



Sugar House Park Authority

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Sugar House Park Authority | March 14, 2024, AGENDA

Date/Time: Thursday, March 14, 2024, from 6:00 pm – 8:00 pm

Location: Webex

How to Join:	Anchor Location:
<p>Siavash Ghaffari, Roxy Christensen, Jackie Rosen, Taylor Weavil, Patrick Leary, Richard Layman, Toby Hazelbaker</p> <p>Others: Danielle Calacino, Diane Booth, Jeff Pereira, Ethan Michaud, Shelly Jordan, Shannon Rangel, George Sumner, Shehan Jaro, Sam Hatfield, Steven Graham</p>	<p>There is no physical anchor location.</p> <p>If you have questions or need further assistance, please contact Danielle Calacino at 385.468.1801.</p>

This meeting will be conducted virtually only via WebEx meetings. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn.

Call to Order

Siavash Ghaffari – Vice President

Approval of Special Events and Athletic Field Use Requests

Siavash Ghaffari – Vice President

Name/Organization/Event	Document Reference	Date(s)
<p>Doug Flutie Jr Foundation for Autism – Ethan Michaud National 5K series born in Boston and will be the second year in Salt Lake City. All proceeds go towards the local autism community. Had 150 attendees last year and are looking to expand the event this year and beyond, to upwards of 400 attendees. Event consists of the 5K that is 2 laps around the main road, and a walk and fun run that is one lap around the road. Will have other autism organizations and resources table at the event. Taylor and Ethan Michaud have a discussion regarding having a full road closure for the event versus just reserving the Big Field Pavilion, main field, and utilizing the</p>	<p>Portfolio 1</p>	<p>10/12/2024</p>

<p>walking path. Ethan decides to forego the full road closure for the event this year. Diane confirms that she also reserved the Fabian Pavilion along with the Big Field Pavilion so they would have enough parking. Roxy asks Ethan if like last year, they work to pick up all materials once the event is over, and Ethan confirms that they do.</p> <p>Motion by Roxy Christensen seconded by Jackie Rosen. The board approves unanimously.</p>		
<p>Rising Up Together – Shelly Jordan Third year hosting 5K run at Sugar House Park. Confirms they do not put stakes in the ground and follow all rules. Shelly says they wanted the Big Field Pavilion, but it was already booked so they are using the Sugar Beet Pavilion instead. The board realizes the event is on the same day as the Doug Flutie Jr Foundation for Autism 5K and asks Shelly if she's okay also having their event that day. Shelly says they are okay running alongside the other 5K. Taylor Weavil tells Shelly that as it's her 3rd year presenting to the board on her event, she's no longer required to come before the board and can just submit her application with Diane.</p> <p>Motion by Taylor Weavil seconded by Jackie Rosen. The board approves unanimously.</p>	<p>Portfolio 2</p>	<p>10/12/2024</p>
<p>RSL Soccer Camp – Jeff Pereira Real Salt Lake to host a youth soccer camp and free clinic in Sugar House Park. The camp is for anyone aged 5-14.</p> <p>Taylor Weavil thanks them for being a great partner to the board and appreciates them presenting to the board each year to get field use approval. Richard Layman asks how many people participate in the clinic and how they promote it. Jeff tells him they have a max</p>	<p>Portfolio 3</p>	<p>07/22/2024-07/25/2024</p>

capacity of 100 participants, and they promote their clinics online. Motion from Taylor Weavil seconded by Richard Layman. The board approves unanimously.		
Tubby Todd Bath Company – Shannon Rangel Sensitive bathtub product company wanting to host a family day celebration event. Anticipate between 300-500 guests; will be a 2-hour event with bounce houses, goody bags with their products, and food. Roxy asks if all food and things are pre-paid, and Shannon confirms that nothing is being sold and the whole event is free to her guests. Both Sego Lily Pavilion and Parley’s Creek Pavilion are reserved, with the event happening at Parley’s Creek and Sego Lily will be used for overflow parking. Shannon says she could create signage for parking at both pavilions for ease. Shannon asks how many parking stalls each pavilion has, and Roxy says there are 78 stalls at Parley’s Creek and 36 stalls at Sego Lily. Motion by Taylor Weavil seconded by Roxy Christensen. The board approves unanimously.	Portfolio 4	05/04/2024
*Cure Search for Childrens Cancer	Portfolio 5	09/07/2024
*HDSA (Huntington’s Disease) Walk	Portfolio 6	09/28/2024
*Liver Life Walk	Portfolio 7	06/08/2024
*Salt Lake City Marathon	Portfolio 8	4/20/2024
*Shine a Light Walk (Children’s Tumor Foundation)	Portfolio 9	09/21/2024

*These event requests are exempt from appearing before the Park Authority for approval because they have held the same event for three or more years.

Action Item: Park Authority Vote(s) Required

Motion by Taylor Weavil seconded by Jackie Rosen. The board approves unanimously.

Approval of February 8, 2024, Minutes

Siavash Ghaffari – Vice President

Action Item: Park Authority Vote(s) Required

Siv Ghaffari calls for any discussion on the February 8 meeting minutes. Roxy asks Taylor whether full names are required every time someone speaks, and Taylor says that she doesn't believe they need to be listed out fully each time, as long as full names are documented on board members present and key areas they present on.

Patrick asks the board if they're comfortable with the style they are in, as Danielle stated she does minutes differently than Jackie. Taylor says the board chair and vice chair are the ones to really guide on how succinct minutes should or should not be, and Siv says he has no objections to how they are.

Richard says that having detailed minutes is a good thing, as it is faster to read through them than listen to the recording.

Motion from Richard Layman seconded by Jackie Rosen. The board approves unanimously.

Approval of February 2023 Financial Statements

Roxanne Christensen - Treasurer

Action Item: Park Authority Vote(s) Required

Roxy Christensen presents February's financial statement and shows only one transaction that took place for January's police services. There are no questions or discussions from the board.

Motion from Richard Layman seconded by Taylor Weavil. The board approves unanimously.

Budget Adjustments

Roxanne Christensen - Treasurer

Action Item: Park Authority may vote to approve

Roxy Christensen tells the board that Salt Lake City needs the board to approve the 2025 Operations and Maintenance budget amount and touches on the conversations they've been having regarding bringing security fees into the operations and maintenance budget.

Richard asks if the figure Roxy has is just for security and not including an additional amount for snow removal. She says that yes, the 2024 budget has no budget for snow, and the budget number for 2025 doesn't include it either as Salt Lake County provides snow clearing.

Patrick tells the board that both Salt Lake City and Salt Lake County don't pay for additional security for their parks and relies on law enforcement response that's already in place. He said he views the additional security expenses the board is considering to be a discretionary expense and not an ongoing operational expense that would be built into the base budget. Richard says he doesn't understand why security would be considered a discretionary item for an urban park like Sugar House Park when many park conservancy discussions surround security issues. Patrick says he doesn't disagree with Richard, but the County doesn't pay extra for security in other urban suburban parks they oversee.

Taylor offers some background to the park security discussion and clarifies it's for 2 days a week, after hours only, and has now been in place for four years. She says that within the past four years, there have maybe been 3 actual incidents where the police have made an impact, and they are really paying for perceived protection. Taylor adds that they will always be able to call local authorities to the park so she is on the fence on whether security should be an operating expense and leans towards Patrick's viewpoint on it not needing to be one but more discretionary like he mentioned.

Roxy tells them that this decision is important because the park is making only about \$100,000 on reservations, and with ongoing expenses such as security, they're only saving about \$35,000 a year.

Siv says he doesn't foresee the board cancelling the after-hours security that's in place, but could reduce it, and asks Patrick why the County doesn't pay for additional security. Patrick tells him it's a cost issue, and the County doesn't have the resources to ask multiple different jurisdictions who have different laws to have their people work overtime. Patrick gives them an example from the Bingham Creek Regional Park in South Jordan, and although South Jordan City is a much smaller jurisdiction than Salt Lake City, their police force can't even be there to watch the park 24/7.

Siv asks the board if they want security to be part of their budget proposal or not and asks for a vote.

Richard Layman, Siv Ghaffari, and Roxy Christensen all vote yes. Patrick Leary, Taylor Weavil, and Jackie Rosen all vote no. Siv asks for a board member to make the proposal that they move forward with the budget adjustments with the contingency of removing security, for now. Roxy quickly tells the board that all other operating expenses with a 3% increase for maintenance will all be carried over, minus the security. Jackie asks what “other maintenance and improvements” is, and Roxy says it’s savings to be used for emergency improvements or repairs that exceed the maintenance amount. There is a discussion concerning the lack of flexibility in capital improvements due to limited funds and need to revisit the budget in the future. Motion to approve the 2025 Proposed Budget made by Taylor Weavil and seconded by Jackie Rosen. Richard Layman abstains from the vote; the remaining present board members vote yes.

Garden Center Lease

Jackie Rosen

Action Item: Park Authority may vote to approve

This agenda item is put on hold.

Special Event Forms

Roxanne Christensen - Treasurer

Action Item: Park Authority may vote to approve new form

This agenda item is put on hold.

Other Business

- Pavilion Update – *Roxanne Christensen*
- Master Plan Committee Update – *Roxanne Christensen*
- Transient Camps/Park Security Update – *Taylor Weavil*

Informational Only

This agenda item is put on hold.

Closed Session for Board Member Interviews

Potential of a closed session for the discussion of a character, professional competence, or physical or mental health of an individual as described under Section 52-4-205 of the Utah Open and Public Meetings Act.

Motion to approve moving into a closed session made by Taylor Weavil and seconded by Richard Layman. The board approves unanimously.

The board resumes open session and Siv asks for a board member to make a motion to extend an official offer to Maas Shehan Jaro to join the board.

Motion made by Richard Layman and seconded by Taylor Weavil. Siv Ghaffari abstains from the vote due to personal reasons; the remaining present board members vote yes.

ADJOURN

Jackie Rosen moves to adjourn meeting.