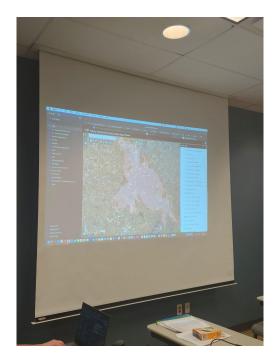# Drop, Cover, Hold on….. Evacuate!

Emergency Operations Center (EOC) Activation

Incident Reporting

Block Captain Training

ALL IS WELL

NEED HELP NOT CRITICAL

SPANISH FORK
EMERGENCY MANAGEMENT

How to be a

BLOCK CAPTAIN

1 Know your neighbors!

2 Distribute information to your block

3 Participate in The Great Utah ShakeOut

4 In an emergency, assess and report to the Neighborhood Command Post

NEED IMMEDIATE HELP

VACANT OR ALREADY EVACUATED

We have gone to: _____
Phone: _____
WE includes: _____

SPANISH FORK
PRIDE & PROGRESS

SPANISH FORK
EMERGENCY MANAGEMENT

BLOCK CAPTAIN
SPECIAL NEEDS REPORT

Neighborhood Name: _____ Date: _____

Block #: _____ Block Captain: _____ Number: _____

Neighborhood Command Captain: _____ Number: _____

Tip: Fill in top portion before an emergency

NEEDS

Name	Age	Gender	Address	Disability, mobility needs, hearing or vision impairments, language barriers, medical devices needing power, special medications, etc.

SEND THIS FORM, even if it is blank, to the Neighborhood Command Captain

EST. 1855

BLOCK CAPTAIN
BLOCK TALLY SHEET

Neighborhood Name: _____ Date: _____

Block #: _____ Block Captain: _____ Number: _____

Neighborhood Command Captain: _____ Number: _____

Tip: Fill in top portion before an emergency
Pre-populate "Household" columns with assigned homes before an emergency.

Household		Attending	Missing but Accounted for		Unaccounted For
Write name & total number in the household		*Physically at staging area*	*If someone knows where they are*		*No one knows where they are or their status*
TOTALS: Households & attending			**Total missing, but accounted for**		**Total missing and unaccounted for**

SEND THIS FORM to the Neighborhood Command Post

SPANISH FORK
PRIDE & PROGRESS

BLOCK CAPTAIN
EMERGENCY REPORT

Neighborhood Name: _____ Date: _____
Block #: _____ Block Captain: _____ Number: _____
Neighborhood Command Captain: _____ Number: _____
Tip: Fill in top portion before an emergency

INJURIES

Name	Age	Gender	Address	Nature/Seriousness of Injury/Injuries

FIRES

Family Name	Address	Status of Family (where to locate, etc.)

GAS LEAKS

Family Name	Address	Status of Family (where to locate, etc.)

OTHER PROBLEMS/NEEDS/CONCERNS – Be specific. List needed resources.

Address	Problem	Needs

SEND THIS FORM, even if it is blank, to the Neighborhood Command Captain

HAM radio support from Utah County Sheriff's Office Emergency Communications and Support Team (ECS)