

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

550 North 800 West
West Bountiful, Utah 84087

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AT 6:00 PM AND A REGULAR MEETING AT 7:30 PM ON TUESDAY, APRIL 2ND, 2024, AT THE CITY OFFICES AT 550 N 800 W

AGENDA

6:00 pm – Work Session – FY 2025 Budget

7:30 pm – Regular Meeting

Invocation/Thought – Kelly Enquist; Pledge of Allegiance – Mark Preece

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Oath of Office – West Bountiful Police Officer Erik Maldonado.
4. Public Hearing – South Davis Sewer District Proposed Annexation of 12.67 acres at approx. 1750 W 1200 N.
5. Update - Davis County Commission.
6. Award of West Bountiful City Municipal Justice Court Public Defender Contract.
7. Ordinance #482-24, An Ordinance Replacing Title 10.12 of West Bountiful Municipal Code Related to the Stopping, Standing, and Parking of Vehicles.
8. Meeting Minutes from March 19th, 2024.
9. Staff Reports–Police, Public Works, Engineering, Community Development, Administration.
10. Mayor/Council Reports.
11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on March 29, 2024, by Remington Whiting, City Recorder.

1 Minutes of the West Bountiful City Council meeting held on **Tuesday, April 2, 2024**, at West
2 Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3
4 Those in attendance:

5
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield,
7 Kelly Enquist, Jenn Nielsen,

8
9 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon
10 Ereksen (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City
11 Engineer), Dallas Green (Director of Golf), Josh Virostko (Golf Superintendent) and
12 Addison Jenkins (Community Development)

13
14 **PUBLIC:** Richmond Thornley

15
16 **EXCUSED:** Mark Preece

17
18 **Work Session – FY 2025 Budget**

19
20 Duane Huffman reviewed the latest draft of the city budgets for FY 2024/2025 and potential
21 amendments to the FY 2023/2024 budgets.

22
23 For FY 2023/2024 potential amendments to the General Fund would lower revenues and increase
24 expenditures, with a projected ending balance of under \$2 million. He reviewed several of the
25 largest changes, but all changes will be presented in May with a proposed amendment.

26
27 For the FY 2024/2025 budget, General Fund revenues are projected to be close to flat, leading to a
28 potential deficit depending on what expenditures are made. The next draft of the budget will begin
29 the process of trimming down expenses in strategic ways. The council was generally supportive of
30 having the Water Fund participate in the debt service of the new public works facility.

31
32 Duane then reviewed the history of revenues and expenses at Lakeside Golf Course. Staff is
33 becoming more comfortable projecting recent revenue increases into the future. There was
34 significant discussion about how to explore clubhouse improvements. Staff will begin looking for
35 assistance in determining capacity needs and options.

36
37 Next, the council briefly reviewed capital projects and other budget issues such as potential fee
38 adjustments for solid waste.

39
40 A tentative budget, or official draft, will be presented to the council at the first meeting in May.

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43 **Regular Meeting**

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45 Mayor Romney called the meeting to order at 7:30 pm. Kelly Enquist gave an inspirational thought,
46 and the Pledge of Allegiance was led by Mayor Romney.

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1. Approve Agenda

MOTION: *James Ahlstrom made a motion to approve the agenda with the switching of agenda numbers 2 and 3. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.*

2. Oath of Office – West Bountiful Police Officer Erik Maldonado

Police officer Erik Maldonado was sworn in by Mayor Romney.

3. Public Comment

None

4. Public Hearing – South Davis Sewer District Proposed Annexation of 12.67 acres at approx. 1750 W 1200 N.

MOTION: *Kelly Enquist made a motion to open the Public Hearing for the South Davis Sewer District Proposed Annexation. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.*

No Comments

MOTION: *Jenn Nielsen made a motion to close the Public Hearing for the South Davis Sewer District Proposed Annexation. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

5. Updated – Davis County Commission

Commissioner Lorene Kamalu introduced herself and Ashleigh Young. Ashleigh Young is the current director of Davis County Animal Care. Animal Care is now fully supported through county property taxes, and they anticipate a very small tax increase for operations. They are also in the process of building a new facility, which will be funded through county capital funds. Councilmember Nielsen expressed an idea that low-cost vaccines should be offered through the county. The council expressed appreciation for Ashleigh’s work.

6. Award of West Bountiful City Municipal Justice Court Public Defender Contract

92 Duane presented the recommendation that the city contract with Roger Adams to become the city's
93 public defender. He explained that the city currently contracts with North Salt Lake's justice court,
94 but West Bountiful must provide their own prosecutors and public defenders.

95
96 **MOTION:** *James Ahlstrom made a motion to award the West Bountiful City Municipal*
97 *Justice Court Public Defender Contract to Roger Adams. Dell Butterfield*
98 *seconded the Motion which PASSED.*

99
100 The vote was recorded as follows:

101 James Ahlstrom – Aye	Dell Butterfield– Aye
102 Kelly Enquist – Aye	Jenn Nielsen– Aye
103 Mark Preece – Aye	

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107 **7. Ordinance #482-24, An Ordinance replacing Title 10.12 of West Bountiful Municipal**
108 **Code Related to the Stopping, Standing, and parking of Vehicles.**

109
110 Chief Erikson gave a brief explanation of the code and explained that this new ordinance would
111 allow police officers to better enforce parking issues. The council reviewed a previous draft earlier
112 this year.

113
114 **MOTION:** *Jenn Nielsen made a motion to approve Ordinance replacing Title 10.12 of*
115 *West Bountiful Municipal Code Related to the Stopping, Standing, and*
116 *parking of Vehicles. Kelly Enquist seconded the Motion which PASSED.*

117
118 The vote was recorded as follows:

119 James Ahlstrom – Aye	Dell Butterfield– Aye
120 Kelly Enquist – Aye	Jenn Nielsen– Aye
121 Mark Preece – Aye	

122
123 **8. Meeting Minutes from March 19th, 2024.**

124
125 **MOTION:** *Mark Preece made a motion to postpone approving the minutes until the*
126 *next city council meeting. Dell Butterfield seconded the motion which*
127 *PASSED by unanimous vote of all members present.*

128
129 **9. Staff Reports**

130
131 Police – Lance Wilkinson:

- 132 • The newest police officer started this week.

133
134 Public Works - Steve Maughan:

- 135 • There is asphalt sealing scheduled for this week.
136 • Steve will begin soil testing for the 1200 N project once asphalt becomes available.
137 • Spring Cleanup will take place the weekend of April 12th at the public works facility.

- 138 • Arbor Day is on April 12th. Rocky has scheduled a service project for elementary students to
139 help plant trees.
140

141 Engineering - Kris Nilsen:

- 142 • Continuing to work on 1200 N and 1100 W projects.
143 • Currently working on about 15 smaller projects.
144 • Highgate #2 subdivision expired, but they will be re-submitting soon.
145

146 Administration and Community Development – Duane Huffman:

- 147 • There are currently 3 properties that are in stages of the annexation process. They are South
148 Davis Sewer District, Loveland Holdings LLC, and Cody Wright.
149 • We are working on code enforcement, including enforcement of home occupation
150 regulations.
151 • Upcoming ordinances may include mass gatherings, urban camping, and emergency
152 evacuation powers.
153 • Next City Council meeting will take place on April 16th and will include a work session for
154 reports from South Davis Recreation District and South Davis Metro Fire District.
155

156 **10. Mayor/Council Reports**

157
158 James Ahlstrom –

- 159 • Received an email from Senator Todd Weiler. He wants to hold an event at the city park with
160 a hot air balloon, which staff is reviewing.
161

162 Dell Butterfield –

- 163 • Reported on chances to the board at the South Davis Rec.
164

165 Kelly Enquist –

- 166 • Gave an update on the mosquito abatement district.
167

168 Jenn Nielsen –

- 169 • Shared appreciation to Councilmember Preece and Enquist for attending the easter egg
170 scramble.
171 • Recommended coordinating starting times for future egg hunts with local cities.
172 • The YCC is currently working on new applications for the upcoming year.
173 • Is struggling to find anybody for the Independence Day carnival.
174

175 Mayor Romney –

- 176 • Asked the police department for updates on recent vandalism investigations.
177

178 **11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to** 179 **UCA § 52-4-205.**

180 **12. Adjourn**

181
182

183 **MOTION:** *James Ahlstrom made a motion to adjourn this meeting of the West*
184 *Bountiful City Council. Dell Butterfield seconded the motion which*
185 *PASSED by unanimous vote of all members present.*

186
187 -----

188
189 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
190 *present on April 16, 2024.*

191
192
193
194 _____
Remington Whiting, City Recorder

PLEASE SIGN IN BELOW

WEST BOUNTIFUL CITY
City Council Meeting

Date: April 2, 2024

Location: 550 N 800 W, West Bountiful

NAME

ADDRESS

PHONE

EMAIL

Richmond Thornley