

**TOQUERVILLE CITY  
RESOLUTION 2024.XX**

A RESOLUTION MODIFYING TOQUERVILLE CITY’S CONSOLIDATED UNIFORM FEE SCHEDULE REVISING PLAN REVIEW FEES, LAND USE FEES AND SUBDIVISION FEES.

RECITALS

WHEREAS, Toquerville City (“City”) is an incorporated municipality duly organized and operating under the laws of the State of Utah.

WHEREAS, the Toquerville City Council (“City Council”) is the governing body of the City vested with all legislative and administrative powers delegated to the City pursuant to Article 11, Section 5 of the Utah Constitution and Utah Code Ann. § 10-1-103.

WHEREAS, the City has promulgated various laws and ordinances regarding the administration of the City’s governmental purposes, services, and entitlements, as well as the fees which it charges members of the public for benefit of said services and entitlements.

WHEREAS, the City Council has determined that all administrative fees, fines, and charges assessed by the City should be consolidated into one uniform fee schedule – to be known as the “Toquerville Consolidated Uniform Fee Schedule” (“Fee Schedule”) such that it can be provided to, and easily referenced by, members of the public interacting with the City.

WHEREAS, the City Council has determined that it is in the best interest of the health, safety, and general welfare to modify and amend the City’s current Fee Schedule.

RESOLUTION

NOW THEREFORE, the City, by and through its governing body, the City Council, resolves as follows:

1. Amendment and Restatement of the Fee Schedule. The Toquerville City Consolidated Uniform Fee Schedule is hereby amended and restated as follows:

**TOQUERVILLE CITY CONSOLIDATED UNIFORM FEE SCHEDULE**

<b><u>ADMINISTRATION</u></b>	<b><u>FEE</u></b>
Government Records Access and Management Act (GRAMA) Request	Fees
Copies	\$ 1.00 Per Page
Request and Research	Employee Wage per state code *Deposit fees assessed by Staff.
Request and Research	\$ 1.00 Per Page + Employee Wage per state code
Photocopies per page	
Black & White	\$ .30
Color	\$ .50
Standards and Specifications	\$ 30.00
General Plan	\$ 40.00
Returned Payment Fee	\$ 20.00
<b>Special Meeting Request - by Applicant</b>	<b>\$ 500.00 (No Charge for City Error)</b>

**BUILDING DEPARTMENT:**

**Building Permit Fees (Includes inspections & first re-inspections)**

Residential	Based on current Building Valuation Data (BVD) issued by the ICC - multiplied by .85
Commercial/Industrial	Based on current Building Valuation Data (BVD) issued by the ICC - multiplied by .85

Accessory Building	Based on current Building Valuation Data (BVD) issued by the ICC - multiplied by .85
Solar	\$ 300.00 flat rate
Swimming Pool	\$ 300.00 flat rate
<b>Plan Review Fees</b>	
Accessory Building	\$ <del>300.00</del> <del>150.00</del> flat rate
Addition	\$ 200.00 flat rate
Attached Garage	\$ 200.00 flat rate
Basement Finish (if not included with original payment)	\$ 150.00 flat rate
Commercial/Industrial (including multi-family residential)	\$ 700.00 <i>Actual fee charge by 3<sup>rd</sup> party plan review company (fee quoted prior to commencement)</i>
Detached Garage	\$ 300.00 flat rate
Manufactured Home	\$ 400.00 flat rate
Multi-Family Dwelling (per dwelling)	\$ 400.00 flat rate
Remodel	\$ 200.00 flat rate
Repair from Fire (full structure rebuild)	\$ 400.00 flat rate
Residential (single family detached only)	\$ 400.00 <del>250.00</del> flat rate
Retaining Wall	\$ 150.00 flat rate
Solar	\$ 100.00 flat rate
Swimming Pool	\$ <del>200.00</del> <del>100.00</del> flat rate
Clean-up deposit	\$ 1,000.00
Culinary Water Meter Installation	\$ 500.00 Culinary Water Connection Fee
	\$ 5,450.00 6" Culinary Water/Size
Additional Re-Inspection Fee (beyond first re-inspection)	\$ 125.00 Per each re-inspection
Washington County HCP (Tortoise) Fee	\$ 250.00 Per Acre @ Final Plat (Subdiv.); and Plus \$25.00 Administrative Cost of Collection and 0.2% Total Value of Construction for Reporting Fee, payable to Toquerville City. Residential, Commercial & Industrial Bldg. Permit Requests, Paid at Application.
Floodplain Compliance Review	\$ 350.00 flat rate
<b><u>BUSINESS LICENSE</u></b>	
Business License	\$ 50.00 Calendar Year (to Dec 31 <sup>st</sup> )
Commercial Business License	\$ 50.00 Calendar Year (to Dec. 31 <sup>st</sup> ) + Employee Fees
Per Full-Time Employee Fee	\$ 10.00
Per Part-Time Employee Fee	\$ 5.00
Maximum Fee (Before Late Fee)	\$ 350.00
Late Fee (assessed after December 31 and before March 1)	\$ 20.00
Sign Application Fee	\$ 35.00 + \$2.00 sq. ft.
Special Event Permit	\$ 100.00* For 100 or fewer attendees
	\$ 200.00* For 101-200 attendees
	\$ 300.00* For 201+ attendees
	*Plus additional deposit fees assessed by Staff
<b><u>ANIMAL LICENSING FEES:</u></b> No license shall be issued until payment of the following applicable annual license fee(s) with proof of current vaccinations:	
Dog License	\$ 25.00 Each (up to 3 dogs)
Spayed or neutered dog	\$ 15.00 Each (up to 3 dogs)
Late fee (in addition to above)	\$ 20.00
Replacement of lost tags	\$ 5.00
Kennel License for four or more dogs or cats	\$ 150.00 (This requires a business license)
Kennel License for breeding with two dogs or cats	\$ 150.00 (This requires a business license)
Impound fees will be set by the entity of Contract or Agreement	

**CEMETERY**

Open and Closing of Grave (No Sunday or Holiday)	
Weekday Burial	\$ 550.00

Friday/Saturday/After Hours Burial *see current cemetery policy*	\$ 800.00
Burial Right (Includes Perpetual Care) No Purchase of 1/2 plots is permitted	\$ 570.00 Resident \$1,150.00 Non-Resident
Disinterment	\$1,000.00
Late Notice/Late Arrival Fee	\$ 200.00

**CITY HALL RESERVE USE FEES** – No rentals shall be made for holidays per Resolution 2016.12

Deposit	\$ 75.00
Anything less than 4 Hours (considered ½ day)	\$ 50.00
Anything more than 4 Hours (considered 1 day)	\$ 100.00

**PARK PAVILION AND BALL FIELD FEES OR PICKLEBALL COURTS** – No rentals shall be made for holidays per Resolution 2016.12

Deposit per Ball Field or Pavilion or Pickleball Courts	\$75.00			
Deposit for reserving both Ball Field and Pavilion	\$150.00			
	<u>BALL FIELD</u>	<u>PAVILION</u>	<u>BOTH</u>	<u>PICKLEBALL COURTS</u>
Local – 4 hours	\$ 50.00	\$ 35.00	\$ 85.00	\$ 50.00
Local – 8 hours	\$ 75.00	\$ 75.00	\$125.00	\$ 75.00
Non-Local – 4 hours	\$ 90.00	\$ 60.00	\$150.00	\$ 90.00
Non-Local – 8 hours	\$150.00	\$ 80.00	\$200.00	\$150.00
Local League – 4 hours	\$ 30.00			\$ 30.00
Local League – 8 hours	\$ 60.00			\$ 60.00
Local League – Each season (Ball field or Pickleball Courts)	\$ 20.00 per team / per game – payable prior to season			
Non-Local League – 4 hours	\$180.00			\$180.00
Non-Local League – All Day tournament (per day)	\$375.00			\$375.00
Non-Local League – 12 games	\$400.00 per team			\$400.00 per team
Additional field prep, 1 each	\$150.00 (maximum of 2)			
Ball Field Lights – Per Hour	\$ 15.00			

**Rentals**

Propane Portable Griddle (for use at Pavilion only)	\$ 50.00 with \$300.00 refundable deposit
Sound System (for reserved event use only)	
4- Hour	\$ 50.00
Full Day	\$100.00

Churches, Boy & Girl Scouts, Government or Quazi-Government organizations, and other organizations specifically sponsored by Toquerville City are exempt from rental fees but deposit fees may apply. The exemption will apply for 3 days per year. If further use is required, the normal rental fees will apply. City sponsored entities may be exempt from the 3-day limitation.

**CULTURE AND RECREATION**

Neighborhood Market	\$ 20.00 10'x10' Booth and Canopy Rental
---------------------	--

**LAND USE FEES**

Land Use Permit or License Review	\$ 30.00 Plus additional fees assessed*
Master / General Plan Amendment Application	\$1,000.00
Zone Amendment Application	\$1,200.00 +Master Plan Change Fee (when Applicable) + \$300.00 for each additional parcel
<del>Special Meeting Request – by Applicant</del>	<del>\$ 500.00 (No Charge for City Error)</del>
Appeal Authority-Variance Application	\$1,200.00 <del>550.00</del> Plus additional fees assessed*
Appeal Authority- Notice of Appeal	\$ 800.00 Plus additional fees assessed*
Annexation Application	\$1,200.00 Plus additional fees assessed*
Nightly Rental Application	\$ 400.00 Plus additional fees assessed*
Nightly Rental License Renewal	\$ 30.00
Conditional Use Permit Application	\$ 400.00 Plus additional fees assessed*
Conditional Use – Animal/Livestock Permit <small>Must Comply with Current Animal Ordinance</small>	\$ 400.00 Plus additional fees assessed*
Home Occupation License	\$ 50.00 Plus additional fees assessed*
Extraction Permit Application	\$1,500.00 Plus additional fees assessed*
Residential Care Facility Permit Application	\$ 500.00 Plus additional fees assessed*
Grading Permit Application	\$ 300.00 Plus additional fees based on UBC 1997 Calculation – Table A-33-A Grading

	Plan Review Fees and A-33-B Grading Permit Fees*
Land Use Inspection Requests – Additional (Not Included in Permits)	\$ 45.00
Lot Line Adjustment Application	\$ 500.00 Plus additional fees assessed*
Floodplain Development Review	\$ 600.00 minimum (hourly thereafter)
Street Identification Change	\$ 500.00 minimum Plus additional fees assessed*
Public Improvement Inspection Fee	Fee assessed on a per project basis + 0.02 x total public improvement cost
Affected Property Owner Notice	\$ 1.50 per mailing address

**PUBLIC INFRASTRUCTURE DISTRICTS**

PID Letter of Intent/Application Fee	\$1,500.00
PID Creation Fee	\$3,500.00

**PUBLIC WORKS**

Road Encroachment Application Fee (+Costs)	\$ 250.00 Refer to Application
Hydrant Meter Deposit	\$ 2,200.00 Refundable return minus charges
Daily Charge	\$ 5.00 / Daily and \$6.00 Per 1,000 gals for 0 – 10,000 gals. Plus \$8.00 per 1,000 gallons from 10,001 to 15,000, \$10.00 per 1,000 gallons from 15,001 to 20,000, \$12.00 per 1,000 gallons from 20,001 and higher
Monthly Charge	\$ 150.00 / Monthly and \$6.00 Per 1,000 gals for 0 – 10,000 gals. Plus \$8.00 per 1,000 gallons from 10,001 to 15,000, \$10.00 per 1,000 gallons from 15,001 to 20,000, \$12.00 per 1,000 gallons from 20,001 and higher
Municipal Construction	\$ 150.00 / Monthly and \$2.50 per 1,000 gallons
Impact Fees:	\$ 3,390.00 3/4" Culinary Water/size \$ 6,033.00 1" \$13,587.00 1 1/2" \$24,152.00 2" \$ 2,766.00 Roads & Street \$ 5,500.00 Parks & Recreation & Trails \$ 485.00 Storm Drain

Individual: Due at Permit Application for Lots NOT prepaid;  
Subdivisions: ALL lots in approved Plat – Payable prior to Sign-off.

**SUBDIVISIONS**

Non-Platted Subdivision (up to 9 Divs.-10 Total Lots)	\$ 750.00 Plus additional fees assessed*
Simple Subdivision (Split – to 2 Lots)	\$ 750.00 Plus additional fees assessed*
Large Parcel Subdivision	\$ 750.00 Plus additional fees assessed*
Sub-Division (10+ Divisions)	
Conceptual Review	\$ 250.00 Plus additional fees assessed*
Preliminary Plat Review	\$1,000.00 Plus additional fees assessed*
Final Plat Review	\$ 500.00 Plus additional fees assessed*
Plat Amendment	\$1,200.00 <del>1,000.00</del> Plus additional fees assessed*

**Consolidation of Contiguous Lots & Parcels**

<b>Lots</b>	<b>\$1,200.00 Plus additional fees assessed*</b>
<b>Parcels</b>	<b>\$ 500.00 Plus additional fees assessed*</b>

**UTILITIES**

Residential Culinary Water	\$ 55.00 Monthly – Base Rate per month for 0 to 10,000 gals. Plus \$4.00 per 1,000 gallons from 10,001 to 15,000, \$6.00 per 1,000 gallons from 15,001 to 20,000, \$8.00 per 1,000 gallons from 20,001 and higher.
Non-Irrigation users w/ no access – March 1 <sup>st</sup> to Oct 31 <sup>st</sup>	\$ 55.00 Monthly – Base Rate per month for 0 to 30,000 gals. Plus \$4.00 per 1,000 gallons from 30,001 to 35,000,

Residential Storm Water Drain Fee  
(ERU = 5,000 sq. ft.)  
Commercial Storm Water Drain Fee  
Commercial Culinary Water

\$6.00 per 1,000 gallons from 35,001 to 40,000,  
\$8.00 per 1,000 gallons from 40,001 and higher,  
and annual irrigation fee - equal to TSWS fee.  
\$ 7.00 Per ERU/ Monthly

Sewer  
Garbage/Blucan  
WCWCD Surcharge  
Billing Late Fees (on Monthly Past Due Balance, After 20<sup>th</sup> Day)  
Plus - Fee for "SHUT-OFF" Notice if Applicable.  
Water Reconnect Fee (Locked out meter)  
Water/ Utility Service Termination or New Application  
Residential Utility Service Application Deposit  
Commercial Utility Service Application Deposit  
Culinary Water Standby Fee for Non-User (No Meter at Property)  
Application Required

\*Rate calculated: Impervious square feet ÷ 1 ERU = Monthly Charge  
\$ 100.00 Monthly – Base Rate per month  
Plus \$3.00 per 1,000 gallons from 0 to 10,000,  
\$5.00 per 1,000 gallons from 10,001 to 15,000,  
\$10.00 per 1,000 gallons from 15,001 to 20,000,  
\$15.00 per 1,000 gallons from 20,001 and higher.  
\*Rate determined by Ash Creek SSD  
\*Rate determined by Wash Co. Solid Waste District  
\*Rate determined by Wash Co. Water District  
5%  
\$ 10.00  
\$ 100.00  
No Fee (Simultaneous Moving in or out)  
\$ 300.00 Refundable Deposit  
\$ 500.00 Refundable Deposit  
\$ 25.00 Monthly

**CODE ENFORCEMENT FINE SCHEDULE:**

VIOLATION	NOTICE OF VIOLATION PERIOD	FINE PER DAY OF VIOLATION UNTIL REMEDIED
General Violations: junk, inoperable vehicles, weeds/property maintenance, and other nuisances	10 Days	\$25.00
Land Use	Immediately	\$1,000.00 per day up to 10 days \$10,000.00 per day beginning day 11 until remedied
Excessive Occupancy	10 Days	\$25.00 per person
Portable Signs: banners, A-frames, pennants and similar signs	3 Days	\$50.00
Non-portable Signs: permanent sign violations and roof signs	10 Days	\$50.00
Floodplain Violation		
Building Permit Violation		
Accessory Buildings: as a residence or setback violations	10 Days	\$50.00
Fences/Walls	10 Days	\$25.00
Home Occupation	10 Days	\$25.00
<b>REPEAT OFFENSES</b>		
At the same location by the same offender within one (1) year		
Second Offense		Fine per day doubles
Third Offense		Fine per day quadruples
<b>ABATEMENT COSTS</b>		
Abatement of injurious and noxious real property or unsightly or deleterious objects or structures:		\$50.00 per hour, per person plus equipment fees at current rental rates.
<b>ADMINISTRATIVE FEES</b>		
Re-Inspection Fee:		\$50.00
Administrative Hearing Fee:		\$100.00
<b>INTEREST</b>		
Interest shall accrue on all outstanding civil penalties, abatement costs and administrative fees from the date said amount is assessed until paid in full at the rate of ten percent (10%) per annum.		

**\*GENERAL NOTES**

**Professional Fees:** The City engages professionals, such as attorneys and engineers, to conduct reviews of applications, permits, plat maps and other matters or documents not specifically listed herein. The costs of these professional services vary, depending on the specific application, permit, plat map or document/matter reviewed. The City shall assess fees in addition to those listed above to cover the costs of these professional services.

**Publication & Associated Expense Fees** the actual cost of any required publication of notice and/or mailing of notice as required under any Title of the Toquerville City Code or the Utah Municipal Land Use, Development and Management Act (Utah Code Ann. § 10-9a-101 *et seq*) must be paid by the applicant as a condition precedent to any corresponding land use application/permit approval. The applicant is also responsible for any associated costs and expenses the City may incur in relation to processing land use application or permit, including but not limited to: updating of the City's zoning maps and GIS data, General Plan amendments, special meeting noticing and additional staff fees and research fees. Applicant will be sent an invoice for all said charges from the City, due and payable prior to the approval or issuance of a permit, license, or release of information.

**Timing of Payment of Application Fees:** all application fees set forth above must be paid at the time of submission of the Application. No initial review of any application will occur until payment of the application fee has been rendered.

**Non-Refundability of Fees:** All fees set forth above are non-refundable, except at the discretion of the City Council.

2. **Repealer.** This Resolution will not repeal, abrogate, annul, impair, or interfere with existing provisions of other resolutions, ordinances, or laws, except to effect modification of the fees listed. The fees listed in this approved Schedule supersede present fees for the services specified, but all fees not listed remain in effect. Where this Resolution imposes a higher fee than is imposed or required by existing provisions of prior resolutions, the provisions of this Resolution shall control.

3. **Severability.** If any provision or clause of this Resolution or application thereof to any person or entity or circumstance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other sections, provisions, clauses or applications hereof which can be implemented without the invalid provision(s), clause(s) or application(s) hereof, and to this end the provisions and clauses of this Resolution are declared to be severable.

4. **Effective Date.** This Resolution shall become effective immediately upon adoption by the Toquerville City Council. Dated this 17 day of April 2024.

**Councilmember:**

Gary Chaves	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
John 'Chuck' Williams	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
Joey Campbell	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
Todd Sands	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
Wayne Olsen	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____

TOQUERVILLE CITY  
a Utah Municipal Corporation

Attest:

\_\_\_\_\_  
Justin Sip  
Mayor

\_\_\_\_\_  
Daisy Fuentes  
City Recorder

\_\_\_\_\_  
Date