



# HEBER VALLEY SPECIAL SERVICE DISTRICT

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## BOARD MEETING

February 8, 2024

4:00 P.M.

## AGENDA ITEMS

**CONDUCTING:** Board Chair, Celeste Johnson

**PUBLIC COMMENT:** *This is the public's opportunity to comment on items not on the agenda.*

**ENTITY UPDATES:**

**COMMITTEE UPDATES:**

Those in Attendance: Celeste Johnson, Clair Provost, Steve Farrell, Yvonne Barney, Heidi Franco, Mike Johnston, Brenda Christensen, Wes Johnson, Jim Goodley, David Nuttall,

1. [Consent Agenda](#) Approval – (5 minutes).
  - A. January 11, 2024, Board Meeting Minutes
  - B. January 2024 Profit and Loss
  - C. January 2024 Reconciliation
  - D. January 2024 PTIF Impact Fee Fund Statement
  - E. January 2024 PTIF General Fund Statement
  - F. January 2024 Balance Sheet
  - G. January 2024 P&L Detail
  - H. Warrants

Chair Celeste Johnson asked for any discussion or a motion on the consent agenda.

**A motion was made by Yvonne Barney to approve the consent agenda as presented. The motion was seconded by Clair Provost and the chair asked for a vote on the motion:**

**Clair Provost- Yes**

**Celeste Johnson- Yes**

**Steve Farrell- Yes**

**Yvonne Barney- Yes**

**Heidi Franco-Yes**

**Mike Johnston- Absent**

**Brenda Christensen- Yes**

Mike Johnston arrived at the meeting.

## 2. **Manager Position Update**

Celeste Johnson welcomed Jim Goodley to HVSSD as the new general manager. She stated that he was at the advisory meeting and will begin his employment on February 27<sup>th</sup>.

Jim Goodley said he looks forward to starting. He lives in Tollgate. He appreciates everyone who has spent time with him, and he has been given information from Wes, Janet and Brad and is looking through things to get ready to start. He stated that he is curious about the health concerns.

Celeste Johnson stated that if there are health issues, they need to address them.

Jim Goodley said he reviewed the questions on the website. The majority of treatment plants in Utah are lagoon systems and he does not see an issue with them and regulatory has approved them. You do have to hear the public issues and try to answer their questions and put them at ease.

Yvonne Barney said everyone involved has been positive in trying to answer questions and there has been a great effort by the district to resolve this.

Wes Johnson stated he and Dave took one of the advisory panel members, Ben Severson, on a tour.

### **3. Chair report on DHHS meeting**

Celeste Johnson said the Health Department and Midway are working to ensure they get the answers. They will be here next Friday, and they want to see the plant. Sunrise Engineering will also be at the meeting. They conducted the water flow study. There have been concerns expressed about the wastewater going into the river. They will present the study and ERG will also be there. The reports from them have been sent to the advisory board and ERG will be at the meeting on the 27<sup>th</sup> at 3pm. Brian Provost will be here for the tour. At 6pm there will be a public meeting with DHHS to address the public complaints. They will only hear at this meeting and not answer their questions.

Brenda Christensen stated that if there is a quorum at the meeting, they will need to post it.

Steve Farrell suggested that the board members hear the recap at the next board meeting and have the state report back to the board.

Wes Johnson said there was a meeting with the DWQ about a month ago with Jen from the state. She is a permit writer.

Brad Rasmussen stated that she is working on permits. Dennis started the permit application renewal, and we should see where we are on this.

### **4. Update on QuickBooks- Janet Carson**

Janet Carson said the transition from the spreadsheets to QuickBooks for her portion of accounting has been smooth. She said she has been working with Tina and they have not had any issues. They found that in the past there was duplication of tasks. By entering directly into QuickBooks Tina does not have to reenter them to print the checks and balance the accounts.

Heidi Franco asked about the depreciation schedule that was in Dennis' spreadsheet. Janet said Ben Probst has access to all the information on Teams.

### **5. Update on Heber City Agreement- Heidi Franco**

Heidi Franco said she sent the redline version and it came as a word document without the changes. She stated that she would like the new manager to look at it and address it again next month.

Celeste Johnson stated that Martha and her group wrote it. The MSD board was fine with it and once Heber is complete, they will take it as a template for MSD.

Clair Provost stated that on page 4 item A, it addresses impact fee collections. It states that if impact fees are not remitted within the required time, it will accrue fees at 10%. He said he feels it is a steep fee.

Steve Farrell asked why there would be a reason for this and why they need to have this in there.

Celeste stated that they will ask Martha about it.

Brad Rasmussen stated that when they did the reuse application there would need to be a contract with the water rights users. That may be why it is there. They need to get the contracts in place.

Steve Farrell stated that irrigation allows the district to reuse the water.

Heidi Franco suggested they talk to John Maybey. There is a value with the reuse.

Steve Farrell stated that they should add these water rights as they find them.

Brad Rasmussen stated that the state won't allow it. The water quality guys will not look at a reuse plan if you don't have water rights. They need to get the contracts in place.

Steve Farrell stated they can get a sample contract.

Brad Rasmussen will get one from the state to use for a template.

Heidi Franco asked about a deadline.

Brad Rasmussen stated that they are not all in place and they haven't come back to discuss what is missing.

Celeste Johnson asked Janet Carson to send Becky Wood, at MSD, a copy of the redline version.

## **6. Manager's Update- Wes Johnson**

Wes Johnson stated that they held a staff meeting this morning. There is a lot going on right now. He stated that the gate has burs and rust and needs to be replaced. They thought they could save some money by repairing but they have now ordered the new ones from Mountainland. They were ordered 6 or 7 months ago, and they will be ready next week.

Heidi Franco asked about the leaks in the two dikes.

Wes Johnson confirmed that they are no longer leaking.

Dave Nuttall stated that the state inspection went well. They asked for the records for maintenance. They do have them, but they are not as formal as they may want. They also asked about additional testing outside the permit requirement.

Wes Johnson stated that his goal as interim manager was to change the culture and look forward as they go.

## **7. Closed Session to address personnel, and to discuss purchase, exchange, or lease of real property.**

A motion was made by Heidi Franco to move into closed session. The motion was seconded by Clair Provost and the chair asked for a vote:

**Clair Provost- Yes**  
**Celeste Johnson- Yes**  
**Steve Farrell- Yes**  
**Yvonne Barney- Yes**  
**Heidi Franco-Yes**  
**Mike Johnston- Yes**  
**Brenda Christensen- Yes**

Those in the meeting outside of the board members are Brad Rasmussen, Jim Goodley, Dave Nuttall, Wes Johnson, Janet Carson.

A motion was made by Clair Provost to move out of closed session. The motion was seconded by Steve Farrell and the chair asked for a vote on the motion.

**Clair Provost- Yes**  
**Celeste Johnson- Yes**  
**Steve Farrell- Yes**  
**Yvonne Barney- Yes**  
**Heidi Franco-Yes**  
**Mike Johnston- Yes**  
**Brenda Christensen- Yes**

#### **8. Adjourn**

With no other business to address a motion was made by Heidi Franco to adjourn the meeting. The motion was seconded by Yvonne Barney and the chair asked for a vote on the motion.

**Clair Provost- Yes**  
**Celeste Johnson- Yes**  
**Steve Farrell- Yes**  
**Yvonne Barney- Yes**  
**Heidi Franco-Yes**  
**Mike Johnston- Yes**  
**Brenda Christensen- Yes**

Approved on this date:

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Chair Celeste Johnson

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Secretary Janet Carson