

1 Minutes of the Centerville **City Council Special Budget Meeting** held Tuesday, March 26, 2024,  
2 at 5:30 p.m. with participants present at Centerville City Hall, 250 North Main Street.

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4 **MEMBERS PRESENT**

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6 Mayor Clark Wilkinson

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8 Council Members Cheylynn Hayman  
9 Gina Hirst  
10 Robyn Mecham  
11 Brian Plummer  
12 Spencer Summerhays

13  
14 **STAFF PRESENT**

15 Brant Hanson, City Manager  
16 Lisa Romney, City Attorney  
17 Jennifer Robison, City Recorder  
18 Bryce King, Administrative Services Director  
19 Nate Plaizier, Finance Director  
20 Bruce Cox, Parks and Recreation Director  
21 Mike Carlson, Public Works Director  
22 Mike Eggett, Community Development Director  
23 Dave Walker, Deputy Public Works Director  
24 Haley Turner, Community Services Manager  
25 Paul Child, Centerville Police Chief  
26 Lt. Allen Ackerson, Centerville Police Department  
27 Kevin Campbell, City Engineer

28 Mayor Wilkinson called the meeting to order at 5:47 p.m.

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30 **FY2025 TENTATIVE BUDGET REVIEW AND DISCUSSION**

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32 City Manager Brant Hanson spoke of the balance to be found when putting together the  
33 City budget between department needs/requests, inflation, and City revenues. He said the  
34 FY2025 Tentative Budget included a \$5.5 million sales tax revenue projection. Finance Director  
35 Nate Plaizier presented a schedule for the FY2025 budget process, and gave a brief overview of  
36 the FY2025 Tentative Budget. The Council and staff discussed property tax revenue versus sales  
37 tax revenue.

38  
39 Administrative Services Director Bryce King presented FY2025 Tentative Budgets for the  
40 Justice Court, and Administration (including IT). Mr. Hanson described changes to the municipal  
41 justice court system at the State level. City Attorney Lisa Romney presented a FY2025 Tentative  
42 Budget for the Legal Department. The Council expressed support and provided feedback  
43 regarding a temporary intern for the Legal Department. Finance Director Nate Plaizier presented  
44 a Finance Department FY2025 Tentative Budget.

45  
46 The Council took a break at 7:50 p.m., and returned at 8:03 p.m.

47  
48 Bryce King provided an update on the Centerville Youth Council, and presented FY2025  
49 Tentative Budgets for the Youth Council and the Whitaker. Councilmember Summerhays  
50 commented that between capital expenses and operational expenses, the annual City budget  
51 included spending \$86,000 on the Whitaker Museum. He suggested evaluating efficiencies of the  
52 facility and staff. Councilmember Mecham shared history of museum staffing and difficulties

1 associated with only utilizing volunteer help, and expressed support for retaining a paid Museum  
2 Director.  
3

4 City Manager Brant Hanson briefly explained sources of South Davis Metro Fire Agency  
5 funding, and presented a tentative Centerville FY2025 allocation. Public Works Director Mike  
6 Carlson presented a FY2025 Tentative Budget for Public Works Administration, and  
7 recommended a 4% Water Rate increase based on increased cost of materials and an increase  
8 in the cost from Weber Basin Water Conservancy District. Responding to a question from  
9 Councilmember Hirst, Mr. Carlson and Mr. Hanson said the proposed 4% water rate increase  
10 would probably not entirely cover increased costs because no water rate increase was  
11 implemented in FY2024. Mr. Carlson provided an update on Public Works vehicle rotation.  
12

13 Street Maintenance Supervisor Marc Marchant presented a FY2025 Tentative Budget for  
14 the Streets Department. Councilmember Hirst expressed a desire to schedule a transportation  
15 fee discussion at a future work session. Mr. Hanson spoke of a cash flow challenge between  
16 planned transportation, drainage, and water projects, and said a work session for further  
17 discussion would be scheduled for five or six months out. Councilmember Mecham expressed  
18 appreciation for the efforts of department heads to obtain grant funds for projects. Councilmember  
19 Summerhays suggested scheduling a work session for discussion of potential traffic calming  
20 measures on 100 South.  
21

22 Mr. Carlson reviewed a Geographic Information System (GIS) FY2025 Tentative Budget  
23 with the Council. City Engineer Kevin Campbell presented a FY2025 Tentative Budget for  
24 Engineering Services. Mr. Campbell said the City had charged developers a fee equal to 2.05%  
25 of their development bond as a fee for inspection for as long as he could remember. Mr. Campbell  
26 expressed the opinion that 2.05% was not sufficient to cover inspection costs.  
27

28 Parks and Recreation Director Bruce Cox presented FY2025 Tentative Budgets for the  
29 Parks and Recreation Department and City Facilities. Mr. Cox provided an update on planned  
30 parks projects. Community Services Manager Haley Turner presented a Community Services  
31 FY2025 Tentative Budget. The Council and staff discussed concessions services at Community  
32 Park, which currently operated at a loss, and discussed planned recreation programs.  
33

34 Community Development Director Mike Eggett presented a FY2025 Tentative Budget for  
35 the Community Development Department, and spoke of the planned General Plan update. The  
36 Council discussed considering an increase in Planning Commission compensation. Mr. Plaizier  
37 reviewed tentative FY2025 non-departmental transfers with the Council.  
38

39 The Council was scheduled to continue discussion of the FY2025 Tentative Budget on  
40 Thursday, March 28, 2024.  
41

42 **ADJOURNMENT**  
43

44 Councilmember Hirst **moved** to adjourn the meeting at 10:43 p.m. Councilmember  
45 Summerhays seconded the motion, which passed by unanimous vote (5-0). DS  
46

47 DocuSigned by:  
48 *Jennifer Robison*  
49 \_\_\_\_\_  
50 Jennifer Robison, City Recorder

4/18/2024 | 2:41 PM MDT

Date Approved

