTS ACADEMY BOARD OF TRUSTEES MEETING



Date: February 16, 2024

In Attendance: Gavin Hutchinson, Quinn Sutton, Wade Glathar

Others in Attendance: DeLaina Tonks, Cathie Hurst, Gabe Clark, Krystal Taylor

Excused: Royce Kimmons, Kari Malkovich

Location: 9067 S. 1300 W. #204; West Jordan, UT 84088

MINUTES

CALL TO ORDER

Gavin Hutchinson called the meeting to order at 9:31AM.

CONSENT ITEMS

- October 27, 2023 Board Meeting Minutes
Quinn Sutton made a motion to approve the October 27, 2023 Board Meeting Minutes. Wade Glathar seconded. Motion passed unanimously. Votes as follows: Gavin Hutchinson, AYE; Quinn Sutton, AYE; Wade Glathar, AYE.

REPORTS

- Finance Report
Cathie Hurst provided a financial update. The audit report is complete, and has been provided in the documentation materials to the board. The profit and loss indicated that the state revenue lines up with October 1 counts. Operating cash, PTIF and Zions bank accounts are in good standing. A sweep account is in place in association with the operating account.
- Director Report
Delaina Tonks reported on student achievement and activity; lottery and enrollment numbers; faculty and staff and strategic plan updates. Many visitors both local and worldwide have visited Mountain Heights Academy to see the wonderful things that are being accomplished both by students, teachers and staff. Due to increase in student population, additional staff are in the onboarding process to assist with this onset of students.

VOTING AND DISCUSSION ITEMS

- Chromebook Purchase
The board discussed the purchase of Chromebooks. Each student who enrolls at Mountain Heights receives a Chromebook in order to have access to all courses and their teachers. A request to purchase 200 Chromebooks was made.
Wade Glathar made a motion to approve the Chromebook Purchase not to exceed \$72,590. Quinn Sutton seconded. Motion passed unanimously. Votes as follows: Gavin Hutchinson AYE; Wade Glathar AYE; Quinn Sutton, AYE.
- School Land Trust Plan 2024/2025 SY
The board discussed the 2024-2025 SLT Plan, which was approved by the SLT

committee. Mountain Heights plan on using these funds to increase math and reading scores. The hiring of additional staff The benefit of class size range was discussed. Having a specific range of students increases the pass rate by 12%.
Quinn Sutton made a motion to approve the 2024/2025 SLT Plan. Wade Glathar seconded. Motion passed unanimously. Votes as follows: Gavin Hutchinson, AYE; Wade Glathar, AYE; Quinn Sutton, AYE.

- **Copy/Printing Machine Services & Products Contract**
The board discussed Copy/Printing Machine Services & Products Contract. MHA solicited quotes from three reputable copy/printing machine companies to assess the best options available. Based on pricing and service considerations, my recommendation is the 60-month lease agreement from Les Olson Company, for a total contract amount of \$17,954.40. This option provides a balance between cost-effectiveness and service continuity.
Quinn Sutton made a motion to approve the Copy/Printing Machine Services & Products Contract. Wade Glathar seconded. Motion passed unanimously. Votes as follows: Gavin Hutchinson AYE; Quinn Sutton, AYE; Wade Glathar, AYE.
- **Classroom Supplies Purchase**
Each year staff works hard to compile the list of supplies needed in each course/department for the upcoming school year. Approving the amount in February allows us to watch prices and bulk order, so we can be budget-conscious and timely. The total cost for the anticipated class/student supplies for 2024-2025 is \$81,390.09.
Wade Glathar made a motion to approve the Classroom Supplies Purchase not to exceed \$85,000. Quinn Sutton seconded. Motion passed unanimously. Motion passed unanimously. Votes as follows: Gavin Hutchinson AYE; Quinn Sutton, AYE; Wade Glathar, AYE.
- **LEA Specific Licenses**
The board discussed the LEA Specific Licenses for Sierra Colby and Audrey Loumeau.
Quinn Sutton made a motion to approve the LEA Specific Licenses for Sierra Colby and Audrey Loumeau. Wade Glathar seconded. Motion passed unanimously. Votes as follows: Gavin Hutchinson AYE; Quinn Sutton, AYE; Wade Glathar, AYE.

CALENDARING

- Next Board Meeting April 19, 2024 @ 9:30AM

CLOSED SESSION

At 9:57AM Quinn Sutton made a motion to move into closed session to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(l)(c). Wade Glathar seconded. Votes as follows: Gavin Hutchinson AYE; Quinn Sutton, AYE; Wade Glathar, AYE. Motion passed unanimously.

ADJOURN

At 10:12AM Quinn Sutton made a motion to come out of closed session adjourn the

meeting. Wade Glathar seconded. Motion passed unanimously. Votes as follows: Gavin Hutchinson AYE; Quinn Sutton, AYE; Wade Glathar, AYE. Motion passed unanimously.

**Mountain Heights Academy
Board of Directors Closed Session**



Meeting Date: February 16, 2024

Anchor Location: 9067 S. 1300 W. #204; West Jordan, UT 84088

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Mountain Heights Academy entered into a closed session for the sole purpose of discussing pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(l)(c).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 16th day of February, 2024, at 9067 S. 1300 W. #204; West Jordan, UT 84088.

A handwritten signature in black ink, appearing to be "Gavin Hutchinson", written over a horizontal line.

Gavin Hutchinson, Board Chair