

# PCSD All Day Board Meetings

(Friday, March 29, 2024)

1591 Jordan Ave, Provo UT 84604

Generated by Bonnie Tautkus on Friday March 29, 2024

## Members present

Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

## A. 8:30am Morning Study Session

### Procedural: 1. Welcome: Vice President Jennifer Partridge

Meeting called to order at 8:32am

### Procedural: 2. Roll Call *(Audio Timestamp 00:00:26)*

Jennifer Partridge, Vice President; Gina Hales, Board Member; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Devyn Dayley, Interim Business Administrator; Wendy Dau, Superintendent; Teri McCabe, Board Member, William Weidner, Student Board Member

Not present: Rebecca Nielsen, Board President and Max Joyner, Student Board Member

### Action: 3. Motion to Convene *(Audio Timestamp 00:01:23)*

I move that we convene the study session.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

### Discussion, Information: 4. Board Handbook Training: Member Lisa Boyce *(Audio Timestamp 00:01:23)*

Summary:

Relationships and protocols with Superintendent and Business Administrator.

- Board work should always promote student learning.
- Highest standards of professional conduct
- Only direct and evaluate (formally or informally) Superintendent and BA

### Information: 5. Business Administrator Update *(Audio Timestamp 00:12:13)*

Announcement of appointment of Devyn Dayley as official Business Administrator. She has over 20 years of experience in the district. The board is grateful for her acceptance, experience, and relationships here.

### **Discussion, Information: 6. Construction Update** *(Audio Timestamp 00:15:58)*

Summary:

There are two options for the remaining work that needs to be done at THS

- One is more intrusive, ends sooner, second ends later doesn't interrupt current placements etc. (the school prefers first because it ends sooner)
- Could start with current funds, but there is not enough money to complete project, will need to bond to finish it completely
  - Could stop if bond doesn't pass and complete a portion of the work
- The board wants to be careful to incorporate plans for Dixon in capital expense plans
- Need to give the public a clear idea of plans, numbers, and needs. Hopefully this will help to get a bond approved.
- Timeline is critical, it will be helpful and there will be a cost savings to not stop construction.

THS Roof needs membrane

- There is a new leak and this membrane will not last through new construction
- \$150,000 approx, will last 3-5 years
- Goal is always to keep students and staff safe

Possible need for construction elevator for ADA needs.

Directive: Move forward, ask questions of Darrell and Devyn if needed.

### **Discussion, Information: 7. Strategic Plan Update: Superintendent Wendy Dau** *(Audio Timestamp 01:04:31)*

Summary:

- Set up focus groups in evening
- On Mission, Vision, and Core Values, time to be done, no more time on wordsmithing
- Help show why we came to these things as we move forward with goals and next steps (mission, vision, core value)

### **Discussion, Information: 8. DEI Statement and Current Policies and Practices** *(Audio Timestamp 01:23:23)*

Summary:

## House Bill 269 Equal Opportunities Initiative Act

- Will require some changes
- The district DEI statement is not part of our policy
- Look at the bill and statement and see if things need to change to bring into alignment
- Per the bill, "Diversity Equity Inclusion" (those words as a phrase) can't be used
- Student Services job descriptions, web sites, other policies might need to be wordsmithed to remove those words and phrases
- Make sure that the district maintains concern and programs for what students need whether help with something (additional academic support), challenges (advanced courses or opportunities), or care
- Scholarships, if coming from outside groups or funds should be ok.

Next steps: Groups need to be open to all, not exclusionary, the Bill will not come into effect until July so the district isn't currently in conflict with law and has time to adjust. Committee to wordsmith and bring back to board for feedback and to approve.

## 9. Break

*\*End of 3.29.24 PCSD Study Session Audio Part 1\**

## **Discussion, Information: 10. Community Meetings about District Construction Priorities** *(Study Session Part 2 Audio Timestamp 00:10)*

Summary:

Dixon and Timpview - Discussion on how to communicate to the communities involved and the district at large and get feedback on our capital needs and decisions and priorities moving forward

- Use meetings to clarify restructuring, funding capital needs
- Get students involved
- Involve those without students in the system as well as the community is impacted by some of our decisions
- Sooner rather than later for these meetings, be careful of capacity, busy time of year for admin and student families, possibly use neighborhood meetings if it can be added to the agenda
- Help board members get information before meetings or know how to redirect people when questions come up
- Clear focus on goals of these meetings
- Message well, emails, social media, websites, possibly flyers, use neighborhood chairs, bring it up in the upcoming joint meeting with city council

**Discussion, Information: 11. Boundary Issues: Jarod Sites, Assistant Superintendent Elementary Ed** *(Audio Timestamp 18:43)*

Summary:

- Find out legal path to clarifying district discrepancy on boundary for Heather Lane and new developments
- Future agenda boundary issues district wide

**B. 11:05am Executive Session for the purpose of discussing Negotiations and Real Estate UT Code 52.4.205**

**Action: 1. Motion to Convene Closed Executive Session** *(Audio Timestamp 46:38)*

I move that we convene a closed executive session to discuss negotiations and real estate.

Motion by Melanie Hall, second by Lisa Boyce.

Final Resolution: Motion Carries

Roll Call Vote: Jennifer Partridge, Aye; Gina Hales, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Teri McCabe, Aye; Meg VanWagenen, Aye

Board President Rebecca Nielsen not present for vote.

*\*End of 3.29.24 PCSD Study Session Audio Part 2\**

**Discussion, Information: 2. Personnel**

**Discussion, Information: 3. Real Estate**

**Action: 4. Motion to Adjourn**

**C. 12:00pm Lunch**

**D. 12:30pm Study Session**

**Procedural: 1. Welcome: Vice President Jennifer Partridge**

Meeting called to order at 12:32pm

**Procedural: 2. Roll Call** (3.29.24 PCSD Study Session Part 3 Audio Timestamp 00:00:30)

Jennifer Partridge, Board Vice President; Gina Hales, Board Member; Melanie Hall, Board Member; Lisa Boyce, Board Member; Will Weidner, Student Board Member; Max Joyner, Student Board Member; Jarod Sites, Assistant Superintendent Elementary Education; Jason Cox, Deputy Superintendent Human Resources; Darrell Jensen, Assistant Superintendent Secondary Education; Teri McCabe, Board Member; Meg Van Wagenen, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

**Action: 3. Motion to Convene** (Audio Timestamp 00:01:28)

I move that we convene a study session.

Motion by Megan Van Wagenen, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Discussion, Information: 4. Cell Phone Policy Discussion** (Audio Timestamp 00:01:47)

Summary:

- Governor request will require the board to make some decisions
- Student involvement might help with compliance
- Possibly different policies for different levels
- Empowering teachers to use as needed, empower students to learn to use appropriately and not let them be a distraction, as adults, how do we help students? Not school's responsibility to teach appropriate phone use, maybe - but being part of a culture that helps could be part of the responsibility of the district
- District wide - school wide policy will avoid some problems with comparisons, focus is important
- 3 warnings or something, so if occasional, not interfering with work would be ok
- Legal issues with seizing phones
- Cubby in every class for phones for first x minutes of class, less punitive than 3 strikes policy
- Be mindful of burden on teachers whose job it is to teach

Directive: Policy committee come up with something, then get feedback from students, parents, teachers

## **Discussion, Information: 5. Trust Lands Report Summary for 2022-2023 Spending: Jarod Sites and Devyn Dayley** *(Audio Timestamp 00:46:48)*

Summary:

- Reviewed goals and responses to goals for every school
- The district has made recent changes to align SIP and Trust Lands that will help schools have more aligned goals, correlate reports instead of separate reports and goals, and will allow supervisors and board to see and give feedback
- Living documents, getting data at various times of year, can adjust as necessary
- Land Trust goals and formats depend heavily on Community Councils that make the goals
- Discussion about rollovers and compliance

## **Discussion, Information: 6. IHS LAND Trust Amendment: Darrell Jensen, Asst. Superintendent Secondary Ed** *(Audio Timestamp 01:02:35)*

Summary:

Independence High School has a request to amend their Land Trust plan

- Planned use of excess money was for personnel, but those personnel needs were funded by other accounts
- Amending to use the funds for equipment instead

## **Discussion, Information: 7. Large Purchase Requests: Devyn Dayley, Interim Business Administrator** *(Audio Timestamp 01:06:55)*

Summary:

1. Painting of CMS \$91,310
2. Chromebook Annual Replacement DHE \$1,006,200

## **Discussion, Information: 8. Google Upgrade** *(Audio Timestamp 01:14:08)*

Summary:

In order to upgrade platforms, all Chromebooks will need to be turned in and touched

- Requesting return of every single Chromebook in the district by May 22nd
- Student accounts will be lost, everything they want to save needs to be downloaded to other programs
- Communication needs to be clear to parents and students
- Possible interruptions in some summer school programs that won't have access to Chromebooks while Tech updates each one, but they can use school labs
  - Tech will work on the summer school devices first, will work to get them back as soon as possible
- This upgrade will help with requesting apps and standardization. Will give us a single platform, more security, more storage, etc.

- Eschool will be a bigger challenge
- Meaningful learning can still happen without chromebooks, those last 2 days of school will still be meaningful

## **Discussion, Information: 9. Camp Big Springs: Kyle Bates, Director of Facilities** *(Audio Timestamp 01:27:28)*

Summary:

Damage from last two winters was significant and there is still a lot of snow up there

- It will be a while before anyone can get up there to repair, will need 3-4 people, will take about a month (May, if weather permits)
- Will check again after spring break, snow and mud will limit efforts
- Some options to make things more permanent; manufactured decking, concrete pads will cost more up front for manufactured decking, concrete about the same cost, but putting in concrete pads would involve moving, more work to excavate and more man hours, more time, might not have the time to get it ready for this year
- Not really sustainable to rebuild every year as has been done
- Could get platforms fixed as is for now, make it safe and put concrete slabs in for next year.
- Possible large purchase request in future, Kyle's team will get cost comparisons including man power to board before the team goes up there to fix it all

## **Action: 10. Motion to Adjourn** *(Audio Timestamp 01:53:33)*

I move that we adjourn the study session.

Motion by Lisa Boyce, second NONE.

## **E. 3:00pm Business Meeting**

### **Procedural: 1. Welcome: Vice President Jennifer Partridge**

Meeting called to order at 3:01pm

### **Procedural: 2. Roll Call** *(Audio Timestamp 00:22)*

Jennifer Partridge, Board Vice President; Gina Hales, Board Member; Melanie Hall, Board Member; Lisa Boyce, Board Member; Will Weidner Student Board Member; Max Joyner, Student Board Member; Jarod Sites, Assistant Superintendent Elementary Education; Darrell Jensen, Assistant Superintendent Secondary Education; Jason Cox, Deputy Superintendent Human Resources; Doug Finch, Assistant Superintendent, Student Services; Teri McCabe, Board Member; Megan Van Wagenen, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

**Action, Procedural: 3. Motion to Convene** *(Audio Timestamp 01:01)*

I move that we convene the Business Meeting.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Procedural: 4. Pledge of Allegiance: Doug Finch Assistant Superintendent Student Services** *(Audio Timestamp 01:28)*

**Action: 5. Consideration to Approve IHS Land Trust Amendment** *(Audio Timestamp 02:00)*

I move that we approve the IHS Land Trust Amendment as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Action: 6. Consideration to Approve Large Purchase Request: Centennial Painting Project** *(Audio Timestamp 03:37)*

Suggestion to make sure colors are complementary and school administration is happy with the colors.

I move that we approve the large purchase request in the amount of \$91,310 for the Centennial Painting Project as discussed in our study session.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Action: 7. Consideration to Approve Large Purchase Request: Chromebook Replacement** *(Audio Timestamp 06:48)*

I move that we approve the large purchase request in the amount of \$1,006,200 for Chromebook replacement as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Action: 8. Consideration to Approve Business Administrator**

**Appointment** (*Audio Timestamp 08:09*)

I move that we approve the appointment of Devyn Dayley as Business Administrator.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

**Action: 9. Motion to Adjourn** (*Audio Timestamp 10:45*)

I move that we adjourn the business meeting.

Motion by Gina Hales, second NONE.